



**El Camino Community College District
Board of Trustees**

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Trustee Area Three

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Vice President
Trustee Area Two

Dr. Nathaniel Jackson
Secretary
Trustee Area One

Dr. Ray Gen
Trustee Area Four

Miss Maureen O'Donnell
Trustee Area Five

Mr. Julian Peters
Student Member

Dr. Thomas M. Fallo
Superintendent,
El Camino Community College District
President,
El Camino College

El Camino College
16007 Crenshaw Boulevard
Torrance, California 90506-0001
Telephone (310) 532-3670

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the President's Office, 16007 Crenshaw Blvd., Torrance, CA 90506; telephone, (310) 660-3111; fax, (310) 660-6067.

Agenda, Monday, August 21, 2006

Board Room

4:30 p.m.

- I. Roll Call, Pledge of Allegiance to the Flag**
- II. Approval of Minutes of the Regular Board Meeting of July 17, 2006 and the Special Board Meeting of July 24, 2006**
- III. Introduction – Dr. Doris Pichon Givens**
- IV. Public Hearings – none**
- V. Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption**
 - A. Public Comment
 - B. Academic Affairs
See Academic Affairs Agenda, Pages 1-9
Student and Community Advancement
See Student Services Agenda, Pages 1-20
Administrative Services
See Administrative Services Agenda, Pages 1-30
See Measure "E" Bond Fund Agenda, Pages 1-3
See Human Resources Agenda, Pages 1-16
- VI. Public Comment on Non-Agenda Items**
- VII. Oral Reports**
 - A. Academic Senate Report
 - B. Board of Trustees Report
 - C. President's Report
- VIII. Closed Session**
 - A. Labor Relations, Brown Act Section 54957.8
 1. American Federation of Teachers, Local 1388
 - B. Anticipated Litigation, Brown Act Section 54956.9-Significant Exposure to Litigation
 1. 1 case

Board of Trustees Meeting Schedule for 2006
4:30 p.m.

Monday, January 23, 2006
Tuesday, February 21, 2006
Monday, March 20, 2006
Monday, April 17, 2006
Monday, May 15, 2006
Monday, June 19, 2006
Monday, July 17, 2006
Monday, August 21, 2006
Tuesday, September 5, 2006
Monday, October 16, 2006
Monday, November 20, 2006
Monday, December 18, 2006

EL CAMINO COLLEGE STRATEGIC PLAN 2004-2007

Vision Statement

El Camino College will be the College of choice for successful student learning, caring student services and open access. We, the employees, will work together to create an environment that emphasizes people, respect, integrity, diversity and excellence. Our College will be a leader in demonstrating accountability to our community.

Mission Statement

The mission of El Camino College is to meet the educational needs of its diverse community and ensure student success by offering quality, comprehensive educational opportunities.

Statement of Philosophy

Everything El Camino College is or does must be centered on its community, for without the community, we have no students, no faculty or staff, no reason to exist. It is our community that saw the need and valued the reason for the creation of El Camino College. Therefore, it is to our community that we must be responsible and responsive in all matters educational, fiscal and social.

Statement of Values

Our highest value is placed on our students and their educational goals. Interwoven in that value is our recognition that the faculty and staff of El Camino College are the College's stability, its source of strength and its driving force. With this in mind, our five core values are:

People – We strive to balance the needs of our students, employees and community.

Respect – We work in a spirit of cooperation and collaboration.

Integrity – We act ethically and honestly toward our students, colleagues and community.

Diversity – We recognize and appreciate our similarities and differences.

Excellence – We aspire to deliver quality and excellence in all we do.

Guiding Principles

The following guiding principles are used to direct the efforts of the District:

El Camino College must strive for distinction in everything the College does—in the classroom, in services and in human relations. Respect for our students, our fellow employees, our community and ourselves, must be our underlying goal.

Cooperation among our many partners is vital for our success—whether they be other schools and colleges, businesses and industries, or individuals.

Access and opportunity must never be compromised. Our classrooms are open to everyone who meets our admission eligibility and our community programs are open to all. This policy is enforced without discrimination and without regard to gender, ethnicity, personal beliefs, abilities or background.

Strategic Goals 2004-2007

1. Support and constantly improve the quality of our educational offerings.
2. Promote student-centered learning to increase student success.
3. Support innovative practices that enhance the educational experience.
4. Foster a climate that promotes integrity and accountability.
5. Support and develop effective and motivated employees.
6. Improve and enhance internal and external communication.
7. Incorporate flexibility into institutional structure and process.

EL CAMINO COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING OF
Monday, July 17, 2006

The Board of Trustees of the El Camino Community College District met at 4:30 p.m. on Monday, July 17, 2006, in the Board Room at El Camino College.

The following Trustees were present: Trustee William Beverly, President; Trustee Mary E. Combs, Vice President; Trustee Nathaniel Jackson, Secretary; Trustee Ray Gen, Member; Trustee Maureen O'Donnell, Member; and Mr. Julian Peters, Student Member.

Also present were Dr. Thomas M. Fallo, Superintendent/President; Dr. Jeffrey Marsee, Vice President, Administrative Services; Dr. John Baker, Interim Vice President, Student Services; and Dr. Francisco Arce, Vice President, Academic Affairs.

Minutes of the Regular Board Meeting of June 19, 2006

The Minutes of the Regular Board Meeting of June 19, 2006 were approved.

Consent Agenda

It was moved by Trustee O'Donnell, seconded by Trustee Combs, that the Board approve items presented on the agenda in the following areas.

Academic Affairs

Policy 4100.1 – Catalog Rights – Second Reading & Adoption
Policy 4225 – Course Repetition – Second Reading & Adoption
Policy 4240 – Academic Renewal – First Reading
Policy 4228 – Independent Study – First Reading
Policy 4030 – Academic Freedom – First Reading

Student Services

Student Field Trip
Community Education – Summer 2006
Destruction of Records
International Travel

Administrative Services

Approval to Deposit Funds with Southern California Community College District Self-Funded Insurance Agency for Workers' Compensation Protection
Chancellor's Office Tax Offset Program
Temporary Cash Borrowing
Budget Adjustments
Contract

Purchase Orders and Blanket Purchase Orders

Measure E Bond Fund

Citizens' Bond Oversight Committee Calendar

Category Budgets and Balance

Contract – RMA Group – Humanities Building

Award – Bid 2006-1/Audiovisual Systems

Purchase Orders and Blanket Purchase Orders

Human Resources

Employment and Personnel Changes

Temporary Non-Classified Service Employees

Classified Professional Growth

Resolution to Minimum Qualifications

President/Board of Trustees

Advisory Committee on Educational Services, Community College League of California

Travel

Citizens' Bond Oversight Committee

Motion carried. Student Trustee Peters recorded an advisory yes vote.

Non-Consent Agenda

Recording Board of Trustees Meetings

Recording of Board of Trustee Meetings

Public Comment

Dr. Angela Simon and Dr. Susie Dever support recording Board meetings.

It was moved by Trustee O'Donnell, seconded by Trustee Combs that audio recording equipment and appropriate microphones be made available for use at Board meetings; that the Administration investigate grants and donations to provide a video system and that a progress report be made at the August meeting. Motion carried with 4 yes votes. Mr. Beverly abstained. Student Trustee Peters recorded a yes vote.

Public Comment

Dr. David Pierce, Dr. Elizabeth Shadish, Ms. Luukia Smith, Ms. Evelyn Uyemura and Mr. David Vakil addressed Compton College.

Meeting recessed to a closed session at 6:15 p.m. and adjourned at 7:30 p.m.

Nathaniel Jackson, Secretary of the Board

Thomas M. Fallo, Secretary to the Board

EL CAMINO COMMUNITY COLLEGE DISTRICT
MINUTES OF THE SPECIAL MEETING OF
Monday, July 24, 2006

The Board of Trustees of the El Camino Community College District met at 4:30 p.m. on Monday, July 24, 2006, in the Campus Theatre at El Camino College.

The following Trustees were present: Trustee Mary E. Combs, Vice President; Trustee Nathaniel Jackson, Secretary; Trustee Ray Gen, Member; Trustee Maureen O'Donnell, Member; and Mr. Philip Gomez, Student Member.

Also present were Dr. Thomas M. Fallo, Superintendent/President; Dr. Jeffrey Marsee, Vice President, Administrative Services; Dr. John Baker, Interim Vice President, Student and Community Advancement; and Dr. Francisco Arce, Vice President, Academic Affairs.

Public Comment

Members of the faculty and staff of El Camino College, Compton College and members of the community addressed Compton Community Educational Center.

Presentation, Discussion and Direction Regarding Compton Community Educational Center

It was moved by Trustee O'Donnell, seconded by Trustee Combs, that the El Camino Community College District withdraw its response to the Request for Proposal to provide administrative oversight services to the Compton Community College District.

Motion failed. Trustees Beverly, Jackson, and Gen voted no. Trustees Combs and O'Donnell voted yes. Student Member Peters registered a no advisory vote.

It was moved by Trustee Gen, seconded by Trustee Jackson that the Board direct staff to proceed with development of a memorandum of understanding to provide administrative oversight services to the Compton Community College District conditioned upon adhering to collegial consultation principles as appropriate; developing an academic and fiscal plan; allocating appropriate resources to move forward including compensation for past and future services or adding personnel as necessary and negotiating a more specific ability to withdraw from the agreement.

Motion carried. Trustees Beverly, Jackson, Gen voted yes. Trustees Combs and O'Donnell votes no. Student Member Peters registered a yes advisory vote.

Meeting adjourned at 10:25 p.m.

Nathaniel Jackson, Secretary of the Board

Thomas M. Fallo, Secretary to the Board

**Agenda for the El Camino Community College District Board of Trustees
from
Academic Affairs
Francisco Arce, Ed.D., Vice President**

Page No.

A. Board Policies – Second Reading and Adoption 1

A. BOARD POLICIES – (SECOND READING AND ADOPTION)

It is recommended that the Board accept the following Board policies for second reading and adoption:

1. Board Policy 4240 – Academic Renewal

The Board of Trustees is not adopting Administrative Procedure 4240, Academic Renewal. It is presented for informational purpose only.

2. Board Policy 4228 – Independent Study

The Board of Trustees is not adopting Administrative Procedure 4228, Independent Study. It is presented for informational purpose only.

3. Board Policy 4030 – Academic Freedom

Board Policy 4240

Academic Renewal

It is the policy of El Camino College to allow previously recorded substandard academic work to be disregarded if it is not reflective of a student's more recently demonstrated ability and if repetition is not appropriate to the current objectives of the student. A student may petition to have up to 24 semester units of substandard work (D, F or WF grade assigned) taken at El Camino College disregarded in determining the student's grade point average.

Procedures for implementing the policy will be developed with collegial consultation with the Academic Senate, as defined in CCR Title 5, Section 53200. This policy supersedes the section of BP 6130 dealing with Academic Renewal.

Reference: Title 5, Section 55765

~~Excerpt from Board Policy 6130 regarding Academic Renewal:~~

~~Students may petition to have up to 15 units of D, F or WF grades from not more than three consecutive semesters of previously recorded substandard course work at El Camino College disregarded in computation of grade point average under the following conditions:~~

- ~~—A. The student has demonstrated academic ability by earning a grade point of 2.25 or higher in the last 30 units of graded course work at El Camino College.~~
- ~~—B. At least two years have elapsed since the substandard semester.~~

~~The Academic Renewal Committee will act upon only one petition to disregard substandard semesters per student. Course work disregarded may not be used to meet degree requirements. The permanent academic record shall be annotated in such a manner that all grades assigned remain legible, ensuring a true and complete academic history.~~

El Camino College
Policy
Adopted:

August 21, 2006

Academic Affairs 2

Academic Procedure 4240

Academic Renewal

A student may petition to have up to 24 semester units of substandard work (D, F or WF grade assigned) taken at El Camino College disregarded in the determination of the grade point average (GPA), subject to limitations as follows:

1. The student must have earned a GPA of 2.25 or higher in the last 30 units of graded work, or 2.5 or higher in the last 24 units of graded work, completed at any regionally accredited college or university.
2. At least two years must have passed since the end of a semester with a grade to be disregarded.
3. A student may be granted academic renewal at El Camino College only once.
4. Units disregarded by other institutions shall be deducted from the 24 semester units maximum of course work to be disregarded by El Camino College.
5. Course work with disregarded grades may not be used to meet degree or certificate requirements.

Academic renewal actions are irreversible.

Students requesting Academic Renewal may obtain an Academic Renewal Petition in the Records Office.

The student's permanent academic record shall be annotated to indicate all disregarded course work, but all grades shall remain legible to ensure a true and complete academic history.

If another accredited college has removed previous course work from associate in arts or bachelor's degrees consideration according to terms of that institution's policy, such an action shall be honored by El Camino College.

It is the student's responsibility to ensure that any institution or program to which he or she is applying will accept Academic Renewal from El Camino College.

These procedures supersede the provisions of BP 4220 dealing with Academic Renewal.

Reference: Title 5, Section 55765

Board Policy 4228

Independent Study

It is the policy of El Camino College to provide enhanced educational opportunities for students wishing to explore a subject area more fully by establishing an Independent Study program. Under the guidance of a supervising instructor qualified to teach in the specific subject area, students in Independent Study courses will complete projects that reflect scholarly or creative efforts of an advanced nature that go beyond the scope of a regular course.

Independent study projects must be approved by the supervising instructor and will require the student to meet regularly with the instructor. Academic standards applicable to Independent Study courses will be the same as those applied to other credit courses.

To be eligible for Independent Study, a student must be in good academic standing and

1. Have completed at least 12 degree-applicable units at El Camino College with a GPA of 3.0 or higher, and
2. Have demonstrated competence in the discipline in which the Independent Study course is being attempted by completing at least two courses in this discipline with a grade of B or higher, and
3. Be concurrently enrolled in at least one other course at El Camino College

Procedures for implementing this policy will be developed by the Superintendent/ President in collegial consultation with the Academic Senate.

Reference: CCR, Title 5, Section 55300 et seq.
ECCFT Contract Article X Section 19

El Camino College
Policy
Adopted:

August 21, 2006

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1. The supervising instructor will scrutinize proposed projects for appropriate depth and rigor. Such projects might, for example, include a lengthy research study, an original production, or a comprehensive exam. The supervising instructor will provide appropriate orientation, guidance, and information regarding course content materials and services and will document progress toward project completion.. Projects will be evaluated by the supervising instructor, and the basis for evaluation will be kept on file for at least one semester.
2. Independent Study projects will normally be for one unit of credit, with a maximum of three units per semester; one unit of credit will be granted for 60 hours of work devoted toward the project. A student may earn a maximum of six units of Independent Study at El Camino College.
3. To promote an individualized educational experience for each student, an instructor will supervise a limited number of Independent Study students in one semester or session, as determined by the terms of the Agreement between the District and the ECC Federation of Teachers in effect at that time. In accordance with the Agreement, the Dean of the division in which the Independent Study will be offered shall approve or disapprove each course to be offered.
4. Academic standards applicable to Independent Study courses will be the same as those applied to other credit courses. Independent Study courses will be accepted by the college toward completion of an associate degree and shall be eligible for transfer credit by an institution of the University of California or California State University.

The El Camino College District recognizes that institutions of higher education are conducted for the common good and not to further the interest of either the individual faculty member or the institution as a whole. The common good depends upon the free search for truth and its free exposition. Academic freedom is essential to these purposes and applies to both teaching and research. Academic freedom is fundamental for the protection of the rights of the faculty member in teaching and of the student in learning. It carries with it responsibilities correlative with rights.

Accordingly, a faculty member shall have the freedom:

1. To examine or endorse unpopular or controversial ideas either in classroom teaching or in discussions with students as is appropriate to the course content, or in academic research or publication, while recognizing the responsibility to be accurate, objective and respectful of others. Faculty also have the responsibility to grade students solely on the basis of evidence of knowledge of the material pertinent to the class and attainment of appropriate skills, or other generally accepted grading criteria, avoiding any bias generated by a student's political outlook, religious belief or other personal attributes.
2. To select or recommend the selection of course instructional materials that may contain unpopular or controversial ideas, with the correlative responsibility that these materials are pertinent for the course.
3. To speak or write as a citizen, provided that the faculty member recognizes the special professional obligations of an educator to be accurate, objective and respectful of others, and that the faculty member take care to avoid leaving the impression that he or she is speaking for the college or the district.
4. To select or recommend library books, materials, media and online resources representing a multiplicity of philosophies and points of view, relying on professional expertise to maintain appropriate depth and breadth of the collections.

A faculty member shall not be subject to any adverse action affecting his or her employment with the El Camino College District for exercising any of the foregoing choices.

Board Policy 4030 supersedes Board Policy 4030.1 (Teaching of Controversial Issues).

Freedom of discussion is vital in the complex problem of controversial issues. Instructors and students should strive to develop methods for dealing with controversial issues in a fair and productive manner. In discussing issues, the effective instructor is objective and circumspect, observes the customary rules of good taste and courtesy, is loyal to America's traditions and ideals, and is aware of the age and maturity of his students in relation to the subject. Academic freedom depends upon the instructor's ethics, skill, knowledge, and good judgment.

Instructors and administrators must recognize that existing state and local regulations pertaining to controversial issues are legally binding and useful. These regulations refer to communists, religious fanatics, racists, political organizers, advocates, pamphlet distributors, and others who may cause injury or embarrassment by their presentation of issues on the campus and in other college-sponsored activities.

An excerpt summary of pertinent sections from the California Education and Government Codes and the policies of the El Camino Junior College District follows:

Loyalty Oath, Communism, and Communist Affiliations

The loyalty oath was created by statute in 1953 (California Government Code, sections 1368 and 3108). The California Education Code provides for dismissal of known communists from teaching positions (sections 12957 and 12958) and states that no teacher shall advocate or teach communism "with the intent to indoctrinate any pupil or inculcate a preference in the mind of any pupil for communism" (8455). Should there be any question regarding communism or communist affiliations, it is the duty of any employee of the school district to appear and specifically answer under oath the questions of any committee, or subcommittee of the Congress of the United States or the Legislature of the State of California (12955). Employees must also appear before the boards of trustees to answer questions under oath. Failure to appear or answer, no matter what the reason, may result in dismissal (12956). If in appearing before these investigating committees or boards of trustees, an employee gives "an indirect or evasive answer" or an answer "which neither affirms or denies," that employee shall be considered to have failed or refused to answer "regardless of the ground or explanation" given (12951). This failure or refusal can result in dismissal (12956).

Race, Color, and Creed

Teachers are not permitted to instruct nor may entertainment be presented in a way to reflect upon citizens of the United States because of their race, color, or creed (8451) and no textbook, chart or other means of instruction which so reflects may be used (8452).

Morals, Manners, and Citizenship

The Education Code also obligates teachers to impress upon the minds of their students, the "principles of morality, truth, justice, and patriotism" and to instruct students in the "principles of a free government" and the "rights, duties, and dignity of American citizenship" (7851).

August 21, 2006

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Sectarian, Partisan, or Denominational Publications or Teachings

~~“No publication of a sectarian, partisan, or denominational character, shall be distributed or used for sectarian, partisan, or denominational purposes in any school, except that nothing herein shall restrict the development and use of school library collections. No sectarian or denominational doctrine shall be taught in any school. Any school district or city, the officers of which knowingly allow any classes or students to be taught in violation of this section, forfeits all rights to any state or county apportionment of school moneys, and upon satisfactory evidence of any violation, the Superintendent of Public Instruction and school superintendent shall withhold both state and county apportionments (8453).”~~

Propaganda and Solicitation of Funds

~~“(a) No bulletin, circular, or other publication of any character whose purpose is to spread propaganda or to foster membership in or subscriptions to the funds of any organization not directly under the control of the school authorities, or to be used as the basis of study or recitation or to supplement the regular school studies shall be distributed or shown to the pupils of any public school, on the school premises during school hours or within one hour before the time of opening or within one hour after the time of closing of the school.~~

~~“(b) No pupils of the public schools shall be solicited by teachers or others to subscribe to the funds of, or work for, any organization not directly under the control of the school authorities.~~

~~“(c) No instruction shall be given through lectures or other means, unless the material contained in the bulletin, circular, or publication, or the purpose of the subscription or instruction has been approved by the State Board of Education, or by the county board of education, or by the governing board of the school district in which the school is situated. “No prohibition of this section shall apply to bulletins or circulars concerning the meetings of their organizations issued by any parent teacher association or by any organization of parents formed for the purpose of co-operating with the school authorities in improving school conditions in the district.~~

~~“Any student political organization which is affiliated with the official youth division of any political party that is on the ballot of the State of California may hold meetings on a junior college campus and may distribute bulletins and circulars concerning its meetings, provided that there is no endorsement of such organization by the school authorities and no interference with the regular educational program of the school (8454).”~~

Immoral or Unprofessional Conduct, Disobedience as Grounds for Revocation or Suspension by State Board

“The State Board of Education shall revoke or suspend for immoral or unprofessional conduct, or for persistent defiance of, and refusal to obey, the laws regulating the duties of persons serving in the Public School System, or for any cause which would have warranted the denial of an application for a certification document or the renewal thereof, or for evident unfitness for service, life diplomas, documents, or credentials issued pursuant to this code (13202).”

Related El Camino College Policies (4136, 4137 and 5136)

El Camino College Board of Trustees policy states that:

———“2. ——— Except as permitted under the Civic Center Act, the following activities upon property under the jurisdiction of the El Camino Junior College District Board of Trustees are specifically prohibited

———“a. ——— Posting of political circulars or petitions on bulletin boards.

———“b. ——— The distribution, to employees, whether by placing in their school mailboxes, or otherwise, of political circulars or petitions, United States mail being excepted.

———“c. ——— The collection of and/or solicitation for campaign funds.

———“d. ——— Solicitation for campaign workers.

———“e. ——— The use of pupils for writing or addressing political materials, or the distribution of such materials to pupils.”
(4136)

Discussion of political issues in the classroom should be appropriate to the subject under study.

———“5. ——— Violation of any of the foregoing rules shall, at the discretion of the El Camino Junior College Board of Trustees, constitute cause for reprimand, demotion, suspension, discharge, or dismissal”. (4136)

Previous Board Policy Number: 6125

El Camino College
Adopted: 7/26/65
Renumbered: 4/18/05

Agenda for the El Camino Community College District Board of Trustees
From
Student and Community Advancement
John Baker, Ed. D., Interim Vice President

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B. Grants – Information.....	1
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D. Community Education Program for Fall 2006.....	2, 3-20

A. STUDENT FIELD TRIP

It is recommended that the Board approve the following student field trip sponsored by Project Success. The purpose of the trip is to provide cultural enrichment.

