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**El Camino Community College District
Board of Trustees**

**Agenda, Monday, May 21, 2007
Marsee Auditorium
4:30 p.m.**

- I. Roll Call, Pledge of Allegiance to the Flag**
- II. Approval of Minutes of the Regular Board Meeting of April 16, 2007,
Pages 5-6**
- III. Presentation – El Camino College Citizens’ Bond Oversight Committee**
Annual Report – Mr. Chris Powell – posted at:
http://www.elcamino.edu/administration/bond/docs/Annual%20Report_05-06.pdf
 - A. Public Comment
 - B. Acceptance of the El Camino College
Citizens’ Bond Oversight Committee
Annual Report
- IV. Presentation – Focus on Results:
Accountability Reporting for the California Community Colleges (ARCC)–
Ms. Irene Graff – posted at:**
http://www.cccco.edu/divisions/tris/rp/ab_1417/ab_1417.htm
 - A. Public Comment
 - B. Acceptance of the Focus on Results:
Accountability Reporting for the
California Community Colleges
(ARCC)
- V. Consent Agenda – Recommendation of Superintendent/President, Discussion
and Adoption**
 - A. Public Comment

- B. 1. Academic Affairs
*See Academic Affairs Agenda,
Pages 7-26*
- 2. Student and Community Advancement
*See Student Services Agenda,
Pages 27-45*
- 3. Administrative Services
See Administrative Services Agenda, Pages 46-63
- 4. *See Measure "E" Bond Fund Agenda,
Pages 64-70*
- 5. *See Human Resources Agenda,
Pages 71-89*
- 6. Superintendent/President
*See Superintendent/President Agenda,
Pages 90-91*

VI. Public Comment on Non-Agenda Items

VII. Oral Reports

- A. Academic Senate Report
- B. Compton Center Provost Report
- C. Board of Trustees Report
- D. President's Report

VIII. Closed Session

- A. Labor Relations, Brown Act Section 54957.8
 - 1. El Camino College Federation of Teachers, Local 1388
 - 2. El Camino Classified Employees Local 6142
 - 3. El Camino College Police Officers Association
 - 4. Non-Represented Employees – Confidential, Supervisors, and Management
- B. Personnel Matters, Brown Act Section 54957
 - 1. Public Employee Performance Evaluation - President

Board of Trustees Meeting Schedule for 2007

4:30 p.m. Board Room

Monday, January 22, 2007

Tuesday, February 20, 2007

Monday, March 19, 2007

Monday, April 16, 2007

Monday, May 21, 2007

Monday, June 18, 2007

Monday, July 16, 2007

Monday, August 20, 2007

Tuesday, September 4, 2007

Monday, October 15, 2007

Monday, November 19, 2007

Monday, December 17, 2007

EL CAMINO COLLEGE STRATEGIC PLAN 2004-2007

Vision Statement

El Camino College will be the College of choice for successful student learning, caring student services and open access. We, the employees, will work together to create an environment that emphasizes people, respect, integrity, diversity and excellence. Our College will be a leader in demonstrating accountability to our community.

Mission Statement

The mission of El Camino College is to meet the educational needs of its diverse community and ensure student success by offering quality, comprehensive educational opportunities.

Statement of Philosophy

Everything El Camino College is or does must be centered on its community, for without the community, we have no students, no faculty or staff, no reason to exist. It is our community that saw the need and valued the reason for the creation of El Camino College. Therefore, it is to our community that we must be responsible and responsive in all matters educational, fiscal and social.

Statement of Values

Our highest value is placed on our students and their educational goals. Interwoven in that value is our recognition that the faculty and staff of El Camino College are the College's stability, its source of strength and its driving force. With this in mind, our five core values are:

People – We strive to balance the needs of our students, employees and community.

Respect – We work in a spirit of cooperation and collaboration.

Integrity – We act ethically and honestly toward our students, colleagues and community.

Diversity – We recognize and appreciate our similarities and differences.

Excellence – We aspire to deliver quality and excellence in all we do.

Guiding Principles

The following guiding principles are used to direct the efforts of the District:

El Camino College must strive for distinction in everything the College does—in the classroom, in services and in human relations. Respect for our students, our fellow employees, our community and ourselves, must be our underlying goal.

Cooperation among our many partners is vital for our success—whether they be other schools and colleges, businesses and industries, or individuals.

Access and opportunity must never be compromised. Our classrooms are open to everyone who meets our admission eligibility and our community programs are open to all. This policy is enforced without discrimination and without regard to gender, ethnicity, personal beliefs, abilities or background.

Strategic Goals 2004-2007

1. Support and constantly improve the quality of our educational offerings.
2. Promote student-centered learning to increase student success.
3. Support innovative practices that enhance the educational experience.
4. Foster a climate that promotes integrity and accountability.
5. Support and develop effective and motivated employees.
6. Improve and enhance internal and external communication.
7. Incorporate flexibility into institutional structure and process.

EL CAMINO COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING OF
Monday, April 16, 2007

The Board of Trustees of the El Camino Community College District met at 4:30 p.m. on Monday, April 16, 2007, in the Board Room at El Camino College.

The following Trustees were present: Trustee William Beverly, President; Trustee Mary E. Combs, Vice President; and Trustee Ray Gen, Member. Trustee Nathaniel Jackson, Trustee Maureen O'Donnell, and Mr. Julian Peters, Student Member were absent.

Also present were Dr. Thomas M. Fallo, Superintendent/President; Dr. Francisco Arce, Vice President, Academic Affairs; Dr. Jeff Marsee, Vice President, Administrative Services; Dr. Jeanie Nishime, Vice President, Student Services; and Dr. Doris Givens, Provost, El Camino College Compton Center.

Minutes of the Regular Board Meeting of March 19, 2007

The Minutes of the Regular Board Meeting of March 19, 2007 were approved.

Public Hearing – El Camino Community College District and the Child Development Center Teachers for Contract Negotiations

It was moved by Trustee Combs, seconded by Trustee Gen, that a Public Hearing regarding El Camino Community College District and the Child Development Center Teachers for Contract Negotiations be opened at 4:35 p.m. No comments were made. Public Hearing closed at 4:35 p.m.

Consent Agenda

It was moved by Trustee Gen, seconded by Trustee Combs, that the Board adopt the items presented on the agenda in the following areas.

Academic Affairs

Instructional Field Trips – Spring 2007

Proposed Curriculum Changes: Effective 2007-2008 Academic Year

Student Services

Student Field Trips

Student Conferences

2007 Summer Youth Camps

Extended Opportunities Programs Services (EOPS)/CalWORKs/CARE

El Camino College Compton Center 2007 Summer Calendar

Administrative Services

Audit Services 2007-08

Campus Bookstore Loan
Contracts Under \$69,000
International Student Health Insurance
Bids
Declaration of Surplus Property
Purchase Orders and Blanket Purchase Orders

Measure E Bond Fund

Category Budgets and Balance
Contract – Flewelling & Moody – Women’s Shower and Locker Room Building
Contract – Flewelling & Moody – Food Services Module
Contract – LPA, Inc. – Learning Resource Center
Purchase Orders and Blanket Purchase Orders

Human Resources

Employment and Personnel Changes
Temporary Non-Classified Service Employees
Classified Professional Growth
Stipend for Transitional Work Done By Administrators for Compton Educational Center
Revised Classification Specification for Administrator Positions
Amended Administrator Salary Schedule As a Result of Revision of Classification Specifications for Administrator Positions

President and Board of Trustees

Travel
California Community College Trustees Board Election
Los Angeles County Registrar-Recorder/County Clerk Calendar of Events

Motion carried.

Public Comment

Mr. Don Brown spoke of faculty salaries at various college districts. Mr. Sean Donnell asked that Board Agenda Closed Session citation be changed from “AFT” to El Camino College Federation of Teachers.

Closed Session - Adjournment

Meeting recessed to a closed session at 5:30 p.m. and adjourned at 6:10 p.m.

Nathaniel Jackson, Secretary of the Board

Thomas M. Fallo, Secretary to the Board

**Agenda for the El Camino Community College District Board of Trustees
from
Academic Affairs
Francisco Arce, Ed.D., Vice President**

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ACADEMIC AFFAIRS

A. CENTER FOR THE ARTS PRESENTATIONS – 2007-2008

It is recommended that the Board approve the following Center for the Arts presentations for 2007/2008. Costs for each presentation are established as negotiated between the artist and his/her management representative and the District.

2007/2008

<u>Performance</u>	<u>Date</u>	<u>Amount</u>
1. Erin Wood, Soprano Payable to: Pinnacle Arts Management Ms. Erin Wood, Classical Soprano, alumnae of UCLA, has performed with Opera Pacific, the San Francisco Opera, the Metropolitan Opera and the Lyric Opera of Chicago (to name only a few) as well numerous symphonies, chorales and even the Joffrey Ballet. Winner of numerous awards, don't miss the opportunity to hear critically acclaimed Erin Woods.	September 28, 2007	3,500.00
2. Oleta Adams Payable to: Richard De La Font Agency, Inc. Oleta Adams, a smooth sumptuous contralto, she is a Christian gospel and R & B jazz vocalist not to be missed. She has had multiple Grammy-nominations as a singer/songwriter, has been nominated for the Stellar and Dove Awards and has toured as a guest vocalist with Phil Collins Big Band Jazz tour.	October 12, 2007	12,500.00
3. Irish Christmas Payable to: Kerry Records Inc. Join us once again as we celebrate an Irish Christmas with the best of traditional Irish music, song, dance, storytelling enhanced with joy and laughter.	December 7, 2007	50/50 Split
4. <i>The Nutcracker</i> Payable to: South Bay Ballet The time-honored ballet set to the score of Peter Tchaikovsky. Join Clara as she dreams of dancing with her Nutcracker Prince in the Land of Sweets.	December 15 & 16, 2007	Co-Sponsored
5. Take 6 Payable to: William Morris Agency Ten Grammy Awards out of 18 nominations for this Gospel sensation. Take 6, an influential American a cappella gospel music sextet that was formed in 1985, they sing in a contemporary style, integrating R&B, jazz and devotional songs.	March 8, 2008	25,000.00

ACADEMIC AFFAIRS

6. **The Spinners** April 26, 2008 25,000.00
Payable to: APA
This soul vocal group has been around since 1954. In 1964 they debuted at the Apollo Theatre and won instant acclaim, a rare feat at that time. One of their well known hits was “Then Came You” with Dionne Warwick. Other chart-toppers include “I’ll Be Around”, “Cupid”, “Could It Be I’m Falling In Love”, “Rubberband Man” to name only a few. Don’t miss out on The Spinners.

7. **Davide Cabassi, Pianist** May 16, 2008 4,000.00
Payable to: Van Cilburn Foundation
Davide Cabassi, Pianist and winner of the prestigious 2005 Van Cilburn Award has performed in the United States as well as internationally. He made his orchestral debut at the age of thirteen with the RAI Symphony Orchestra in Milan. A musical force not to be missed!

B. CONFERENCE ATTENDANCE – PROJECT REACH

It is recommended that the Board approve Ms. Courtney Wilson, who is a student enrolled in the Service Learning English 1A Class, to participate in the Project Reach Evaluation Conference in Scottsdale, Arizona, from May 20-23, 2007. Expenses will be paid from the Project Reach Grant funds, total not to exceed \$700. El Camino and other American Association of Community Colleges (AACC) have received grant awards to develop service learning opportunities for students with disabilities to learn skills that will impact their career exploration, employment skills and personal development. The conference will focus on the progress to date at each Project Reach college, training and technical assistance, success stories, barriers to implementation, program sustainability plans, and inter-college networking.

C. ENROLLMENT MANAGEMENT WORKSHOPS

It is recommended that the Board ratify the following Enrollment Management Workshops:

1. March 2, 2007 -- The Salvation Army-Crestmont, 30840 Hawthorne Boulevard, Rancho Palos Verdes. Approximately 64 El Camino College (ECC) classified staff and administrators, and Compton Educational Center (CEC) staff participated in discussing and planning high school recruitment, college recruitment, and college marketing. Total cost: \$1,890.
2. April 27, 2007 – The Salvation Army-Crestmont, 30840 Hawthorne Boulevard, Rancho Palos Verdes. Approximately 56 ECC faculty, classified staff and administrators participated in discussing and planning high school recruitment, college recruitment, and college marketing. Total cost: \$1,764.

ACADEMIC AFFAIRS

D. INTERNATIONAL EDUCATION/STUDY ABROAD PROGRAM – SUMMER 2007

It is recommended that the Board approve the following International Education/Study Abroad Program for Summer 2007:

Italy – agency will be Leonardo World LLC, 9370 Sky Park Court, Suite 230, San Diego, CA 92123. The contact person is Eduard Schmiege.

On-Site Program Directors: Professors Anne Cummings and Michael Stallings. Their duties as on-site directors will include but not be limited to teaching the following courses: Italian 21AB – Beginning Conversational Italian; Italian 22AB – Intermediate Conversational Italian; Italian 24 – Introduction to Italian Culture; Architecture 100 – Orientation to Architecture; and Architecture 104 – History of Architecture. Duties will also include but not be limited to advising students, interacting with Italian travel representatives, and administering the program in Italy. Inclusive dates: June 18, 2007 – July 17, 2007.

E. PROPOSED CURRICULUM CHANGES: EFFECTIVE 2007-2008 ACADEMIC YEAR

It is recommended that the Board approve the proposed curriculum revisions, additions, and inactivation, effective the 2007-2008 academic year, listed below:

BUSINESS DIVISION

CHANGES IN DESCRIPTIVE TITLE, TRANSFER STATUS, CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION; COURSE REVIEW

Current Status/Proposed Change

1. Computer Information Systems 30 – Introduction to e-Commerce

Recommended Preparation: Computer Information Systems 13; eligibility for English ~~2R~~ 84

~~No Transfer CSU~~ Transfer CSU

This introductory course ~~in e-commerce~~ will acquaint the student with fundamentals of e-eCommerce. The primary focus will be the study of current ~~e-eCommerce~~ practices, business models, techniques and opportunities for conducting business via the Internet. This course will help to prepare students for employment as webmasters, website designers, and ~~e-eCommerce~~ business managers.

Recommendation:

Computer Information Systems 30 – Introduction to eCommerce

Recommended Preparation: Computer Information Systems 13; eligibility for English 84

Transfer CSU

ACADEMIC AFFAIRS

This introductory course will acquaint the student with fundamentals of eCommerce. The primary focus will be the study of current eCommerce practices, business models, techniques and opportunities for conducting business via the Internet. This course will help to prepare students for employment as webmasters, website designers, and eCommerce business managers.

CHANGES IN CATALOG DESCRIPTION, TRANSFER STATUS; COURSE REVIEW

1. Computer Information Systems 133 – Web Programming Concepts

Current Status/Proposed Change

~~No Transfer CSU~~ Transfer CSU

~~This course provides~~ Students examine the fundamental concepts and structures of programming for the Web using client-side mark-up languages and scripting languages. ~~Topics included are problem solving, program design and~~ Students learn how to use standard documentation, testing and debugging techniques, and web-based programming tools such as conditional structures, variables, classes, objects, functions, events, arrays, windows, ~~frames~~, and forms in order to create eBusiness applications. Additional topics include the introduction to XML, databases as used in the development of web-based programming, and utilizing Web Services.

Recommendation:

Transfer CSU

Students examine the fundamental concepts and structures of programming for the Web using client-side mark-up languages and scripting languages. Students learn how to use standard documentation, testing and debugging techniques, and web-based programming tools such as conditional structures, variables, classes, objects, functions, events, arrays, windows, and forms in order to create eBusiness applications. Additional topics include the introduction to XML, databases as used in the development of web-based programming, and utilizing Web Services.

2. Computer Information Systems 134 – Web Programming

~~No Transfer CSU~~ Transfer CSU

This introductory programming course incorporates the basic concepts of web programming, problem solving, programming logic, and design techniques using Microsoft.Net web programming languages. The student will be able to obtain information from an e-client and send information to the e-client by building dynamic data-driven web applications. Skills will be applied to the creation of a Web Service. Emphasis is placed on emerging web programming skills and technologies to prepare students for advanced programming applications and to enter the ~~E~~-eBusiness industry.

Recommendation:

Transfer CSU

This introductory programming course incorporates the basic concepts of web programming, problem solving, programming logic, and design techniques using

ACADEMIC AFFAIRS

Microsoft.Net web programming languages. The student will be able to obtain information from an e-client and send information to the e-client by building dynamic data-driven web applications. Skills will be applied to the creation of a Web Service. Emphasis is placed on emerging web programming skills and technologies to prepare students for advanced programming applications and to enter the eBusiness industry.

CHANGE IN TRANSFER STATUS; COURSE REVIEW

1. Computer Information Systems 143 – LAN and WAN Router Configurations Cisco 4
~~No Transfer CSU~~ Transfer CSU

Recommendation:
Transfer CSU

CHANGES IN TRANSFER STATUS, CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation); COURSE REVIEW

1. Computer Information Systems 142 – Implementing and Administering Network Routers
Cisco 3

Current Status/Proposed Change

Prerequisite: Computer Information Systems 141 with a minimum grade of C or equivalent (Successful completion of ~~the CompTIA Network+ Certification~~ Cisco CCNA “Semesters” 1 and 2 is an equivalent.)

~~No Transfer CSU~~ Transfer CSU

Recommendation:

Prerequisite: Computer Information Systems 141 with a minimum grade of C or equivalent (Successful completion of Cisco CCNA “Semesters” 1 and 2 is an equivalent.)
Transfer CSU

CHANGE IN MAJOR

1. Computer Information Systems

Current Status/Proposed Change

Computer Information Systems 13, 18, 19; one of the following groups: Computer Information Systems 26 and 28 OR 46 and 47 OR 140 and 141; two of the following courses: Computer Information Systems 16, 17, 27, 29, 30, 80, 83, 133, 134, 142, 143

Total Units: 21-22

ACADEMIC AFFAIRS

Recommendation:

Computer Information Systems 13, 18, 19; one of the following groups: Computer Information Systems 26 and 28 OR 46 and 47 OR 140 and 141; two of the following courses: Computer Information Systems 16, 17, 27, 29, 30, 80, 83, 133, 134, 142, 143
Total Units: 21-22

CHANGE IN CERTIFICATE OF COMPETENCE

1. Computer Information Systems

Current Status/Proposed Change

Cisco Networking Administration Option:

A minimum of nine Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 15-16 units

~~Database Administration Option (pending approval by the California Community Colleges System Office):~~

~~A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 19 units.~~

~~Computer Information Systems 18, 28, 29, 80, 83; one of the following: Computer Information Systems 16, 19, 46~~

~~Total Units: 19~~

E-Commerce Option (pending approval by the California Community Colleges System Office):

A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 30-31 units.

Business 25; Computer Information Systems 19, 30, 44, 133, 134, 135, Law 31; choose two from the following courses: Business 12, 14, 18, Computer Information Systems 16, 28, 29 80

Total Units: 30-31

Microcomputer Applications Option:

A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 30-33 units.

CIS – Microcomputer Applications Option Requirements:

Computer Information Systems 13, 18, 26, 28, 40; Computer Information Systems 16 or 133; three courses from: Computer Information Systems 27, 29, 46, 80, 83, 134; one course from: Business 55, Computer Information Systems 19, 30

Total Units: 30-33

ACADEMIC AFFAIRS

Microcomputer Support and Network Management Option:

A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 33-34 units.

Computer Information Systems 13, 19, 40; four courses from the following: Computer Information Systems 16, 19, 29, 20, 80, 83; one of the following groups: Computer Information Systems 140, 141, 142, and 143 OR Computer Information Systems 46, 47, 48, and 49

Total Units: 33-34

Web Programming Option:

A minimum of twelve Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 17 units. Computer Information Systems 30, 133, 134; two courses: Business 12, Computer Information Systems 28, Law 31

Total Units: 17

Windows Networking Option (pending approval by the California Community Colleges System Office):

A minimum of nine Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 18 units. Computer Information Systems 46, 47, 48, 49; one of the following groups; Computer Information Systems 28 and 83 or Computer Information Systems 140 and 141

Total Units: 18

Recommendation:

Cisco Networking Administration Option:

A minimum of nine Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 15-16 units

E-Commerce Option (pending approval by the California Community Colleges System Office):

A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 30-31 units.

Business 25; Computer Information Systems 19, 30, 44, 133, 134, 135, Law 31; choose two from the following courses: Business 12, 14, 18, Computer Information Systems 16, 28, 29 80

Total Units: 30-31

Microcomputer Applications Option:

A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 30-33 units.

ACADEMIC AFFAIRS

CIS – Microcomputer Applications Option Requirements:

Computer Information Systems 13, 18, 26, 28, 40; Computer Information Systems 16 or 133; three courses from: Computer Information Systems 27, 29, 46, 80, 83, 134; one course from: Business 55, Computer Information Systems 19, 30

Total Units: 30-33

Microcomputer Support and Network Management Option:

A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 33-34 units.

Computer Information Systems 13, 19, 40; four courses from the following: Computer Information Systems 16, 19, 29, 20, 80, 83; one of the following groups: Computer Information Systems 140, 141, 142, and 143 OR Computer Information Systems 46, 47, 48, and 49

Total Units: 33-34

Web Programming Option:

A minimum of twelve Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 17 units. Computer Information Systems 30, 133, 134; two courses: Business 12, Computer Information Systems 28, Law 31

Total Units: 17

Windows Networking Option (pending approval by the California Community Colleges System Office):

A minimum of nine Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 18 units. Computer Information Systems 46, 47, 48, 49; one of the following groups; Computer Information Systems 28 and 83 or Computer Information Systems 140 and 141

Total Units: 18

CHANGE IN CERTIFICATE OF COMPLETION

1. Computer Information Systems

Current Status/Proposed Change

Cisco Networking Administration Option:

A minimum of nine Computer Information Systems units must be completed at El Camino College and a grade point average of 2.0 (C) is necessary in the required 15-16 units

Computer Information Systems 140, 141, 142, 143; one course from the following Computer Information Systems 16, 80, 133

Total Units: 15-16

~~Database Administration Option (pending approval by the California Community Colleges System Office):~~

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~~A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 2.0 (C) is necessary in the required 19 units. Computer Information Systems 18, 28, 29, 80, 83; one course from the following: Computer Information Systems 16, 19, 46
Total Units: 19~~

E-Commerce Option (pending approval by the California Community Colleges System Office):

A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 2.0 (C) is necessary in the required 30-31 units. Business 25; Computer Information Systems 19, 30, 44, 133, 134, 135, Law 31; choose two from the following courses: Business 12, 14, 18, Computer Information Systems 16, 28, 29 80
Total Units: 30-31

Web Programming Option:

A minimum of twelve Computer Information Systems units must be completed at El Camino College and a grade point average of 2.0 (C) is necessary in the required 17 units. Computer Information Systems 30, 133, 134; two courses from: Business 12, Computer Information Systems 28, Law 31
Total Units: 17

Recommendation:

Cisco Networking Administration Option:

A minimum of nine Computer Information Systems units must be completed at El Camino College and a grade point average of 2.0 (C) is necessary in the required 15-16 units
Computer Information Systems 140, 141, 142, 143; one course from the following
Computer Information Systems 16, 80, 133
Total Units: 15-16

E-Commerce Option (pending approval by the California Community Colleges System Office):

A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 2.0 (C) is necessary in the required 30-31 units. Business 25; Computer Information Systems 19, 30, 44, 133, 134, 135, Law 31; choose two from the following courses: Business 12, 14, 18, Computer Information Systems 16, 28, 29 80
Total Units: 30-31

Web Programming Option:

A minimum of twelve Computer Information Systems units must be completed at El Camino College and a grade point average of 2.0 (C) is necessary in the required 17 units.

