

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Monday, May 21 2018

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Monday May 21, 2018, in the Alondra Room of the El Camino College Bookstore.

The following Trustees were present: Trustee John Vargas, President; Trustee Cliff Numark, Vice President; Trustee Mary Combs, Secretary; Trustee William Beverly, Member; Trustee Kenneth Brown, Member. Student Member Kongdy Lam arrived at 5:00pm for Open session

Also present were: Dr. Dena P. Maloney, Superintendent/President; Mr. Brian Fahnestock, Vice President/Administrative Services; Ms. Jane Miyashiro, Vice President/Human Resources; Mr. Ross Miyashiro, Vice President/Student Services; Dr. Jean Shankweiler, Vice President/Academic Affairs; Ms. Barbara Perez, Vice President/Compton College and Dr. Keith Curry President/Compton College

Public Comment – Closed Session Agenda Matters

There were no comments.

Closed Session

Regular Meeting adjourned to Closed Session at 4:02 p.m. to discuss the District's position regarding the following matters:

A. Existing Litigation, Brown Act Section 54956.9(d)(1):

1. Case # BC 694 854
2. Case # BC 613 095
3. Case # BC 702 003

B. Anticipated Litigation, Brown Act Section 54956.9 – Significant Exposure to Litigation - 2 cases

C. Personnel Matters, Brown Act Section 54957

1. Superintendent/President Evaluation

Reconvene in Open Session: Announce Closed Session Actions

The Regular Meeting reconvened to Open Session at 5:15pm. No reportable action was taken.

The Pledge of Allegiance to the Flag, led by Police Chief Michael Trevis.

Minutes of the Regular Board Meeting of April 16, 2018

It was moved by Trustee Combs, seconded by Trustee Brown, that the Minutes of the Regular Board Meeting on April 16, 2018 be approved as presented. Student Member Lam recorded a yes-advisory

vote. Trustees, Brown, Combs, Numark and Vargas voted yes. Trustee Beverly abstained. Motion carried.

Presentations

4.1 Recognition of Student Member Kongdy Lam – Trustee Vargas presented Student Member Kongdy Lam with a recognition award for his service on the Board of Trustees for 2017-2018. The Board was introduced to Marilyn Valdez, the new Student Trustee.

4.2 Citizens' Bond Oversight Committee Annual Report - Mr. Kirk Retz, Chair of the Citizens' Bond Oversight Committee presented the Annual report for 2016-17. His report included updates on the current construction project on campus.

4.3 SS - South Bay Promise - Ms. Julieta O. Aramburo, Director of Outreach and School Relations provided an informational presentation on the South Bay Promise Program. The report included statistics on the current applications and illustrated the Six Success Factors of the program.

PUBLIC HEARING

Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters.

- Members of ASO presented information on the increase of student fees from \$10 to \$15. Any student can opt out of paying the fee.

CONSENT CALENDAR

It was moved by Trustee Beverly, and seconded by Trustee Numark that the Board of Trustees accept and approve the items presented on the Consent Calendar.

Academic Affairs

- University of Phoenix, Inc.
- Instructure Inc. (CANVAS)
- CFA Resident Artist Series Summer 2018
- Video Campaign Proposal - Computer Information Systems
- Video Campaign Proposal - Paralegal Services
- Promotion of Paralegal Studies Program

Student Services

- Paz Oliverez- Contract
- Patrick Camangian- Contract
- Lindsay Perez Huber- Contract
- Mary Beth Abella - Contract
- Laura Narvaez - Contract
- Robert H. Watson - Contract
- Major League Music, Inc.
- Unita, LLC
- 2018 Summer Football Passing League for High School Students

- Atherton Baptist Church dba ABC PRESCHOOL
- International Travel - ELS Educational Services, Inc.
- International Travel - Ryugaku Journal (RJ)
- El Camino College Chorale, Concert Choir, Mixed Chorus Carnegie Hall Tour and Concert
- Destruction of Records - Admissions and Records Office

Administrative Services

- Notice of Job Completion - Specialty Doors Automation
- Purchase Order and Blanket Purchase Order

Measure E

- Contract Amendment #1 - KNN Public Finance, LLC
- Change Order - TOBO Construction Inc. - Student Services Center Building Project
- Amendment - DLR Group - Student Services Center Replacement Project
- Measure E Category Budget and Balances
- Measure E Purchase Order (PO) and Blanket Purchase Order (BPO)

Human Resources

- Feet First Eventertainment
- Academic Personnel Actions
- Administrator, Supervisor, and Confidential Personnel Actions
- Classified Personnel Actions
- Temporary Non-Classified (TNC) Service Employees Personnel Actions
- Board Policy 7240 - Confidential Employees - Second Reading and Adoption
- Board Policy 7250 Educational Administrators - Second Reading and Adoption
- Board Policy 7330 Communicable Disease - Second Reading and Adoption
- Board Policy 7345 - Catastrophic Leave Program - Second Reading and Adoption
- Board Policy 7370 Political Activity - Second Reading and Adoption

President's Office

- Signature Authorization William Kerwin
- Foundation South Bay Promise Naming Opportunities
- Mad Science of Los Angeles
- Play-Well TEKnologies
- Amendment #1 to California Community College Chancellor's Office Deputy Sector Navigator for the
- Advanced Manufacturing Sector 2017-18 Grant
- Absence of Board Members

Student Member Lam recorded a yes-advisory vote. Trustees, Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

ACTION ITEMS

Academic Affairs

- Hewlett Packard, Apple, GovConnection

It was moved by Trustee Combs, seconded by Student Member Lam that the Board of Trustees approve the purchase of mobile laptops and charging stations for the Computer Science classes in the Mathematical Sciences Division. Student Member Lam recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