August 25, 2006 – E. Elaine Moore. The African Market, Los Angeles, California. Estimated students 40. Depart 10:00am; return 2:30pm. Transportation by bus.

B. GRANTS - INFORMATION

It is recommended that the Board receive the following Grant applications:

1. Chancellor’s Office – Strengthening Career and Technical Education Programs. The goal of this project is to prepare future engineers and technicians with a relevant and project based curricula that will help them succeed in college and university engineering programs.

Amount of Grant Funding from Granting Agency	\$286,811
Amount of College Match (In-Kind)	<u>\$ 49,058</u>
Total Amount of Grant	\$335,869
Indirect Rate:	\$11,031.20 (4%)
Performance Period:	September 15, 2006 through October 31, 2008

2. Chancellor’s Office – Career Exploration and Development for 7th and 8th Graders. The proposed project will develop, improve, or expand curriculum/courses that provide opportunities for 7th and 8th grade students to explore career technical education pathways and programs including apprenticeships in the 15 California industry sections – through a program called “Career Academy.”

Amount of Grant Funding from Granting Agency	\$149,550
Amount of College Match (In-Kind)	<u>\$ 7,889</u>
Total Amount of Grant	\$157,439
Indirect Rate:	\$5,751.92 (4%)
Performance Period:	September 15, 2006 through October 31, 2008

C. **GRANTS - ACCEPTANCE**

It is recommended that the Board accept the following Grants:

1. Chancellor's Office – Enrollment Growth for Associate Degree Nursing (RN) Programs (06-0116-013). The Enrollment Growth for Associate Degree Nursing Programs is a two-year state funded project that seeks to address the nursing shortage in California by using funds from this grant to admit an additional 12 students into the Nursing program beginning the fall 2006 semester.

Amount of Grant Funding from Granting Agency	\$136,504
Amount of College Match (In-Kind)	<u>\$ -0-</u>
Total Amount of Grant	\$136,504
Indirect Rate:	\$5,250.16 (4%)
Performance Period: July 1, 2006 through August 31, 2008	

2. Department of Education – Global Experience Through Technology for Community College Students (84.016A) – Year 2. In its second year, the project continues to address the need to prepare El Camino College students for entering the global labor market of the 21st century by providing them with substantial and meaningful international experiences without travel. To achieve this goal, the project will accomplish the following objectives: 1) Internationalize El Camino College courses in various disciplines using the Global Experience Through Technology (GETT) model of incorporating regular interactions with similar classes at partner foreign universities via a live web-based video connection as well as chat and e-mail contact. 2) Enhance and expand foreign language programs. 3) Develop curricula for additional courses elated to specific area studies, e.g., a course on Chinese cultures and a series of courses on Islamic issues.

Amount of Grant Funding from Granting Agency	\$ 89,737
Amount of College Match (In-Kind)	<u>\$ 75,498</u>
Total Amount of Grant	\$165,235
Indirect Rate	\$6,647.20 (8%)
Performance Period: July 1, 2006 through June 30, 2007	

E. **COMMUNITY EDUCATION PROGRAM FOR FALL 2006**

It is recommended that the Board approve the Community Education Program for Fall 2006 as shown on pages 3 through 20. It is further recommended that payment to the instructors for the classes be based on specifications in the contract. The specification is either A) a 50-50 split of revenue collected from student enrollments after a 30% overhead fee is deducted from the gross amount of enrollment fees collected; OR B) a percentage split of revenue or hourly rate deemed appropriate by mutual agreement.

Title	Instructor	Rate of Pay	E / N	#m tgs	First	Day	Start	End	Add'l Dates	Room
Candle Making	Abdul, Quayum	Opt A	N	1	9/30	Sat	9:00 AM	12:00 PM		Artb215
Soap Making	Abdul, Quayum	Opt A	N	1	10/21	Sat	9:00 AM	12:00 PM		Artb215
Get Paid to Travel	Anderson, Cherie	Opt A	N	1	10/7	Sat	12:30 PM	4:30 PM		Socs104
Become an Int'l Tour Director	Anderson, Cherie	Opt A	N	1	10/7	Sat	1:30 PM	4:30 PM		Socs104
Rock Climbing	Beach City Rocks	50%	N	6	9/20	Wed	6:30 PM	7:30 PM	thru 10/25	Off Campus
Rock Climbing for Kids	Beach City Rocks	50%	N	6	9/20	Wed	4:00 PM	5:00 PM	thru 10/25	Off Campus
Beginning Yoga	Berman, Ron	Opt A	N	8	9/23	Sat	10:30 AM	12:00 PM	thru 11/11	PE2
Intermed Yoga	Berman, Ron	Opt A	N	8	9/23	Sat	9:00 AM	10:15 AM	thru 11/11	PE2
Beginning Yoga	Berman, Ron	Opt A	N	8	11/18	Sat	10:30 AM	12:00 PM	thru 1/27; nc 12/23 & 12/30	PE2
Intermed Yoga	Berman, Ron	Opt A	N-	8	11/18	Sat	9:00 AM	10:15 AM	thru 1/27; nc 12/23 & 12/30	PE2
Think Thin	Carter, Jethro	Opt A	N	1	9/20	Wed	7:00 PM	9:30 PM		Socs112
Stop Smoking	Carter, Jethro	Opt A	N	1	9/28	Thurs	7:00 PM	9:30 PM		Socs206
Think Thin	Carter, Jethro	Opt A	N	1	11/14	Tues	7:00 PM	9:30 PM		Socs112
Learn to Draw	Chew, Deborah	\$29/hr	N	6	9/16	Sat	1:00 PM	3:30 PM	thru 10/21	Artb215
Basic Knitting & Crochet	Clarke, Eleanor	Opt A	N	3	10/18	Wed	6:30 PM	9:30 PM	thru 11/1	Socs203
Capoeira	Claverie, Courtney	Opt A	N	13	9/16	Sat	12:30 PM	2:30 PM	thru 12/9	PE52
Event Planning 1: An Overview	Curry, Jeffreda	40%	N	1	9/19	Tue	6:30 PM	9:30 PM		Mcs5
Event Planning 2: Admin, Goals & Outcomes	Curry, Jeffreda	40%	N	1	9/26	Tue	6:30 PM	9:30 PM		Mcs5
Event Planning 3: Contracts, Negotiations & Forms	Curry, Jeffreda	40%	N	1	10/3	Tue	6:30 PM	9:30 PM		Mcs5
Event Planning 4: Budgeting & Funding	Curry, Jeffreda	40%	N	1	10/10	Tue	6:30 PM	9:30 PM		Mcs5
Event Planning 5: Organizing & Working with Committes	Curry, Jeffreda	40%	N	1	10/17	Tue	6:30 PM	9:30 PM		Mcs5

Title	Instructor	Rate of Pay	E / N	#m tgs	First	Day	Start	End	Add'l Dates	Room
Event Planning 6: Marketing, Showtime & Debriefing	Curry, Jeffreda	40%	N	1	10/24	Tue	6:30 PM	9:30 PM		Mcs5
Conv Spanish Beg 1	de los Rios, Jerry	Opt A	N	6	9/19	T,TH	7:00 PM	9:00 PM	thru 10/5	Socs108
Conv Spanish Beg 2	de los Rios, Jerry	Opt A	N	6	10/10	T,TH	7:00 PM	9:00 PM	thru 10/26	Socs108
Conv Spanish Int 1	de los Rios, Jerry	Opt A	N-	6	11/2	T,TH	7:00 PM	9:00 PM	thru 11/21	Socs108
HT Study Smarter Not Harder	Douglas, Lee	Opt A	N	2	9/23	Sat	11:00 AM	12:30 PM	thru 9/30	Socs111
Listening Skills for Better Grades	Douglas, Lee	Opt A	N	1	10/14	Sat	11:00 AM	12:30 PM		Socs203
Tips & Techniques for Test Taking	Douglas, Lee	Opt A	N	2	10/28	Sat	11:00 AM	12:30 PM	thru 11/4	Socs203
Communication Skills for Managers	e.Approach, Inc	\$59/stu	N	1	9/21	Thurs			class available 90 days	Online
Fair, Square & Legal	e.Approach, Inc	\$59/stu	N	1	9/21	Thurs			class available 90 days	Online
Leadership Skills for Managers	e.Approach, Inc	\$59/stu	N	1	9/21	Thurs			class available 90 days	Online
Finance & Accounting for Non-Financial Mgrs	e.Approach, Inc	\$59/stu	N	1	9/21	Thurs			class available 90 days	Online
HT Manage Conflict in the Organization	e.Approach, Inc	\$59/stu	N	1	9/21	Thurs			class available 90 days	Online
A Manager's Guide to Human Beh	e.Approach, Inc	\$59/stu	N	1	9/21	Thurs			class available 90 days	Online
HT Sharpen Your Bus Writing Skills	e.Approach, Inc	\$59/stu	N	1	9/21	Thurs			class available 90 days	Online
Successful Project Management	e.Approach, Inc	\$59/stu	N	1	9/21	Thurs			class available 90 days	Online
Fund of Human Resources	e.Approach, Inc	\$59/stu	N	1	9/21	Thurs			class available 90 days	Online
Managing & Achieving Organ Goals	e.Approach, Inc	\$59/stu	N	1	9/21	Thurs			class available 90 days	Online
HT Build High Performance Teams	e.Approach, Inc	\$59/stu	N	1	9/21	Thurs			class available 90 days	Online

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Student and Community Advancement – Page 4

Title	Instructor	Rate of Pay	E / N	#m tgs	First	Day	Start	End	Add'l Dates	Room
Communication Skills for Managers	e.Approach, Inc	\$59/stu	N	1	10/19	Thurs			class available 90 days	Online
Fair, Square & Legal	e.Approach, Inc	\$59/stu	N	1	10/19	Thurs			class available 90 days	Online
Leadership Skills for Managers	e.Approach, Inc	\$59/stu	N	1	10/19	Thurs			class available 90 days	Online
Finance & Accounting for Non-Financial Mgrs	e.Approach, Inc	\$59/stu	N	1	10/19	Thurs			class available 90 days	Online
HT Manage Conflict in the Organization	e.Approach, Inc	\$59/stu	N	1	10/19	Thurs			class available 90 days	Online
A Manager's Guide to Human Beh	e.Approach, Inc	\$59/stu	N	1	10/19	Thurs			class available 90 days	Online
HT Sharpen Your Bus Writing Skills	e.Approach, Inc	\$59/stu	N	1	10/19	Thurs			class available 90 days	Online
Successful Project Management	e.Approach, Inc	\$59/stu	N	1	10/19	Thurs			class available 90 days	Online
Fund of Human Resources	e.Approach, Inc	\$59/stu	N	1	10/19	Thurs			class available 90 days	Online
Managing & Achieving Organ Goals	e.Approach, Inc	\$59/stu	N	1	10/19	Thurs			class available 90 days	Online
HT Build High Performance Teams	e.Approach, Inc	\$59/stu	N	1	10/19	Thurs			class available 90 days	Online
Communication Skills for Managers	e.Approach, Inc	\$59/stu	N	1	11/9	Thurs			class available 90 days	Online
Fair, Square & Legal	e.Approach, Inc	\$59/stu	N	1	11/9	Thurs			class available 90 days	Online
Leadership Skills for Managers	e.Approach, Inc	\$59/stu	N	1	11/9	Thurs			class available 90 days	Online
Finance & Accounting for Non-Financial Mgrs	e.Approach, Inc	\$59/stu	N	1	11/9	Thurs			class available 90 days	Online
HT Manage Conflict in the Organization	e.Approach, Inc	\$59/stu	N	1	11/9	Thurs			class available 90 days	Online

August 21, 2006

Student and Community Advancement - Page 5

Title	Instructor	Rate of Pay	E / N	#m tgs	First	Day	Start	End	Add'l Dates	Room
A Manager's Guide to Human Beh	e.Approach, Inc	\$59/stu	N	1	11/9	Thurs			class available 90 days	Online
HT Sharpen Your Bus Writing Skills	e.Approach, Inc	\$59/stu	N	1	11/9	Thurs			class available 90 days	Online
Successful Project Management	e.Approach, Inc	\$59/stu	N	1	11/9	Thurs			class available 90 days	Online
Fund of Human Resources	e.Approach, Inc	\$59/stu	N	1	11/9	Thurs			class available 90 days	Online
Managing & Achieving Organ Goals	e.Approach, Inc	\$59/stu	N	1	11/9	Thurs			class available 90 days	Online
HT Build High Performance Teams	e.Approach, Inc	\$59/stu	N	1	11/9	Thurs			class available 90 days	Online
Learn to Buy & Sell on Ebay	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Creating Web Pages	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Creating Web Pages II	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Designing Effective Websites	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Introduction to Dreamweaver	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Introduction to Flash	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Introduction to FreeHand MX	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Intro to Macromedia Director	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Drawing for the Beginner	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Beginning MS Word	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Beginning MS Excel	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Beginning MS Access	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
QuickBooks for Contractors	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Design Projects for Adobe Illus CS2	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Intro to PC Troubleshooting	Education to Go	Var	N	6	9/20	W,F			thru 9/20	Online
Intro to Database Development	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online

Title	Instructor	Rate of Pay	E / N	#m tgs	First	Day	Start	End	Add'l Dates	Room
Intro to SQL	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Making Movies With Windows XP	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Speed Spanish I	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Speed Spanish II	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Speed Spanish III	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Beg Conv French	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Effective Business Writing	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Your Screenwriting Career	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
A to Z Grantwriting	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Secrets of the Caterer	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Accounting Fundamentals I	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Admini Asst Fundamentals	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
GED Test Prep	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Grammar Refresher	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Real Estate Investing	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Where Does All My Money Go	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Medical Terminology (Online)	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Luscious, Low-Fat Lightning-Quick Meals	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Film Literacy	Education to Go	Var	N	6	9/20	W,F			thru 10/27	Online
Learn to Buy & Sell on Ebay	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Creating Web Pages	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Creating Web Pages II	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Designing Effective Websites	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Introduction to Dreamweaver	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online

Title	Instructor	Rate of Pay	E / N	#m tgs	First	Day	Start	End	Add'l Dates	Room
Introduction to Flash	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Introduction to FreeHand MX	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Intro to Macromedia Director	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Drawing for the Beginner	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Beginning MS Word	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Beginning MS Excel	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Beginning MS Access	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
QuickBooks for Contractors	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Design Projects for Adobe Illus CS3	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Intro to PC Troubleshooting	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Intro to Database Development	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Intro to SQL	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Making Movies With Windows XP	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Speed Spanish I	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Speed Spanish II	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Speed Spanish III	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Beg Conv French	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Effective Business Writing	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Your Screenwriting Career	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
A to Z Grantwriting	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Secrets of the Caterer	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Accounting Fundamentals I	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Admini Asst Fundamentals	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
GED Test Prep	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online

Title	Instructor	Rate of Pay	E / N	#m tgs	First	Day	Start	End	Add'l Dates	Room
Grammar Refresher	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Real Estate Investing	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Where Does All My Money Go	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Medical Terminology (Online)	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Luscious, Low-Fat Lightning-Quick Meals	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Film Literacy	Education to Go	Var	N	6	10/18	W,F			thru 11/24	Online
Learn to Buy & Sell on Ebay	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Creating Web Pages	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Creating Web Pages II	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Designing Effective Websites	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Introduction to Dreamweaver	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Introduction to Flash	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Introduction to FreeHand MX	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Intro to Macromedia Director	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Drawing for the Beginner	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Beginning MS Word	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Beginning MS Excel	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Beginning MS Access	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
QuickBooks for Contractors	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Design Projects for Adobe Illus CS4	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Intro to PC Troubleshooting	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Intro to Database Development	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Intro to SQL	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Making Movies With Windows XP	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online

Title	Instructor	Rate of Pay	E / N	#m tgs	First	Day	Start	End	Add'l Dates	Room
Speed Spanish I	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Speed Spanish II	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Speed Spanish III	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Beg Conv French	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Effective Business Writing	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Your Screenwriting Career	Education to Go	Var	N	6	11/8	W,F			thru 11/8	Online
A to Z Grantwriting	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Secrets of the Caterer	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Accounting Fundamentals I	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Admini Asst Fundamentals	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
GED Test Prep	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Grammar Refresher	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Real Estate Investing	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Where Does All My Money Go	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Medical Terminology (Online)	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Luscious, Low-Fat Lightning-Quick Meals	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Film Literacy	Education to Go	Var	N	6	11/8	W,F			thru 12/15	Online
Get Going With QuickBooks	Edwards, Timothy	Opt A	N	1	10/7	Sat	9:00 AM	3:00 PM		Comm204
Keep Going With QuickBooks	Edwards, Timothy	Opt A	N	1	10/14	Sat	9:00 AM	3:00 PM		Comm204
Intro to Cake Dec Course 1	Elerewe, Thelma	Opt A	N	2	10/3	Tues	6:00 PM	10:00 PM	thru 10/10	Artb211
Intro to Cake Dec Course 1	Elerewe, Thelma	Opt A	N	2	10/7	Sat	10:00 AM	2:00 PM	thru 10/14	Artb211
Intro to Cake Dec Course 2	Elerewe, Thelma	Opt A	N	2	10/21	Sat	10:00 AM	2:00 PM	thru 10/28	Artb211
Intro to Cake Dec Course 3	Elerewe, Thelma	Opt A	N	2	11/4	Sat	10:00 AM	2:00 PM	thru 11/11	Artb211
Journal & General Ledger Posting (1 of 3)	Farmer, Kevin	Opt A	N	1	9/18	Mon	6:30 PM	9:30 PM		Socs111

Title	Instructor	Rate of Pay	E / N	#m tgs	First	Day	Start	End	Add'l Dates	Room
Income Statement Analysis (2 of 3)	Farmer, Kevin	Opt A	N	1	9/25	Mon	6:30 PM	9:30 PM		Socs111
Balance Sheet Analysis (3 of 3)	Farmer, Kevin	Opt A	N	1	10/2	Mon	6:30 PM	9:30 PM		Socs111
Business Overview (1 of 5)	Farmer, Kevin	Opt A	N	1	10/12	Thurs	6:30 PM	9:30 PM		Socs105
Payroll Taxes	Farmer, Kevin	Opt A	N	1	10/16	Mon	6:30 PM	9:30 PM		Socs111
Marketing, Sales & Promo (2 of 5)	Farmer, Kevin	Opt A	N-	1	10/19	Thurs	6:30 PM	9:30 PM		Socs105
Planning for Success (3 of 5)	Farmer, Kevin	Opt A	N	1	10/26	Thurs	6:30 PM	9:30 PM		Socs105
Operations & Management (4 of 5)	Farmer, Kevin	Opt A	N	1	11/2	Thurs	6:30 PM	9:30 PM		Socs105
Finances & Record Keeping (5 of 5)	Farmer, Kevin	Opt A	N	1	11/9	Thurs	6:30 PM	9:30 PM		Socs105
Spanish for Kids (Gr 1-5)	Fernandez, Sonia	Opt A	N	6	9/23	Sat	9:00 AM	10:30 AM	thru 10/28	Socs110
Spanish for Kids (Gr 6-9)	Fernandez, Sonia	Opt A	N	6	9/23	Sat	10:35 AM	12:00 PM	thru 10/28	Socs110
High Intensity Training (HITT)	Frank, Dale	50%	N	6	9/19	Tues	6:00 PM	6:45 PM	thru 10/24	Off Campus
Pilates, Abs & Core	Frank, Dale	50%	N	6	9/19	Tues	7:00 PM	7:45 PM	thru 10/24	Off Campus
Circuit Weight Training	Frank, Dale	50%	N	6	9/19	Tues	7:45 PM	8:30 PM	thru 10/24	Off Campus
You Can Write Hit Songs	Frederick, Robin	Opt A	N-	1	9/30	Sat	1:00 PM	4:00 PM		Socs108
Financial Strategies for Successful Retirement	Garvin, Calvin	Opt A	N	3	11/2	Thurs	6:30 PM	9:30 PM	thru 11/16	Socs206
Financial Strategies for Successful Retirement	Garvin, Calvin	Opt A	N-	3	11/7	Tue	6:30 PM	9:30 PM	thru 11/21	Socs206
Neg 1: The Art of Getting What you Want	Georgen, Pearl	Opt A	N	1	10/3	Tue	6:30 PM	9:30 PM		Socs104
Neg 2: HT Talk & What to Say	Georgen, Pearl	Opt A	N	1	10/10	Tue	6:30 PM	9:30 PM		Socs104
Neg 3: Mastery of the Art	Georgen, Pearl	Opt A	N	1	10/17	Tue	6:30 PM	9:30 PM		Socs104
Neg 4: Resolving Critical Issues	Georgen, Pearl	Opt A	N	1	10/24	Tue	6:30 PM	9:30 PM		Socs104
Neg 5: Secrets of Eff Persuasion	Georgen, Pearl	Opt A	N	1	10/31	Tue	6:30 PM	9:30 PM		Socs104
Neg 6: Power Strategies	Georgen, Pearl	Opt A	N	1	11/7	Tue	6:30 PM	9:30 PM		Socs104
Neg 7: Multiplying Your Effectiveness	Georgen, Pearl	Opt A	N	1	11/14	Tue	6:30 PM	9:30 PM		Socs104

