

EL CAMINO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING OF  
Tuesday, January 22, 2019

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Tuesday January 22, 2019, in the Alondra Room of the El Camino College Bookstore.

The following Trustees were present: Trustee William Beverly, Vice President; Trustee Mary Combs, Secretary; Trustee Kenneth Brown, Member and Trustee Nilo Michelin, Member; and Student Member, Marilyn Valdez. Trustee Clifford Numark, President, was absent due to personal necessity.

Also present were: Dr. Dena P. Maloney, Superintendent/President; Mr. Brian Fahnestock, Vice President/Administrative Services; Ms. Jane Miyashiro, Vice President/Human Resources; Mr. Ross Miyashiro, Vice President/Student Services and Dr. Jean Shankweiler, Vice President/Academic Affairs. Dr. Keith Curry, President/Compton College and Ms. Barbara Perez, Vice President/Compton College arrived at 5:00pm for Open session.

1. OPENING ITEMS

1.1 Call Public Session to Order at 4:03pm

1.2 Roll Call

1.3 Public Comment: Requests to Address the Board of Trustees – Closed Session Agenda Matters.

**There were no comments**

2. CLOSED SESSION

2.1 Closed Session - Regular Meeting adjourned to Closed Session at 4:04pm to discuss the District's position regarding the following matters:

A. Public Employee Discipline/Dismissal/Release, Government Code Section 54957 - 3 cases

B. Anticipated Litigation, Brown Act Section 54956.9 – Significant Exposure to Litigation - 2 cases

C. Existing Litigation, Brown Act Section 54956.9(d)(1): Case # 18TRCV00109

D. Personnel Matters, Brown Act Section 54957

1. Superintendent/President Goals

3. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS. The regular meeting reconvened to Open Session at 5:02pm

3.1 The Board of Trustees will report out from their Closed Session meeting and begin with the Open Session. **No reportable action was taken during the Closed Session.**

3.2 Pledge of Allegiance to the Flag led by Chief Michael Trevis

3.3 Board Meeting Presentations and Reports Schedule - 2018-19

### 3.4 Approval of Minutes

It was moved by Trustee Combs, seconded by Trustee Brown that Board of Trustees approve the minutes of the December 17, 2018 Regular Board Meeting. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs and Michelin voted yes. Motion carried.

### 4. PRESENTATIONS

4.1 AS - Overview of the 2017-18 Annual Financial Report – Ms. Alicia Herrera, from Vavrinek, Trine, Day & Co., LLP provided an overview of the El Camino Community College District audit for the year ending June 30, 2018 and provided an opportunity to answer questions from the Board regarding the audit. In the Action Agenda for this Board meeting, there is a recommendation that the Board of Trustees accept the 2017-18 Audit Report.

4.2 SS - Associated Student Organization - Student Activities Fee – Mr. Ross Miyashiro, Vice President of Student Services and Mr. Joseph Mardesich, Associated Student Organization President, highlighted the current allocation of the Associated Student Organization Student Activities Fee and the proposed change in the process of distributing fee revenues.

4.3 SS/AA - HSA and Athletics Overview – Dr. Rory Natividad, Dean of Health Sciences and Athletics and Mr. Colin Preston, Director of Athletics and Kinesiology, provided the annual update on the El Camino College Athletic Program.

### 5. PUBLIC HEARING - NONE

### 6. PUBLIC COMMENT

6.1 Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters  
**There were no public comments**

### 7. CONSENT CALENDAR

It was moved by Trustee Combs seconded by Trustee Brown, that the Board of Trustees accept and approve the items presented on the Consent Calendar.

