

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Monday, July 15, 2019

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on July 15, 2019, in the Alondra Room of the El Camino College Bookstore.

The following Trustees were present: Trustee Clifford Numark, President; Trustee William Beverly, Vice President; Trustee Kenneth Brown, Member and Trustee Nilo Michelin, Member. Trustee Mary Combs, Secretary was absent. Student Member, Lindsey Lee arrived at 5:00pm for Open Session.

Also present were: Dr. Dena P. Maloney, Superintendent/President; Dr. Jim Buysse, Interim Vice President/Administrative Services; Ms. Jane Miyashiro, Vice President/Human Resources and Mr. Ross Miyashiro, Vice President/Student Services. Ms. Jacqueline Sims, Acting Vice President/Academic Affairs. arrived at 5:00pm for Open session.

1. OPENING ITEMS

1.1 Call Public Session to Order at 4:00pm

1.2 Roll Call

1.3 Public Comment: Requests to Address the Board of Trustees – Closed Session Agenda Matters.
There were no comments

2. CLOSED SESSION

2.1 Closed Session - Regular Meeting adjourned to Closed Session at 4:01 pm to discuss the District's position regarding the following matters:

A) Anticipated Litigation, Government Code Section 54956.9 – Significant Exposure to Litigation

1. 4 cases
2. OCR# 09-19-2121

B) Personnel Matters, Brown Act Section 54957

1. Superintendent/President Evaluation

3. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS. The regular meeting reconvened to Open Session at 5:07pm

3.1 The Board of Trustees will report out from their Closed Session meeting and begin with the Open Session.

Item 1:

The Board of Trustees approved a settlement between the District and Mr. Charles Pensavalle in the amount of \$175,000 regarding a claim of damages brought by Mr. Pensavalle for injuries alleged to have occurred due to alleged improper placement and maintenance of an orange barrier placed in front of the walkway providing access to a soccer athletic field.

Trustees Beverly, Brown, Michelin and Numark voted yes.

Item 2:

To resolve an accommodations complaint, the Board approved a Resolution Agreement with the Office of Civil Rights, which requires the District to:

1. Offer the Complainant the opportunity to retake the final exams for specified classes with accommodations that were previously approved for each of those classes during the 2018-2019 school year.
2. Offer the Complainant the opportunity to take external exams that were administered as part of any of his classes during the 2018-2019 school year. The SRC will coordinate with the Complainant and the external exam provider to ensure that the Complainant has access to accommodations that the provider allows and that those accommodations are implemented.
3. The College will develop and implement SRC policies and/or procedures regarding the provision of accommodations for certification and other testing administered as part of a College class and/or for a class grade or credit, involving an outside entity.

Trustees Beverly, Brown, Michelin and Numark voted yes.

3.2 Pledge of Allegiance to the Flag led by Chief Michael Trevis

3.3 Board Meeting Presentations and Reports Schedule - 2018-19

3.4 Approval of Minutes

It was moved by Trustee Michelin seconded by Trustee Beverly that the Board of Trustees approve the minutes of the June 17, 2019 Regular Board Meeting. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

4. PRESENTATIONS

4.1 HR - 2019-2022 Equal Employment Opportunity Plan Data Presentation – Ms. Jaynie Ishikawa, Director of Staff and Student Diversity, presented data from the 2019-2022 Equal Employment Opportunity Plan and highlighted trends in faculty hiring.

5. PUBLIC HEARING

5.1 Public Hearing - Energy Conservation Contract

It was moved by Trustee Brown seconded by Trustee Beverly that a public hearing regarding the Energy Conservation contract be opened at 5:39pm. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

There were no public comments.

It was moved by Trustee Beverly seconded by Trustee Brown that the public hearing be closed at 5:41pm. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

6. PUBLIC COMMENT

6.1 Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters

1. Ms. Debbie Turano, Former President ECCE

7. CONSENT CALENDAR

It was moved by Trustee Michelin seconded by Student Member Lee, that the Board of Trustees accept and approve the items presented on the Consent Calendar.

