

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Monday, July 17, 2017

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Monday, July 17, 2017, in the Alondra Room of the El Camino College Bookstore.

The following Trustees were present: Trustee Kenneth A. Brown, President; Trustee John Vargas, Vice President; Trustee Mary Combs, Secretary; Trustee William Beverly, Member; and Student Member Kongdy Lam. Trustee Cliff Numark was absent.

Also present were: Dr. Dena P. Maloney, Superintendent/President; Ms. Jo Ann Higdon, Vice President/Administrative Services; Ms. Jane Miyashiro, Vice President/Human Resources; Dr. Jeanie Nishime, Vice President/Student and Community Advancement; Dr. Keith Curry, President/Compton College; Ms. Barbara Perez, Vice President/Compton College; and Mr. Rory Natividad, Dean/Health Sciences and Athletics.

Public Comment – Closed Session Agenda Matters

There were no comments.

Closed Session

Regular Meeting adjourned to Closed Session at 4:05 p.m. to discuss the District's position regarding the following matters:

- A. Anticipated Litigation, Brown Act Section 54956.9(d)(2) – Significant Exposure to Litigation
- B. Labor Relations, Brown Act Section 54957.6, Ms. Jane Miyashiro, District Labor Negotiator

Reconvene in Open Session; Announce Closed Session Actions

The Regular Meeting reconvened to Open Session at 5:00 p.m. No action was taken.

Minutes of the Regular Board Meeting of June 19, 2017

It was moved by Trustee Vargas, seconded by Trustee Combs, that the Minutes of the Regular Board Meeting of June 19, 2017 be approved as presented.

Student Member Lam recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Presentation

Compton College – Dr. Keith Curry

Dr. Keith Curry gave an informational presentation on Compton College.

Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters

There were no comments.

Consent Calendar

It was moved by Trustee Vargas, seconded by Trustee Combs, that the Board accept and approve the items presented on the Consent Calendar.

Academic Affairs

Medicat (Electronic Health Records)

Mark Hullibarger Piano Services

Cooperative Work Experience Education Plan (CWEE) – Second Reading and Adoption

Accreditation Site Visit

Junipero Serra High School

Junipero Serra High School

Rio Hondo Community College District - Facilities Use Agreement

Gable House Bowl

Alondra Park Golf Course

The Refinery-Baseball and Softball Training Facility

Proposed Curriculum Changes Effective 2018-2019

Student and Community Advancement

National Science Foundation - Washington Baltimore Hampton Roads - Louis Stokes Alliance for Minority Participation (WBHR-LSAMP) Project

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The Jankovich Company

Ronald Amie, QuickBooks Consultant

Cerritos College Foundation

Foam Molders, Inc.

Agreements for Contracted Personal Services

Shasta College

BW Research Partnership

Metro Universal Pass Program Agreement

Administrative Services

PSA Anne Dumke

Youngblood & Associates (Contract Amendment)
Purchase Orders and Blanket Purchase Orders

Measure “E” Bond Fund

Measure E Purchase Orders (PO) and Blanket Purchase Orders (BPO)
Measure E Category Budget and Balances
Cubicals and Furniture for the Construction Management Trailer
Contract Amendment - School Construction Compliance, LLC - Lot F & E Parking
Structure Upgrade Project

Human Resources

New Job Description - Audio Visual Technician
Revised Job Description - Instructional Assistant
New Job Description - Applications Development Supervisor
Revised Job Description - Director of Learning Resources
Revised Job Description - Compton College President (Formerly Provost)
Vice President, Compton Center - Revised
New Job Description - Executive Director of Facilities Planning, Operations and
Construction
Revised Job Descriptions for Dean of Counseling and Student Success, Director of
Outreach School Relations, Director of Athletics & Kinesiology, and Director of
Research and Planning
Revised Job Description for Executive Assistant to the Superintendent/President
Academic Personnel Actions
Classified Personnel Actions
Temporary Non-Classified (TNC) Service Employees Personnel Actions

President’s Office

Travel
Education Advisory Board Membership
Cindra Smith - PSA

Student Member Lam recorded a yes advisory vote. Trustees Brown, Combs, and Vargas voted yes. Motion carried.

Trustee Beverly departed at 5:48 p.m.

Action Items - Student and Community Advancement

Cerritos College Foundation - Amendment

It was moved by Trustee Combs, seconded by Trustee Vargas, that the Board approve the amendment to the Contract Services Agreement with Cerritos College Foundation.

Student Member Lam recorded a yes advisory vote. Trustees Brown, Combs, and Vargas voted yes. Motion carried.

Long Beach Community College

It was moved by Trustee Vargas, seconded by Trustee Combs, that the Board ratify the Amendment (Amendment #1) to the original contract with the Long Beach Community College District.

Student Member Lam recorded a yes advisory vote. Trustees Brown, Combs, and Vargas voted yes. Motion carried.

Action Items – Administrative Services

Cooperative Purchasing Agreements

It was moved by Trustee Vargas, seconded by Trustee Combs, that the Board approve the District making procurements by means of existing public agency contracts and other cooperative purchasing agreements pursuant to California Public Contract Code Section 20652, and authorize El Camino College to make such procurements under Section 20652, as-needed, which is in El Camino College's best interests for this fiscal year ending on June 30, 2018.

Student Member Lam recorded a yes advisory vote. Trustees Brown, Combs, and Vargas voted yes. Motion carried.

Ricoh, USA, Inc.

It was moved by Trustee Vargas, seconded by Student Member Lam, that the Board approve funds for the completion of Phase II of the backlog records scanning in Business Services, Fiscal Services, Facilities, Financial Aid, and the Student Health Center.

Student Member Lam recorded a yes advisory vote. Trustees Brown, Combs, and Vargas voted yes. Motion carried.

Hewlett Packard

It was moved by Student Member Lam, seconded by Trustee Combs, that the Board approve funds for the annual computer refresh for replacement of District computers identified as obsolete by ITS, thus allowing operation of current software required by District programs and courses.

Student Member Lam recorded a yes advisory vote. Trustees Brown, Combs, and Vargas voted yes. Motion carried.

Future Action Items / General

Academic Affairs

Inglewood Unified School District AB 288 Dual Enrollment - First Reading
El Segundo Unified School District AB 288 Dual Enrollment – First Reading
FTES Goal and Actual - Information

President’s Office

Draft Resolution of the Board of Trustees of the El Camino Community College
District Providing College Access and Affordability through the South Bay
Promise – First Reading
2016-17 Board of Trustees Evaluation Results

Policies and Procedures

Academic Affairs

Board Policy 4230 (Grading and Academic Record Symbols) – First Reading
Administrative Procedure 4230 (Grading and Academic Record Symbols) –
Information

Oral Reports

Oral reports were presented by

Dr. Keith Curry – Compton College
Board of Trustees
Dr. Dena P. Maloney – Superintendent/President

Adjournment

The meeting adjourned at 6:10 p.m. in memory of Dr. Tim Mucky, Assistant Professor in
Air Conditioning and Refrigeration, who passed away on July 1, 2017.

Mary Combs, Secretary of the Board

Dena P. Maloney, Secretary to the Board