

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Tuesday, January 16, 2018

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Tuesday, January 16, 2018, in the Alondra Room of the El Camino College Bookstore.

The following Trustees were present: Trustee John Vargas, President; Trustee Mary Combs, Secretary; Trustee Bill Beverly, Member; Trustee Kenneth Brown, Member; and Student Member Kongdy Lam. Trustee Cliff Numark was absent.

Also present were: Dr. Dena P. Maloney, Superintendent/President; Mr. Brian Fahnestock, Vice President/Administrative Services; Ms. Jane Miyashiro, Vice President/Human Resources; Mr. Ross Miyashiro, Vice President/Student Services; Dr. Jean Shankweiler, Vice President/Academic Affairs; and Ms. Barbara Perez, Vice President/Compton College. Keith Curry was absent, attending Compton College's Board Meeting.

Public Comment – Closed Session Agenda Matters

There were no comments.

Closed Session

Regular Meeting adjourned to Closed Session at 4:02 p.m. to discuss the District's position regarding the following matters:

- A. Anticipated Litigation, Brown Act Section 54956.9 – Significant Exposure to Litigation
 - 1. 1 case
- B. Personnel Matters, Brown Act Section 54957
 - 1. Superintendent/President Evaluation

The Regular Meeting reconvened to Open Session at 5:01 p.m. No reportable action was taken during the Closed Session.

Following the Pledge of Allegiance to the Flag, led by Police Chief Michael Trevis, Trustee John Vargas, President presented a plaque of recognition and appreciation to Trustee Ken Brown for his years of service as Board of Trustees President for 2016 and 2017.

Dr. Maloney introduced new managers who were present at the Board Meeting.

Minutes of the Regular Board Meeting of December 18, 2017

It was moved by Trustee Combs, seconded by Trustee Brown, that the Minutes of the Regular Board Meeting of December 18, 2017 be approved as presented. Student Member Lam recorded a yes advisory vote. Trustees, Beverly, Brown, Combs and Vargas voted yes. Motion carried.

Presentations

1. Overview of the 2016/17 Annual Financial Report - Alicia Herrera, Audit Manager from Vavrnek, Trine, Day & Co. provided an overview of the Annual Financial report for the year ending June 30, 2017.
2. Community Advancement Overview - Mr. Jose Anaya gave an informational presentation on the Community Advancement Division.
3. Athletics- Warrior Athletics Overview - Mr. Rory Natividad and Mr. Colin Preston gave an informational presentation on the El Camino College Athletic Program.

PUBLIC HEARING - NONE

Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters.

There were no comments.

CONSENT CALENDAR

It was moved by Trustee Combs, and seconded by Student Member Lam, that the Board of Trustees accept and approve the items presented on the Consent Calendar.

Academic Affairs

- Destruction of Records
- Sabbatical Leaves for 2018-2019
- Forensics Team Tournament "Sunset Cliffs Classic"
- Instructure, Inc.
- Proposed Curriculum Changes Effective 2018-2019

Student Services

- Melina Sardar - PSA
- Diana Sanchez - PSA
- Gamja Uhak
- Gamja Uhak
- GIO Club Study Abroad
- Day Shine, Inc
- Access Education Vietnam

Administrative Services

- Non-Resident Tuition Fee for 2018-19
- Notice of Completion - Best Contracting Services Inc. - Hazardous Waste Bunker Reroof Project
- Purchase Order and Blanket Purchase Order
- AB 2910 Quarterly Fiscal Status Report

Measure E

- Change Order – American Gardens, Inc. – Sand Volleyball Courts Project
- Change Order - Comet Electric - Manhattan Beach Blvd. Traffic Signal Project
- Measure E Purchase Orders (PO) and Blanket Purchase Order (BPO)
- Measure E Category Budget and Balances

Human Resources

- Academic Personnel Actions
- Classified Personnel Actions
- Temporary Non-Classified (TNC) Service Personnel Actions
- Administrative & Supervisor Personnel Actions
- Revised Job Description for Director of Outreach and School Relations
- Revised Job Description for Financial Aid Supervisor
- Revised Confidential Job Descriptions for Human Resources Technician I, Human Resources Technician III, and Human Resources Analyst
- HR - Board Policy 3410 - Nondiscrimination - 2nd Reading and Adoption
- HR - Board Policy 3430 - Prohibition of Harassment - 2nd Reading and Adoption

President's Office

- Designed Metal Connections dba Permaswage
- Carlisle Interconnect Technologies
- Amendment to the AARP Foundation Work for Yourself@50+: Older Adult Self-Employment Grant
- FAJ Consulting Services

Student Member Lam recorded a yes advisory vote. Trustees, Beverly, Brown, Combs and Vargas voted yes. Motion carried.

ACTION ITEMS

Academic Affairs – NONE

Student Services

- SSSP / SE / BSI Integration Plan

It was moved by Student Member Lam, seconded by Trustee Combs, that the Board of Trustees approve the SSSP/SE/BSI Integration Plan. Student Member Lam recorded a yes advisory vote. Trustees, Beverly, Brown, Combs and Vargas voted yes. Motion carried.