Title	Instructor	Rate of Pay	E / N	#m tgs	First	Day	Start	End	Add'l Dates	Room
HT Start Your Med Billing Service	Hall, Kris	Opt A	N	1	11/15	Wed	6:30 PM	9:30 PM		Socs111
Dental Insurance Billing	Hall, Kris	Opt A	N	1	11/18	Sat	9:00 AM	4:30 PM		Socs111
Essentials of Herbalism	Halvorson, Deborah	Opt A	N	1	10/14	Sat	9:00 AM	1:00 PM		Socs111
Discovering Aromatherapy	Halvorson, Deborah	Opt A	N	1	10/21	Sat	9:00 AM	1:00 PM		Socs111
Intro to Supervision	Harris, Shirley	Opt A	N	1	10/2	Mon	6:30 PM	9:30 PM		Socs108
Effective Communication for Supervisors	Harris, Shirley	Opt A	N	1	10/9	Mon	6:30 PM	9:30 PM		Socs108
Performance Management	Harris, Shirley	Opt A	N	1	10/16	Mon	6:30 PM	9:30 PM		Socs108
Effective Interviewing	Harris, Shirley	Opt A	N	1	10/23	Mon	6:30 PM	9:30 PM		Socs108
Managing Conflict in the Workplace	Harris, Shirley	Opt A	N	1	10/30	Mon	6:30 PM	9:30 PM		Socs108
Teambuilding for Effective Performance	Harris, Shirley	Opt A	N	1	11/6	Mon	6:30 PM	9:30 PM		Socs108
Leadership Development for Women	Harris, Shirley	Opt A	N	1	11/13	Mon	6:30 PM	9:30 PM		Socs108
Travel the World in Comfort for less than Staying at Home	Heller, Paul	Opt A	N	1	10/21	Sat	9:30 AM	12:30 PM		Socs104
An Insider's Guide to Calif Best Hidden Tours	Heller, Paul	Opt A	N	1	10/21	Sat	1:30 PM	4:30 PM		Socs104
Pre-Algebra	Hines, Fred	\$32	N	6	9/16	Sat	9:00 AM	10:30 AM	thru 10/21	Socs112
Algebra 1	Hines, Fred	\$32	N	6	9/16	Sat	10:45 AM	12:15 PM	thru 10/21	Socs112
SAT Prep	Hines, Fred	\$32	N	4	9/16	Sat	1:00 PM	4:00 PM	thru 10/7	Socs112
SAT Prep	Hines, Fred	\$32	N	4	10/28	Sat	1:00 PM	4:00 PM	thru 11/18	Socs112
Get Thousands for Your Child's Education	Hoffman, Catherine	Opt A	N	1	9/20	Wed	6:30 PM	9:00 PM		Socs203
21st Century Film Making	Hollywood Film Inst	50%	N	2	10/14	Sat, Sun	9:00 AM	6:00 PM	thru 10/15	Off Campus
21st Century Film Making	Hollywood Film Inst	50%	N	2	12/2	Sat, Sun	9:00 AM	6:00 PM	thru 12/3	Off Campus
Stringing--Essential Jewelry Making	Holodnak, Margaret	Opt A	N	2	9/19	Tues	7:00 PM	10:00 PM	thru 9/26	Socs105
Wire Wrapping	Holodnak, Margaret	Opt A	N	2	10/10	Tues	7:00 PM	10:00 PM	thru 10/17	Socs105

Title	Instructor	Rate of Pay	E / N	#m tgs	First	Day	Start	End	Add'l Dates	Room
Earrings Galore	Holodnak, Margaret	Opt A	N	2	11/7	Tues	7:00 PM	10:00 PM	thru 11/14	Socs105
Adventures in Jewelry Making	Holodnak, Margaret	Opt A	N	1	12/2	Sat	10:00 AM	4:00 PM		Mcs5
Care Giving-The Sandwich Generation	Hongo, Aileen	Opt A	N	1	10/24	Tues	7:00 PM	9:00 PM		Socs109
Intro to Excel	Hughes, Charles	40%	E	1	9/16	Sat	9:00 AM	1:00 PM		Comm204
Intermed Excel	Hughes, Charles	40%	E	1	9/23	Sat	9:00 AM	1:00 PM		Comm204
Algebra 1	Kids College	70%	N	4	1/22	Mon	3:45 PM	5:15 PM	thru 2/12	Off Campus
Algebra 1	Kids College	70%	N	4	1/22	Mon	5:30 PM	7:00 PM	thru 2/12	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	1/22	Mon	3:45 PM	5:15 PM	thru 2/12	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	1/22	Mon	5:30 PM	7:00 PM	thru 2/12	Off Campus
Reading & Math Gr 1-9	Kids College	70%	N	4	1/22	Mon	3:45 PM	5:15 PM	thru 2/12	Off Campus
Reading & Math Gr 1-10	Kids College	70%	N	4	1/22	Mon	5:30 PM	7:00 PM	thru 2/12	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	1/24	Wed	3:45 PM	5:15 PM	thru 2/14	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	1/24	Wed	5:30 PM	7:00 PM	thru 2/14	Off Campus
Reading & Math Gr 1-11	Kids College	70%	N	4	1/24	Wed	3:45 PM	5:15 PM	thru 2/14	Off Campus
Reading & Math Gr 1-12	Kids College	70%	N	4	1/24	Wed	5:30 PM	7:00 PM	thru 2/14	Off Campus
Algebra 1	Kids College	70%	N	4	1/25	Thurs	3:45 PM	5:15 PM	thru 2/15	Off Campus
Algebra 1	Kids College	70%	N	4	1/25	Thurs	5:30 PM	7:00 PM	thru 2/15	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	1/25	Thurs	3:45 PM	5:15 PM	thru 2/15	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	1/25	Thurs	5:30 PM	7:00 PM	thru 2/15	Off Campus
Reading & Math Gr 1-13	Kids College	70%	N	4	1/25	Thurs	3:45 PM	5:15 PM	thru 2/15	Off Campus
Reading & Math Gr 1-14	Kids College	70%	N	4	1/25	Thurs	5:30 PM	7:00 PM	thru 2/15	Off Campus
Algebra 1	Kids College	70%	N	4	9/11	Mon	3:45 PM	5:15 PM	thru 10/2	Off Campus
Algebra 1	Kids College	70%	N	4	9/11	Mon	5:30 PM	7:00 PM	thru 10/2	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	9/11	Mon	3:45 PM	5:15 PM	thru 10/2	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	9/11	Mon	5:30 PM	7:00 PM	thru 10/2	Off Campus

Title	Instructor	Rate of Pay	E / N	#m tgs	First	Day	Start	End	Add'l Dates	Room
Reading & Math Gr 1-3	Kids College	70%	N	4	9/11	Mon	3:45 PM	5:15 PM	thru 10/2	Off Campus
Reading & Math Gr 1-3	Kids College	70%	N	4	9/11	Mon	5:30 PM	7:00 PM	thru 10/2	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	9/13	Wed	3:45 PM	5:15 PM	thru 10/4	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	9/13	Wed	5:30 PM	7:00 PM	thru 10/4	Off Campus
Reading & Math Gr 1-3	Kids College	70%	N	4	9/13	Wed	3:45 PM	5:15 PM	thru 10/4	Off Campus
Reading & Math Gr 1-3	Kids College	70%	N	4	9/13	Wed	5:30 PM	7:00 PM	thru 10/4	Off Campus
Algebra 1	Kids College	70%	N	4	9/14	Thurs	3:45 PM	5:15 PM	thru 10/5	Off Campus
Algebra 1	Kids College	70%	N	4	9/14	Thurs	5:30 PM	7:00 PM	thru 10/5	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	9/14	Thurs	3:45 PM	5:15 PM	thru 10/5	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	9/14	Thurs	5:30 PM	7:00 PM	thru 10/5	Off Campus
Reading & Math Gr 1-3	Kids College	70%	N	4	9/14	Thurs	3:45 PM	5:15 PM	thru 10/5	Off Campus
Reading & Math Gr 1-3	Kids College	70%	N	4	9/14	Thurs	5:30 PM	7:00 PM	thru 10/5	Off Campus
Algebra 1	Kids College	70%	N	4	10/9	Mon	3:45 PM	5:15 PM	thru 10/30	Off Campus
Algebra 1	Kids College	70%	N	4	10/9	Mon	5:30 PM	7:00 PM	thru 10/30	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	10/9	Mon	3:45 PM	5:15 PM	thru 10/30	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	10/9	Mon	5:30 PM	7:00 PM	thru 10/30	Off Campus
Reading & Math Gr 1-3	Kids College	70%	N	4	10/9	Mon	3:45 PM	5:15 PM	thru 10/30	Off Campus
Reading & Math Gr 1-3	Kids College	70%	N	4	10/9	Mon	5:30 PM	7:00 PM	thru 10/30	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	10/11	Wed	3:45 PM	5:15 PM	thru 11/1	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	10/11	Wed	5:30 PM	7:00 PM	thru 11/1	Off Campus
Reading & Math Gr 1-3	Kids College	70%	N	4	10/11	Wed	3:45 PM	5:15 PM	thru 11/1	Off Campus
Reading & Math Gr 1-3	Kids College	70%	N	4	10/11	Wed	5:30 PM	7:00 PM	thru 11/1	Off Campus
Algebra 1	Kids College	70%	N	4	10/12	Thurs	3:45 PM	5:15 PM	thru 11/2	Off Campus
Algebra 1	Kids College	70%	N	4	10/12	Thurs	5:30 PM	7:00 PM	thru 11/2	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	10/12	Thurs	3:45 PM	5:15 PM	thru 11/2	Off Campus

Title	Instructor	Rate of Pay	E / N	#m tgs	First	Day	Start	End	Add'l Dates	Room
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	10/12	Thurs	5:30 PM	7:00 PM	thru 11/2	Off Campus
Reading & Math Gr 1-3	Kids College	70%	N	4	10/12	Thurs	3:45 PM	5:15 PM	thru 11/2	Off Campus
Reading & Math Gr 1-3	Kids College	70%	N	4	10/12	Thurs	5:30 PM	7:00 PM	thru 11/2	Off Campus
Algebra 1	Kids College	70%	N	4	11/6	Mon	3:45 PM	5:15 PM	thru 11/27	Off Campus
Algebra 1	Kids College	70%	N	4	11/6	Mon	5:30 PM	7:00 PM	thru 11/27	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	11/6	Mon	3:45 PM	5:15 PM	thru 11/27	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	11/6	Mon	5:30 PM	7:00 PM	thru 11/27	Off Campus
Reading & Math Gr 1-3	Kids College	70%	N	4	11/6	Mon	3:45 PM	5:15 PM	thru 11/27	Off Campus
Reading & Math Gr 1-3	Kids College	70%	N	4	11/6	Mon	5:30 PM	7:00 PM	thru 11/27	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	11/8	Wed	3:45 PM	5:15 PM	thru 11/29	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	11/8	Wed	5:30 PM	7:00 PM	thru 11/29	Off Campus
Reading & Math Gr 1-3	Kids College	70%	N	4	11/8	Wed	3:45 PM	5:15 PM	thru 11/29	Off Campus
Reading & Math Gr 1-3	Kids College	70%	N	4	11/8	Wed	5:30 PM	7:00 PM	thru 11/29	Off Campus
Algebra 1	Kids College	70%	N	4	11/9	Thurs	3:45 PM	5:15 PM	thru 11/30; n/c 11/23; m/k11/21	Off Campus
Algebra 1	Kids College	70%	N	4	11/9	Thurs	5:30 PM	7:00 PM	thru 11/30; n/c 11/23; m/k11/21	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	11/9	Thurs	3:45 PM	5:15 PM	thru 11/30; n/c 11/23; m/k11/21	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	11/9	Thurs	5:30 PM	7:00 PM	thru 11/30; n/c 11/23; m/k11/21	Off Campus

Title	Instructor	Rate of Pay	E / N	#m tgs	First	Day	Start	End	Add'l Dates	Room
Reading & Math Gr 1-3	Kids College	70%	N	4	11/9	Thurs	3:45 PM	5:15 PM	thru 11/30; n/c 11/23; m/k11/21	Off Campus
Reading & Math Gr 1-3	Kids College	70%	N	4	11/9	Thurs	5:30 PM	7:00 PM	thru 11/30; n/c 11/23; m/k11/21	Off Campus
Algebra 1	Kids College	70%	N	4	12/4	Mon	3:45 PM	5:15 PM	thru 1/19; n/c 12/18-1/5	Off Campus
Algebra 1	Kids College	70%	N	4	12/4	Mon	5:30 PM	7:00 PM	thru 1/19; n/c 12/18-1/5	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	12/4	Mon	3:45 PM	5:15 PM	thru 1/19; n/c 12/18-1/5	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	12/4	Mon	5:30 PM	7:00 PM	thru 1/19; n/c 12/18-1/5	Off Campus
Reading & Math Gr 1-3	Kids College	70%	N	4	12/4	Mon	3:45 PM	5:15 PM	thru 1/19; n/c 12/18-1/5	Off Campus
Reading & Math Gr 1-4	Kids College	70%	N	4	12/4	Mon	5:30 PM	7:00 PM	thru 1/19; n/c 12/18-1/5	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	12/6	Wed	3:45 PM	5:15 PM	thru 1/19; n/c 12/18-1/5	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	12/6	Wed	5:30 PM	7:00 PM	thru 1/19; n/c 12/18-1/5	Off Campus
Reading & Math Gr 1-5	Kids College	70%	N	4	12/6	Wed	3:45 PM	5:15 PM	thru 1/19; n/c 12/18-1/5	Off Campus

August 21, 2006

Title	Instructor	Rate of Pay	E / N	#m tgs	First	Day	Start	End	Add'l Dates	Room
Reading & Math Gr 1-6	Kids College	70%	N	4	12/6	Wed	5:30 PM	7:00 PM	thru 1/19; n/c 12/18-1/5	Off Campus
Algebra 1	Kids College	70%	N	4	12/7	Thurs	3:45 PM	5:15 PM	thru 1/19; n/c 12/18-1/5	Off Campus
Algebra 1	Kids College	70%	N	4	12/7	Thurs	5:30 PM	7:00 PM	thru 1/19; n/c 12/18-1/5	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	12/7	Thurs	3:45 PM	5:15 PM	thru 1/19; n/c 12/18-1/5	Off Campus
Basic Reading & Math Gr 4-8	Kids College	70%	N	4	12/7	Thurs	5:30 PM	7:00 PM	thru 1/19; n/c 12/18-1/5	Off Campus
Reading & Math Gr 1-7	Kids College	70%	N	4	12/7	Thurs	3:45 PM	5:15 PM	thru 1/19; n/c 12/18-1/5	Off Campus
Reading & Math Gr 1-8	Kids College	70%	N	4	12/7	Thurs	5:30 PM	7:00 PM	thru 1/19; n/c 12/18-1/5	Off Campus
Feasibility-Can Your Idea Make Money	Konstant, Gene	Opt A	N	1	9/27	Wed	6:30 PM	9:30 PM		Socs112
Business Opportunity in Cart Vending	Konstant, Gene	Opt A	N	1	11/9	Thurs	6:30 PM	9:30 PM		Socs104
Cash Flow--Credit & Collection	Konstant, Gene	Opt A	N	1	11/16	Thurs	6:30 PM	9:30 PM		Socs104
Shiatsu/Accupressure for All	Krueckemeier, Rod	Opt A	N	6	10/7	Sat	10:30 AM	12:00 PM	thru 11/11	Socs204
Learn Tarot in 2 Hours!	Leigh, Eileen	Opt A	N	1	10/12	Thurs	6:30 PM	9:30 PM		Socs206
Real Estate Appraisal	Levitan, Les	Opt A	N-non	1	9/20	Wed	7:00 PM	10:00 PM		PE229
Life Drawing	LifePainting .com	Opt A	N	1	1/28	Sun	10:00 AM	5:00 PM		Artb205,209
Life Drawing	LifePainting .com	Opt A	N	1	9/24	Sun	10:00 AM	5:00 PM		Artb205,209
Life Drawing	LifePainting .com	Opt A	N	1	10/29	Sun	10:00 AM	5:00 PM		Artb205,209
Life Drawing	LifePainting .com	Opt A	N	1	11/19	Sun	10:00 AM	5:00 PM		Artb205,209
Life Drawing	LifePainting .com	Opt A	N	1	12/17	Sun	10:00 AM	5:00 PM		Artb205,209

Title	Instructor	Rate of Pay	E / N	#m tgs	First	Day	Start	End	Add'l Dates	Room
Medical Info Night	Mardirosian, Sue	\$50/hr	N	1	9/19	Tues	6:30 PM	8:30 PM		Socs104
Biomedical Science 2	Mardirosian, Sue	\$50/hr	N	4	9/24	Sun	9:00 AM	4:00 PM	thru 10/15	Busi5
Medical Terminology	Mardirosian, Sue	\$50/hr	N	6	9/26	T,TH	6:30 PM	9:30 PM	thru 10/12	Mu202
Medical Coding 1	Mardirosian, Sue	\$50/hr	N	4	10/22	Sun	9:00 AM	4:00 PM	thru 11/12	Busi5
Health Care Data Content	Mardirosian, Sue	\$50/hr	N	4	11/7	T,TH	6:30 PM	9:30 PM	thru 11/16	Mu202
Medical Office Procedures	Mardirosian, Sue	\$50/hr	N	2	12/5	T,TH	6:30 PM	9:30 PM	thru 12/7; nc 11/23	Mu202
A Career in Voice Overs	Meza, Aaron	Opt A	N	1	10/21	Sat	10:00 AM	1:00 PM		Socs109
The Voice Over Experience	Meza, Aaron	Opt A	N	1	11/4	Sat	10:00 AM	2:00 PM		Socs104
The Real Truth About Mold	Miller, Robert	Opt A	N	1	9/27	Wed	7:00 PM	9:00 PM		Socs203
HT Become a Mystery Shopper	Moran, Elaine	Opt A	N	1	10/1	Sun	10:00 AM	3:30 PM		Socs108
Belly Dancing	Nakano, Jeanne	40%	N	7	9/16	Sat	10:00 AM	11:00 AM	thru 10/28	PE233
Bollywood Dance	Nakano, Jeanne	40%	N	7	9/16	Sat	11:15 AM	12:15 PM	thru 10/28	PE233
Become a Notary Public	Notary Public Seminars	Opt A	N	1	9/23	Sat	8:00 AM	6:00 PM		Busi2
Become a Certified Loan Signing Agent	Notary Public Seminars	Opt A	N	1	9/30	Sat	9:00 AM	4:00 PM		Socs109
Child Visitation Monitor Training	Notary Public Seminars	Opt A	N	2	10/7	Sat, Sun	9:00 AM	5:00 PM	thru 10/8	Socs109
Become a Notary Public	Notary Public Seminars	Opt A	N	3	10/24	T,TH, S	5:45 PM	9:30 PM	thru 10/28; exam Sat 9-11am	Socs206
Become a Certified Loan Signing Agent	Notary Public Seminars	Opt A	N	1	11/4	Sat	9:00 AM	4:00 PM		Socs109
Become a Notary Public	Notary Public Seminars	Opt A	N	3	12/5	T,TH, S	5:45 PM	9:30 PM	thru 12/9; exam Sat 9-11am	Socs206
Intro to Animal Communication	Olm, William	Opt A	N	1	10/3	Tues	8:00 PM	9:30 PM		Socs112
Down & Dirty Anger Mgmt	Payne, CV	Opt A	N	1	9/25	Sat	6:30 PM	9:30 PM		Socs203

Title	Instructor	Rate of Pay	E / N	#m tgs	First	Day	Start	End	Add'l Dates	Room
HT Become a Part-Time Sub Teacher	Prosper, Charles	Opt A	N	1	9/23	Sat	9:00 AM	12:00 PM		Socs104
Secrets of Discipline & Classroom Control	Prosper, Charles	Opt A	N	1	9/23	Sat	2:00 PM	5:00 PM		Socs104
HT Make \$100,000's a Year Teaching Your Expertise	Prosper, Charles	Opt A	N	1	9/24	Sun	12:30 PM	3:30 PM		Socs104
Fabulous Locations To Invest, etc for Gr Wealth	Reddick, Marshall	Opt A	N	1	10/8	Sun	9:00 AM	5:30 PM		Busi2
Beg Guitar (Ages 16 & Up)	Reintanz, William	\$29/hr	N	8	9/16	Sat	1:00 PM	3:00 PM	thru 11/4	Mu105
Beg Guitar (Gr 7 - 10)	Reintanz, William	\$29/hr	N	8	9/16	Sat	10:00 AM	12:00 PM	thru 11/4	Mu105
Intro to MS Word 2003	Saldana, Carlos	Opt A	N	6	9/20	Wed	6:30 PM	8:30 PM	thru 10/25	Off Campus
Tai Chi	Shozuya, Nadine	50%	N	6	9/24	Sun	8:55 AM	9:55 AM	thru 10/29	Off Campus
Kung Fu For Kids (gr 1-6)	Shozuya, Nadine	50%	N	8	9/24	Sun	10:00 AM	10:55 AM	thru 11/12	Off Campus
Tai Chi	Shozuya, Nadine	50%	N-	6	9/29	Fri	7:00 PM	9:00 PM	thru 11/3	Off Campus
Kung Fu Kubs (ages 3-4)	Shozuya, Nadine	50%	N	8	9/30	Sat	9:00 AM	9:30 AM	thru 11/18	Off Campus
Pine Needle Basketry	Spier, Nadine	\$200/day	N	1	10/8	Sun	10:00 AM	3:00 PM		Socs105
Gourds for Fall Decorating	Spier, Nadine	\$200/day	N	1	11/12	Sun	10:00 AM	3:00 PM		Socs105
Become A Certified Tax Preparer	WHA Companies	50%	N	6	9/16	Sat	8:00 AM	12:00 PM	thru 10/21	Mcs208
Become A Certified Tax Preparer	WHA Companies	50%	N	6	10/14	Sat	1:00 PM	5:00 PM		Msc208
Cat Care Basics	White, Julie	Opt A	N	1	10/14	Sat	10:00 AM	1:00 PM		Socs109
Time Management for Teachers	White, Terena	Opt A	N	1	9/17	Sun	1:00 PM	4:00 PM		Socs105
Surviving & Thriving Your 1st Yr Teaching	White, Terena	Opt A	N	1	9/17	Sun	9:00 AM	12:00 PM		Socs105
Learning English!	Wilson, Linda	70%	N	4	9/12	Tue	10:00 AM	11:00 AM	thru 10/3	Off Campus
Learning English!	Wilson, Linda	70%	N	4	9/12	Tue	12:00 PM	1:00 PM	thru 10/3	Off Campus
Learning English!	Wilson, Linda	70%	N	4	9/14	Thurs	10:00 AM	11:00 AM	thru 10/5	Off Campus
Learning English!	Wilson, Linda	70%	N	4	9/14	Thurs	12:00 PM	1:00 PM	thru 10/5	Off Campus
Learning English!	Wilson, Linda	70%	N	4	10/10	Tues	10:00 AM	11:00 AM	thru 10/31	Off Campus
Learning English!	Wilson, Linda	70%	N	4	10/10	Tues	12:00 PM	1:00 PM	thru 10/31	Off Campus

Title	Instructor	Rate of Pay	E / N	#m tgs	First	Day	Start	End	Add'l Dates	Room
Learning English!	Wilson, Linda	70%	N	4	10/12	Thurs	10:00 AM	11:00 AM	thru 11/2	Off Campus
Learning English!	Wilson, Linda	70%	N	4	10/12	Thurs	12:00 PM	1:00 PM	thru 11/2	Off Campus
Learning English!	Wilson, Linda	70%	N	4	11/7	Tues	10:00 AM	11:00 AM	thru 11/28	Off Campus
Learning English!	Wilson, Linda	70%	N	4	11/7	Tues	12:00 PM	1:00 PM	thru 11/28	Off Campus
Learning English!	Wilson, Linda	70%	N	4	11/9	Thurs	10:00 AM	11:00 AM	thru 12/7; nc 11/23	Off Campus
Learning English!	Wilson, Linda	70%	N	4	11/9	Thurs	12:00 PM	1:00 PM	thru 12/7; nc 11/23	Off Campus
Learning English!	Wilson, Linda	70%	N	4	12/12	Tues	10:00 AM	11:00 AM	thru 1/9; nc 12/26	Off Campus
Learning English!	Wilson, Linda	70%	N	4	12/12	Tues	12:00 PM	1:00 PM	thru 1/9; nc 12/26	Off Campus
Sharpening Your Imagination with Music	Zhao, Joy	Opt A	E	2	9/23	Sat	1:00 PM	2:00 PM	thru 9/30	Socs207

**Agenda for the El Camino Community College District Board of Trustees
from
Administrative Services
Jeff Marsee, Vice President**

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B. Notice of Public Hearing – 2006/2007 Budget.....	2
C. Destruction of Records	2
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F. Declaration of Surplus Property.....	5
G. Purchase Orders and Blanket Purchase Orders.....	9

A. AB 2910 - QUARTERLY FISCAL STATUS REPORTS

It is recommended that the Board of Trustees receive the following Quarterly Financial Status Report for the quarter ending June 30, 2006.

