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**El Camino Community College District
Board of Trustees
Agenda, Monday, July 16, 2007
Board Room
4:30 p.m.**

- I. Roll Call, Pledge of Allegiance to the Flag**
- II. Approval of Minutes of the Regular Board Meeting of June 18, 2007 and the Special Board Meeting of July 2, 2007, Pages 4-6**
- II. Presentation – none**
- III. Public Hearing - none**
- IV. Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption**
 - A. Public Comment
 - B.
 - 1. Academic Affairs
See Academic Affairs Agenda, Pages 7-22
 - 2. Student and Community Advancement
See Student Services Agenda, Pages 23-26
 - 3. Administrative Services
See Administrative Services Agenda, Pages 27-37
 - 4. *See Measure "E" Bond Fund Agenda, Pages 38-45*
 - 5. *See Human Resources Agenda, Pages 46-66*
- VI. Committee of the Whole, Page 67**
 - A. Public Comment
 - B. Board Meeting Minutes and Board Meeting Location
- VII. Public Comment on Non-Agenda Items**

VIII. Oral Reports

- A. Academic Senate Report
- B. Compton Center Provost Report
- C. Board of Trustees Report
- D. President's Report

IX. Closed Session

- A. Labor Relations, Brown Act Section 54957.8
 - 1. El Camino College Federation of Teachers, Local 1388
 - 2. El Camino Classified Employees Local 6142
 - 3. El Camino College Police Officers Association
 - 4. Non-Represented Employees – Confidential, Supervisors, and Management

<p>Board of Trustees Meeting Schedule for 2007 4:30 p.m. Board Room</p>

- Monday, January 22, 2007
- Tuesday, February 20, 2007
- Monday, March 19, 2007
- Monday, April 16, 2007
- Monday, May 21, 2007
- Monday, June 18, 2007
- Monday, July 16, 2007
- Monday, August 20, 2007
- Tuesday, September 4, 2007
- Monday, October 15, 2007
- Monday, November 19, 2007
- Monday, December 17, 2007

EL CAMINO COLLEGE STRATEGIC PLAN 2007 THROUGH 2010

Vision Statement

El Camino College will be the College of choice for successful student learning, caring student services and open access. We, the employees, will work together to create an environment that emphasizes people, respect, integrity, diversity and excellence. Our College will be a leader in demonstrating accountability to our community.

Mission Statement

El Camino College offers quality, comprehensive educational programs and services to ensure the educational success of students from our diverse community.

Statement of Philosophy

Everything El Camino College is or does must be centered on its community. The community saw the need and valued the reason for the creation of El Camino College. It is to our community that we must be responsible and responsive in all matters educational, fiscal and social.

Statement of Values

Our highest value is placed on our students and their educational goals, interwoven in that value is our recognition that the faculty and staff of El Camino College are the College's stability, its source of strength and its driving force. With this in mind, our five core values are:

People – We strive to balance the needs of our students, employees and community.

Respect – We work in a spirit of cooperation and collaboration.

Integrity – We act ethically and honestly toward our students, colleagues and community.

Diversity – We recognize and appreciate our similarities and differences.

Excellence – We aspire to deliver quality and excellence in all we do.

Guiding Principles

The following guiding principles are used to direct the efforts of the District:

El Camino College must strive for distinction in everything the College does—in the classroom, in services and in human relations. Respect for our students, fellow employees, community and ourselves, must be our underlying goal.

Cooperation among our many partners including other schools and colleges, businesses and industries, and individuals is vital for our success.

Access and success must never be compromised. Our classrooms are open to everyone who meets our admission eligibility and our community programs are open to all. This policy is enforced without discrimination and without regard to gender, ethnicity, personal beliefs, abilities or background.

Strategic Initiatives

1. Offer excellent educational and student support services:
 - a) Enhance college services to support student learning using a variety of instructional delivery methods and services.
 - b) Maximize growth opportunities and strengthen programs and services to enhance student success.
 - c) Strengthen partnerships with schools, colleges and universities, businesses and community-based organizations to provide workforce training and economic development for our community.
2. Support self-assessment, renewal, and innovation:
 - a) Use student learning outcomes and assessment to continually improve processes, programs and services.
 - b) Use research-based evidence as a foundation for effective planning, budgeting and evaluation processes.
3. Modernize the infrastructure to support quality programs and services:
 - a) Use technological advances to improve classroom instruction, services to students and employee productivity.
 - b) Improve facilities to meet the needs of students and the community for the next fifty years.

EL CAMINO COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING OF
Monday, June 18, 2007

The Board of Trustees of the El Camino Community College District met at 4:30 p.m. on Monday, June 18, 2007, in the Campus Theatre at El Camino College.

The following Trustees were present: Trustee William Beverly, President; Trustee Mary E. Combs, Vice President; Trustee Nathaniel Jackson, Secretary; Trustee Ray Gen, Member; Trustee Maureen O'Donnell, Member; and Ms. Roxanna Seyedin, Student Member.

Also present were Dr. Thomas M. Fallo, Superintendent/President; Dr. Francisco Arce, Vice President, Academic Affairs; Dr. Jeff Marsee, Vice President, Administrative Services; Dr. Jeanie Nishime, Vice President, Student Services; and Dr. Doris Givens, Provost, El Camino College Compton Community Educational Center.

Minutes of the Regular Board Meeting of May 21, 2007

The Minutes of the Regular Board Meeting of May 21, 2007 were approved.

Consent Agenda

It was moved by Trustee O'Donnell, seconded by Trustee Jackson, that the Board adopt the items presented on the agenda in the following areas.

Academic Affairs

Instructional Field Trip – Spring 2008
International Education/Study Abroad Program – Summer 2007
Title VI Grant China Research Trip

Student Services

Student Field Trips
Community Education – Summer 2007
International Travels
Grants
El Camino College Strategic Plan for 2007 through 2010

Administrative Services

Resolution – District Appropriation Limit for 2007-08
Interfund Transfers 2007-08
Budget Adjustments 2006-07
Contracts Under \$69,000
Contracts \$69,000 or Higher
Amendment/Blueprint Reading Contract
Bid Award/Door Replacement
Purchase Orders and Blanket Purchase Orders

Measure E Bond Fund

Category Budgets and Balance

Contract – tBP/Architecture

Change Order – Infrastructure Phase 1

Purchase Orders and Blanket Purchase Orders

Human Resources

Employment and Personnel Changes

Temporary Non-Classified Service Employees

Classified Professional Growth

Stipend for Transition Work Done By Administrators for Compton Educational Center

President and Board of Trustees

Citizens' Bond Oversight Committee

Motion carried. Student Trustee Seyedin recorded an advisory yes vote.

Tentative Budget 2007-2008

It was moved by Trustee O'Donnell, seconded by Trustee Combs that the Board adopt the Tentative Budget 2007-2008.

Motion Carried.

Committee of the Whole Request: Board Meeting Minutes and Board Meeting Location

This item was tabled without objection to the July 16, 2007 Board meeting.

Public Comment

Dr. Angela Simon and Ms. Luukia Smith spoke about the Tentative Budget. Mr. Yotam Ravid, Ms. Kerry Bossin, Ms. Judy Salmon, Ms. Rita Bruce and Ms. Nadine Jackson addressed salary increases. Ms. Alario talked about Planning and Budget Committee. Mr. Sean Donnell spoke of Tentative Budget. Ms. Mary Ann Leiby addressed student safety. Ms. Lillian Sapp spoke about shared governance.

Closed Session - Adjournment

Meeting recessed to a closed session at 7:30 p.m. and adjourned at 10:30 p.m.

Nathaniel Jackson, Secretary of the Board

Thomas M. Fallo, Secretary to the Board

EL CAMINO COMMUNITY COLLEGE DISTRICT
MINUTES OF THE SPECIAL BOARD MEETING OF
Monday, July 2, 2007

The Board of Trustees of the El Camino Community College District met at 4:30 p.m. on Monday, July 2, 2007, in the Board Room at El Camino College.

The following Trustees were present: Trustee William Beverly, President; Trustee Mary E. Combs, Vice President; Trustee Nathaniel Jackson, Secretary; Trustee Ray Gen, Member; and Trustee Maureen O'Donnell, Member. Ms. Roxanna Seyedin, Student Member was excused from meeting.

Also present were Dr. Thomas M. Fallo, Superintendent/President; Dr. Francisco Arce, Vice President, Academic Affairs; Dr. Jeff Marsee, Vice President, Administrative Services; and Dr. Jeanie Nishime, Vice President, Student Services.

Closed Session - Adjournment

Meeting recessed to a closed session at 4:40 p.m. and adjourned at 7:45 p.m.

Nathaniel Jackson, Secretary of the Board

Thomas M. Fallo, Secretary to the Board

**Agenda for the El Camino Community College District Board of Trustees
from
Academic Affairs
Francisco M. Arce, Vice President**

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A. Center for the Arts Presentations – 2007-2008	8
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C. Proposed Curriculum Changes: Effective 2007-2008 Academic Year.....	9
D. Attendance Accounting Restructuring	21

ACADEMIC AFFAIRS

A. CENTER FOR THE ARTS PRESENTATIONS – 2007-2008

It is recommended that the Board approve the following Center for the Arts presentations for 2006-2007 season (due to changes in accounting procedures) and to approve the following Center for the Arts presentations for the 2007/2008 season. Costs for each presentation are established as negotiated between the artist and his/her management representative and the District.

2006/2007

<u>Performance</u>	<u>Date</u>	<u>Amount</u>
1. Lula Washington Dance Recital Payable to: Lula Washington Dance Theatre Co-sponsor program for the Lula Washington Dance Theatre school. Dance school will cover all costs via ticket sales handled through El Camino College/Center for the Arts ticketing system.	June 10, 2007	Co-Sponsor
2. San Pedro Ballet Recital Payable to: San Pedro Ballet School Co-sponsor program for the San Pedro Ballet School recital. Ballet will cover all costs via ticket sales handled through El Camino College/Center for the Arts ticketing system.	June 23, 2007	Co-Sponsor

2007/2008

<u>Performance</u>	<u>Date</u>	<u>Amount</u>
1. Shakespeare Workshop Payable to: The Will Geer Theatricum Botanicum A 90-minute Summer Theatre Workshop on Shakespeare which will include scenes from “Romeo and Juliet” as well as “The Tempest”.	July 18, 2007	1,000.00
2. “The Complete Works of William Shakespeare (Abridged)” Payable to: Ark Theatre Company Join us for a quick presentation of all “The Baird’s” work – this will no doubt entertain, educate and delight.	September 29, 2007	1,000.00

ACADEMIC AFFAIRS

3. **Eva Brown** October 13, 2007 1,000.00
Payable to: Eva Brown Fund (held in Trust via El Camino College Foundation).

The energetic Eva Brown will grace the Marsee Stage to give her oral history as a Holocaust survivor; she will share how this experience affected her and her choices to survive life itself.

Payee Change

1. **The Other Side of Mexico** March 10, 2008 2000.00
Payable to: Troll Media dba Worldwide Travel Films 1,480.00
(Note: Previously board approved on December 18, 2006 as Fran Reidelberger; however, his new company name changed to Troll Media. Second payee Cindy Lorenz remains the same as board approved on December 18, 2006.)

B. SABBATICAL LEAVE OF ABSENCE – SPRING 2008

It is recommended that the Board approve Professor Michael Stallings to take his sabbatical leave in Spring 2008 instead of Fall 2007.

C. PROPOSED CURRICULUM CHANGES: EFFECTIVE 2007-2008 ACADEMIC YEAR

It is recommended that the Board approve the proposed curriculum revisions and inactivations, effective the 2007-2008 academic year, listed below:

BEHAVIORAL AND SOCIAL SCIENCES DIVISION

DISTANCE EDUCATION COURSE VERSION UPDATE

1. History 16A – The African American in the United States, 1600 to 1877 (Online)

CHANGE IN MAJOR

1. Childhood Education

Current Status/Proposed Change

Child Development 3, 9, 12, 34; Child Development 4 or 32; two courses from: Child Development ~~46~~, 116, ~~47~~, 117, ~~48~~, 118, ~~49~~ 119; complete 8-9 units from: Child Development 4, 7, 8, 10, 16, 17, 18, 19, 20, ~~21~~, 29, 30, 31, 32, 33, 45, 46, 135, 160, 163, 166, 169, Nutrition and Foods 15

Total Units: 29-30

Note: A minimum of 15 units must be completed at El Camino College.

Note: Proof of valid Pediatric CPR and First Aid Certification may be required for employment. This requirement may be met by successfully completing Child Development 11.

Recommendation:

Child Development 3, 9, 12, 34; Child Development 4 or 32; two courses from: Child Development 116, 117, 118, 119; complete 8-9 units from: Child Development 4, 7, 8, 10, 16, 17, 18, 19, 20, 29, 30, 31, 32, 33, 45, 46, 135, 160, 163, 166, 169, Nutrition and Foods 15

Total Units: 29-30

Note: A minimum of 15 units must be completed at El Camino College.

Note: Proof of valid Pediatric CPR and First Aid Certification may be required for employment. This requirement may be met by successfully completing Child Development 11.

CHANGE IN CERTIFICATE OF COMPETENCE

1. Child Development

Current Status/Proposed Change

Early Childhood Education Option:

A Certificate of Competence will be granted upon completion of the following courses with a minimum grade average of B. A minimum of 15 units, including Child Development 20 and two courses from Child Development ~~46~~, 116, ~~47~~, 117, ~~48~~, 118, or ~~49~~ 119, must be completed at El Camino College.

Child Development 3, 8, 9, 10, 12, 20, 34; Child Development 4 or 32; two courses from: Child Development ~~46~~, 116, ~~47~~, 117, ~~48~~, 118, ~~49~~ 119

Total Units: 30

Early Intervention Assistant Option:

A Certificate of Competence will be granted upon completion of the following courses with a minimum grade average of B. A minimum of 15 units, including Child Development 169, must be completed at El Camino College.

Child Development 3, 4, 7, 9, 10, 11, 32, 169; 3 units from: Child Development ~~46~~, 116, ~~47~~, 117, ~~49~~ 119; 3 units from: Child Development 33, 34, 160, 163, 166

Total Units: 28

Infant/Toddler Education Option:

A Certificate of Competence will be granted upon completion of the following courses with a minimum grade average of B. A minimum of 15 units, including Child Development 20 and one course from Child Development ~~46~~, 116, ~~47~~, 117, ~~48~~, or ~~49~~, 119, must be completed at El Camino College.

Child Development 3, 7, 9, 10, 11, 12, 20, Nutrition and Foods 15; Child Development 4 or 32; one course from: Child Development ~~46~~, 116, ~~47~~, 117, ~~49~~ 119

Total Units: 31

Program Administration Option:

A Certificate of Competence will be granted upon completion of the courses listed below with a minimum grade average of B. A minimum of 15 units of the certificate requirements, including Child Development 29 or 30 and Child Development 31, must be completed at El Camino College.

