

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the President's Office, 16007 Crenshaw Blvd., Torrance, CA 90506; telephone, (310) 660-3111; fax, (310) 660-6067.



**El Camino Community College District
Board of Trustees**

**Agenda, Wednesday, February 17, 2016
Board Room
4:00 p.m.**

- I. Roll Call, Pledge of Allegiance to the Flag**
- II. Approval of Minutes of the Regular Board Meeting of January 20, 2016,
Pages v - vii**
- III. Public Hearing – none**
- IV. Presentation - Title IX**
- V. Public Comment on Consent Agenda**
- VI. Consent Agenda – Recommendation of Superintendent/President, Discussion
and Adoption**
 - A. Academic Affairs (AA)
*See Academic Affairs Agenda,
Pages AA 1- AA 43*
 - B. Student and Community Advancement (SCA)
*See Student Services Agenda,
Pages SCA 1- SCA 3*
 - C. Administrative Services (AS)
*See Administrative Services Agenda,
Pages AS 1- AS 11*
 - D. *See Measure “E” Bond Fund Agenda, (E)
Pages E 1- E 5*
 - E. Human Resources (HR)
*See Human Resources Agenda,
Pages HR 1- HR 10*
 - F. Compton Educational Center (CC)
See Compton Educational Center Agenda, Pages CC 1 – CC 8

- G. Superintendent/President (P/B)
*See Superintendent/President Agenda,
None*

VII. Public Comment on Non-Agenda Items

VIII. Oral Reports

- A. Academic Senate Report
- B. Compton Center Report
- C. Board of Trustees Report
- D. President's Report

IX. Closed Session

- A. Anticipated Litigation, Brown Act
Section 54956.9 – Significant
Exposure to Litigation
 - 1. 2 Cases

Board of Trustees Meeting Schedule for 2016 4:00 p.m. Board Room

February 17, 2016 (Wed)
March 21, 2016 (Mon)
April 18, 2016 (Mon)
May 16, 2016 (Mon)
June 20, 2016 (Mon)
July 18, 2016 (Mon)
August 15, 2016 (Mon)
September 7, 2016 (Wed)
October 17, 2016 (Mon)
November 21, 2016 (Mon)
December 19, 2016 (Mon)

Mission Statement

El Camino College makes a positive difference in people's lives. We provide excellent comprehensive educational programs and services that promote student learning and success in collaboration with our diverse communities.

Vision Statement

El Camino College will be the college of choice for successful student learning that transforms lives, strengthens community, and inspires individuals to excel.

Statement of Values

Our highest value is placed on our students and their educational goals; interwoven in that value is our recognition that the faculty and staff of El Camino College are the College's stability, its source of strength and its driving force. With this in mind, our five core values are:

People – We strive to balance the needs of our students, employees and community.

Respect – We work in a spirit of cooperation and collaboration.

Integrity – We act ethically and honestly toward our students, colleagues and community.

Diversity – We recognize and appreciate our similarities and differences.

Excellence – We aspire to deliver quality and excellence in all we do.

BOARD PRESENTATIONS AND REPORTS 2015-2016

<i>Month</i>	<i>Presentation</i>	<i>Report</i>
July	Compton Center	FTES – Both Locations Outreach Plan
August	Annual Budget	Notice of Public Hearing Quarterly Fiscal Status
September	Enrollment Management	Accreditation Report
October	Student Equity Plan	Student Equity Plan
November	AB86 Adult Education	FTES – Both Locations Quarterly Fiscal Status
December	Foundation Annual Report	
January	South Bay Adult Education Consortium	Annual Financial Audit
February	Title IX	Annual Factbook End of Year Activities
March	HSI STEM Grant	FTES (FTES) – Both Locations
April	Citizens Bond Oversight Committee	Measure E-Bond Annual Report Facilities Plan Upgrade
May	California Community College Accountability Scorecard and Student Achievement Goals	
June	Tentative Budget	Tentative Budget

January 2016

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Wednesday, January 20, 2016

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Wednesday, January 20, 2016, in the Board Room at El Camino College.

The following Trustees were present: Trustee Kenneth A. Brown, President; Trustee John Vargas, Vice President; Trustee Mary E. Combs, Member; Trustee William Beverly, Member; and Student Member Eman Dalili. Trustee Cliff Numark, Secretary, was absent.

Also present were: Dr. Thomas Fallo, Superintendent/President; Ms. Linda Beam, Vice President/Human Resources; Ms. Jo Ann Higdon, Vice President/Administrative Services; Dr. Jeanie Nishime, Vice President/Student and Community Advancement; Dr. Jean Shankweiler, Vice President/Academic Affairs; Dr. Keith Curry, Provost-CEO/Compton Education Center; and Ms. Barbara Perez, Vice President/Compton Education Center.

Minutes of the Regular Board Meeting of December 14, 2015

It was moved by Trustee Vargas, seconded by Trustee Combs, that the Minutes of the Regular Board meeting of December 14, 2015 be approved as presented.

Student Member Dalili recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Presentation

Mr. Jose Anaya, Dean of Community Advancement, and Mr. Wayne Diulio, Director of Torrance Adult School and Chair of the South Bay Adult Education Consortium, gave a presentation on the South Bay Adult Education Consortium.

Consent Agenda

It was moved by Trustee Combs, seconded by Student Member Dalili, that the Board adopt the items presented on the agenda as noted below.

Academic Affairs

Sabbatical Leave of Absence 2016-2017 Academic Year
Board Policy 4240 (Academic Renewal) – First Reading
Administrative Procedure 4240 (Academic Renewal) – Information Item
Proposed Curriculum Changes Effective 2016-2017 Academic Year

Student and Community Advancement

Student Conferences

Forensics Team Tournaments – Spring 2016

Destruction of Records

Grant - Acceptance

Administrative Services

AB 2910 – Quarterly Fiscal Status Report

2014-15 Audit Report

Non-Resident Tuition Fee 2016-2017

Contracts Under \$87,800

Contracts Over \$87,800

Amendments

Board Policy 3300 (Public Records) – Second Reading & Adoption - Review Only

Administrative Procedure 3300 (Public Records) - Informational Item

Board Policy 3310 (Records Retention and Destruction) - Second Reading & Adoption

Administrative Procedure 3310 (Records Retention and Destruction) -

Informational Item

Board Policy 6100 (Delegation of Authority) - Second Reading & Adoption - Review Only