AB 2910, Chapter 1486, Statutes of 1986, requires that California community college districts report quarterly on their financial condition.

The report is to be reviewed by the District governing board at a regularly scheduled meeting and entered into the minutes of the meeting. Within five working days following the governing board meeting, the fiscal year status report and a copy of a report of the district's financial condition are to be submitted to the Chancellor's Office and the County Superintendent of Schools. The quarterly reports will be reviewed and districts will be notified if further action is necessary.

The report for June 30, 2006, is shown on the following Quarterly Financial Status Report for Unrestricted General Fund (11) and Restricted General Fund (12).

FISCAL YEAR 2005-06

Quarter Ended (Q4) June 30, 2006

<u>General Fund</u>	<u>2005-06 Budget</u>	<u>Year-to-Date Actuals</u>	<u>Percentage</u>
INCOME			
Federal	\$ 3,392,528	\$3,109,465	91.66%
State	68,531,058	68,201,081	99.52%
Local	34,683,774	35,178,110	101.43%
Interfund Transfers	<u>592,266</u>	<u>650,317</u>	<u>109.80%</u>
Total Income	\$107,199,626	\$107,138,973	100.64%
APPROPRIATIONS			
Academic Salaries	\$ 44,209,498	\$ 44,277,200	100.15%
Classified Salaries	27,380,402	27,176,985	99.26%
Staff Benefits	17,743,854	17,312,373	97.57%
Supplies/Books	2,476,015	2,220,238	89.67%
Other Operating Expenses	11,993,907	10,902,136	90.90%
Capital Outlay	1,195,748	1,163,940	97.34%
Other Outgo	<u>2,180,000</u>	<u>2,349,745</u>	<u>107.79%</u>
Total Appropriations	\$107,179,424	\$105,402,617	97.53%
Net Revenues	<u>\$ 20,202</u>	<u>\$ 1,736,356</u>	

B. NOTICE OF PUBLIC HEARING – 2006–2007 BUDGET

It is recommended that the Board of Trustees approve a public hearing to be held at the El Camino Community College District Board Room, Administration Building, on September 5, 2006, at 4:30 p.m.

The proposed budget will be on file and available for public inspection at the El Camino Community College District Administration Building, in the Office of the Vice President of Administrative Services, from August 21, 2006, through September 5, 2006, during regular business hours.

Additionally, on September 5, 2006, at the Board Meeting for the El Camino Community College District, the Board of Trustees will act to adopt a budget for 2006–2007 for the General Funds Unrestricted and Restricted, Student Financial Aid Fund, Workers’ Compensation Fund, Child Development Fund, Capital Outlay Projects Fund, General Obligation Bond Fund, Property and Liability Self-Insurance Fund, Dental Self-Insurance Fund, Special Reserve Fund-Retiree Health Premiums, Bookstore Fund, Associated Students Funds, and Auxiliary Services Fund.

C. DESTRUCTION OF RECORDS

It is recommended that the Board of Trustees approve the destruction of the following Class III disposable records for fiscal years 1996-97, 2000-01, and 2001-02 for Fiscal Services Division. These records have met the retention period requirements and are not in conflict with Education Code Title 5, Education Code Sections 59020 through 59029.

17 cartons	Paid Student Files (1996-97)	Destruction date should have been 7/05
2 cartons	Cash Management Receipts	Destruction date should have been 12/05
	1 carton 2000-01	
	1 carton 2001-02	

D. MEMORANDUM OF UNDERSTANDING

It is recommended that the Memorandum of Understanding (MOU) between El Camino Community College District (ECCCD) and the Compton Community College District be approved as presented—see attached document.

As directed by the Board of Trustees at its last meeting on August 24, 2006, the ECCCD administration has worked with legal advisors to develop an agreement that identifies the organizational criteria for implementing instructional programs, student support services and administrative functions at the Compton Community Educational Center. If approved, this document will provide the guiding principles that will allow ECC to assume full responsibility for the educational aspects of the agreement until a formal contract is presented for Trustee approval at some later date. Under the conditions of the MOU, El Camino Community College District preserves the right to disengage from the agreement, subject to a 180 day notice, should the relationship not be satisfactory.

The administration will present a formal long-term contract to the Trustees after AB 318 has been revised to reflect acceptable (to ECCCD) termination language. It was recommended by several legislative sources to wait until the Legislature meets again in January before introducing such a revision. In the meantime, ECCCD has the ability to terminate the MOU-defined agreement without cause.

E. RESOLUTION

It is recommended that the Board of Trustees adopt the attached resolution signifying approval to enter into an agreement with the California State Board of Education (Contract CPRE-6130), to provide child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2006-07. The maximum reimbursable amount (MRA) for this time period is \$177,163.

(*Please note electronic version of Resolution is not available. Hard copy is available for viewing in the President's Office.)

F. DECLARATION OF SURPLUS PROPERTY

It is recommended that the Board of Trustees approve the appropriate disposition of the following property. Education Code Sections 81450 through 81460 and Board Policy 6550 provide the method and manner of disposal of personal property no longer required or suitable for District use.

SURPLUS PROPERTY LIST

ECC #	Qty.	Description	Manufacturer	Model	Serial #	Cond.
29123	1	CPU	INFINITI	None	None	2
29088	1	CPU	INFINITI	None	None	2
29223	1	CPU	New Tech	None	None	2
29738	1	CPU	Mag	None	None	2
29218	1	CPU	None	None	0711311012952	2
30440	1	CPU	MIS MILLENIUM	None	None	2
27776	1	CPU	INFINITI	None	None	2
005152	1	Computer	DELL	D600	349800B	2
008846	1	Computer	DELL	None	None	2
008533	1	Computer	DELL	4100	G0K8Z01	2
21387	1	Multimeter	Fluke	75	39870768	2
18379	1	Chalkboard	None	None	None	2
000939	1	Platemaker	ITEK	090693A013	6998	2
008384	1	Computer	DELL	4100	DDQM01	2
002873	1	Computer	Microworld	P2	2245	2
008893	1	Computer	DELL	240	JVSJD11	2
005389	1	Computer	NEW TECH	240	1951	2
003194	1	Computer	Microworld	P2	40120	2
28824	1	Computer	P2	None	New Tech	2
003511	1	Computer	P1	None	New Tech	2
006577	1	Computer	New Tech	P1	New Tech	2
29096	1	Computer	GST	P1	None	2
002361	1	Computer	GST	P1	None	2
002384	1	Computer	GST	P1	None	2
001323	1	Computer	APPLE	G2	HAWH	2
001952	1	Computer	MICRO	P2	479310	2
003484	1	Computer	DELL	D600	HL09T	2
002117	1	Computer	DELL	D266	EJLBC	2
003201	1	Computer	OCEAN	P2	9026	2
003193	1	Computer	INFINITI	P2	2571	2
003196	1	Computer	New Tech	P2	None	2
003141	1	Computer	Tag Ram	P2	19051	2
001183	1	Computer	New Tech	P2	479435	2
000843	1	Computer	New Tech	CLONE	32X	2
001939	1	Computer	New Tech	CLONE	4793202	2
001475	1	Computer	Dell	XPSM2335	BOUVF	2
000633	1	Computer	New Tech	CLONE	479413	2
008244	1	Computer	Dell	Dimension 4100	FRVNL01	2

1. NO LONGER REQUIRED

2. NO LONGER SUITABLE

ECC #	Qty.	Description	Manufacturer	Model	Serial #	Cond.
003178	1	Computer	Aopen	P1	None	2
006501	1	Computer	Aopen	P1	None	2
002527	1	Computer	Dell	D233	EH1H9	2
002515	1	Computer	New Tech	P2	431875	2
003199	1	Computer	Ocean	P2	431875	2
002420	1	Computer	New Tech	P1	None	2
003195	1	Computer	Infiniti	P1	4696	2
003189	1	Computer	Infiniti	P2	None	2
003200	1	Computer	Ocean	P2	None	2
003198	1	Computer	Ocean	P2	None	2
002509	1	Computer	MIS	P2	None	2
003190	1	Computer	Infiniti	P2	None	2
003707	1	Computer	Dell	4100	1BJM401	2
008282	1	Computer	Dell	4100	16VMM01	2
006256	1	Computer	Dell	D350	GWF21	2
000129	1	Computer	Dell	4100	BH5GC01	2
008016	1	Computer	Dell	4100	51G3L01	2
001181	1	Computer	Dell	D233	EDYD5	2
002309	1	Computer	GST	P2	None	2
008183	1	Computer	Dell	4100	D4FXL01	2
002373	1	Computer	GST	P2	None	2
003204	1	Computer	GST	P2	None	2
003690	1	Computer	Dell	T600	9HX600	2
002942	1	Computer	None	P2	None	2
001090	1	Computer	Dell	4100	65NX401	2
003191	1	Computer	New Tech	P1	4703	2
002456	1	Computer	New Tech	P1	2952	2
002501	1	Computer	AOPEN	P1	None	2
003186	1	Computer	New Tech	P1	4636	2
006250	1	Computer	Micron	P2	None	2
000836	1	Computer	Infiniti	P2	None	2
002506	1	Computer	New Tech	P2	None	2
008288	1	Computer	Dell	4100	210YMo1	2
000244	1	Computer	Dell	B400	URB2	2
000717	1	Computer	DELL	D216	EDP82	2
002533	1	TV-VCR	Panasonic	CT27W	MC3360181	2
003348	1	TV	Panasonic	CT27W	B1KB10226	2
000247	1	Computer	Dell	4100	None	2
007019	1	Printer	HP	None	JPBF087212	2
007046	1	Computer	Dell	Optiplex GXM5133	79S1P	2
002149	1	Student Panel	Mowry	Varipower	62425	2
002151	1	Student Panel	Mowry	Varipower	62425	2

1. NO LONGER REQUIRED

2. NO LONGER SUITABLE

ECC #	Qty.	Description	Manufacturer	Model	Serial #	Cond.
000287	1	Projector	Mitishishi	RS232C	None	2
000597	1	Computer	HP	6P	None	2
003826	1	Printer	Epson	Action 15	1DS0145070	2
001070	1	Computer	Dell	Dimension 4100	DQMX401	2
001110	1	Computer	Dell	Dimension 4100	F9MX41	2
001150	1	Computer	Dell	Dimension 4100	J9MX401	2
001109	1	Computer	Dell	Dimension 4100	C9MX401	2
001089	1	Computer	Dell	Dimension 4100	GXNX401	2
002507	1	Computer	MIS	None	7852075	2
002532	1	Computer	MIS	None	7852386	2
002508	1	Computer	MIS	None	7852100	2
003297	1	Computer	Tag ram	None	7859447	2
002513	1	Computer	MIS	None	7852092	2
002512	1	Computer	MIS	None	7852112	2
002517	1	Computer	MIS	None	7852101	2
006459	1	Computer	IBM	Systems 6000	MS700026	2
006449	1	Computer	IBM	Systems 6000	MS700624	2
006452	1	Computer	IBM	Systems 6000	MS700626	2
006445	1	Computer	IBM	Systems 6000	MS700652	2
006456	1	Computer	IBM	Systems 6000	MS700672	2
006457	1	Computer	IBM	Systems 6000	MS700665	2
006458	1	Computer	IBM	Systems 6000	MS700627	2
001192	1	Computer	Dell	Xpst550	None	2
001131	1	Computer	Dell	4100	00003934532199	2
000843	1	Computer	New Tech	Clone	32X	2
001939	1	Computer	New Tech	Clone	479302	2
001475	1	Computer	Dell	XPSM2335	BOUVF	2
000633	1	Computer	New Tech	Clone	479413	2
008224	1	Computer	Dell	4100	24FXL01	2
000297	1	Computer	None	None	None	2
001957	1	Computer	New Tech	Clone	479326	2
001169	1	Computer	Dell	4100	`FXPX401	2
001947	1	Computer	New Tech	Clone	479329	2
003327	1	Computer	Good News	None	None	2
00392	1	Computer	New Tech	Clone	None	2
006231	1	Computer	Dell	4100	1KWS201	2
008316	1	Computer	Dell	8100	1GLRM01	2
002032	1	Computer	New Tech	Clone	None	2
001386	1	Computer	New Tech	Clone	None	2
001387	1	Computer	New Tech	Clone	T3RR12	2
002066	1	Computer	Toshiba	CO7950	None	2
000266	1	Computer	Toshiba	CTD950	none	2
000086	1	Computer	Apple	G3	None	2

<u>ECC #</u>	<u>Qty.</u>	<u>Description</u>	<u>Manufacturer</u>	<u>Model</u>	<u>Serial #</u>	<u>Cond.</u>
006258	1	Computer	Dell	4100	None	2
008290	1	Computer	Dell	4100	IWPVM01	2
004022	1	Enlarger	OMEGA			2
007019	1	Printer	HP	LaserJet 1100	JPBF087212	2
007084	1	Computer	Micron	None	KPV-AN430ATX	2
007033	1	Printer	HP	1100	USDG060298	2
002294	1	Fax	Sharp	UX600m	87123394	2

1. NO LONGER REQUIRED

2. NO LONGER SUITABLE

G. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS

It is recommended that all purchase orders and blanket purchase orders be ratified as shown.

P.O.

<u>Number</u>	<u>Vendor Name</u>	<u>Site Name</u>	<u>Description</u>	<u>P.O. Cost</u>
P0083155	Alexis Estwick	KEPS	Indirect Costs	\$943.36
P0083156	Alexis Estwick	Foster Care Ed 03-04	Non-Instruct Supplies	\$1,324.03
P0083157	Alexis Estwick	Foster Care Ed 03-04	Non-Instruct Supplies	\$1,401.49
P0083158	Alexis Estwick	Early Steps to Emanc	Instructional Supplies	\$235.55
P0083159	Thomson Gale	Div Office Instr. Se	Library Books	\$462.20
P0083160	Medical Institute of Lcm	Human Resources	Other Services And Expense	\$180.00
P0083161	U.S. Healthworks	Human Resources	Other Services And Expense	\$45.00
P0083162	Alexis Estwick	ILP	Instructional Supplies	\$1,188.58
P0083163	Gallery Services	Fine Arts	Non-Instruct Supplies	\$788.48
P0083164	Solutions Integration Corp.	Cact CA Employee	Contract Services	\$3,900.00
P0083165	Lula Washington Dance Theatre	Artes de El Camino	Contract Services	\$11,328.09
P0083166	U.S. Merchant Marine	Job Development Ince	Contract Services	\$300.00
P0083167	Desimone Engineering	Cact CA Employee	Contract Services	\$1,190.00
P0083169	Mendio Publishing Service	Human Resources	Multi Media Advertising	\$399.00
P0083170	Sandy's Boston Pizza	Community Advance	Non-Instruct Supplies	\$287.06
P0083171	Irene S. Mori	V.P. Academic Affairs	Non-Instruct Supplies	\$91.75
P0083175	CPR Industries, Inc.	HVAC Shop	Non-Instruct Supplies	\$117.82
P0083176	Little Company of Mary Health	Parking-Student Perm	Other Services And Expense	\$41.00
P0083177	S & B Food Services	Counseling Office	Non-Instruct Supplies	\$168.75

P0083178	Self Insurance Plans	Purchasing and Busin	Excess Insurance Liability	\$2,855.07
P0083179	Easy Reader, the	Ctr for Arts Promo	Multi Media Advertising	\$310.00
P0083180	Hammel, Green & Abrahamson	Science Complex Cons	Contract Services	\$35,000.00
P0083181	Dawn C. Huntoon	Fine Arts	Non-Instruct Supplies	\$92.00
P0083182	South Bay Regional Public	Parking-Student Perm	New Equipment – Noninstruc.	\$68.18
P0083184	Keith Poole	Theatre/Dance	Contract Services	\$200.00
P0090002	Shredder Specialties	Admissions/Records	Maintenance Contracts	\$159.50
P0090004	Greenwood Publishing Group	Admissions/Records	Other Books	\$96.58
P0090005	Leonid Rachman	International Student	Conferences Mgmt	\$900.00
P0090007	CCS Presentation Systems, Inc.	Behavioral & Soc Sci	New Equipment – Instruc.	\$13,813.67
P0090008	CCS Presentation Systems, Inc.	Nursing	Fundraising	\$19,335.38
P0090009	Coastal American Media	Cact CA Employee	Non-Instruct Supplies	\$814.62
P0090010	California Community College	Board Of Trustees	Conferences Mgmt	\$175.00
P0090011	Xerox Corporation	Copy Center	Instructional Supplies	\$1,258.20
P0090012	Xpedx	Copy Center	Non-Instruct Supplies	\$1,299.96
P0090013	Xpedx Paper & Graphics	Copy Center	Non-Instruct Supplies	\$1,754.86
P0090015	Mark Hullibarger	Music	Maintenance Contracts	\$3,520.00
P0090016	Pacific Coachways	El Camino Language	Field Trip Expense	\$450.00
P0090017	Mass Press	El Camino Language	Printing	\$59.48
P0090018	Abtech Systems, Inc/Nitech	Information Technolo	Maintenance Contracts	\$2,416.00
P0090019	Mark Hullibarger	Ctr for Arts Product	Center For The Arts Techn	\$162.50
P0090020	Triangle Scenery	Ctr for Arts Product	Repairs Parts And Supplies	\$522.00
P0090021	Heather E. Brown	Univ- Silesia, Ciesz	Travel And Conference Exp	\$304.42
P0090022	Bozena Morton	Univ- Silesia, Ciesz	Postage	\$25.00
P0090023	Meest California	Univ- Silesia, Ciesz	Postage	\$160.74
P0090024	American Express Travel	VTEA - Institutional	Conferences Other	\$284.60
P0090025	Los Angeles County Office	VP-SCA	Conferences Mgmt	\$350.00
P0090027	Brown & Bigelow	Recruitment/School	Non-Instruct Supplies	\$307.16
P0090028	S & B Food Services	EOPS	Bus Passes and Food Vouch	\$2,800.00
P0090029	Computerland of Silicon Valley	Staff Development	Non-Instruct Supplies	\$2,213.00
P0090030	E.C.C.C.D. Foundation	President's Office	Other Services And Expense	\$500.00
P0090031	U.S. Armor Corp.	Parking-Student Perm	New Equipment – Noninstruc.	\$691.93
P0090032	Chronicle of Higher Education	President's Office	Publications/ Periodicals	\$82.50
P0090033	Thomson Peterson's	International Student	Multi Media Advertising	\$1,840.00
P0090034	California Community College	President's Office	Dues And Memberships	\$1,500.00
P0090035	Continuous Quality Improvement	President's Office	Dues And Memberships	\$1,750.00
P0090036	LONG BEACH City College	President's Office	Other Services And Expense	\$130.00

P0090037	Mass Press	President's Office	Non-Instruct Supplies	\$59.48
P0090038	Ecolab Center	Radiologic Tech Dona	Non-Instruct Supplies	\$2,881.32
P0090039	Xpedx Paper & Graphics	Copy Center	Non-Instruct Supplies	\$670.89
P0090040	Jmhinds Physical Therapy	Health Sciences	Fundraising	\$320.27
P0090041	Cummins-Allison Corporation	Parking-Student Perm	Maintenance Contracts	\$330.23
P0090042	Shredder Specialties	Parking-Student Perm	Maintenance Contracts	\$169.50
P0090043	Pacific Parking Systems, Inc.	Parking-Student Perm	Maintenance Contracts	\$10,602.00
P0090044	Hammel, Green & Abrahamson	Science Complex Cons	Contract Services	\$19,284.81
P0090045	Mark Hullibarger	Music	Maintenance Contracts	\$216.38
P0090046	California College and University	Parking-Student Perm	Dues And Memberships	\$75.00
P0090047	IACLEA	Parking-Student Perm	Dues And Memberships	\$225.00
P0090048	Paper Solutions	Information Technolo	Non-Instruct Supplies	\$755.74
P0090049	Roc Software Systems, Inc.	Information Technolo	Maintenance Contracts	\$1,750.00
P0090050	Tier	Information Technolo	Maintenance Contracts	\$6,531.00
P0090051	Datatel, Inc.	Information Technolo	Maintenance Contracts	\$33,460.00
P0090052	Datatel, Inc.	Information Technolo	Maintenance Contracts	\$14,375.00
P0090053	L.A.C.O.E.	Information Technolo	Maintenance Contracts	\$11,856.00
P0090054	Modular Structures	ADA Restroom Improve	Buildings	\$44,644.00
P0090055	Kirk's Diesel	Fire Academy 06-07	Repairs - Instructional	\$5,016.32
P0090056	Torrance Chamber of Commerce	Community Advance	Dues And Memberships	\$185.00
P0090057	Mass Press	Community Advance	Non-Instruct Supplies	\$59.48
P0090059	Dion & Sons	Automotive Collision	Instructional Supplies	\$419.52
P0090060	Xerox Corporation	Financial Aid	Copiers	\$262.81
P0090061	Thomson-West/Barclays	Health, Safety	Publications Periodicals	\$457.00
P0090062	Delta Systems Company	El Camino Language	Non-Instruct Supplies	\$15.96
P0090063	South Bay Economic Develop	Community Advance	Conferences Mgmt	\$2,500.00
P0090064	Lori B. Medigovich	Humanities	Non-Instruct Supplies	\$545.22
P0090065	Yocum Business Furnishings	Counseling Office	Non-Instruct Supplies	\$241.96
P0090066	Trinity Software	Chemistry	Instructional Supplies	\$221.09
P0090067	Hitt Marking Devices	Course/Curriculum	Non-Instruct Supplies	\$25.51
P0090068	Corporate Express	Health Sciences	Fundraising	\$461.13
P0090069	Mass Press	Human Resources	Non-Instruct Supplies	\$59.48
P0090070	Sitler's Suppliers, Inc.	Civic Center Fine	Non-Instruct Supplies	\$2,021.24
P0090071	CPP Consulting Psychologists	Career Center	Other Services And Expense	\$195.00
P0090072	Institutional Dues	VP-SCA	Dues And Memberships	\$300.00
P0090073	Boise Cascade	Warehouse	Inventories, Stores, Prep	\$2,402.07
P0090074	Lyon Supply Company	Art Department	Instructional Supplies	\$1,867.32

