

EL CAMINO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING OF  
Monday, August 21, 2017

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Monday, August 21, 2017, in the Alondra Room of the El Camino College Bookstore.

The following Trustees were present: Trustee Kenneth A. Brown, President; Trustee John Vargas, Vice President; Trustee Mary Combs, Secretary; Trustee William Beverly, Member; and Student Member Kongdy Lam. Trustee Cliff Numark was absent.

Also present were: Dr. Dena P. Maloney, Superintendent/President; Ms. Jo Ann Higdon, Vice President/Administrative Services; Ms. Jane Miyashiro, Vice President/Human Resources; Dr. Jean Shankweiler, Vice President/Academic Affairs; Dr. Keith Curry, President/Compton College; Ms. Barbara Perez, Vice President/Compton College; and Mr. Jose Anaya, Dean/Community Advancement.

Public Comment – Closed Session Agenda Matters

There were no comments.

Closed Session

Regular Meeting adjourned to Closed Session at 4:01 p.m. to discuss the District's position regarding the following matters:

- A. Labor Relations, Brown Act Section 54957.6, Ms. Jane Miyashiro, District Labor Negotiator
- B. Personnel Matters, Brown Act Section 54957

Reconvene in Open Session; Announce Closed Session Actions

The Regular Meeting reconvened to Open Session at 5:00 p.m. No action was taken.

Minutes of the Special Board Meeting of July 8, 2017, Regular Board Meeting of July 17, 2017, and Special Board Meeting of August 7, 2017

**It was moved by Trustee Combs, seconded by Trustee Vargas, that the Minutes of the Special Board Meeting of July 8, 2017, Regular Board Meeting of July 17, 2017, and Special Board Meeting of August 7, 2017 be approved as presented.**

**Student Member Lam recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.**

## Presentation

### 2017-18 El Camino Community College District Budget Briefing – Ms. Jo Ann Higdon

Ms. Jo Ann Higdon gave an informational presentation on the 2017-18 El Camino Community College District Budget.

### Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters

There were no comments.

## Consent Calendar

Correction: 7.2 AA – Center for the Arts Presentation 2017-2018 Season, Guest Artist Events – Dollar Amount: ~~\$56,000~~ \$53,000

**It was moved by Student Member Lam, seconded by Trustee Vargas, that the Board accept and approve the items presented on the Consent Calendar.**

### Academic Affairs

Center for the Arts Events for the Discovery Film Series 2017 - 2018 Season  
Resident Artist Events for the for Center for the Arts 2017-2018 Season  
West Coast University  
Southern California University of Health Sciences (Chiropractic Interns)  
Alta Los Angeles Hospitals, Inc.  
California State University Dominguez Hills  
National University Educational Services Scholarship Agreement  
National University Dual Enrollment Agreement  
El Segundo Unified School District AB 288 Dual Enrollment - Second Reading  
Inglewood Unified School District AB 288 Dual Enrollment - Second Reading  
Centinela Valley Union High School District ISA  
El Segundo Unified School District ISA  
Torrance Unified School District ISA  
Wiseburn Unified School District - Da Vinci Schools - ISA  
Lennox Math, Science, and Technology Academy ISA  
Personal Services Agreement - Gerald Swiney  
Board Policy 4230 - Grading & Academic Record Symbols - Second Reading  
and Adoption  
Proposed Curriculum Changes Effective 2018--2019

### Student and Community Advancement

Action Contractors, Inc.  
Aaron Camello, Camello Designs  
Global College Board

Polypeptide Laboratories, Inc.  
Legal Aid Society of Orange County  
Gidda's Home Health Services, Inc.  
Career Training Solutions LLC  
AUMT INSTITUTE The Phlebotomy School  
Community Education Fall 2017 Schedule of Classes  
Beverly Hills Chamber of Commerce Memorandum of Understanding  
Empower RF Systems  
U.S. Merchant Marine Veterans W.W. II (SS Lane Victory)

#### Administrative Services

Notice of Completion - Terra Pave - Campus Paving Improvement Project  
Contract (Retainer Agreement) - Orbach Huff Suarez & Henderson LLP - Legal Services  
Notice of Public Hearing - 2017-2018 Budget  
Purchase Orders and Blanket Purchase Orders  
Donation of Property

#### Measure “E” Bond Fund

Measure E Purchase Orders (PO) and Blanket Purchase Orders (BPO)  
Measure E Category Budget and Balances  
Contract Amendment - HMC Architects - Gymnasium Project  
Change Order - American Gardens, Inc. - Sand Volleyball Court Project  
Contract - National Roofing Consultants, Inc. - Student Services Center Project  
Contract - P2S - Pool and Classroom Complex Relocation Project

#### Human Resources

Professional Development - Contract for James Marteney  
Implicit Bias Training Contract with E3: Education, Excellence, & Equity  
Implicit Bias Training Contract with Dr. Veronica A. K. Neal  
Mathew Koutourlis Flex Reporter Access for 2017-2018  
Revised Job Description for Director of Community Relations  
New Job Description - Director, Public Safety Education  
Revised Job Description for Admissions & Records Supervisor  
Classified Personnel Actions  
Administrative, Supervisor Personnel Actions  
Academic Personnel Actions  
Temporary Non-Classified (TNC) Service Employees Personnel Actions

Compton College  
Compton Promise Agreement  
Partnership Agreement with Charles Drew University of Medicine and Science

President's Office

Travel – Trustee Kenneth Brown  
Travel – Student Member Kongdy Lam  
Resolution No. 08-21-17 of the Board of Trustees of the El Camino College District  
Providing College Access and Affordability Through the South Bay Promise –  
Second Reading and Adoption  
Board of Trustees 2018 Goals and Priorities  
Order of Administrative Authority in Absence of Superintendent/President  
Acting Secretary to the Board of Trustees  
Signature Authorization - Jane Miyashiro  
Rescind Signature Authorization - Jeanie Nishime

**Student Member Lam recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.**

Action Items - Student and Community Advancement

California Community College Chancellor's Office Assessment, Remediation and Retention for Associate Degree Nursing Program 2017-18 Grant

**It was moved by Trustee Vargas, seconded by Student Member Lam, that the Board approve the acceptance of the award of the Assessment, Remediation and Retention for Associate Degree Nursing Program 2017-18 Grant from the California Community College Chancellor's Office (award # 17-200-005).**

**Student Member Lam recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.**

Action Items – Administrative Services

Parker & Covert – Retainer Agreement

**It was moved by Trustee Beverly, seconded by Trustee Combs, that the Board approve/ratify the Retainer Agreement with Parker & Covert to continue legal services required by the District.**

**Student Member Lam recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.**

Action Items – Measure E

Change Order – Bomel Construction – Lot C Parking Structure

**It was moved by Student Member Lam, seconded by Trustee Beverly, that the Board approve the Change Order for Bomel Construction, Inc., for the Lot C Parking Structure Project.**

**Student Member Lam recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.**

Policies and Procedures

President’s Office

Board Policy 2100 (Board Elections) First Reading

Trustee Beverly departed at 6:15 p.m.

Oral Reports

Oral reports were presented by

Dr. Kristie Daniel-DiGregorio – Academic Senate

Dr. Keith Curry – Compton College

Board of Trustees

Dr. Dena P. Maloney – Superintendent/President

Adjournment

The meeting adjourned at 6:22 p.m.

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Mary Combs, Secretary of the Board

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Dena P. Maloney, Secretary to the Board