

EL CAMINO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING OF  
Monday, December 19, 2016

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Monday, December 19, 2016, in the Board Room at El Camino College.

The following Trustees were present: Trustee Kenneth A. Brown, President; Trustee John Vargas, Vice President; Trustee Cliff Numark, Secretary; Trustee William Beverly, Member; Trustee Mary E. Combs, Member; and Student Member Nicole Mardesich.

Also present were: Dr. Dena P. Maloney, Superintendent/President; Ms. Jo Ann Higdon, Vice President/Administrative Services; Dr. Jeanie Nishime, Vice President/Student and Community Advancement; Dr. Jean Shankweiler, Vice President/Academic Affairs; Dr. Keith Curry, Provost-CEO/Compton Education Center; and Ms. Barbara Perez, Interim Vice President/Human Resources and Vice President/Compton Education Center.

Public Comment – Closed Session Agenda Matters

Professor Chris Jeffries spoke about faculty negotiations.

Closed Session

Regular Meeting adjourned to Closed Session at 4:06 p.m. to discuss the District's position regarding the following matters:

- A. Existing Litigation, Brown Act Section 54956.9(a)
- B. Labor Relations, Brown Act Section 54957.6, Ms. Barbara Perez and Mr. Spencer Covert, District Labor Negotiators
- C. Anticipated Litigation, Brown Act Section 54956.9
- D. Personnel Matters, Brown Act Section 54957

Reconvene in Open Session; Announce Closed Session Actions

The Regular Meeting reconvened to Open Session at 5:15 p.m. No action was taken during the Closed Session.

Minutes of the Special Board Meeting of November 14, 2016 and the Regular Board Meeting of November 21, 2016

**It was moved by Trustee Combs, seconded by Trustee Beverly, that the Minutes of the Special Board Meeting of November 14, 2016 and the Regular Board Meeting of November 21, 2016 be approved as presented.**

**Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark, and Vargas voted yes. Motion carried.**

Presentations

Foundation Annual Report

Mr. David Kartsonis gave an informational presentation on the Foundation Annual Report.

Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters

There were no comments.

Consent Calendar

**It was moved by Trustee Beverly, seconded by Trustee Vargas, that the Board accept and approve the items presented on the Consent Calendar.**

Academic Affairs

Marina Del Rey Hospital  
Center for the Arts Presentation - 2016-2017 Season  
Centinela Valley Union High School District AB 288 Dual Enrollment  
Centinela Valley Union High School District ISA  
Link Systems International, Inc.  
Board Policy 4010 - Academic Calendar - Second Reading and Adoption  
Proposed Curriculum Changes Effective 2017-2018  
Torrance Memorial Medical Center

Student and Community Advancement

California Workforce Academy, Inc.  
Centinela Valley Union High School District  
Torrance Unified School District  
Compton Unified School District  
South Bay Workforce Investment Board  
Leadership Development Grant Award  
International Travel  
El Segundo Unified School District  
Lennox Math, Science and Technology Academy  
FLOWATER Agreement

Administrative Services

Purchase Orders and Blanket Purchase Orders

## Measure “E” Bond Fund

- Measure E Purchase Order (PO) and Blanket Purchase Orders (BPO)
- Measure E Category Budget and Balances
- HMC Architects - Gymnasium Project - Contract Amendment

## Human Resources

- Destruction of Records
- Administrative and Supervisory Personnel Actions
- Classified Personnel Actions
- Academic Personnel Actions
- Temporary Non-Classified (TNC) Service Employees Personnel Actions
- Community College Search Services Contract
- Flex Reporter Access
- Amended Contract

## Superintendent/President

- Order of Administrative Authority in Absence of Superintendent/President
- Acting Secretary to the Board of Trustees
- Documents Authorized for Signature of Superintendent/President
- Authority to Sign “A” and “B” Warrants
- Authority to Sign Contracts
- Authority to Sign Purchase Orders
- Authority to Sign Purchase Orders for the Bookstore
- Registration Fund
- Authority to Sign Change Orders
- Authority to Sign Notices of Employment and Orders for Salary Payments
- Revolving Cash Fund - El Camino Community College District
- Cash Management Fund
- Trust Funds
- Associated Students Bank Account
- Bookstore Fund
- Small Business Development Center Bank Account
- El Camino College Business Office Account
- Auxiliary Services Fund
- Dental Self-Insurance Fund, Wells Fargo Bank Account
- National Direct/Federal Perkins Student Loan/Nursing Loan Billing Service
- Computer Loan Revolving Cash Fund – El Camino Community College District
- El Camino College Self-Insurance Account for Property and Liability – Keenan and Associates
- Federal Student Financial Aid
- Travel

**Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark, and Vargas voted yes. Motion carried.**

Action Items - Student and Community Advancement

Prop 39 LA/OC Region Clean Energy Jobs Creation Workforce Grant FY16-17

**It was moved by Trustee Combs, seconded by Student Member Mardesich, that the Board approve the acceptance of the Prop 39 Clean Energy Jobs Creation Workforce grant award from the California Community Colleges Chancellor's Office via Los Angeles Trade-Technical College (Los Angeles Community College District).**

**Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark, and Vargas voted yes. Motion carried.**

Deputy Sector Navigator for the Advanced Manufacturing Sector (16-152-002)

**It was moved by Trustee Combs, seconded by Trustee Numark, that the Board approve the acceptance of the Deputy Sector Navigator for the Advanced Manufacturing Sector (16-152-002) Augmentation grant.**

**Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark, and Vargas voted yes. Motion carried.**

Action Items - Measure "E" Bond Fund

Allana Buick & Bers - Athletic Education & Fitness Complex Stadium Phase 2 Project - Contract Amendment

**It was moved by Trustee Combs, seconded by Trustee Vargas, that the Board ratify the Allana Buick & Bers contract amendment.**

**Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark, and Vargas voted yes. Motion carried.**

Change Order - AMG & Associates - Parking Structure Upgrade Lot F & E Project

**It was moved by Trustee Vargas, seconded by Trustee Combs, that the Board approve the AMG & Associates – Parking Structure Upgrade Lot F & E Project change order.**

**Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark, and Vargas voted yes. Motion carried.**

Creative Design Associates, Inc. - ADA Transition Plan – Contract

**It was moved by Trustee Vargas, seconded by Trustee Combs, that the Board approve entering into a contract with Creative Design Associates, Inc.**

**Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark, and Vargas voted yes. Motion carried.**

Action Items – Compton Educational Center

2017 Comprehensive Master Plan for the ECC Compton Center/Future Compton College

**It was moved by Trustee Vargas, seconded by Student Member Mardesich, that the Board approve the Educational Plan component (Sections 2, 3, and 4) of the 2017 Comprehensive Master Plan for the Compton Center/Future Compton College.**

**Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark, and Vargas voted yes. Motion carried.**

ECC Compton Center Self-Evaluation Report

**It was moved by Trustee Vargas, seconded by Trustee Combs, that the Board accept the ECC Compton Center Self-Evaluation Report.**

**Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark, and Vargas voted yes. Motion carried.**

Action Items - Superintendent/President

Annual Organizational Meeting - Election of Officers

1. President

It was moved by Trustee Beverly, seconded by Trustee Numark, that Trustee Vargas be elected President for the period December 19, 2016 through the Annual Organizational Meeting in December, 2017. Trustee Numark requested that his second be withdrawn which was unanimously approved.

It was moved by Trustee Combs that Trustee Brown be elected President for the period December 19, 2016 through the Annual Organizational Meeting in December, 2017. Since there was no second, the motion failed.

It was moved by Trustee Beverly that Trustee Numark be elected President for the period December 19, 2016 through the Annual Organizational Meeting in December, 2017. Trustee Numark declined the nomination. Motion failed.

It was moved by Trustee Combs, seconded by Trustee Brown, that Trustee Brown be elected President for the period December 19, 2016 through the Annual Organizational Meeting in December, 2017. Student Member Mardesich recorded an advisory abstention vote. Trustees Brown and Combs voted yes. Trustees Beverly and Vargas voted no. Trustee Numark abstained. Motion failed.

It was moved by Trustee Beverly, seconded by Trustee Vargas, that Trustee Vargas be elected President for the period December 19, 2016 through the Annual Organizational Meeting in December, 2017. Student Member Mardesich recorded an advisory abstention vote. Trustees Beverly and Vargas voted yes. Trustees Brown and Combs voted no. Trustee Numark abstained. Motion failed.