Administrative Procedure 6100 (Delegation of Authority) - Informational Item

Board Policy 6150 (Designation of Authorized Signature) - Second Reading & Adoption Review Only

Administrative Procedure 6150 (Designation of Authorized Signature) -

Informational Item

Purchase Orders and Blanket Purchase Orders

Measure E 2002 & 2012 Bond Fund

Category Budgets and Balances

Contract – S & K Engineers – Ongoing Engineering Services

Change Order – AMG & Associates – Parking Structure Upgrade F & E Project

Purchase Orders and Blanket Purchase Orders

Human Resources

Employment and Personnel Changes

Temporary Non-Classified Service Employees

Compton Educational Center

Compton Center Vision, Mission, Strategic Initiatives

Compton Center Report

President and Board of Trustees

Travel

Board of Trustee Nomination of a Trustee to run for Membership on the California Community College Trustees (CCCT) Board within the Community College League of California (CCLC)

2016 Board of Trustee Goals

Reference Document for Board of Trustee Goals: Board Policy 1200 (District Mission and Strategic Plan 2015-2020; The El Camino College Mission, Vision, Values, and Strategic Initiatives)

Student Member Dalili recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Public Comment on Non-Agenda Items

Ms. Angela Simon spoke regarding President Fallo's retirement.

Closed Session

Regular Meeting adjourned to Closed Session at 5:31 p.m. and reconvened at 5:59 p.m.

Closed Session Read Out

It was moved by Trustee Vargas, seconded by Trustee Combs, that the Board of Trustees take action to not reemploy a second year probationary (contract) faculty member for the 2016-2017 academic year. The Board of Trustees: (1) determined that the employee was evaluated in accordance with the evaluation standards and procedures; (2) received statements of the most recent evaluations; (3) received the recommendation of the President; and (4) considered the statement of evaluation and the recommendations of the President in a regularly scheduled closed session of the Board of Trustees.

Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Adjournment

Meeting adjourned at 6:01 p.m.

Cliff Numark, Secretary of the Board

Thomas M. Fallo, Secretary to the Board

**Agenda for the El Camino Community College District Board of Trustees
from
Academic Affairs
Jean Shankweiler, Vice President**

Page No.

- A. Board Policy 4240 (Academic Renewal) – Second Reading and AdoptionAA 3
- B. Administrative Procedure 4240 (Academic Renewal) – Information Item.....AA 4
- C. 2015 Academic Program Review Reports – Information Item.....AA 5
- D. Proposed Curriculum Changes Effective 2016-2017 Academic Year.....AA 7

ACADEMIC AFFAIRS

A. BOARD POLICY 4240 (ACADEMIC RENEWAL) – SECOND READING AND ADOPTION

It is recommended that the Board accept for a second reading and adoption Board Policy 4240 as shown.

B. ADMINISTRATIVE PROCEDURE 4240 (ACADEMIC RENEWAL) – INFORMATION ITEM

Administrative Procedure 4240 is presented for informational purpose only.

Board Policy 4240**Academic Renewal**

The Superintendent/President shall, in consultation with the appropriate groups, develop procedures that provide for academic renewal. It is the policy of El Camino College to allow previously recorded substandard academic work to be disregarded if it is not reflective of a student's more recently demonstrated ability and if repetition is not appropriate to the current objectives of the student.

Procedures for implementing the policy will be developed in collegial consultation with the Academic Senate.

Reference: Title 5, Section 55046
Agreement, El Camino College Federation of Teachers, Article V.
Title 5, Section 53200

El Camino College
Adopted: 8/21/06

Passed Academic Senate: 11/17/15

A student may petition to have up to 24 semester units of substandard work (D, F or WF grade assigned) taken at El Camino College disregarded in the determination of the grade point average (GPA), subject to limitations as follows:

1. The student must have earned a GPA of 2.25 or higher in the last 30 units of graded work, or 2.5 or higher in the last 24 units of graded work since the substandard work to be removed. These units can be completed at any regionally accredited college or university.
2. At least two years must have passed since the substandard grade(s) was awarded (includes summer/winter).
3. Academic Renewal shall be granted to an El Camino College student only one time.
4. If another accredited college has removed previous course work through academic renewal, such action shall be honored by El Camino College.
5. Course work with disregarded grades may not be used to meet degree or certificate requirements.
6. If a student has received an associate degree at El Camino College, academic renewal may be allowed upon petitioning through the Admissions Office and reviewed by the Special Circumstance Petition Process Committee.

Academic renewal actions are irreversible.

Students initiate the academic renewal process through the Admissions Office by obtaining and submitting the Academic Renewal Petition.

The student's permanent academic record shall be annotated to indicate all disregarded course work, but all grades shall remain legible to ensure a true and complete academic history.

It is the student's responsibility to ensure that any institution or program to which he or she is applying will accept Academic Renewal from El Camino College.

Reference: Title 5, Section 55046

August 21, 2006

CCR Title 5, 53200

Passed the Academic Senate: 11/17/15

C. 2015 ACADEMIC PROGRAM REVIEW REPORTS – INFORMATION ITEM

Each academic program at El Camino College conducts a formal Program Review every four years to assess program effectiveness in achieving the stated program and student learning outcomes.

In addition to the general Program Review completed by all academic programs, Career and Technical Education (CTE) programs also conduct a CTE review which includes responses to Supplemental Questions for CTE programs. As a CTE Review must be conducted every two years, CTE programs complete a second CTE review halfway through their four-year program review cycle.

Below is a list of the programs for which Program Reviews and/or CTE reviews were completed in 2015. This is being submitted as an information item. Complete academic program reviews and two-year CTE reviews can be viewed at http://www.elcamino.edu/administration/vpaa/program_review/2015.asp.