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Computer Information Systems 30, 133, 134; two courses from: Business 12, Computer Information Systems 28, Law 31
Total Units: 17

HEALTH SCIENCES AND ATHLETICS DIVISION

CHANGE IN CATALOG DESCRIPTION; COURSE REVIEW

1. Educational Development 35ab – Reading Skills for Students with Learning Differences

Current Status/Proposed Change

~~This course is designed for students with learning differences who need to improve basic skills such as dictionary usage. Students practice learning strategies and techniques related to reading and receive individualized instruction fluency in processing the printed word. Students will gain greater awareness of their learning preferences and how to apply them to increase their reading skills and prepare them for regular English classes learning levels. Students will construct a learning system which will facilitate their ability to read, to understand, and to critically evaluate reading material.~~
This course is designed for students who have a processing deficit in reading, will emphasize a variety of learning strategies and electronic technologies. Learners will increase their reading vocabulary, development, main ideas and level of reading comprehension. Students practice learning strategies and techniques related to reading and receive individualized instruction fluency in processing the printed word. Students will gain greater awareness of their learning preferences and how to apply them to increase their reading skills and prepare them for regular English classes learning levels. Students will construct a learning system which will facilitate their ability to read, to understand, and to critically evaluate reading material.

Recommendation:

This course, designed for students who have a processing deficit in reading, will emphasize a variety of learning strategies and electronic technologies. Learners will increase their reading vocabulary, level of reading comprehension, and fluency in processing the printed word. Students will gain greater awareness of their learning preferences and how to apply them to increase their reading and learning levels. Students will construct a learning system which will facilitate their ability to read, to understand, and to critically evaluate reading material.

CHANGES IN CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION; COURSE REVIEW

1. Physical Education 87ab – Women's Intercollegiate Water Polo Team

Current Status/Proposed Change

Enrollment Limitation: ~~women's varsity practice and instruction~~ tryout (high school varsity experience or equivalent skill)

~~This course provides women's varsity practice and instruction and practice in advanced water polo techniques, leading to intercollegiate competition. An El Camino College award will be earned by student athletes who satisfactorily fulfill the course requirements. Training format will be designed to develop endurance, strength, individual skills, and team skills specific to the sport of water polo. A variety of drills will encourage skill acquisition and foster coordinated team play.~~
This course provides women's varsity practice and instruction and practice in advanced water polo techniques, leading to intercollegiate competition. An El Camino College award will be earned by student athletes who satisfactorily fulfill the course requirements. Training format will be designed to develop endurance, strength, individual skills, and team skills specific to the sport of water polo. A variety of drills will encourage skill acquisition and foster coordinated team play.

ACADEMIC AFFAIRS

Game theory will engender an understanding of team play and the role each individual contributes to seamless team unity. Conditioning will enable the athletes to play the game at a high performance level. Training will culminate in competition against teams from other institutions as a test of skill levels both as an individual and as a group.

Note: This course is offered in the fall semester only.

Recommendation:

Enrollment Limitation: tryout (high school varsity experience or equivalent skill)
This course provides instruction and practice in advanced water polo techniques. Training format will be designed to develop endurance, strength, individual skills, and team skills specific to the sport of water polo. A variety of drills will encourage skill acquisition and foster coordinated team play. Game theory will engender an understanding of team play and the role each individual contributes to seamless team unity. Conditioning will enable the athletes to play the game at a high performance level. Training will culminate in competition against teams from other institutions as a test of skill levels both as an individual and as a group.

Note: This course is offered in the fall semester only.

HUMANITIES DIVISION

CHANGES IN DESCRIPTIVE TITLE, LAB HOURS, CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION; COURSE REVIEW

Current Status/Proposed Change

1. Academic Strategies 100 – ~~Learning Resources~~ Supervised Tutoring: Academic Skills Development

Lab: ~~Minimum 1 hour lab~~ 72 maximum hours per semester

Enrollment Limitation: referral by instructor or counselor based on assessed academic need

This course provides students with ~~individualized instruction~~ supervised tutoring related to their classroom assignments. ~~Students will receive instruction in~~ This tutoring course covers the content area of their assignments, on locating application of learning skills, use of learning resources, appropriate to their specific curricular needs, and on applying appropriate Academic Strategies to specific curricular areas review of course content.

Note: This course is repeatable and open for enrollment at registration and at anytime during the semester.

Recommendation:

Academic Strategies 100 – Supervised Tutoring: Academic Skills Development

Lab: 72 maximum hours per semester

ACADEMIC AFFAIRS

Enrollment Limitation: referral by instructor or counselor based on assessed academic need

This course provides students with supervised tutoring related to their classroom assignments. This tutoring course covers the application of learning skills, use of learning resources, and review of course content.

Note: This course is repeatable and open for enrollment at registration and at anytime during the semester.

CHANGES IN LAB HOURS, CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION; COURSE REVIEW

1. English 100 – Supervised Tutoring: Writing Center Laboratory

Current Status/Proposed Change

Lab: ~~54~~ 72 maximum hours per semester

Enrollment Limitation: referral by instructor or counselor based on assessed academic need

~~This course provides students with supervised tutorial instruction on prewriting techniques, organizing ideas, and developing arguments. Tutoring is also available in integrating research skills and editing for clarity and correctness. writing text with clarity and reading text with literal and critical understanding; this may include pre-writing and pre-reading techniques, organization of text, development of arguments, relationships between parts of text, integration of writing and reading for research and revision/editing for clarity and correctness.~~

Note: This course is repeatable and open for enrollment at registration and at anytime during the semester.

Recommendation:

Lab: ~~72~~ maximum hours per semester

Enrollment Limitation: referral by instructor or counselor based on assessed academic need

This course provides students with supervised tutorial instruction on writing text with clarity and reading text with literal and critical understanding; this may include pre-writing and pre-reading techniques, organization of text, development of arguments, relationships between parts of text, integration of writing and reading for research and revision/editing for clarity and correctness.

Note: This course is repeatable and open for enrollment at registration and at anytime during the semester.

CHANGE IN CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation); COURSE REVIEW

1. Journalism 100 – Supervised Tutoring: Journalism Laboratory

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Current Status/Proposed Change

Corequisite: enrollment in one of the following journalism courses: Journalism 1, 3ab, 7ab, 9abcd, 11abcd

Enrollment Limitation: referral by instructor or counselor based on assessed need

Recommendation:

Corequisite: enrollment in one of the following journalism courses: Journalism 1, 3ab, 7ab, 9abcd, 11abcd

Enrollment Limitation: referral by instructor or counselor based on assessed need

INDUSTRY AND TECHNOLOGY

NEW COURSES

1. Electronics and Computer Hardware Technology 62 – Introduction to the Electric Power Industry
Units: 2 Lecture: 1.5 hours Lab: 1.5 hours Faculty Load: 17.5%
Credit, degree applicable; Transfer CSU
In this course, students are introduced to electric power generation and transmission. Topics will emphasize employment opportunities in the powerline industry. The course will include a general overview of the types of power systems, electricity generation, basic electrical theory, history of power generation and distribution, power system protection, system reliability, and power industry governance.
2. Electronics and Computer Hardware Technology 64 –Electric Power Industry Safety
Units: 2 Lecture: 2 hours Faculty Load: 13.333%
Credit, degree applicable; Transfer CSU
This course addresses OSHA (Occupational Safety and Health Administration) regulations for the electric power generation and distribution industry. The topics covered include OSHA regulations for the utility industry, personal protective equipment, fall protection, hazardous material handling, fire protection, hand and power tools, and electrical distribution safety components. Students successfully completing the course will be eligible to take the examination for the OSHA (30 hr) safety-training certificate.
3. Electronics and Computer Hardware Technology 68 –Electric Power Transmission and Distribution Systems
Units: 3 Lecture: 3 hours Faculty Load: 20%
Credit, degree applicable; Transfer CSU
This course provides an in-depth study of the electrical components used in the transmission of electricity from generation to the user. Students will study switchyards and substations as well as learn the operation of transformers, circuit breakers, regulators, capacitor banks, tap changers, disconnects, current and potential transformers, and

ACADEMIC AFFAIRS

lightning arrestors. The various types of electrical conductors, structures, and insulators used in the transmission of electricity will also be studied.

CHANGE IN CERTIFICATE OF COMPLETION

1. Electronics and Computer Hardware Technology

Current Status/Proposed Change

A Certificate of Completion in one of the following options will be granted upon the completion of the courses with a grade average of C. At least 50% of the courses required for the Certificate of Completion must be completed at El Camino College.

Communications Equipment Technician Option:

Electronics and Computer Hardware Technology 11, 22, 110, 120, 124, 150, 152, 193; one course from: Electronics and Computer Hardware Technology 95abcd (~~one semester~~), 140, 190, 191, 194, Computer Information Systems 13

Total Units: 27-29

Computer Hardware Electronics Technician Option:

Electronics and Computer Hardware Technology 11, 22, 110, 130, 140, 142, 144; two courses from: Electronics and Computer Hardware Technology 95abcd (one semester), 131, 191, 194, Computer Information Systems 13, 40

Total Units: 29-31

Computer Hardware Technician Option:

Electronics and Computer Hardware Technology 130, 140, 142, 144

Total Units: 15

Electronics Engineering Technician Option:

Electronics and Computer Hardware Technology 11, 22, 110, 120, 124, 130, 140, 190; two courses from: Electronics and Computer Hardware Technology 95abcd (one semester), 142, 144, 150, 152, 190, 191, 192, 193, 194

Total Units: 30-34

Electronics Technician Option:

Electronics and Computer Hardware Technology 11, 22, 110, 120, 140

Total Units: 16

Industrial Computer Control Technician Option:

Electronics and Computer Hardware Technology 11, 22, 110, 120, 124, 130, 140, 191, 192, Machine Tool Technology 10A; one course from: Electronics and Computer Hardware Technology 95abcd (~~one semester~~), 131, 142, 190

Total Units: 34-36

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Powerline Industry Readiness Option:

Construction Technology 172, Electronics and Computer Hardware Technology 62, 64, 68, 110

Total Units: 14

Recommendation:

A Certificate of Completion in one of the following options will be granted upon the completion of the courses with a grade average of C. At least 50% of the courses required for the Certificate of Completion must be completed at El Camino College.

Communications Equipment Technician Option:

Electronics and Computer Hardware Technology 11, 22, 110, 120, 124, 150, 152, 193; one course from: Electronics and Computer Hardware Technology 95abcd, 140, 190, 191, 194, Computer Information Systems 13

Total Units: 27-29

Computer Hardware Electronics Technician Option:

Electronics and Computer Hardware Technology 11, 22, 110, 130, 140, 142, 144; two courses from: Electronics and Computer Hardware Technology 95abcd (one semester), 131, 191, 194, Computer Information Systems 13, 40

Total Units: 29-31

Computer Hardware Technician Option:

Electronics and Computer Hardware Technology 130, 140, 142, 144

Total Units: 15

Electronics Engineering Technician Option:

Electronics and Computer Hardware Technology 11, 22, 110, 120, 124, 130, 140, 190; two courses from: Electronics and Computer Hardware Technology 95abcd (one semester), 142, 144, 150, 152, 190, 191, 192, 193, 194

Total Units: 30-34

Electronics Technician Option:

Electronics and Computer Hardware Technology 11, 22, 110, 120, 140

Total Units: 16

Industrial Computer Control Technician Option:

Electronics and Computer Hardware Technology 11, 22, 110, 120, 124, 130, 140, 191, 192, Machine Tool Technology 10A; one course from: Electronics and Computer Hardware Technology 95abcd, 131, 142, 190

Total Units: 34-36

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Powerline Industry Readiness Option:

Construction Technology 172, Electronics and Computer Hardware Technology 62, 64,
68, 110

Total Units: 14

MATHEMATICAL SCIENCES DIVISION

INACTIVATE COURSE

1. Computer Science 25 – Programming in C

CHANGE IN CATALOG DESCRIPTION; COURSE REVIEW

1. Computer Science 1 – Problem Solving and Program Design Using C++
Current Status/Proposed Change

This course is an introduction to problem solving and program design using structured, top-down algorithmic development techniques applied to the solution of numeric and nonnumeric problems. Software engineering topics such as analysis, design, implementation, testing, documentation, and maintenance of software are discussed. Laboratory work will be done using the C++ computer language.

Recommendation:

This course is an introduction to problem solving and program design using structured, top-down algorithmic development techniques applied to the solution of numeric and nonnumeric problems. Software engineering topics such as analysis, design, implementation, testing, documentation, and maintenance of software are discussed. Laboratory work will be done using the C++ computer language.

CHANGES IN DESCRIPTIVE TITLE, CREDIT STATUS, TRANSFER STATUS, CATALOG DESCRIPTION; COURSE REVIEW

Current Status/Proposed Change

1. Computer Science 40 – Introduction to UNIX and LINUX Operating Systems
Credit, ~~not~~ degree applicable
~~No Transfer CSU~~ Transfer CSU

This course covers UNIX and LINUX operating system concepts and includes: basic commands, file structures, editors, file management utilities, ~~shell scripts~~, shell programming, process control, and remote messaging, as well as network and system administration.

Recommendation:

Computer Science 40 – Introduction to UNIX and LINUX Operating Systems
Credit, degree applicable

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Transfer CSU

This course covers UNIX and LINUX operating system concepts and includes basic commands, file structures, editors, file management utilities, shell programming, process control, and remote messaging, as well as network and system administration.

CHANGE IN CATALOG DESCRIPTION; COURSE REVIEW

1. Mathematics 41A – Elementary Algebra, Part I

Current Status/Proposed Change

~~This course includes~~ Students examine the study connections between the order of operations on real numbers; and the solutions and applications of linear elementary algebraic ideas of variables, expressions, and equations, and inequalities, polynomials, and coordinate graphing of linear equations. Students explore the four fundamental representations of relations between two variables: verbal, algebraic, graphical, and numerical. Linear relations serve as the primary example, but students also study quadratic and absolute value relations. Students are expected to master basic algebraic manipulation skills, including combining like terms, expanding products, and elementary factoring.

~~Note:—Students enrolled in this course are required to participate in group activities.~~

Note: Mathematics 41A/41B and 41B together are equivalent to Mathematics 40 is a two course elementary algebra sequence that is intended for students who would benefit from slower-paced instruction. Mathematics 41B serves as a prerequisite course for Mathematics 70.

Recommendation:

Students examine the connections between the order of operations on real numbers and the elementary algebraic ideas of variables, expressions, and equations. Students explore the four fundamental representations of relations between two variables: verbal, algebraic, graphical, and numerical. Linear relations serve as the primary example, but students also study quadratic and absolute value relations. Students are expected to master basic algebraic manipulation skills, including combining like terms, expanding products, and elementary factoring.

Note: Mathematics 41A/41B is a two course elementary algebra sequence that is intended for students who would benefit from slower-paced instruction.
Mathematics 41B serves as a prerequisite course for Mathematics 70.

2. Mathematics 41B – Elementary Algebra, Part II

Current Status/Proposed Change

~~This~~ Students in this course continues explore the study of introductory algebraic concepts of relation and includes the solutions and applications of systems of its four fundamental representations: verbal, algebraic, graphical, and numerical. Students show mastery of more advanced algebraic manipulation skills, including extracting roots, completing the square, and more advanced factoring. Students examine and solve linear equations,

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~~factoring techniques, simplification of rational and radical expressions, and the solution of systems of linear equations, and quadratic equations, as well as reciprocal and square root equations.~~

~~Note: Students enrolled in this course are required to participate in group activities.~~

~~Note: Mathematics 41A/41B and 41B together are equivalent to Mathematics 40 is a two course elementary algebra sequence that is intended for students who would benefit from slower-paced instruction. Mathematics 41B serves as a prerequisite course for Mathematics 70.~~

Recommendation:

Students in this course explore the concepts of relation and its four fundamental representations: verbal, algebraic, graphical, and numerical. Students show mastery of more advanced algebraic manipulation skills, including extracting roots, completing the square, and more advanced factoring. Students examine and solve linear equations, systems of linear equations, and quadratic equations, as well as reciprocal and square root equations.

Note: Mathematics 41A/41B is a two course elementary algebra sequence that is intended for students who would benefit from slower-paced instruction. Mathematics 41B serves as a prerequisite course for Mathematics 70.

CHANGES IN DESCRIPTIVE TITLE, CATALOG DESCRIPTION; COURSE REVIEW

Current Status/Proposed Change

1. Mathematics 150 – Elementary ~~Probability and Statistics with Probability~~
This The focus of this course includes calculation and analysis of is the basic practice of statistics, including descriptive statistics, inferential statistics, and the role probability plays in statistical analysis. Students calculate and interpret statistical parameters with hand held using graphing calculators and with statistical testing capabilities and statistical software, for personal computers. Topics as well as by hand. Major topics include methods of data collection and simulation; measures of central tendency, and variability, normal and binomial relative position; graphical summaries of data; linear regression and correlation; distributions, sets, sample space and Venn diagrams, including normal and binomial distributions; probability theory; confidence intervals, hypothesis testing, chi-square analysis, analysis of variance, linear regression and correlation, and non-parametric tests inferential statistical methods. Students choose, justify, use, and interpret the results of inferential techniques, such as confidence intervals, hypothesis tests, goodness of fit, analysis of variance, and nonparametric tests.

Recommendation:

Mathematics 150 – Elementary Statistics with Probability

The focus of this course is the basic practice of statistics, including descriptive statistics, inferential statistics, and the role probability plays in statistical analysis. Students

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calculate and interpret statistical parameters using graphing calculators with statistical testing capabilities and statistical software, as well as by hand. Major topics include methods of data collection and simulation; measures of central tendency, variability, and relative position; graphical summaries of data; linear regression and correlation; distributions, including normal and binomial distributions; probability theory; and inferential statistical methods. Students choose, justify, use, and interpret the results of inferential techniques, such as confidence intervals, hypothesis tests, goodness of fit, analysis of variance, and nonparametric tests.

NEW DISTANCE EDUCATION COURSE VERSIONS

1. Mathematics 41A – Elementary Algebra, Part I (Online)
2. Mathematics 41B – Elementary Algebra, Part II (Online)

**Agenda for the El Camino Community College District Board of Trustees
From
Student Services
Jeanie M. Nishime, Ed.D., Vice President**

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A. STUDENT FIELD TRIPS

It is recommended that the Board approve the following student field trip sponsored by the Transfer Center and various campus club trips. The purposes of the trips are to provide career, transfer, instructional, and cultural enrichment.

1. Transfer Center – Dianne Martinez

(Bus transportation is being funded by the CalSOAP program. Theresa Barragan, CalSOAP Advisor, will also accompany the students on the trip.)

May 25, 2007 – University of California at Riverside, Riverside, California.

Estimated students 30. Depart 7:30am; return 2:30pm. Transportation by bus.

2. Science Club - Joe Holliday, Adviser

May 19, 2007, Griffith Observatory, Los Angeles, California. The Science Club will pay from its own funds the cost of transportation for all students and faculty attending. Transportation expenses for travel by Metro and Griffith Shuttle in the amount of \$312 to be paid from Science Club funds. The following students and additional faculty and staff are scheduled to attend:

Marc Donatz, Amanda Scheliga, Hashim Tyler, Cecilia Gonzalez, Maria Romero, Jacob Freeland, Matt Coy, Zach Payne, Jennifer Lee, Jayson Eldridge, Aaron Rodriguez, Elise Yerelian, Uduyabagya Hulon, John Fuller, Maria Gonzalez, Sara Sherbin, Sonny Nguyen, Edwin Portillo, Sara Bartel, Jonty Pretzer
Additional faculty and staff: David Vakil, Chuck Herzig, Perry Hacking, Vince Lloyd, and Carolee Casper.

3. Anthropology Club – Marianne Waters and Rodolfo Otero, Advisers

June 2, 2007, Museum of Man, San Diego, California. The Anthropology Club will pay from its own funds the cost of admission and meals. Total cost not to exceed \$250. Transportation by El Camino College vans. The following students are scheduled to attend:

Celso Jaquez, Joseph Bonifacio, Mike O’Shea, Jenny Byrne, Richard Duarte, Jayanmi Maheepala, Monique Rodriguez, Meena Abdelmalak, Kevin Huynh, Ravi Wadhawani, John Maioriello, Omar Toledo, Suresh Jayakar, Jessie Jenewein, Kaysha Morgan, Ryoko Nakajima, Keiko Kaguya, Ed Smith, Christina Welsh, Walter Branden, Austin Zorich, Igor Letichevski, Paul Kharats, Carlie Armoure, Delvin Goh, Alicia Sincock

B. COMMUNITY EDUCATION – SUMMER 2007

1. It is recommended that the Board approve the following Community Education classes and instructor for Summer 2007. Instructor to be paid as follows: 50% of the revenue collected for student enrollments after a 30% overhead fee is deducted from the gross amount of enrollment fees collected:

7/21/07 and 7/28/07 Listening Skills for Better Grades Lee Douglas

8/18/07 and 8/15/07 How to Study Smarter Not Harder Lee Douglas

2. It is recommended that the Board approve the following Community Education classes and instructor for Summer 2007. Contractor to be paid 70% of gross amount of enrollment fees collected:

7/2/07 – 7/26/07 Intensive Math and Reading Clinics Kids College – Linda Wilson
 7/30/07 – 8/23/07 Intensive Math and Reading Clinics Kids College – Linda Wilson

3. It is recommended that the Board approve the Community Education Program for Summer 2007 as shown on pages 31 through 45.

C. INTERNATIONAL TRAVELS

1. It is recommended that the Board ratify approval for Maurice Kogon and Bronwen Madden to attend the North American Small Business International Trade Educators (NASBITE International) Conference, April 1-4, 2007, Vancouver, Canada. Expenses in the amount of \$1,572 and \$944, respectively, to be paid from Center for International Trade Development funds.
2. It is recommended that the Board approve international travel for Leonid Rachman to participate in the American Educational Opportunities Asian Recruiting Trip to Shanghai, Hong Kong, Manila, Jakarta, Singapore, Kuala Lumpur and Bangkok, September 12-30, 2007. The purpose of the trip is international student recruitment. Expenses in the amount of \$19,700 to be paid from International Student Recruitment funds.
3. It is recommended that the approve international travel for Leonid Rachman to participate in Institute of International Education 2007 U.S. Higher Education Fairs in Asia, Tokyo, Japan, October 19 – 23, 2007. The purpose of the trip is international student recruitment. Expenses in the amount of \$4,500 to be paid from International Student Recruitment funds.

D. GRANT - ACCEPTANCE

It is recommended that the Board approve acceptance of the following grant:

California Community Colleges Chancellor's office – Responsive Training for Incumbent Workers. The proposed Responsive Training Fund (RTF) for incumbent Workers project is designed to address the strategic priority area of business and workforce improvement. El Camino College's (ECC) Center for Applied Competitive Technologies (CACT) will collaborate with industry partner, Honeywell, to develop and deliver a certification program of instruction focusing on the skill sets necessary for needed advanced manufacturing training. The CACT will develop and pilot this non-credit manufacturing curriculum designed specifically for Honeywell incumbent workers, with input and evaluation from representatives of said industry.

Instruction will be given in the specific manufacturing skill sets necessary for success in today's advanced manufacturing industries.

