

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Tuesday, February 18, 2020

The Board of Trustees of the El Camino Community College District met at 4:00pm, on February 18, 2020 in the Alondra Room of the El Camino College Bookstore.

The following Trustees were present: Trustee William Beverly, President; Trustee Kenneth A. Brown, Vice President; Trustee Mary Combs, Secretary and Trustee Nilo Michelin, Member. Student Member, Lindsey Lee arrived at 5:00pm for Open Session. Trustee Clifford Numark was absent.

Also present were Dr. Dena P. Maloney, Superintendent/President; Ms. Iris Ingram, Vice President/Administrative Services; Ms. Jane Miyashiro, Vice President/Human Resources; Mr. Ross Miyashiro, Vice President/Student Services and Dr. Jean Shankweiler, Vice President/Academic Affairs.

1. OPENING ITEMS

1.1 Call Public Session to Order at 4:04pm

1.2 Roll Call

1.3 Public Comment: Requests to Address the Board of Trustees – Closed Session Agenda Matters.
There were no comments.

2. CLOSED SESSION

2.1 Closed Session - Regular Meeting adjourned to Closed Session at 4:05pm to discuss the District's position regarding the following matters.

A) Anticipated Litigation, Government Code Section 54956.9 (c)

Significant Exposure to Litigation – 1 case

B) Conference with Legal Counsel - Existing Litigation, Government Code Section 54956.9

Case #LA-CE_6349_E

Case #19STCP03942

Case #BC 613 095

Case #19STCV44922

C) Labor Relations, Brown Act Section 54957.6

District's Negotiator: Ms. Jane Miyashiro

1. Employee Organization: El Camino College Police Officers Association

2. Employee Organization: El Camino Federation of Teachers

3. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS. The regular meeting reconvened to Open Session at 5:26pm

3.1 The Board of Trustees will report out from their Closed Session meeting and begin with the Open Session. No reportable action was taken during the Closed Session

3.2 Pledge of Allegiance to the Flag led by Chief Michael Trevis

3.3 Board Meeting Presentations and Reports Schedule – 2019-20

3.4 Approval of Minutes

It was moved by Trustee Michelin seconded by Student Member Lee that the Board of Trustees approve the minutes from the January 1, 2020 Regular Board Meeting. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown and Michelin voted yes. Trustee Combs abstained. Motion carried.

4. PRESENTATIONS

4.1 AS - El Camino Bond-Funded Building Program Update – Ms. Iris Ingram, Vice President of Administrative Services and Mr. Jorge Gutierrez, Executive Director of Facilities, Planning Operations & Construction, presented an update on the status of the buildings that are currently in construction on campus and architectural renderings of future projects including proposed cost estimates.

4.2 P/B - Update on Actions Taken Since the 2018 Climate Survey – Dr. Viviana Unda, Director of Institutional Research and Planning provided an update on actions taken since the 2018 Climate Survey. The climate survey included perceptions from student and employees on campus experience, safety, sustainability, communication, needs and emergency preparedness.

4.3 P/B - Strategic Enrollment Management Presentation. - Ann O'Brien, Executive Director of Marketing and Communications, and Robin Dreizler, Dean of Enrollment Services, provided an informational presentation on strategic enrollment management and components that support a holistic approach to meeting enrollment goals. The presentation highlighted strengthening certain components, utilizing third party vendors, that would improve the collaboration between Marketing & Outreach to implement and measure strategies, recruit students in traditional and growing markets, guide potential students, and retain existing students.

It was moved by Trustee Combs seconded by Trustee Brown, that the Board of Trustees move Action item 14.1- Stamats and Interact Contract Approvals, to the next order of business. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Combs and Michelin voted yes. Motion carried.

14.1 P/B - Stamats and Interact Contract Approvals

It was moved by Trustee Combs seconded by Trustee Brown, that the Board of Trustees approve the contracts with Stamats & Interact to design and execute the District's three-year strategic marketing plan. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Combs and Michelin voted yes. Motion carried.

Trustee Brown departed the meeting at 6:27pm due to a pre-existing scheduling conflict.

5. PUBLIC HEARING

6. PUBLIC COMMENT

6.1 Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters.

- 1) Rosie Miranda, ECC Counselor
- 2) Debbie Turano, ECC Classified
- 3) James McCleory, Community member
- 4) Amy Matthews, Community member

7. CONSENT CALENDAR

It was moved by Trustee Michelin seconded by Trustee Combs, that the Board of Trustees accept and approve the items presented on the Consent Calendar.