Program	Division	Program Review Only	Program Review & CTE	Two-Year CTE Only
Biology	Natural Sciences	✓		
Health Sciences (Anatomy, Physiology & Microbiology)	Natural Sciences	✓		
History & Ethic Studies	Behavioral & Social Sciences	✓		
Philosophy	Behavioral & Social Sciences	✓		
Administration of Justice	Industry & Technology		✓	
Architecture	Industry & Technology		✓	
Childhood Education	Behavioral & Social Sciences		✓	
Computer Information Systems	Business		✓	
Electronics & Computer Hardware Technology	Industry & Technology		✓	
Film/Video	Fine Arts		✓	

Program	Division	Program Review Only	Program Review & CTE	Two-Year CTE Only
Fire & Emergency Technology	Industry & Technology		✓	
Automation Robotics & Manufacturing	Industry & Technology			✓
Automotive Technology	Industry & Technology			✓
Computer Science	Math			✓
Fashion	Industry & Technology			✓
Journalism	Humanities			✓

D. PROPOSED CURRICULUM CHANGES EFFECTIVE 2016-2017 ACADEMIC YEAR

The Chancellor's Office requires colleges to maintain evidence of district board approval for curricular actions. These curricular actions include new courses and programs as well as changes to existing curriculum. Faculty conduct reviews of existing curriculum to ensure compliance with local standards and Title 5 regulations. Courses are reviewed according to the College Curriculum Committee's six- year and two-year review cycles. Courses designated as Career and Technical Education (CTE) are reviewed every two years.

The curricular actions listed below are approved by the College Curriculum Committee. It is recommended that the Board approve the proposed curriculum actions, effective the 2016-2017 academic year.

BEHAVIORAL AND SOCIAL SCIENCES

CTE Two-Year Course Review; Changes in Conditions of Enrollment (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation)

1. Child Development 169 – Special Education Practicum

Current Status/Proposed Changes

Prerequisite: Child Development 150 or 152;

Child Development 104, 107, 108, 110;

Child Development 115 or 116 or 117 or 118 or 119 with a minimum grade of C in prerequisite

Recommendation

Prerequisite: Child Development 150 or 152;

Child Development 104, 107, 108, 110;

Child Development 115 or 116 or 117 or 118 or 119 with a minimum grade of C in prerequisite

New Distance Education Online/Hybrid Course

1. Child Development 169 – Special Education Practicum

BUSINESS

CTE Two-Year Course Review; Nonsubstantive Changes

1. Computer Information Systems 26 – Using Microsoft Excel
2. Law 12 – Probate Procedures
3. Law 16 – Civil Procedure
4. Law 17 – Legal Research and Writing
5. Law 18 – Wills, Trusts and Estate Planning

CTE Two-Year Course Review; Changes in Catalog Description

1. Real Estate 14B – Advanced Real Estate Finance

Current Status/Proposed Changes

This course provides instruction on the more advanced methods of financing real estate projects, including non-residential commercial and industrial property. Emphasis is placed on the instruments of finance, types of structured loans, discounting leases, and the sale-leaseback transaction.

Note: The California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) has approved this course as one of the elective courses for the real estate broker license.

Recommendation

This course provides instruction on the more advanced methods of financing real estate projects, including non-residential commercial and industrial property. Emphasis is placed on the instruments of finance, types of structured loans, discounting leases, and the sale-leaseback transaction.

Note: The California Bureau of Real Estate (BRE) has approved this course as one of the elective courses for the real estate broker license.

2. Real Estate 21 – Real Estate Investments

Current Status/Proposed Changes

This course discusses the acquisition phase, holding period and disposition analysis for real estate investment property. The course covers a review of pro forma statements, the effects of leverage and cash flow operating statements. Students develop strategies for decision-making alternatives for a sale, exchange, continuation of operations, and capital restructure using depreciation, installment sale and tax basis.

Note: The California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) has approved this course as one of the elective courses that may be completed for the salesperson license in addition to the required courses of Real Estate Principles and Real Estate Practice. The California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) has approved this course as one of the elective courses for the real estate broker license. The ~~DRE~~

BRE requires a copy of the college course outline or catalog description along with transcript showing proof of course completion.

Recommendation

This course discusses the acquisition phase, holding period and disposition analysis for real estate investment property. The course covers a review of pro forma statements, the effects of leverage and cash flow operating statements. Students develop strategies for decision-making alternatives for a sale, exchange, continuation of operations, and capital restructure using depreciation, installment sale and tax basis.

Note: The California Bureau of Real Estate (BRE) has approved this course as one of the elective courses that may be completed for the salesperson license in addition to the required courses of Real Estate Principles and Real Estate Practice. The California Bureau of Real Estate (BRE) has approved this course as one of the elective courses for the real estate broker license. The BRE requires a copy of the college course outline or catalog description along with transcript showing proof of course completion.

3. Real Estate 26 – Escrows

Current Status/Proposed Changes

This course provides instruction in the functions of an escrow in a real property transaction. Emphasis is on residential escrow, with transactional variations studied for an escrow involving a seller, a buyer, refinance or loan, mobile home, and non-residential specialty escrows including commercial and industrial property, liquor license, impound account, probate and securities transaction. The course covers title insurance, prorations, and escrow settlement closing statements.

Note: The California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) has approved this course ~~for~~ as one of the elective courses that may be completed for the salesperson license in addition to the required Real Estate Principles and Real Estate Practice. The California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) has approved this course as one of the optional courses for the real estate broker license.

Recommendation

This course provides instruction in the functions of an escrow in a real property transaction. Emphasis is on residential escrow, with transactional variations studied for an escrow involving a seller, a buyer, refinance or loan, mobile home, and non-residential specialty escrows including commercial and industrial property, liquor license, impound account, probate and securities transaction. The course covers title insurance, prorations, and escrow settlement closing statements.

Note: The California Bureau of Real Estate (BRE) has approved this course as one of the elective courses that may be completed for the salesperson license in addition to the required Real Estate Principles and Real Estate Practice. The California Bureau of

Real Estate (BRE) has approved this course as one of the optional courses for the real estate broker license.

Course Review; Changes in Conditions of Enrollment (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation)

1. Law 14 – Tort Law

Current Status/Proposed Changes

Prerequisite: Law 11 with a minimum grade of C

Recommended Preparation: Law 4 or Law 5

Recommendation

Prerequisite: Law 11 with a minimum grade of C

Recommended Preparation: Law 4 or Law 5

CTE Two-Year Course Review; Distance Education Review, Changes in Catalog Description

1. Computer Information Systems 16 – Application Development and Programming Using Visual Basic.Net

Current Status/Proposed Changes

This course is an introduction to the fundamental concepts and models of application development including ~~the basic concepts of~~ program design, data structures, programming, problem solving, programming logic, and ~~fundamental~~ design techniques for event-driven programs. A step-by-step, hands-on, project experience is used with a modern application programming language and development platform.

Recommendation

This course is an introduction to the fundamental concepts and models of application development including program design, data structures, programming, problem solving, programming logic, and design techniques for event-driven programs. A step-by-step, hands-on, project experience is used with a modern application programming language and development platform.

