

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Monday, June 17, 2019

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on June 17 2019, in the Alondra Room of the El Camino College Bookstore.

The following Trustees were present: Trustee William Beverly, Vice President; Trustee Mary Combs, Secretary; Trustee Kenneth Brown, Member and Trustee Nilo Michelin, Member. Trustee Clifford Numark, President was absent. Student Member Elect, Lindsey Lee arrived at 5:00pm for Open Session.

Also present were: Dr. Dena P. Maloney, Superintendent/President; Dr. Jim Buysse, Interim Vice President/Administrative Services; Ms. Jane Miyashiro, Vice President/Human Resources; Mr. Ross Miyashiro, Vice President/Student Services and Dr. Jean Shankweiler, Vice President/Academic Affairs. Ms. Barbara Perez, Vice President/Compton College arrived at 5:00pm for Open session.

1. OPENING ITEMS

1.1 Call Public Session to Order at 4:01pm

1.2 Roll Call

1.3 Public Comment: Requests to Address the Board of Trustees – Closed Session Agenda Matters.

There were no comments

2. CLOSED SESSION

2.1 Closed Session - Regular Meeting adjourned to Closed Session at 4:02 pm to discuss the District's position regarding the following matters:

A) Labor Relations, Brown Act Section 54957.6, Ms. Jane Miyashiro, District Labor Negotiator; employee organizations include all exclusive representatives and unrepresented employees.

B) Real Property - Conference with Real Property Negotiator, California Government Code § 54956.8:

Property: 465 Crenshaw Boulevard, Torrance, CA 90503 APN 7532-002-913 and APN 7352-002-914 Agency Negotiator: LeRoy J. Jackson Negotiating Parties: City of Torrance and Dena Maloney, President of El Camino College and Sherman Wong, Public Agency Law Group.
Under Negotiation: Terms and conditions for sale and or lease of property.

3. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS. The regular meeting reconvened to Open Session at 5:00pm

3.1 The Board of Trustees will report out from their Closed Session meeting and begin with the Open Session. **No reportable action was taken during Closed Session.**

3.2 Pledge of Allegiance to the Flag led by former Student Trustee Kongdy Lam

3.3 Board Meeting Presentations and Reports Schedule - 2018-19

3.4 Approval of Minutes

It was moved by Trustee Michelin seconded by Trustee Brown that the Board of Trustees approve the minutes of the May 20, 2019 Regular Board Meeting. Trustees Beverly, Brown, Combs, and Michelin voted yes. Motion carried.

4. PRESENTATIONS

4.1 Recognition of Service to the El Camino Community College District - For their dedication in leadership and commitment to student success, Dr. Keith Curry, CEO/President of Compton College, Ms. Barbara Perez, Vice President of Compton College and Dr. Kristie Daniel DiGregorio, President of Academic Senate, received a memento honoring their service to the District from the Board of Trustees

4.2 Oath of Office - Dr. Maloney administered the Oath of Office to the Student Trustee Elect, Ms. Lindsey Lee.

4.3 Presentation to Trustee Mary Combs – Trustee Kenneth Brown, as Second Vice President of the CCCT Board, presented Trustee Mary Combs with a Certification of Completion from the Community College League of California for the completion of the Excellence in Trusteeship program.

4.4 El Camino College Foundation-Facilities Naming Recommendation – Ms. Andrea Sala, Executive Director of the El Camino Foundation presented an informational presentation on the proposal to name the field within the Murdock Stadium in honor of Coach John Featherstone. It is recommended that the name going forward be “Featherstone Field”.

4.5 SS - Student Equity Plan 2019 – 22 – Ms. Nayeli Oliva, Director of Student Equity and Achievement and Mr. Ross Miyashiro, Vice President of Student Services, presented an informational presentation on the El Camino 2019-22 Student Equity Plan. The presentation included background information, the proposed overall and disproportionately impacted (DI) student goals and the next steps toward achieving the goals.

4.6 AS 2019-20 Tentative Budget - Dr. James Buysse, Interim Vice President of Administrative Services presented the 2019-20 Tentative Budget. The presentation provided information on state budget issues, ECC budget assumptions and issues, a comparison of past and projected budgets, a breakdown of the proposed 2019-20 Tentative Budget (Fund 11), and an overview of the other Funds. The presentation concluded with the next steps and processes to develop the Final Budget that will be presented to the Board of Trustees on September 3, 2019.