Amount of Grant Funding from Granting Agency	\$198,701
Amount of College Match:	<u>-0-</u>
Total Amount of Grant	\$198,701
Source of Matching Funds – Industry Partner - \$191,250	
Indirect Rate \$7,642 (4%)	
Performance Period: June 1, 2007 through November 30, 2007	

Community Education Classes for Summer 2007

<u>Course Name</u>	<u>Instructor Name</u>	<u>Rt Pay</u>	<u>E/N</u>	<u>Min # Students</u>	<u>State Date</u>	<u>Days</u>	<u>Start Time</u>	<u>End Time</u>	<u>End Date</u>	<u>Room</u>
Fun with Soap Making	Abdul, Quayum	Opt A	N	4	6/20/2007	Sat	9:00am	12:00pm	8/30/2007	ARTB 215
Hurricane Candle Making	Abdul, Quayum	Opt A	N	4	6/20/2007	Sat	9:00am	12:00pm	8/30/2007	ARTB 215
Zumba Fitness!	Acosta, Carolina	Opt A	N	4	6/20/2007	Sat	3:00pm	4:00pm	8/30/2007	PE 52
Get Paid to Travel	Anderson, Cherie	Opt A	N	4	6/20/2007	Sat	9:30am	12:30pm	8/30/2007	SOCS 105
Become an International & Domestic Tour Director	Anderson, Cherie	Opt A	N	4	6/20/2007	Sat	1:30pm	4:30pm	8/30/2007	SOCS 105
Event Planning 1: An Overview	Angeli, JoAnn	Opt A	N	4	6/20/2007	Sat	6:30pm	9:30pm	8/30/2007	SOCS 110
Event Planning 2: Administration, Goals and Outcomes	Angeli, JoAnn	Opt A	N	4	6/20/2007	Sat	6:30pm	9:30pm	8/30/2007	SOCS 110
Event Planning 3: Contracts, Negotiations, and Forms	Angeli, JoAnn	Opt A	N	4	6/20/2007	Sat	6:30pm	9:30pm	8/30/2007	SOCS 110
Event Planning 4: Budgeting and Funding	Angeli, JoAnn	Opt A	N	4	6/20/2007	Sat	6:30pm	9:30pm	8/30/2007	SOCS 110
Event Planning 5: Organizing and Working with Committees	Angeli, JoAnn	Opt A	N	4	6/20/2007	Sat	6:30pm	9:30pm	8/30/2007	SOCS 110
Event Planning 6: Marketing, Showtime & Debriefing	Angeli, JoAnn	Opt A	N	4	6/20/2007	Sat	6:30pm	9:30pm	8/30/2007	SOCS 110
Yoga for Health & Relaxation--Beginning	Berman, Ron	Opt A	N	4	6/20/2007	Sat	10:30am	12:00pm	8/30/2007	PE 2
Yoga for Health & Relaxation--Beginning	Berman, Ron	Opt A	N	4	6/20/2007	Sat	10:30am	12:00pm	8/30/2007	PE 2
Yoga For Health & Relaxation--Intermediate	Berman, Ron	Opt A	N	4	6/20/2007	Sat	9:00am	10:15am	8/30/2007	PE 2
Yoga For Health & Relaxation—Intermediate	Berman, Ron	Opt A	N	4	6/20/2007	Sat	9:00am	10:15am	8/30/2007	PE 2

Stop Smoking Hypnosis Clinic	Carter, Jethro	Opt A	N	4	6/20/2007	Th	7:00pm	9:30pm	8/30/2007	SOCS 105
Get Thin, Stay Thin through Self-Hypnosis	Carter, Jethro	Opt A	N	4	6/20/2007	Sat	11:00am	1:30pm	8/30/2007	SOCS 106
Get Thin, Stay Thin through Self-Hypnosis	Carter, Jethro	Opt A	N	4	6/20/2007	Th	7:00pm	9:30pm	8/30/2007	SOCS 106
Introduction to Supervision-- Course 1 of 3	Casper, Barbara	Opt A	N	4	6/20/2007	M	6:30pm	9:30pm	8/30/2007	SOCS 210
Effective Communication for Supervisors & Managers-- Course 2 of 3	Casper, Barbara	Opt A	N	4	6/20/2007	M	6:30pm	9:30pm	8/30/2007	SOCS 210
Performance Management-- Course 3 of 3	Casper, Barbara	Opt A	N	4	6/20/2007	M	6:30pm	9:30pm	8/30/2007	SOCS 210
Effective Interviewing-- Course 1 of 3	Casper, Barbara	Opt A	N	4	6/20/2007	M	6:30pm	9:30pm	8/30/2007	SOCS 210
Managing Conflict in the Workplace-- Course 2 of 3	Casper, Barbara	Opt A	N	4	6/20/2007	M	6:30pm	9:30pm	8/30/2007	SOCS 210
Teambuilding for Effective Performance-- Course 3 of 3	Casper, Barbara	Opt A	N	4	6/20/2007	M	6:30pm	9:30pm	8/30/2007	SOCS 210
Writing Your 1st Book (or 7th)	Christensen, Bobbie	Opt A	N	4	6/20/2007	Fri	6:00pm	7:45pm	8/30/2007	SOCS 110
Writing & Publishing Your 1st Book (or 7th)	Christensen, Bobbie	Opt A	N	4	6/20/2007	Fri	8:00pm	10:00pm	8/30/2007	SOCS 110
Building Your Financial Portfolio on \$25 a Month or Less	Christensen, Bobbie	Opt A	N	4	6/20/2007	T	6:30pm	9:30pm	8/30/2007	SOCS 110
Become a Notary Public-- Prep Class	Christensen, Carrie	Opt A	N	4	6/20/2007	Sat	8:00am	6:00pm	8/30/2007	SOCS 104
Become a Notary Public-- Prep Class	Christensen, Carrie	Opt A	N	4	6/20/2007	T, Th, Sat	5:15pm 9:00am	9:30pm 11:00am	8/30/2007	SOCS 104
Become a Certified Loan Signing Agent-- Build Your Own Notary Signing Business	Christensen, Carrie	Opt A	N	4	6/20/2007	Sat	9:00am	4:00pm	8/30/2007	SOCS 104
Fly Fishing For Fun	Christensen, Eric	Opt A	N	4	6/20/2007	Fri	6:00pm	9:00pm	8/30/2007	SOCS 109

Basic Knitting and Crochet	Clarke, Eleanor	Opt A	N	4	6/20/2007	T	6:30pm	9:30pm	8/30/2007	SOCS 111
Basic Knitting and Crochet	Clarke, Eleanor	Opt A	N	4	6/20/2007	T	6:30pm	9:30pm	8/30/2007	SOCS 111
Capoeira: A New Way to Fun & Fitness	Claverie, Courtney	Opt A	N	4	6/20/2007	Sat	1:00pm	3:00pm	8/30/2007	PE 52
Conversational Spanish--Beginning 2	de los Rios, Jerry	Opt A	N	4	6/20/2007	T, Th	7:00pm	9:00pm	8/30/2007	SOCS 212
Conversational Spanish--Intermediate 1	de los Rios, Jerry	Opt A	N	4	6/20/2007	T, Th	7:00pm	9:00pm	8/30/2007	SOCS 212
Conversational Spanish	de los Rios, Jerry	Opt A	N	4	6/20/2007	T, Th	7:00pm	9:00pm	8/30/2007	SOCS 212
Filmmaking A - Z: Produce, Write, Direct & Distribute Independent Films	Dov Simens	50%	N	4	6/20/2007	Sat, Sun	9:00am	6:00pm	8/30/2007	Off-Campus: Hollywood Film Institute
Cake Decorating--Foundation	Elerewe, Thelma	Opt A	N	4	6/20/2007	T	6:00pm	10:00pm	8/30/2007	ARTB 211
Cake Decorating--Foundation	Elerewe, Thelma	Opt A	N	4	6/20/2007	Sat	10:00am	2:00pm	8/30/2007	ARTB 211
Cake Decorating--Icing	Elerewe, Thelma	Opt A	N	4	6/20/2007	Sat	10:00am	2:00pm	8/30/2007	ARTB 211
Cake Decorating--Fondant	Elerewe, Thelma	Opt A	N	4	6/20/2007	Sat	10:00am	2:00pm	8/30/2007	ARTB 211
Journals and General Ledger Posting--Course 1 of 3	Farmer, Kevin	Opt A	N	4	6/20/2007	T	6:30pm	9:30pm	8/30/2007	SOCS 110
Income Statement Analysis--Course 2 of 3	Farmer, Kevin	Opt A	N	4	6/20/2007	T	6:30pm	9:30pm	8/30/2007	SOCS 110
Balance Sheet Analysis--Course 3 of 3	Farmer, Kevin	Opt A	N	4	6/20/2007	T	6:30pm	9:30pm	8/30/2007	SOCS 110
Business Overview: Getting Started--Course 1 of 5	Farmer, Kevin	Opt A	N	4	6/20/2007	Th	6:30pm	9:30pm	8/30/2007	SOCS 108
Planning for Success: Your Business Plan--Course 3 of 5	Farmer, Kevin	Opt A	N	4	6/20/2007	Th	6:30pm	9:30pm	8/30/2007	SOCS 108
Marketing, Sales and Promotion--Course 2 of 5	Farmer, Kevin	Opt A	N	4	6/20/2007	Th	6:30pm	9:30pm	8/30/2007	SOCS 108

Operations & Management-- Course 4 of 5	Farmer, Kevin	Opt A	N	4	6/20/2007	Th	6:30pm	9:30pm	8/30/2007	SOCS 108
Finances & Record Keeping-- Course 5 of 5	Farmer, Kevin	Opt A	N	4	6/20/2007	Th	6:30pm	9:30pm	8/30/2007	SOCS 108
Get Going With QuickBooks-- Beginning (In Person)	Farmer, Kevin	Opt A	N	4	6/20/2007	Sat	9:30am	3:00pm	8/30/2007	COMM 204
Keep Going With QuickBooks-- Intermediate (In Person)	Farmer, Kevin	Opt A	N	4	6/20/2007	Sat	9:30am	3:00pm	8/30/2007	COMM 204
Pilates, Abs and Core	Frank, Dale	50%	N	4	6/20/2007	T	7:30pm	8:15pm	8/30/2007	Off-Campus: Fitness Technologies
Shake It Up: Fitness Training on Vibration Platforms	Frank, Dale	50%	N	4	6/20/2007	T	6:45pm	7:30pm	8/30/2007	Off-Campus: Fitness Technologies
You Can Write Hit Songs	Frederick, Robin	Opt A	N	4	6/20/2007	Sat	1:00pm	4:00pm	8/30/2007	SOCS 104
Belly Dancing-- Mixed Levels (Ages 14 & Up)	Genie Nakano	40%	N	4	6/20/2007	Sat	10:00am	11:00am	8/30/2007	PE 52
Bollywood Dance (Ages 14 & Up)	Genie Nakano	40%	N	4	6/20/2007	Sat	11:20am	12:20pm	8/30/2007	PE 52
Negotiation 2: How to Talk and What to Say--Course 2 of 4	Georgen, Pearl	Opt A	N	4	6/20/2007	T	6:30pm	9:30pm	8/30/2007	SOCS 112
Negotiation 3: Mastery of the Art--Course 3 of 4	Georgen, Pearl	Opt A	N	4	6/20/2007	T	6:30pm	9:30pm	8/30/2007	SOCS 112
Negotiation 1: The Art of Getting What You Want - Course 1 of 4	Georgen, Pearl	Opt A	N	4	6/20/2007	T	6:30pm	9:30pm	8/30/2007	SOCS 112
Negotiation 4: Resolving Critical Issues-- Course 4 of 4	Georgen, Pearl	Opt A	N	4	6/20/2007	T	6:30pm	9:30pm	8/30/2007	SOCS 112
Negotiation 5: Secrets of Effective Persuasion-- Advanced Course 1 of 3	Georgen, Pearl	Opt A	N	4	6/20/2007	T	6:30pm	9:30pm	8/30/2007	SOCS 112
Negotiation 6: Power Strategies-- Advanced Course 2 of 3	Georgen, Pearl	Opt A	N	4	6/20/2007	T	6:30pm	9:30pm	8/30/2007	SOCS 112

Negotiation 7: Multiplying Your Effectiveness--Advanced Course 3 of 3	Georgen, Pearl	Opt A	N	4	6/20/2007	T	6:30pm	9:30pm	8/30/2007	SOCS 112
Dental Insurance Billing	Hall, Kris	Opt A	N	4	6/20/2007	T, Th	6:30pm	9:30pm	8/30/2007	SOCS 205
Gerontology - The Study of Aging (People Not Rocks!)	Hongo, Aileen	Opt A	N	4	6/20/2007	Sun	10:00am	12:00pm	8/30/2007	SOCS 104
Gerontology - The Study of Aging (People Not Rocks!)	Hongo, Aileen	Opt A	N	4	6/20/2007	Sun	10:00am	12:00pm	8/30/2007	SOCS 104
Gerontology - The Study of Aging (People Not Rocks!)	Hongo, Aileen	Opt A	N	4	6/20/2007	Sun	10:00am	12:00pm	8/30/2007	SOCS 104
Promote your Company and Make More Money	Kennelly, Joy	Opt A	N	4	6/20/2007	T	7:00pm	9:00pm	8/30/2007	SOCS 110
Business Opportunity in Mobile Cart Vending	Konstant, Gene	Opt A	N	4	6/20/2007	W	6:30pm	9:30pm	8/30/2007	SOCS 112
Find and Start a Home Based Business - Under \$5000	Konstant, Gene	Opt A	N	4	6/20/2007	W	6:30pm	9:30pm	8/30/2007	SOCS 112
Financing a Start Up Business	Konstant, Gene	Opt A	N	4	6/20/2007	T	6:30pm	9:30pm	8/30/2007	SOCS 112
Write a Business Plan in a Weekend	Konstant, Gene	Opt A	N	4	6/20/2007	T	6:30pm	9:30pm	8/30/2007	SOCS 112
FREE PREVIEW- Manage Your Business PROFITABLY	Konstant, Gene	Opt A	N	4	6/20/2007	M	6:30pm	9:30pm	8/30/2007	SOCS 112
Rescoring Your Personal-Business Credit	Konstant, Gene	Opt A	N	4	6/20/2007	Sat	9:30am	4:30pm	8/30/2007	SOCS 112
Acupressure Shiatsu	Krueckemeier, Rod	Opt A	N	4	6/20/2007	Sat	11:00am	12:30pm	8/30/2007	SOCS 204
Real Estate Scary? It's a Great Time to Become a Real Estate Appraiser	Levitan, Les	Opt A	N	4	6/20/2007	T	7:00pm	9:30pm	8/30/2007	SOCS 204
Medical Terminology	Mardirosian, Sue	50/hr	N	4	6/20/2007	T, Th	6:30pm	9:30pm	8/30/2007	SOCS 108

Biomedical Science 1- Anatomy & Physiology	Mardirosian, Sue	50/hr	N	4	6/20/2007	Sun	9:00am	4:00pm	8/30/2007	SOCS 106
Medical Office Procedures	Mardirosian, Sue	50/hr	N	4	6/20/2007	T, Th	6:30pm	9:30pm	8/30/2007	SOCS 108
Medical Billing and Reimbursement	Mardirosian, Sue	50/hr	N	4	6/20/2007	Sun	9:00am	4:00pm	8/30/2007	SOCS 109
The Voice Over Experience	Meza, Aaron	Opt A	N	4	6/20/2007	Sat	9:00am	1:00pm	8/30/2007	SOCS 104
How to Become a Mystery Shopper	Moran, Elaine	Opt A	N	4	6/20/2007	Sun	10:00am	3:30pm	8/30/2007	SOCS 104
Down & Dirty Anger Management	Payne, C. V.	Opt A	N	4	6/20/2007	Sat	9:00am	12:00pm	8/30/2007	SOCS 111
Down & Dirty Anger Management	Payne, C. V.	Opt A	N	4	6/20/2007	Sun	9:00am	12:00pm	8/30/2007	SOCS 111
Become a Child Visitation Monitor	Public Seminars, Notary	Opt A	N	4	6/20/2007	Sat, Sun	9:00am	4:30pm	8/30/2007	SOCS 105
Sharpen Your Notary Skills	Public Seminars, Notary	Opt A	N	4	6/20/2007	W	6:00pm	9:00pm	8/30/2007	SOCS 104
Build and Grow Your Notary Business	Public Seminars, Notary	Opt A	N	4	6/20/2007	Sat	9:00am	4:00pm	8/30/2007	SOCS 104
Make a Fortune in Commercial Property	Reddick Seminars, Marshall	Opt A	N	4	6/20/2007	Sat	9:00am	5:30pm	8/30/2007	BUS 12
Rock Climbing for Kids (Grades 6-11)	Rocks, Beach City	50%	N	4	6/20/2007	Wed	3:30pm	4:30pm	8/30/2007	Off-Campus: Beach Cities Rock Gym
Rock Climbing for Kids (Grades 6-11)	Rocks, Beach City	50%	N	4	6/20/2007	Wed	3:30pm	4:30pm	8/30/2007	Off-Campus: Beach Cities Rock Gym
Rock Climbing For Fun and Fitness (Grades 9-Adult)	Rocks, Beach City	50%	N	4	6/20/2007	Wed	6:30pm	9:30pm	8/30/2007	Off-Campus: Beach Cities Rock Gym
Kung Fu Kubs (Ages 3-4)	Shozuya, Nadine	50%	N	4	6/20/2007	Sat	9:00am	9:25am	8/30/2007	Off-Campus: Shozuya Kung Fu Studio
Kung Fu Kubs (Ages 3-4)	Shozuya, Nadine	50%	N	4	6/20/2007	Wed	4:30pm	4:55pm	8/30/2007	Off-Campus: Shozuya Kung Fu Studio
Kung Fu for Kids (Grades 1-6)	Shozuya, Nadine	50%	N	4	6/20/2007	Sun	10:00am	10:55am	8/30/2007	Off-Campus: Shozuya Kung Fu Studio
Beginning Tai Chi	Shozuya, Nadine	50%	N	4	6/20/2007	Fri	7:00pm	8:00pm	8/30/2007	Off-Campus: Shozuya Kung Fu

										Studio
Beginning Tai Chi	Shozuya, Nadine	50%	N	4	6/20/2007	Sun	8:55am	9:55am	8/30/2007	Off-Campus: Shozuya Kung Fu Studio
Ornate Pine Needle Basketry	Spier, Nadine	200/day	N	4	6/20/2007	Sun	10:00am	3:00pm	8/30/2007	SOCS 105
Making Handcrafted Books (Parent/Child Class)	Torres, Betty	Opt A	N	4	6/20/2007	Sat	12:00pm	4:00pm	8/30/2007	ARTB 215
Life Drawing Marathons	Van Overbeck, Michael	Opt A	N	4	6/20/2007	Sun	10:00am	5:00pm	8/30/2007	ARTB 205, 209
Life Drawing Marathons	Van Overbeck, Michael	Opt A	N	4	6/20/2007	Sun	10:00am	5:00pm	8/30/2007	ARTB 205, 209
Life Drawing Marathons	Van Overbeck, Michael	Opt A	N	4	6/20/2007	Sun	10:00am	5:00pm	8/30/2007	ARTB 205, 209
Academic Chess 8709	Academic Chess	75%	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	Marsee Patio
Academic Chess 8714	Academic Chess	75%	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	Marsee Patio
Academic Chess 8715	Academic Chess	75%	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	Marsee Patio
Zumba for Teens 8686	Acosta, Carolina	Opt A.	N	4	6/20/2007	M-Th	2:00pm	3:45pm	8/30/2007	East Lounge
Algebra 1 (Grades 7-9) 8834	Andress, Linda	29/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	MUSIC 210
Fun with Fractions 8836	Andress, Linda	29/hr	N	4	6/20/2007	M-Th	10:00am	11:45am	8/30/2007	ARTB 313
Fun with Fractions 8837	Andress, Linda	29/hr	N	4	6/20/2007	M-Th	3:00pm	4:45pm	8/30/2007	MUSIC 211
Fun with Fractions 8838	Andress, Linda	29/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	Music 203
Intro to Geometry Part A 8832	Andress, Linda	29/hr	N	4	6/20/2007	M-Th	3:00pm	4:45pm	8/30/2007	Comm 304
Introduction to Geometry Part A 8833	Andress, Linda	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	ADMIN 206
Introduction to Trigonometry 8829	Andress, Linda	29/hr	N	4	6/20/2007	M-Th	10:00am	11:45am	8/30/2007	TECH 253
Pre-Algebra B 8830	Andress, Linda	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	Tech 253
Practical Everyday Beginning Spanish 8849	Brunetti, Judy	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	TECH 256

Practical Everyday Beginning Spanish 8850	Brunetti, Judy	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	TECH 253
Drawing and Cartooning 8691	Chew, Deborah	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	ADMIN 203
Drawing and Cartooning 8692	Chew, Deborah	29/hr	N	4	6/20/2007	M-Th	10:00am	11:45am	8/30/2007	Marsee Patio
Drawing and Cartooning 8693	Chew, Deborah	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	ADMIN 203
Fun with Art 8769	Corpuz, Victoria	29/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	MUSIC 210
Math Basics 8718	Corpuz, Victoria	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	ADMIN 209
Math Basics 8719	Corpuz, Victoria	29/hr	N	4	6/20/2007	M-Th			8/30/2007	ADM 206
Math Basics 8745	Corpuz, Victoria	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	ADMIN 207
Math Basics 8751	Corpuz, Victoria	29/hr	N	4	6/20/2007	M-Th	10:00am	11:45am	8/30/2007	TECH 256
Math Basics Part B 8781	Corpuz, Victoria	29/hr	N	4	6/20/2007	M-Th	3:00pm	4:45pm	8/30/2007	MUSIC 210
Study Skills for Success 8720	Corpuz, Victoria	29/hr	N	4	6/20/2007	M-Th	3:00pm	4:45pm	8/30/2007	MUSIC 202
Study Skills for Success 8766	Corpuz, Victoria	29/hr	N	4	6/20/2007	M-Th	3:00pm	4:45pm	8/30/2007	MUSIC 202
Study Skills for Success 8768	Corpuz, Victoria	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	MUSIC 10
Spelling and Vocabulary Improvement 8793	Corpuz, Victoria	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	ADMIN 203
Writing For School and Fun 8988	Corpuz, Victoria	29/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	Music 203
Algebra 1 Part A 8800	Emmery, Laura	29/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	TECH 253
Algebra 1 Part A 8801	Emmery, Laura	29/hr	N	4	6/20/2007	M-Th	3:00pm	4:45pm	8/30/2007	TECH 253
Algebra 1 Part B 8802	Emmery, Laura	29/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	TECH 253
Algebra 1 Part B 8803	Emmery, Laura	29/hr	N	4	6/20/2007	M-Th	3:00pm	4:45pm	8/30/2007	TECH 253
Algebra 1 Part B 8804	Emmery, Laura	29/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	MUSIC 211
Beginning French 8794	Emmery, Laura	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	ADMIN 207
Beginning French 8795	Emmery, Laura	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	ADMIN 202
Beginning French 8796	Emmery, Laura	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	ADMIN 202
Beginning French 8797	Emmery, Laura	29/hr	N	4	6/20/2007	M-Th	10:00am	11:45am	8/30/2007	TECH 253