2. Real Estate 11 – Real Estate Principles

Current Status/Proposed Changes

This course covers various aspects of real estate, including an introduction to legal aspects, title and escrow procedures, property management, appraisal, finance, and the ownership of real property. Students develop basic vocabulary and test-taking skills in partial preparation for state examination for a California ~~Department~~ Bureau of Real Estate (BRE) license.

Note: The California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) requires completion of this course prior to taking the California Real Estate Salesperson Examination and has approved this course for credit for the ~~DRE~~ BRE broker's license requirement.

Recommendation

This course covers various aspects of real estate, including an introduction to legal aspects, title and escrow procedures, property management, appraisal, finance, and the ownership of real property. Students develop basic vocabulary and test-taking skills in partial preparation for state examination for a California Bureau of Real Estate (BRE) license.

Note: The California Bureau of Real Estate (BRE) requires completion of this course prior to taking the California Real Estate Salesperson Examination and has approved this course for credit for the BRE broker's license requirement.

CTE Two-Year Course Review; Changes in Conditions of Enrollment (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), Catalog Description

1. Real Estate 12A – Legal Aspects Real Estate

Current Status/Proposed Changes

Recommended Preparation: ~~eligibility for English 84~~ English 82

This course provides instruction on the buying, selling, and management of real property. Students study California property law, community property, liens, sales contracts, escrow, commissions, transfers, licensing regulations, and public policy.

Note: The California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) has approved this course as one of the elective courses for the salesperson license in addition to the required courses of Real Estate Principles and Real Estate Practice. The California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) has approved this course as one of the required courses for the real estate broker license.

Recommendation

Recommended Preparation: English 82

This course provides instruction on the buying, selling, and management of real property. Students study California property law, community property, liens, sales contracts, escrow, commissions, transfers, licensing regulations, and public policy.

Note: The California Bureau of Real Estate (BRE) has approved this course as one of the elective courses for the salesperson license in addition to the required courses of Real Estate Principles and Real Estate Practice. The California Bureau of Real Estate (BRE) has approved this course as one of the required courses for the real estate broker license.

2. Real Estate 14A – Real Estate Finance I

Current Status/Proposed Changes

Recommended Preparation: Real Estate 11 or concurrent enrollment or California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) license or equivalent experience; Business 15

This course provides instruction on the various aspects of finance, including fixed and variable rate loans, conventional and government financing programs, and creative financing options. Students will calculate unpaid loan balance, interest, and loan qualifying ratios.

Note: This course is approved by the California ~~Department~~ Bureau of Real Estate (BRE) as one of the mandatory eight statutorily required college-level courses for the broker license and for the salesperson license, which also requires real estate principles and real estate practice.

Recommendation

Recommended Preparation: Real Estate 11 or concurrent enrollment or California Bureau of Real Estate (BRE) license or equivalent experience; Business 15

This course provides instruction on the various aspects of finance, including fixed and variable rate loans, conventional and government financing programs, and creative financing options. Students will calculate unpaid loan balance, interest, and loan qualifying ratios.

Note: This course is approved by the California Bureau of Real Estate (BRE) as one of the mandatory eight statutorily required college-level courses for the broker license and for the salesperson license, which also requires real estate principles and real estate practice.

3. Real Estate 19 – Real Property Management

Current Status/Proposed Changes

Recommended Preparation: Real Estate 11 and Real Estate 12A or California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) license or ~~California Office of Real Estate Appraisal (OREA)~~ California Bureau of Real Estate Appraisers (BREA) license or equivalent; Business 15

This course covers various aspects of property management for income producing real property including rights of the parties, personnel for on-site and off-site rental-income property, introduction to legal contracts for rental property, physical maintenance, and trust fund accounting fundamentals including security deposits.

Note: This course is approved by the California ~~Department~~ Bureau of Real Estate (BRE) as one of the elective courses for the eight statutorily required college-level courses for the broker license and for the salesperson license, which also requires real estate principles and real estate practice.

Recommendation

Recommended Preparation: Real Estate 11 and Real Estate 12A or California Bureau of Real Estate (BRE) license or California Bureau of Real Estate Appraisers (BRE) license or equivalent; Business 15

This course covers various aspects of property management for income producing real property including rights of the parties, personnel for on-site and off-site rental-income property, introduction to legal contracts for rental property, physical maintenance, and trust fund accounting fundamentals including security deposits.

Note: This course is approved by the California Bureau of Real Estate (BRE) as one of the elective courses for the eight statutorily required college-level courses for the broker license and for the salesperson license, which also requires real estate principles and real estate practice.

4. Real Estate 31 – Mortgage Loan Brokering and Lending

Current Status/Proposed Changes

Recommended Preparation: Real Estate 11 or concurrent enrollment or California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) license or equivalent experience; Business 15

This course introduces the student to the principles and operations of the mortgage loan brokering field. The emphasis is on the lending rules for residential property. Students learn lending laws of Regulation Z, usury laws, disclosures, maximum fees and charges, agency relationships, advertising laws, Housing and Urban Development (HUD) and Real Estate Settlement Procedures Act (RESPA) calculations and the loan process. This course partially satisfies the California requirements for the Real Estate Salesperson and California Real Estate Broker licenses.

Note: This course is approved by the California ~~Department~~ Bureau of Real Estate (BRE) as one of the elective courses for the eight statutorily required college-level courses for the broker license and for the salesperson license, which also requires real estate principles and real estate practice.

Recommendation

Recommended Preparation: Real Estate 11 or concurrent enrollment or California Bureau of Real Estate (BRE) license or equivalent experience; Business 15

This course introduces the student to the principles and operations of the mortgage loan brokering field. The emphasis is on the lending rules for residential property. Students learn lending laws of Regulation Z, usury laws, disclosures, maximum fees and charges, agency relationships, advertising laws, Housing and Urban Development (HUD) and Real Estate Settlement Procedures Act (RESPA) calculations and the loan process. This course partially satisfies the California requirements for the Real Estate Salesperson and California Real Estate Broker licenses.

Note: This course is approved by the California Bureau of Real Estate (BRE) as one of the elective courses for the eight statutorily required college-level courses for the broker license and for the salesperson license, which also requires real estate principles and real estate practice.