P0090075	Mid City Mailing Services	SBDC COCCC	Postage	\$403.55
P0090076	American Express Travel	Community Advance	Transportation/ Mileage	\$238.61
P0090077	Masque Sound & Recording	Ctr for Arts Product	Non-Instruct Supplies	\$400.28
P0090078	Full Compass	Ctr for Arts Product	Non-Instruct Supplies	\$318.10
P0090079	Southwestern Bag	Ctr for Arts Product	Non-Instruct Supplies	\$1,130.08
P0090081	Image IV Systems	Div Office Humanities	Copiers	\$1,191.00
P0090082	Shobhana A. Warriar	Administrative Serv.	Non-Instruct Supplies	\$16.00
P0090083	Chronicle of Higher Education	Administrative Serv.	Non-Instruct Supplies	\$82.50
P0090084	San Pedro City Ballet	Artes de El Camino	Contract Services	\$8,160.40
P0090085	Wenger Corporation	Ctr for Arts Product	Non-Instruct Supplies	\$440.11
P0090086	Jeffrey A. Marsee	Administrative Serv.	Conferences Mgmt	\$53.83
P0090087	Donna R. Emery	Administrative Serv.	Conferences Mgmt	\$62.73
P0090088	Awp Institutional Membership	Div Office Humanities	Non-Instruct Supplies	\$225.00
P0090089	Thomson-West/Barclays	English	Instructional Supplies	\$159.94
P0090090	Datatel, Inc.	Information Technolo	Maintenance Contracts	\$201,575.00
P0090093	CCS Presentation Systems Inc.	Math	New Equipment - Instructi	\$650.84
P0090094	CCS Presentation Systems Inc.	Math	New Equipment - Instructi	\$4,302.21
P0090095	Tomark Sports, Inc.	Physical Education	New Equipment - Instructi	\$5,561.88
P0090096	Tomark Sports, Inc.	Physical Education	New Equipment - Instructi	\$13,512.85
P0090097	National Geographic Society	Earth Sciences	Publications Periodicals	\$34.00
P0090098	S & B Food Services	Financial Aid	Travel And Conference Exp	\$232.94
P0090099	Nick Rail Music	Radiologic Tech Dona	Non-Instruct Supplies	\$979.24
P0090100	Xerox Corporation	Copy Center	Instructional Supplies	\$631.11
P0090101	Corner Print & Copy	Ed & Community Devel	Multi Media Advertising	\$1,296.84
P0090102	Brite Carpet Cleaning	Community Advance	Other Services And Expense	\$1,915.00
P0090103	Astronomical Soc. of the Pacific	Astronomy	Publications Periodicals	\$48.00
P0090104	Sky Publishing Corporation	Astronomy	Publications Periodicals	\$109.95
P0090105	Mass Press	VP-SCA	Non-Instruct Supplies	\$59.48
P0090106	Konica Minolta Business	Community Advance	Copiers	\$673.00
P0090107	Thompson Trophy	Staff Development	Non-Instruct Supplies	\$37.89
P0090108	Mass Press	Counseling Office	Non-Instruct Supplies	\$59.48
P0090109	Mass Press	Counseling Office	Non-Instruct Supplies	\$59.48
P0090110	The Rock Shed	Art Department	Instructional Supplies	\$250.23
P0090111	Sax Arts and Crafts	Art Department	Instructional Supplies	\$825.17
P0090112	Boise Cascade	Warehouse	Inventories, Stores, Prep	\$11,691.00
P0090117	Empire Cleaning Supply	Operations	Non-Instruct Supplies	\$1,204.82
P0090118	Mass Press	Community Advance	Non-Instruct Supplies	\$59.48

P0090120	Champion Chemical Company	Operations	Non-Instruct Supplies	\$15,795.84
P0090122	Metronome, Inc. c/o IFSC	Information Technolo	Maintenance Contracts	\$23,473.80
P0090123	Amarillo Gear Co.	Facilities/Planning	Repairs Noninstructional	\$2,048.50
P0090124	DTSC Department of Toxic	Hazmat	Other Services And Expense	\$340.00
P0090125	Custom Trophy	Student Affairs	Non-Instruct Supplies	\$389.70
P0090126	Greenwood Publishing Group	Human Resources	Publications/ Periodicals	\$89.95
P0090127	El Camino Community College	Purchasing and Busin	Liability - Self Insurance	\$12,361.37
P0090128	Julia A. Glynn	Title V ECC/SMC Mgmt	Contract Services	\$250.00
P0090129	Caped Convention, 2005	DSPS	Dues And Memberships	\$260.00
P0090130	Uline Shipping Supply	Warehouse	Inventories, Stores, Prep	\$193.86
P0090132	Angstrom Stage Lighting	Ctr for Arts Product	Non-Instruct Supplies	\$532.98
P0090133	Boyce Forest Products	Ctr for Arts Product	Non-Instruct Supplies	\$344.75
P0090134	Southern Aluminum	Ctr for Arts Product	Non-Instruct Supplies	\$563.16
P0090135	Grainger	Ctr for Arts Product	Non-Instruct Supplies	\$170.26
P0090136	Gunther Athletic Service	Physical Education	Instructional Supplies	\$1,970.15
P0090137	Daryl H. Addison	MESA Program	Student Stipends	\$200.00
P0090138	Southern California Rid	DSPS	Dues And Memberships	\$35.00
P0090139	Quang N. Dao	MESA Program	Student Stipends	\$100.00
P0090140	AHEAD Membership Renewal	DSPS	Dues And Memberships	\$225.00
P0090141	John Villasenor	MESA Program	Student Stipends	\$100.00
P0090142	Valerie G. Chan	MESA Program	Student Stipends	\$50.00
P0090143	Nnenne B. Blunt	MESA Program	Student Stipends	\$100.00
P0090144	Saleha Arif	MESA Program	Student Stipends	\$50.00
P0090145	Gunther Athletic Service	Physical Education	Instructional Supplies	\$1,776.25
P0090146	Western Arts Alliance	Artes de El Camino	Conferences Mgmt	\$380.00
P0090147	Western Arts Alliance	Div Office Fine Arts	Conferences Mgmt	\$325.00
P0090149	Monterey Graphics	Student Affairs	Non-Instruct Supplies	\$291.73
P0090150	El Camino Community College	Purchasing and Busin	Excess Insurance	\$9,182.21
P0090151	Keenan & Associates	Purchasing and Busin	Excess Insurance Liability	\$33,663.00
P0090152	Xerox Sales	Facilities/Planning	Non-Instruct Supplies	\$214.34
P0090153	NAEYC National Assoc for Ed.	CCAMPIS	Dues And Memberships	\$350.00
P0090154	Life Assist Inc.	Parking-Student Perm	Non-Instruct Supplies	\$540.05
P0090155	Copware	Parking-Student Perm	Publications/ Periodicals	\$129.95
P0090156	A. Ross, MD	Human Resources	Other Services And Expense	\$500.00
P0090158	San Pedro Peninsula	SBA Contract Jan-Dec	Dues And Memberships	\$135.00
P0090159	California Space Authority	CACT COCCC	Dues And Memberships	\$500.00
P0090160	S & R Sport	HSA	New Equipmen-Instr.	\$2,674.24

P0090161	Survey Systems, Inc.	VP-SCA	Publications/ Periodicals	\$500.00
P0090162	MKH Electronics	Radiologic Tech Dona	Non-Instruct Supplies	\$270.00
P0090163	Alert Services, Inc.	Radiologic Tech Dona	Non-Instruct Supplies	\$1,713.41
P0090164	Namifiers	VP-SCA	Non-Instruct Supplies	\$32.82
P0090165	Crucial Technology	Technical Services	Repairs Parts And Supplies	\$2,071.71
P0090166	Rajala Rehab	Radiologic Tech Dona	Non-Instruct Supplies	\$1,068.84
P0090167	U.S. Armor Corp.	Parking-Student Perm	New Equipment - Noninstru	\$691.93
P0090168	Los Angeles County Office	President's Office	Dues And Memberships	\$100.00
P0090169	Mid City Mailing Services	Ed & Community Devel	Postage	\$1,184.00
P0090170	Mass Press	CalWORKs	Non-Instruct Supplies	\$59.48
P0090171	Shareit	Information Technolo	Computer Software Account	\$199.00
P0090172	Discusware, Llc	Information Technolo	Maintenance Contracts	\$149.95
P0090173	DIABLO VALLEY COLLEGE	Information Technolo	Conferences Mgmt	\$75.00
P0090175	Discount Two-Way Radio	Technical Services	Repairs Parts And Supplies	\$272.65
P0090177	Cables N Mor	Technical Services	Repairs Parts And Supplies	\$109.75
P0090179	Copy R Office Solutions	Title V ECC/SMC Acti	Non-Instruct Supplies	\$73.80
P0090180	LRP Publications	Counseling Office	Publications/ Periodicals	\$114.50
P0090181	Wendy Parise	Title V ECC/SMC Mgmt	Contract Services	\$250.00
P0090182	Gwen Dophna	Title V ECC/SMC Mgmt	Contract Services	\$250.00
P0090183	Edie Spain	Title V ECC/SMC Mgmt	Contract Services	\$250.00
P0090184	Laura J. Manson-Weingarten	Title V ECC/SMC Mgmt	Contract Services	\$250.00
P0090185	Debby Pourroy	Title V ECC/SMC Mgmt	Contract Services	\$250.00
P0090186	Su Livingston	Title V ECC/SMC Mgmt	Contract Services	\$250.00
P0090187	Adrienne Gunn	Title V ECC/SMC Mgmt	Contract Services	\$250.00
P0090188	Maureen Morrison	Title V ECC/SMC Mgmt	Contract Services	\$250.00
P0090189	Mary Webbi	Title V ECC/SMC Mgmt	Contract Services	\$250.00
P0090194	Herff Jones, Inc.	Admissions/Records	Non-Instruct Supplies	\$8,057.27
P0090196	Xcel Mechanical Systems, Inc.	Facilities/Planning	Repairs Noninstructional	\$4,275.00
P0090197	California Community Colleges	Public Information	Conferences Mgmt	\$85.00
P0090199	Bob Lee's Automotive Center	Parking-Student Perm	Repairs Non Instr	\$204.37
P0090201	Crystal M. Fuentes	EOPS	Transportation/ Mileage	\$35.45
P0090202	Marine Security Gates	Community Advance	Repairs Noninstructional	\$106.00
P0090203	Metro-Call Inc.	Nursing	Other Rentals	\$504.71
P0090208	S & B Food Services	Counseling Office	Non-Instruct Supplies	\$185.03
P0090209	Comfort Inn	Health Sciences	Fundraising	\$962.43
P0090210	Comfort Inn	Health Sciences	Fundraising	\$962.43
P0090212	Lern Conferences	Contract Education	Dues And Memberships	\$395.00

P0090214	Acce Conference	Contract Education	Dues And Memberships	\$65.00
P0090215	Caped Convention, 2005	DSPS	Conferences Classified	\$885.00
P0090216	Augusoft	Contract Education	Contract Services	\$7,500.00
P0090217	National Black Review, Inc.	Human Resources	Multi Media Advertising	\$495.00
P0090218	CentradeX	CITD - ECC Exp/Imp	Multi Media Advertising	\$1,250.00
P0090219	Shred-It California	Job Placement	Non-Instruct Supplies	\$990.00
P0090220	Mira Costa High School	Public Information	Multi Media Advertising	\$500.00
P0090222	Admissions Marketing Report	Public Information	Publications/ Periodicals	\$195.00
P0090224	Best Roofing	Facilities/Planning/	Repairs Noninstructional	\$2,258.00
P082505.	Delphin Computer Supply	VP-SCA	New Equipment – Noninstruc.	\$329.08

Total :

214

\$698,191.96

B0097004	Sixten and Associate	Fiscal Services	Other Services And Expense	\$14,000.00
B0097005	Cambridge Education	Contract Education	Non-Instruct Supplies	\$4,500.00
B0097006	Airgas	Physics	Other Instr Supplies	\$840.00
B0097007	Xerox Corporation	Copy Center	Copiers	\$210,100.00
B0097008	Sysco Food Services	CDC	Non-Instruct Supplies	\$9,200.00
B0097009	ECCD Petty Cash	Admissions/Records	Non-Instruct Supplies	\$150.00
B0097010	Konica Minolta Busin	CDC	Maintenance Contracts	\$500.00
B0097011	Ionics	Div Office Nat Scien	Maintenance Contracts	\$8,692.00
B0097012	ECCD Pty Csh	EOPS	Non-Instruct Supplies	\$1,750.00
B0097013	E.C.C. Public Inform	EOPS	Reproduction – Noninstruc.	\$3,500.00
B0097014	E.C.C.C.D. Bookstore	EOPS	EOP&S Book Service	\$280,538.00
B0097015	Gunther Athletic Ser	Health Sciences	Non-Instruct Supplies	\$11,000.00
B0097016	Gunther Athletic Ser	Health Sciences	Non-Instruct Supplies	\$500.00
B0097017	Gunther Athletic Ser	Health Sciences	Non-Instruct Supplies	\$4,184.00
B0097018	Pacific Coachways	Radiologic Tech Dona	Non-Instruct Supplies	\$24,000.00
B0097019	Enterprise Rent-A -C	Radiologic Tech Dona	Non-Instruct Supplies	\$4,000.00
B0097020	E.C.C. Public Inform	Health Sciences	Non-Instruct Supplies	\$4,000.00
B0097021	Gerber Ambulance Ser	Health Sciences	Non-Instruct Supplies	\$1,500.00
B0097022	Verizon Wireless	Health Sciences	Fundraising	\$360.00
B0097023	A-1 Coast Rentals	Health Sciences	Fundraising	\$1,000.00
B0097024	E.C.C. Public Inform	Health Sciences	Fundraising	\$700.00
B0097025	E.C.C. Public Inform	Health Sciences	Fundraising	\$300.00
B0097026	E.C.C. Public Inform	Health Sciences	Fundraising	\$300.00
B0097027	ECCD Petty Cash	Astronomy	Instructional Supplies	\$500.00
B0097028	Cole-Parmer Instrume	Life Sciences	Instructional Supplies	\$1,100.00
B0097029	Ward's Natural Scien	Life Sciences	Instructional Supplies	\$4,000.00

B0097030	E.C.C.C.D. Bookstore	El Camino Language	Contract Services	\$2,500.00
B0097031	ECCD Petty Cash	Div Office Nat Scien	Non-Instruct Supplies	\$300.00
B0097032	Susanna Kwan	Community Advance	PSA Contract Services	\$6,000.00
B0097033	Angeline Dimicco	WPLRC TERMINAL	PSA Contract Services	\$14,000.00
B0097034	Charles E. Lowe	Community Advance	PSA Contract Services	\$6,000.00
B0097035	Barbara A. Casper	WPLRC - ETP	PSA Contract Services	\$45,000.00
B0097036	Guanghuo Chen	CITD Program Income	PSA Contract Services	\$5,000.00
B0097037	Jennifer Frank	CITD-Careers Program	PSA Contract Services	\$20,250.00
B0097038	Craig A. Mitchell	CITD - ECC Exp/Imp	PSA Contract Services	\$1,000.00
B0097039	Trent Newlon	(STCW) Standards	PSA Contract Services	\$12,000.00
B0097040	Celina Rivas	WPLRC - ETP	PSA Contract Services	\$15,000.00
B0097041	Judy Shane	Contract Training	PSA Contract Services	\$5,000.00
B0097042	Tetyana Vvedenska	Community Advance	PSA Contract Services	\$12,000.00
B0097043	Wendy Wooten	Community Advance	PSA Contract Services	\$20,000.00
B0097044	Maria Carnovale	Community Advance	PSA Contract Services	\$2,000.00
B0097045	Susanna Kwan	Community Advance	PSA Contract Services	\$700.00
B0097046	E.C.C.C.D. Bookstore	Div Office Nat Scien	Other Books	\$250.00
B0097047	National TV Radio	Public Information	Radio Advertising	\$130,000.00
B0097048	National TV Radio	Public Information	Multi Media Advertising	\$45,000.00
B0097049	Domestic Linen Suppl	Copy Center	Laundry	\$675.00
B0097050	ECCD Petty Cash	Ctr for Arts Product	Non-Instruct Supplies	\$1,500.00
B0097051	ECCD Petty Cash	Life Sciences	Instructional Supplies	\$3,000.00
B0097052	ECCD Petty Cash	Earth Sciences	Instructional Supplies	\$900.00
B0097053	ECCD Petty Cash	Physics	Instructional Supplies	\$1,000.00
B0097054	Screen Vision Direct	Public Information	Multi Media Advertising	\$15,000.00
B0097055	Xerox Corporation	MESA Program	Copiers	\$600.00
B0097056	Steris Corp. America	Div Office Nat Scien	Maintenance Contracts	\$3,061.00
B0097057	Airx	Div Office Nat Scien	Maintenance Contracts	\$900.00
B0097058	SWACC	Purchasing and Busin	Excess Insurance	\$543,405.00
B0097060	Bay Cities Car Wash	Parking-Student Perm	Other Services And Expense	\$1,500.00
B0097061	Barbara A. Casper	SBDC COCCC	PSA Contract Services	\$1,600.00
B0097062	Corleen Rochlitz	Parking-Student Perm	PSA Contract Services	\$2,000.00
B0097063	Carlos Conejo	Cact CA Employee	PSA Contract Services	\$70,000.00
B0097064	Mary Cunningham	(STCW) Standards	PSA Contract Services	\$11,000.00
B0097065	Juan Diaz	Community Advance	PSA Contract Services	\$2,200.00
B0097066	Denise M. Di Pasqual	Centinela Freeman Co	PSA Contract Services	\$59,000.00
B0097067	Lawrence J. Friedber	SBDC COCCC	PSA Contract Services	\$1,200.00

B0097068	Amir Hashemi	Specialty Beverage	PSA Contract Services	\$20,000.00
B0097069	Robert Such Backgrou	Parking-Student Perm	PSA Contract Services	\$1,500.00
B0097070	Susan K. Henry	SBDC COCCC	PSA Contract Services	\$1,600.00
B0097071	Deborah L. Imonti	Cact CA Employee	PSA Contract Services	\$80,000.00
B0097072	Dina Lane	Inglewood One Stop	PSA Contract Services	\$20,000.00
B0097073	Ernest C. Jewell	Cact CA Employee	PSA Contract Services	\$105,000.00
B0097074	Henry Madrid	Torrance One Stop Ca	PSA Contract Services	\$10,000.00
B0097075	Thomas Niland	Community Advance	PSA Contract Services	\$42,000.00
B0097076	Cal-Ed Optical	Div Office Nat Scien	Repairs - Instructional	\$1,612.00
B0097077	James C. Wilson Db:	Parking-Student Perm	PSA Contract Services	\$600.00
B0097078	Tony Sotos	CACT COCCC	PSA Contract Services	\$8,000.00
B0097080	South Bay Regional	Parking-Student Perm	New Equipment – Noninstruc.	\$2,500.00
B0097081	Verizon Wireless	Recruitment/School	Non-Instruct Supplies	\$3,000.00
B0097082	South Bay Regional	Parking-Student Perm	Maintenance Contracts	\$2,700.00
B0097083	South Bay Regional	Parking-Student Perm	Maintenance Contracts	\$12,000.00
B0097084	Carmen's Uniforms	Parking-Student Perm	Non-Instruct Supplies	\$2,000.00
B0097085	ECCD Petty Cash	Recruitment/School	Non-Instruct Supplies	\$1,000.00
B0097086	LONG BEACH Uniforms	Parking-Student Perm	Non-Instruct Supplies	\$1,500.00
B0097087	ECCD Petty Cash	Parking-Student Perm	Non-Instruct Supplies	\$3,000.00
B0097088	Otto Bindery	Copy Center	Instructional Supplies	\$1,500.00
B0097089	Airgas	Parking-Student Perm	Non-Instruct Supplies	\$100.00
B0097090	Sonshine Print Shop	Copy Center	Printing	\$1,000.00
B0097091	Sonshine Print Shop	Copy Center	Printing	\$1,500.00
B0097092	Gilbert's Bicycles	Parking-Student Perm	Non-Instruct Supplies	\$250.00
B0097093	S & B Food Services	Parking-Student Perm	Non-Instruct Supplies	\$300.00
B0097094	Bank of America	Parking-Student Perm	In-Service Training	\$3,000.00
B0097095	Enterprise Fleet Ser	Parking-Student Perm	Other Rentals	\$4,852.00
B0097096	Xpedx Paper & Graphi	Copy Center	Instructional Supplies	\$1,500.00
B0097097	Airgas	Student Affairs	General Office Supplies	\$1,100.00
B0097098	Gayle R. Gordon	KEPS	PSA Contract Services	\$1,887.00
B0097099	ECCD Petty Cash	English	Instructional Supplies	\$500.00
B0097100	E.C.C.C.D. Bookstore	English	Instructional Supplies	\$678.00
B0097101	Freestyle Photograph	Internet Assistant	Non-Instruct Supplies	\$598.00
B0097102	Karen Latuner-Hess	CACT - Quick Start	PSA Contract Services	\$13,000.00
B0097103	Dieterich-Post Compa	Architectural Techno	Maintenance Contracts	\$1,095.00
B0097104	S & B Food Services	President's Office	Other Services And Expense	\$15,000.00
B0097105	Liebert Cassidy Whit	Institutional Service	Legal	\$12,500.00