Writing for School and Fun 8721	Gendrano, Jamie	29/hr	N	4	6/20/2007	M-Th	3:00pm	4:45pm	8/30/2007	MUSIC 210
Adventures in Nutrition 8841	Gendrano, Jamie	29/hr	N	4	6/20/2007	M-Th	10:00am	11:45am	8/30/2007	PE 28
Adventures in Nutrition 8842	Gendrano, Jamie	29/hr	N	4	6/20/2007	M-Th	10:00am	11:45am	8/30/2007	PE 28
Fun with Publisher 8843	Gendrano, Jamie	29/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	COMM 204A
Fun with Publisher 8844	Gendrano, Jamie	29/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	COMM 204A
Jump rope: Just Skip It! 8839	Gendrano, Jamie	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	PE 52
Jump rope: Just Skip It! 8840	Gendrano, Jamie	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	PE 52
Learn Word for School and Fun 8845	Gendrano, Jamie	29/hr	N	4	6/20/2007	M-Th	3:00pm	4:45pm	8/30/2007	COMM 204A
Learn Word for School and Fun 8846	Gendrano, Jamie	29/hr	N	4	6/20/2007	M-Th	3:00pm	4:45pm	8/30/2007	COMM 204A
Math Basics 8855	Hines, Fred	32/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	ADMIN 203
Math Basics Part B 8854	Hines, Fred	32/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	COMM 305
Pre-Algebra A 8863	Hines, Fred	32/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	Admin 206
SAT Prep Class 8856	Hines, Fred	32/hr	N	4	6/20/2007	M-Th	3:00pm	4:45pm	8/30/2007	MUSIC 210
SAT Prep Class 8857	Hines, Fred	32/hr	N	4	6/20/2007	M-Th	3:00pm	4:45pm	8/30/2007	ADMIN 206
Creative Writing for School and Fun 8824	Hood, Larisa	29/hr	N	4	6/20/2007	M-Th	3:00pm	4:45pm	8/30/2007	ADMIN 206
Creative Writing for School and Fun 8825	Hood, Larisa	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	SOCS 208
Creative Writing for School and Fun 8826	Hood, Larisa	29/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	COMM 305
Creative Writing for School and Fun 8827	Hood, Larisa	29/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	ARTB 313
Great Grammer for Great Grades 8818	Hood, Larisa	29/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	COMM 304
Study Skills for Success 8823	Hood, Larisa	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	TECH 256
Writing an "A" Report 8821	Hood, Larisa	29/hr	N	4	6/20/2007	M-Th	10:00am	11:45am	8/30/2007	SOCS 208
Writing an 'A' Report 8848	Hood, Larisa	29/hr	N	4	6/20/2007	M-Th	3:00pm	4:45pm	8/30/2007	COMM 305
Photography 8864	Hulsebus, Nichlaus	Opt A.	N	4	6/20/2007	M-Th	3:00pm	4:45pm	8/30/2007	MUSIC 202

Photography 8989	Hulsebus, Nichlaus	Opt A.	N	4	6/20/2007	M-Th	3:00pm	4:45pm	8/30/2007	ADMIN 206
Spelling and Vocabulary Improvement 8792	Ingrassia, Valaree	28/hr	N	4	6/20/2007	M-Th	10:00am	11:45am	8/30/2007	SOCS 208
Writing for School and Fun 8788	Ingrassia, Valaree	28/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	ADMIN 202
Writing for School and Fun 8790	Ingrassia, Valaree	28/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	ADMIN 209
Writing for School and Fun 8791	Ingrassia, Valaree	28/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	ADMIN 209
Arts and Crafts for Girls 8866	Kneisley, Susan	29/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	MUSIC 202
Arts and Crafts for Girls 8867	Kneisley, Susan	29/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	MUSIC 210
Pet Arts and Crafts 8865	Kneisley, Susan	29/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	MUSIC 202
Great Grammer for Great Grades 8806	Lee, Randolph	29/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	Admin 206
Great Grammer for Great Grades 8807	Lee, Randolph	29/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	COMM 304
Pre-Algebra 8805	Lee, Randolph	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	ARTB 313
Pre-Algebra A 8809	Lee, Randolph	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	TECH 256
Spelling and Vocabulary Improvement 8813	Lee, Randolph	29/hr	N	4	6/20/2007	M-Th	3:00pm	4:45pm	8/30/2007	ARTB 313
Spelling and Vocabulary Improvement 8814	Lee, Randolph	29/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	SOCS 208
Writing for School and for Fun 8762	Lee, Randolph	29/hr	N	4	6/20/2007	M-Th	10:00am	11:45am	8/30/2007	ARTB 313
Writing for School and for Fun 8789	Lee, Randolph	29/hr	N	4	6/20/2007	M-Th	10:00am	11:45am	8/30/2007	SOCS 208
Writing for School and for Fun 8990	Lee, Randolph	29/hr	N	4	6/20/2007	M-Th	10:00am	11:45am	8/30/2007	ADMIN 206
Writing the High School Essay 8817	Lee, Randolph	29/hr	N	4	6/20/2007	M-Th	3:00pm	4:45pm	8/30/2007	COMM 304
Beginning Guitar For Kids 8868	Minei, John	Opt A.	N	4	6/20/2007	M-Th	10:00am	11:45am	8/30/2007	MUSIC 203
Beginning Guitar For Kids 8869	Minei, John	Opt A.	N	4	6/20/2007	M-Th	10:00am	11:45am	8/30/2007	MUSIC 203
Beginning Guitar For Kids 8870	Minei, John	Opt A.	N	4	6/20/2007	M-Th	10:00am	11:45am	8/30/2007	MUSIC 201

Beginning Guitar For Kids 8871	Minei, John	Opt A.	N	4	6/20/2007	Sat	8:00am	9:45am	8/30/2007	Music 203
Beginning Guitar For Kids 8872	Minei, John	Opt A.	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	MUSIC 203
Beginning Guitar For Kids 8873	Minei, John	Opt A.	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	MUSIC 201
Algebra 1 (Grades 7-9) 8835	Wenkel, Wendy	32/hr	N	4	6/20/2007	M-Th	10:00am	11:45am	8/30/2007	ADMIN 206
Math Basics Part A & B 8828	Wenkel, Wendy	32/hr	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	ADMIN 206
Pre-Algebra A 8831	Wenkel, Wendy	32/hr	N	4	6/20/2007	M-Th	8:00am	9:45am	8/30/2007	ARTB 313
Pre-Algebra B 8812	Wenkel, Wendy	32/hr	N	4	6/20/2007	M-Th	10:00am	11:45am	8/30/2007	ARTB 313
World of Flight Academy 8874	World of Flight Academy	60%	N	4	6/20/2007	M-Th	1:00pm	2:45pm	8/30/2007	CHEM 108
A to Z Grantwriting (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
A to Z Grantwriting (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Accounting Fundamentals I (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Accounting Fundamentals I (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Accounting Fundamentals II (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Accounting Fundamentals II (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Basic Photo Editing (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Basic Photo Editing (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Become a Veterinary Assistant (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Become a Veterinary Assistant (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Beginning Access (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Beginning Access (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Beginning MS Excel (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online

Beginning MS Excel (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Beginning MS Word (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Beginning MS Word (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Beginning Writer's Workshop (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Beginning Writer's Workshop (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Caring for Children (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Caring for Children (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Creating a Home or Small Office Network (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Creating a Home or Small Office Network (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Creating Web Pages (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Creating Web Pages (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Creating Web Pages II (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Creating Web Pages II (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Designing Effective Websites (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Designing Effective Websites (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Drawing for the Absolute Beginner (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Drawing for the Absolute Beginner (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
GED Preparation (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online

GED Preparation (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Get Grants! (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Get Grants! (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Guiding Kids on the Internet (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Guiding Kids on the Internet (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
How To Use The Internet-The Basics (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
How To Use The Internet-The Basics (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Introduction to PowerPoint (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Introduction to PowerPoint (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Introduction to QuickBooks (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Introduction to QuickBooks (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Introduction to the Computer Game Industry (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Introduction to the Computer Game Industry (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Learn To Buy & Sell on eBay (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Learn To Buy & Sell on eBay (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Listen to Your Heart and Success Will Follow (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Listen to Your Heart and Success Will Follow (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Music Made Easy (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Music Made Easy (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online

Native Plants of California (online, Ages 14-Adult)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Native Plants of California (online, Ages 14-Adult)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Parenting: The First Five Years (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Parenting: The First Five Years (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Performing Payroll in Quickbooks (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Performing Payroll in Quickbooks (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Preschool Preparation - (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Preschool Preparation - (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Publish It Yourself: Start & Operate Your Own Publishing Business (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Publish It Yourself: Start & Operate Your Own Publishing Business (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Quickbooks for Contractors (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Quickbooks for Contractors (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Solving Classroom Discipline Problems (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Solving Classroom Discipline Problems (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Stamp Collecting-The Basics (online)	Education to Go	Vari us	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online

Stamp Collecting-The Basics (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Summer Fun (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Summer Fun (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
The Creative Classroom (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
The Creative Classroom (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Twelve Steps to a Successful Job Search (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Twelve Steps to a Successful Job Search (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Using the Internet in the Classroom (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Using the Internet in the Classroom (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Using Your Scanner (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Using Your Scanner (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Your Screenwriting Career (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online
Your Screenwriting Career (online)	Education to Go	Various	N	4	6/20/2007	W, F	Online	Online	8/30/2007	Online

**Agenda for the El Camino Community College District Board of Trustees
from
Administrative Services
Jeff Marsee, Vice President**

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Administrative Services

A. AB 2910 - QUARTERLY FISCAL STATUS REPORTS

It is recommended that the Board of Trustees receive the following Quarterly Financial Status Report for the quarter ending March 31, 2007.

AB 2910, Chapter 1486, Statutes of 1986, requires that California community college districts report quarterly on their financial condition.

The report is to be reviewed by the District governing board at a regularly scheduled meeting and entered into the minutes of the meeting. Within five working days following the governing board meeting, the fiscal year status report and a copy of a report of the district's financial condition are to be submitted to the Chancellor's Office and the County Superintendent of Schools. The quarterly reports will be reviewed and districts will be notified if further action is necessary.

The report for March 31, 2007, is shown on the following Quarterly Financial Status Report for General Fund-Unrestricted (11) and General Fund-Restricted (12).

**FISCAL YEAR 2006-07
Quarter Ended (Q3) March 31, 2007**

<u>General Fund</u>	<u>2006-07 Budget</u>	<u>Year-to-Date Actuals</u>	<u>Percentage</u>
INCOME			
Federal	\$ 3,214,446	\$ 1,182,355	36.78%
State	77,339,221	56,922,900	73.60%
Local	37,136,916	29,365,352	79.07%
Interfund Transfers	<u>458,367</u>	<u>180,404</u>	39.36%
Total Income	\$ 118,148,950	\$ 87,651,011	74.19%
 APPROPRIATIONS			
Academic Salaries	\$ 45,356,785	\$ 31,290,656	68.99%
Classified Salaries	29,430,525	19,215,978	65.29%
Staff Benefits	17,139,419	11,746,240	68.53%
Supplies/Books	2,859,445	1,285,986	44.97%
Other Operating Expenses	14,449,400	7,381,613	51.09%
Capital Outlay	2,399,097	748,050	31.18%
Other Outgo	<u>5,040,486</u>	<u>4,827,805</u>	95.78%
Total Appropriations	\$ 116,675,157	\$ 76,496,328	65.56%
 Net Revenues	 <u>\$ 1,473,793</u>	 <u>\$ 11,154,683</u>	

B. TENTATIVE BUDGET 2007–2008

It is recommended that the Tentative Budgets, including the General Fund-Unrestricted, General Fund-Restricted, Student Financial Aid, Child Development, Capital Outlay, General Obligation Bond, Workers' Compensation, Property and Liability Self-Insurance, Dental Self-Insurance, Special Reserve Fund-Retiree Health Premiums, and Bookstore Funds for the 2007–2008 fiscal year be submitted to the Board for first review and then adoption at the June 18, 2007, meeting. California Code Regulations Section 58305(a) requires that, on or before the first day of July, each community college district shall file a tentative budget with the County Superintendent of Schools.

C. CONTRACTS UNDER \$69,000

It is recommended that the Board of Trustees, in accordance with Board Policy 6340, ratify the District entering into the following agreements. The Vice President of Administrative Services, or his authorized designee, has executed the necessary documents.

1. ACADEMIC AFFAIRS

The Radiologic Technology Program (Rad Tech) is a fully accredited 25 month Associate in Science (AS) Degree Program under the Radiologic Health Branch of the California Department of Health Services (DHS-RH). The Program includes a combination of training course training at both El Camino College (ECC) and clinical training (hospitals/medical centers) at facilities contracted with ECC to provide the students with mandated hands-on experience in Radiologic Technology.

<u>Contractor</u>	<u>Dates of Services</u>	<u>Contract Amount</u>
<u>California Hospital Medical Center, a Catholic Healthcare West Corporation</u>	5/2006-5/2008	No Cost

Through an affiliation agreement, the agency provides necessary clinical experience and training for students enrolled in ECC's Rad Tech program for graduation purposes.

2. STUDENT AND COMMUNITY ADVANCEMENT

The Student and Community Advancement Division provides contract training to private industry consistent with the California State Education Department's emphasis on economic development.

a. Contract Education Department delivers learning programs, tools and other performance support services that contribute to continuous workforce development. Contract Education works with businesses to develop customized curriculum to meet strategic business needs and offer the training on a flexible schedule to accommodate employees' work schedules. Contract Education also supports regional and statewide

marketing activities to increase employer awareness of the economic development services available from community colleges. These programs are funded directly by the contractor and are not state funded.

<u>Contractor</u>	<u>Dates of Services</u>	<u>Contract Amount</u>
<u>Lisi Aerospace</u>	4/6/07 & 4/13/07	Income: \$2,000
		Expense: <u>(1,000)</u>
		Net: <u>\$1,000</u>

Twenty-four employees will receive eight hours of Access Training.

b. The Workplace Learning Resource Center (WpLRC) Under State Contract #ET07-0231, the WpLRC provides targeted job skills training and retraining to assist businesses and individuals in their efforts to remain competitive in the global market.

1) <u>Dependable Hawaiian</u>	5/22/07-6/30/07	Income: \$4,812
<u>Express</u>		Expense: <u>(2,550)</u>
		Net: <u>\$2,260</u>

The WpLRC will provide thirty hours of training in Dynamics of Interpersonal Communications for fourteen employees.

2) <u>Dependable Hawaiian</u>	5/22/07-6/30/07	Income: \$16,038
<u>Express</u>		Expense: <u>(8,350)</u>
		Net: <u>\$7,688</u>

Fourteen employees will receive forty-five hours of training in Strategic Business Writing.

3) <u>Dependable Hawaiian</u>	5/24/07-6/30/07	Income: \$9,624
<u>Express</u>		Expense: <u>(5,100)</u>
		Net: <u>\$4,524</u>

Twenty-eight employees will receive thirty hours of training in Customer Service.

4) <u>Dependable Hawaiian</u>	5/30/07-6/30/07	Income: \$7,058
<u>Express</u>		Expense: <u>(3,400)</u>
		Net: <u>\$3,658</u>

Eleven employees will receive forty hours of training in Frontline Leadership for Supervisors.

5) <u>Neway Packaging Corp.</u>	5/22/07-6/30/07	Income: \$9,624
		Expense: <u>(5,100)</u>
		Net: <u>\$4,524</u>

Twenty employees will receive thirty hours of training in Customer Service.

D. CONTRACTS \$69,000 OR HIGHER

It is requested that the Board of Trustees approve that the District enter into the following agreements:

1. **STUDENT AND COMMUNITY ADVANCEMENT DIVISION**

The Student and Community Advancement Division provides contract training to private industry consistent with the California State Education Department's emphasis on economic development.

a. Contract Education Department delivers learning programs, tools and other performance support services that contribute to continuous workforce development. Contract Education works with businesses to develop customized curriculum to meet strategic business needs and offer the training on a flexible schedule to accommodate employees' work schedules. Contract Education also supports regional and statewide marketing activities to increase employer awareness of the economic development services available from community colleges. These programs are funded directly by the contractor and are not state funded.

Long Beach Community
College District (LBCCD) 1/1/07-12/31/07 Grant: \$250,000
In-Kind Match

Through a grant/cooperative agreement with LBCCD, the Small Business Development Center (SBDC) will serve as a "Network Service Center" and will provide and deliver services to small businesses.

b. Workforce Development Department (WDD) - offers a diverse number of educational and professional services to the business community, non-profit organizations, students, and alumni by building partnerships. Our goal is to connect employment and training opportunities to the community. The majority of WDD services are free to employers and students, however some training courses are fee-based.

The Community College Foundation (TCCF) contracts with the County of Los Angeles Health Services – Department of Children and Family Services (DPHS-DCFS) to provide necessary education and skills training for various state-funded programs. El Camino College (ECC) receives funds via a subcontract with TCCF to assist in providing training for individuals enrolled in designated state-funded programs.

The Foster and Kinship Education Program provides both foster (resource) parents and relative caregivers with on-going classes that develop their

skills and increase their knowledge so that they enhance their ability to provide safe and nurturing environments for the children.

1. The Community College 1/1/07-6/30/07 Income NTE: \$72,450 Foundation (TCCF)

ECC will provide up to nine training workshops, at \$8,050 each, for students and family members enrolled in the state-funded program Kinship Education, Preparation and Support Program (KEPS) as caregivers.

2. The Community College 2/1/07-1/31/08 Income NTE: \$72,900 Foundation

ECC will be providing up to nine training workshops at \$8,100 each, for individuals enrolled in the state-funded program Partnering for Safety and Permanence – Model Approach to Partnership in Parenting (PS-MAPP) program.

E. BID #2006-14/COMPUTER EQUIPMENT, SOFTWARE & PERIPHERALS

It is recommended that the Board approve entering into a contractual relationship with Dell Marketing for the purchase of computer equipment and peripheral equipment manufactured by Dell to Dell Marketing L.P.

The authority for this purchase is made possible through the cooperative purchasing Agreement (number A63307) between Dell Marketing L.P. (“Contractor”) and the Department of Administration (“State”) on behalf of the State of Minnesota, participating members of the National Association of State Procurement Officials (NASPO), members of the Western States Contracting Alliance (WSCA) and other authorized participating States and participating entities. Note: Assembly Bill 1684 (1999-2000) enabled the State of California and the Department of General Services to enter into cooperative purchasing agreements with other states. The term of this agreement is September 1, 2004, through August 31, 2007 (3 years). The Agreement may be mutually renewed for two (2) additional one-year terms unless terminated pursuant to the terms of this Agreement.

F. BID #2007-1/LEASED DIGITAL COPIERS

It is recommended that the Board approve entering into a sixty (60) month contractual relationship with Ricoh Business Systems for the lease of approximately forty-one (41) digital copiers to replace the currently leased Minolta copiers whose contract with the District is due to expire June 30, 2007.

The District has chosen to utilize a “piggyback” provision of Sections 81640 to 81654 of the Education Code and Sections 20651 to 20659 of the Public Contract Code. “The governing board of any community college district, without advertising for bids if the Board has determined it to be in the best interest of the

district, may authorize contract, lease, requisition, or purchase order...to lease...supplies, equipment...for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases.” This provision is used by the district to take advantage of lower costs realized through economy-of-scale and also to avoid the time and expense of the public bidding process. Although not required under these provisions, the District considered and evaluated several companies who expressed an interest in the copier lease program. It was ultimately determined that Ricoh Business Systems provided the most advantageous program for the District’s needs. Due to the large volume of use by the District, consideration and evaluation included customer support (past and present), monthly lease pricing for efficient page-per-minute service, excess usage charges, and the benefits of dealing directly with manufacturer versus distributors.

The authority for this lease is made possible through the “piggyback” provision of Bid No. BW7123-3/07-OTR, titled purchase and lease of multi-function copy machines of the Miami Dade County in cooperation with U.S. Communities Government Purchasing Alliance. The term of this contract shall be from July 1, 2007 through June 30, 2012. Note: Assembly Bill 1684 (1999-2000) enabled the State of California and the Department of General Services to enter into cooperative purchasing agreements with other states.

Annual estimated lease cost is \$71,128.20 and does not include excess copy charges, optional accessories or applicable sales tax. Labor, delivery, removal is included.

G. DECLARATION OF SURPLUS PROPERTY

It is recommended that the Board of Trustees approve the appropriate disposition of the following property. Education Code Sections 81450 through 81460 and Board Policy 6550 provide the method and manner of disposal of personal property no longer required or suitable for District use.

<u>ECC #</u>	<u>Quantity</u>	<u>Description</u>	<u>Manufacturer</u>	<u>Model</u>	<u>Serial #</u>	<u>Condition</u>
None	250	notebook	Toshiba	2590CDT	various	no longer suitable

H. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS

It is recommended that all purchase orders and blanket purchase orders be ratified as shown.

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund 11 Unrestricted - El Camino				
P0093285	Micro Direct	Resp Therapy	Other Instr Supp.	\$371.40
P0093286	Charlotte V. Cooper	Public Information	Telephone	\$135.78
P0093287	PACRAO	Admissions/Records	Dues And Members	\$125.00
P0093290	Techsmith	Staff Development	Non-Instruct Supplies	\$224.42
P0093293	Office Max	Staff Development	Non-Instruct Supplies	\$11.47
P0093296	Llewellyn P. Chin	Job Placement	Non-Instruct Supplies	\$7.57
P0093299	Full Compass	Ctr for Arts Promo	New Equipment.	\$1,293.59
P0093303	El Camino College Aux	Career Center	Non-Instruct Supplies	\$231.50
P0093304	CCS Presentation Sys.	Div Office BSSC	Non-Instruct Supplies	\$177.38
P0093306	Medic First Aid Internat	Div Office BSSC	Non-Instruct Supplies	\$295.64
P0093312	Full Compass	Ctr for Arts Promo	New Equipment	\$2,224.54
P0093313	Carolina Biological	Anthropology	Instructional Supplies	\$827.84
P0093314	Spectrum Laboratory	Chemistry	Instructional Supplies	\$362.88
P0093315	Zones, Inc.	Technical Services	Repairs Parts	\$1,262.86
P0093317	Ward's Natural Science	Div Office BSSC	Non-Instruct Supplies	\$473.78
P0093318	Sims Welding Supply	Art Department	Instructional Supplies	\$984.49
P0093321	Zones, Inc.	VP-SCA	Non-Instruct Supplies	\$96.34
P0093322	University Elevator	Facilities/Planning	Repairs Non	\$14,950.00
P0093323	Anza Rents	Staff Development	Other Rentals	\$578.01
P0093324	American Foothill Publish	Public Information	Printing	\$7,293.89
P0093326	Graphaids	Staff Development	Non-Instruct Supplies	\$42.99
P0093328	Travers Tree Serivce	Grounds	Repairs Noninstruc.	\$2,765.00
P0093329	Associated Power, Inc.	Facilities/Planning	Repairs Noninstruc.	\$487.12
P0093330	Smith Brothers Crane	Facilities/Planning	Repairs Noninstruc.	\$2,190.00
P0093332	Aawcc Conference	Facilities/Planning	Conferences Mgmt	\$55.00
P0093337	Collegiate Cap & Gown	Commencement	Other Rentals	\$206.05
P0093338	Collegiate Cap & Gown	Commencement	Other Rentals	\$958.15
P0093339	Collegiate Cap & Gown	Commencement	Other Rentals	\$1,081.52
P0093354	Time Clock Sales	Admissions/Records	Repairs Noninstruc.	\$75.00
P0093355	KHL Engineered Pack	Copy Center	Instructional Supplies	\$407.39
P0093356	Xerox Corporation	Copy Center	Instructional Supplies	\$2,749.55
P0093365	Mcmaster Carr	Technical Services	Repairs Parts	\$223.97
P0093366	CCS Presentation Sys.	Audio/Visual	Instructional Supplies	\$1,573.23
P0093369	American Express	Financial Aid	Travel/Conference	\$119.68
P0093370	Southland Lumber	Ctr for Arts	Non-Instruct Supplies	\$233.82
P0093371	Wrestler's World	Ctr for Arts	Non-Instruct Supplies	\$58.20
P0093402	Mid City Mailing Services	Ctr for Arts Promo	Multi Media Advertising	\$675.00
P0093403	Morey's Music Store	Music	Instructional Supplies	\$483.87
P0093405	Mass Press	CADD	Instructional Supplies	\$59.48
P0093406	Mass Press	Admin./ Justice	Instructional Supplies	\$59.48
P0093408	Joanna M. Nacheff	Music	Instructional Supplies	\$102.96
P0093410	CCCCSSAA	VP-SCA	Conferences Mgmt	\$350.00
P0093413	Documentary Education	Film Rental	Instructional Supplies	\$1,373.95
P0093416	Boise Cascade	Audio/Visual	Instructional Supplies	\$101.29