Child Development 3, 8, 9, 20, 29, 30, 31, 34; Child Development 4 or 32; 6 units from: Child Development 4, 7, 10, ~~16, 17, 18, 19~~, 45, 46, 116, 117, 118, 119, 135, 160, 163, 166, Nutrition and Foods 15

Total Units: 32

School Age Child Care Option:

A Certificate of Competence will be granted upon completion of the following courses with a minimum grade average of B. A minimum of 15 units, including Child Development 20 and Child Development 45 or 46 must be completed at El Camino College.

Child Development 3, 9, 10, 12, 20, 34, 45, 46; Child Development 4 or 32; two courses from: English 27, Geology 6, Mathematics 110, 111, Music 7, Oceanography 10, Physical Science 25

Total Units: 33

Special Education Assistant Option:

A Certificate of Competence will be granted upon completion of the courses listed below with a minimum grade average of B. A minimum of 15 units of the certificate requirements, including Child Development 32 and 33, must be completed at El Camino College.

Child Development 3, 4, 9, 11, 32, 33, 169; Child Development 10 or Nursing 112; one course from Child Development ~~16, 116, 17, 117, 18, 118, 19~~ 119; 6 units from: Child Development 7, 8, 34, 45, 160, 163, 166, Nursing 118, Nutrition and Foods 15, Sign Language/Interpreter Training 15

Total Units: 31

Recommendation:

Early Childhood Education Option:

A Certificate of Competence will be granted upon completion of the following courses with a minimum grade average of B. A minimum of 15 units, including Child Development 20 and two courses from Child Development 116, 117, 118, or 119, must be completed at El Camino College.

Child Development 3, 8, 9, 10, 12, 20, 34; Child Development 4 or 32; two courses from: Child Development 116, 117, 118, 119

Total Units: 30

Early Intervention Assistant Option:

A Certificate of Competence will be granted upon completion of the following courses with a minimum grade average of B. A minimum of 15 units, including Child Development 169, must be completed at El Camino College.

Child Development 3, 4, 7, 9, 10, 11, 32, 169; 3 units from: Child Development 116, 117, 119; 3 units from: Child Development 33, 34, 160, 163, 166

Total Units: 28

Infant/Toddler Education Option:

A Certificate of Competence will be granted upon completion of the following courses with a minimum grade average of B. A minimum of 15 units, including Child Development 20 and one course from Child Development 116, 117, or 119, must be completed at El Camino College.

Child Development 3, 7, 9, 10, 11, 12, 20, Nutrition and Foods 15; Child Development 4 or 32; one course from: Child Development 116, 117, 119

Total Units: 31

Program Administration Option:

A Certificate of Competence will be granted upon completion of the courses listed below with a minimum grade average of B. A minimum of 15 units of the certificate requirements, including Child Development 29 or 30 and Child Development 31, must be completed at El Camino College.

Child Development 3, 8, 9, 20, 29, 30, 31, 34; Child Development 4 or 32; 6 units from: Child Development 4, 7, 10, 45, 46, 116, 117, 118, 119, 135, 160, 163, 166, Nutrition and Foods 15

Total Units: 32

School Age Child Care Option:

A Certificate of Competence will be granted upon completion of the following courses with a minimum grade average of B. A minimum of 15 units, including Child Development 20 and Child Development 45 or 46 must be completed at El Camino College.

Child Development 3, 9, 10, 12, 20, 34, 45, 46; Child Development 4 or 32; two courses from: English 27, Geology 6, Mathematics 110, 111, Music 7, Oceanography 10, Physical Science 25

Total Units: 33

Special Education Assistant Option:

A Certificate of Competence will be granted upon completion of the courses listed below with a minimum grade average of B. A minimum of 15 units of the certificate requirements, including Child Development 32 and 33, must be completed at El Camino College.

Child Development 3, 4, 9, 11, 32, 33, 169; Child Development 10 or Nursing 112; one course from Child Development 116, 117, 118, 119; 6 units from: Child Development 7, 8, 34, 45, 160, 163, 166, Nursing 118, Nutrition and Foods 15, Sign Language/Interpreter Training 15

Total Units: 31

CHANGE IN CERTIFICATE OF COMPLETION

1. Childhood Education

Current Status/Proposed Change

Early Childhood Education Option:

A Certificate of Completion will be granted upon completion of the following courses with a minimum grade average of C. A minimum of 15 units, including Child Development 20 and two courses from Child Development ~~46, 116, 47, 117, 48, 118,~~ or ~~49 119,~~ must be completed at El Camino College.

Child Development 3, 8, 9, 10, 12, 20, 34; Child Development 4 or 32; two courses from: Child Development ~~46, 116, 47, 117, 48, 118,~~ 49 119

Total Units: 30

Early Intervention Assistant Option:

A Certificate of Completion will be granted upon completion of the following courses with a minimum grade average of C. A minimum of 15 units, including Child Development 169, must be completed at El Camino College.

Child Development 3, 4, 7, 9, 10, 11, 32, 169; 3 units from: Child Development ~~46, 116,~~ 47, 117, 49 119; 3 units from: Child Development 33, 34, 160, 163, 166

Total Units: 28

Infant/Toddler Education Option:

A Certificate of Completion will be granted upon completion of the following courses with a minimum grade average of C. A minimum of 15 units, including Child Development 20 and one course from Child Development ~~46, 116, 47, 117, 48,~~ or ~~49 119,~~ must be completed at El Camino College.

Child Development 3, 7, 9, 10, 11, 12, 20, Nutrition and Foods 15; Child Development 4 or 32; one course from: Child Development ~~46, 116, 47, 117,~~ 49 119

Total Units: 31

Program Administration Option:

A Certificate of Completion will be granted upon completion of the courses listed below with a minimum grade average of C. A minimum of 15 units of the certificate requirements, including Child Development 29 or 30 and Child Development 31, must be completed at El Camino College.

Child Development 3, 8, 9, 20, 29, 30, 31, 34; Child Development 4 or 32; 6 units from: Child Development 4, 7, 10, ~~46, 47, 48, 49,~~ 45, 46, 116, 117, 118, 119, 135, 160, 163, 166, Nutrition and Foods 15

Total Units: 32

School Age Child Care Option:

A Certificate of Completion will be granted upon completion of the following courses with a minimum grade average of C. A minimum of 15 units, including Child Development 20 and Child Development 45 or 46 must be completed at El Camino College.

Child Development 3, 9, 10, 12, 20, 34, 45, 46; Child Development 4 or 32; two courses from: English 27, Geology 6, Mathematics 110, 111, Music 7, Oceanography 10, Physical Science 25

Total Units: 33

Special Education Assistant Option:

A Certificate of Completion will be granted upon completion of the courses listed below with a minimum grade average of C. A minimum of 15 units of the certificate requirements, including Child Development 32 and 33, must be completed at El Camino College.

Child Development 3, 4, 9, 11, 32, 33, 169; Child Development 10 or Nursing 112; one course from Child Development ~~46~~, 116, ~~47~~, 117, ~~48~~, 118, ~~49~~ 119; 6 units from: Child Development 7, 8, 34, 45, 160, 163, 166, Nursing 118, Nutrition and Foods 15, Sign Language/Interpreter Training 15

Total Units: 31

Recommendation:

Early Childhood Education Option:

A Certificate of Completion will be granted upon completion of the following courses with a minimum grade average of C. A minimum of 15 units, including Child Development 20 and two courses from Child Development 116, 117, 118, or 119, must be completed at El Camino College.

Child Development 3, 8, 9, 10, 12, 20, 34; Child Development 4 or 32; two courses from: Child Development 116, 117, 118, 119

Total Units: 30

Early Intervention Assistant Option:

A Certificate of Completion will be granted upon completion of the following courses with a minimum grade average of C. A minimum of 15 units, including Child Development 169, must be completed at El Camino College.

Child Development 3, 4, 7, 9, 10, 11, 32, 169; 3 units from: Child Development 116, 117, 119; 3 units from: Child Development 33, 34, 160, 163, 166

Total Units: 28

Infant/Toddler Education Option:

A Certificate of Completion will be granted upon completion of the following courses with a minimum grade average of C. A minimum of 15 units, including Child Development 20 and one course from Child Development 116, 117, or 119, must be completed at El Camino College.

Child Development 3, 7, 9, 10, 11, 12, 20, Nutrition and Foods 15; Child Development 4 or 32; one course from: Child Development 116, 117, 119

Total Units: 31

Program Administration Option:

A Certificate of Completion will be granted upon completion of the courses listed below with a minimum grade average of C. A minimum of 15 units of the certificate

requirements, including Child Development 29 or 30 and Child Development 31, must be completed at El Camino College.

Child Development 3, 8, 9, 20, 29, 30, 31, 34; Child Development 4 or 32; 6 units from: Child Development 4, 7, 10, 45, 46, 116, 117, 118, 119, 135, 160, 163, 166, Nutrition and Foods 15

Total Units: 32

School Age Child Care Option:

A Certificate of Completion will be granted upon completion of the following courses with a minimum grade average of C. A minimum of 15 units, including Child Development 20 and Child Development 45 or 46 must be completed at El Camino College.

Child Development 3, 9, 10, 12, 20, 34, 45, 46; Child Development 4 or 32; two courses from: English 27, Geology 6, Mathematics 110, 111, Music 7, Oceanography 10, Physical Science 25

Total Units: 33

Special Education Assistant Option:

A Certificate of Completion will be granted upon completion of the courses listed below with a minimum grade average of C. A minimum of 15 units of the certificate requirements, including Child Development 32 and 33, must be completed at El Camino College.

Child Development 3, 4, 9, 11, 32, 33, 169; Child Development 10 or Nursing 112; one course from Child Development 116, 117, 118, 119; 6 units from: Child Development 7, 8, 34, 45, 160, 163, 166, Nursing 118, Nutrition and Foods 15, Sign Language/Interpreter Training 15

Total Units: 31

CHANGE IN CATALOG DESCRIPTION

1. Child Development 117 – Music and Movement for Young Children

Current Status/Proposed Change

This course focuses on the principles and methods of planning, ~~implementing~~ presenting, and evaluating music and movement experiences for young children ages two to five. Activities, such as group singing, rhythmic experiences, perceptual motor, and creative movement, ~~to~~ which foster the child's cognitive, psychosocial, and physical development, will be presented. Methods for adapting music and movement experiences for children with special needs will be discussed. This course is designed for teachers in training and teachers in service needing to develop ~~and~~ or refine skills in planning and implementing music and movement curriculum.

Recommendation:

This course focuses on the principles and methods of planning, presenting, and evaluating music and movement experiences for young children ages two to five. Activities, such as group singing, rhythmic experiences, perceptual motor, and creative movement, which foster the child's cognitive, psychosocial, and physical development, will be presented.

Methods for adapting music and movement experiences for children with special needs will be discussed. This course is designed for teachers in training and teachers in service needing to develop or refine skills in planning and implementing music and movement curriculum.

2. Psychology 10 – African American Psychology

Current Status/Proposed Change

~~An~~ This course is an introduction to the scientific study of African Americans. This course emphasizes the psychological issues related to the African American experience in America. The focus is on how this the United States. The relationship between the African American experience shapes and social perception, social cognition, racial and identity and attitudes. This focus is further elaborated into individual formation is emphasized. Individual cognitive styles, personality development, and family structures of African Americans will also be examined.

Recommendation:

This course is an introduction to the psychological issues related to the African American experience in the United States. The relationship between the African American experience and social perception, social cognition, and identity and attitude formation is emphasized. Individual cognitive styles, personality development, and family structures of African Americans will also be examined.

BUSINESS DIVISION

DISTANCE EDUCATION COURSE VERSION UPDATES

1. Computer Information Systems 30 – Introduction to eCommerce (Online)
2. Computer Information Systems 134 – Web Programming (Online)
3. Computer Information Systems 142 – Implementing and Administering Network Routers Cisco 3 (Online)
4. Computer Information Systems 143 – LAN and WAN Router Configurations Cisco 4 (Online)

CHANGE IN CERTIFICATE OF COMPETENCE

1. Computer Information Systems

Current Status/Proposed Change

Cisco Networking Administration Option:

A minimum of nine Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 15-16 units.

Computer Information Systems 140, 141, 142, 143; one course from the following:
Computer Information Systems 16, 80, 133
Total Units: 15-16

~~E-Commerce Option (pending approval by the California Community Colleges System Office):~~

~~A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 30-31 units.~~

~~Business 25; Computer Information Systems 19, 30, 44, 133, 134, 135, Law 31; choose two from the following courses: Business 12, 14, 18, Computer Information Systems 16, 28, 29-80~~

~~Total Units: 30-31~~

Microcomputer Applications Option:

A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 30-33 units.

Computer Information Systems 13, 18, 26, 28, 40; Computer Information Systems 16 or 133; three courses from: Computer Information Systems 27, 29, 46, 80, 83, 134; one course from: Business 55, Computer Information Systems 19, 30

Total Units: 30-33

Microcomputer Support and Network Management Option:

A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 33-34 units.

Computer Information Systems 13, 19, 40; four courses from the following: Computer Information Systems 16, 19, 29, 20, 80, 83; one of the following groups: Computer Information Systems 140, 141, 142, and 143 OR Computer Information Systems 46, 47, 48, and 49

Total Units: 33-34

Web Programming Option:

A minimum of twelve Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 17 units.

Computer Information Systems 30, 133, 134; two courses: Business 12, Computer Information Systems 28, Law 31

Total Units: 17

Windows Networking Option (pending approval by the California Community Colleges System Office):

A minimum of nine Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 18 units.

Computer Information Systems 46, 47, 48, 49; one of the following groups; Computer Information Systems 28 and 83 or Computer Information Systems 140 and 141

Total Units: 18

Recommendation:

Cisco Networking Administration Option:

A minimum of nine Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 15-16 units.

Computer Information Systems 140, 141, 142, 143; one course from the following:

Computer Information Systems 16, 80, 133

Total Units: 15-16

Microcomputer Applications Option:

A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 30-33 units.

Computer Information Systems 13, 18, 26, 28, 40; Computer Information Systems 16 or 133; three courses from: Computer Information Systems 27, 29, 46, 80, 83, 134; one course from: Business 55, Computer Information Systems 19, 30

Total Units: 30-33

Microcomputer Support and Network Management Option:

A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 33-34 units.

Computer Information Systems 13, 19, 40; four courses from the following: Computer Information Systems 16, 19, 29, 20, 80, 83; one of the following groups: Computer Information Systems 140, 141, 142, and 143 OR Computer Information Systems 46, 47, 48, and 49

Total Units: 33-34

Web Programming Option:

A minimum of twelve Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 17 units. Computer Information Systems 30, 133, 134; two courses: Business 12, Computer Information Systems 28, Law 31

Total Units: 17

Windows Networking Option (pending approval by the California Community Colleges System Office):

A minimum of nine Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 18 units. Computer Information Systems 46, 47, 48, 49; one of the following groups; Computer Information Systems 28 and 83 or Computer Information Systems 140 and 141

Total Units: 18

CHANGE IN CERTIFICATE OF COMPLETION

1. Computer Information Systems
Current Status/Proposed Change

Cisco Networking Administration Option:

A minimum of nine Computer Information Systems units must be completed at El Camino College and a grade point average of 2.0 (C) is necessary in the required 15-16 units.