CTE Two-Year Course Review; Distance Education Review, Changes in Conditions of Enrollment (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation)

1. Business 28 – Written Business Communications

Current Status/Proposed Changes

Prerequisite: ~~eligibility for~~ English 1A with a minimum grade of C

Recommendation

Prerequisite: English 1A with a minimum grade of C

2. Computer Information Systems 11 – Help Desk Operations

Current Status/Proposed Changes

~~Recommended Preparation Computer Information Systems 19~~

Prerequisite: Computer Information Systems 13 with a minimum grade of C or equivalent experience

Recommendation

Prerequisite: Computer Information Systems 13 with a minimum grade of C or equivalent experience

CTE Two-Year Course Review; Distance Education Review, Changes in Conditions of Enrollment (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), Catalog Description

1. Real Estate 13 – Real Estate Practice

Current Status/Proposed Changes

Recommended Preparation: Real Estate 11 or concurrent enrollment or California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) license or equivalent experience

In this course students will be introduced to the standard forms used in the real estate industry and will learn techniques necessary to close a residential real estate transaction. Students will develop skills in partial preparation for the state examination for a California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) license, with emphasis placed on advertising, listings, finance, appraisal, escrow and the tax aspects of real property ownership.

Note: The California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) requires completion of this course prior to taking the California Real Estate Salesperson

Examination and has approved this course for credit for the ~~DRE~~ BRE broker's license requirement.

Recommendation

Recommended Preparation: Real Estate 11 or concurrent enrollment or California Bureau of Real Estate (BRE) license or equivalent experience

In this course students will be introduced to the standard forms used in the real estate industry and will learn techniques necessary to close a residential real estate transaction. Students will develop skills in partial preparation for the state examination for a California Bureau of Real Estate (BRE) license, with emphasis placed on advertising, listings, finance, appraisal, escrow and the tax aspects of real property ownership.

Note: The California Bureau of Real Estate (BRE) requires completion of this course prior to taking the California Real Estate Salesperson Examination and has approved this course for credit for the BRE broker's license requirement.

2. Real Estate 16 – Real Estate Economics

Current Status/Proposed Changes

Recommended Preparation: Real Estate 11, Real Estate 14A, Real Estate 40; or California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) license or ~~California Office of Real Estate Appraisal (OREA)~~ California Bureau of Real Estate Appraisers (BRE) license

This course provides instruction on the aspects that tie economics and politics to real estate land use. Emphasis is on the factors, which create value in real estate, including urban development, governmental policies and requirements for development, as well as the business and real estate cycles.

Note: The California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) has approved this course as one of the elective courses for the salesperson license in addition to the required Real Estate Principles and Real Estate Practice. The California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) has approved this course as one of the elective courses for the real estate broker license.

Recommendation

Recommended Preparation: Real Estate 11, Real Estate 14A, Real Estate 40; or California Bureau of Real Estate (BRE) license or California Bureau of Real Estate Appraisers (BRE) license

This course provides instruction on the aspects that tie economics and politics to real estate land use. Emphasis is on the factors, which create value in real estate, including urban development, governmental policies and requirements for development, as well as the business and real estate cycles.

Note: The California Bureau of Real Estate (BRE) has approved this course as one of the elective courses for the salesperson license in addition to the required Real Estate Principles and Real Estate Practice. The California Bureau of Real Estate (BRE) has approved this course as one of the elective courses for the real estate broker license.

3. Real Estate 40 – Real Estate Appraisal

Current Status/Proposed Changes

Recommended Preparation: Real Estate 11 or ~~California Office of Real Estate Appraisers (OREA)~~ California Bureau of Real Estate Appraisers (BREA) license or California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) broker license

This course provides instruction in the valuation principles of real estate appraisal, including architectural styles, types of construction, lot valuation, depreciation, the approaches to value, and appraisal standards and ethics.

Note: The California ~~Department~~ Bureau of Real Estate (~~DRE~~ BRE) has approved this course as one of the optional courses that must be completed within 18 months of conditional salesperson licensure in addition to the required courses of Real Estate Principles and Real Estate Practice. This course is statutorily required for the California real estate broker license. The ~~Office of Real Estate Appraisal (OREA)~~ California Bureau of Real Estate Appraisers (BREA) has approved this course for 54 hours of basic education (BE) credit. ~~OREA~~ BREA has approved this course for 51 hours of continuing education (CE) credit for license renewal provided the student has 90% attendance and passes a closed book final exam.

Recommended Preparation

Recommended Preparation: Real Estate 11 or California Bureau of Real Estate Appraisers (BREA) license or California Bureau of Real Estate (BRE) broker license

This course provides instruction in the valuation principles of real estate appraisal, including architectural styles, types of construction, lot valuation, depreciation, the approaches to value, and appraisal standards and ethics.

Note: The California Bureau of Real Estate (BRE) has approved this course as one of the optional courses that must be completed within 18 months of conditional salesperson licensure in addition to the required courses of Real Estate Principles and Real Estate Practice. This course is statutorily required for the California real estate broker license. The California Bureau of Real Estate Appraisers (BREA) has approved this course for 54 hours of basic education (BE) credit. BREA has approved this course for 51 hours of continuing education (CE) credit for license renewal provided the student has 90% attendance and passes a closed book final exam.

4. Real Estate 41 – Advanced Real Estate Appraisal

Current Status/Proposed Changes

Prerequisite: Real Estate 40 with a minimum grade of C or ~~California Office of Real Estate Appraisers (OREA)~~ California Bureau of Real Estate Appraisers (BRE) license or California ~~Department~~ Bureau of Real Estate (BRE) broker license

This course provides instruction in advanced concepts of the income approach to value process for real property, analyzing operating expenses, capitalization, and depreciation. Students develop proficiency in utilizing residential income and commercial and industrial property appraisal guidelines to create a standard appraisal form. Emphasis is placed on the advanced cost approach valuation, in addition to the Uniform Standards of Professional Appraisal Practice (USPAP) ethics.

Note: The California ~~Department~~ Bureau of Real Estate (BRE) has approved this course as one of the elective courses for the real estate broker license. This course is not approved by ~~DRE BRE~~ for the educational requirements for the salesperson license.

Recommendation

Prerequisite: Real Estate 40 with a minimum grade of C or California Bureau of Real Estate Appraisers (BRE) license or California Bureau of Real Estate (BRE) broker license

This course provides instruction in advanced concepts of the income approach to value process for real property, analyzing operating expenses, capitalization, and depreciation. Students develop proficiency in utilizing residential income and commercial and industrial property appraisal guidelines to create a standard appraisal form. Emphasis is placed on the advanced cost approach valuation, in addition to the Uniform Standards of Professional Appraisal Practice (USPAP) ethics.