**It was moved by Trustee Combs, seconded by Trustee Numark, that Trustee Brown be elected President for the period December 19, 2016 through the Annual Organizational Meeting in December, 2017.**

**Trustees Brown, Combs, and Numark voted yes. Student Member Mardesich and Trustees Beverly and Vargas abstained. Motion carried.**

2. Vice President

**It was moved by Trustee Combs, seconded by Trustee Numark, that Trustee Vargas be elected Vice President for the period December 19, 2016 through the Annual Organizational Meeting in December, 2017.**

**Student Member Mardesich recorded a yes advisory vote. Trustees Brown, Combs, Numark, and Vargas voted yes. Trustee Beverly abstained. Motion carried.**

3. Secretary of the Board

**It was moved by Trustee Numark, seconded by Trustee Beverly, that Trustee Combs be elected Secretary of the Board for the period December 19, 2016 through the Annual Organizational Meeting in December, 2017.**

**Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark, and Vargas voted yes. Motion carried.**

Annual Organizational Meeting - Appointment of Secretary to the Board

**It was moved by Trustee Vargas, seconded by Trustee Combs, that the Board appoint Dena P. Maloney as Secretary to the Board for the period December 19, 2016 through the Annual Organizational Meeting in December, 2017.**

**Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark, and Vargas voted yes. Motion carried.**

Annual Organizational Meeting – Appointment of Board Members to Serve on Various Boards and Organizations

1. Los Angeles County Committee on School District Organization

**It was moved by Trustee Combs, seconded by Student Member Mardesich, that the Board appoint Trustee Beverly as the representative to the Los Angeles County Committee on School District Organization.**

**Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark, and Vargas voted yes. Motion carried.**

2. Los Angeles County School Trustees Association

**It was moved by Trustee Beverly, seconded by Trustee Numark, that the Board appoint Trustee Vargas as the representative to the Los Angeles County School Trustees Association for 2016-2017.**

**Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark, and Vargas voted yes. Motion carried.**

3. El Camino Community College District Foundation Board of Directors

**It was moved by Trustee Beverly, seconded by Trustee Vargas, that the Board appoint Trustee Numark to serve on the El Camino Community College District Foundation Board of Directors.**

**Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark, and Vargas voted yes. Motion carried.**

4. California Community College Trustees Board Election

**It was moved by Trustee Numark, seconded by Trustee Vargas, that the Board appoint Trustee Combs to review nominations for membership on the California Community College Trustees Board and make a recommendation to the Board of Trustees.**

**Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark, and Vargas voted yes. Motion carried.**

Annual Organizational Meeting – Time, Date and Place of Board Meetings

**It was moved by Trustee Vargas, seconded by Student Member Mardesich, that the Board hold its regular meetings at 4:00 p.m. on the third Monday of each month or as noted below, in the Board Room in the Administration Building at El Camino College. Upon commencement of construction of the new Administration Building, the Board meetings shall be held in the East Dining Room, or as noted below.**

~~Tuesday, January 17, 2017~~ Monday, January 23, 2017  
Tuesday, February 21, 2017  
Monday, March 20, 2017  
Monday, April 17, 2017  
Monday, ~~May 15, 2017~~ May 22, 2017 (Alondra Room)  
Monday, June 19, 2017  
Monday, July 17, 2017  
Monday, August 21, 2017 (Alondra Room)  
Tuesday, September 5, 2017  
Monday, October 16, 2017  
Monday, November 20, 2017  
Monday, December 18, 2017

**Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark, and Vargas voted yes. Motion carried.**

El Camino Community College District Board of Trustees Election Calendar - SB 415  
**It was moved by Trustee Vargas, seconded by Trustee Combs, that the Board consider adopting a resolution relative to SB 415 – Voter Participation.**

**Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Trustee Numark abstained. Motion carried.**

#### Future Action Items/General

##### Student and Community Advancement

Lawrence Livermore National Laboratories - Build4Scale Manufacturing Training for Cleantech Entrepreneurs - Information Item  
National Science Foundation's ADVANCE Program: Increasing the Participation and Advancement of Women in Academic Science and Engineering Careers – Information Item

##### Superintendent/President

Board Goal Setting and Self-Evaluation Process Recommendation - Information Item

#### Policies and Procedures

##### Academic Affairs

Administrative Procedure 4236 - Credit for Military Service

##### Student and Community Advancement

Administrative Procedure 5035 - Withholding of Student Records - Information



Board Policy 5035 - Withholding of Student Records - Review Only

Adjournment

**The meeting adjourned at 7:35 p.m.**

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Mary Combs, Secretary of the Board

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Dena P. Maloney, Secretary to the Board