Computer Information Systems 140, 141, 142, 143; one course from the following Computer Information Systems 16, 80, 133

Total Units: 15-16

~~E-Commerce Option (pending approval by the California Community Colleges System Office):~~

~~A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 2.0 (C) is necessary in the required 30-31 units.~~

~~Business 25; Computer Information Systems 19, 30, 44, 133, 134, 135, Law 31; choose two from the following courses: Business 12, 14, 18, Computer Information Systems 16, 28, 29-80~~

~~Total Units: 30-31~~

Web Programming Option:

A minimum of twelve Computer Information Systems units must be completed at El Camino College and a grade point average of 2.0 (C) is necessary in the required 17 units.

Computer Information Systems 30, 133, 134; two courses from: Business 12, Computer Information Systems 28, Law 31

Total Units: 17

Recommendation:

Cisco Networking Administration Option:

A minimum of nine Computer Information Systems units must be completed at El Camino College and a grade point average of 2.0 (C) is necessary in the required 15-16 units.

Computer Information Systems 140, 141, 142, 143; one course from the following Computer Information Systems 16, 80, 133

Total Units: 15-16

Web Programming Option:

A minimum of twelve Computer Information Systems units must be completed at El Camino College and a grade point average of 2.0 (C) is necessary in the required 17 units.

Computer Information Systems 30, 133, 134; two courses from: Business 12, Computer Information Systems 28, Law 31

Total Units: 17

HEALTH SCIENCES AND ATHLETICS DIVISION

CHANGE IN CATALOG DESCRIPTION

1. Physical Education 2abcd – Walking for Fitness

Current Status/Proposed Change

This course is designed to provide students with a fitness foundation of aerobic fitness through the means of walking. Students will be given a fitness assessment profile and develop an individualized progress from shorter duration, lower intensity walks to exercise prescription sessions that include longer duration, higher intensity exercise and power walking. Conditioning emphasis programs will be placed on stamina, strength, flexibility, emphasize development of endurance, progressive increases in caloric expenditure, and improvements in body composition, and muscle endurance. Walking techniques and fitness strategies will also be highlighted. Student's progress of fitness and Instruction will include examination of gait patterns utilized under different walking skills will be monitored and assessed regularly to assure completion of their goals and objectives conditions. Strategies for the prevention of injuries will be addressed. Successful completion of the course will result in improved aerobic fitness, increased caloric expenditure, and the ability to construct effective walking programs for continued benefit.

Recommendation:

This course is designed to provide students with a foundation of aerobic fitness through walking. Students will progress from shorter duration, lower intensity walks to exercise sessions that include longer duration, higher intensity exercise and power walking. Conditioning programs will emphasize development of endurance, progressive increases in caloric expenditure, and improvements in body composition. Instruction will include examination of gait patterns utilized under different walking conditions. Strategies for the prevention of injuries will be addressed. Successful completion of the course will result in improved aerobic fitness, increased caloric expenditure, and the ability to construct effective walking programs for continued benefit.

HUMANITIES

INACTIVATE COURSES

1. French 100 – Supervised Tutoring: Foreign Language Tutorial Laboratory
2. Spanish 100 – Supervised Tutoring: Foreign Language Tutorial Laboratory

INDUSTRY AND TECHNOLOGY DIVISION

ARTICULATION AGREEMENT

1. National Tooling and Machining Association Training Center Course: NTMA Machinist Training articulates with:
El Camino College Courses: Machine Tool Technology 101abcd – Introduction to Conventional and CNC Machining, Machine Tool Technology 103abcd –

Conventional and CNC Turning, and Machine Tool Technology 105abcd –
Conventional and CNC Milling

D. ATTENDANCE ACCOUNTING RESTRUCTURING

Approval is requested for the district to shift FTES from summer 2007 to increase apportionment for 2006 – 2007. Approximately 1100 FTES will be shifted from summer 2007 to 2006 – 2007 reporting to increase FTES to 19,300.

Approval is requested for the district to shift FTES from summer 2008 to increase apportionment for 2007 – 2008. Approximately 700 FTES will be shifted from summer 2008 to 2007 – 2008 to increase FTES to 19,300.

Background: the district apportionment for academic year 2004 – 2005 was 19,306 FTES. The following year an enrollment decline yielded 18,202 FTES. However, since the State allows a district to decline in enrollment for one year without penalty, the district was stabilized at the previous year's apportionment of 19,306 FTES. Stabilization is granted to a district for one year, thereafter, the district will earn what it actually produces.

If a district does not recover from an enrollment decline in the second or succeeding years, it may shift FTES from the upcoming year summer session. Shifting FTES is another option for a district to stabilize during enrollment declines which may sometimes last two to three years.

This table demonstrates the effect of the shift in 2006 – 2007 and 2007 – 2008.

TOTAL		FTES
2004/05	Summer 2004	1,909
	Fall 2004 – Spring 2005	17,397
	TOTAL	19,306
2005/06	Summer 2005	1,856
	Fall 2005 – Spring 2006	16,346
	TOTAL	18,202
2006/07	Summer 2006	1,806
	Fall 2006 – Spring 2007	16,400
	Summer 2007	1,100
	TOTAL	19,306
2007/08	Summer 2007	700
	Fall 2007 – Spring 2008	16,892 includes 3% recovery over 06/07
	Summer 2008	1,800
	TOTAL	19,392
2008/09	Summer 2008	0
	Fall 2008 – Spring 2009	17,399 includes 3% recovery over 07/08
	Summer 2009	1,800
	TOTAL	19,199
2009/10	Summer 2009	0
	Fall 2009 – Spring 2010	17,399
	Summer 2010	1,800
	TOTAL	19,199

Fall – Spring numbers include Winter Intersession and 06/07 data is based on projections in March.

Agenda for the El Camino Community College District Board of Trustees
From
Student Services
Jeanie M. Nishime, Ed.D., Vice President

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A. STUDENT FIELD TRIP

It is recommended that the Board approve the following student field trip sponsored by the El Camino College Language Academy. The purpose of the trip is to provide cultural enrichment. (Previously Board approved June 18, 2007)

El Camino College Language Academy – Destyn LaPorte, Steve Makshanoff
Stella Kabelitz

~~July 12, 2007~~ July 24, 2007 – Long Beach Aquarium & Harbor Cruise, Long Beach, California. Estimated students 40. Depart 11 a.m.; return 4:30 p.m. Transportation by bus. Cost for rental of bus - \$500.

B. COMMUNITY EDUCATION – SUMMER 2007

It is recommended that the Board approve the following change in instructor for Summer 2007. Instructor to be paid \$32 per hour:

<u>Date</u>	<u>Class</u>	<u>Instructor</u>
6/25/07-7/6/07	Writing for School and Fun (Grades 3-4)	Jeff Curry Michelle Shortell
7/9/07-7/19/07	Spelling & Vocabulary Improvement (Grades 3-5)	Jeff Curry Michelle Shortell
7/9/07-7/19/07	Writing for School and Fun (Grades 3-4)	Jeff Curry Michelle Shortell
7/23/07-8/2/07	Writing for School and Fun (Grades 3-4)	Jeff Curry Michelle Shortell

C. GRANTS – INFORMATION

It is recommended that the Board receive for information the following Grants:

1. California Community Colleges Chancellor’s Office – Responsive Training for Incumbent Workers. The Center for International Trade Development will provide training on U.S. export control regulations and compliance to partner aerospace companies. The proposed training will impact the aerospace industries by providing the knowledge and skills needed to understand the purpose and importance of export compliance, and to set up and maintain compliance systems.

Amount of Grant Funding from Granting Agency	\$87,879
Amount of College Match	\$ -0-
Total Amount of Grant	\$87,879
Indirect Rate:	\$3,380 (4%)
Performance Period:	June 30, 2007 through August 31, 2008

2. City of Los Angeles, Community Development Department – Entrepreneur/ Microenterprise Technical Assistance for South Los Angeles. The El Camino College Small Business Development Center shall use its current proven operational processes and system to deliver one-on-one counseling, training, and technical assistance to clients enrolled in the Los Angeles Business Assistance Program for South Los Angeles, targeting entrepreneurs and microenterprises. Los Angeles Business Assistance program participants shall go through a screening process to determine if/when counseling and/or training is needed, followed by a needs assessment for program customization. Los Angeles Business Assistance Program counseling and training activities shall be offered in both online and classroom environments, and shall be cost- and timesaving to the program participants.

Amount of Grant Funding from Granting Agency	\$ 96,930.75
Amount of College Match	<u>\$108,745.38</u>
Total Amount of Grant	\$205,676.13
Indirect Rate:	\$4,615.75 (5%)
Performance Period: November 1, 2007 through March 31, 2008	

3. Department of Education – Virtual Classroom for Less Commonly Taught Languages. The proposed project will develop and pilot test a new approach to teaching foreign languages, which uses readily available and inexpensive technology to virtually connect language learners with a remote teacher and tutors at a partner foreign university. Two languages – Russian and Arabic – will be used in the pilot. The goal is to accelerate language acquisition, develop fluency and increase student interest in pursuing more advanced courses.

Amount of Grant Funding from Granting Agency	\$176,581
Amount of College Match	<u>\$147,334</u>
Total Amount of Grant	\$323,915
Indirect Rate:	\$14,126.48 (8%)
Performance Period: October 1, 2007 through September 30, 2010	

D. GRANT - ACCEPTANCE

It is recommended that the Board accept the following Grant:

California Space Authority – Workforce Innovation Regional Economic Development.

The proposed three-year project is a sub-contract agreement between the California Space Authority (contractor) and El Camino College (sub-contractor) to develop a community college 21st Century Manufacturing Technology Technician Program designed to increase workforce competitiveness in manufacturing, and includes program and curriculum design and the establishment of a certification process that is piloted with both incumbent and unemployed workers. In addition, the project proposes to increase the number of science, technology, engineering and math students, graduates, teachers, professors, and mentors within the California Innovation Corridor.

Amount of Grant Funding from Granting Agency	\$1,050,000
Amount of College Match	\$ -0-
Total Amount of Grant	\$1,050,000
Performance Period: February 1, 2006 through January 30, 2009	

E. DESTRUCTION OF RECORDS

It is recommended that the Board approve destruction of the following EOPS/CalWORKs/CARE student records for 2002 through 2003 academic year. These documents have met the required retention period in accordance with California Code of Regulations, California Community Colleges Subchapter 2.5, Article 2. Period of Retention 59026:

- EOPS/CARE Applications
- EOPS/CARE Documentation Logs
- EOPS/CARE Financial Documents
- Unofficial Transcripts
- Student Responsibility Contracts
- Student Educational Plans
- Progress Reports

**Agenda for the El Camino Community College District Board of Trustees
from
Administrative Services
Jeff Marsee, Vice President**

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Administrative Services

A. TEMPORARY CASH BORROWING

It is recommended that the Board of Trustees approve temporary borrowing of cash between District funds to meet cash flow shortages July 1, 2007 - June 30, 2008. The interfund borrowing is done primarily when a fund is awaiting reimbursement or appropriation and there is a payment obligation. This occurs primarily with the Student Financial Aid fund.

B. CONTRACTS UNDER \$69,000

It is recommended that the Board of Trustees, in accordance with Board Policy 6340, ratify the District entering into the following agreements. The Vice President of Administrative Services, or his authorized designee, has executed the necessary documents.

1. ADMINISTRATIVE SERVICES

<u>Contractor</u>	<u>Dates of Services</u>	<u>Contract Amount</u>
<u>City of Hawthorne, Police Department</u>	7/01/07-6/30/08	Expense: \$26,000

Tiburon, Inc. provides and maintains Hawthorne Police Department's dispatch system. Through a subcontract with Hawthorne PD, Tiburon will create, configure, build, integrate and provide an annual maintenance program for El Camino's Police Department dispatch system.

2. ACADEMIC AFFAIRS

<u>Los Angeles County Office of Education (LACOE)</u>	7/01/07 – 6/30/08	Income: \$48,000
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LACOE will pay the District's Child Development Center \$4,000 per month to provide services for up to 10 children enrolled in the Child Development Center's deaf and severely hearing impaired special education program.

3. STUDENT AND COMMUNITY ADVANCEMENT DIVISION

The Student and Community Advancement Division provides contract training to private industry consistent with the California State Education Department's emphasis on economic development.

- a. The Center for Applied Competitive Technologies (CACT) helps to advance the State's economic growth and global competitiveness through technology education, manufacturing training and services that contribute to continuous workforce development.

The CITD will provide Electro-Mech Components its Aerospace Export Training & Enabler Program. The AETP is an EWD funded initiative that helps aerospace companies to become export ready. The CITD will provide a customized export readiness assessment, customized export training, customized market research, customized export market plan, global and targeted promotion, targeted international matchmaking, and industry consultants from the California Manufacturing Technology Consulting organization.

- d. Contract Education delivers learning programs, tools and other performance support services that contribute to continuous workforce development. Contract Education works with businesses to develop customized curriculum to meet strategic business needs and offer the graining on a flexible schedule to accommodate employees' work schedules. Contract Education also supports regional and statewide marketing activities to increase employer awareness of the economic development services available from community colleges.

<u>Contractor</u>	<u>Dates of Service</u>	<u>Contract Amount</u>
LISI Aerospace	7/20/07 – 6/30/08	Income: \$4,000
		Expenses: <u>2,000</u>
		Net: <u>\$2,000</u>

LISI Aerospace will receive 16 hours of Access and Excel training for fifteen (15) employees.

C. CalWORKs

The District receives funds through a grant from the State of California CalWORKs Program to assist welfare recipient students obtain the educational level needed to transition off welfare and ultimately achieve long-term self-sufficiency. These funds enable community colleges to provide the following direct student support services: (1) service coordination, (2) curriculum development and redesign, (3) work-study, (4) subsidized child care, and (5) job development and job placement opportunities.

<u>Contractor</u>	<u>Dates of Services</u>	<u>Contract Amount</u>
1. <u>South Bay Workforce Investment Board (SBWIB)</u>	7/01/07-6/30/08	No Cost
The contractor will provide part-time work activity opportunities for CalWORKs students.		
2. <u>Tri-City Medical Group, Inc.</u>	7/01/07-6/30/08	No Cost

The contractor will provide part-time work activity opportunities for CalWORKs students.

3. Vista Inns Management 7/01/07-6/30/08 No Cost

The contractor will provide part-time work activity opportunities for CalWORKs students.