- 7.1 AA - Castle Branch, Inc.
- 7.2 AA - Chamberlain University
- 7.3 AA - Destruction of Records - HSA Nursing Department
- 7.4 AA - Proposed Curriculum Changes Effective 2020-2021
- 7.5 SS – Alliance College-Ready Public Schools Memorandum of Understanding (MOU)
- 7.6 SS - Updated F-1 Visa Agent Contract - Increase Commission Fees
- 7.7 SS - Records Reclassification and Destruction - Enrollment Services Division
- 7.8 AS - Contract - Los Angeles County Office of Education (LACOE) - HRS & PSFS Software
- 7.9 AS - Contract - LDP Associates, Inc. - APC Uninterrupted Power Supply Service (UPS)
- 7.10 AS - Contract - Sandy Pringle Associates, Inc. - Fire Academy Burn Room Repair Project
- 7.11 AS - Purchase Order and Blanket Purchase Order
- 7.12 E - Contract - RMA Group - Administration Building
- 7.13 E - Change Order - ACC Contractors - Administration Building
- 7.14 E - Amendment - HGA Architects - Bookstore Cafe
- 7.15 E - Amendment - HMC Architects - Pool Classroom Building
- 7.16 E - Change Order - AMG & Associates - Gymnasium
- 7.17 E - Contract Amendment - HMC Architects - Gymnasium
- 7.18 E - Measure E Category Budget and Balances
- 7.19 E - Measure E Purchase Order (PO) and Blanket Purchase Order (BPO)
- 7.20 HR - New Job Description, Student Health Services Technician
- 7.21 HR - New Job Description, Skilled Trades Worker
- 7.22 HR - New Job Description, Enrollment Services Supervisor
- 7.23 HR - New Job Description - Admissions & Records Technician I
- 7.24 HR – Revised Job Description for Grounds Supervisor
- 7.25 HR – Revised Job Description for Operations Supervisor
- 7.26 HR - Revised Job Description, Pest Control Technician
- 7.27 HR - Academic Personnel Actions
- 7.28 HR – Administrator, Supervisor Personnel Actions
- 7.29 HR – Classified Personnel Actions
- 7.30 HR - Temporary Non-Classified (TNC) Service Employees Personnel Actions
- 7.31 CA - MOU with Clean Energy Smart Manufacturing Innovation Institute on behalf of UCLA
- 7.32 CA - Agreement with The University Corporation (California State University, Northridge)
- 7.33 CA - MOU - South Bay Workforce Investment Board (SBWIB)
- 7.34 CA- Amendment Long Beach Community College District Contract CN 99765.3
- 7.35 CA - Agreement with Maribel Galan
- 7.36 CA - Agreement - U.S. Merchant Marine Veterans W.W. II (SS Lane Victory)
- 7.37 CA - Contract - Evolutionary Measures, Inc.
- 7.38 P/B - Travel - Dr. Dena Maloney, Superintendent/President
- 7.39 P/B - Absence of Board Member

Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

8. ACTION ITEMS – Academic Affairs

~~8.1 AA—Accessible Information Management~~

9. ACTION ITEMS - Student Services - NONE

10. ACTION ITEMS - Administrative Services

10.1 AS - Contract Renewal - Ellucian Inc.

It was moved by Trustee Beverly seconded by Student Member Lee, that the Board of Trustees approve the renewal contract with Ellucian Inc. to renew El Camino College's Colleague bundle subscriptions. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

10.2 AS - Contract - Planet Bids - E-Procurement System

It was moved by Trustee Beverly seconded by Trustee Michelin, that the Board of Trustees approve a contract with Planet Bids to provide an e-procurement system for a contract period of five (5) years at a contract price of a Not-to-Exceed limit of \$156,475.00. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

10.3 AS - El Camino College Sustainability Plan

It was moved by Student Member Lee seconded by Trustee Michelin, that the Board of Trustees approve the El Camino College Sustainability Plan. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

10.4 AS - Resolution No. 07-15-2019A - Adoption of Government Code 4217.10, Energy Conservation Contract

It was moved by Trustee Beverly seconded by Trustee Brown, that the Board of Trustees adopt a resolution: (1) authorizing the use of Government Code 4217 to enter into an energy service contract and (2) authorizing District staff to issue a Request for Qualifications and Price Proposal to at least three (3) qualified vendors to subsequently execute an agreement to implement the energy conservation. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

11. ACTION ITEMS - Measure E

11.1 E - Contract - JT Engineering - Construction Technology

It was moved by Trustee Brown, seconded by Student Member Lee that the Board of Trustees approve entering into a contract with JT Engineering to provide engineering services for the Construction Technology Shade Structure project. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

11.2 E - Contract Amendment - RMA Group - Administration Building

It was moved by Trustee Beverly, seconded by Trustee Brown that the Board of Trustees approve the contract amendment with RMA Group for additional material testing and inspection services for the Administration Building project. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

12. ACTION ITEMS - Human Resources – NONE

13. ACTION ITEM - Community Advancement

13.1 CA - Grant Contract: American Association of Community Colleges (AACC) Expanding Community Colleges Apprenticeships

It was moved by Trustee Brown, seconded by Student Member Lee that the Board of Trustees approve the grant cooperative agreement for this AACC Expanding Community Colleges Apprenticeships. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

14. ACTION ITEM – President/Board

14.1 El Camino College Foundation-Facilities Naming Recommendation

It was moved by Trustee Michelin, seconded by Trustee Brown that the Board of Trustees approve that the El Camino College football field in Murdock Stadium be named after Coach John Featherstone in accordance with Board Policy and Administrative Procedure 6620 and be known as "Featherstone Field". Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

15. FUTURE ACTION ITEMS / GENERAL

15.1 HR - Notice and Scheduling of Public Hearing Regarding Negotiations between the Federations of Teachers, Local 1388, AFT AFL~CIO And El Camino Community College District for January 1, 2020 through December 31, 2022 Full Contract Negotiations as Requested by the El Camino Community College District

15.2 AA - FTES Goal and Actual - INFORMATION

15.3 2018-19 4th Quarter Report (April-June) - Grants Development & Management Office - INFORMATION

16. POLICIES AND PROCEDURES - NONE

17. ORAL REPORTS

17.1 Academic Senate Report

17.3 Board of Trustees Report

17.4 President's Report

18. ADJOURNMENT

Meeting adjourned at 6:51pm.

Mary E Combs

Mary Combs, Secretary of the Board
August 19, 2019

Dena P Maloney

Dena P. Maloney, Secretary to the Board
August 19, 2019