B0097106	Law Offices of Larry	Institutional Service	Legal	\$12,000.00
B0097107	Parker & Covert Llp	Institutional Service	Legal	\$85,000.00
B0097108	The Residence Inn by	Community Advance	Conferences Mgmt	\$9,156.00
B0097109	The Lightbulb Factor	Curriculum Manage	Computer Software Account	\$11,000.00
B0097110	ECCD Petty Cash	Chemistry	Instructional Supplies	\$700.00
B0097111	George V. Buren	SBA Contract Jan-Dec	PSA Contract Services	\$1,000.00
B0097112	Nextel/Sprint	Ctr for Arts Instr/A	Contract Services	\$5,000.00
B0097114	Nextel Communication	Parking-Student Perm	Other Services And Expense	\$2,800.00
B0097115	Verizon Wireless	Administrative Serv.	Telephone	\$5,000.00
B0097116	Kelly Paper Company	Copy Center	Non-Instruct Supplies	\$1,000.00
B0097118	Action Contractors	Ed & Community Devel	Contract Services	\$4,000.00
B0097119	Legacee Corporate Se	Cact CA Employee	Contract Services	\$60,000.00
B0097120	Desimone Engineering	Cact CA Employee	Contract Services	\$41,000.00
B0097121	Saddler Consulting	Cact CA Employee	Contract Services	\$60,000.00
B0097122	Searchtec Consulting	Cact CA Employee	Contract Services	\$10,000.00
B0097123	Eureka - California	Career Center	Other Services And Expense	\$2,376.09
B0097124	Linda D. Leon	Nursing - Workforce	PSA Contract Services	\$48,000.00
B0097125	Study in the Usa	El Camino Language	Multi Media Advertising	\$4,407.00
B0097126	Daily Breeze, the	Ctr for Arts Promo	Multi Media Advertising	\$20,000.00
B0097127	L.A. Weekly	Ctr for Arts Promo	Multi Media Advertising	\$2,000.00
B0097128	Diversified Imaging	Ctr for Arts Promo	Multi Media Advertising	\$5,000.00
B0097129	Pacific Graphics	Ctr for Arts Promo	Multi Media Advertising	\$15,000.00
B0097130	ECCD Petty Cash	Ctr for Arts Promo	Non-Instruct Supplies	\$4,000.00
B0097131	ECCD Petty Cash	Staff Development	Non-Instruct Supplies	\$500.00
B0097132	S & B Food Services	Staff Development	Contract Services	\$500.00
B0097133	ECCD Petty Cash	Human Resources	Non-Instruct Supplies	\$2,000.00
B0097134	ADT Security Service	Community Advance	Other Services And Expense	\$500.00
B0097135	Airgas	Health Services	Direct Supp	\$300.00
B0097136	Sparkletts	Health Services	Non-Instruct Supplies	\$1,000.00
B0097137	Darby Drug Co., Inc.	Health Services	Direct Supp	\$3,000.00
B0097138	Jom Pharmaceutical	Health Services	Direct Supp	\$2,000.00
B0097139	Moore Medical Corp	Health Services	Direct Supp	\$16,000.00
B0097140	Oragon, Inc.	Health Services	Direct Supp	\$2,600.00
B0097141	Pharmedix	Health Services	Direct Supp	\$7,500.00
B0097142	Unilab	Health Services	Contract Lab Services	\$12,000.00
B0097143	Western Scientific	Health Services	Repairs Noninstructional	\$300.00
B0097144	California Schools	Dental Self Ins	Benefits And Claims Paid	\$985,000.00

B0097145	Smardan Supply Compa	HVAC Shop	Non-Instruct Supplies	\$1,500.00
B0097146	Refrigeration Supply	HVAC Shop	Non-Instruct Supplies	\$3,000.00
B0097147	Mcmaster Carr	HVAC Shop	Non-Instruct Supplies	\$2,000.00
B0097148	Johnstone Supply	HVAC Shop	Non-Instruct Supplies	\$3,000.00
B0097149	George T. Hall	HVAC Shop	Non-Instruct Supplies	\$3,000.00
B0097150	Allied Refrigeration	HVAC Shop	Non-Instruct Supplies	\$3,000.00
B0097151	AAA Motors	HVAC Shop	Non-Instruct Supplies	\$8,000.00
B0097152	Western Illuminated	Electric Shop	Non-Instruct Supplies	\$5,000.00
B0097153	W.W. Grainger, Inc.	Electric Shop	Non-Instruct Supplies	\$5,000.00
B0097154	Commercial Wholesale	Electric Shop	Non-Instruct Supplies	\$10,000.00
B0097155	Ced/ Metropolitan El	Electric Shop	Non-Instruct Supplies	\$10,000.00
B0097156	Capital Wholesale Li	Electric Shop	Non-Instruct Supplies	\$10,000.00
B0097157	M & K Metal Co.	Welding Shop	Non-Instruct Supplies	\$500.00
B0097158	Airgas Direct Indust	Welding Shop	Non-Instruct Supplies	\$1,500.00
B0097159	Montgomery Hardware	Lock Shop	Non-Instruct Supplies	\$5,000.00
B0097160	Mcmaster Carr	Lock Shop	Non-Instruct Supplies	\$500.00
B0097161	Clark Security Produ	Lock Shop	Non-Instruct Supplies	\$3,000.00
B0097162	Westwood Building Su	Carpenter Shop	Non-Instruct Supplies	\$500.00
B0097163	Mcmaster Carr	Carpenter Shop	Non-Instruct Supplies	\$1,500.00
B0097164	Ideal Glass & Mirror	Carpenter Shop	Non-Instruct Supplies	\$2,000.00
B0097165	Home Depot	Carpenter Shop	Non-Instruct Supplies	\$4,000.00
B0097166	Crenshaw Lumber	Carpenter Shop	Non-Instruct Supplies	\$1,000.00
B0097167	Scotch Paint Corpora	Paint Shop	Non-Instruct Supplies	\$5,000.00
B0097168	Dunn Edwards	Paint Shop	Non-Instruct Supplies	\$1,000.00
B0097169	Smardan Supply Compa	Plumbing Shop	Non-Instruct Supplies	\$5,000.00
B0097170	J. M. Mckinney Co.	Plumbing Shop	Non-Instruct Supplies	\$500.00
B0097171	Knorr Systems Inc.	Pool	Non-Instruct Supplies	\$500.00
B0097172	Inter Valley Pool Su	Pool	Non-Instruct Supplies	\$3,000.00
B0097173	E.C.C. Public Inform	Cact CA Employee	Reproduction Instruction	\$500.00
B0097174	Regents UC	Field Trips and Dona	Field Trip Expense	\$12,000.00
B0097175	E.C.C.C.D. Bookstore	Facilities/Planning	Non-Instruct Supplies	\$100.00
B0097176	Pivot Management Con	Cact CA Employee	Contract Services	\$65,000.00
B0097177	Mobile Advanced Comp	WPLRC PIC Aerospace	Contract Services	\$16,800.00
B0097178	Bishop Company	Grounds	Non-Instruct Supplies	\$1,000.00
B0097179	A.M. Leonard	Grounds	Non-Instruct Supplies	\$1,000.00
B0097180	Universal Tool Servi	Carpenter Shop	Non-Instruct Supplies	\$500.00
B0097181	ECCD Petty Cash	DSPS	Instructional Supplies	\$200.00

B0097182	Photo Zone	Campus Police Depart	Other Services And Expense	\$200.00
B0097183	City of Torrance Rev	Parking-Student Perm	Other Services	\$4,275.00
B0097184	E.C.C. Public Inform	Parking-Student Perm	Reproduction – Noninstruc.	\$1,000.00
B0097185	South Bay Ford	Automotive Shop	Repairs Noninstructional	\$100.00
B0097186	Eberhard Equipment	Automotive Shop	Repairs Noninstructional	\$100.00
B0097187	Battery Systems	Automotive Shop	Non-Instruct Supplies	\$5,000.00
B0097188	Johnson & Associates	Human Resources	Contract Services	\$40,000.00
B0097189	Domestic Linen Supply	Automotive Shop	Laundry	\$1,150.00
B0097190	Roy's Flower Garden	Automotive Shop	Non-Instruct Supplies	\$3,000.00
B0097191	Parkhouse Tire, Inc	Automotive Shop	Non-Instruct Supplies	\$5,000.00
B0097192	CRC	DSPS	Contract Services	\$10,000.00
B0097193	Eddings Brothers	Automotive Shop	Non-Instruct Supplies	\$10,000.00
B0097194	S & B Food Services	El Camino Language	Contract Services	\$1,000.00
B0097195	ECCD Petty Cash	Foster Care Ed 03-04	Instructional Supplies	\$500.00
B0097196	E.C.C. Public Inform	Counseling Office	Non-Instruct Supplies	\$200.00
B0097197	Deanna Quesada	Foster Care Ed 03-04	PSA Contract Services	\$15,458.00
B0097198	Ad Club	Human Resources	Multi Media Advertising	\$3,500.00
B0097199	E.C.C. Public Inform	CalWORKs	Printing	\$500.00
B0097200	Medco Supply Company	Radiologic Tech Dona	Non-Instruct Supplies	\$8,500.00
B0097201	Datatel, Inc.	Information Technolo	Maintenance Contracts	\$2,531.00
B0097202	ECCD Petty Cash	CalWORKs	Non-Instruct Supplies	\$750.00
B0097203	Department of Justice	Human Resources	Fingerprinting fee	\$14,000.00
B0097204	The Lightbulb Factor	Title V ECC/SMC Acti	Contract Services	\$2,500.00
B0097205	E.C.C. Public Inform	Title V ECC/SMC Acti	Reproduction Instructional	\$150.00
B0097206	E.C.C. Public Inform	Foster Care Ed 03-04	Reproduction Instructional	\$2,000.00
B0097207	S & B Food Services	VP-SCA	Non-Instruct Supplies	\$1,000.00
B0097208	Sparkletts	VP-SCA	Non-Instruct Supplies	\$600.00
B0097209	ECCD Petty Cash	VP-SCA	Non-Instruct Supplies	\$500.00
B0097210	E.C.C.C.D. Bookstore	VP-SCA	Non-Instruct Supplies	\$500.00
B0097211	Classic Cleaners	Campus Police Depart	Dry Cleaning	\$5,180.00
B0097212	Bonner Quorum	SBA Contract Jan-Dec	Contract Services	\$3,000.00
B0097213	El Segundo Janitorial	Community Advance	Contract Services	\$7,000.00
B0097214	South Bay Heating	Community Advance	Maintenance Contracts	\$576.00
B0097215	Herff Jones, Inc.	Admissions/Records	Non-Instruct Supplies	\$3,000.00
B0097216	Applied Industrial	Machine Tool Technol	Repairs Parts And Supplies	\$200.00
B0097217	ECCD Petty Cash	Machine Tool Technol	Instructional Supplies	\$350.00
B0097218	ECCD Petty Cash	Administrative Of Ju	Instructional Supplies	\$300.00

B0097219	Lightning Powder Co.	Administrative Of Ju	Instructional Supplies	\$300.00
B0097220	Mcmaster Carr	Machine Tool Technol	Repairs Parts And Supplies	\$400.00
B0097221	Jameco Electronics	Machine Tool Technol	Instructional Supplies	\$200.00
B0097222	Digi-Key	Machine Tool Technol	Instructional Supplies	\$200.00
B0097223	W.W. Grainger, Inc.	Machine Tool Technol	Instructional Supplies	\$250.00
B0097224	Mouser Electronics	Machine Tool Technol	Instructional Supplies	\$250.00
B0097225	C & H Sales Company	Machine Tool Technol	Instructional Supplies	\$250.00
B0097226	Travers Tool Co.	Machine Tool Technol	Instructional Supplies	\$250.00
B0097227	U.S. Shop Tools	Machine Tool Technol	Instructional Supplies	\$100.00
B0097228	Msc Industrial Suppl	Machine Tool Technol	Instructional Supplies	\$500.00
B0097229	M & K Metal Co.	Machine Tool Technol	Instructional Supplies	\$250.00
B0097230	Mcmaster Carr	Machine Tool Technol	Instructional Supplies	\$500.00
B0097231	J & L Industrial Sup	Machine Tool Technol	Instructional Supplies	\$500.00
B0097232	Fry's Electronics	Machine Tool Technol	Instructional Supplies	\$100.00
B0097233	Pitney Bowes, Inc.	Mailroom	Other Rentals	\$7,700.00
B0097234	Safety-Kleen Corpora	Automotive Technolog	Maintenance Contracts	\$6,000.00
B0097235	Shamrock Supply Co.	Automotive Technolog	Repairs Parts And Supplie	\$750.00
B0097236	ECCD Petty Cash	Automotive Technolog	Instructional Supplies	\$250.00
B0097237	Peerless Auto Parts	Automotive Technolog	Instructional Supplies	\$2,500.00
B0097238	Usps/Citibank Lockbo	Mailroom	Postage	\$120,000.00
B0097239	United Parcel Service	Mailroom	Postage	\$3,000.00
B0097240	Pitney Bowes, Inc.	Mailroom	Postage	\$1,000.00
B0097241	Federal Express	Mailroom	Postage	\$25,000.00
B0097242	DHL World Wide Expre	Mailroom	Postage	\$200.00
B0097243	South Bay Paint	Automotive Collision	Maintenance Contracts	\$2,750.00
B0097244	South Bay Paint	Automotive Collision	Repairs Parts And Supplies	\$250.00
B0097245	Shamrock Supply Co.	Automotive Collision	Repairs Parts And Supplies	\$500.00
B0097246	Airgas	Automotive Collision	Repairs Parts And Supplies	\$350.00
B0097247	South Bay Paint	Automotive Collision	Instructional Supplies	\$3,000.00
B0097248	ECCD Petty Cash	Automotive Collision	Instructional Supplies	\$500.00
B0097249	Fountain Valley Pain	Automotive Collision	Instructional Supplies	\$2,000.00
B0097250	Finish Lacquer	Automotive Collision	Instructional Supplies	\$500.00
B0097251	Johnstone Supply	Air Conditioning	Repairs Parts And Supplies	\$500.00
B0097252	Refrigeration Supply	Air Conditioning	Instructional Supplies	\$1,000.00
B0097254	ECCD Petty Cash	Air Conditioning	Instructional Supplies	\$500.00
B0097255	Johnstone Supply	Air Conditioning	Instructional Supplies	\$1,000.00
B0097256	Allied Refrigeration	Air Conditioning	Instructional Supplies	\$1,800.00

B0097257	Schools Excess Liabi	Purchasing and Busin	Excess Insurance Liability	\$35,878.88
B0097258	Safety-Kleen Corpora	Automotive Shop	Repairs Noninstructional	\$300.00
B0097259	Airgas	Hazmat Transportation	Gasoline	\$1,000.00
B0097260	Service Pro Pest Man	Operations	Pest Control	\$7,000.00
B0097261	Animal Trapping & Re	Operations	Pest Control	\$5,000.00
B0097262	Nextel/Sprint	Operations	Telephone	\$4,000.00
B0097263	Cingular Wireless	Operations	Telephone	\$1,300.00
B0097264	Grainger	Operations	Non-Instruct Supplies	\$1,000.00
B0097265	Unisource	Operations	Non-Instruct Supplies	\$1,500.00
B0097266	Pioneer Chemical Com	Operations	Non-Instruct Supplies	\$1,200.00
B0097267	Life Assist Inc.	Fire Academy/Emergen	Instructional Supplies	\$500.00
B0097268	ECCD Petty Cash	Fire Academy/Emergen	Instructional Supplies	\$400.00
B0097269	Airgas	Fire Academy/Emergen	Other Instr Supplies	\$250.00
B0097270	Empire Cleaning Supp	Operations	Non-Instruct Supplies	\$2,000.00
B0097271	ECCD Petty Cash	CADD	Instructional Supplies	\$150.00
B0097272	Braun Towel & Linen	Operations	Non-Instruct Supplies	\$1,500.00
B0097273	Xpedx Paper & Graphi	I&T Div Ofc	Non-Instruct Supplies	\$200.00
B0097274	ECCD Petty Cash	I&T Div Ofc	Non-Instruct Supplies	\$150.00
B0097275	Klean Sweep	Grounds	Sweeping Service	\$7,200.00
B0097276	E.C.C.C.D. Bookstore	I&T Div Ofc	Other Books	\$2,400.00
B0097277	Westwood Building Su	Grounds	Non-Instruct Supplies	\$1,000.00
B0097278	Yamada Service Center	Grounds	Non-Instruct Supplies	\$2,000.00
B0097279	Ewing Irrigation Pro	Grounds	Non-Instruct Supplies	\$3,000.00
B0097280	Moneta Nursery Inc.	Grounds	Non-Instruct Supplies	\$3,000.00
B0097281	ECCD Petty Cash	Physical Education	Instructional Supplies	\$1,000.00
B0097283	Pauls Photo, Inc.	Public Information	Non-Instruct Supplies	\$5,000.00
B0097284	Daily Breeze, the	Public Information	Multi Media Advertising	\$60,000.00
B0097285	Samy's Camera	Public Information	Non-Instruct Supplies	\$2,000.00
B0097286	Development Photo	Public Information	Non-Instruct Supplies	\$28,000.00
B0097287	Torrance Postmaster	Public Information	Postage	\$50,000.00
B0097288	Southern California	Purchasing and Busin	Excess Insurance Liabilit	\$948,514.00
B0097289	Educational Testing	El Camino Language	Publications/ Periodicals	\$700.00
B0097290	Cal-Ed Optical	Div Office Nat Scien	Repairs - Instructional	\$1,388.00
B097059.	ISP	Human Resources	Contract Services	\$7,542.00

Total : 282 \$5,191,658.97

Total POs and BPO : 496 TOTAL: \$5,889,850.93

**MEMORANDUM OF UNDERSTANDING BETWEEN THE EL CAMINO COMMUNITY COLLEGE
DISTRICT AND THE
COMPTON COMMUNITY COLLEGE DISTRICT**

This Memorandum of Understanding is made and entered into on the 21st day of August, 2006, by and between the El Camino Community College District (hereinafter referred to as “El Camino”) and the Compton Community College District (hereinafter referred to as “Compton”), acting by and through the Special Trustee appointed by, and acting on behalf of, the Chancellor of the California Community Colleges. In consideration of the mutual commitments contained herein, the parties agree as follows:

1. This Memorandum of Understanding, and the parties’ implementation of it, is intended to provide a set of binding mutual understandings to achieve the following goals:
 - A. Provide the students and residents of Compton with access to accredited community college programs and services without interruption and in a way that minimizes the disruption students will experience.
 - B. Specify the various rights and responsibilities of each party in providing those programs and services.
 - C. Create the conditions under which Compton will have a genuine opportunity to re-establish its accreditation and regain its independence as an autonomous institution.
 - D. Build effective, mutually respectful relationships between and among the faculty, staff and administrators of El Camino and Compton.
2. As authorized by the Chapter 50 of the Statutes of 2006 (A.B. 318), El Camino shall establish an educational center to be known as the “El Camino Community College District Compton Community Educational Center,” also known as “El Camino College Compton Center” (hereinafter referred to as the “Center”) on Compton’s facilities in Compton, California. The educational program offered by El Camino at the Center shall consist of a full range of credit and non-credit offerings, and related student support services, as specifically agreed to (and from time to time modified as may be necessary) by the two parties. All programs and services offered at the Center shall be offered exclusively by El Camino. Compton shall not use the term “College” to refer to Compton nor in connection with any activities undertaken by Compton.

3. Without implying any limitation on the programs and services to be provided, the parties agree that El Camino will include the following among the programs and services it provides at the Center:
 - A. EOPS, DSPS, CalWorks, GAIN and other categorical programs that are separate from and independent of equivalent programs at El Camino's main campus;
 - B. An Associated Student Body organization at the Center that is separate from and independent of the Associated Student Body organization at El Camino's main campus; and
 - C. Subject to approval by the Commission on Athletics of the Community College League of California, intercollegiate athletic teams that are separate from and independent of the athletic teams at El Camino's main campus.
4. If El Camino does not currently offer programs or services that El Camino and Compton, after consulting with the other through the curriculum and program review process, reasonably determines are appropriate and necessary to meet the educational needs of the students and residents of Compton (for example, a larger number of non-credit and developmental courses than now appears in El Camino's curriculum), El Camino shall promptly undertake all reasonable efforts to adopt appropriate curriculum or services. If El Camino reasonably determines that it cannot adopt appropriate curriculum or services requested by Compton, or that doing so would be impractical or ill-advised, El Camino shall work with Compton to attempt to find an alternative means of providing the programs or services. If necessary, such action will require approval from the Accrediting Commission for Community and Junior Colleges (ACCJC) through the substantive change proposal process.
5. The educational program and student support services offered at the Center shall be clearly identified as exclusively programs and services of El Camino, and El Camino shall have full authority over all aspects of the programs and services offered at the Center, including but not limited to, curriculum development and approval, program review, student assessment, faculty and staff qualifications and evaluation of performance, student services and institutional planning for the Center. However, El Camino and its Academic Senate shall initiate appropriate measures by which faculty employed by Compton but assigned to provide educational and support services at the Center are appropriately engaged in those activities and accorded appropriate professional standing in academic and professional matters as they relate to the Center.