D. CONTRACTS \$69,000 OR HIGHER

It is recommended that the Board of Trustees approve the District entering into the following agreements:

1. ACADEMIC AFFAIRS

California State Department of Education (CDEV)

7/01/07 – 6/30/08 Income: \$187,751

The El Camino College District’s Child Development Center, through a State agreement, will provide a State preschool program and child care services.

2. STUDENT AND COMMUNITY ADVANCEMENT

The Student and Community Advancement Community Advancement Division provides contract training to private industry consistent with the California State Education Department’s emphasis on economic development.

Center for Applied Competitive Technologies. The objective of the Center for Applied Competitive Technologies is to improve the competitiveness of small and medium-sized manufacturing and engineering companies by fortifying sound manufacturing technologies and by supporting the development of a skilled workforce.

<u>Contractor</u>	<u>Dates of Service</u>	<u>Contract Amount</u>
Deborah Imonti	7/01/07 – 6/30/08	Not to exceed \$90,000, including all expenses

Contractor will develop, market, and monitor contract training contracts, including State of California Employment Training Panel (ETP) contracts with companies doing business with the El Camino College Business Training Center. Coordinate the training taking place at these companies. Generate on-going reports to the State regarding the progress and completion of ETP contracts.

Workplace Learning Resource Center. The intention of the Workplace Learning Resource Center (WpLRC) initiative is to provide the public and

private sectors with a variety of customized workplace learning services including occupational-specific assessment, needs and task analysis of requirements of the job, basic skills instruction, English as a second language (ESL), and customer service training.

<u>Contractor</u>	<u>Dates of Service</u>	<u>Contract Amount</u>
Ernest Jewell	7/01/07 – 6/30/08	Not to exceed \$105,000 including all expenses

Contractor will develop and deliver customized training for the Workplace Learning Resource Center to contracted companies on an as needed basis.

E. AMENDMENT/SMALL BUSINESS DEVELOPMENT CONTRACT

The El Camino College Small Business Development Center is funded by the Small Business Administration, California Community Colleges Chancellor’s Office (CCCCO), community partners, grants, and various organizations. Our mission is to enhance and promote economic development and growth in our region by providing quality education, training and counseling in an atmosphere that mentors and enables the American spirit of entrepreneurship. This amendment to the Small Business Development Center Agreement dated March 10, 2006, is entered into on the date of December 13, 2006, between the Long Beach Community College District and El Camino Community College District, a SBDC Service Center Sub-Recipient. Receipt of the amendment from Long Beach Community College District was received on June 21, 2007.

<u>Contractor</u>	<u>Dates of Service</u>	<u>Contract Amount</u>
Long Beach Community College District	3/10/06 – 12/13/06 Board approved 4/17/07	NTE: \$250,000 \$280,000

The Small Business Development Center will deliver programs and services to small businesses in the form of training workshops and one-on-one confidential counseling in the South Bay and surrounding cities, funded by Long Beach Community College District (LBCCD) as a sub-recipient for the above funds.

F. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS

It is recommended that all purchase orders and blanket purchase orders be ratified as shown.

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund 11	Unrestricted - El Camino			
P0094420	Entertainment Light Zones, Inc.	Ctr for Arts Promo Information Tech.	New Equipment	\$10,409.81
P0094629	Command Concepts	Technical Services	Non Inst Comp Eq	\$26,140.09
P0094649	Time Clock Sales	Cosmetology	Repairs Parts And Supplies	\$416.82
P0094653	HUGHES SUPPLY	Construction	Instructional Supplies/Lottery	\$109.64
P0094654	Genesis Computer	CADD	Instructional Supplies/Lottery	\$1,112.69
P0094655	Jobtarget.Com	Human Resources	Instructional Supplies/Lottery	\$217.17
P0094656	Jobelephant.Com Inc.	Human Resources	Multi Media Advertising	\$150.00
P0094661	California Community CCLDI	Human Resources	Multi Media Advertising	\$937.50
P0094662	Postmaster	Staff Development	Conferences Faculty	\$3,580.00
P0094663	Milo Martin	Staff Development	Conferences Faculty	\$11,000.00
P0094664	Stephen L. Odoi	Ed & Community	Postage	\$13,200.00
P0094665	Stephen L. Odoi	Speech	Contract Services	\$160.00
P0094666	Stephen L. Odoi	Theatre/Dance	Contract Services	\$500.00
P0094667	Campus Concerts	Music	Contract Services	\$500.00
P0094671	Dell Marketing L. P.	Information Tech.	Non Inst Comp Eq	\$204,539.68
P0094674	Daily Breeze, the	Inglewood One Stop	Multi Media Advertising	\$895.78
P0094675	Torrance Chamber of Sparc	Torrance One Stop	Contributions	\$200.00
P0094686	Mark Hullibarger	English	Contract Services	\$300.00
P0094689	Ashley J. Bachmann	Ctr for Arts Production	Center For The Arts Technical	\$135.00
P0094690	David A. Nordel	Counseling Office	Student Stipends	\$500.00
P0094691	Vivian M. Amezcua	Counseling Office	Student Stipends	\$200.00
P0094692	Brandon R. Matson	Counseling Office	Student Stipends	\$250.00
P0094693	Brittney J. Hewitt	Counseling Office	Student Stipends	\$250.00
P0094694	Ernesto Perez	Counseling Office	Student Stipends	\$250.00
P0094695	Patricia Servin	Counseling Office	Student Stipends	\$250.00
P0094696	Prince S. Ali	Counseling Office	Student Stipends	\$200.00
P0094697	Brite Carpet Cleaning	Counseling Office	Student Stipends	\$250.00
P0094698	Brite Carpet Cleaning	Ed & Community	Other Services And Expenses	\$1,873.80
P0094699	Bob Lee's Automotive	Administrative Serv.	Other Services And Expenses	\$1,873.80
P0094701	Robert Tenorio	Non-Instruct Supplies	Non-Instruct Supplies	\$195.86
P0094704	United Oil Company	V.P. Academic Affairs	Contract Services	\$150.00
P0094719	Allied Refrigeration	Hazmat Transport	Gasoline	\$6,765.16
P0094720	Verizon Wireless	Facilities/Planning	Repairs Noninstructional	\$2,496.54
P0094721	Verizon Wireless	Health, Safety	Telephone	\$83.91
P0094722	Verizon Wireless	Health, Safety	Telephone	\$67.61
P0094727	Intelcom	Instructional Telev.	Other Services And Expenses	\$324.75
P0094734	Cosco Fire Protection	Facilities/Planning	Other Services And Expenses	\$324.75
P0094737	Discount Two-Way	Facilities/Planning	Repairs Noninstructional	\$2,320.00
P0094738	United Rentals	Ctr for Arts Production	Repairs Parts And Supplies	\$128.82
P0094739	AAA Flag & Banner .	Operations	Non-Instruct Supplies	\$144.74
P0094748	Lexis Nexis	Facilities/Planning	Non-Instruct Supplies	\$292.28
P0094750	Mid City Mailing	Div Office Instr.	Publications-Magazines/Lotter	\$1,284.00
P0094752	Mid City Mailing	Ctr for Arts Promo	Multi Media Advertising	\$1,140.00
P0094773	Institute of Internation	Ctr for Arts Promo	Other Services And Expenses	\$850.00
P0094775	JRCERT Lockbox	International Students	Conferences Mgmt	\$1,890.00
P0094783	Calmet Services	Rad Tech	Dues And Memberships	\$1,000.00
P0094784	A. R. Zeff's	Utilities	Waste Disposal	\$4,041.61
P0094791	Harold L. Tyler	Facilities/Planning	Repairs Noninstructional	\$675.00
P0094800	S & B Food Services	Student Affairs	Non-Instruct Supplies	\$24.84
		Div Office Business	Instructional Supplies/Lottery	\$750.59

P0094817	Bruce E. Hoerning	Facilities/Planning	Non-Instruct Supplies	\$99.49
P0094819	Bruce E. Hoerning	Facilities/Planning	Non-Instruct Supplies	\$64.94
P0094820	Mark Hullibarger	V.P. Academic Affairs	Repairs - Instructional	\$965.00
P0094831	Tier	Information Tech.	Maintenance Contracts	\$6,531.00
P0094841	NPA	Division Ofc Student	Non-Instruct Supplies	\$1,844.00
P0094842	Mid City Mailing	Division Ofc Student	Non-Instruct Supplies	\$370.00
P0094843	Torrance Postmaster	Division Ofc Student	Non-Instruct Supplies	\$1,575.00
P0094844	Mid City Mailing	Public Information	Printing	\$2,900.00
P0094845	U S Postmaster	Public Information	Printing	\$12,500.00
P0094846	South Bay Latino	Ed & Community	Dues And Memberships	\$200.00
P0094853	Pacific Coachways	Presidents Office	Conferences Mgmt	\$1,285.59
P0094869	Discount Two-Way	Ctr for Arts Promo	Other Services And Expenses	\$41.24
P0094873	Quality Business	Resource	Repairs Noninstructional	\$263.60
P0094876	Office Max	EOP&S Maintenance	New Equipment	\$2,982.17
P0094877	ELS Group	VP-SCA	Personal and Consultant Svcs	\$6,288.50
P0094882	Regina R. Smith	Counseling Office	Publications/ Periodicals	\$191.00
P0094889	Time Clock Sales	Financial Aid	Maintenance Contracts	\$160.00
P0094892	Steris Corp.	Div Office Nat Sci.	Maintenance Contracts	\$3,229.36
P0094893	Associated Power, Inc.	Facilities/Planning	Repairs Noninstructional	\$514.18

Fund 11 Total: 68

\$345,518.76

Fund 12 Restricted - El Camino

P0094637	Engineering.Com	VP AA 0506 new	Computer Software Account	\$5,708.13
P0094640	A1 Office Concepts	DSPS	New Equipment - Instructional	\$1,663.81
P0094641	A1 Office Concepts	SRC Donations	Instructional Supplies/Lottery	\$429.76
P0094642	A1 Office Concepts	DSPS	New Equipment - Instructional	\$9,093.00
P0094644	Virco Manufacturing	DSPS	Instructional Supplies/Lottery	\$763.16
P0094645	FARONICS	VP AA 0506 new	Computer Software Account	\$7,814.67
P0094652	Wavefunction, Inc.	VP AA 0506 new	Computer Software Account	\$12,480.55
P0094657	Thomson Gale	Instructional Services	Library Books	\$665.53
P0094658	Matthew Bender	Instructional Services	Library Books	\$385.45
P0094659	Nolo Press	Instructional Services	Library Books	\$25.15
P0094660	Marriott Long Beach	Specialty Beverage	Conferences Mgmt	\$1,155.00
P0094670	Innovative Interfaces	VP AA 0506 new	Computer Software Account	\$26,472.00
P0094672	New Century Educat	VP AA 0506 new	Computer Software Account	\$13,334.56
P0094673	Bim Publications	Community	Multi Media Advertising	\$1,495.00
P0094676	Torrance Chamber of	Community	Conferences Mgmt	\$200.00
P0094681	Enterprise Rentals	Career Technical	Conferences Other	\$149.56
P0094682	Hoffman Video	DSPS	New Equipment - Instructional	\$3,201.78
P0094683	Hoffman Video	DSPS	New Equipment - Instructional	\$5,236.94
P0094684	Mark Hall Sale Assoc.	DSPS	New Equipment - Instructional	\$7,285.18
P0094685	Dell Computer Corp	DSPS	Instructional Supplies/Lottery	\$454.65
P0094702	Marriott Manhattan	Aerospace Conf.	Contract Services	\$9,000.00
P0094703	Speech Privacy	DSPS	Instructional Supplies/Lottery	\$361.18
P0094705	Grey House Publishin	DSPS	Instructional Supplies/Lottery	\$163.00
P0094708	Brian Zimmerman	Parking-Student	Non-Instruct Supplies	\$367.23
P0094709	Little Company	Parking-Student	Other Services And Expenses	\$35.00
P0094711	Officetronics	DSPS	New Equipment - Instructional	\$857.32
P0094712	CDW-G	DSPS	Instructional Supplies/Lottery	\$562.90
P0094722	Hoffman Video	DSPS	New Equipment - Instructional	\$5,236.94
P0094723	Hoffman Video	DSPS	New Equipment - Instructional	\$3,201.78
P0094726	Crestmont College	DSPS	Conferences Classified	\$576.00
P0094728	Equal Opportunity	DSPS	Publications-Magazines/Lotter	\$81.00
P0094730	Ability Awareness	DSPS	Publications-Magazines/Lotter	\$89.10

P0094731	Garaventa	DSPS	New Equipment -	\$56,831.25
P0094732	North Star Graphics	Parking-Student	Non-Instruct Supplies	\$308.51
P0094733	South Bay Economic	Community	Contributions	\$1,000.00
P0094740	Express Pipe & Supp	VATEA I&T	Instructional Supplies/Lottery	\$370.74
P0094745	CCS Presentation	DSPS	New Equipment - Instructional	\$5,507.30
P0094747	Thomson West	VP AA 0506 new	Computer Software Account	\$259.80
P0094749	Midwest Library Serv.	Instructional Services	Library Books	\$509.64
P0094751	Office Max	Math	New Equipment - Instructional	\$1,065.50
P0094753	Centinela Valley Un	CACT - Quick Start	Conferences Other	\$3,700.00
P0094754	L. A. Area Chamber	CITD Program Income	Conferences Mgmt	\$333.33
P0094774	Community College	Project Reach	Conferences Mgmt	\$400.00
P0094776	Susan D. Brouillette	SRC Donations	Instructional Supplies/Lottery	\$57.94
P0094777	S & B Food Services	DSPS	Conferences Mgmt	\$66.40
P0094779	The Salvation Army	DSPS	Conferences Classified	\$576.00
P0094780	S & B Food Services	Career & Tech Ed	Non-Instruct Supplies	\$111.11
P0094781	Community College	Project Reach	Conferences Mgmt	\$225.00
P0094785	Little Company	Parking-Student	Other Services And Expenses	\$70.00
P0094788	Mercer County	High School	Non-Instruct Supplies	\$1,500.00
P0094792	Quick Caption, Inc.	DSPS	Instructional Supplies/Lottery	\$9,997.40
P0094794	Scholastic Insurance	El Camino Language	Other	\$22,968.00
P0094795	Geralin Clark	Project Reach	Instructional Supplies/Lottery	\$221.29
P0094796	Best Buys	DSPS	Instructional Supplies/Lottery	\$1,492.61
P0094798	AT Systems West, Inc.	Parking-Student	Other Services And Expenses	\$38.15
P0094799	Rapidtext, Inc.	DSPS	Instructional Supplies/Lottery	\$10,000.00
P0094801	Bob Lee's Automotive	Parking-Student	Repairs Non Instr	\$133.88
P0094802	Delphin Computer	Matriculation	New Computer	\$4,617.95
P0094816	Nick Young	Careers in Child Care	PSA Contract Services	\$200.00
P0094818	Lula Washington	Artes de El Camino	Contract Services	\$9,277.30
P0094821	American Express	SBDC Program Incom	Conferences Other	\$640.96
P0094822	International Trade	Community	Conferences Mgmt	\$230.00
P0094823	American Express	Administration	Travel And Conference	\$432.81
P0094830	American Express	High School	Transportation/ Mileage	\$522.00
P0094832	Easy Library Tools	VP AA 0506 new	Computer Software Account	\$399.00
P0094839	Thomson Gale	Instructional Services	Library Books	\$424.15
P0094840	Dipte D. Patel	Project Reach	Instructional Supplies/Lottery	\$230.00
P0094852	Customfaqs Solutions	Matriculation	Computer Software Account	\$7,200.00
P0094854	Susan D. Brouillette	SRC Donations	Instructional Supplies/Lottery	\$16.51
P0094855	Torrance Postmaster	Family Concert/SBYO	Other Services And Expenses	\$1,915.54
P0094856	Mid City Mailing	Family Concert/SBYO	Other Services And Expenses	\$675.00
P0094857	Pleasant Holidays	Global Experience	Conferences Mgmt	\$13,360.00
P0094858	Value Line Publishing,	Instructional Services	Library Books	\$798.00
P0094866	Sars Software Product	Matriculation	Computer Software Account	\$5,682.37
P0094868	New York Food	Community	Conferences Mgmt	\$554.24
P0094870	Joanna M. Nacheff	Global Experience	Telephone	\$299.30
P0094871	Midwest Library Serv.	Instructional Services	Library Books	\$1,025.17
P0094872	Thomson Gale	Instructional Services	Library Books	\$482.76
P0094874	Bob Lee's Automotive	Parking-Student	Repairs Non Instr	\$36.38
P0094883	Cheryl L. Peacock	SRC High Tech	Instructional Supplies/Lottery	\$42.54
P0094884	Susan D. Brouillette	SRC High Tech	Instructional Supplies/Lottery	\$37.00
P0094885	Dipte D. Patel	DSPS	Instructional Supplies/Lottery	\$24.88
P0094886	Lou's Golf and	Parking-Student	Other Services And Expenses	\$335.07
P0094887	Little Company	Parking-Student	Other Services And Expenses	\$35.00
P0094888	Dipte D. Patel	DSPS	Conferences Mgmt	\$100.00
P0094894	Susan D. Brouillette	DSPS	Instructional Supplies/Lottery	\$209.51