7.1 AA - ACCENT - Study Abroad Summer 2019

7.2 AA - College Media Association Spring 2019 National College Media Convention

7.3 AA-Forensics Team Tournament "Sunset Cliffs Classic"

7.4 AA - Outreach and Marketing Coordinator for Paralegal Studies Program

7.5 AA - Providence Health Systems

7.6 AA - Grand Canyon University

7.7 AA - Sabbatical Leaves for 2019-2020

7.8 AA - Proposed Curriculum Changes Effective 2019-2020

7.9 SS - Umoja Memorandum of Understanding (MOU)

7.10 SS - International Travel - Ryugaku Journal Spring Fair 2019

7.11 SS- Overseas F-1 Recruiting Agent Contract

7.12 SS - Hobsons

7.13 SS - Centinela Valley Union High School District Memorandum of Understanding (MOU)

- 7.14 SS - Redondo Beach Unified School District Memorandum of Understanding (MOU)
- 7.15 SS - Alliance College Memorandum of Understanding (MOU)
- 7.16 AS - International Student Health Insurance
- 7.17 AS - District Appropriation Limit for 2018-19 (GANN Limit)
- 7.18 AS - Purchase Order and Blanket Purchase Order
- 7.19 E - Change Order - ACC Contractors - Administration Building Project
- 7.20 E- Contract - Schools Consulting Services
- 7.21 E - Measure E Category Budget and Balances
- 7.22 E - Measure E Purchase Order (PO) and Blanket Purchase Order (BPO)
- 7.23 HR - Job Description for Associate Dean, Industry & Technology
- 7.24 HR - New Job Description, Pest Control Technician
- 7.25 HR - New Job Description, Custodian Trainer
- 7.26 HR - Replacement Job Description for Assistant Director, Community Education & Development
- 7.27 HR - Academic Personnel Actions
- 7.28 HR – Classified Personnel Actions
- 7.29 HR - Administrator, Supervisor, Special Services Professional Personnel Actions
- 7.30 HR - Temporary Non-Classified (TNC) Service Employees Personnel Actions
- 7.31 CA - Southern California Gas Company
- 7.32 CA - Northrop Grumman Electronics - Extension of Affiliation Agreement
- 7.33 CA - Designed Metal Connections dba Permaswage
- 7.34 P/B CCCT Board Nomination

Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs and Michelin voted yes. Motion carried.

#### 8. ACTION ITEMS - Academic Affairs

##### 8.1 AA -South Bay Workforce Investment Board (SBWIB) Agreement

It was moved by Student Member Valdez, seconded by Trustee Beverly that the Board of Trustees approve the agreement between El Camino Community College District and the South Bay Workforce Investment Board (SBWIB). Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs and Michelin voted yes. Motion carried.

#### 9. ACTION ITEMS - Student Services - NONE

#### 10. ACTION ITEMS - Administrative Services

##### 10.1 AS - Financial Audit Report

It was moved by Trustee Brown, seconded by Trustee Combs that the Board of Trustees accept the annual financial audit report prepared by Vavrinek, Trine, Day and Co. for the El Camino Community College District for fiscal year 2017-2018. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs and Michelin voted yes. Motion carried.

#### 11. ACTION ITEMS - Measure E

##### 11.1 E - Change Order - Tobo Construction - Student Services Center

It was moved by Trustee Combs, seconded by Student Member Valdez that the Board of Trustees approve the change order for Tobo Construction for the Student Services Center. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs and Michelin voted yes. Motion carried.

12. ACTION ITEMS - Human Resources – NONE

13. ACTION ITEMS - Compton College - NONE

14. ACTION ITEM - Community Advancement

14.1 CA - Grant Amendment - Education Futures - Regional Model Project - Revenue to the District

It was moved by Trustee Brown, seconded by Student Member Valdez that the Board of Trustees approve the acceptance of the amendment to the Education Futures Grant providing additional funds and extending the performance period. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs and Michelin voted yes. Motion carried.

15. ACTION ITEMS - Superintendent/President - NONE

16. FUTURE ACTION ITEMS / GENERAL

16.1 AA - Local Minimum Qualifications – INFORMATION

16.2 AA - FTES Goal and Actual - INFORMATION

16.3 2018-19 2nd Quarter Report (October-December) - Grants Development & Management Office - INFORMATION

17. POLICIES AND PROCEDURES

17.1 AA - Board Policy 4226 - Multiple and Overlapping Enrollments - Resubmitted for FIRST READING

17.2 AA - Board Policy 5500 - Standards of Student Conduct - FIRST READING

17.3 P/B - Board Policy 2717 - Personal Use of Public Resources - FIRST READING

17.4 AA - Administrative Procedure 4226 - Multiple and Overlapping Enrollments - INFORMATION

17.5 Administrative Procedure 5500 - Standards of Student Conduct - INFORMATION

17.6 AA - Administrative Procedure 3050 - Institutional Code of Ethics - INFORMATION

18. ORAL REPORTS

18.1 Academic Senate Report

18.2 Compton College Report

18.3 Board of Trustees Report

18.4 President's Report

19. ADJOURNMENT

Meeting adjourned at 6:38pm.

Mary E Combs  
Mary Combs, Secretary of the Board  
February 19, 2019

Dena P Maloney  
Dena P. Maloney, Secretary to the Board  
February 19, 2019