Administrative Services

- 10.1 AS - 2016-2017 Audit Report

It was moved by Trustee Beverly, seconded by Trustee Brown that the Board of Trustees accept the annual financial audit report prepared by Vavrnek, Trine, Day and Co. for the El Camino Community College District for fiscal year ending June 30, 2017. Student Member Lam recorded a yes advisory vote. Trustees, Beverly, Brown, Combs and Vargas voted yes. Motion carried.

- 10.2 AS - Actuarial Study 2017

It was moved by Trustee Beverly, seconded by Trustee Brown, that the Board of Trustees accept the Actuarial Study of Retiree Health Liabilities prepared by Total Compensation Systems, Inc. Student Member Lam recorded a yes advisory vote. Trustees, Beverly, Brown, Combs and Vargas voted yes. Motion carried.

Measure E

- 11.1 E - Bid Award No. 2017-3 - New Pool & Classroom Building Project - Tilden-Coil Constructors, Inc.

It was moved by Trustee Comb, seconded by Trustee Vargas that the Board of Trustees award Bid No. 2017-3 to the following responsible bidder in accordance with the specifications, terms, and conditions of the above-named bid for the New Pool and Classroom Building Project. Student Member Lam recorded a yes advisory vote. Trustees, Beverly, Brown, Combs and Vargas voted yes. Motion carried.

- 11.2 E - Contract - Sandy Pringle Associates Inspection Consultants - New Administration Building Project

It was moved by Trustee Brown and seconded by Trustee Combs that the Board of Trustees approve entering into a contract with Sandy Pringle Associates Inspection Consultants for Division of State Architects (DSA) inspection services for the New Administration Building Project. Student Member Lam recorded a yes advisory vote. Trustees, Beverly, Brown, Combs and Vargas voted yes. Motion carried.

- 11.3 E - Notice of Job Completion - Comet Electric - Manhattan Beach Blvd. Traffic Signal Project

It was moved by Trustee Beverly and seconded by Trustee Brown that the Board of Trustees accept as complete the following project and authorize final payment for the work Student Member Lam recorded a yes advisory vote. Trustees, Beverly, Brown, Combs and Vargas voted yes. Motion carried.

- 11.4 E - Change Order – AMG & Associates, Inc. – Gymnasium Project

It was moved by Trustee Combs and seconded by Trustee Brown that the Board of Trustees approve the following change order for the Gymnasium Project. Student Member Lam recorded a yes advisory vote. Trustees, Beverly, Brown, Combs and Vargas voted yes. Motion carried.

- 11.5 E - Contract Amendment - Gensler - Master Architect Services

It was moved by Trustee Brown and seconded by Trustee Combs that the Board of Trustees approve the following contract amendment with Gensler for Master Architect Services to correct dates of service and total not exceed contract amount. Student Member Lam recorded a yes advisory vote. Trustees, Beverly, Brown, Combs and Vargas voted yes. Motion carried.

- 11.6 E - Contract - Atlantic Relocation Systems - Physical Education Relocation Project

It was moved by Trustee Combs and seconded by Student Member Lam that the Board of Trustees approve entering into a contract with Atlantic Relocation Systems to provide move management services for the Physical Education Relocation Project. Student Member Lam recorded a yes advisory vote. Trustees, Beverly, Brown, Combs and Vargas voted yes. Motion carried.

Human Resources – NONE

Compton College - NONE

Superintendent/President

- 14.1 P/B - Annual Organizational Meeting - Date, Time and Place of Board Meetings

It was moved by Trustee Beverly and seconded by Trustee Brown that the Board of Trustees review, discuss and modify if necessary, the schedule of Board meetings for 2018.

The Board approved the recommendation to hold its regular meetings at 4:00 pm on the third Monday of the month or as noted below, in the Alondra Room of the Bookstore Building at El Camino College.

Tuesday, January 16, 2018
Tuesday, February 26, 2018 (Previously scheduled February 20, 2018)
Monday, March 26, 2018 (Previously scheduled for March 20, 2018)
Monday, April 16, 2018
Monday, May 21, 2018
Monday, June 18, 2018
Monday, July 16, 2018
Monday, August 20, 2018
Tuesday, September 4, 2018 (Budget Workshop @ 3 p.m.)
Monday, October 15, 2018
Monday, November 19, 2018
Monday, December 17, 2018

Student Member Lam recorded a yes advisory vote. Trustees, Beverly, Brown, Combs and Vargas voted yes. Motion carried

Future Action Item/ General

- 5.1 AA - FTES Goal and Actual – INFORMATION
- 15.2 2018 Legislative Visits Talking Points – INFORMATION

Policies and Procedures - NONE

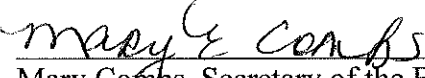
Oral Reports

Oral reports were presented by:

- Dr. Kristie Daniel-DiGregorio – Academic Senate
- Barbara Perez – Compton College
Board of Trustees
- Dr. Dena Maloney – Superintendent/President

Adjournment

The meeting adjourned at 6:55 p.m.



Mary Combs, Secretary of the Board



Dena P. Maloney, Secretary to the Board