- 7.1 AA - Perkins V 1-Year and 4-Year Application Completion by Robin Harrington
- 7.2 AA - MVP (Mentors in Violence Prevention) Strategies Leadership Training
- 7.3 AA - Emsi Career Coach Renewal Agreement
- 7.4 AA - Guided Pathways Essential Practices: Scale of Adoption Self-Assessment - Second Reading & Adoption
- 7.5 AA - Fulbright International Education Award
- 7.6 SS - American Student Association of Community Colleges 2020 National Student Advocacy Conference
- 7.7 AS - RedShelf Contract - Bookstore
- 7.8 AS - Purchase Orders and Blanket Purchase Orders
- 7.9 AS - Reconciled Purchase Orders and Blanket Purchase Orders for January 21, 2019 Board Meeting
- 7.10 E - Contract - Kardent - ADA Accessibility Improvement Project Phase 2 & 3
- 7.11 E - Change Order 3– Tilden-Coil Constructors – Pool and Classroom Building Project
- 7.12 E - Change Order 9 – ACC Contractors – Administration Building
- 7.13 E - Contract Amendment – Sandy Pringle Associates Inspection Consultants, Inc. – Administration Building Project
- 7.14 E - Measure E Category Budget and Balances
- 7.15 E - Measure E Purchase Order (PO) and Blanket Purchase Order (BPO)
- 7.16 E - Reconciled Measure E Purchase Orders and Blanket Purchase Orders for January 21, 2020 Board Meeting
- 7.17 HR - Revised Job Description for Director of Grants Development and Management
- 7.18 HR – Revised Job Description for Associate Dean of Academic Affairs
- 7.19 HR - New Job Description, Admissions & Records Technician II
- 7.20 HR - New Job Description, Admissions & Records Technician III
- 7.21 HR - Academic Personnel Actions
- 7.22 HR – Administrator Personnel Actions
- 7.23 HR – Classified Personnel Actions
- 7.24 HR - Temporary Non-Classified (TNC) Service Employees Personnel Actions
- 7.25 CA - Contracts / KORE1, LLC - Amendment
- 7.26 7.31 CA - Clean Energy Smart Manufacturing Innovation Institute (CESMII) Amendment
- 7.27 CA - Contracts / Empower RF Systems, Inc.
- 7.28 CA - Contracts / Lisi Aerospace, Hi-Shear, Corp.
- 7.29 CA - Contract / Omni Metal Finishing, Inc.
- 7.30 CA - Contract / Quest Consulting & Training Corp.
- 7.31 CA - Contract / Cerritos College Foundation - Amendment
- 7.32 CA - Agreement - The Community College Foundation (TCCF) Agreement
- 7.33 P/B - Absence of a Board Member
- 7.34 P/B - Travel - Members of the Board of Trustees

7.35 P/B - Travel - Dr. Dena P. Maloney, Superintendent/President

7.36 P/B - Approval of Letter of Intent between the El Camino Community College District and the City of Torrance

Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Combs and Michelin voted yes. Motion carried.

8. ACTION ITEMS – Academic Affairs

8.1 AA - Rancho Santiago Community College District Strong Workforce Program Participation Agreement 2018-19 Amendment

It was moved by Trustee Michelin seconded by Student Member Lee, that the Board of Trustees approve the amendment to the agreement between Rancho Santiago Community College District and El Camino Community College District, Strong Workforce Program. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Combs and Michelin voted yes. Motion carried.

9. ACTION ITEMS - Student Services – NONE

10. ACTION ITEMS - Administrative Services – NONE

11. ACTION ITEMS - Measure E

11.1 E - Contract - Atlantic Relocation - Administration Building

It was moved by Student Member Lee seconded by Trustee Combs, that the Board of Trustees approve entering into a contract with Atlantic Relocation Systems to provide move management for the relocation to the Administration Building. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Combs and Michelin voted yes. Motion carried.

12. ACTION ITEMS - Human Resources – NONE

13. ACTION ITEM - Community Advancement

13.1 CA - Contracts / Employment Training Panel ETP Contract, Multiple Employer, ET20-0171

It was moved by Student Member Lee seconded by Trustee Michelin, that the Board of Trustees ratify and approve the ETP Contract, Multiple Employer, ET20-0171. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Combs and Michelin voted yes. Motion carried.

13.2 CA / Contracts - Standard Homeopathic Company

It was moved by Trustee Combs, seconded by Student Member that the Board of Trustees ratify and approve the Agreement for Contracted Services and Employer Training Agreement for ETP Contracted Services with Standard Homeopathic Company. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Combs and Michelin voted yes. Motion carried.

14. ACTION ITEM – President/Board

14.1 P/B - Stamats and Interact Contract Approvals

The Board of Trustees approved the contracts with Stamats & Interact earlier in the agenda.

15. FUTURE ACTION ITEMS / GENERAL

16. POLICIES AND PROCEDURES

16.1 Board Policy 1200 - Mission Vision and Values - First Reading

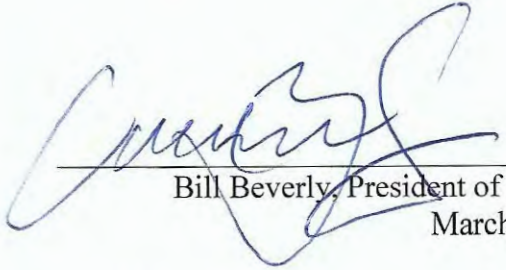
It was moved by Trustee Comb, seconded by Trustee Michelin that Item 16.1 – Board Policy 1200 – Mission Vision and Values – First Reading be tabled until the next Board meeting. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Combs and Michelin voted yes. Motion carried.

17. ORAL REPORTS

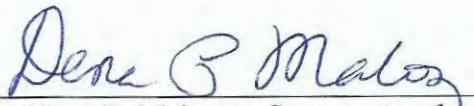
- 17.1 Academic Senate Report
- 17.3 Board of Trustees Report
- 17.4 President's Report

18. ADJOURNMENT

Meeting adjourned at 7:21pm



Bill Beverly, President of the Board
March 23, 2020



Dena P. Maloney, Secretary to the Board
March 23, 2020