P0093417	Training Source	Film Rental	Instructional Supplies	\$157.72
P0093427	Xpedx	Copy Center	Non-Instruct Supplies	\$1,750.28
P0093428	Xpedx Paper & Graphics	Copy Center	Non-Instruct Supplies	\$1,840.71
P0093429	Screenworks, Inc.	Student Serv	Non-Instruct Supplies	\$549.29
P0093430	ImpressGDP, Inc.	Student Serv	Non-Instruct Supplies	\$730.69
P0093431	Presstek, Inc.	Copy Center	Non-Instruct Supplies	\$1,398.34
P0093432	Inx International Ink	Copy Center	Non-Instruct Supplies	\$97.53
P0093433	The Printers Shopper	Copy Center	Non-Instruct Supplies	\$59.86
P0093434	San Diego Printing	Copy Center	Non-Instruct Supplies	\$125.08
P0093435	Presstek, Inc.	Copy Center	Repairs - Instructional	\$197.50
P0093436	Konica Minolta Bus	Ed&Community Dev.	Non-Instruct Supplies	\$56.14
P0093440	Signature Party Rent	Facilities/Planning	Equipment Rental	\$4,374.09
P0093441	Bruce Peifer	Recruitment	Conferences Mgmt	\$550.94
P0093442	Boise Cascade	Warehouse	Inventories, Stores	\$915.80
P0093443	Xcel Mechanical Sys.	Facilities/Planning	Repairs Noninstruc.	\$5,119.00
P0093445	Major League Music	Commencement	Other Rentals	\$900.00
P0093446	Verizon Wireless	Health, Safety	Telephone	\$68.13
P0093447	Verizon Wireless	Health, Safety	Telephone	\$83.91
P0093448	Mass Press	First Year Exp	Non-Instruct Supplies	\$59.48
P0093449	Full Compass	Ctr for Arts Prod.	Non-Instruct Supplies	\$407.54
P0093459	Diversified Photo Supply	Photography	Instructional Supplies	\$495.60
P0093460	CCS Presentation Sys.	Art Department	Repairs Parts/Supplies	\$2,006.80
P0093462	Torrance Postmaster	Ctr for Arts Promo	Multi Media Ad.	\$1,906.23
P0093467	Cartridge World	President's Office	Non-Instruct Supplies	\$12.98
P0093468	Cartridge World	President's Office	Non-Instruct Supplies	\$9.73
P0093469	FS Creations	Business	Non-Instruct Supplies	\$7,981.38
P0093470	Zones, Inc.	Business	Non-Instruct Supplies	\$1,526.31
P0093471	Magnet Media	Business	Non-Instruct Supplies	\$3,079.98
P0093472	Virtual Training Co.	Business	Non-Instruct Supplies	\$222.28
P0093473	CDW-G	Div Office Business	Instructional Supplies	\$3,433.69
P0093474	Xerox Corporation	Copy Center	Instructional Supplies	\$902.69
P0093475	Rio Grande	Art Department	Instructional Supplies	\$580.10
P0093476	Ann M. Garten	Public Information	Conferences Mgmt	\$20.00
P0093477	CDW-G	Div Office Business	Instructional Supplies	\$2,957.39
P0093478	Boise Cascade	CIS	Instructional Supplies	\$397.28
P0093479	Ad Club	Admin. Services	Contract Services	\$425.00
P0093482	Waxie Sanitary Supply	Operations	New Equipment	\$2,291.59
P0093483	Law Offices/Larry Frie	Compton Center	Other	\$4,950.00
P0093484	ECC Foundat	Public Information	Conferences Mgmt	\$55.00
P0093485	California Chamber	Public Information	Conferences Mgmt	\$200.00
P0093487	Bruce Spain	Ctr for Arts Promo	New Equipment	\$757.74
P0093489	Boise Cascade	Office Administration	Instructional Supplies	\$395.28
P0093491	Chronicle of Higher Ed.	Admin. Services	Non-Instruct Supplies	\$82.50
P0093492	US Markerboard	Chemistry	Instructional Supplies	\$399.93
P0093499	Tessco/Americas Logis.	Electronics	Instructional Supplies	\$125.63
P0093500	Delphin Computer Sup.	Electronics	Instructional Supplies	\$589.99
P0093501	Futurlec	Electronics	Instructional Supplies	\$88.00
P0093502	Shop Floor Automations	Machine Tool Tech.	Maintenance Contracts	\$85.00
P0093503	American Industrial Sup.	Automotive Tech.	Instructional Supplies	\$253.47
P0093504	Cable Wholesale	Information Tech.	Non-Instruct Supplies	\$449.19
P0093505	Graybar Electric	Information Tech.	Non-Instruct Supplies	\$3,096.49
P0093506	3M Business Products	Div Office Instr.Serv.	Repairs Noninstruc.	\$485.00
P0093507	Brinks Home Security	Div Office Instr.Serv.	Other Services	\$83.85
P0093508	Pbs Home Video Cat.	Film Rental	Instructional Supplies	\$449.95
P0093509	Metal Edge	Div Office Instr.Serv.	Instructional Supplies	\$449.24
P0093514	Tabletkiosk	Information Tech.	New Equipment	\$5,901.95
P0093519	Printer Works, the	Technical Services	Repairs Parts	\$1,575.96
P0093521	Fisher Scientific	Chemistry	Instructional Supplies	\$306.98

P0093522	Spectrum Laboratory	Chemistry	Instructional Supplies	\$131.34
P0093526	VWR Scientific	Chemistry	Instructional Supplies	\$1,873.28
P0093544	Coctyc	Chemistry	Dues And Members	\$25.00
P0093547	Virco Manufacturing	Humanities	New Equipment	\$625.04
P0093553	Florence Filter Co.	HVAC Shop	Non-Instruct Supplies	\$7,979.14
P0093554	Performance Pipeline	Facilities/Planning	Repairs Noninstruc.	\$640.00
P0093555	Boise Cascade	Warehouse	Inventories, Stores	\$915.80
P0093557	Global Knowledge	Information Tech.	Transportation/ Mile	\$9,401.52
P0093561	Scantron	Information Tech.	Software	\$200.00
P0093564	Tech Smith	Information Tech.	Non-Instruct Supplies	\$199.00
P0093566	Classic Cleaners	Ctr for Arts	Non-Instruct Supplies	\$103.97
P0093567	Mark Hullibarger	Ctr for Arts	Center For The Arts	\$135.00
P0093568	Theatre Communications	Human Resources	Multi Media Advertising	\$425.00
P0093569	Law Offices of Larry Frie	Human Resources	Special Projects	\$2,081.25
P0093570	New York Foundation	Human Resources	Multi Media Advertising	\$91.00
P0093576	Armstrong Medical Ind.	Physical Education	Instructional Supplies	\$788.17
P0093579	Torrance Postmaster	Ctr for Arts Promo	Multi Media Advertising	\$160.00
P0093583	Bruce E. Hoerning	Facilities/Planning	Non-Instruct Supplies	\$49.95
P0093585	Flaghouse, Inc.	Humanities	New Equipment	\$3,256.61
P0093586	Advanced Masonry	Grounds	Repairs Noninstruc.	\$1,250.00
P0093587	Advanced Masonry	Grounds	Repairs Noninstruc.	\$980.00
P0093588	PC Mall Gov Inc.	Humanities	Instructional Supplies	\$258.94
P0093589	Renaissance Learning	Humanities	New Equipment	\$1,373.78
P0093590	Screen Vision Direct	Public Information	Multi Media Advertising	\$7,704.00
P0093592	Thompson Trophy	Staff Development	Non-Instruct Supplies	\$101.43
P0093596	West Coast Sound	Ctr for Arts	Other Rentals	\$2,937.90
P0093601	Empire Cleaning Supply	Operations	Non-Instruct Supplies	\$9,907.62
P0093602	Lawndale Chamber	Public Information	Dues And Members	\$75.00
P0093604	Gcs Service, Inc.	Facilities/Planning	Repairs Noninstruc.	\$191.47
P0093610	Hacu-Member Services	President's Office	Dues And Members	\$8,680.00
P0093626	Computerland of Silicon	Admissions/Records	Non-Instruct Supplies	\$125.84
P0093635	Spinitar Presentation	Sociology	Instructional Supplies	\$221.62
P0093636	CCS Presentation Sys.	Div Office BSSC	Instructional Supplies	\$2,016.13
P0093645	American Anthropological	Philosophy	Instructional Supplies	\$32.00
P0093660	City of Los Angeles	Astronomy	Publications-Magazines	\$23.00
P0093663	Mass Press	Rad Tech	Instructional Supplies	\$59.48
P0093665	Laguna Clay Company	Art Department	Repairs Parts	\$672.62
P0093666	E-Bog4.com	Physical Education	Instructional Supplies	\$757.75
P0093667	The Teaching Company	Div Office BSSC	Instructional Supplies	\$387.07
P0093668	A-1 Office Plus	Fiscal Services	New Equipment	\$1,439.73
P0093669	Oclc, Inc	Music	Instructional Supplies	\$1,295.00
P0093670	Lucks Music Library	Music	Instructional Supplies	\$87.94
P0093673	ADT Security Services	Art Department	Maintenance Contracts	\$576.00
P0093675	Bee Removers	Operations	Pest Control	\$270.00
P0093676	Awards Plus	V.P. Academic	Non-Instruct Supplies	\$1,082.50
P0093677	Appa Publications	Facilities/Planning	Non-Instruct Supplies	\$363.72
P0093680	Office Max	Div Office BSSC	Non-Instruct Supplies	\$271.82
P0093683	Baumfolder Corporation	Copy Center	Repairs Parts	\$1,489.20
P0093684	Dunn Edwards	Facilities/Planning	New Equipment	\$1,893.30
P0093685	Mass Press	Facilities/Planning	Non-Instruct Supplies	\$59.48
P0093686	S & B Food Services	Staff Development	Contract Services	\$3,051.48
P0093687	Torrance Postmaster	Ctr for Arts Promo	Multi Media Advertising	\$1,915.54
P0093688	Mid City Mailing Services	Ctr for Arts Promo	Multi Media Advertising	\$675.00
P0093694	Byte Brothers, Inc.	Technical Services	Repairs Parts	\$403.40
P0093695	Jameco Electronics	Technical Services	Repairs Parts	\$299.92
P0093742	Pajala Rehab Products	Physical Education	Instructional Sup.	\$321.84
P0093743	Adolph Keiffer & Assoc.	Physical Education	Instructional Supplies	\$30.46
P0093744	J.T. Posey Co.	Physical Education	Instructional Supplies	\$88.12

P0093745	Amazon.Com Corporate	Div Office BSSC	Instructional Supplies	\$48.70
P0093746	My Projector Lamps	Art Department	Instructional Supplies	\$854.96
P0093749	Full Compass	Audio/Visual	Instructional Supplies	\$1,178.70
P0093750	Highsmith Company	Physical Education	Instructional Supplies	\$62.01
P0093751	Demco, Inc.	Div Office Instr.Serv.	Instructional Supplies	\$492.97
P0093752	Demco, Inc.	Div Office Instr.Serv.	Instructional Supplies	\$277.49
P0093753	Brodart Co	Div Office Instr.Serv.	Instructional Supplies	\$505.00
P0093754	CDW-G	Audio/Visual	Instructional Supplies	\$368.55
P0093756	CCS Presentation Sys.	Audio/Visual	Instructional Supplies	\$778.64
P0093757	CDW-G	VP-SCA	New Equipment	\$249.47
P0093758	Academic Senate	Student Affairs	Conferences Mgmt	\$225.00
P0093759	CPR Industries, Inc.	Facilities/Planning	Repairs Noninstruc.	\$2,824.24
P0093760	Boulevard Florist	Commencement	Other Rentals	\$147.49
P0093761	Namifiers	VP-SCA	Non-Instruct Supplies	\$88.29
P0093767	Tom Black Service	Div Office Nat Sci.	Repairs - Instructional	\$460.00
P0093768	Signature Party Rental	Commencement	Contract Services	\$5,204.88
P0093769	S & B Food Services	Commencement	Contract Services	\$14,014.38
P0093770	Manhattan Beach Cham.	Public Information	Dues And Members	\$100.00
P0093771	M Designs Productions	Public Information	Multi Media Advertising	\$6,500.00
P0093772	Usamobility	Information Tech.	Maintenance Contracts	\$5.30
P0093773	Lisa's Gallery	Public Information	Printing	\$261.29
P0093775	Redondo Beach Unified	Public Information	Multi Media Advertising	\$300.00
P0093776	Southwestern Bag	Civic Center/Fine	Non-Instruct Supplies	\$274.80
P0093777	Enterprise Rent-A-Car	Transfer Center	Transportation	\$140.70
P0093778	JD Audio Visual	Audio/Visual	Instructional Supplies	\$926.99
P0093779	CCS Presentation Sys.	Audio/Visual	Instructional Supplies	\$585.84
P0093780	B & H Photo-Video	Audio/Visual	Instructional Supplies	\$339.62
P0093781	Intelcom	Audio/Visual	Instructional Supplies	\$324.76
P0093790	CCS Presentation Sys.	Staff Development	Non Inst Comp Eq	\$1,132.14
P0093793	CCS Presentation Sys.	Staff Development	Non Inst Comp Eq	\$1,521.02
P0093796	Zones, Inc.	Staff Development	Non-Instruct Supplies	\$23.88
P0093799	Pacific Coachways	Transfer Center	Transportation	\$326.58
P0093800	Cables N Mor	Division Office Math	Instructional Supplies	\$92.60
P0093801	El Segundo Chamber	Public Information	Dues And Memberships	\$100.00
P0093802	Specialty Technical	Admin./Justice	Instructional Supplies	\$590.00
P0093805	Gesswein and Co.	Art Department	Repairs Parts	\$296.44
P0093806	Hale Fitness, Inc.	Physical Education	Instructional Supplies	\$1,761.07
P0093807	Barrett Robinson	Art Department	Repairs Parts	\$995.00
P0093811	VWR Scientific	Chemistry	Instructional Supplies	\$578.13
P0093812	Rio Grande	Art Department	Instructional Supplies	\$1,050.61
P0093814	Metronome Inc	Information Tech.	Contract Services	\$3,507.30
P0093817	Konica Minolta Business	Information Tech.	Copiers	\$176.89
P0093825	San Diego Printing Parts	Copy Center	Repairs Parts	\$1,953.26
P0093826	Full Compass	Ctr for Arts	Non-Instruct Supplies	\$471.81
P0093831	The Tape Company	Learning Center	Instructional Supplies	\$282.79
P0093832	CDW-G	Information Tech.	Contract Services	\$37,277.65
P0093833	PC Mall Gov Inc.	Learning Center	Instructional Supplies	\$117.35
P0093834	CDW-G	Learning Center	Instructional Supplies	\$368.55
P0093835	B & H Photo-Video	Learning Center	Instructional Supplies	\$1,020.26
P0093836	CCS Presentation Sys.	Learning Center	Instructional Supplies	\$1,146.63
P0093837	Datatel, Inc.	Information Tech.	Contract Services	\$2,563.00
P0093840	Datatel, Inc.	Information Tech.	Contract Services	\$33,085.30
P0093845	CCS Presentation Sys.	Audio/Visual	Repairs - Instructional	\$1,069.34
P0093846	Franklin Covey	Audio/Visual	Instructional Supplies	\$57.12
P0093848	American Welding	Welding	Instructional Supplies	\$175.00
P0093849	Image Solutions	Admissions/Records	Postage	\$13,200.00
P0093850	New York Food	Job Placement	Conferences Mgmt.	\$148.30
P0093855	Boise Cascade	Counseling Office	Non-Instruct Supplies	\$97.39

P0093858	Mark Hullibarger	Ctr for Arts	Center For The Arts	\$135.00
P0093860	Woodward Equipment	Automotive Tech.	Instructional Supplies	\$956.71
P0093867	Techsmith	Div Office Business	Instructional Supplies	\$560.71
P0093868	PC Mall Gov Inc.	Div Office Business	Instructional Supplies	\$2,393.23
P0093870	California Presenters	Div Office Fine Arts	Conferences Mgmt	\$295.00
P0093872	Zones, Inc.	Fiscal Services	New Equipment	\$3,446.98
P0093874	Mckesson-General Med.	Physical Education	Instructional Supplies	\$302.34
P0093876	Ionics	Facilities/Planning	Repairs Noninstruc.	\$974.50
P0093878	Carolina Biological	Chemistry	Instructional Supplies	\$685.07
P0093880	MCM Electronics	Technical Services	Repairs Parts	\$1,705.00
P0093884	Image Solutions	Financial Aid	Non-Instruct Supplies	\$12,494.62
P0093885	Long Beach Acoustic	Paint Shop	Non-Instruct Supplies	\$274.96
P0093886	Calmet Services	Utilities	Waste Disposal	\$3,932.50
P0093890	Full Compass	Ctr for Arts	Non-Instruct Supplies	\$575.40
P0093891	Phil V. Fixico	V.P. Academic	Contract Services	\$100.00
P0093892	TASA	Humanities	Instructional Supplies	\$1,189.24
P0093901	CCS Presentation Sys.	Art Department	Repairs Parts	\$5,512.30
P0093907	Arts Reach	Ctr for Arts Promo	Multi Media Advertising	\$119.00
P0093910	Industrial Arts Supply	Machine Tool Tech.	Instructional Supplies	\$377.96
P0093917	Nclx Program Report	Nursing	Instructional Supplies	\$974.25
P0093922	S & B Food Services	Staff Development	Contract Services	\$1,910.37
P0093926	Rotary Club/Torrance	Admin. Services	Dues And Memberships	\$109.00
P0093927	U.S. Bank	Institutional Services	Election	\$993.55
P0093928	West Coast Sound	Commencement	Other Rentals	\$2,851.72
P0093932	Yale Chase Materials	Ctr for Arts	Repairs Parts	\$600.00
P0093948	Aqua-Serv Engineers	HVAC Shop	Non-Instruct Supplies	\$2,244.67
P0093963	Bee Removers	Facilities/Planning	Repairs Noninstructional	\$145.00
P0093967	Rhonda L. Dillon	V.P. Academic	Other Services	\$100.00
P0093989	CDW-G	First Year Exp	Non-Instruct Supplies	\$225.26
P0093990	Office Max	First Year Exp	Non-Instruct Supplies	\$59.09
P0093991	Zones, Inc.	First Year Exp	Non-Instruct Supplies	\$69.67
P0093993	B & H Photo-Video	Film/Video	Instructional Supplies	\$403.79
P0093994	S & B Food Services	Div Office Business	Instructional Supplies	\$204.90
P0094006	Pocket Nurse	Nursing	Instructional Supplies	\$218.84
P0094007	Craig Medical Internat.	Nursing	Instructional Supplies	\$4,778.38
P0094017	Discount Two-Way Radio	Technical Services	Repairs Parts	\$1,410.20
P0094019	Leonid Rachman	International Stu.	Conferences Mgmt	\$247.00
P0094021	Pocket Nurse	Nursing	Instructional Supplies	\$366.94
P0094025	Pocket Nurse	Nursing	Instructional Supplies	\$1,396.67
P0094035	NCS Pearson, Inc.	Admissions/Records	Maintenance Contracts	\$1,332.00
P0094041	Barbara A. Perez	Technology & Divers	Contract Services	\$1,275.32
P0094046	California Placement	Job Placement	Conferences Mgmt	\$25.00
P0094047	Zoll Medical Corp.	Nursing	Instructional Supplies	\$146.65
P0094049	Baxter Health Care Corp.	Nursing	Instructional Supplies	\$56.14
P0094061	Commercial Fence	Facilities/Planning	Repairs Noninstructional	\$1,769.00
P0094062	Zumar Industries	Paint Shop	Non-Instruct Supplies	\$3,719.01
P0094067	Office Max	Facilities/Planning	New Equipment .	\$501.20
P0094069	Travel Adventure Cinema	Ctr for Arts Promo	Multi Media Advertising	\$496.00
P0094071	S & B Food Services	Student Affairs	Contract Services	\$167.93
P0094087	Los Angeles County Bar	Counseling Office	Conferences Mgmt	\$620.00
P0094088	Cash Registers	Fiscal Services	Non-Instruct Supplies	\$44.00
P0094100	American Express Travel	Staff Development	Conferences Mgmt	\$504.46
P0094101	Francesca C. Bishop	Speech Comm	Other Services	\$1,039.28

Fund 11 Total: 271

\$409,045.75

Fund 12 Restricted - El Camino

P0093250	Apple Computer, Inc.	Career Technical	New Equipment	\$5,192.09
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P0093255	CDW-G	Title V/SMCC/Math	Liability Self Insurance	\$27.06
P0093284	Dell Marketing L. P.	Job Placement	Non Inst Comp Eq	\$1,901.53
P0093289	Arizona District Export	CITD Program	Conferences Mgmt	\$495.00
P0093301	AHEAD	DSPS	Conferences Mgmt	\$660.00
P0093316	Prepare E.T.S.	Foster Care 03-04	Other Services	\$220.00
P0093319	Gourmet Creations	ILP	Other Services	\$760.00
P0093325	HP Express Services	CITD	Maintenance Contracts	\$909.00
P0093327	South Bay Latino Cham	SBDC Program	Conferences Other	\$1,500.00
P0093331	Copy R Office Solutions	Careers/Child Care	Instructional Supplies	\$9.34
P0093333	CDW-G	CSA Wired - CACT	New Computer Equip.	\$1,269.88
P0093334	Dell Marketing L. P.	CSA Wired - CACT	New Computer Equip.	\$8,352.91
P0093335	Computerland of Silicon	CSA Wired - CACT	Software	\$63.87
P0093336	Mountain Medical	HSA	New Equipment	\$8,229.05
P0093360	Nitza Llado	Global Experience	Other Books	\$63.10
P0093361	VWR Scientific	Natural Sci	New Equipmen-Instr.	\$2,844.48
P0093362	Long Beach Acoustic	Renov for Cap Bldg	Buildings	\$3,365.00
P0093363	C & A Floorcoverings	Renov for Cap Bldg	Buildings	\$911.05
P0093364	C & A Floorcoverings	Renov for Cap Bldg	Buildings	\$2,774.54
P0093401	Jay's Catering	SBA Matching Funds	Contract Services	\$1,338.44
P0093404	Daryl R. Hance	JDIF/Maritime	Non-Instruct Supplies	\$70.00
P0093411	Seawide Marine Distrib.	JDIF/Maritime	Non-Instruct Supplies	\$6,565.87
P0093412	American Express Travel	Career Technical	Conferences Other	\$1,530.94
P0093414	E.C.C. Industry & Tech.	Standards for Train.	Non-Instruct Supplies	\$592.00
P0093418	Marshall & Swift	Instructional Serv.	Library Books	\$447.02
P0093419	Council for Resource	JDIF/Maritime	Conferences Mgmt	\$290.00
P0093420	Thomson Gale	Instructional Serv.	Library Books	\$424.15
P0093421	Harris Infosource	Instructional Serv.	Library Books	\$213.62
P0093422	Premier	Matriculation	Non-Instruct Supplies	\$15,999.35
P0093423	Konica Minolta Business	WPLRC State Lead	Non-Instruct Supplies	\$44.70
P0093424	American Express Travel	JDIF/Maritime	Transportation/ Mileage	\$333.31
P0093425	American Express Travel	CITD Program	Transportation/ Mileage	\$172.81
P0093426	Fluke Networks	JDIF/Maritime	Conferences Mgmt	\$300.00
P0093437	American Express Travel	CSA Wired - CACT	Transportation/ Mileage	\$338.81
P0093438	American Express Travel	CSA Wired - CACT	Transportation/ Mileage	\$338.81
P0093439	Monster for Employers	Community Advance	Multi Media Advertising	\$1,600.00
P0093444	Zones, Inc.	CACT - Quick Start	New Equipment – Instr.	\$2,613.26
P0093450	Refrigeration Supply	Career Technical Ed.	New Equipment – Instr.	\$1,918.54
P0093451	Computrols	Career Technical Ed	New Equipment – Instr.	\$7,227.62
P0093452	Johnstone Supply	Career Technical Ed	New Equipment – Instr.	\$706.33
P0093453	Mcmaster Carr	VATEA I&T	Instructional Supplies	\$613.85
P0093454	Sims Welding Supply	VATEA I&T	New Equipment – Instr.	\$763.90
P0093455	B & H Photo-Video	Fine Arts	New Equipment – Instr.	\$4,989.92
P0093456	Balanced Body Inc.	Fine Arts	New Equipment – Instr.	\$8,622.23
P0093463	Marina Security Gate	Parking-Student Per	Other Services	\$123.16
P0093464	Bob Lee's Automotive	Parking-Student Per	Repairs Non Instr	\$2,768.71
P0093465	Pacific Coachways	S. Bay Children's	Non-Instruct Supplies	\$330.00
P0093480	Barrett Robinson	Fine Arts	New Equipment – Instr.	\$1,430.01
P0093481	Ahn's Piano and Organ	Fine Arts	New Equipment – Instr.	\$31,891.69
P0093490	Uline Shipping Supply	Contract Education	Non-Instruct Supplies	\$21.53
P0093495	Gourmet Creations	Early Steps to Eman	Other Services	\$95.00
P0093496	Amazon.Com Corporate	Career Technical Ed	Conferences Other	\$160.70
P0093497	Train Signal Inc.	Career Technical Ed	Conferences Other	\$656.28
P0093498	Techsmith	Career Technical Ed	Conferences Other	\$1,548.32
P0093510	Thomson Gale	Instructional Service	Library Books	\$15,364.73
P0093511	Thomson Gale	Instructional Service	Library Books	\$482.76
P0093512	Midwest Library Service	Instructional Service	Library Books	\$200.10
P0093513	Matthew Bender Publish	Instructional Service	Library Books	\$888.70
P0093515	Pilothouse Consulting	Career Technical Ed	Conferences Other	\$855.64