Note: The California Bureau of Real Estate (BRE) has approved this course as one of the elective courses for the real estate broker license. This course is not approved by BRE for the educational requirements for the salesperson license.

Change in Certificate; Course Requirements, Total Units

1. Office Administration: Office Applications Specialist Certificate of Achievement

Current Status/Proposed Changes

A Certificate of Achievement will be granted upon completion of all program requirements. A minimum of 11 units must be completed at El Camino College. All units must be completed within 5 years of the date of issue of the certificate.

Certificate Requirements

Units

BUS 27	Effective English for Business	3
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BUS 29	<u>Oral Business Communications</u>	3
BUS 40	Career Planning	2
BUS 43	Business Office Administration	3
BUS 52A	Microsoft Word Applications I	2
BUS 52B	Microsoft Word Applications II	2
BUS 55	Advanced Microsoft Office—Integrated Software Applications	4
BUS 60C	Microcomputer Document Formatting	1
CIS 13	Introduction to Computers <u>Computer Information Systems</u>	3
Total Units: 20 <u>19</u>		

2. Computer Information Systems: Computer Systems Applications Certificate of Achievement

Current Status/Proposed Changes

A Certificate of Achievement will be granted upon completion of all program requirements. A minimum of 15 units must be completed at El Camino College and a grade point average of "B" is necessary in the required 21-22 units.

Certificate Requirements	Units
Required Core: 15 units	

CIS 13	Computer Information Systems	3
CIS 18	Systems Analysis and Design	3
CIS 19	Introduction to the Internet and Web Publishing	3
CIS 26	Using Microsoft Excel	3
CIS 28	Using Database Applications	3

~~one course from:~~ Programming: 3-4 units

CIS 16	Introduction to Visual Basic	3
CIS 133	<u>Mashup JavaScript, jQuery and AJAX</u> Web Programming Concepts	4
CIS 134	<u>ASP.NET with C# Business Web Programming</u>	4
CIS 136	Building Mobile Apps	3

~~two courses from:~~ 6-8 units

CIS 27	Using Spreadsheet Macros	3
CIS 29	Advanced Database Applications	3
CIS 80	Oracle Application Programming	4
CIS 134	Web Programming	4
CIS 136	Building Mobile Apps	3

~~two courses from:~~ 6-8 units or any course not selected above

User Support: 3 units

CIS 11	Help Desk Operations	3
CIS 30	Introduction to Electronic Commerce	3
CIS 40	Personal Computer Operations	3
Total Units: 30-35 <u>21-22</u>		

FINE ARTS

Reactivate; Course Review

1. Music 560 – Woodwind Ensembles for the Older Adult

Units: 0 Lecture: 2.0 hours per week to be arranged (maximum 36 hours per semester) Lab: 0

Enrollment Limitation: Audition (previous band or orchestra experience or ability to perform music of moderate difficulty on a standard orchestral woodwind instrument)

Grading Method: No Grade

Credit Status: Noncredit

These ensembles for the older adult rehearse and perform literature written for combinations of woodwinds in choirs of like instruments (all flutes or clarinets or saxophones) and mixed instruments. The ensembles include trios, quartets, quintets, and larger ensembles and may be combined with non-woodwind instruments to complete the instrumentation appropriate to the selected literature. Emphasis is placed on stylistic and historical performance practices, instrumental techniques, and musicianship. Performances are held on campus and in the community.

2. Music 561 – Brass Ensembles for the Older Adult

Units: 0 Lecture: 2.0 hours per week to be arranged (maximum 36 hours per semester) Lab: 0

Enrollment Limitation: Audition (previous band or orchestra experience or ability to perform music of moderate difficulty on a standard orchestral brass instrument)

Grading Method: No Grade

Credit Status: Noncredit

These ensembles for the older adult rehearse and perform literature written for combinations of brass instruments. The ensembles include trios, quartets, quintets, and larger ensembles and may be combined with non-brass instruments to complete the instrumentation appropriate to the selected literature. Emphasis is placed on stylistic and historical performance practices, instrumental techniques, and musicianship. Performances are held on campus and in the community.

3. Music 562 – Percussion Ensembles for the Older Adult
Units: 0 Lecture: 2.0 hours per week to be arranged (maximum 36 hours per semester) Lab: 0
Enrollment Limitation: Audition (previous band or ensemble experience or ability to perform music of moderate difficulty on percussion instruments)
Grading Method: No Grade
Credit Status: Noncredit

These ensembles for the older adult rehearse and perform literature written for combinations of melody and/or rhythm percussion instruments. The ensembles include quartets, quintets, sextets, and larger ensembles and may be combined with wind or string instruments to complete the instrumentation appropriate to the selected literature. Emphasis is placed on instrumental techniques, improvisation, and musicianship. Performances are held on campus and in the community.

Reactivate; Course Review, Change in Course Number

Current Status/Proposed Changes

1. Music ~~63abcd~~ 264abcd – String Ensembles
Units: 1.0 Lecture: 2.0 Lab: 0 Faculty Load: 13.33%
Enrollment Limitation: Audition (previous orchestra or ensemble experience or ability to perform music of moderate difficulty on a standard string instrument)
Grading Method: Both
Credit Status: Associate Degree Credit
CSU Transfer
Proposed UC Transfer

These ensembles rehearse and perform literature written for combinations of string instruments. The ensembles include trios, quartets, quintets, and larger ensembles, and may be combined with non-string instruments to complete the instrumentation appropriate to the selected literature. Performances are held on campus and in the community.

Note: Letter grade or pass/no pass option.

Recommendation

- Music 264abcd – String Ensembles
Units: 1.0 Lecture: 2.0 Lab: 0 Faculty Load: 13.33%
Enrollment Limitation: Audition (previous orchestra or ensemble experience or ability to perform music of moderate difficulty on a standard string instrument)
Grading Method: Both
Credit Status: Associate Degree Credit
CSU Transfer
Proposed UC Transfer

These ensembles rehearse and perform literature written for combinations of string instruments. The ensembles include trios, quartets, quintets, and larger ensembles, and may be combined with non-string instruments to complete the instrumentation appropriate to the selected literature. Performances are held on campus and in the community.

Note: Letter grade or pass/no pass option.