P0094895	Tisa R. Casas	DSPS	Conferences Faculty	\$27.68
P0094897	Cerritos College Phi	DSPS	Instructional Supplies/Lottery	\$3,864.00
P0094898	Thomson West	Instructional Services	Library Books	\$2,559.27
Fund 12 Total: 89				\$292,543.57
Fund 62 Property & Liability				
P0094677	SWACC	Purchasing	Excess Insurance	\$5,532.00
P0094797	El Camino	Purchasing	Liability - Self Insurance	\$1,915.64
Fund 62 Total: 2				\$7,447.64
Fund 71 Associated Students				
P0094787	S & B Food Services	Student Affairs	ASB Exp.	\$1,036.00
Fund 71 Total: 1				\$1,036.00
Fund 72 Student Representation Fee				
P0094786	S & B Food Services	Student Affairs	Conferences - Student	\$400.56
Fund 72 Total: 1				\$400.56
Fund 79 Auxiliary Services				
P0094668	Deborah L. Gagnon	Fine Arts	Non-Instruct Supplies	\$75.00
P0094669	Harvey Estrada	Fine Arts	Non-Instruct Supplies	\$100.00
P0094687	Dawn C. Huntoon	Fine Arts	Non-Instruct Supplies	\$10.98
P0094688	Bernice L. Boseman	Fine Arts	Non-Instruct Supplies	\$162.37
P0094706	Kimberly Wilkinson	Fine Arts	Non-Instruct Supplies	\$269.25
P0094713	Sam's Club Business	EOP&S	Non-Instruct Supplies	\$35.00
P0094714	Costco Wholesale	EOP&S	Non-Instruct Supplies	\$90.00
P0094743	Paradise Awards	Health Sciences	Non-Instruct Supplies	\$431.92
P0094744	Rodgers &	Fine Arts	Non-Instruct Supplies	\$400.00
P0094891	Kimberly Wilkinson	Fine Arts	Non-Instruct Supplies	\$74.04
Fund 79 Total: 10				\$1,648.56
Fund 82 Scholarships & Trust/Agency				
P0094724	California Pro Sports	Health Sciences	Fundraising	\$214.00
P0094725	Cccbca	Health Sciences	Fundraising	\$350.00
P0094729	S & B Food Services	Health Sciences	Fundraising	\$761.69
P0094778	Daily Breeze, the	Trust Career Expo	Fundraising	\$420.00
P0094782	Linda Lew	Trust Career Expo	Fundraising	\$24.03
Fund 82 Total: 5				\$1,769.72
			PO Funds Total: 176	\$650,364.81
Fund 11 Unrestricted - El Camino				
B0098026	Datatel, Inc.	Financial Aid	Contract Services	\$15,000.00
B0098033	Professional	Human Resources	Contract Services	\$5,882.76
Fund 11 Total: 2				\$20,882.76
Fund 12 Restricted - El Camino				
B0098011	Uhak.Com	El Camino Language	Contract Services	\$250.00
B0098012	America Vietnam	El Camino Language	Contract Services	\$250.00
B0098015	Judith A. Day	Basic Skills	Contract Services	\$3,600.00
B0098016	Mark Hedges	Cact CA Employee	PSA Contract Services	\$15,000.00

B0098027	Cathy Brinkman	Community	PSA Contract Services	\$5,000.00
B0098030	Maria J. O'Brien	DSPS	Contract Services	\$550.00
B0098032	Karla Quezada	KEPS	PSA Contract Services	\$1,530.00
B0098035	Daniel Ho	Family Concert/SBYO	PSA Contract Services	\$3,000.00
B0098039	Yelena Raysky	Contract Education	PSA Contract Services	\$3,000.00
B0098040	Society of	CSA WIRED - CACT	Contract Services	\$150,000.00
Fund 12 Total: 10				\$182,180.00
 Fund 41 Capital Outlay				
B0092712	National Roofing	Roof Repl Communic	Maintenance Contracts	\$6,000.00
B0097980	Solar Integrated, Inc.	Roof Rpl-Tech Arts	Repairs Noninstructional	\$177,200.00
B0098041	Maas Companies, Inc.	ADA Restroom	Professional Services-Bond	\$10,000.00
B0099251	Solar Integrated, Inc.	Roof Rpl&Struct	Repairs Noninstructional	\$108,600.00
Fund 41 Total: 4				\$301,800.00
			BPO Funds Total: 16	\$504,862.76
			<u>Grand Total POs and BPOs: 192</u>	\$1,155,227.57

**Agenda for the El Camino Community College District Board of Trustees
For
Measure E Bond Fund
Administrative Services**

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Administrative Services – Measure E Bond Fund

A. CATEGORY BUDGETS AND BALANCES

The following table reports Measure E expenditures and commitments through June 30, 2007.

GENERAL OBLIGATION BOND FUND CATEGORIES AND PROJECT SUMMARY

CATEGORY	BUDGET	EXPENDED	COMMITTED	BALANCE
<u>Additional Classrooms and Modernization (ACM)</u>				
Acquisitions (0201)	\$5,000,000	\$705,867	\$0	\$4,294,133
Architectural Barrier Removal Phase 2 (0202)	1,529,000	18,582	0	1,510,418
Athletic Education and Fitness Complex (0203)	15,718,000	284,645	381,293	15,052,062
Bookstore/Cafeteria Conversion to Administration (0204)	6,084,896	491,067	359,356	5,234,474
Business Building Replacement (0205)	10,926,189	142,001	271,032	10,513,157
Central Plant (0206)	15,085,000	3,862,082	9,925,281	1,297,636
Child Development Center Phase 2 (0207)	2,525,000	30,573	0	2,494,427
Crenshaw Blvd. Frontage Enhancement (0208)	700,000	13,418	0	686,582
Fire Academy Structure (0209)	791,375	107,495	67,839	616,041
Fire Program Facility (0210)	123,000	1,656	0	121,344
Humanities Complex Replacement (0212)	30,896,287	18,216,603	9,190,885	3,488,799
Learning Resource Center Addition (0213)	7,100,000	2,299,355	2,438,208	2,362,437
Manhattan Bch Blvd. Parking Structure & Entrance (0214)	216,232	812	0	215,420
Remodeling Phase One-Three (0215-0217)	8,873,500	624,273	252,281	7,996,946
Science Complex Renovation (0219)	6,721,738	6,514,045	0	207,693
Signage and Wayfinding (0224)	2,600,000	100,700	88,595	2,410,705
Student Services and Activities Replacement (0220)	31,928,118	1,432,765	2,203,352	28,292,001
Temporary Space and Relocation Costs (0221)	3,469,200	3,373,624	15,203	80,373
Master Planning (0223)	0	224,743	1,756,592	(1,981,335)
Reserve for Contingencies (0299)	<u>25,583,648</u>	<u>0</u>	<u>0</u>	<u>25,583,648</u>
Total Additional Classrooms and Modernization	<u>\$175,871,183</u>	<u>\$38,444,306</u>	<u>\$26,949,917</u>	<u>\$110,476,960</u>
<u>Campus Site Improvements: Accessibility, Safety / Security (CSI)</u>				
Asphalt Resurfacing - All Lots (0301)	\$400,000	\$14,975	\$0	\$385,025
Emergency Generators and Distribution (0302)	122,673	122,673	0	0

Administrative Services – Measure E Bond Fund

CATEGORY	BUDGET	EXPENDED	COMMITTED	BALANCE
Emergency Power to Security Lighting (0303)	4,289	4,289	0	(0)
Entrance - Redondo Beach Blvd. to Lot H (0304)	400,000	24,509	0	375,491
Fencing Replacement and Additions (0305)	375,000	5,777	0	369,223
Landscaping and Irrigation System Replacements (0306)	2,540,000	42,403	0	2,497,597
Lighting - Upgrade / Replace All Lots (0308)	2,440,000	59,807	0	2,380,193
Lot F Parking Structure Improvements (0309)	1,632,000	32,732	0	1,599,268
Lot H Parking Structure (0310)	8,348,666	1,099,086	527,145	6,722,434
Paving Replacement - All Walks and Driveways (0311)	2,187,000	46,406	14,656	2,125,938
Pedestrian Walks at Manhattan Bch Blvd. & Lot E (0312)	81,600	637	0	80,963
Security Video (0313)	7,831	7,831	0	(0)
Voice / Data / Signal Site Duct Bank (0314)	117,130	117,130	0	(0)
Reserve for Contingencies (0399)	<u>1,757,784</u>	<u>0</u>	<u>0</u>	<u>1,757,784</u>
Total Campus Site Improvements: Accessibility, Safety / Security	<u>\$20,413,973</u>	<u>\$1,578,255</u>	<u>\$541,801</u>	<u>\$18,293,916</u>
<u>Energy Efficiency Improvements (EEI)</u>				
Energy Efficiency Improvements Phase Two (0402)	\$2,818,000	\$1,703,069	\$76,571	\$1,038,360
Reserve for Contingencies (0499)	<u>215,653</u>	<u>0</u>	<u>0</u>	<u>215,653</u>
Total Energy Efficiency Improvements	<u>\$3,033,653</u>	<u>\$1,703,069</u>	<u>\$76,571</u>	<u>\$1,254,013</u>
<u>Health and Safety Improvements (HSI)</u>				
Administration (0501)	\$4,367,732	\$96,525	\$1,884	\$4,269,323
Art & Behavioral Sciences (0502)	12,247,136	291,552	10,200	11,945,384
Infrastructure Phase 1 (0503)	20,701,679	5,786,640	6,570,106	8,344,934
Auxiliary Warehouse (0504)	105,042	1,305	0	103,737
Communications (0507)	8,223,354	219,531	0	8,003,823
Construction Technology (0508)	943,970	16,505	0	927,465
Domestic Water System (0509)	110,208	110,208	0	(0)
Facilities and Receiving (0510)	1,985,416	156,440	0	1,828,976
Fire Alarm (0511)	279,694	277,817	1,877	0
Firelines (0512)	119,905	119,905	0	0
Hazardous Materials Abatement (0513)	200,000	93,470	16,320	90,209
Library (0515)	7,876,509	432,042	0	7,444,467
Marsee Auditorium (0516)	6,670,843	142,473	0	6,528,370
Math & Computer Sciences (0517)	10,761,643	194,727	0	10,566,916
Music (0518)	8,896,846	226,592	0	8,670,254
Natural Gas System (0519)	13,852	13,852	0	0
North Gymnasium (0520)	3,248,993	257,027	0	2,991,966

Administrative Services – Measure E Bond Fund

CATEGORY	BUDGET	EXPENDED	COMMITTED	BALANCE
Physical Education and Men's Shower (0521)	4,216,871	67,293	0	4,149,578
Planetarium (0522)	559,465	12,838	0	546,627
Pool and Health Center (0523)	8,273,592	326,367	937	7,946,288
Primary Electrical Distribution System (0524)	5,480,458	4,774,112	519,677	186,669
Reimbursements (0525)	1,456,353	1,414,353	0	42,000
Security Systems (0526)	30,245	30,245	0	0
Sewer System (0527)	55,449	55,449	0	0
Social Sciences (0528)	7,415,520	189,145	182,686	7,043,689
Storm Drain System (0530)	30,644	30,644	0	0
Technical Arts (0531)	5,600,000	377,482	0	5,222,518
Shops (0533)	10,600,000	213,338	0	10,386,662
Reserve for Contingencies (0599)	8,337,328	0	0	8,337,328
Total Health and Safety Improvements	<u>\$138,808,747</u>	<u>\$15,927,875</u>	<u>\$7,303,687</u>	<u>\$115,577,185</u>
<u>Information Technology and Equipment (ITE)</u>				
Behavioral and Social Sciences (0601)	\$654,077	\$99,789	\$13,496	\$540,793
Business (0602)	1,143,650	477,596	0	666,054
Facilities Planning and Services (0603)	1,925,724	322,439	59,164	1,544,121
Fine Arts (0604)	2,870,096	387,334	39,877	2,442,885
Health Sciences and Athletics (0605)	1,269,987	241,193	0	1,028,794
Humanities (0606)	625,978	214,432	1,460	410,087
Industry and Technology (0607)	1,883,641	540,116	31,973	1,311,552
Information Technology (0608)	14,557,510	1,852,200	0	12,705,310
Learning Resources (0609)	4,940,775	260,085	325	4,680,365
Math (0610)	723,061	231,191	0	491,870
Natural Sciences (0611)	3,063,431	667,686	0	2,395,745
Nursing (0612)	252,651	116,478	0	136,173
Student and Community Advancement (0613)	645,925	221,664	767	423,494
Interfund Transfer (0614)	141,150	141,150	0	0
Campus Police (0621)	68,500	57,954	8,696	1,850
Purchasing (0622)	10,000	9,418	0	582
Phase II, III, IV Purchases (0697)	12,686,900	0	0	12,686,900
Installation Contingency (0698)	4,464,194	349	0	4,463,845
Reserve for Contingencies (0699)	3,746,018	0	0	3,746,018
Total Information Technology and Equipment	<u>\$55,673,268</u>	<u>\$5,841,071</u>	<u>\$155,757</u>	<u>\$49,676,440</u>
<u>Physical Education Facilities Improvements (PEFI)</u>				
Baseball Field (0701)	\$1,091,800	\$0	\$0	\$1,091,800
North Field (0702)	481,600	0	0	481,600
Sand Volleyball (0703)	12,300	0	0	12,300
Reserve for Contingencies (0799)	121,349	0	0	121,349
Total Physical Education Facilities	<u>\$1,707,049</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,707,049</u>
Refunding Income	<u>\$5,875,366</u>	<u>\$0</u>	<u>\$0</u>	<u>\$5,875,366</u>
TOTAL	<u>\$401,383,239</u>	<u>\$63,494,576</u>	<u>\$35,027,734</u>	<u>\$302,860,930</u>

Administrative Services – Measure E Bond Fund

B. BID 2007-2 – FOOD SERVICE MODULE SITE WORK

It is recommended that Bid 2007-2 be awarded to the following contractor in accordance with the specifications, terms and conditions of the above-named bid.