P0093516	CDI Communications.	Career Technical Ed	Conferences Other	\$1,273.26
P0093517	Virtual Training Co.	Career Technical Ed	Conferences Other	\$222.28
P0093518	Turning Technologies	Natural Sci	New Equipmen-Instr.	\$57.22
P0093520	Delphin Computer	CalWORKs	Non-Instruct Supplies	\$1,055.44
P0093523	Delphin Computer	CalWORKs	Non-Instruct Supplies	\$2,210.47
P0093524	Delphin Computer	CalWORKs	Non-Instruct Supplies	\$387.54
P0093525	Quality Business Mach	CalWORKs	Non-Instruct Supplies	\$1,622.67
P0093546	Magic's Auto Body	Parking-Student Per	Repairs Non Instr	\$1,513.82
P0093548	CDW-G	Humanities	Instr.CompEquip	\$793.42
P0093549	CDW-G	Humanities	Instr.CompEquip	\$287.47
P0093550	Hilton New Orleans	JDIF/Work Ready .	Conferences Mgmt	\$1,340.10
P0093552	Hub City News	SBA Contr.Jan-Dec	Multi Media Advertising	\$1,000.00
P0093558	Remote Visions, Inc.	VP AA 0506	Computer Software	\$3,211.35
P0093559	Harland Technology	VP AA 0506	Computer Software	\$544.00
P0093562	Oracle Corporation	VP AA 0506	Computer Software	\$500.00
P0093563	Foundation for California	VP AA 0506	Computer Software	\$2,000.00
P0093577	Torrance Hilton At South	EOPS	Non-Instruct Supplies	\$1,500.00
P0093578	Thompson Publishing	Staff Diversity	Publications/Periodicals	\$403.50
P0093584	A-1 Printing & Graphics	CSA Wired - CACT	Multi Media Advertising	\$259.80
P0093591	Boise Cascade	WPLRC State Lead	Non-Instruct Supplies	\$112.95
P0093595	CDW-G	HSA	New Equipment-Instr.	\$2,340.37
P0093597	Act, Inc.	JDIF/Work Ready .	Conferences Mgmt	\$900.00
P0093599	American Express Travel	CSA Wired - CACT	Transportation/ Mileage	\$369.60
P0093600	Pauline Annarino	WRIEC Year 2	Non-Instruct Supplies	\$719.05
P0093603	Hilton New Orleans	JDIF/Work Ready .	Conferences Mgmt	\$670.05
P0093605	EWDP Support Services	WPLRC State Lead	Conferences Mgmt	\$450.00
P0093611	Hertz Furniture Systems	CalWORKs	Non-Instruct Supplies	\$978.58
P0093620	Benny the Broom	Parking-Student Per	Other Services	\$240.00
P0093622	Little Company of Mary	Parking-Student Per	Other Services	\$175.00
P0093634	S & B Food Services	EOPS	In-Service Training	\$727.18
P0093639	S & B Food Services	Basic Skills	Contract Services	\$221.85
P0093640	S & B Food Services	Basic Skills	Contract Services	\$221.85
P0093641	Bozena Morton	Global Experience	Conferences Mgmt	\$210.00
P0093643	Zones, Inc.	CalWORKs	Non-Instruct Supplies	\$1,914.69
P0093644	Pacific Coachways	EOPS	Transportation	\$330.00
P0093658	Freestyle Photographic	Career & Tech Ed	Non-Instruct Supplies	\$537.14
P0093659	Virco Manufacturing	Faculty & Staff Div	New Equipment	\$401.82
P0093674	A-1 Printing & Graphics	SBDC - Non-Prog.	Printing	\$4,546.50
P0093678	VWR Scientific	Natural Sci	New Equipmen-Instr.	\$1,677.82
P0093679	Harvard Business Sch	SBDC/Non-Program	Conferences Other	\$2,496.00
P0093681	Harvard Business Sch	SBDC/Non-Program	Conferences Other	\$2,495.00
P0093682	Harvard Business Sch	SBDC/Non-Program	Conferences Mgmt	\$2,495.00
P0093689	Community Partners	High School Global	Conferences	\$500.00
P0093690	EWDP Support Services	CITD Program Inc.	Conferences Mgmt	\$110.00
P0093691	EWDP Support Services	CITD Program Inc.	Conferences Mgmt	\$110.00
P0093692	Geil Kilns Company	Fine Arts	New Equipment-Instr.	\$20,940.96
P0093700	El Camino College	ECLA	Field Trip Expense	\$2,400.00
P0093701	L. A. Area Chamber	CITD Program Inc.	Conferences Mgmt	\$110.00
P0093704	R & D Printing	Career & Tech Ed	Non-Instruct Supplies	\$723.11
P0093705	R & D Printing	Career & Tech Ed	Non-Instruct Supplies	\$723.11
P0093706	Pacific Coachways	ECLA	Student Transport	\$330.00
P0093748	Thompson Publishing	Staff Diversity	Publications/ Periodic	\$527.50
P0093755	CCS Presentation Sys.	Instructional Service	Instructional Supplies	\$4,950.47
P0093762	Dell Marketing L. P.	Behavioral & Soc	New Equipment – Instr.	\$3,350.64
P0093763	B & H Photo-Video	Fine Arts	New Equipment – Instr.	\$447.11
P0093764	Westlake Professional	Fine Arts	New Equipment – Instr.	\$252.07
P0093765	Virco Manufacturing	Math	New Equipment – Instr.	\$1,267.67
P0093766	Bob Lee's Automotive	Parking-Student Per	Repairs Non Instr	\$783.62

P0093782	Computerland of Silicon	Matriculation	Non-Instruct Supplies	\$86.70
P0093783	The Bach Company	Title V/SMCC/Math	Liability Self Insurance	\$8,432.69
P0093784	Badge Printers of Amer	Parking-Student Per	Non-Instruct Supplies	\$103.37
P0093786	Enhanced Visions Sys.	DSPS	New Equipment – Instr.	\$1,859.84
P0093788	Recording for the Blind	DSPS	Instructional Supplies	\$1,793.31
P0093789	A Scooter 4 U, Inc.	DSPS	Instructional Supplies	\$301.70
P0093792	Office Max	Foster Care 03-04	Non-Instruct Supplies	\$228.55
P0093795	AT Systems West, Inc.	Parking-Student Per	Other Services	\$78.04
P0093797	Digi Key	CACT - Quick Start	Non-Instruct Supplies	\$524.41
P0093813	CDW-G	CalWORKs	Non-Instruct Supplies	\$355.58
P0093815	B & H Photo-Video	Fine Arts	New Equipment – Instr.	\$3,623.97
P0093818	Thomson Gale	Instructional Serv.	Library Books	\$981.37
P0093820	H.W. Wilson	TTIP Library Auto	Other Services	\$8,490.00
P0093821	Craft Supplies U.S.A.	Career Technical Ed	New Equipment – Instr.	\$266.49
P0093823	Society for Human Res.	Community Advance	Dues And Memberships	\$160.00
P0093828	WardJet	Career Technical Ed.	New Equipment – Instr.	\$1,195.00
P0093841	H.W. Wilson	Instructional Serv.	Library Books	\$2,671.53
P0093842	H.W. Wilson	Instructional Serv.	Library Books	\$343.58
P0093843	Matthew Bender Publish	Instructional Service	Library Books	\$1,245.48
P0093844	Lexis Nexis	Instructional Service	Library Books	\$1,739.73
P0093853	Freestyle Photographic	Career & Tech Ed	Non-Instruct Supplies	\$447.30
P0093875	Crucial Technology	JDIF/Work Ready	Non-Instruct Supplies	\$69.26
P0093879	South Bay Latino Cham	SBA Contr.Jan-Dec	Conferences Other	\$1,000.00
P0093881	B & H Photo-Video	Fine Arts	New Equipment – Instr.	\$1,233.79
P0093888	Little Company of Mary	Parking-Student Per	Other Services	\$35.00
P0093896	Gourmet Creations	ILP	Other Services	\$500.00
P0093897	Gourmet Creations	Early Steps to Eman	Other Services	\$280.00
P0093898	S & B Food Services	VTEA Title II Tech	Non-Instruct Supplies	\$499.16
P0093899	S & B Food Services	VTEA Title II Tech	Non-Instruct Supplies	\$499.16
P0093911	Pacific Northwest X-Ray	HSA	New Equipmen-Instr.	\$1,410.62
P0093916	S & B Food Services	Career & Tech Ed	Non-Instruct Supplies	\$249.58
P0093925	American Express Travel	DSPS	Conferences Faculty	\$151.02
P0093965	Westhost, Inc.	ECLA	Multi Media Advertising	\$29.85
P0093972	California Association	MESA Program	Dues And Memberships	\$400.00
P0093981	Office Max	JDIF/Maritime	Non-Instruct Supplies	\$474.46
P0093983	Maritime Reporter	WPLRC State Lead	Non-Instruct Supplies	\$55.00
P0093986	Lakeshore Learning	Careers in Child	Instructional Supplies	\$9,567.06
P0093992	Diana Spatz	CalWORKs	Contract Services	\$575.00
P0093995	Mulligan Family Fun	Careers in Child	Instructional Supplies	\$569.40
P0094020	Lakeshore Learning	Child Development	Instructional Supplies	\$131.29
P0094024	Palos Verdes High	CACT - Quick Start	Non-Instruct Supplies	\$7,800.00
P0094031	California Community	TTIP Library Auto	Other Services	\$6,279.00
P0094037	Thomson Gale	Instructional Service	Library Books	\$182.77
P0094038	Midwest Library	Instructional Service	Library Books	\$367.74
P0094039	Matthew Bender Publish	Instructional Service	Library Books	\$262.15
P0094089	Boise Cascade	Matriculation	Non-Instruct Supplies	\$1,712.52
P0094096	Guillermo Hinojosa	EOPS CARE	Non-Instruct Supplies	\$450.00

Fund 12 Total: 164

\$307,072.23

Fund 41 Capital Outlay

P0093809	Knorr Systems Inc.	Pool Renovations	Repairs Noninstr.	\$5,642.07
P0093810	Knorr Systems Inc.	Pool Renovations	Repairs Noninstr.	\$1,589.86
P0093997	Westwood Building	Tree Replacements	Site Improvements	\$483.12
P0093998	Dave Bang Assoc.	Tree Replacements	Site Improvements	\$1,392.55

Fund 41 Total: 4

\$9,107.60

Fund 62 Property & Liability

P0093571	Mass Press	Purchasing	Non-Instruct Supplies	\$109.90
P0093638	El Camino College	Purchasing	Liability - Self Insurance	\$439.97

Fund 62 Total: 2 \$549.87

Fund 74 Student Financial Aid

P0093664	S & B Food Services	EOPS	Student Incentive Acct	\$220.00
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Fund 74 Total: 1 \$220.00

Fund 79 Auxiliary Services

P0093282	D. Collwood/K. Fukazawa	Fine Arts	Non-Instruct Supplies	\$500.00
P0093283	Gallery Services	Fine Arts	Non-Instruct Supplies	\$480.70
P0093308	Marian D. Tell	Fine Arts	Non-Instruct Supplies	\$425.00
P0093309	Katisha P. Adams	Fine Arts	Non-Instruct Supplies	\$600.00
P0093310	Quami Adams	Fine Arts	Non-Instruct Supplies	\$725.00
P0093340	S & B Food Services	Counseling Office	Non-Instruct Supplies	\$160.75
P0093341	S & B Food Services	Counseling Office	Non-Instruct Supplies	\$148.84
P0093342	S & B Food Services	Counseling Office	Non-Instruct Supplies	\$160.75
P0093343	Sue Oda-Omori	Counseling Office	Non-Instruct Supplies	\$28.28
P0093367	Todd Loweth	Fine Arts	Non-Instruct Supplies	\$1,000.00
P0093368	David Edwards	Fine Arts	Non-Instruct Supplies	\$600.00
P0093378	Pacific Coachways	Counseling Office	Non-Instruct Supplies	\$440.00
P0093397	S & B Food Services	V.P. Academic	Non-Instruct Supplies	\$500.00
P0093407	Joanna M. Nacheff	Fine Arts	Non-Instruct Supplies	\$91.89
P0093409	S & B Food Services	Counseling Office	Non-Instruct Supplies	\$150.00
P0093415	Sue Oda-Omori	Counseling Office	Non-Instruct Supplies	\$44.80
P0093457	Pacific Coachways	Counseling Office	Non-Instruct Supplies	\$298.00
P0093458	Phyllis S. Fowler	Fine Arts	Non-Instruct Supplies	\$400.00
P0093593	Charles F. Turner	Fine Arts	Non-Instruct Supplies	\$200.00
P0093594	William J. Georges	Fine Arts	Non-Instruct Supplies	\$200.00
P0093661	Pacific Coast Publishing	Fine Arts	Non-Instruct Supplies	\$1,324.00
P0093671	Kimberly Wilkinson	Fine Arts	Non-Instruct Supplies	\$409.30
P0093672	Paul Hadobas	Fine Arts	Non-Instruct Supplies	\$101.09
P0093816	Gal Faganel	Fine Arts	Non-Instruct Supplies	\$175.00
P0093819	Romano's Macaroni Grill	Humanities	Non-Instruct Supplies	\$350.00
P0093827	Midamerica Productions	Fine Arts	Non-Instruct Supplies	\$2,500.00
P0093854	Raoul De La Sota	Fine Arts	Non-Instruct Supplies	\$100.00
P0093856	Ursula Kammer-Fox	Fine Arts	Non-Instruct Supplies	\$100.00
P0093859	John Wiley & Sons Inc.	EOP&S	Non-Instruct Supplies	\$214.34
P0093861	California Community	EOP&S	Non-Instruct Supplies	\$21.00
P0093862	James Publishing	EOP&S	Non-Instruct Supplies	\$144.64
P0093919	Amazon.Com Corporate	EOP&S	Non-Instruct Supplies	\$738.22
P0093920	S & B Food Services	Admin. Services	Non-Instruct Supplies	\$68.87
P0093923	Heaven Scent Flowers	Financial Aid	Non-Instruct Supplies	\$250.00
P0093924	Torrance Bakery	Financial Aid	Non-Instruct Supplies	\$142.00
P0093941	Torrance Postmaster	Fine Arts	Non-Instruct Supplies	\$680.00
P0093954	Alysa M. Brennan	Fine Arts	Non-Instruct Supplies	\$200.00
P0093955	Alysa M. Brennan	Fine Arts	Non-Instruct Supplies	\$200.00
P0094004	Phyllis S. Fowler	Fine Arts	Non-Instruct Supplies	\$200.00
P0094027	Jolene S. Combs	Humanities	Non-Instruct Supplies	\$253.32
P0094090	Lori B. Medigovich	Humanities	Non-Instruct Supplies	\$1,028.75
P0094092	Lori B. Medigovich	Humanities	Non-Instruct Supplies	\$972.16

Fund 79 Total: 42 \$17,326.70

Fund 81 Student Organizations

P0093357	Enterprise Rent-A-Car	Student Affairs	A/P Manual.Gen.	\$126.64
P0093358	Enterprise Rent-A-Car	Student Affairs	A/P Manual.Gen.	\$126.64
P0093359	Enterprise Rent-A-Car	Student Affairs	A/P Manual.Gen.	\$297.63

Fund 81 Total: 3 \$550.91

Fund 82 Scholarships & Trust/Agency

P0093288	Concept Media	Nursing	Fundraising	\$5,259.89
P0093292	College of Dupage Press	Nursing	Fundraising	\$1,681.71
P0093294	College of Dupage Press	Nursing	Fundraising	\$390.29
P0093295	Zones, Inc.	Nursing	Fundraising	\$177.12
P0093466	JRCERT Lockbox	Health Sciences	Fundraising	\$1,500.00
P0093630	California Pro Sports	Health Sciences	Fundraising	\$757.86
P0093632	Tommy D's	Health Sciences	Fundraising	\$1,055.44
P0093702	R & D Printing	Trust Career Expo	Fundraising	\$877.00
P0093824	California Pro Sports	Health Sciences	Fundraising	\$544.60
P0094085	Party Posies Floral	Trust Career Expo	Fundraising	\$30.00
P0094086	S & B Food Services	Trust Career Expo	Fundraising	\$1,249.60

Fund 82 Total: 11 \$13,523.51

PO Funds Total: 528 \$926,658.79

Fund 11 Unrestricted - El Camino

B0097928	Vicenti, Lloyd, Stutzman	Institutional Service	Audit	\$11,200.00
B0097933	ECCD Petty Cash	Staff Development	Non-Instruct Supplies	\$600.00
B0097934	On Course, Inc.	Human Develo	Conferences Faculty	\$6,000.00
B0097942	ECCD Petty Cash	Inst Services	Non-Instruct Supplies	\$83.00
B0097946	Konica Minolta Business	Purchasing	Copiers	\$0.81
B0097958	ECCD Petty Cash	Honors Program	Non-Instruct Supplies	\$39.32
B0097959	Certif-A-Gift	Human Resources	Employee Recognition	\$2,000.00
B0097961	Broadline Distributing	Cosmetology	Instructional Supplies	\$400.00
B0097965	Alexander W. Astin	Staff Development	PSA Contract Services	\$1,000.00
B0097966	Helen S. Astin	Staff Development	PSA Contract Services	\$1,000.00
B0097970	Moore Medical Corp	Human Resources	Other Services	\$3,000.00

Fund 11 Total: 11 \$25,323.13

Fund 12 Restricted - El Camino

B0097930	Christine M. Aldrich	Careers in Child	PSA Contract Services	\$425.00
B0097932	The Lightbulb Factory	Title V ECC/SMC	Contract Services	\$450.00
B0097935	ECCD Petty Cash	CACT/BEST	Non-Instruct Supplies	\$150.00
B0097939	Cristina R. Morrison	Contract Education	PSA Contract Services	\$8,000.00
B0097941	Midwest Library Service	Instructional Service	Library Books	
\$40,715.00				
B0097947	Martin J. Mechsner	CSA Wired - CACT	Contract Services	\$10,000.00
B0097948	Corrine Hoisington	Career Technical Ed	Conferences Other	\$2,000.00
B0097949	ECCD Petty Cash	CSA WIRED - CACT	Non-Instruct Supplies	\$500.00
B0097950	ECCD Petty Cash	JDIF/Maritime	Non-Instruct Supplies	\$700.00
B0097951	Takuyo Corporation	El Camino Lang	Multi Media Advertising	\$1,750.00
B0097952	E.C.C. Public Info.	DSPS	Reproduction - Non.	\$800.00
B0097953	ECCD Petty Cash	Aerospace Export	Non-Instruct Supplies	\$500.00
B0097954	Todd McLeod	Career Technical Ed	Conferences Other	\$1,500.00
B0097964	Business Professional	Title V ECC/SMC	Contract Services	\$350.00
B0097967	Austion Behn	Title V ECC/SMC	PSA Contract Services	\$280.00

B0097969	ECCD Petty Cash	KEPS	Other Services	\$250.00
B0097972	Casa Maria's Illuzionz	SBDC Program	Contract Services	\$3,504.59
B0097973	Gary Sanderson	DSPS	PSA Contract Services	\$600.00
B0097974	Wendy Wilsing	DSPS	PSA Contract Services	\$1,600.00

Fund 12 Total: 19 **\$74,074.59**

Fund 79 **Auxiliary Services**

B0093397	S & B Food Services	V.P. Academic	Non-Instruct Supplies	\$500.00
B0097968	Creative Party Design	Financial Aid	Non-Instruct Supplies	\$705.50

Fund 79 Total: 2 **\$1,205.50**

Fund 82 Scholarships & Trust/Agency

B0097931	Educational Resources	Nursing	Fundraising	\$21,000.00
B0097955	E.C.C. Public Info.	Trust Career Expo	Fundraising	\$1,000.00

Fund 82 Total: 2 **\$22,000.00**

BPO Funds Total: 36 **\$314,591.22**

Grand Total POs and BPOs: 564 **\$1,241,250.01**

**Agenda for the El Camino Community College District Board of Trustees
For
Measure E Bond Fund
Administrative Services**

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Administrative Services – Measure E Bond Fund

A. CATEGORY BUDGETS AND BALANCES

The following table reports Measure E expenditures and commitments through April 30, 2007.

GENERAL OBLIGATION BOND FUND CATEGORIES AND PROJECT SUMMARY

CATEGORY	BUDGET	EXPENDED	COMMITTED	BALANCE
Additional Classrooms and Modernization (ACM)	\$175,871,183	\$32,599,466	\$32,561,376	\$110,710,341
Campus Site Improvements (CSI)	20,413,973	1,572,728	547,339	18,293,906
Energy Efficiency Improvements (EEI)	3,033,653	1,473,840	231,230	1,328,584
Health and Safety Improvements (HSI)	138,808,747	13,714,196	8,746,146	116,348,405
Information Technology and Equipment (ITE)	55,673,268	5,653,758	182,343	49,837,167
Physical Education Facilities Improvements (PEFI)	1,707,049	0.00	0.00	1,707,049
Refunding Income	<u>5,875,366</u>	<u>0.00</u>	<u>0.00</u>	<u>5,875,366</u>
TOTAL	<u>\$401,383,239</u>	<u>\$55,013,988</u>	<u>\$42,268,433</u>	<u>\$304,100,818</u>

B. MODULAR BUILDING PURCHASE

It is recommended that the Board of Trustees approve the purchase of a food service modular building at a cost not to exceed \$192,000 from Modular Structures, Inc. Delivery and installation is included.

The authority for this purchase is made possible through the piggybacking provision of Nuview Union School District's Bid # 2005-Modulars.

C. CONTRACT AMENDMENT - CW DRIVER HUMANITIES BUILDING REPLACEMENT PROJECT

It is recommended that the Board of Trustees approve increasing the fee amount for the construction management services contract with CW Driver by \$223,702.

Background - On February 22, 2005, the Board of Trustees approved a contract with CW Driver, in the amount of \$1,600,000, for construction management services to be performed on the Humanities Building Replacement Project. The term of the contract is 18 months. The construction management services to be provided occur in four phases: pre-bid, bidding, construction and post construction.