Current Status/Proposed Changes

2. Music ~~563~~ 564 – String Ensembles for the Older Adult

Units: 0 Lecture: 2.0 hours per week to be arranged (maximum 36 hours per semester) Lab: 0

Enrollment Limitation: Audition (previous orchestra experience or ability to perform music of moderate difficulty on a standard orchestral string instrument)

Grading Method: No Grade

Credit Status: Noncredit

These ensembles for the older adult rehearse and perform literature written for combinations of string instruments. The ensembles include trios, quartets, quintets, and larger ensembles, and may be combined with non-string instruments to complete the instrumentation appropriate to the selected literature. Emphasis is placed on stylistic and historical performance practices, instrumental techniques, and musicianship. Performances are held on campus and in the community.

Recommendation

Music 564 – String Ensembles for the Older Adult

Units: 0 Lecture: 2.0 hours per week to be arranged (maximum 36 hours per semester) Lab: 0

Enrollment Limitation: Audition (previous orchestra experience or ability to perform music of moderate difficulty on a standard orchestral string instrument)

Grading Method: No Grade

Credit Status: Noncredit

These ensembles for the older adult rehearse and perform literature written for combinations of string instruments. The ensembles include trios, quartets, quintets, and larger ensembles, and may be combined with non-string instruments to complete the instrumentation appropriate to the selected literature. Emphasis is placed on stylistic and historical performance practices, instrumental techniques, and musicianship. Performances are held on campus and in the community.

Course Review; Distance Education Review

1. Art 102A – History of Western Art - Prehistoric to Gothic

2. Theatre 103 – Theatre Appreciation

Course Review; Changes in Catalog Description

1. Theatre 297ab – Advanced Technical Theatre Production

Current Status/Proposed Changes

This course is an advanced rehearsal and performance/rehearsal laboratory to support the public presentations of the ~~Theatre~~ Theater Department. Emphasis will be placed on the role of the technical theatre production heads- theater production needs focusing on stage management and including properties, costume, sound, lights, makeup, and deck crew. Stage management of public performances will also be covered. Students will have the opportunity to demonstrate and be ranked on their technical theater skills and abilities to successfully crew a live performance through competition in the Kennedy Center American College Theater Festival (KCACTF).

Recommendation

This course is an advanced rehearsal and performance laboratory to support the public presentations of the Theater Department. Emphasis will be placed on the role of the technical theater production needs focusing on stage management and including properties, costume, sound, lights, makeup, and deck crew. Students will have the opportunity to demonstrate and be ranked on their technical theater skills and abilities to successfully crew a live performance through competition in the Kennedy Center American College Theater Festival (KCACTF).

Course Review; Changes in Descriptive Title, Catalog Description

Current Status/Proposed Changes

1. Art 187 – Printmaking I - Etching ; and Relief and Lithography

This course is an introduction to non-toxic methods, materials, and processes of printmaking. Topics include relief (woodcut and linoleum), and intaglio (drypoint and etching), ~~and lithography (stone and plate).~~ Color and black and white printing are included, as well as four color (CMYK) techniques.

Recommendation

Art 187 – Printmaking I – Etching and Relief

This course is an introduction to non-toxic methods, materials, and processes of printmaking. Topics include relief (woodcut and linoleum) and intaglio (drypoint and etching). Color and black and white printing are included, as well as four color (CMYK) techniques.

Current Status/Proposed Changes

2. Art 288 – Printmaking II - Etching, ~~and Relief and Lithography~~

This course ~~is a continuation of lithography,~~ continues the study of intaglio, and relief printing at an intermediate level. Students will explore non-toxic methods for plate development and multicolor printing using digital and non-digital techniques.

Recommendation

Printmaking II - Etching and Relief

This course continues the study of intaglio and relief printing at an intermediate level. Students will explore non-toxic methods for plate development and multicolor printing using digital and non-digital techniques.

Current Status/Proposed Changes

3. Art 289 – ~~Silkscreen/Lithography~~

~~This course is a continuation of silkscreen and lithographic printing processes. Emphasis is placed on resist, photographic, multi-technical and multi-color techniques.~~

This course covers the fundamental theories and practices involved in the development of graphic images based on lithographic techniques and processes with an emphasis on the unique qualities of the lithographic print, including color. Additional emphasis is placed on materials, techniques, tools, and craftsmanship relevant to fine art lithographic printmaking.

Recommendation

Art 289 – Lithography

This course covers the fundamental theories and practices involved in the development of graphic images based on lithographic techniques and processes with an emphasis on the unique qualities of the lithographic print, including color. Additional emphasis is placed on materials, techniques, tools, and craftsmanship relevant to fine art lithographic printmaking.

CTE Two-Year Course Review; Changes in Descriptive Title, Conditions of Enrollment (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), Catalog Description

Current Status/Proposed Changes

1. Art 143 – ~~Digital Design and Publishing Fundamentals~~

Prerequisite: Art 131 or Art 141 with a minimum grade of C in prerequisite
Recommended Preparation: Art 131 or Art 141

This course is an introduction to the use of the computer in producing visuals and designs for print media. Emphasis is placed on multi-page publications such as brochures, books, and magazines. Areas covered include hands-on experience with desktop publishing software, color, file management, integrating type and images, and printing techniques. fundamental concepts and practices of digital publishing for print and screen. Topics include integration of typography, color, images, and graphic design principles with contemporary digital tools. Students work on both individual and group projects.

Recommendation

Art 143 – Digital Publishing Fundamentals
Recommended Preparation: Art 131 or Art 141

This course is an introduction to fundamental concepts and practices of digital publishing for print and screen. Topics include integration of typography, color, images, and graphic design principles with contemporary digital tools. Students work on both individual and group projects.

Course Review; Distance Education Review, Changes in Descriptive Title, Course Discipline, Catalog Description

Current Status/Proposed Changes

1. Art 101 – Art and Visual Culture ~~in Modern Life: A Global Perspective~~
Course Discipline: Art History

This course is a global survey an introduction to of art and visual culture from different historical periods. across time and diverse cultures with a global survey perspective. Examining works of art through themes, theory, terminology, and media, Students students acquire analytical and interpretive skills and develop a basic to develop visual literacy as well as an understanding of the role of art and visual culture in human history. relation to contemporary life. This course explores how meaning is constructed, transmitted and negotiated in an increasingly visual world.