6. El Camino shall have the responsibility to ensure compliance with all federal requirements to ensure that eligible students enrolled at the Center remain eligible for federal financial assistance.
7. Compton shall make appropriate District facilities available to El Camino without charge and shall name those facilities the "El Camino College Compton Center."
8. The Chief Operating Administrator of the Center shall be a Provost, who shall be responsible to, and supervised by, the Superintendent/President of El Camino in connection with the proper oversight and administration of the educational and student support services at the Center. The Provost shall be appointed with the concurrence of El Camino and Compton and shall serve at the pleasure of El Camino and Compton. While the Provost will report to the Superintendent/President of El Camino, he or she shall be an employee of Compton and Compton shall retain the discretion to assign additional duties to the Provost, including duties as the Chief Executive Officer of the Compton Community College District. In the event the Provost simultaneously serves as Compton's Chief Executive Officer, he or she shall be responsible to, and supervised by, the Special Trustee of the Compton Community College District only for those aspects of his or her assignment that relate to service as Compton's Chief Executive Officer.
9. El Camino and Compton shall agree upon a staffing plan for the Center that identifies every position, in addition to the position of Provost, which will be needed to provide educational and support services at the Center and that specifies which of the positions Compton will fund. The parties shall implement the staffing plan as follows:
 - A. To the extent the parties determine necessary and appropriate, Compton shall propose assignment of its current employees to provide services at the Center pursuant to the staffing plan. Before any individual employee is assigned to provide services at the Center, El Camino, in its sole discretion, shall have the right to review the employee's qualifications and to determine if the assignment is an appropriate one. If El Camino determines that the assignment is appropriate, the employee shall remain an employee of Compton and shall not become an employee of El Camino, but he or she will provide services at the Center under the day-to-day supervision of El Camino. If El Camino determines that the assignment is not appropriate and declines to accept the employee, he or she shall not be assigned to provide services for El Camino at the Center.
 - B. If new employees need to be hired by Compton pursuant to the staffing plan, Compton shall promptly undertake reasonable efforts to recruit qualified employees for those positions. Before extending an offer of employment to any individual who will provide

services at the Center, Compton shall consult with El Camino to ensure that El Camino has the opportunity to review the prospective employee's qualifications and to determine if his or her assignment to provide services at the Center under El Camino's day-to-day supervision is appropriate pursuant to El Camino's authority under Section 9.A, above, to approve assignments. The process by which El Camino completes its review and confirms its assent to the selection of a prospective employee shall be specified in the search and selection procedures that Compton and El Camino shall jointly develop. Barring an urgent need to hire new employees, the parties intend to avoid all hiring until they have developed appropriate search and selection procedures. If it is deemed necessary to hire an employee before procedures are developed and adopted, Compton shall use search and selection procedures that are analogous to El Camino's existing procedures and delegate responsibility for conducting the administrative aspects of the recruitment and selection process to El Camino.

- C. Every Compton employee who is assigned to provide services at the Center shall do so pursuant to Education Code Section 74293. No such employee shall be deemed to be an employee of El Camino nor shall any such employee gain any status with El Camino for any purpose.
- 10. El Camino shall have the primary right to direct the activities of employees assigned to provide educational and student support services at the Center consistent with Compton's role as the employer of those individuals. El Camino shall provide employee performance assessments to Compton regarding the services provided by Compton's employees and, if El Camino finds that it is necessary to do so, El Camino may reassign a Compton employee back to Compton after providing Compton with a reasonable opportunity to remedy any circumstances that El Camino believes warrants the reassignment.
- 11. Nothing in this agreement shall be construed to limit El Camino's ability to assign its own employees to oversee activities or to manage the educational and student support services at the Center, or to employ employees of any type or class as otherwise authorized by law as needed to provide oversight of activities or the management of educational and student support services at the Center. Any person who provides services pursuant to this paragraph shall remain an employee of El Camino and shall not be deemed to be an employee of Compton nor shall any such employee gain any status with Compton for any purpose. If they deem it to be appropriate, El Camino and Compton may also enter into inter-jurisdictional agreements with each other to exchange employees needed for an interim period for a specific job classification.

12. Compton shall remain responsible for the salary and benefits of its employees assigned to provide educational and student support services at the Center and El Camino shall remain responsible for the salary and benefits of its employees assigned to provide educational and student support services at the Center. Neither party shall have any responsibility for the salary or benefits of the other party's employees.
13. As soon as it is achievable following the approval of this agreement, the parties shall organize meetings between appropriate representatives of their respective Academic Senates. The purpose of the meetings is to initiate a dialog between the parties regarding the academic and professional implications of establishing an educational center that is geographically separate from the El Camino campus and that serves a student population that has its own particular educational needs and expectations.
14. All of the following functions shall remain independent of the Center and shall be managed exclusively by Compton:
 - A. Bond-funded construction and other capital improvement projects associated with the facilities in Compton at which the Center is located.
 - B. Business and other administrative functions that relate exclusively to the management of the Compton Community College District and not the Center.

The parties may agree on other functions or activities that will remain under the supervision and control of Compton; provided, however, that Compton shall not assume any responsibility that requires status as an accredited institution or which, if performed by Compton, would pose a demonstrable risk to El Camino's accreditation.
15. As soon after the approval of this Memorandum of Understanding as practicable, the parties shall begin work on devising an explicit methodology by which they will attempt to resolve any disputes that arise between them regarding the interpretation and application of this agreement.
16. The term of this Memorandum of Understanding shall be from August 22, 2006, through the end of business on June 30, 2007; provided, however, that it is the intent of the parties to negotiate a comprehensive agreement regarding the continued operation of the El Camino College Compton Center for a period of at least five years. El Camino's decision to enter into such a contract is conditional upon enactment of urgency cleanup legislation compatible with the termination/waiver provisions set out in Paragraph 17 of this MOU, and conditional upon El Camino receiving additional state funding of at least \$2,000,000 based upon operating a Center and based upon enrollment in excess of 20,000 FTES. The parties agree to begin

negotiations on that comprehensive agreement immediately with the aim of completing the negotiations no later than March 1, 2007. Once approved by the Chancellor of the California Community Colleges, acting through the Special Trustee of the Compton Community College District, and the Board of Trustees of the El Camino Community College District, the comprehensive agreement between the parties will supersede this Memorandum of Understanding in its entirety.

17. Notwithstanding Paragraph 16 regarding the term of this Memorandum of Understanding, or any other provision of this agreement to the contrary, either party may initiate termination of this Memorandum of Understanding, or any subsequent agreements between the parties, by giving 180 days written notice to the other party and to the Board of Governors of the California Community Colleges. No termination pursuant to this paragraph may take effect until the end of the semester following the notice provided under this paragraph so as to protect students from a mid-term interruption of educational services. It is expressly understood, however, that in the event El Camino terminates this or any successor agreement between the parties pursuant to this paragraph, the Chancellor of California Community Colleges shall meet with the Superintendent/President of El Camino to determine if the proposed termination by El Camino relates to factors that can be resolved with the Chancellor's assistance. If that is not the case, and if El Camino declines to withdraw its notice of termination within ninety days after it was initially given to Compton and the Board of Governors, the Special Trustee shall immediately exercise the discretion delegated to him or her under Education Code Section 74292(1)(2), regarding termination of the agreement. In that event, the Special Trustee, the Chancellor and the Board of Governors of the California Community Colleges will be deemed to have waived any and all rights whatsoever that they may have to require El Camino to continue to provide services. This waiver provision is irrevocable; and is a material inducement for El Camino's agreement to execute this Memorandum of Understanding.
18. El Camino shall provide fiscal and administrative oversight for the operation of the Center and all matters related to the Center. The budget for the Center shall be jointly developed and approved by El Camino and Compton. Compton shall provide fiscal and administrative oversight of any activities of Compton which are separate from, and unrelated to, the Center; e.g., Compton's bond program.
19. Within thirty days of the execution of this Memorandum of Understanding, Compton shall remit to El Camino the sum of \$500,000 towards the full compensation that El Camino shall be entitled to receive for administrative overhead it will incur preparing for and implementing this Memorandum of Understanding. Other reimbursable expenditures, not to exceed \$1,000,000 annually, shall be paid promptly by Compton upon submission by El Camino of appropriate invoices.

20. Compton shall save, defend, hold harmless, and indemnify El Camino in connection with any and all claims, actions or lawsuits that arise in any manner from the acts or omissions of Compton, its officers, employees or agents in the performance of this agreement, and El Camino shall save, defend, hold harmless, and indemnify Compton in connection with any and all claims, actions or lawsuits that arise in any manner from the acts or omissions of El Camino, its officers, employees or agents in the performance of this agreement. It is expressly understood that in the event of a claim, action, or lawsuit based upon an act or omission of a Compton employee assigned to provide services at the Center under this agreement, the Compton employee shall not be deemed to be an agent of El Camino unless the act or omission giving rise to the claim, action or lawsuit was one required by El Camino or taken at the explicit direction of an El Camino supervisor or manager.

IN WITNESS WHEREOF, the parties have executed this agreement on August 21, 2006.

COMPTON COMMUNITY COLLEGE DISTRICT

By _____
Thomas Henry
Special Trustee

EL CAMINO COMMUNITY COLLEGE DISTRICT

By _____
Thomas M. Fallo
Superintendent President

I have reviewed this Memorandum of Understanding and assent to its terms. I also confirm that the Special Trustee has the power to sign it and, acting in accordance with the authority I have granted him under the law, to bind the Compton Community College District to the terms set forth in the agreement.

Marshall Drummond
Chancellor, California Community Colleges

**Agenda for the El Camino Community College District Board of Trustees
For
Measure E Bond Fund
Administrative Services**

	<u>Page No.</u>
A. Citizens' Bond Oversight Committee Calendar.....	1
B. Category Budgets and Balances.....	1
C. Contract – Sandy Pringle Associates.....	1
D. Humanities Budget.....	2
E. Modular Building 2006.....	2
F. Bond Resolution.....	2
G. Purchase Orders and Blanket Purchase Orders	3

A. CITIZENS' BOND OVERSIGHT COMMITTEE MEETING CALENDAR 2006-2007

Meetings will be held in the Boardroom at 3:00 PM on the following dates.

September 27, 2006
 November 15, 2006
 January 24, 2007
 March 14, 2007
 May 23, 2007

B. CATEGORY BUDGETS AND BALANCES

The following table reports Measure E expenditures and commitments through July, 2006.

CATEGORY	BUDGET	EXPENDED	COMMITTED	BALANCE
Additional Classrooms and Modernization (ACM)	175,871,183	15,239,219	27,347,119	133,284,845
Campus Site Improvements (CSI)	24,467,231	1,297,025	218,519	22,951,687
Energy Efficiency Improvements (EEI)	3,033,653	67,048	1,539,000	1,427,605
Health and Safety Improvements (HSI)	134,755,489	7,892,251	2,163,356	124,699,882
Information Technology and Equipment (ITE)	55,567,921	5,079,547	67,625	50,420,749
Physical Education Facilities Improvements (PEFI)	1,707,049	0.00	0.00	1,707,049
Refunding Income	<u>5,980,713</u>	<u>0.00</u>	<u>0.00</u>	<u>5,980,713</u>
TOTAL	<u>401,383,239</u>	<u>29,575,090</u>	<u>31,335,618</u>	<u>334,491,818</u>

C. CONTRACT – SANDY PRINGLE ASSOCIATES, INSPECTION CONSULTANTS, INC. (SPAIC)

It is recommended the Board of Trustee’s approve entering into a contract with SPAIC to provide Division of the State Architect (DSA) certified inspectors for various construction projects, including the Lot H Parking Structure and Central Plant projects.

Four inspection firms were interviewed by District and construction program management staff and were evaluated based upon previous experience, staff qualifications, responses to questions and the proposed fee structure. Due to the large volume of inspection services the District’s construction program requires, two firms were selected, LCC3 and SPAIC. Since LCC3 is currently under contract and performing services for the Humanities Building Project and Modular Building Project, SPAIC will perform inspection services on the projects referenced above.

August 21, 2006 Measure “E” Bond Fund Administrative Services 1

Dates of Service: August 18, 2006 though December 31, 2008.

Cost: Not to exceed \$365,000 invoiced monthly. The cost is based upon the contractor providing two DSA certified Class 1 inspectors and a projected 13 month schedule for each project.

D. HUMANITIES BUDGET DETAIL

CATEGORY	BUDGET	EXPENDED	COMMITTED	BALANCE
Design & Plan Review	\$ 1,701,941.00	\$ 1,183,280.02	\$ 37,331.99	\$ 481,328.99
Construction	23,562,000.00	2,904,163.07	19,601,303.36	1,056,533.57
Construction Administration	884,203.00	23,515.64	628,151.01	232,536.35
Testing & Inspection	1,050,000.00	85,021.34	300.00	964,678.66
Group I & II Equipment	1,066,100.00	0.00	0.00	1,066,100.00
Contingency	<u>1,100,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,100,000.00</u>
TOTAL	<u>\$ 29,364,244.00</u>	<u>\$ 4,195,980.07</u>	<u>\$ 20,267,086.36</u>	<u>\$ 4,901,177.57</u>

E. MODULAR BUILDING 2006 PROJECT BUDGET

CATEGORY	BUDGET	EXPENDED	COMMITTED	BALANCE
Design & Plan Review	\$ 159,700.00	\$ 58,741.45	\$ 9,211.32	\$ 91,747.23
Construction	2,180,000.00	803,738.70	1,800.00	1,374,461.30
Construction Administration	50,000.00	9,341.54	0.00	40,658.46
Testing & Inspection	110,000.00	0.00	3,500.00	106,500.00
Group I & II Equipment	20,000.00	0.00	0.00	20,000.00
Contingency	154,000.00	0.00	0.00	154,000.00
Moving Expenses	<u>40,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>40,000.00</u>
TOTAL	<u>\$ 2,713,700.00</u>	<u>\$ 871,821.69</u>	<u>\$ 14,511.32</u>	<u>\$ 1,827,366.99</u>

F. BOND RESOLUTION

It is recommended that the Board of Trustees adopt the Resolution authorizing the issuance and sale of general obligation bonds of the El Camino College District in an aggregate principal amount of not to exceed \$150,000,000.

RESOLUTION OF THE BOARD OF SUPERVISORS OF LOS ANGELES COUNTY, CALIFORNIA AUTHORIZING THE ISSUANCE AND SALE OF EL CAMINO COMMUNITY COLLEGE DISTRICT GENERAL OBLIGATION BONDS, ELECTION OF 2002, SERIES 2006B, IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$150,000,000.

(complete document available in the office of the Vice President of Administrative Services)
August 21, 2006 Measure "E" Bond Fund Administrative Services 2

G. PURCHASE ORDERS (PO) AND BLANKET PURCHASE ORDERS (BPO)

The following purchase orders have been issued in accordance with the District’s purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure “E” expenditures be ratified and that payment be authorized upon delivery and acceptance of the items or services ordered.

P.O. NUMBER	VENDOR	SITE NAME	DESCRIPTION	COST
P0083185	Best Roofing	Technical Arts	Site Improvements	\$20,998.80
P0099000	CCS Presentation Systems, Inc.	Behavioral/Social Science	New Equipment - Instructional	\$54,726.66
P0099002	Perkin Elmer Corporation	Natural Sciences	New Equipment - Instructional	\$23,656.70
P0099003	CCS Presentation Systems, Inc.	TemporarySpace/Relocation	Group II Equipment	\$1,733.80
P0099004	Boise Cascade	TemporarySpace/Relocation	Group II Equipment	\$1,353.13
P0099006	MTGL, Inc.	TemporarySpace/Relocation	Buildings	\$1,800.00
P0099008	Allard Engineering	Humanities Complex	Architecture & Engineering	\$2,500.00
P0099009	All American Inspection	TemporarySpace/Relocation	Testing & Inspection	\$3,500.00
P0099010	Empire Cleaning Supply	Facilities Planning	New Equipment - Noninstructional	\$4,926.07
P0099011	Southern California Material	Facilities Planning	New Equipment	\$3,086.88
P0099012	C & A Floor Coverings, Inc.	Central Plant	Buildings	\$5,300.92
<i>P.O. Total :</i>		11		\$123,582.96
B0099014	SEWUP/ JPA	Humanities Complex	Professional Services-Bond	\$664,689.00
B0099015	Keenan & Associates	Humanities Complex	Professional Services-Bond	\$25,209.00
B0099016	Keenan & Associates	Humanities Complex	Professional Services-Bond	\$12,110.68
<i>BPO Total :</i>		3		\$702,008.68
<i>PO and BPO Total :</i>		14	<i>TOTAL :</i>	\$825,591.64

**Agenda for the El Camino Community College District Board of Trustees
from
Human Resources - Administrative Services**

	<u>Page No.</u>
A. Employment and Personnel Changes.....	1-8
B. Temporary Non-Classified Service Employment.....	8-11
C. Resolution – Equivalence to Minimum Qualifications.....	11
D. Revised Classification Specifications for Administrator Position.....	11-16

A. EMPLOYMENT AND PERSONNEL

It is recommended that the Board ratify/approve the employment and personnel changes for certificated, classified, temporary classified service employees, special project temporary administrators and special service professionals as shown in items 1-28 and 1-17.

Certificated Personnel:

1. Resignation – Ms. Karen Burchett, full-time instructor of English, Humanities, effective July 1, 2006.
2. Amend Resignation – Dr. Lucinda Aborn, Director, Special Resource Center, Health Sciences & Athletics, effective July 31, 2006 instead of July 27, 2006.
3. Amend Employment – Ms. Victoria L. Martinez, full-time/temporary Faculty Coordinator, 50% Tech Prep and 50% VTEA in Community Advancement, Class III, Step 12, Fiscal Salary Schedule instead of Academic Salary Schedule, to be paid by grant funds, effective July 1, 2006 through June 30, 2007.
4. Change in Assignment – Ms. Dipte Patel, part-time instructor of Education Development and on-call Counselor, Health Sciences & Athletics, to work as Interim Director, Special Resource Center, Health Sciences & Athletics, Range 13, Step 1, effective August 22 through December 15, 2006.
5. Salary Placement Adjustment – Dr. Matthew Kline, English as a Second Language (ESL), Humanities, from Class IV, Step 7 to Class V, Step 7, effective August 26, 2006, for attaining his Doctorate.
6. Leave of Absence (medical) – Mr. John Martinelli, full-time instructor of Accounting, Business, effective August 24 through December 15, 2006.
7. Leave of Absence (unpaid) – Dr. Margaret Quinones, full-time Counselor, Counseling, effective July 1 through October 31, 2006.
8. Extra Pay – The following full-time Librarians to be employed each scheduled day of the 2006 summer session, to be paid \$55.65 an hour, in accordance with the Agreement, Article X, Section 13(b).

Don Brown
Edward Martinez

Vince Robles
Claudia Striepe

9. Reduced Load – Ms. Jennifer White-Geller, full-time instructor of Nursing, Health Sciences & Athletics to reduce her load to 20%, effective August 24 through December 30, 2006.

August 21, 2006

Human Resources

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10. Special Assignment – Ms. Janice Ball, full-time instructor of Academic Strategies, Humanities, to perform in-service tutor training for MESA facilitators, to be paid \$55.65 an hour, not to exceed \$600, effective August 11 through September 30, 2006, in accordance with the Agreement, Article X, Section 14(a).
11. Special Assignment – Ms. Veronica Bruce, part-time instructor of Nursing, Health Sciences & Athletics, to conduct for-credit Nursing classes under the Centinela Freeman Healthcare System contract through Workplace Learning Resource Center, to be paid \$75.20 an hour, not to exceed 36 hours or \$2,707, effective June 20 through August 18, 2006, in accordance with the Agreement, Article X, Section 9(m).
12. Special Assignment – Ms. Luchminia Bilici, full-time instructor of CIS, Business, to administer credit-by-examination tests, to be paid \$55.65 an hour, not to exceed \$600, effective August 1, 2006 through June 30, 2007, in accordance with the Agreement, Article X, Section 7(c).
13. Special Assignment – Ms. Kristie Daniel-DiGregorio, part-time instructor of Academic Strategies, Humanities, to work on special projects as assigned, to be paid \$55.65 an hour, not to exceed \$10,000 or 176 hours, effective August 22, 2006 through June 30, 2007, in accordance with the Agreement, Article X, Section 9(m).
14. Special Assignment – Mr. Tommy Jester, part-time instructor of Administration of Justice, Industry & Technology, to coordinate the Peace Officers' Standards & Training program (POST), to be paid \$41.74 an hour, not to exceed 96 hours or \$4,007, effective August 2 through December 15, 2006, in accordance with the Agreement, Article X, Section 9(m).
15. Special Assignment – Ms. Katherine Meese, part-time instructor of Nursing, Health Sciences & Athletics, to assist in teaching clinical nursing at Little Company of Mary Hospital with senior students, to be paid \$55.64 an hour, not to exceed 84 hours or \$4,675, in accordance with the Agreement, Article X, Section 9(m).
16. Special Assignment – Mr. Craig Neumann, part-time instructor of Fire and Emergency Technology, Industry & Technology, to coordinate firefighter In-Service training programs with local agencies, to be paid \$55.65 an hour, not to exceed 108 hours or \$6,010, effective August 2 through December 22, 2006, in accordance with the Agreement, Article X, Section 9(m).
17. Special Assignment – The following part-time instructors of Administration of Justice, Industry & Technology, to provide instruction in the Administration of Justice Reserve Academy, to be paid \$41.74 an hour, effective August 26 through December 15, 2006, in accordance with the Agreement, Article X, Section 9(m).

<u>Name</u>	<u>Not to Exceed Hours</u>	<u>Not to Exceed Dollars</u>
Jeff Donahue	38	\$1,586
Oscar Serrano	84	\$3,506
David Do	84	\$3,506

18. Special Assignment – Ms. Kathleen Stephens, full-time instructor of Nursing, Health Sciences & Athletics, to meet with part-time faculty to coordinate curriculum delivery and maintain consistency within curriculum, to be paid \$55.65 an hour, not to exceed \$3,565, effective August 22, 2006 through June 30, 2007, in accordance with the Agreement, Article X, Section 14(c).
19. Special Assignment – Ms. Joyce Wise, part-time instructor of Nursing, Health Sciences & Athletics, to present a seminar for at-risk students, to be paid \$55.65 an hour, not to exceed \$151, effective June 12 through June 30, 2006, in accordance with the Agreement, Article X, Section 9(m).
20. Special Assignment – The following part-time instructors in Humanities to administer credit-by-examination, effective August 26 through December 15, 2006, to be paid \$55.65 an hour, not to exceed a total of 15 hours or \$835, in accordance with the Agreement, Article X, Section 7(c).

Jack Arensmeyer	Naoko Otani
Zeina Chakhchir	Claudia Prada
Yolanda Cuesta	Cynthia Quintero
Antonio Gonzalez	Chris Stevens
Hiltrud Heller	Kanzo Takemori
Miriam Houseels Roberto Jiminez	Norma Tamer
Francesca Leardini	Xiaowen Wu
Manuel Linares	Helen Zhao
Andres Moina-Egeren	

21. Stipend Assignment – The following part-time instructors to be part of Team Teacher Education Program (TEP), to attend conference, write report and attend follow-up meeting, to be paid \$250, effective July 1 through July 31, 2006, in accordance with the Agreement, Article X, Section 9(m).

Behavioral & Social Sciences

Allen Perlstein

Humanities

Dalia Juarez

Sharon Osburg

22. Stipend Assignment – Ms. Kristie Daniel-DiGregorio, part-time instructor of Academic Strategies, Humanities, to be part of Team Teacher Education Program (TEP), to attend conference, write report and attend follow-up meeting, to be paid partial payment of \$150, effective July 1 through July 31, 2006, in accordance with the Agreement, Article X, Section 9(m).