Administrative Services – Measure E Bond Fund

It was anticipated the Division of the State Architect (DSA) would approve the project plans in December 2005 and the District directed CW Driver to begin performing its services in December 2005. Unfortunately, DSA did not approve the plans until February 2006.

In April 2006, the District delayed awarding construction bids to May 2006 due to a bid protest and bidder notification.

The District's contract with CW Driver provides for a fee increase if a material change occurs in the project schedule through no fault of CW Driver. The District and CW Driver have negotiated a fee increase of \$233,702 for the increased term of the contract.

The total project budget is unchanged. The increase will be paid from the project contingency.

D. CONTRACT AMENDMENT - CW DRIVER LEARNING RESOURCES CENTER ADDITION PROJECT

It is recommended that the Board of Trustees approve increasing the fee amount for the construction management services contract with CW Driver by \$111,851.

Background - On June 19, 2006, the Board of Trustees approved entering into a contract in the amount of \$550,000 with CW Driver to perform construction management services for the Learning Resources Center Addition.

The reduced fee (\$500,000) was negotiated on the basis that CW Driver would concurrently be performing construction management services on the Bookstore/Cafeteria Conversion. However, now the construction periods will not overlap. The Bookstore/Cafeteria Conversion Project has been delayed due to the need to revise the design to incorporate a larger dining area.

The total project budget is unchanged. The increase will be paid from the project contingency.

Administrative Services – Measure E Bond Fund

E. CHANGE ORDER – LEARNING RESOURCES CENTER ADDITION

It is recommended that the contracts for the prime trade contractors listed below be adjusted by the amounts indicated due to design changes in the work.

<u>Contractor</u>	<u>Amount</u>
ML Moe, Inc.	\$18,766

Reason – Additional work to install an added 50 feet of sewer line. This is necessary due to an unforeseen condition. The existing campus sewer line was not in the location shown on the drawings. It was necessary to extend the new sewer line to the actual location of the existing sewer line.

<u>Contractor</u>	<u>Amount</u>
Southern Counties Quality Masonry	\$15,810

Reason – Additional material and labor to install a smaller size brick than that specified. This change is due to a request by the District. The smaller brick will more closely match the brick on the existing Library Building.

The total project budget is unchanged. The increase will be paid from the project contingency.

F. CHANGE ORDER – CENTRAL PLANT

It is recommended that the contract for ACCO Engineered Systems, Inc. be adjusted by the amounts indicated due to changes in the work.

Delete the high voltage conduit, cabling and gas meter installation. (\$130,369)
This work was added to the scope of the infrastructure project being performed by another contractor. The change was made to expedite the project schedule.

Administrative Services – Measure E Bond Fund

Replace and reroute high voltage conduit and cabling within the work site. During excavation it was discovered that a portion of this line interfered with the buildings foundation and was badly deteriorated. 92,450

Increase size of gas line to the boilers from 6” to 8”. The increase in size is due to the possibility the natural gas supplier may not provide an increase in line pressure. Install additional pressure differential sensors to modulate the speed of water pumps. This change will improve the pumping system’s efficiency. Add a refrigerant detection and shut off system and connect to the emergency generator. This change will provide for increased operational safety and reliability. 117,927

Total Change Order Amount \$80,008

The total project budget is unchanged. The increase will be paid from the project contingency.

G. CHANGE ORDER – INFRASTRUCTURE PHASE 1

It is recommended that the contract for Mel Smith Electric, Inc. be adjusted by the amounts indicated due to changes in the work.

Add high voltage conduit and cabling installation adjacent to the Central Plant project. The cost of this change is offset by a credit from the contractor performing the Central Plant work. The change was made to expedite the Central Plant’s schedule. \$127,283

Add a 12” valve to the fire water distribution system. This change was made to improve the ability to maintain and operate the system. 6,634

Increase the size of the project’s electrical vaults. This change is necessary due to an electrical code requirement. A portion of this cost may be recoverable from the project’s design firm. 84,445

Administrative Services – Measure E Bond Fund

Additional excavation necessary due to unforeseen underground conditions which increased the depth and complexity of the excavation. 12,002

Install slurry concrete backfill instead of native soil backfill in the street area adjacent to Construction Technology Building due to native soil condition being unsuitable for backfill. 17,026

Total Change Order Amount **\$247,390**

The total project budget is unchanged. The increase will be paid from the project contingency.

H. NOTICE OF JOB COMPLETION – ENERGY MANAGEMENT SYSTEM UPGRADE

It is recommended the Board of Trustees accept as complete the following project and authorize final payment for the work. The required work has been completed in accordance with the conditions and specifications of the subject contract and accepted by a District representative.

Project Title: Energy Management System Upgrade

Vendor: Southland Industries

Request for Proposal Number: 06-001

Purchase Order Number: 90054

Contract Amount: \$1,524,786

I. PURCHASE ORDERS (PO) AND BLANKET PURCHASE ORDERS (BPO)

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure "E" expenditures be ratified and that payment be authorized upon delivery and acceptance of the items or services ordered.

Administrative Services – Measure E Bond Fund

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
P93486	Waxie Sanitary Supply	Facilities Planning Serv.	New Equipment – Non.	\$3,800
P93609	Marianna Industries	Industry & Technology	New Equipment – Inst.	1,095
P93798	Cable Wholesale	Humanities	New Equipment – Inst.	263
P99212	Computerland of Silicon	Health Sciences & Athlet	New Equipment – Inst.	7,948
P99213	CCS Presentation Systems	Fine Arts	New Equipment – Non.	1,260
P99214	Westlake Professional	Fine Arts	New Equipment – Non.	1,166
P99215	Klopfenstein Art Equipment	Fine Arts	New Equipment – Inst.	6,397
P99216	Yocum Business Furnishing	Fine Arts	New Equipment – Non.	9,920
P99217	Advanced Masonry & Conc	Pave Replacement	Site Improvements	14,656
P99219	John Deere Company	Facilities Planning Serv.	New Equipment – Non.	34,671
P99220	Crust Crawler Design	Industry & Technology	New Equipment – Inst.	14,873
P99221	WACO Scaffolding & Equip.	Industry & Technology	New Equipment – Inst.	596
P99222	Dieterich-Post Company	Industry & Technology	New Equipment – Inst.	19,609
P99223	Sims Welding Company	Industry & Technology	New Equipment – Inst.	556
P99224	MFJ Enterprises	Industry & Technology	New Equipment – Inst.	375
P99225	Elenco Electronics, Inc.	Industry & Technology	New Equipment – Inst.	1,730
P99226	Parallax, Inc.	Industry & Technology	New Equipment – Inst.	552
P99227	Applied Security Logistics	Humanities Complx Repl	Buildings	14,957
P99228	Surplus Center	Industry & Technology	New Equipment – Inst.	1,139
P99229	CCS Presentation Systems	Industry & Technology	New Equipment – Inst.	6,979
P99230	Test Equipment Depot	Industry & Technology	New Equipment – Inst.	7,576
P99231	B & H Photo-Video	Fine Arts	New Equipment – Inst.	1,509
P99232	Grainger	Facilities Planning Serv.	New Equipment – Non.	377
P99233	Montgomery Hardware	Primary Electric	Buildings	953
P99234	MSC Industrial Supply	Industry & Technology	New Equipment – Inst.	2,363
P99237	Hawk Woodworking Tools	Industry & Technology	New Equipment – Inst.	1,398
P99239	Yale Chase Materials Hand	Facilities Planning	New Equipment – Non.	6,499
P99242	Los Angeles County Public	Entrance-RB to Lot H	Architecture & Engineer	5,000
P99246	Office Max	Student/Community Adv.	New Equipment – Non.	457
P99247	Office Max	Student/Community Adv.	New Equipment – Non.	586
B99195	Degenkolb Engineers	Fire Academy Structure	Architecture & Engineer	6,600
B99240	Maas Co.	Social Science	Prof. Services Bond	185,388
GRAND TOTAL FUND 42 POs AND BPOs				<u>\$361,248</u>

**Agenda for the El Camino Community College District Board of Trustees
from
Human Resources - Administrative Services**

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A. EMPLOYMENT AND PERSONNEL

It is recommended that the Board ratify/approve the employment and personnel changes for certificated, classified, special service professionals and temporary classified service employees as shown in items 1-44 and 1-13.

Certificated Personnel:

1. Deceased – Mr. Michael D’Amico, Chief of Police, effective April 25, 2007.
2. Retirement - Mr. David Akins, full-time instructor of Mathematics and Computer Sciences, Mathematical Sciences, last day worked June 8, 2007, first day of retirement, June 9, 2007, and that a plaque be prepared and presented to him in recognition of his service to the District since 1980.
3. Retirement – Mr. Allen Bollinger, full-time instructor of Mathematics, Mathematical Sciences, last day worked June 8, 2007, first day of retirement June 9, 2007, and that a plaque be presented to him in recognition of his service to the District since 1986.
4. Retirement – Mr. John Carr, full-time instructor of Computer Aided Design & Drafting, Industry & Technology, last day worked June 8, 2007, first day of retirement, June 9, 2007, and that a plaque be presented to him in recognition of his service to the District since 1981.
5. Retirement – Ms. Susan Duncan, full-time instructor of Academic Strategies, Humanities, last day worked June 8, 2007, first day of retirement June 9, 2007, and that a plaque be prepared and presented to her in recognition of her service to the District since 1991.
6. Retirement – Mr. Carson Gladson, full-time instructor of Music, last day worked June 8, 2007, first day of retirement June 9, 2007, and that a plaque be prepared and presented to him in recognition of his service to the District since 1973.
7. Retirement – Ms. Karen Hellwig, full-time instructor of Nursing, Health Sciences & Athletics, last day worked June 30, 2007, first day of retirement, July 1, 2007, and that a plaque be prepared and presented to her in recognition of her service to the District since 1985.
8. Retirement – Mr. Paul Landreaux, full-time instructor of Kinesiology, Health Sciences & Athletics, last day worked June 8, 2007, first day of retirement June 9,

2007, and that a plaque be prepared and presented to him in recognition of his service to the District since 1979.

9. Retirement – Mr. Stephen Nothern, full-time instructor of Fire & Emergency Technology, Industry & Technology, last day worked June 8, 2007, first day of retirement June 9, 2007.
10. Retirement – Mr. Ron Way, Dean of Industry & Technology, effective August 25, 2007, and that a plaque be presented to him in recognition of his service to the District since 1975.
11. Employment – Mr. Miguel Jiminez, full-time instructor of Chemistry, Natural Sciences, Class IV, Step 4, Academic Salary Schedule, effective August 23, 2007.
12. Employment – Dr. Patrick Schulz, full-time instructor of Music, Fine Arts, Class V, Step 4, Academic Salary Schedule, effective August 23, 2007.
13. Employment – Dr. Ana Tontcheva, full-time instructor of Chemistry, Natural Sciences, Class V, Step 4, Academic Salary Schedule, effective August 23, 2007.
14. Employment – Dr. Peter Doucette, full-time/temporary instructor of Chemistry, Natural Sciences, Class V, Step 4, Academic Salary Schedule, effective August 23, 2007.
15. Employment – Ms. Maribel Hernandez, full-time/temporary Faculty Coordinator, Counseling, Class II, Step 4, Fiscal Salary Schedule, effective July 1 through December 31, 2007.
16. Change in Salary – Dr. Massoud Ghyam, full-time instructor of Mathematics, Mathematical Sciences, from Class IV, Step 14 to Class V, Step 14, Academic Salary Schedule, effective June 2, 2007, for attaining his Doctorate.
17. Amend Special Assignment – Ms. Janet Young, full-time instructor of Childhood Education, Behavioral & Social Sciences, to coordinate The Careers in Childcare Grant, to be paid \$55.65 an hour, not to exceed 370 hours (instead of 200 hours) or \$21,100 (instead of \$11,130), effective July 1, 2006 through June 30, 2007, in accordance with the Agreement, Article X, Section 14(a).
18. Special Assignment – Ms. Barbara Budrovich, full-time instructor of English, Humanities, to supervise the Writing Center and the Computer Assisted Instruction Lab for summer, to be paid \$41.74 an hour, not to exceed 68 hours or \$2,839, effective June 18 through August 2, 2007, in accordance with the Agreement, Article X, Section 14(a).

19. Special Assignment – Ms. Kim Runkle, part-time instructor of English, Humanities, to supervise the Writing Center and the Computer Assisted Instruction Lab for summer, to be paid \$41.74 an hour, not to exceed 40 hours or \$1,670, effective June 26 through July 12, 2007, in accordance with the Agreement, Article X, Section 9(m).
20. Special Assignment – Mr. Craig Neumann, part-time instructor of Fire and Emergency Technology, Industry and Technology, to coordinate firefighter in-service training program, to be paid \$55.65 an hour, not to exceed 60 hours or \$3,339, effective June 18 through August 9, 2007, in accordance with the Agreement, Article X, Section 9(m).
21. Special Assignment – Mr. Kevin Huben, full-time instructor of Fire and Emergency Technology, Industry & Technology, to coordinate the Paramedic Training Program, to be paid \$55.65 an hour, not to exceed 60 hours or \$3,339, effective June 18 through August 10, 2007, in accordance with the Agreement, Article X, Section 13(c).
22. Special Assignment – Ms. Julia Land and Ms. Kathryn Holmes full-time instructors of Educational Development, Special Resource Center, Health Sciences & Athletics, to conduct activities for Disabled Students Program and Services (DSPS), to be paid \$41.74 and hour, not to exceed 75 hours or \$3,131, effective July 1, 2007 through June 30, 2008, in accordance with the Agreement, Article X, Section 14(a).
23. Special Assignment – The following full-time instructors in Humanities, to participate in one or both of two 7-hour holistic scoring sessions to score student papers as part of the division’s assessment review process tied to accreditation, to be paid \$27.83 per hour for each session worked, not to exceed \$195 per instructor per session, effective May 24 through May 26, 2007, in accordance with the Agreement, Article X, Section 14(a).

Jennifer Annick
 Allison DeVaney
 Matt Kline

Jenny Simon
 Cynthia Somin
 Evelyn Uyemura

24. Special Assignment – The following part-time instructors in Humanities, to participate in one or both of two 7-hour holistic scoring sessions to score student papers as part of the division’s assessment review process tied to accreditation, to be paid \$27.83 per hour for each session worked, not to exceed \$195 per instructor per session, effective May 24 through May 26, 2007, in accordance with the Agreement, Article X, Section 9(m).

Paul Freeborn
Greta Hendricks
Jennifer Hill
Karema Nasouf

Kim Runkle
Jean Paik Schoenberg
Allison Smith
Wendy Wright

25. Special Assignment – Dr. Joy Zhao, full-time instructor of English, Humanities, to plan and coordinate faculty research trip to China, to be paid \$55.65 an hour, not to exceed \$3,000, effective May 22 through August 19, 2007, in accordance with the Agreement, Article X, Section 14(a).
26. Special Assignment – Ms. Alicia Class, full-time instructor of Spanish, Humanities, to pilot test web-based videoconferencing in Spanish classes, to be paid \$55.65 an hour, not to exceed \$1,500, effective May 22 through December 20, 2007, in accordance with the Agreement, Article X, Section 14(a).
27. Special Assignment – The following part-time instructors of Respiratory Care, Health Sciences and Athletics, to provide clinical supervision to Respiratory Care students to complete some of their clinical requirements during the summer for those students who do not have the opportunity during the regular semester, to be paid \$54.94 an hour, not to exceed 17 hours a week each, or \$934 each, for a grand total of \$7,472, in accordance with the Agreement, Article X, Section 9(m).

Yakoub Gorgi
Douglas Mizukami
Nathaniel Roque

Aiping Zhou
Salomay Dyer

28. Special Assignment – Dr. Victoria Orton, full-time instructor of Nursing, Health Sciences & Athletics, to conduct for-credit Nursing class as part of the Workplace Learning Resource Center Nursing Contract with Centinela Freeman Hospital, to be paid \$88.85 per hour for lecture, not to exceed 18 hours or \$1,600 and \$79.96 per hour for lab, not to exceed 135 hours or \$10,800, effective July 12 through September 29, 2007, in accordance with the Agreement, Article X, Section 14(a).
29. Special Assignment – Ms. Kathleen Stephens, full-time instructor of Nursing, Health Sciences & Athletics, to conduct for-credit Nursing class as part of the Workplace Learning Resource Center Nursing Contract with Centinela Freeman Hospital, to be paid \$83.32 per hour for lecture, not to exceed 36 hours or \$3,000 and \$74.99 per hour for lab, not to exceed 135 hours or \$10,125, effective June 20 through September 8, 2007, in accordance with the Agreement, Article X, Section 14(a).

30. Special Assignment – The following part-time Nurse Practitioners, Health Sciences & Athletics, to be hired as needed to conduct sports physicals, to be paid \$36.79 an hour, not to exceed \$1,300 per semester, effective July 1, 2007 through June 30, 2008, in accordance with the Agreement, Article X, Section 13(b).

Julie Ann Gibler
Aileen Kizlinski
Jeannine Menzies

31. Stipend Assignment – The following full-time instructors from Mathematical Sciences and Natural Sciences, for their participation on the MESA Faculty Committee and as mentors to the MESA facilitators, to be paid \$300 each, effective August 24, 2006 through June 8, 2007, in accordance with the Agreement, Article X, Section 14(a).

Jeffrey Cohen
Susana Prieto
Jean Shankweiler

32. Stipend Assignment – The following full-time instructors from Mathematical Sciences and Natural Sciences, for their participation as mentors in the MESA Academic Excellence Workshops, to be paid \$200 each, effective August 24, 2006 through June 8, 2007, in accordance with the Agreement, Article X, Section 14(a).

Kamran Golestaneh
Lars Kjesth
Leon Leonardo

Robert McLeod
Kristine Numrich
Paul Yun

33. Stipend Assignment – Dr. C. Irvin Drew, part-time instructor of Natural Sciences, for his participation as mentor in the MESA Academic Excellence Workshops, to be paid \$200, effective August 24, 2006 through June 8, 2007, in accordance with the Agreement, Article X, Section 9(m).

34. Stipend Assignment - The following full-time instructors from Mathematical Sciences and Natural Sciences, for their participation as mentors in the MESA Academic Excellence Workshops, to be paid \$100 each, effective August 24, 2006 through June 8, 2007, in accordance with the Agreement, Article X, Section 14(a).

Allen Bollinger
Eval Goldman
Norman Kadomoto
Allen Sampson

Aban Seyedin
Robert Shibao
Ralph Taylor

35. Stipend Assignment - The following part-time instructors from Mathematical Sciences and Natural Sciences, for their participation as mentors in the MESA Academic Excellence Workshops, to be paid \$100 each, effective August 24, 2006 through June 8, 2007, in accordance with the Agreement, Article X, Section 9(m).

Andrey Balakin
Peter Doucette

William Elkman
Chitoh Emeteron

36. Stipend Assignment – The following full-time instructors to attend conference and submit assessment project report for Teacher Education Program, effective May 21 through June 30, 2007, in accordance with the Agreement, Article X, Section 14(a).

<u>Instructor</u>	<u>Division</u>	<u>Amount</u>
Leslie Back	Fine Arts	\$250
Jeffrey Cohen	Mathematics	\$250
Allison DeVaney	Humanities	\$250
Eric Flaten	Mathematics	\$250
Chuck Herzig	Natural Sciences	\$250
Eduardo Munoz	BS&S	\$250
Daryle Nagano	Fine Arts	\$250
Susana Prieto	Natural Sciences	\$150
Emily Rader	BS&S	\$400
Susan Tummers	Mathematics	\$250

37. Stipend Assignment – Mr. Allen Perlstein, part-time instructor of Education, Behavioral & Social Sciences, to attend conference and submit report for Teacher Education Program, to be paid \$150, effective May 21 through June 30, 2007, in accordance with the Agreement, Article X, Section 14 (a).

38. Stipend Assignment – The following full-time instructors to attend EdGate Training Sessions effective March 23, 2007, and to contribute to the Best Practices Handbook due April 30, 2007, to be paid \$250 each, in accordance with the Agreement, Article X, Section 14(a).

<u>Full-time instructor</u>	<u>Division</u>
Leslie Back	Fine Arts
Daniel Berney	Fine Arts
Allison DeVaney	Humanities
Christina Gold	Behavioral & Social Sciences
Laurie Houske	Behavioral & Social Sciences
Eduardo Munoz	Behavioral & Social Sciences

<u>Part-time instructor</u>	<u>Division</u>
Daryl Nagano	Fine Arts
Allen Perlstein	Behavioral & Social Sciences

39. Stipend Assignment – The following instructors in Natural Sciences to prepare and present demonstrations for the Onizuka Space Science Day on April 21, 2007, to be paid \$50.00 each in accordance with the Agreement, Article X, Section 14(a).

Full-Time

Jeanne Bellemin	Norm Kadomoto
Charles Cowell	Leon Leonardo
Nancy Freeman	David Pierce
Kamran Golestaneh	Jean Shankweiler
Amy Grant	Michael Stupy
Perry Hacking	David Vakil
Charles Herzig	

Part-time

Francisco Izaguirre
David Pierce
Karla Villatoro

40. Stipend Assignment – Mr. Jeffrey Lenham, full-time instructor of Educational Development and Deaf & Hard of Hearing Specialist, Special Resource Center, Health Sciences & Athletics, to facilitate American Sign Language Skill Building Workshop for staff and students, to be paid \$400, effective May 5, 2007, in accordance with the Agreement, Article X, Section 14(a).
41. Employment – Ms. Sara Maciel, part-time/temporary substitute Child Development Center Teacher, Behavioral & Social Sciences, Class II, Step 1, Child Development Center Teacher Salary Schedule, effective May 22 through June 30, 2007.
42. Employment – The following part-time Nurse Practitioners, Health Sciences & Athletics, to be hired as needed in the Student Health Center, to work no more than 24 hours per week, effective July 1 through June 30, 2008, to be paid in accordance with the Agreement, Article X, Section 9(e).

