

EL CAMINO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING OF  
Monday, November 19, 2018

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Monday, November 19, 2018, in the Alondra Room of the El Camino College Bookstore.

The following Trustees were present: Trustee Cliff Numark, Vice President; Trustee Mary Combs, Secretary; Trustee William Beverly, Member and Trustee Kenneth Brown, Member. Student Member, Marilyn Valdez arrived at 5:00pm for Open session. Trustee John Vargas, President was absent due to personal necessity.

Also present were: Dr. Dena P. Maloney, Superintendent/President; Mr. Brian Fahnestock, Vice President/Administrative Services; Ms. Jane Miyashiro, Vice President/Human Resources; Mr. Ross Miyashiro, Vice President/Student Services and Dr. Jean Shankweiler, Vice President/Academic Affairs. Dr. Keith Curry, President/Compton College and Ms. Barbara Perez, Vice President/Compton College arrived at 5:00pm for Open session.

1. OPENING ITEMS

1.1 Call Public Session to Order at 4:00pm

1.2 Roll Call

1.3 Public Comment: Requests to Address the Board of Trustees – Closed Session Agenda Matters.

**There were no comments**

2. CLOSED SESSION

2.1 Closed Session - Regular Meeting adjourned to Closed Session at 4:01pm to discuss the District's position regarding the following matters:

A. Anticipated Litigation, Brown Act Section 54956.9 – Significant Exposure to Litigation - 2 cases

B. Existing Litigation, Brown Act Section 54956.9(d)(1):2.  
Case # YCO73172

C. Labor Relations, Brown Act Section 54957.6, Ms. Jane Miyashiro, District Labor Negotiator

1. El Camino College Police Officers Association

D. Personnel Matters, Brown Act Section 54957

1. Superintendent/President Goals

3. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS. The regular meeting reconvened to Open Session at 5:04pm

3.1 The Board of Trustees will report out from their Closed Session meeting and begin with the Open Session. **No reportable action was taken during the Closed Session.**

3.2 Pledge of Allegiance to the Flag led by Officer Gary Robertson

3.3 Board Meeting Presentations and Reports Schedule - 2018-19

### 3.4 Approval of Minutes

It was moved by Trustee Brown, seconded by Trustee Combs that Board of Trustees approve the minutes of the Regular Board Meeting on October 15, 2018. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs and Numark voted yes. Motion carried.

### 4. PRESENTATIONS

4.1 AA - Deaf and Hard of Hearing Presentation – Dr. Rory Natividad, Dean of Health Sciences and Athletics and Mr. Gary Greco, Director of the Special Resource Center, presented an informational presentation on the Deaf and Hard of Hearing program with an emphasis of the utilization of sign language interpreters on campus. The presentation included Federal and State mandated guidelines, funding sources and future strategies for sign language interpreters.

4.2 PB - Marketing & Communications Presentation – Ms. Ann O'Brien, Executive Director of the Office of Marketing & Communications provided a recap of the Bridging Study conducted in Spring 2018. She shared the new messaging strategy and marketing direction that is based on input from the study. The tagline, "*El Camino – Where you belong. Where you succeed.*" was introduced and the *We Are El Camino* video, the first in a series, was viewed.

### 5. PUBLIC HEARING - NONE

### 6. PUBLIC COMMENT

6.1 Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters  
**There were no public comments**

### 7. CONSENT CALENDAR

It was moved by Trustee Combs seconded by Trustee Brown, that the Board of Trustees accept and approve the items presented on the Consent Calendar.

- 7.1 AA - Torrance Care Center West
- 7.2 AA - Chapman University Contract
- 7.3 AA - Poster Campaign Proposal - Paralegal Studies Program
- 7.4 AA - Destruction of Records - Special Resource Center
- 7.5 AA - Proposed Curriculum Changes Effective 2019-2020
- 7.6 SS- Overseas F-1 Recruiting Agent Contract
- 7.7 SS - International Travel - AEO Spring 2019 SE Asia Tour
- 7.8 SS- Flywire Online Payment Solution
- 7.9 SS- Ferrilli
- 7.10 SS-Change order in scope of work for Ferrilli
- 7.11 SS - Records Reclassification and Destruction - Admissions & Records Office
- 7.12 AS - AB 2910 QUARTERLY FISCAL STATUS REPORT
- 7.13 AS - 311 MASTER REPORT 2017-2018
- 7.14 AS - Purchase Order and Blanket Purchase Order
- 7.15 E - Amendment - JT Engineering - Demo Student Activities/Student Services
- 7.16 E - Amendment - KPFF - Student Services Center
- 7.17 E - Amendment - Twining Consulting - Gymnasium Project