5. PUBLIC HEARING - NONE

6. PUBLIC COMMENT

6.1 Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters

1. Ms. Virginia Frazier – Part-time Faculty, Music Department
2. Ms. Patricia Thomas – Student, Music Department

7. CONSENT CALENDAR

It was moved by Trustee Combs seconded by Trustee Michelin, that the Board of Trustees accept and approve the items presented on the Consent Calendar.

- 7.1 AA - CFA Resident Artist Engagements – Summer 2019
- 7.2 AA - University of Phoenix, Inc.
- 7.3 AA - Memorandum of Understanding (MOU) between Keck Graduate Institute and El Camino Community College District.
- 7.4 AA - St. Francis Medical Center
- 7.5 AA - Instructional Service Agreement (ISA) with Inglewood Unified School District (Inglewood Community Adult School)
- 7.6 AA - Instructional Service Agreement (ISA) with Inglewood Unified School District (Inglewood Community Adult School)
- 7.7 AA - Instructional Service Agreement (ISA) with Redondo Beach Unified School District (South Bay Adult School)
- 7.8 AA - Instructional Service Agreement (ISA) with Redondo Beach Unified School District (South Bay Adult School)
- 7.9 AA - Supplemental Instructional Service Agreement (ISA) with Redondo Beach Unified School District (South Bay Adult School)
- 7.10 AA - Supplemental Instructional Service Agreement (ISA) with Redondo Beach Unified School District (South Bay Adult School)
- 7.11 AA - Amendment to 2018-19 AB 288 CCAP with Torrance Unified School District
- 7.12 AA - Amendment to 2018/19 AB 288 CCAP with Centinela Valley Union High School District
- 7.13 AA - Amendment to 2018-19 AB 288 CCAP with Inglewood Unified School District
- 7.14 AA - Amendment to 2018/19 AB 288 CCAP with Redondo Beach Unified School District
- 7.15 AA - Amendment to 2018-19 AB 288 CCAP with El Segundo Unified School District
- 7.16 AA - Amendment to 2018/19 AB 288 CCAP with Da Vinci Schools
- 7.17 AA - Proposed Curriculum Changes Effective 2020-2021
- 7.18 SS - Hobsons Intersect Solutions - Contract Renewal
- 7.19 SS - ViaTRON Systems, Inc.
- 7.20 SS - Contract - Youngblood & Associates
- 7.21 SS - Contract - Backgrounds Unlimited
- 7.22 SS - Anne Dumke
- 7.23 SS - International Travel
- 7.24 SS - Records Reclassification and Destruction - Enrollment Services Division/Admissions & Records Office
- 7.25 AS - Contract - Degenkolb Engineers - Burn Room Repair Project
- 7.26 AS - Purchase Order and Blanket Purchase Order
- 7.27 E - Contracts - tBP Architecture - Student Activities Temporary Housing
- 7.28 E - Contracts - Plan Check Professionals - Behavioral & Social Sciences Building
- 7.29 E - Measure E Category Budget and Balances
- 7.30 E - Measure E Purchase Order (PO) and Blanket Purchase Order (BPO)
- 7.31 HR - 2019-2022 Equal Employment Opportunity Plan
- 7.32 HR - Equal Employment Opportunity Fund Multiple Method Allocation Certification Form 2018-2019
- 7.33 HR – New Job Description, Dual Enrollment Coordinator/Supervisor
- 7.34 HR – Revised Job Description, Campus Police Sergeant
- 7.35 HR - Revised Job Description, Trainer/Instructional Technology Specialist
- 7.36 HR - Revised Job Description, Chief of Police/Director of Public Services Instructional Programs
- 7.37 HR - Academic Personnel Actions
- 7.38 HR - Administrator, Special Services Professional, and Confidential Personnel Actions
- 7.39 HR – Classified Personnel Actions