<u>B.P.O</u>	<u>Vendor</u>	<u>Bid Amount</u>
TBD	Excel Paving	\$147,800

Other Bidders: L & S Construction - \$165,400
Y & M Construction - \$184,000
Minco Construction - \$237,000

C. CONTRACT – CW DRIVER PRECONSTRUCTION SERVICES

It is recommended the Board of Trustees approve entering into a contract with the above firm to provide cost estimating, constructability review and value engineering services during the design of construction projects.

This firm is being recommended based upon the demonstrated knowledge and qualifications its staff to perform the services and competitive fee structure.

Dates of Service: July 17, 2007 though June 30, 2008.

Cost: Not to exceed \$100,000, including reimbursables, invoiced monthly.

D. CONTRACT – LPA, INC. – ACCESS MASTER PLAN

It is recommended the Board of Trustees approve entering into a contract with the architectural firm of LPA, Inc to provide architectural services to develop a campus wide access master plan to comply with the recently implemented requirement of the Division of the State Architect.

The price for these services was negotiated based upon the following factors; scope of work, and length of performance period.

Dates of Service: July 17, 2007 though June 30, 2008.

Cost: \$52,500, including reimbursables, invoiced monthly.

Administrative Services – Measure E Bond Fund

E. CONTRACT – AKERMANN SENTERFITT LLP – LEGAL SERVICES

It is recommended the Board of Trustee's approve entering into a contract with the above law firm to provide legal services as needed for construction project related issues.

Dates of Service: July 17, 2007 though June 30, 2008.

Cost: Not to exceed \$60,000, invoiced monthly.

F. CONTRACT – FLEWELLING & MOODY

It is recommended the Board of Trustee's approve entering into a contract with the architectural firm of Flewelling & Moody to provide the necessary architectural and engineering design services to renovate the Social Sciences Building.

The fee for these services (\$900,000) is the amount approved by the California Community Colleges Chancellors Office for this project. State funding guidelines for building renovation projects provide for an architectural design and construction administration fee of ten percent of the approved construction amount. For this project the approved construction amount is \$8,990,000. Funding for this project is being provided jointly by the State (50%) and the District (50%).

The firm of Flewelling & Moody was selected based upon; its experience and expertise performing this type of project, its prior experience with the District and its willingness to accept the fee amount.

Dates of Service: July 17, 2007 though December 31, 2011.

Cost: Not to exceed \$900,000, invoiced monthly.

G. CONTRACT – DEGENKOLB ENGINEERS - STUDENT SERVICES CENTER STRUCTURAL EVALUATION

It is recommended the Board of Trustee's approve entering into a contract with the above engineering firm to perform a structural evaluation of the existing Student Services Center Building, develop a list of seismic deficiencies, perform a preliminary seismic upgrade design and prepare conceptual drawings as appropriate so that a budgetary cost can be developed.

Administrative Services – Measure E Bond Fund

Dates of Service: June 1, 2007 though December 31, 2007.

Cost: \$28,500, including reimbursables, invoiced monthly.

H. CHANGE ORDER – HUMANITIES REPLACEMENT PROJECT – BICKERTON IRON WORKS

It is recommended that the contract of Bickerton Iron Works be adjusted by the amount indicated due to changes in the work.

Provide and install (2) additional bent plate angles to support brick veneer above plaster wall at direction of project inspector.

Total Change Order **\$3,078**

<u>Contractor</u>	<u>Amount</u>
Bickerton Iron Works	\$617,146
Change Order #1	3,078
Prior Adjustments	0
New Contract Total	\$620,224

I. CHANGE ORDER – HUMANITIES REPLACEMENT PROJECT – SUPERIOR WALL SYSTEMS

It is recommended that the contract of Superior Wall Systems be adjusted by the amounts indicated due to changes in the work.

Provide backing for window wall frame attachment to drywall partition and ceiling at direction of project inspector.

Total Change Order **\$475**

<u>Contractor</u>	<u>Amount</u>
Superior Wall Systems	\$1,484,330
Change Order #2	475
Prior Adjustments	1,610
New Contract Total	\$1,486,415

Administrative Services – Measure E Bond Fund

J. NOTICE OF COMPLETION – FIRE ROOM REPAIRS

It is recommended the Board of Trustees accept as complete the following project and authorize final payment for the work. The required work has been completed in accordance with the conditions and specifications of the subject contract and accepted by a District representative.

Project Title: Fire Room Repairs

Vendor: J.T. Thorpe

Request for Proposal Number: 2006-8

Purchase Order Number: P99179

Contract Amount: \$48,560

K. PURCHASE ORDERS (PO) AND BLANKET PURCHASE ORDERS (BPO)

The following purchase orders have been issued in accordance with the District’s purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure “E” expenditures be ratified and that payment be authorized upon delivery and acceptance of the items or services ordered.

NUMBER	VENDOR NAME	SITE NAME	DESCRIPTION	COST
P0099266	Scantron	Student & Community	New Equipment	\$2,611
P0099269	Graybar Electric	Learning Resource	Construction Material	7,654
P0099270	Awards Plus	Administration/Special	Non-Instruct Supplies	1,884
P0099272	Jensen Precast	Learning Resource	Construction Material	2,195
P0099273	C.W. Driver	Learning Resource	Professional Svcs.-Bond	2,261
P0099276	Pyro-Comm Systems,	Central Plant	Buildings	279
B0099268	Vector Resources	Learning Resource	Site Improvements	12,325
B0099274	U.S. Airconditioning	Central Plant	Maintenance Contracts	48,370
B0099275	U.S. Airconditioning	Central Plant	New Equipment	40,754
<u>Grand Total POs and BPOs: 9</u>				<u>\$118,333</u>

**Agenda for the El Camino Community College District Board of Trustees
from
Human Resources - Administrative Services**

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A. EMPLOYMENT AND PERSONNEL

It is recommended that the Board ratify/approve the employment and personnel changes for certificated, classified, special service professionals and temporary classified service employees as shown in items 1-21 and 1-25.

Certificated Personnel:

1. Promotion – Dr. Stephanie Rodriguez, from full-time Counselor to Dean, Industry & Technology, Range 16, Step 3, Administrator Salary Schedule, effective July 17, 2007.
2. Amend Employment - Ms. Noreth Men, full-time Librarian, Learning Resources Division, Class II, Step 9 (instead of Class II, Step 4), Academic Salary Schedule, effective August 23, 2007.
3. Amend Employment Contract – Dr. Thomas M. Fallo, Superintendent/President, effective July 1, 2007 to July 30, 2011.
4. Leave of Absence (FMLA) – Ms. Lori Suekawa, full-time Faculty Coordinator, Articulation Officer, Counseling Division, effective July 16 through October 31, 2007.
5. Leave of Absence (40% medical) – Ms. Jan Ball, full-time instructor of Academic Strategies, Humanities Division, effective August 23, 2007 through June 6, 2008.
6. Amend Extended Leave of Absence (100% personal, unpaid) – Dr. Linda Arroyo, full-time Counselor, Counseling Division, effective July 1 through July 16, 2007 (instead of July 31, 2007).
7. Amend Assignment – Mr. Steven Cocca, Interim Associate Dean of Industry & Technology Division, effective January 2, 2007 through June 30, 2007, instead of June 21, 2007.
8. Special Assignment – Ms. Jennifer Montgomery, full-time instructor of Child Development, to assist in the evaluation of the Compton Educational Center Child Development Center, to be paid \$55.65 an hour, not to exceed \$5,000, effective July 17, 2007 through December 31, 2007.
9. Special Assignment – Ms. Janet Young, full-time instructor of Childhood Education, Behavioral & Social Sciences Division, to coordinate Career and Technical Education Teacher (CET) Preparation Pipeline Grant, during summer

2007 and winter 2008, to be paid \$55.65 an hour, not to exceed 312 hours or \$17,363, effective July 1, 2007 through February 5, 2008, in accordance with the Agreement, Article X, Section 14(a).

10. Special Assignment – Mr. Ray Lovell, full-time instructor of Educational Development, Special Resource Center, Health Sciences & Athletics Division, to consult and coordinate review of medical and disability in Compton Disabled Students’ Programs & Services (DSPS) files for verification in accordance with Title V Regulations, to be paid \$55.65 an hour, not to exceed 60 hours or \$3,339, effective July 1, 2007 through June 30, 2008, in accordance with the Agreement, Article X, Section 14(a).
11. Special Assignment – Ms. Rose Ann Cerofeci, part-time instructor of English, Humanities Division, to develop 8 training modules for faculty orientation using on-course strategies and to facilitate 8 workshop sessions for Staff Development, to be paid \$55.65 an hour, not to exceed 96 hours or \$5,343, effective July 19, 2007 through June 30, 2008, in accordance with the Agreement, Article X, Section 9(m).
12. Special Assignment – Ms. Tracy Ziegler, part-time Counselor, Counseling Division, to act as facilitator at Enrollment Management Workshop on March 2 and April 27, 2007, to be paid \$27.83 an hour, not to exceed 16 hours or \$445.28, effective March 2 through April 27, 2007, in accordance with the Agreement, Article X, Section 14(a).
13. Special Assignment – Ms. Veronica Herrera, part-time Counselor, Counseling Division, to act as facilitator at Enrollment Management Workshop on March 2, 2007, to be paid \$27.83 an hour, not to exceed 8 hours or \$222.64, effective March 2, 2007, in accordance with the Agreement, Article X, Section 14(a).
14. Stipend Assignment – The following full-time instructors to attend various workshops, conferences and activities for Teacher Education Program (TEP), to be paid \$1,500, effective July 1, 2007 through June 30, 2008, in accordance with the Agreement, Article X, Section 14(a).

<u>Instructor</u>	<u>Division</u>
Jeff Cohen	Mathematics
Susan Tummers	Mathematics
Chuck Herzig	Natural Sciences

15. Stipend Assignment – The following instructors to receive compensation for moving course material from Blackboard Course Management System to Etudes Course Management System, to be paid a one-time stipend, effective May 1, 2007, in accordance with the Agreement, Article X, Section 14(a).

<u>Instructor</u>	<u>Division</u>	<u>Stipend</u>
Elizabeth Atherton	Fine Arts	\$400
Joy Zhao	Humanities	\$400
Robert Pielke	Behavioral & Social Sciences	\$400
Antoinette Phillips	Behavioral & Social Sciences	\$400
Sara Blake	Humanities	\$800
Peter Marcoux	Humanities	\$800
Rick Murray	Behavioral & Social Sciences	\$800
Angela Simon	Behavioral & Social Sciences	\$800

16. Stipend Assignment – The following instructors in the Fine Arts Division, to be paid a stipend for performing as a resident artist, in accordance with the Agreement, Article X, Section 14(a).

<u>Instructor</u>	<u>Amount</u>	<u>Performance</u>	<u>Effective Date</u>
Peter Abilogu	\$750	Dance	July 20, 2007
Francesca Bishop	\$375	Speech	July 15, 2007
Robert Coomber	\$750	Brass Quartet	July 21, 2007
Diana Crossman	\$375	Speech	July 15, 2007
Rhonda Dillon	\$750	Vocal	July 15, 2007
Virginia Frazier	\$750	Violin	July 11, 2007
Ann Patterson	\$750	Saxophone	January 13, 2008

17. Employment – Dr. Katherine Townsend to assist Susan Zareski, Interim Director of Nursing and to assist with maintaining grants and writing progress and annual reports for nursing accreditation, to be paid \$55.65 an hour, not to exceed \$28,000, effective July 1, 2007 through June 30, 2008.
18. Employment – Mr. Robert Clifford, part-time/temporary instructor to provide instruction in the Engineering Technology program, Industry & Technology Division, effective July 17 through December 14, 2007, to be paid by the Lennox School District.
19. Employment –The following part-time/temporary instructors to be hired as needed for the 2007 Summer Semester.

Behavioral & Social Science

Thomas Glenn, Class IV, Step 14
 Robert Murchison, Class V, Step 6

Kirsten Resnick, Class III, Step 6
 Kofi Yankey, Class II, Step 8

Business

Melissa Som De Cerff, Class III, Step 4

Fine Arts

Carola de la Rocha, Class IV, Step 6
Mary Drobny, Class IV, Step 14
Margot Martin, Class V, Step 10

Dorothy Ray, Class III, Step 14
Lois Roberts, Class II, Step 8
Holly Sneed, Class IV, Step 4

Health Sciences & Athletics

Daniel Brown, Class II, Step 4
Olaivar Ellen, Class II, Step 12

Michael Mills, Class III, Step 4
Aiping Zhou, Class V, Step 4

Humanities

Rose Cerofeci, Class III, Step 4
Yolanda Cuesta, Class II, Step 11
Agnes Davies, Class II, Step 6
Garner Eastham, Class II, Step 4
Antonio Gonzalez, Class V, Step 13
Jennifer Hill, Class III, Step 7
Jennifer Holt, Class II, Step 6
Judy Houser, Class V, Step 12

Kristin Jones, Class II, Step 4
Leah Pate, Class IV, Step 4
Cynthia Quintero, Class II, Step 10
Natalie Ricard, Class IV, Step 12
Dale Shannon, Class II, Step 12
Rhonda Walker, Class III, Step 28
Genevieve Zuidervaart, Class III, Step 6

Industry & Technology

Robert Lacarra, Class II, Step 4

Mathematical Sciences

Aida Awainisyan, Class V, Step 6
Michael Bateman, Class II, Step 5
Theodore Gibson, Class II, Step 12

Juan Martinez, Class IV, Step 6
Hai Ngo, Class III, Step 9
Satish Singhal, Class V, Step 12

Natural Sciences

Diana Garcia, Class V, Step 12
David Pierce, Class V, Step 28

Ali Rahimi, Class II, Step 4
Liqin Zhang, Class V, Step 4

Special Resource Center

Tisa Casas, Class II, Step 4

20. Employment –The following part-time/temporary substitute instructors to be hired as needed for the 2007 Fall Semester.