- Curriculog and Acalog Software Application License and Services Agreement - Digital Architecture, Inc. ("DigArc")

It was moved by Student Member Lam Trustee Combs, seconded by Trustee Combs that the Board of Trustees approve the acquisition of Digital Architecture, Inc. ("Digarc") Curriculog software application license and services agreement in conjunction with the sole source acquisition of the Digarc Acalog software application license and services agreement as part of a comprehensive, integrated program applications interface package. Student Member Lam recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

Student Services - NONE

Administrative Services

- 10.1 AS - Adopt Resolution No. 05-21-2018A - Requesting Los Angeles County Board of Supervisors to establish tax rate for expected bond to be sold in FY 2018-19

It was moved by Trustee Brown, seconded by Trustee Beverly that the Board of Trustees approve the Resolution No 05-21-2018A, requesting the Board of Supervisors of the County of Los Angeles to establish a tax rate for bonds of the El Camino Community College District expected to be sold during fiscal year 2018-19. Student Member Lam recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

- 10.2 AS - Food Services Operations Agreement - Pacific Dining - Food Service Management, a California Corporation

It was moved by Student Member Lam, seconded by Trustee Combs that the Board of Trustees approve the proposed Food Services Operations Agreement with Pacific Dining - Food Service Management, a California Corporation. Student Member Lam recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

Measure E

- 11.1 E - Contract - NIC Partners - Student Services Center

It was moved by Trustee Brown, seconded by Trustee Combs that the Board of Trustees approve entering into a contract with NIC Partners to provide network equipment for the Student Services Center Project. Student Member Lam recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

- 11.2 E - Agreement for Architectural Services - LPA, Inc.- Art Complex Building project RFQ #17-02

It was moved by Trustee Beverly, seconded by Trustee Numark that the Board of Trustees approve the proposed Agreement for Architectural Services between LPA, Inc. and the El Camino Community College District for the Arts Complex Building project (RFQ# 17-02). Student Member Lam recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

- 11.3 E - Agreement for Architectural Services - Anderson Brule Architects - Behavioral Sciences and Social Sciences Building project RFQ#17-03

It was moved by Trustee Beverly, seconded by Student Member Lam that the Board of Trustees approve the proposed Agreement for Architectural Services between Anderson Brule Architects, Inc. and the El Camino Community College District for the Social Sciences and Behavioral Sciences Building project (RFQ# 17-03). Student Member Lam recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

- 11.4 E - Change Order - Interior Demolition - Administration Building Demolition Project

It was moved by Trustee Vargas, seconded by Trustee Combs that the Board of Trustees approve the following change order for Interior Demolition for the Administration Building Demolition Project. Student Member Lam recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

Human Resources - NONE

Compton College - NONE

Superintendent/President - NONE

Trustee Numark departed at 7:04pm

Future Action Item/ General

- 15.1 P/B - Informational Item- Los Angeles County Registrar-Recorder/ County Clerk - Consolidated Calendar of Events - General Elections - November 6, 2018
- 15.2 Compton Unified School District AB 288 - Dual Enrollment- First Reading
- 15.3 Compton College Substantive Change Proposal - First Reading

- 15.4 AS - Informational Item - California Uniform Public Construction Cost Accounting Act (CUPCCA)

Policies and Procedures

- 16.1 AS - Board Policy 3518 - Child Abuse Reporting - First Reading
- 16.2 AS - Board Policy 3520 - Local Law Enforcement - First Reading
- 16.3 AS - Board Policy 6200 - Budget Preparation - First Reading
- 16.4 AS - Board Policy 6250 - Budget Management - First Reading
- 16.5 AS - Board Policy 6300 - Fiscal Management - First Reading
- 16.6 AS - Board Policy 6320 - Investments - First Reading
- 16.7 AS - Board Policy 6400 - Audit - First Reading
- 16.8 AS - Board Policy 6740 - Citizens Oversight Committee - First Reading
- 16.9 AS - Board Policy 6750 - Parking - First Reading
- 16.10 AS - Board Policy 6900 - Bookstore - First Reading
- 16.11 HR - Board Policy 7310 - Nepotism - First Reading
- 16.12 HR - Board Policy 7340 - Leaves - First Reading
- 16.13 HR - Board Policy 7385 - Salary Deductions - First Reading
- 16.14 HR - Deletion of Board Policy 7366 - Demotion
- 16.15 HR - Administrative Procedure 3420 - Equal Employment Opportunity
- 16.16 AS - Administrative Procedure 3518 - Child Abuse Reporting
- 16.17 AS - Administrative Procedure 3520 - Local Law Enforcement
- 16.18 AS - Administrative Procedure 6250 - Budget Management
- 16.19 AS - Administrative Procedure 6320 - Investments
- 16.20 AS - Administrative Procedure 6740 - Citizens Oversight Committee
- 16.21 AS - Administrative Procedure 6750 - Parking
- 16.22 HR - Administrative Procedure 7270 - Student Workers
- 16.23 HR - Administrative Procedure 7330 - Communicable Disease
- 16.24 HR - Administrative Procedure 7371 - Personal Use of Public Resources
- 16.25 HR - Administrative Procedure 7500 - Volunteers

Oral Reports

Oral reports were presented by:

- Academic Senate
- Compton College
- Board of Trustees
- Superintendent/President

Adjournment

The meeting adjourned at 7:35 p.m.



Mary Combs, Secretary of the Board



Dena P. Maloney, Secretary to the Board