Julie Ann Gibler
Aileen Kizlinski
Jeannine Menzies

43. Employment - The following part-time/temporary instructors be hired as needed for the Spring 2007 semester

Behavioral & Social Science

Jalpa Parikh

Health Sciences & Athletics

Josephine Suyehara

44. Employment - The following part-time/temporary instructors be hired as needed for the Summer 2007 session:

Behavioral & Social Science

Marie Butler, Class V, Step 28
Alec Colchico, Class II, Step 4
Joseph Georges, Class IV, Step 28
Thomas Glenn, Class IV, Step 13
Austin Gordon, Class V, Step 8
Mark Gordon, Class II, Step 5
John Green, Class II, Step 4
Barry Gropp, Class II, Step 4
Lawrence E. Guillow, Class V, Step 14
Shahrokh Haghighi, Class V, Step 14
Paul Harley, Class II, Step 11
Ryan Keep, Class III, Step 4
Meric Keskinel, Class V, Step 6
Thomas Keville, Class II, Step 11
Toshiko Konishi, Class V, Step 9
Cathy Lakatos, Class III, Step 5
Edward McCrary, Class IV, Step 28
Robroy Meyers, Class II, Step 7

Michelle Moen, Class II, Step 4
Robert Murchison, Class V, Step 4
Ricky Murray, Class II, Step 8
Gerardo Nebbia, Class II, Step 5
Kaoru Oguri, Class V, Step 11
Jayne Petrich, Class I, Step 4
Kirsten Resnick, Class III, Step 5
Jeffrey Rigby, Class IV, Step 28
Samuel Russo, Class II, Step 20
Francis Schulte, Class III, Step 12
Sharyn Seaton, Class II, Step 9
Lorrie Shiota, Class II, Step 5
Terry Spearman, Class V, Step 20
Kell Stone, Class II, Step 5
Paul Swendson, Class II, Step 11
Elena Taborda-Reigadas, Class V, Step 6
Mari Womack, Class V, Step 7
Kofi Yankey, Class II, Step 5

Business

Jeffrey Cowan, Class II, Step 4
Noel Craven, Class IV, Step 12
Vince Deluca, Class I, Step 4
Katherine Maschler, Class II, Step 5

Amy Roberts, Class I, Step 4
Robert Rooks, Class I, Step 7
John Slawson, Class V, Step 6

Fine Arts

Peter Abilogu, Class III, Step 5
Cynthia Bahti, Class II, Step 24
Ava Baldwin, Class II, Step 5
Dana Bisignano, Class II, Step 6

Randall Bloomberg, Class II, Step 6
Kim Borgaro, Class I, Step 4
Linda Busch, Class IV, Step 6
Kristin Chew, Class I, Step 4

Camille Cornelius, Class III, Step 8
Jose Costas, Class II, Step 6
Walter Cox, Class III, Step 4
Robert Dalton, Class II, Step 7
Carola de la Rocha, Class IV, Step 5
Mary Drobny, Class IV, Step 13
Kurt Festinger, Class I, Step 10
Jonathon Grasse, Class V, Step 4
Hiroshi Hamanishi, Class I, Step 4
Jamie Hammond, Class II, Step 4
Heidi Hinds (Gornto), Class IV, Step 8
Karin Jensen, Class IV, Step 7
Smith Joel, Class III, Step 4
Emma Kheradyar, Class III, Step 4
Tom Kidd, Class II, Step 4

Health Sciences & Athletics

Brenda Beall, Class IV, Step 4
Patricia Beitel, Class II, Step 4
Richard Blount, Class II, Step 6
Susan Calderon, Class II, Step 5
Colleen Caldwell, Class I, Step 4
Sivi Carson, Class III, Step 5
Guillermina Colunga, Class I, Step 4
Linda Delzeit, Class II, Step 10
Susanne Diamond-Bucher, Class I, Step 4
Patricia Duncan, Class II, Step 4
Salomay Dyer, Class III, Step 5
Olaivar Ellen, Class II, Step 5
Michael Fenison, Class II, Step 5
Nathan Fernley, Class II, Step 4
Diana Galias, Class I, Step 5
Yakoub Gorgi, Class I, Step 5
Ruby Griggs Gabbedon, Class II, Step 5
Rosalie Hernandez, Class I, Step 4
Hiroko Hojo, Class III, Step 7
Naveed Hussain, Class III, Step 4
Scott Janus, Class I, Step 4
Margaret Kidwell-Udin, Class IV, Step 9

Humanities

Amanda Ackerman, Class II, Step 4
Vicki Blaho, Class IV, Step 14

Lawrence Klepper, Class IV, Step 14
Kristi Lobitz, Class III, Step 12
Annie Malone, Class II, Step 12
Margot Martin, Class V, Step 9
Dana Maue, Class II, Step 4
Ruby Millsap, Class II, Step 9
Daryle Nagano, Class II, Step 8
Binh Ngo, Class II, Step 8
Omaha Perez, Class I, Step 4
Michael Quinn, Class II, Step 9
Dorothy Ray, Class II, Step 12
Lois Roberts, Class II, Step 7
Gary Robertson, Class II, Step 12
Sandra Trepasso, Class IV, Step 12

Stacey Komai, Class II, Step 4
Douglas Mizukami, Class I, Step 4
Zoila Paz, Class II, Step 4
Huibrie C. Pieters, Class V, Step 10
Custodio Roland, Class II, Step 4
Danielle Roman, Class II, Step 7
Nathaniel Roque, Class II, Step 4
Kathleen Rosales, Class I, Step 4
Michael Schultz, Class III, Step 9
Stephen Shaw, Class II, Step 5
Sean Sheil, Class II, Step 8
Joel Smith, Class III, Step 4
Julia Sprague, Class II, Step 6
Susan Stohrer, Class II, Step 5
Darryl Sue, Class V, Step 9
Mark Thomas, Class I, Step 9
Matthew Trites, Class II, Step 6
Steven Van Kanegan, Class II, Step 12
Lisa Marie Weyh, Class II, Step 5
Karen Wyatt, Class II, Step 5
Aiping Zhao, Class I, Step 4

Jason Bostick, Class III, Step 4
Rose Cerofeci, Class II, Step 4

Monica Chopra, Class III, Step 4
Kathleen Collins, Class III, Step 8
Yolanda Cuesta, Class II, Step 10
Agnes Davies, Class II, Step 5
Kimiko Ego, Class IV, Step 4
Antonio Gonzalez, Class V, Step 12
Ellen Griffin, Class V, Step 8
Robert Halpern, Class III, Step 7
Yvette Hawley, Class II, Step 4
Greta Hendricks, Class II, Step 4
Jennifer Hill, Class III, Step 6
Yaeko Hirano, Class III, Step 4
Jennifer Holt, Class II, Step 4
Patricia Hoovler, Class III, Step 20
Judy Houser, Class V, Step 11
Susan Magabo, Class II, Step 4

Industry & Technology

Vera Bruce, Class III, Step 12
Kevin Coffelt, Class III, Step 7
Timothy Dennis, Class I, Step 4
Jeffrey Donahue, Class II, Step 12
Sharon Higgins, Class II, Step 7
Wendy Kahan, Class II, Step 4
Phil Reno, Class II, Step 4

Mathematical Science

Vage Avakyan, Class V, Step 20
Adalinda Avila, Class II, Step 4
Aida Awainisyan, Class V, Step 4
Jorge Baca, Class II, Step 4
Michael Bateman, Class II, Step 4
Robert Bauman, Class III, Step 12
Beyene Bayssa, Class II, Step 7
Susan Bucher, Class IV, Step 5
Remo Ciccone, Class II, Step 6
Dimetros Dammena, Class II, Step 7
Zekarias Dammena, Class II, Step 24
Henri Feiner, Class II, Step 9
Winfred Ferrell, Class II, Step 8
Manolita Formanes, Class II, Step 7
Theodore Gibson, Class II, Step 10
Astatke Gizaw, Class II, Step 10

Clinton Margrave, Class III, Step 4
Freeborn Paul, Class IV, Step 4
Carolina Perez, Class II, Step 10
Claudia Prada, Class IV, Step 7
Cynthia Quintero, Class II, Step 10
Robert Reichle, Class III, Step 12
Natalie Ricard, Class IV, Step 11
Jelena Savina, Class II, Step 4
Dale Shannon, Class II, Step 11
Allison Smith, Class II, Step 4
Kanzo Takemori, Class III, Step 12
Cynthia Tino-Sandoval, Class II, Step 6
Alexander Toth, Class V, Step 28
Rhonda Walker, Class III, Step 24
Alfred Zucker, Class V, Step 24
Genevieve Zuidervaart, Class III, Step 5

Bernardo Rodriguez, Class II, Step 6
John Skipper, Class III, Step 5
Bradley Sweatt, Class I, Step 5
Dave Taneman, Class II, Step 4
Dale Ueda, Class III, Step 5
Sue Ellen Warren, Class II, Step 10
Warren William, Class II, Step 5

Hamza Hamza, Class V, Step 14
Shiuling Huang, Class III, Step 7
Jamel Kammoun, Class V, Step 14
Loan Le, Class II, Step 7
Juan Martinez, Class IV, Step 5
Perry McDonnell, Class III, Step 6
Hai Ngo, Class III, Step 7
Alice O'Leary, Class II, Step 8
Delores Owens, Class III, Step 12
Mohammad Rahnavard, Class V, Step 8
Marion Reeve, Class II, Step 6
Lernik Saakian, Class V, Step 20
Oussama M. Safadi, Class V, Step 28
Michael Semenoff, Class II, Step 12
Ellis Shamash, Class V, Step 7
Arkadiy Sheynshteyn, Class V, Step 4

Satish Singhal, Class V, Step 11
Gizaw Tadele, Class II, Step 20
Erxiang Wang, Class II, Step 11
Patrick Webster, Class II, Step 12
Richard Wong, Class II, Step 10

Jung Woo, Class V, Step 4
May Xu, Class IV, Step 10
Christie Yang, Class III, Step 8
Michael Zeitzew, Class V, Step 6

Natural Science

Premilla Arasasignham, Class IV, Step 4
Michael Brennan, Class III, Step 5
Thanh-Thuy Bui, Class V, Step 4
Peter Doucette, Class V, Step 4
Chitoh Emetarom, Class II, Step 7
Adeleh Esfandiari, Class V, Step 14
Lynn Fielding, Class II, Step 12

Diana Garcia, Class V, Step 11
Melvin Kantz, Class V, Step 4
Natalia Lev, Class II, Step 6
Ansha Qian, Class V, Step 4
Rajinder Sidhu, Class III, Step 6
Richard Slocum, Class V, Step 9
Karla Villatoro, Class IV, Step 5

Special Resource Center

Susan Diamond, Class I, Step 4

Classified Personnel:

1. Retirement - Ms. Aldona Avizienis, Laboratory Technician II, Range 31, Step E, Natural Sciences Division, Academic Affairs area, effective July 1, 2007, and that a plaque be prepared and presented to her for service to the District since 1969.
2. Retirement – Ms. Ann Collette, Curriculum Advisor, Range 36, Step E, Vice President’s Office, Academic Affairs area, effective August 1, 2007, and that a plaque be prepared and presented to her for service to the District since 1972.
3. Retirement - Ms. Ella Hayes, Night Custodian, Range 20 Step E, Facilities Planning & Services Division, Administrative Services area, effective May 11, 2007, plus accrued vacation.
4. Amend Work Out of Classification - Ms. Allene Quarles, from Assistant Director - Human Resources, Range 13, Step 5, to Director-Human Resources, Range 16, Step 3, Human Resources Division, Administrative Services area, to work as Interim Director at the Compton Center, effective September 18, 2006 through May 31 instead of June 30, 2007.
5. Extend Personal Leave of Absence 100% - Ms. Astrid Hagen, Staff Interpreter, Range 34, Step C, Special Resource Center/Health Sciences and Athletics Division, Academic Affairs area, effective November 1, 2006 through May 31 instead of September 10, 2007.

6. Employment - Mr. Arturo Hernandez, Director of Mesa, Range 6, Step 1, Mathematical Sciences Division, Academic Affairs Area, effective June 1, 2007.

Special Services Professional

7. Ms. Roberta Becka – Special Services Professional, Range 8, Step 2, of the Special Services Professional Salary Schedule, not to exceed \$7,627, Community Advancement Division, Student Services area, effective June 1 through June 30, 2007.
8. Ms. Sharon Peterson - Special Services Professional, Range 4 Step 3 of the Special Services Professional Salary Schedule, not to exceed \$6,630, Community Advancement Division, Student Services area, effective May 22 through June 30, 2007.
9. Mr. Philip Sutton – Special Services Professional, Range 8, Step 2, of the Special Services Professional Salary Schedule, not to exceed \$7,627, Community Advancement Division, Student Services area, effective June 1 through June 30, 2007.
10. Mr. Rodolfo Ramos Jr. – Special Services Professional, Range 8, Step 1, of the Special Services Professional Salary Schedule, not to exceed \$7,182, Information Technology Services Division, Administrative Services area, effective June 1 through June 30, 2007.
11. Ms. Starleen Van Buren – Special Services Professional, Range 7, Step 1, of the Special Services Professional Salary Schedule, not to exceed \$6,977, Community Advancement Division, Student Services area, effective June 1 through June 30, 2007.

TEMPORARY CLASSIFIED EMPLOYMENT

12. Ms. Julia Flores – Night Custodian, Range 20, Step A, Facilities Planning and Services Division, Administrative Services area, to work 40 hours per week, effective May 22 through June 30, 2007.
13. Ms. Tiffani Hong – Student Services Advisor, Range 35, Step A, Counseling and Student Services Division, Student and Community Advancement area, effective May 22, 2007 through June 30, 2007.

B. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES

It is recommended that the Board authorize employment of the following Temporary Non-Classified Service Employees, subject to funding, as shown in items 1-34.

The following temporary, non-classified service employees are hired for the 2006-2007 fiscal year effective May 22, 2007 through June 30, 2007, unless otherwise stated:

1. Arline Alvarez – Paraprofessional, \$15.00 per hour, Monday through Thursday (days vary), arrange 32 hours per week (hours vary), Women in Technology (WIT)/Workforce and Community Education, Student and Community Advancement area, to assist with various duties for Workforce and Community Education.
2. Enadine Bailey – Paraprofessional, \$14.00 per hour, days and hours vary as needed, effective July 1, 2007 through June 30, 2008, Admissions and Records/Enrollment Services, Student and Community Advancement area, to assist the staff with various Admissions processing, projects, and other duties as needed.
3. Aris Carter – Library Media Aide III, \$7.75 per hour, Monday through Friday (days vary), 7:30 a.m. to 11:30 p.m. (hours vary), Writing Center/Humanities, Academic Affairs area, to provide support services for the Writing Center.
4. Ricardo Castillo – Professional I, \$21.00 per hour, Monday through Friday (days vary), hours vary as needed, effective June 19, 2007 through June 30, 2007, Special Resource Center (SRC), Academic Affairs area, to provide accommodations for students with disabilities in accordance with Title V.
5. Nancy Cisneros – Program Assistant III, \$10.00 per hour, Monday through Friday (days vary), hours vary, effective June 19, 2007 through June 30, 2007, Small Business Development Center (SBDC)/ Community Advancement, Student and Community Advancement area, to assist with general clerical duties related to the office operations of the SBDC funded program.
6. Angela Farthing – Paraprofessional, \$14.50 per hour, days and hours vary as needed, effective July 1, 2007 through June 30, 2008, International Student Program (ISP)/ Enrollment Services, Student and Community Advancement area, to provide clerical support in the ISP office.
7. Nancy Fong – Professional II, \$28.00 per hour, Monday through Friday (days vary), hours vary as needed, California Work Opportunity and Responsibility to

Kids (CalWORKs), Student and Community Advancement area, to develop and maintain short term training programs for CalWORKs.

8. Ramon Guizar – Paraprofessional, \$15.00 per hour, Monday through Friday (days vary), arrange fifteen hours per week (hours vary), Transfer Center/Counseling and Student Services, Student and Community Advancement area, to provide clerical support in the Transfer Center.
9. Stella Kabelitz – Professional III, \$38.00 per hour, Monday through Thursday (days vary), 1:00 p.m. to 5:00 p.m. (hours vary), El Camino Language Academy (ECLA)/Community Advancement, Student and Community Advancement area, to teach Basic, Low, and High Intermediate English as a Second Language (ESL) classes.
10. Stephanie Meilinger – Interpreter III, \$21.75 per hour, Sunday through Saturday (days vary), hours between 7:00 a.m. to 10:00 p.m. (hours vary), Special Resource Center (SRC), Academic Affairs area, to provide accommodations for students with disabilities in accordance with Title V.
11. Cristina Morrison – Paraprofessional, \$15.50 per hour, Monday through Friday (days vary), hours vary as needed, effective July 1, 2007 through June 30, 2008, Workforce and Community Education/Community Advancement, Student and Community Advancement area, to assist with customer service; website update; budget reconciliation; create purchase requisitions; maintain/order supplies/marketing activities; daily sales activity reports, and other duties.
12. Lorena Ochoa – Program Assistant III, \$10.00 per hour, Monday through Friday (days vary), arrange twenty hours per week (hours vary), effective April 11, 2007 through June 30, 2007, First Year Experience (FYE)/ Enrollment Services, Student and Community Advancement area, to assist with various duties for the FYE program.
13. Lupe Olivas – Program Assistant I, \$8.00 per hour, Monday through Friday, 12:00 p.m. to 8:00 p.m., effective July 1, 2007 through June 30, 2008, Bookstore, Administrative Services area, to perform a variety of routine and repetitive tasks.
14. Richard Pieper – Paraprofessional, \$12.00 per hour, days and hours vary, March 20, 2007 through June 30, 2007, Health Sciences & Athletics, Academic Affairs area, to work as a lifeguard for the swimming classes.
15. Lawrence Schreier – Tutor III, \$9.50 per hour, Monday, Tuesday, and Wednesday (days vary), 11:00 a.m. to 4:00 p.m. (hours vary), effective April 16, 2007 through June 30, 2007, Math, Engineering, and Science Achievement Program

(MESA)/Natural Sciences, Academic Affairs area, to tutor students enrolled in the MESA program.

16. Jack Selph – Professional II, pay rate is contingent on 50% of the final student enrollment, Sunday, 1:00 p.m. to 5:00 p.m., effective July 1, 2007 through June 30, 2008, Workforce and Community Education/Community Advancement, Student and Community Advancement area, to work as the club leader for the Community Woodturning Guild.
17. Giselle Sepulveda – Paraprofessional, \$16.75 per hour, Monday through Friday (days vary), hours vary as needed, effective July 1, 2007 through June 30, 2008, Workforce and Community Education/Community Advancement, Student and Community Advancement area, to assist with customer service; website update; budget reconciliation; create purchase requisitions; maintain/order supplies/marketing activities; daily sales activity reports, and other duties.
18. Sharon Shulby– Tutor VII, \$18.50 hours per week, Monday through Friday (days vary), arrange ten (10) hours per week, Nursing/Health Sciences & Athletics, Academic Affairs area, to provide tutoring and instruction for the at-risk students.
19. Jeremy Smith – Teacher’s Assistant IV, \$12.25 per hour, Tuesday through Thursday (days vary), hours vary as needed, Emergency Medical Technology Program. (EMT), Industry and Technology, Academic Affairs area, to assist instructor with teaching/testing in the EMT program.
20. Lujana Washington – Paraprofessional, \$12.50 per hour, days and hours vary as needed, effective July 1, 2007 through June 30, 2008, Admissions and Records/Enrollment Services, Student and Community Advancement area, to assist students in the application process; input residency; assist in the cashiering function in Records for transcript/credit by exam processing; and perform other duties as assigned for admissions processing.
21. Jean Welsome – Paraprofessional, \$13.00 per hour, Monday through Friday (days vary), 8:00 a.m. to 9:00 p.m. (hours vary), effective July 1, 2007 through June 30, 2008, Workforce and Community Education/Community Advancement, Student and Community Advancement area, to proofread/edit Community Education brochure, drafts, press released, and promotional materials.
22. Mike Wilson – Professional I, \$27.50 per hour, Monday through Friday (days vary), hours vary as needed, effective April 17, 2007 through June 30, 2007, Student and Community Advancement area, to tabulate survey data, prepare aggregate data reports in graph and table format, and other duties to conduct validation studies.

23. David Winkler – Professional III, \$40.00 per hour, Saturday and Sunday, 8:00 a.m. to 5:00 p.m. (hours vary), effective July 1, 2007 through June 30, 2008, Workforce and Community Education/Community Advancement, Student and Community Advancement area, to teach not-for credit Community Education classes.

24. The following individuals are to work as Bookstore Aide I, \$7.50 per hour, Monday through Friday, 7:30 a.m. to 4:30 p.m. (hours vary), effective July 1, 2007 through June 30, 2008, Bookstore, Administrative Services area, to perform a variety of routine and repetitive tasks.

Stephanie Berke
Leslie Bernstein

Terry Reed
Jennifer Sun

25. The following individuals are to work as Bookstore Aide III, \$8.00 per hour, Monday through Friday, 7:30 a.m. to 4:30 p.m. (hours vary), effective July 1, 2007 through June 30, 2008, Bookstore, Administrative Services area, to perform a variety of detailed and routine duties such as: assisting customer concerning policies, procedures, and merchandise; pricing and stocking merchandise; operating a computerized register.

Christina Griswold
Brenda Naito
Nathaniel Roberts

26. The following individuals are to work as Paraprofessional, \$10.00 per hour, days and hours vary as needed, effective July 1, 2007 through June 30, 2008, Admissions and Records/Enrollment Services, Student and Community Advancement area, to assist students in the application process; input residency; assist in the cashiering function in Records for transcript/credit by exam processing; and perform other duties as assigned for admissions processing.

Laura Gibson
Mary Lou Miranda
Maria Reina

27. The following individuals are to work as Paraprofessional, \$11.25 per hour, days and hours vary as needed, effective July 1, 2007 through June 30, 2008, Admissions and Records/Enrollment Services, Student and Community Advancement area, to assist students in the application process; input residency; assist in the cashiering function in Records for transcript/credit by exam processing; and perform other duties as assigned for admissions processing.

Rose Brown
Jose Jaurequi
Yadira Valez

28. The following individuals are to work as Paraprofessional, \$15.00 per hour, Monday through Friday (days vary), arrange fifteen (15) hours per week (hours vary), Counseling and Student Services, Student and Community Advancement area, provide clerical support in the Counseling department.

Andrea Eke
Angela Funes

29. The following individuals are to work as Professional I, \$19.25 per hour, days and hours vary as needed, effective July 1, 2007 through June 30, 2008, Admissions and Records/Enrollment Services, Student and Community Advancement area, to provide support for various projects.

Brenda Peterson
Miriam Jauregui

30. The following individuals are to work as Program Assistant I, \$8.00 per hour, days and hours vary as-needed, effective July 1, 2007 through June 30, 2008, Admissions and Records/Enrollment Services, Student and Community Advancement area, to assist with faculty grade check.

Freda Baker
Louann Shaw

31. The following individuals are to work as Program Assistant II, \$9.00 per hour, Monday through Friday (days vary), hours vary as needed, effective July 1, 2007 through June 30, 2008, Admissions and Records/Enrollment Services, Student and Community Advancement area, to assist students in the application process, assist in the add process, and other duties as assigned for Admissions processing.

David Morales
Nicholas Naranjo
Kathy Way

32. The following individuals are to work as Program Assistant II, \$9.00 per hour, Monday through Friday, 7:30 a.m. to 4:30 p.m. (hours vary), effective July 1, 2007 through June 30, 2008, Bookstore, Administrative Services area, to assisting with cashiering, stocking merchandise and assisting customers.

Ruben Avila
Florence Camire
Sean Gilmore
Linda Inouye

Walter Martinez
Christine Saldana
Edith Shimane
Kazuko Tatsumi

33. The following individuals are to work as Program Assistant III, \$10.00 per hour, Monday through Friday, 7:30 a.m. to 4:30 p.m. (hours vary), effective July 1, 2007 through June 30, 2008, Bookstore, Administrative Services area, to assisting with cashiering, stocking merchandise and assisting customers.

David Gass
Ruben Guillen
Stacie Leong

Michael Osborn
Derek Reed
Sharon Shiromoto

34. The following individuals are to work as Reader, \$7.50 per hour, Monday through Friday (days vary), 7:00 a.m. to 11:00 p.m. (hours vary), Writing Center/Humanities, Academic Affairs area, to evaluate essays assigned in English 1A classes for grammar, content, and structure, and provide assessments through written documentation on the essays.

Robin Arehart
Shawn Moore

C. CLASSIFIED PROFESSIONAL GROWTH

It is recommended that the Board ratify/approve the attendance of the following classified employees' conference and/or seminar paid from the Classified Professional Growth Fund as listed below:

International Esthetics, Cosmetics & SPA Conference, Las Vegas, NV - Elena Arzoian.
June 2-4, 2007. \$400.00 maximum.

D. DECLARATION OF INDEFINITE SALARIES FOR RETROACTIVE PAY

As a result of financial uncertainties, negotiations, legislation and other factors, the governing board hereby declares that all management, certificated, classified, confidential and other unrepresented employee salaries are declared indefinite for 2007-2008.

Agenda for the El Camino Community College District Board of Trustees
From
The Office of the President and Board of Trustees
Thomas M. Fallo, Superintendent/President

A. Absence of Board Member.....Page 91

A. Absence of Board Member

It is recommended that the Board excuse Trustee Jackson, Trustee O'Donnell, and Student Trustee Peters from the April 16, 2007 Board Meeting with no loss of salary due to illness.