Business

Francis Chao
Kurt Hull
Randy Quiroz

Carolyn Roper-Conley
Lawrence Smith
Helen Tillotson

Health Sciences & Athletics

Donald Andrews
Lucinda Bramlett
Veronica Bruce
Mina Dastgheib
Monique Eriksen
Talarie Foley
Dolores Hurlburt

John Lazar
Mechelle Lenon
Danielle Naegle
Nobeyba Ortega
Zoila Paz
Patricia Ann Strange
Kyra Tatman

Industry & Technology

Paul Gales
Jonathan Measures
Chris Moran Wisdom
Christine Richey

Michael Stapleford
Sue Ann Wenzlaff
Issac Yang

Natural Sciences

Francisco Izaguirre

21. Employment –The following part-time/temporary instructors to be hired as needed for the 2007 Fall Semester.

Behavioral & Social Sciences

Mohammed Abdelhamid
Catherine Adesina
Marie Butler
Derek Cadman
Tisa Casas
Van Chaney
Michael Critelli
Darla Fjeld
Pannie Gagajena
Joseph Georges
Thomas Glenn
Austin Gordon
Mark Gordon
John Green
Edward Gropp
Lawrence Guillow
Shahrokh Haghighi
Paul Harley
Veronica Herrera
Tamara Jackson
Steven Kaufman

Ryan Keep
Meric Keskinel
Thomas Keville
Margaret Kidwell Udin
Peter Kolesnik
Toshiko Konishi
Catherine Lakatos
Edward McCrary
Robroy Meyers
Michelle Moen
Robert Murchison
Ricky Murray
Gerardo Nebbia
Rebeca Nunez-Mason
Kaoru Oguri
Edgar Pacas
Allen Perlstein
Jill Pfeiffer
Cecelia Phillips
Gaile Price
Paul Quintero

Efren Rangel
Kirsten Resnick
Bradley Reynolds
Jeffrey Rigby
Samuel Russo
Francis Schulte
Sharyn Seaton
Emily A. Sedgwick
Lorrie Shiota

Business

Steven Alexander
Shirley Aoto
William Bartz
Rose Bernyk
Arnold Blanshard
Jack Bliss
Meredith Caliman
Francis Capotosto
Douglas Carnahan
Maureen Carnahan
Jeffrey Cowan
Noel Craven
Loretta Daniels
Vincent DeLuca
Reni Dougherty
Dina Dreizler
Allan Fork
Derf Fredericks
John Fuchs
Kim Gundlach
Marilyn Harris
James Healy
Jo Ann Jones
Neil Kuritzky
Philip Ser-Sun Lau
Andre Lee

Fine Arts

Peter Abilogu
Deborah Aitken
Laura Kay Almo
Carolyn W. Almos

Terry Spearman
Kell Stone
Paul Swendson
Dale Tatum
Jessica Viramontes
Pei Wang
Mari Womack
Kofi Yankey
Paulette Young

Ming Chun Lu
Leon Manuel
Katherine Maschler
Walker Matthews
Margaret McKenzie-Smith
Jon Mercant
Jerry Muraoka
Denise Nevin
Esther Nguyen
Stanley Niemczycki
Vi Tuong Pham
John Rodi
Robert Rooks
Marcia Russell
William Saichek
Rory Schlueter
Sophia Sherif
John Slawson
Melissa Som de Cerff
Kathleen Standen
Jessica Stoudenmire
Laura Wallace
Douglas Westhoff
Stephen Whitson
Brenda Williams

Abdul-Jabbaar Aminah
Craig Antrim
Elizabeth Atherton
Cynthia Bahti

Ava Baldwin
Larisa Bates
Dana Bisignano
Randall Von Bloomberg
Kim Borgaro
Linda Busch
Hsin-Yi Chang
Kristin Chew
Camille Cornelius
Jose Costas
Walter Cox
Jeffrey Crum
Robert Dalton
Scott Davis
J. Carola de la Rocha
Rhonda Dillon
Mary Drobny
Susan Einstein
Richard Ewing
Suzanne Jacobs Fagan
Kurt Festinger
Jocelyn Foye
Virginia Frazier
Paul Gellman
Heidi Gornto
Jonathon Grasse
Mary Hackett-Konicek
Hiroshi E. Hamanishi
Jamie Hammond
Gloriane Harris
Karin Harris
Diane Hayden
Robert Hersh
Hiroko Hojo
James Hovorka
Karin Jensen
Isadora Johnson
Marcie Kaufman
Emma Kheradyar
Thomas Kidd

Leroy Kim
Lawrence Klepper
Rona Klinghofer
Carol Lisek
Kristi Lobitz
Norman Looney
Annie Malone
Margot Martin
Dana Maue
Michael Miller
Ruby Millsap
Vicki Muto
Daryle Nagano
Binh Ngo
Dee Marie Nieto
Nancy OBrien
Terrell O'Donnell
Ann Patterson
David Patterson
Deborah Patterson
Omaha Perez
Michael Quinn
Dorothy Ray
Tina Riggs
Lois Roberts
Gary Robertson
Victoria Sanchez
Peter Sheridan
Lloyd Sherman
Andrew Shnurr
Diane Simons
Susan Ste Marie
Bruce Tellier
Sandra Trepasso
Rickey Tyler
Helene Wagner
Medora Wildenberg
Kimberly Wilkinson
Suzanne Wong

Health Sciences & Athletics

Billie Jo Anthony

Cynthia Ashby

Sivi Banks-Carson
Edwardo Barragan
Brenda Beall
Patricia Beitel
Randi Berg
Richard Blount
Susan Calderon
Colleen Caldwell
Marisa Chang
Pamela Chappell
Stephanie Collazo
Nina Collins
Lisa Correa
Roland Custodio
Linda Delzeit
Denise Diego
Kimmia Digiuro
Kathleen Ann Du Ross
Patricia Duncan
Salomay Dyer
Margaret Ernaga
Michael Fenison
Nathan Fernley
Suzette Frio
Diana B. Galias
Norene Gift
Jamie Hammond
Jennifer Henderson
Rosalie Hernandez
Hiroko Hojo
William Hood
Michael Houck
Kevin Hughley
Naveed Hussain
Maryam Ibrahim
Sherry Jenkins
Steven Jones
Bonnie Kayser
Margaret Kidwell-Udin
Yeon Kim
Stacy Komai

Milagros Laja
Monica Lizarraga
Maria Teresa Martinez
Katherine Meese
Stan Mintz
Leila Miranda-Lavertu
Douglas Mizukami
Helen Nakano
Mary Ogi
Ellen Schmidt Olaiivar
Norkor Omaboe-Bulder
Fred Petersen
Huibrie C. Pieters
Lucy Pryor
Danielle R. Roman
Nathaniel Roque
Kathleen Rosales
Krysti Rosario
Linda Scott
Kiran Sharma
Stephen Shaw
Sean Sheil
Joel Smith
Melinda Smith
Cho Soo Kyong
Susan Stohrer
Darryl Sue
Josephine Suyehara
Mark Thomas
Matthew Trites
Steven Van Kanegan
Esther Vojkovich
Nina Walchko
Lisa Weyh
Maria White
Essence Wilson
Joyce Wise
Karen Wyatt
Mits Yamashita
Lynn Zeman
Aiping Zhou

Humanities

Amanda Ackerman
Abram Antler
Jack Arensmeyer
Jeannine Barba
Maria Barrio De Mendoza
Maria Bauer
Natasha Bauman
Vicki Blaho
Jason Bostick
Frances Brown
Ronald Brutti
Nancilynn Burruss
Rose Ann Cerofeci
Zeina Chakhchir
Kathleen Collins
David Cron
Yolanda Cuesta
Agnes Davies
Lisa Edwards
Kimiko Ego
Helen Factor
Paula Fonseca-Bai
Rita M. Fork
Paul Freeborn
Stafanie Frith
Antonio Gonzalez
Ellen Griffin
Julia Hackner
Yvette Hawley
Greta Hendricks
Jennifer Hill
Elizabeth Hindman
Jennifer Holt
Patricia Hoovler
Miriam Houssels
Aura Imbarus
Roberto Jimenez
Dalia Juarez
Bruce Kermane
Kim Krizan
Sheryl Kunisaki
Gina Ladinsky
Christine Lanoie-Newman
Debra Lorango
Karen Lugo
Cathleen Lundy
Meagan Madigan
Susan Magabo
Michael Mangan
Clinton Margrave
Kate McLaughlin
John Millea
Yuki Minekawa
Robert Murchison
Kareema Nasouf
Susan Nozaki
Jean Paik
Leah Pate
Bonita Pereyra
Carolina Perez
Jennifer Peters
Lana Phillips
Claudia Prada
Loretta Ramirez
Robert Reichle
Natalie Ricard
Kim Runkle
Pilar Rustad
Helen Sabin
Tristan D. Saldana
Peter Salim
Jelena Savina
Joyce Marie Schenk
Dale Shannon
Amir Sharifi
Grace Shibata
Jan Shimaura
Kathy Silvey
Allison Smith
Terry Spearman
Christopher Stevens
Eric Takamine

Kanzo Takemori
Cindy Tino-Sandoval
Kathy Vertullo
Wendy Walsh
John Wietting
Wendy Wright

Xiaowen Wu
Yong Yoon
Nina Yoshida
Hailiang Zhao
Alfred Zucker
Genevieve Zuidervaat

Industry & Technology

Mark Arnold
George Allen Barber
Danny Barley
Gregory Barton
John Bechtel
Robert Blackshear
Roger Bombassei
Sergio Borbon
Kenneth Brazile
Michael Brownlie
Vera Bruce
Richard Carr
Kevin Coffelt
Nicholas Colin
Bruce Cook
Victor De la Torre
Timothy Dennis
Roger Des Rosiers
Robert Diaz
David Chi Do
Jeffrey Donahue
Kelly Dozier
Mark Early
Michael Effler
Stephen Ellis
Robert Engler
Dorothy Foral
Gregory George
Belinda Goodwin
Dudley Gray
Bridgitte Green
Charles Hamilton
Donald Herr
Sharon Higgins
Kenneth Ings

Michael Inman
Tommy Jester
William Johnson
Wendy Kahan
George Karnazes
Jerry Kinnan
Vera Kopecky
Thomas Kurth
James Lemmon
Mark Lepore
Mary Lyons
Christine Mariotti
Susan Martin
Richard Martinez
Hector Morales
Sheila Murray
Craig Neumann
Nick Nickolin
Robert Olmsted
Philip Reno
Eugene Rock
Bernardo Rodriguez
Rey Rojo
Kenneth Ryan
Michael Ryerson
Cyrus Saghifi
Linda Schuetze
Franz Seifert
Oscar Serrano
Richard Shima
James Sims
John Skipper
John Slawson
Michael Smith
Ralph Sproul

Lynn Strobel
Gerald Strouse
Bradley Sweatt
Keith Swensson
David Taneman
Dat Tran
Dale Ueda
James Ulrich
Daniel Valladares

Michael VanOverbeck
Emmanuel Villaroman
Philip Walls
Shirley Warren
Sue Warren
William Warren
Carl Whitaker
Ronald Williams
David Winkler

Learning Resources

Anita Colby
Alice Cornelio
John Fowler
Margaret Murphy

Bruce Russell
Jane Terry
Douglas Thompson

Mathematical Sciences

Janejira Aranyawat
Vage Avakyan
Adalinda Avila
Aida Awainisyan
Michael Bateman
Robert Bauman
Beyenne Bayssa
Susanne Bucher
Robert Caldwell
Wei-Feng Chen
Remo Ciccone
Dimetrios Damma
Zekarias Damma
Bruce Dovner
Henri Feiner
Winfred Ferrell
Manolita L. Formanes
Monte Furuya
Theodore Gibson
Jack Gill
Astatke Gizaw
Megan Granich
Hamza Hamza
Raymond Ho
Anthony Hoang
Thu-Hang Hoang

Shiuling Huang
Jamel Kammoun
Avid Khorram
William Latta Jr.
Loan Le
Maribel Lopez
Jose Martinez
Steve Martinez
Perry McDonnell
Wendy Miao
Ashod Minasian
Kevin Mofid
Hai Ngo
Hongjie Ni
Alice O'Leary
Delores Owens
Mohammad Rahnava
Russell Reece
Marion Reeve
Lernik Saakian
Oussama M. Safadi
Nashat Saweris
Michael Semenoff
Ellis Shamash
Arkadiy Sheynshteyn
Richard Sibner

Satish Singhal
Shane Smith
Alan Stillson
Patricia Stoddard
Gizaw Tadele
Linda Ternes
Er-Xiang Wang

Patrick Webster
Rich Wong
Jung Woo
May Xu
Christie Yang
David Yee
Michael Zeitzew

Natural Sciences

Robert Altermatt
Premilla Arasasingham
Andrey Balakin
Jose Bava
Gary Booher
Robin Bouse
Michael Brennan
Adeleh Esfandiari
Lynn Fielding
Diana Garcia
Kevin Kane
Melvin Kantz
Olga Katsuk
Jed Laderman
Laurie Len
Natalia Lev

Lida Masoudipour
Wade Mayo
Douglas Neves
Huyen Nguyen
Leon Palmer
Ebenezer Peprah
Dave Pierce
Ansha Qian
M. Hassan Rezaie Boroon
Vineeta Sachdev
Rajinder Sidhu
Richard Slocum
Donna M. Speckman
Thomas Stewart
Rosmery Tajiboy
Carla Weaver

Special Resources Center

Myisha J. Blackman
Tisa Casas
Geralin Clark
Jaymie L. Collette
Susan Diamond-Bucher
Rachel Friedman

Barbara Gomez
Edward Kelly
Sheila Lenham
Janine Nelson
Stephanie Schleicher
Jan Wong

Classified Personnel:

1. Retirement – Mr. Alan Nelson, Facilities Systems Supervisor, Range 27, Step E, (Supervisor Salary Schedule) Facilities Planning & Services Division, Administrative Services area, effective August 1, 2007, and that a plaque be prepared and presented to him for service to the District since 1979.
2. Retirement – Mr. Arthur Woolen, Electrician, Range 37, Step E, Facilities Planning & Services Division, Administrative Services area, effective August 24,

2007, and that a plaque be prepared and presented to him for service to the District since 1994.