- 7.18 E - Change Order - Tobo Construction - Student Services Building
- 7.19 E - Measure E Category Budget and Balances
- 7.20 E - Measure E Purchase Order (PO) and Blanket Purchase Order (BPO)
- 7.21 HR - Revised Job Description for Front Office Receptionist
- 7.22 HR - Shaw Consulting
- 7.23 HR - Academic Personnel Actions
- 7.24 HR – Administrator, Supervisor, Special Services Professional, and Confidential Personnel Actions
- 7.25 HR – Classified Personnel Actions
- 7.26 HR - Temporary Non-Classified (TNC) Service Employees Personnel Actions
- 7.27 CA - Project Lead The Way (PLTW) - Revenue to the District
- 7.28 CA - SBDC California Governor's Office Capital Infusion Grant Program Agreement
- 7.29 CA-Amendment-SBDC Network Service Center Agreement CN 99753.4
- 7.30 CA - Community Education Winter Spring 2019 Schedule of Classes
- 7.31 CA - CrEATive Plate LLC
- 7.32 CA - GO! LAUNCH MARKETING
- 7.33 CA - Golden Aspen Communications (ETP Funded Training)
- 7.34 P/B - Amendment to Fifty&Five Contract
- 7.35 P/B - Absence of Board Member

Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs and Numark voted yes. Motion carried.

8. ACTION ITEMS - Academic Affairs- NONE

9. ACTION ITEMS - Student Services - NONE

10. ACTION ITEMS - Administrative Services

10.1 AS -Agreement for Contractor Services - GonLED, a California Corporation

It was moved by Trustee Brown, seconded by Trustee Beverly that the Board of Trustees approve the proposed Agreement for Contractor Services with GonLED for LED Site Lighting Retrofit Prop 39 Conversion/Library Building Project. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs and Numark voted yes. Motion carried.

11. ACTION ITEMS - Measure E - NONE

12. ACTION ITEMS - Human Resources – NONE

13. ACTION ITEMS - Compton College - NONE

14. ACTION ITEM - Community Advancement

14.1 CA - Grant - Veterans Resource Center Grant Program - Revenue to the District

It was moved by Trustee Beverly, seconded by Trustee Brown that the Board of Trustees approve the acceptance of the Veterans Resource Center grant from the California Community Colleges Chancellor's Office. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs and Numark voted yes. Motion carried.

14.2 CA -Honeywell International Inc. (ETP Funded Training)

It was moved by Trustee Brown, seconded by Student Member Valdez that the Board of Trustees ratify/approve the Agreement for Contracted Services and Employer Training Agreement for ETP Contracted Services. Student Member Valdez recorded a yes-advisory vote. Trustees Beverly, Brown, Combs and Numark voted yes. Motion carried.

15. ACTION ITEMS - Superintendent/President - NONE

16. FUTURE ACTION ITEMS / GENERAL

16.1 AA - Horticulture Program - First Reading

16.2 AS - Equipment Transfer to Compton College

17. POLICIES AND PROCEDURES

17.1 AA - Administrative Procedure 4236 - Advanced Placement and International Baccalaureate Credit

17.2 HR - Administrative Procedure 3435 Discrimination and Harassment Complaints

17.3 AA - Administrative Procedure 4055 - Academic Accommodations for Students with Disabilities

17.4 AA - Administrative Procedure 4022 - Course Approval

18. ORAL REPORTS

18.1 Academic Senate Report

18.2 Compton College Report

18.3 Board of Trustees Report

18.4 President's Report

19. ADJOURNMENT

Trustee Brown motioned to adjourn, seconded by Trustee Combs.

Meeting adjourned at 6:07pm.

Mary E Combs  
Mary Combs, Secretary of the Board  
December 17, 2018

Dena P Maloney  
Dena P. Maloney, Secretary to the Board  
December 17, 2018