August 21, 2006

Human Resources

Administrative Services 3

23. Stipend Assignment – The following full-time instructors to be part of Team Teacher Education Program (TEP), to attend conference, write report and attend follow-up meeting, to be paid \$250, effective July 1 through July 31, 2006, in accordance with the Agreement, Article X, Section 9(m).

Behavioral & Social Sciences

Emily Rader

Fine Arts

Leslie Back

Humanities

Marilyn Anderson

Martha Ansite

Barbara Jaffe

Betty Littles

Inna Newbury

Cynthia Silverman

Laura Welsh

Mathematics

Susan Tummers

24. Employment – The following part-time/temporary instructors to provide instruction in the Fire Academy, Industry & Technology, to be paid \$41.74 an hour, effective August 26 through December 15, 2006, in accordance with the Agreement, Article X, Section 9(m).

<u>Name</u>	<u>Not to Exceed Hours</u>	<u>Not to Exceed Dollars</u>
Michael Brownlie	60	\$2,504
Mark Lepore	16	\$ 668
Lee Macpherson	80	\$3,339
Rick Shima	60	\$2,504
Ralph Sproul	16	\$ 668
Bradley Sweatt	80	\$3,339
William Warren	80	\$3,339
David Winkler	60	\$2,504
Isaac Yang	60	\$2,504

25. Employment – The following part-time/temporary instructors to provide instruction in the Fire Academy, Industry & Technology, effective August 26 through December 15, 2006, to be paid by the following respective agencies.

Beverly Hills Fire Department

Gregory Barton

Redondo Beach Fire Department

Richard Martinez

Culver City Fire Department

Tim Wilson

Torrance Fire Department

Steven Deuel

El Segundo Fire Department

Kevin Scott Smith

UCLA – Center for Prehospital Care

Julie Crawshaw

Hermosa Beach Fire Department
James Crawford

Torrance Police Department
Lloyd DeGonia

Manhattan Beach Fire Department
Charles Leroy Wilson

26. Employment – Ms. Jeannine Barba, part-time/temporary Counselor to be hired as needed, not to exceed 23 hours per week, effective July 1, 2006 through June 30, 2007, in accordance with the Agreement, Article X, Section 9(d), to be paid through District EOP&S or grant funds.
27. Employment –The following part-time/temporary instructors to be hired as needed for the 2006 Summer Semester.

Fine Arts
Phylise Smith

Health Sciences & Athletics
Leila Miranda

28. Employment –The following part-time/temporary instructors to be hired as needed for the 2006 Fall Semester

Behavioral & Social Sciences
Efren Rangel

Business
Arnold Blanshard
James Hoffman
Ahmad Iqbal
Ming Chun Lu
Margaret McKenzie-Smith
Tammy Pao

Norman Riggs
Kathleen Standen
Paula Teske
Helen Tillotson
Stephen Whitson

Fine Arts
Chellana Dinsmore
Richard Ewing
Paul Gellman
Jamie Hammond
Karin Harris
Richard Hastings
Dorothy Hester

Debbie Kupinsky
Dana Maue
Ann Patterson
Gretchen Potts-Jones
Peter Sheridan
Andrew Shnurr

Health Sciences & Athletics
Kari Brody
Colleen Caldwell
Nathan Fernley
Jamie Hammond

Leila Miranda-Lavertu
Joel Smith
Esther Vojkovich

Humanities

Kimiko Ego
Manuel Linares

Karen Lugo

Industry & Technology

William Pence

Mathematical Science

Satish Singhal

Natural Science

Peter Doucette
Mussie Okbamichael

Melanie Renfrew

Classified Personnel:

1. Resignation - Ms. Davida Freeman-Clary, Project Specialist, Range 32, Step E, Community Advancement Division, Student Services Area, effective August 25, 2006, plus accrued vacation.
2. Resignation - Ms. Cathy Lakatos, Student Services Advisor, Range 35, Step E, Counseling and Student Services Division, Student and Community Advancement Area, effective September 1, 2006.
3. Resignation – Mr. Donald Ward, Student Services Advisor, Range 35, Step E, Job Placement/Community Advancement Division, Student and Community Advancement Area, effective July 31, 2006, plus accrued vacation.
4. Separation – Mr. Lee Hardman, Custodian, Range 20, Step E, Facilities Planning and Services division, Administrative Services Area, effective July 28, 2006, and that he be placed on the 39-month re-employment list.
5. Personal Leave of Absence 4.15% - Ms. Kathleen Collins, 83.33% Secretary, Range 26 Step E, Humanities Division, Academic Affairs Area, effective August 26 through December 15, 2006.
6. Personal Leave of Absence 50% - Edward Gropp, Bookstore Sales Assistant, Range 19, Step E, Bookstore Division, Administrative Services Area, effective August 14 through December 15, 2006.
7. Stipend –The following employees to receive a \$50 per month stipend for carrying pagers (24/7), effective July 1, 2006 through June 30, 2007:

Hinh Pham
Jason La
August 21, 2006

Information Technology Services
Information Technology Services
Human Resources

Admin Services
Admin Services
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8. Work Out of Classification - Ms. Sharin K. Nakayama, Lead Interpreter Specialist, Range 38, Step D, to Disabled Students' Programs and Services (DSPS) Support Services Supervisor, Range 27, Step A, (Supervisor Salary Schedule), Special Resource Center/Health Sciences & Athletics Division, Academic Affairs Area, effective August 22 through November 30, 2006.

Special Services Professional

9. Amendment - Ms. Davida Freeman-Clary, Special Services Professional, Range 4, Step 1, of the Special Services Professional Salary Schedule, Community Advancement Division, Student Services Area, effective June 1, 2006 through August 25, 2006 instead of May 31, 2007.
10. Ms. Adriene L. Vaughan - Special Services Professional, Range 8, Step 1 (\$88,920), Special Services Professional Salary Schedule, prorated and not to exceed \$74,100 for the 10 month assignment, Community Advancement Division, Student and Community Advancement Area, effective September 1, 2006 through June 30, 2007.
11. Ms. Consuelo Zandate – Special Services Professional, Range 2, Step 3 (\$55,900), Special Services Professional Salary Schedule, prorated and not to exceed \$46,583 for the 10 month assignment, Community Advancement Division, Student and Community Advancement Area, effective September 1, 2006 through June 30, 2007.

Temporary Classified Services Employees:

12. Amendment - Mr. Jonathan Harris, Student Services Advisor, Range 35 instead of Range 32, Step A, CalWorks/Counseling and Student Services Division, Student and Community Advancement Area, to work 20 – 40 hours per week providing specialized advisement to CalWorks students, effective July 1, 2006 through June 30, 2007.
13. Amendment - Ms. Lorena Perez, Student Services Advisor, Range 35 instead of Range 32, Step A, CalWorks/Counseling and Student Services Division, Student and Community Advancement Area, to work 20 – 40 hours per week providing specialized advisement to CARE students, effective July 1, 2006 through June 30, 2007.
14. Ms. Sheryl Kunisaki - Program Coordinator English as a Second Language (ESL) Assessment, Range 36, Step A, Humanities Division, Academic Affairs Area, to work 10 hours per week effective August 22, 2006 through June 30, 2007.
15. Ms. Grace Lozano - Clerical Assistant, Range 22, Step A, Business Division, Academic Affairs Area, to work 25 hours per week covering office and providing customer service, effective July 1, 2006 through June 30, 2007.
16. Ms. Myrna Mendoza – Student Services Advisor, Range 35, Step A, Counseling and Student Services Division, Student and Community Advancement Area, to work 20 hours per week, effective September 1 through December 31, 2006.

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17. Ms. Shirley Snider – Administrative Assistant II, Range 31, Step E, Fine Arts Division, Academic Affairs Area, to work as needed effective August 22, 2006 through June 30, 2007.

A. **TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:**

It is recommended that the Board authorize employment of the following Temporary Non-Classified Service Employees, subject to funding, as shown in items 1-25.

The following temporary non-classified service employees are hired for the 2006-2007 fiscal year effective August 22, 2006 through June 30, 2007, unless otherwise stated:

1. Afifa Alawi – Library/Media Aide III, \$7.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2006 through June 30, 2007, Writing Center/Humanities, Academic Affairs Area, to provide support services for the Writing Center.
2. Moises Aglipay – Office Aide II, \$7.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective July 1, 2006 through June 30, 2007, Writing Center/Humanities, Academic Affairs Area, to provide customer service and clerical assistance for the Writing Center.
3. Nabeel Amir – Paraprofessional, \$9.50 per hour, Monday and Wednesday, arrange up to 15 hours per week, effective July 1, 2006 through August 31, 2006, Teacher Education Program (TEP)/Supplemental Instruction/ Enrollment Services, Student & Community Advancement, to work as an Supplemental Instructional Coach for the Teacher's Education Program.
4. William Baruth – Police Reserve Officer III, \$14.00 per hour, (days vary), (hours vary), Campus Police, Administrative Services Area, to assist sworn and non-sworn personnel of the El Camino Police Department in performing general law enforcement duties within the campus and the Police department.
5. Elizabeth Bermudez – Paraprofessional, \$12.00 per hour, Monday through Saturday (days vary), arrange 20 to 30 hours per week (hours vary), Math and Engineering Sciences Achievement Program (MESA)/Natural Sciences, Academic Affairs Area, to act as a facilitator for the MESA program.
6. Kristen Del Rosario – Interpreter II, \$19.25 per hour, Sunday through Saturday (days vary), hours between 7:00 a.m. to 10:00 p.m. (hours vary), effective August 26, 2006 through June 30, 2007, Special Resource Center (SRC) /Health Sciences & Athletics, Academic Affairs Area, to provide accommodations for students with disabilities in accordance with Title 5.

7. Ruben Guillen – Program Assistant II, \$9.00 per hour, Monday through Friday, 7:30 a.m. to 4:00 p.m., effective July 20, 2006 through June 30, 2007, Bookstore, Administrative Services Area, to provide support with cashiering, stocking merchandise and assisting customers.
8. Chie Kasai – Paraprofessional, \$12.00 per hour, Monday through Thursday, arrange between 28 to 32 hours per week, El Camino Language Academy (ECLA)/Community Advancement, Student & Community Advancement Area, to provide support for the ECLA office.
9. Joon Kim – Tutor II, \$8.50 per hour, Monday through Friday (days vary), arrange 20 hours per week, Learning Resources, Academic Affairs Area, to perform a variety of complex library, Learning Resources, and Media Services duties.
10. Susanna Kwan – Paraprofessional, \$17.00, Monday through Friday, hours between 8:00 a.m. to 5:00 p.m., effective September 1, 2006 through June 30, 2007, Community Advancement, Student & Community Advancement Area, to provide technical financial and contractual assistance to the area Project Specialist.
11. Ky Le – Paraprofessional, \$15.50 per hour, Monday through Saturday (days vary), arrange up to 40 hours per week (hours vary), Math and Engineering Sciences Achievement Program (MESA)/Natural Sciences, Academic Affairs Area, to act as a facilitator for the MESA program.
12. Roberto Pandolfi – Professional IV, \$68.00 per hour, Monday through Sunday (days vary), 8:00 a.m. to 10:00 p.m. (hours vary), effective July 1, 2006 through June 30, 2007, Workplace Learning Resource Center (WpLRC)/Community Advancement, Student and Community Advancement Area, to develop and present scientifically based short-term post licensure instruction on selected topics of Pediatric and/or Medical-Surgical Nursing.
13. Brooke Parras – Police Reserve Officer III, \$14.00 per hour, (days vary), (hours vary), effective August 20, 2006 through June 30, 2007, Campus Police, Administrative Services Area, to assist sworn and non-sworn personnel of the El Camino Police Department in performing general law enforcement duties within the campus and the Police department.
14. Lauren Poelvoorde – Paraprofessional, \$12.50 per hour, Monday through Thursday, arrange 20 hours per week between 9:00 a.m. to 2:00 p.m., Fine Arts, Academic Affairs Area, to work as a scanning technician and provide support for the Digital office.
15. Luis Solis – Library/Media Aide III, \$7.75 per hour, Monday through Friday, arrange 20 hours per week, effective August 28, 2006 through June 30, 2007, Learning Resources, Academic Affairs Area, to perform a variety of complex library, Learning Resources, and Media Services duties.

16. Meena Shrestha – Program Assistant III, \$10.00 per hour, Monday through Saturday (days vary), arrange 32 to 40 hours per week (hours vary), Careers in Child Care/Behavioral & Social Sciences, Academic Affairs Area, to provide office support and assistance with projects for the Careers in Child Care program.
17. Matthew Toda – Community Services Officer II, \$11.00 per hour, Sunday, Tuesday, Thursday, and Friday, 7:00 a.m. to 3:00 p.m., effective August 20, 2006 through June 30, 2007, Campus Police, Administrative Services Area, to be primarily responsible for overseeing the Police department’s Cadet program and the maintenance and servicing of the campus parking permit machines.
18. Thu Van – Program Assistant II, \$9.00 per hour, Monday through Saturday (days vary), arrange 32 to 40 hours per week (hours vary), Careers in Child Care/Behavioral & Social Sciences, Academic Affairs Area, to provide office support for the Careers in Child Care program.
19. Amelia Villa – Paraprofessional, \$17.00 per hour, Monday through Saturday (days vary), arrange up to 40 hours per week (hours vary), Administration of Justice/ Industry & Technology, Academic Affairs Area, to provide support services for the Administration of Justice department office.
20. Michele Warner – Office Aide II, \$7.00 per hour, Monday through Friday (days vary), arrange between 8:00 a.m. to 8:00 p.m., effective July 1, 2006 through June 30, 2007, Writing Center/Humanities, Academic Affairs Area, to provide clerical and customer service support for the Writing Center.
21. Kevin Williams-Livingston – Interpreter III, \$21.75 per hour, Sunday through Saturday (days vary), hours between 7:00 a.m. to 10:00 p.m. (hours vary), Special Resource Center (SRC) /Health Sciences & Athletics, Academic Affairs Area, to provide accommodations for students with disabilities in accordance with Title 5.
22. Shin Hui (Bernice) Yu-Huang – Program Assistant III, \$10.00 per hour, Monday through Friday, hours between 7:30 a.m. to 11:30 a.m., effective August 26, 2006 through December 31, 2006, Humanities, Academic Affairs Area, to provide clerical support and assist with various duties in the Humanities office.
23. The following individuals are to work as Interpreter I, \$17.25 per hour, Sunday through Saturday (days vary), arrange up to 40 hours per week (hours vary), effective August 26, 2006 through June 30, 2007, Special Resource Center (SRC) /Health Sciences & Athletics, Academic Affairs Area, to provide accommodations for students with disabilities in accordance with Title 5.

Mireya Padilla

Aldrena Rodgers

August 21, 2006

Human Resources

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24. The following individuals are to work as Program Assistant II, \$9.00 per hour, Monday through Friday, 7:30 a.m. to 4:30 p.m. (hours vary), Bookstore, Administrative Services Area, to provide support with cashiering, stocking merchandise and assisting customers.

Christopher Crooms

Jose Perez

25. The following individuals are to work as Teacher's Assistant IV, \$11.50 per hour, Monday through Thursday, (hours vary), Emergency Medical Technology Program (EMT), Industry and Technology, Academic Affairs Area, to assist instructor with teaching/testing in the EMT program.

Nicole Norman

William Ponder

C. RESOLUTION – EQUIVALENCE TO MINIMUM QUALIFICATIONS

It is recommended that the Board of Trustees approve a Resolution of the Board of El Camino Community College District authorized by the California Education Code Section 87359 as shown below:

WHEREAS, California Education Code Section 87359 provides that the governing board upon the advice and judgment of the Academic Senate may approve employment of instructors who possess qualifications at least equivalent to the minimum qualifications specified in the regulations of the Board adopted pursuant to Education Code Section 87356; and

WHEREAS, the El Camino College Policy “Equivalence to the Minimum Qualifications” was adopted June 11, 1990; and

WHEREAS, there are instructors on the staff at El Camino Community College who are eminently qualified to teach in their designated subject area.

NOW, THEREFORE, BE IT RESOLVED, that the El Camino Community College District Board of Trustees hereby approves the assignment of the below listed instructors to teach in the designated discipline(s) during employment at El Camino College:

William Pence, Engineering Technology

D. REVISED CLASSIFICATION SPECIFICATIONS FOR ADMINISTRATOR POSITIONS

It is recommended that the Board approve the revised classification specifications for the Director, Special Resource Center as shown on pages 12-16.

EL CAMINO COMMUNITY COLLEGE DISTRICT

CLASS TITLE: DIRECTOR, SPECIAL RESOURCE CENTER

BASIC FUNCTION:

Under the direction of the Dean of Health Sciences and Athletics, the Director of Special Resource Center manages the District's compliance with California Education Code for Disabled Students Programs and Services (DSPS) and Federal legislation including Sections 504/508 of the 1973 Rehabilitation Act and the Americans with Disabilities Act; ensure that all curriculum meets state standards for students with disabilities and Associate Degree and Certificate of Completion for Sign Language Interpreter Training.

REPRESENTATIVE DUTIES:

Provide the services that meet the requirements mandated under DSPS regulations and service mandated by Title V and Section 504 of the Rehabilitation Act of 1973. Prepare all mandated reports for funding purposes and ensure compliance through participation in Program Review. Maintain and secure all required eligibility medical and psychological information ensuring mandated legislation for confidentiality.

Provide a curriculum that meets the requirements of California Education Code for Educational Development and Sign Language Interpreter Training. Remain current in instructional support for all types of disabilities accommodations including Section 508 of the Rehabilitation Act and the production of alternate media. Plan and schedule semester courses. Review and revise the college catalog pertaining to the Special Resource Center, accommodations for students with disabilities and standards for grievances related to disability.

Coordinate and administer the Special Resource Center budget according to mandated requirements and audit standards. Prepare mandated fiscal reports for campus and community college system according to specific State and Federal requirements. Allocate resources of the department budget to provide for optimum functioning and meeting all legal mandates. Provide requests for supplies, equipment, maintenance, and improvement of facilities in accordance with legal mandates for access of individuals with disabilities and in cooperation with faculty and division dean.

Conduct all department personnel functions ensuring compliance with mandates for DSPS

Director, Special Resource Center (continued)

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regulations. Prepare job announcements, conduct recruitment activities, and train and supervise department personnel according to campus procedures and DSPS regulations. Ensure all personnel activities are performed in accordance with appropriate collective bargaining agreements.

Facilitate communication by oral, writing and signed modes of communication between the Special Resource Center, on-campus entities (i.e. division offices, student services, facilities maintenance, and off-campus entities (Department of Rehabilitation, independent living

programs, direct service providers and advocacy agencies).

Compile and prepare all state mandated reports for DSPTS program funding and grant progress. Conduct periodic program review and implement strategic plans meeting State and Federal mandates for services to individuals with disabilities. Remain current on legal precedence in assistive technology, alternate media production, and accommodation procedures/practices for students with disabilities.

Review proposed legislation affecting instruction and accommodations for individuals with disabilities in postsecondary education and implement changes in policy and procedures accordingly. Gather and share statistical data regarding instruction and accommodations for individuals with disabilities from governmental and non-governmental sources. Communicate changes in State and Federal legislation affecting accommodations and instruction for individuals with disabilities to appropriate college personnel.

Director, Special Resource Center (continued)

Page 3

Orient, guide, assign and evaluate department faculty and staff. Compute faculty load and plan teaching assignments. Provide opportunities for in-service and conference attendance. Act as a resource for curriculum development and program evaluation according to DSPTS regulations and Title V regulations for special classes. Recruit and maintain an active faculty, specialist, and counselor list to meet department needs.

Represent the college as required by the Division Dean, Vice President of Academic Affairs or the college President. Articulate the legal mandates required for institutions of higher education to local high schools, community agencies and state agencies such as the Department of Rehabilitation. Maintain an advisory committee for the DSPTS and Sign Language Interpreter Training Program, and serve as the chairperson or appoint a designee at all meetings.

Research, secure and implement internal and external funding from grants and other fund raising activities in support of Special Resource Center programs and services.

Interpret and implement the administrative policies, rules, regulations, and recommendations of the college regarding instruction and accommodations for students with disabilities. Assist in resolving staff and/or student problems in the Special Resource Center.

EDUCATION AND EXPERIENCE:

Master's degree in special education, counseling, educational administration, higher education, rehabilitation counseling, or other related field.

Two years of recent full-time work experience in a community college or directly related programs for the handicapped in one or more of the following capacities:

- Community college management position
- Special education administration or instruction position
- Counseling position working primarily with the disabled population

Satisfy the California Community College minimum standards required for:

- Special Education (Handicapped) or Counseling, and
- Supervision or Administration

Director, Special Resource Center (continued)

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DESIRABLE QUALIFICATION:

Certification as a Rehabilitation Counselor

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Architectural Accessibility Standards, federal laws and regulations, and non-discrimination requirements relating to the disabled.

Education Code and Administrative Code regulations pertaining to community college programs and services for the disabled in California.

Principles and practices of administration, supervision and training.

Trends and development in the disabled student services field.

Interpersonal skills using tact, patience and courtesy.

Operation of a computer and assigned software.

Medical terminology, disability management, assistive technology, alternate print formats and psychosocial aspects of disabilities

ABILITY TO:

Communicate effectively orally, in writing and through the use of alternate formats including sign language and other forms of communication.

Understand and practice the principle of administration and supervision including personnel management, budget management and strategic planning.

Plan, organize and administer the processes and operations of the District's Disabled Student Program and Services and instruction of special classes and the department of Sign Language Interpreter Training.

Read, interpret and apply regulations, policies, and procedures related to the program.

Represent the program at a variety of internal and external committees and meetings.

Maintain effective working relationships with those contacted in the course of the work; sensitivity to and ability to work effectively with the disabled.

Analyze situations accurately and adopt an effective course of action.

Communicate effectively with the college administration and faculty, community agencies, and the public in general.

Communicate with the deaf through the use of manual communication.

Conduct dispute mediation and make recommendations for problem resolution.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license

WORKING CONDITIONS:

Travel within and outside of the District in performing responsibilities and functions.

Work variable work schedules.

Move from one work area to another.

Work under tight deadlines.

Work in a diverse environment

Director, Special Resource Center (continued)

Page 5

PHYSICAL ABILITIES:

Hear and speak to exchange information.

Use hand, wrist and finger dexterity to operate a variety of office equipment.

Vision to read printed material and computer screen.

Speech and hearing to communicate in person and by telephone.

Lift and carry up to 25 pounds.

Administrator Salary Schedule - Range 13

Revised and Board Approved: August 21, 2006