3. Amend Resignation – Ms. Melanie Graves, Web Developer, Range 41, Step E, Public Information Division, President’s Office area, effective June 22 instead of June 21, 2007.
4. Rescind Personal Leave of Absence 6.2% - Ms. Kathleen Collins, 83.33% Secretary, Range 26 Step E, Humanities Division, Academic Affairs area, effective June 25 through August 2, 2007.
5. Personal Leave of Absence 14.25% - Ms. Kimberly Wilkinson, Costume Technician, Range 31, Step E, Fine Arts Division, Academic Affairs area, effective August 24 through December 14, 2007.
6. Stipend –The following employees to receive a \$50 per month stipend for carrying pagers, effective July 1, 2007 through June 30, 2008:

Hinh Pham Information Technology Services, Administrative Services
Jason La Information Technology Services, Administrative Services
7. Promotion - Mr. Victor Flores, from Stock Clerk, Range 22, Step E, to Skilled Trades Assistant, Range 28, Step C, Facilities Planning & Services Division, Administrative Services area, effective July 17, 2007.
8. Promotion – Ms. Laurie Pelayo, from Library Media Technician II, Range 26, Step E, to Library Media Technician IV, Range 32, Step C, Learning Resources, Academic Affairs area, effective July 23, 2007.
9. Promotion - Mr. Cruz Velazquez, from Night Custodian, Range 20, Step E, to Lead Custodian, Range 24, Step C, Facilities Planning & Services Division, Administrative Services area, effective July 17, 2007.
10. Extend Work Out of Classification 60% - Mr. Neal Bennett, Utility Worker, Range 23, Step E, to Operations Supervisor, Range 15, Step A, (Supervisor Salary Schedule) Facilities Planning and Services Division, Administrative Services area, effective October 17, 2006 through July 31, 2007 instead of June 30, 2007.
11. Extend Work Out of Classification 60% - Ms. Ora Mayon-Bryant, Operations Supervisor, Range 15, Step E, to Assistant Director – Facilities Planning and Services, Range 8, Step 1, (Administrator Salary Schedule) Facilities Planning and Services Division, Administrative Services area, effective October 17, 2006 through July 31, 2007 instead of June 30, 2007.

12. Extend Work Out of Classification - Mr. Andrew Nasatir, Assistant Director - Bookstore, Range 7, Step 5, to Director - Bookstore, Range 11, Step 2, Bookstore Division, Administrative Services area, effective July 1 through September 30, 2007.
13. Extend Work Out of Classification - Mr. Steven Thorsen, Bookstore Textbook Buyer, Range 39, Step E, to Assistant Director, Bookstore, Range 7 Step 1, Bookstore Division, Administrative Services area, effective July 1 through September 30, 2007.
14. Work Out of Classification - Ms. Debra Robertson, Bookstore Technical Assistant, Range 29, Step E, Bookstore Division, Administrative Services area, to Assistant Director - Bookstore, Range 7, Step 1, (Administrative Salary Schedule), Compton Center Bookstore, effective August 15 through October 31, 2007.
15. Rescind Employment – Mr. Donald Miele, Police Officer, Range 1 Step A, Campus Police Division, Administrative Services area, effective July 1, 2007.
16. Employment - Mr. Philip Mariano, Cosmetology Assistant, Range 21, Step A, Industry & Technology Division, Academic Affairs area, effective August 1, 2007.

Temporary Classified Services Employees:

17. Amend Employment - Ms. Louise Kirst, Project Specialist, Range 32, Step A, Fine Arts Division, Academic Affairs area, from 25 hours to 35 hours per week, to assist the executive director of the Center for the Arts and divisions office as needed.
18. Amend Employment – Mr. Derek Popoe, Promotion Assistant, Range 28, Step A, Fine Arts Division, Academic Affairs area, from 15 to 35 hours per week, assisting the promotions specialist, effective July 1, 2007 through June 30, 2008.
19. Ms. Ann Collette – Curriculum Advisor, Range 36, Step E, Academic Affairs area, to work Monday through Thursday, not to exceed 25 hours per week, effective August 1, through June 30, 2008.
20. Mr. Ramon Guizar - 15% Student Services Advisor, Range 35, Step A, Counseling & Student Services Division, Student and Community Advancement area, to work 6 hours per week, effective July 17 through September 30, 2007.

21. Mr. Ramon Guizar - 40% Student Services Advisor, Range 35, Step A, Counseling & Student Services Division, Student and Community Advancement area, to work 16 hours per week, effective October 1, 2007 through June 30, 2008.
22. Mr. Jeffrey Lorentson – Electrician, Range 37, Step A, Facilities Planning and Services Division, Administrative Services area, 40 hours per week, effective July 2, 2007.
23. Ms. Beatriz Ramirez - Secretary, Range 26, Step A, Behavioral & Social Sciences Division, Academic Affairs area, to work 40 hours per week for Teacher Education Program (TEP) and Gear-Up Programs, effective July 1 through July 31, 2007.
24. Ms. Beatriz Ramirez - Administrative Assistant II, Range 31, Step A, Behavioral & Social Sciences Division, Academic Affairs area, to work 40 hours per week for Teacher Education Program (TEP) and Career and Technical Education (CTE) Programs, effective August 1, 2007 through June 30, 2008.
25. Ms. Jane Richmond - Fine Arts Program Clerk, Range 17, Step A, Learning Resources, Academic Affairs area, to cover front desk of music library three to four days per week not to exceed 20 hours per week effective July 1, 2007 through June 30, 2008.

B. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:

It is recommended that the Board authorize employment of the following Temporary Non-Classified Service Employees, subject to funding, as shown in items 1-26.

The following temporary non-classified service employees are hired for the 2007 – 2008 fiscal year, effective July 17, 2007 through June 30, 2008, unless otherwise stated:

1. Marcia Armstrong – Paraprofessional, \$10.00 per hour, Monday through Friday (days vary), up to 30 hours per week (hours vary), effective July 1, 2007 through June 30, 2008, Music/Fine Arts, Academic Affairs area, to provide teaching assistance for the South Bay Youth Orchestra.
2. Elizabeth Bailey – Program Assistant II, \$9.00 per hour, Monday through Thursday (days vary), up to 20 hours per week (hours vary), Honors Transfer Program (HTP)/Behavioral & Social Sciences, Academic Affairs area, to assist the staff with various projects and duties related to the HTP.

3. Kevin Carpenter – Teacher’s Assistant IV, \$12.25 per hour, Sunday through Saturday (days vary), hours vary as needed, Fire Academy/Industry and Technology, Academic Affairs area, to assist in the Fire Academy program.
4. Ricardo Castillo – Professional I, \$22.50 per hour, Monday through Friday (days vary), hours vary as needed, effective July 1, 2007 through June 30, 2008, Special Resource Center (SRC), Academic Affairs area, to provide accommodations for students with disabilities.
5. Miguel Castro – Program Assistant II, \$9.00 per hour, Tuesday, 8:00 a.m. to 4:30 p.m., effective July 1, 2007 through June 30, 2008, Campus Police, Administrative Services area, to assist the division staff with the clerical support and other duties as assigned.
6. Rigoberto Castro – Professional I, \$27.00 per hour, 12.5 hours total, March 2, 2007 and May 9, 2007, Enrollment Services, Student and Community Advancement area, to work as a facilitator at the Enrollment Management Workshop.
7. Kristina Christian – Paraprofessional, \$10.00 per hour, Monday and Wednesday, up to 10 hours per week, Fine Arts, Academic Affairs area, to assist the instructor with jewelry class by insuring classroom safety, and showing students the proper use of equipment.
8. Michael Chung – Program Assistant III, \$10.00 per hour, Monday through Friday (days vary), hours vary, effective July 1, 2007 through June 30, 2008, Behavioral and Social Sciences, Academic Affairs area, to provide office support and assistance with office projects.
9. Rhianna Gesch – House Staff I, \$7.50 per hour, days and hours vary, March 20, 2007 through June 30, 2007, Center for the Arts/Fine Arts, Academic Affairs area, to provide customer service for any given event in either the Marsee Auditorium, Campus Theatre, or Recital Hall.
10. Rhianna Gesch – House Staff II, \$7.75 per hour, days and hours vary, effective July 1, 2007 through June 30, 2008, Center for the Arts/Fine Arts, Academic Affairs area, to provide customer service for any given event in either the Marsee Auditorium, Campus Theatre, or Recital Hall.
11. Edith Gurrola – Program Assistant II, \$9.00 per hour, Monday through Friday (days vary), hours vary as needed, Admissions and Records/Enrollment Services, Student and Community Advancement area, to assist students in the application

process, assist in the add process, and other duties as assigned for Admissions processing.

12. Michael Hapke – Professional II, \$32.00 per hour, days and hours to vary, Fire Academy, Industry and Technology, Academic Affairs area, to provide training, expertise, leadership, and professional services in the Fire Academy program as a Public Safety Trainer.
13. Karyn Kerkhoff – Tutor IV, \$11.50 per hour, Monday through Saturday (days vary), up to 15 hours per week (hours vary), effective July 1, 2007 through June 30, 2008, Learning Resources, Academic Affairs Area, to provide tutoring services in the Learning Resources
14. Jeffrey Kincaid – Teacher’s Assistant III, \$8.25 per hour, Tuesday and Wednesday, 7:30 p.m. to 11:00 p.m., Natural Sciences, Academic Affairs area, to assist instructor with evening labs, set-up telescopes and assist students with their operation, and assist with other more technical duties as assigned by the instructor.
15. Lois LaBeaud – Paraprofessional, \$16.00 per hour, Tuesday through Thursday (days vary), 8:00 a.m. to 1:00 p.m. (hours vary), effective July 1, 2007 through June 30, 2008, Workplace Learning Resource Center (WpLRC)/ Community Advancement, Student & Community Advancement Area, to perform as a Clerical Assistant/Receptionist for the WpLRC Computer training.
16. Steven Makshanoff – Professional III, \$40.00 per hour, Monday through Friday (days vary), up to 12 hours per week, effective July 1, 2007 through June 30, 2008, El Camino Language Academy (ECLA)/Community Advancement, Student and Community Advancement area, to teach Basic, Low, and High Intermediate English as a Second Language (ESL) classes.
17. Yoshiyuki Minamiya – Paraprofessional, \$15.00 per hour, Monday through Friday (days vary), 40 hours per week (hours vary), effective July 1, 2007 through June 30, 2008, El Camino Language Academy (ECLA)/Community Advancement, Student and Community Advancement area, to provide clerical support to the ECLA program.
18. Ruth Nunez – Paraprofessional, \$12.50 per hour, Monday through Friday, hours vary as needed, Careers in Child Care/Behavioral and Social Sciences, Academic Affairs area, to support the clerical staff with customer service, special projects, and duties as assigned.
19. Yelena Raysky – Paraprofessional, \$13.00 per hour, effective July 20, 2007 through June 30, 2008, Workforce and Community Education/Community

Advancement, Student and Community Advancement area, to proofread/edit Community Education brochure, drafts, press released, and promotional materials.

20. Beth Shibata – Paraprofessional, \$15.00 per hour, Monday through Friday (days vary), 7:00 a.m. to 10:30 p.m. (hours vary), Writing Center/Humanities, Academic Affairs area, to assist students with their writing assignments in all phases of the composing process – understanding and responding to the topic, generating ideas, outlining, drafting, revising, and other duties as needed.
21. David Treat – Program Assistant II, \$9.00 per hour, Monday through Friday, 7:30 a.m. to 4:30 p.m. (hours vary), Bookstore, Administrative Services area, to assisting with cashiering, stocking merchandise and assisting customers.
22. Kristen Uyemura – Library Media Aide II, \$8.00 per hour, Monday through Saturday (days vary), hours vary as needed, Academic Senate (AS), Academic Affairs area, to assist the AS President with correspondence, clerical support, and digitizing AS records.
23. Amanda Whitehead – Paraprofessional, \$12.00 per hour, days and hours vary as needed, effective June 23, 2007 through June 30, 2008, Community Advancement, Student and Community Advancement area, to work as a lifeguard for the swimming classes offered through Community Advancement.
24. The following individuals are to work as Paraprofessional, \$10.00 per hour, Monday through Friday (days vary), arrange twenty (20) hours per week (hours vary), First Year Experience (FYE)/Enrollment Services, Student and Community Advancement area, to assist with group tutoring and academic assistance in Supplemental Instruction program.

Michael Chung
Jorge Mostacero

Hao Nguyen
Elizabeth Schwartz

25. The following individuals are to work as Professional II, \$32.00 per hour, days and hours vary as needed, Administration of Justice, Industry and Technology, Academic Affairs area, to provide training, expertise, leadership and professional services in the Police Academy program as a Public Safety Trainer.

David Do
Jeff Donahue

Oscar Serrano

26. The following individuals are to work as Teacher’s Assistant IV, \$12.25 per hour, Monday through Thursday (days vary), hours vary as needed, Emergency Medical

Technology Program. (EMT), Industry and Technology, Academic Affairs area, to assist instructor with teaching/testing in the EMT program.

Ellery Sanders
Jennifer Tucker

C. CLASSIFIED PROFESSIONAL GROWTH

It is recommended that the Board ratify/approve the attendance of the following classified employees' conference and/or seminar paid from the Classified Professional Growth Fund as listed below:

Adobe InDesign Workshop, KnowledgeWorks Inc. Los Angeles, CA – Ellen Lorenz. July 30-31, 2007. \$400.00 maximum.

California State University, Fall Semester: Labor & Industrial Relations, Dominquez Hills, CA - Lucy Nelson. Aug. 25-Dec. 14, 2007. \$400.00 maximum.

D. RESOLUTION – EQUIVALENCE TO MINIMUM QUALIFICATIONS

It is recommended that the Board of Trustees approve the resolution as authorized by the California Education Code Section 87359 as shown below:

WHEREAS, California Education Code Section 87359 provides that the governing board upon the advice and judgment of the Academic Senate may approve employment of instructors who possess qualifications at least equivalent to the minimum qualifications specified in the regulations of the Board adopted pursuant to Education Code Section 87356; and

WHEREAS, the El Camino College Policy "Equivalence to the Minimum Qualifications" was adopted June 11, 1990; and

WHEREAS, there are instructors on the staff at El Camino Community College who are eminently qualified to teach in their designated subject area.

NOW, THEREFORE, BE IT RESOLVED, that the El Camino Community College District Board of Trustees hereby approves the assignment of the below listed instructors to teach in the designated discipline(s) during employment at El Camino College:

Daniel Brown, Contemporary Health Instructor

VI. Committee of the Whole Request:
Board Meeting Minutes and Board Meeting Location.

- A. Trustee Combs would like a discussion of the minutes of Board meetings.

According to ECC Board Policy 2360, the minutes shall record all actions taken by the Board. The minutes shall be public records and shall be available to the public.

Ed Code 72121 (a) Minutes shall be taken at all of those meetings, recording all actions taken by the governing board. The minutes are public records and shall be available to the public.

Minutes may range from action minutes, the current El Camino College practice, to verbatim transcripts.

- B. Trustee Combs would like to discuss protocol for location, ambience, Board dais configuration and other issues for meetings held in locations other than the current El Camino College Board Room.