- 7.40 HR - Temporary Non-Classified (TNC) Service Employees Personnel Actions
- 7.41 CA - Ratification of MOU with Impresa Aerospace
- 7.42 CA - Ratification of MOU with Lisi Aerospace
- 7.43 CA - Contract / Barbara Sweet dba Learning Transfer Institute
- 7.44 CA - Contract with Angalet and Associates LLC
- 7.45 CA - Contract with Servando Gereau dba Customized Training and Consulting
- 7.46 CA - Contract with Lean Solutions Manufacturing Consultants
- 7.47 CA - Contract with Cryoworks, Inc.
- 7.48 CA - Contract with Workforce Computer Training LLC
- 7.49 CA - Contract with Teledyne Relays
- 7.50 CA - Contract / Business Cavalry LLC
- 7.51 CA- Contract Angeleno INC.
- 7.52 CA- Contract The Kitchen Terminal
- 7.53 CA- PSA Terence Lem
- 7.54 CA- PSA Aaron Camello
- 7.55 CA - Agreement - The Jankovich Company
- 7.56 CA - Agreement - Lucky Duck Swim School
- 7.57 CA - Standard Contract - Cultural Bytes
- 7.58 CA - Contract with SpaceData LLC
- 7.59 CA - Contract Amendment: Foundation for California Community Colleges on Behalf of the Career Ladders Project
- 7.60 CA - National Science Foundation - Washington Baltimore Hampton Roads - Louis Stokes Alliance for Minority Participation (WBHR-LSAMP) Project. Revenue to the District.
- 7.61 P/B - Civic Couch 2019-20 Contract
- 7.62 P/B - Fifty & Five, LLC, Contract
- 7.63 P/B - Board Policy 1100 The El Camino Community College District - Second Reading and Adoption
- 7.64 P/B - Board Policy 1200 District Mission, Vision and Values - Second Reading and Adoption

Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, and Michelin voted yes. Motion carried.

8. ACTION ITEMS – Academic Affairs - NONE

9. ACTION ITEMS - Student Services

9.1 SS - Student Equity Plan

It was moved by Trustee Combs, seconded by Trustee Brown that the Board of Trustees approve the 2019 - 2022 Student Equity Plan. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, and Michelin voted yes. Motion carried.

10. ACTION ITEMS - Administrative Services

10.1 AS - 2019-20 Tentative Budget

It was moved by Trustee Combs, seconded by Trustee Brown that the Board of Trustees approve the Tentative Budget for filing with the County Superintendent of Schools. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, and Michelin voted yes. Motion carried.

10.2 AS - Interfund Transfers

It was moved by Trustee Brown, seconded by Student Member Lee that the Board of Trustees approve the Interfund Transfer for Fiscal Year 2019-20 as required by the County of Los Angeles at the end of each fiscal year. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, and Michelin voted yes. Motion carried.

10.3 AS - Five-Year Construction Plan 2021-2025

It was moved by Trustee Brown, seconded by Trustee Combs that the Board of Trustees approve the submission of the Five-Year Construction Plan for 2021-2025 to the California Community College Chancellor's Office. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, and Michelin voted yes. Motion carried.

11. ACTION ITEMS - Measure E - NONE

12. ACTION ITEMS - Human Resources – NONE

13. ACTION ITEM - Community Advancement

13.1 CA - Clean Energy Smart Manufacturing Innovation Institute (CESMII) Project Grant from UCLA
- Revenue to the District

It was moved by Student Member Lee, seconded by Trustee Brown that the Board of Trustees ratify the Subaward Agreement with UCLA for the Clean Energy Smart Manufacturing Innovation Institute (CESMII) Project. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, and Michelin voted yes. Motion carried.

14. ACTION ITEM – President/Board - NONE

15. FUTURE ACTION ITEMS / GENERAL

15.1 AS - Bond Project Status Report – INFORMATION

15.2 Proposed 2019 -2020 Board Presentation Schedule – INFORMATION

15.3 2018-19 Board Policies/Administrative Procedures - INFORMATION

16. POLICIES AND PROCEDURES

16.1 AA - Administrative Procedure 3200 Accreditation - INFORMATION

16.2 AA - Administrative Procedure 4021 Program Discontinuance - INFORMATION

16.3 AA - Administrative Procedure 5011 Admissions and Concurrent Enrollment - INFORMATION

16.4 AA- Administrative Procedure 5055 Enrollment Priorities - INFORMATION

16.5 SS - Administrative Procedure 3250 Institutional Planning - INFORMATION

16.6 P/B - Administrative Procedure 2510 Collegial Consultation - INFORMATION

17. ORAL REPORTS

18.1 Academic Senate Report

18.3 Board of Trustees Report

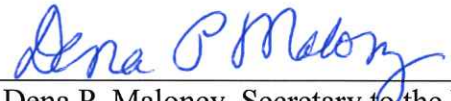
18.4 President's Report

21. ADJOURNMENT

Meeting adjourned at 7:37pm.



Mary Combs, Secretary of the Board
Clifford Newmark, President July 15, 2019



Dena P. Maloney, Secretary to the Board
July 15, 2019