Recommendation

Art 101 – Art and Visual Culture: A Global Perspective
Course Discipline: Art History

This course is an introduction to art and visual culture across time and diverse cultures with a global perspective. Examining works of art through themes, theory,

terminology and media, students acquire analytical and interpretive skills to develop visual literacy as well as an understanding of the role of art and visual culture in relation to contemporary life. This course explores how meaning is constructed, transmitted and negotiated in an increasingly visual world.

HEALTH SCIENCES AND ATHLETICS

Course Review; Nonsubstantive Changes

1. Physical Education 275 – Sport Psychology

New Distance Education Course

1. Physical Education 275 – Sport Psychology

CTE Two-Year Course Review; Nonsubstantive Changes

1. Nursing 253 – Intermediate Nursing Process II
2. Radiologic Technology 218 – Clinical Experience 5
3. Sign Language/Interpreter Training 200 – Principles of Sign Language Interpreting
4. Sign Language/Interpreter Training 210 – American Sign Language to English Interpreting I
5. Sign Language/Interpreter Training 211 – English to American Sign Language Interpreting I
6. Sign Language/Interpreter Training 220 – American Sign Language to English Interpreting II
7. Sign Language/Interpreter Training 221 – English to American Sign Language Interpreting II
8. Sign Language/Interpreter Training 230 – Sign Language Interpreting III
9. Sign Language/Interpreter Training 240 – Interpreting Practicum

Course Review; Change in General Education Requirement

1. Sign Language/Interpreter Training 115 – American Sign Language V
Current Status/Proposed Changes
Proposed IGETC General Education - Area 6A

Recommendation

Proposed IGETC General Education - Area 6A

CTE Two-Year Course Review; Changes in Catalog Description

1. Radiologic Technology 255 – Advanced Imaging and Special Procedures

Current Status/Proposed Changes

This course is designed for the advanced radiography student. Emphasis is placed on anatomy, pathology, positioning and patient care for specialized radiographic procedures ~~and newer~~. Newer imaging modalities are explored, along with cross sectional anatomy. Advanced modalities such as CT, MRI, Nuclear Medicine, PET, Ultrasound and Radiation Therapy are covered. An in-depth exploration of digital imaging, ~~with review of~~ fluoroscopy and radiation safety principles are also ~~covered~~ reviewed.

Recommendation

This course is designed for the advanced radiography student. Emphasis is placed on anatomy, pathology, positioning and patient care for specialized radiographic procedures. Newer imaging modalities are explored, along with cross sectional anatomy. Advanced modalities such as CT, MRI, Nuclear Medicine, PET, Ultrasound and Radiation Therapy are covered. An in-depth exploration of digital imaging, fluoroscopy and radiation safety principles are also reviewed.

CTE Two-Year Course Review; Changes in Conditions of Enrollment (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation)

1. Nursing 101 – Exploring Health Occupation Careers

Current Status/Proposed Changes

Prerequisite: eligibility for English 1A

~~Recommended Preparation: English 84~~

Recommendation

Prerequisite: eligibility for English 1A

2. Nursing 154 – Intermediate Nursing Process and Mental Health

Current Status/Proposed Changes

Prerequisite: Nursing ~~150~~150B, Nursing 151 and Nursing 152 with a minimum grade of C in prerequisite

~~Recommended Preparation: Nursing 156~~

Recommendation

Prerequisite: Nursing 150B, Nursing 151 and Nursing 152 with a minimum grade of C in prerequisite

3. Nursing 251 – Legal and Ethical Considerations in Nursing
Current Status/Proposed Changes
Prerequisite: Nursing ~~150~~ 153, Nursing ~~154~~ 154, Nursing 155 and Nursing 156 with a minimum grade of C in each prerequisite

Recommendation

Prerequisite: Nursing 153, Nursing 154, Nursing 155 and Nursing 156 with a minimum grade of C in prerequisite

4. Respiratory Care 170 – Introduction to the Respiratory Care Sciences and the Profession
Current Status/Proposed Changes
~~Enrollment Limitation: high school graduation or equivalent~~

Recommendation

Enrollment Limitation: none

5. Respiratory Care 172 – Fundamentals of Cardiopulmonary Physiology and Pharmacology in Respiratory Care

Current Status/Proposed Changes

Prerequisite: Anatomy 30 with a minimum grade of C or concurrent enrollment

Recommended Preparation: Respiratory Care 170 or concurrent enrollment

~~Enrollment Limitation: high school graduation or equivalent~~

Recommendation

Prerequisite: Anatomy 30 with a minimum grade of C or concurrent enrollment

Recommended Preparation: Respiratory Care 170 or concurrent enrollment

6. Respiratory Care 174 – Introduction to Respiratory Care Equipment and Patient Care Procedures
Current Status/Proposed Changes
Recommended Preparation: Respiratory Care 170
~~Enrollment Limitation: high school graduation or equivalent~~

Recommendation

Recommended Preparation: Respiratory Care 170

Course Review; Changes in Conditions of Enrollment (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), Catalog Description

1. Physical Education 132abc – Women's Intercollegiate Badminton Team

Current Status/Proposed Changes

~~Enrollment Limitation: tryout (high school varsity experience or equivalent skill)~~

~~Recommended Preparation: high school varsity experience or equivalent skill~~

~~This course provides Women's varsity practice and instruction, training, and practice in the advanced-advance techniques of badminton leading to intercollegiate competition with member schools of the South Coast Conference- and the opportunity for intercollegiate competition. Student athletes will compete against conference schools and other colleges. Athletes who satisfactorily fulfill the course requirements will earn an El Camino College award.~~

~~Note: This course is offered in the spring semester only.~~

Recommendation

Recommended Preparation: high school varsity experience or equivalent skill

This course provides instruction, training, and practice in the advance techniques of badminton and the opportunity for intercollegiate competition. Student athletes will compete against conference schools and other colleges.

Note: This course is offered in the spring semester only.

2. Radiologic Technology 111 – Fundamentals of Radiologic Technology

Current Status/Proposed Changes

Prerequisite: Radiologic Technology A with a minimum grade of C

Corequisite: Radiologic Technology 106 and Radiologic Technology 123

Enrollment Limitation: admission to the Radiologic Technology Program

This course is a combination of lab and lecture that explores the basic concepts and theories of radiologic science, technology, equipment, and physics in the field of radiology. The course content includes the study of matter, varying forms of energy, and different forms of radiation in radiology. Students will learn all of the essential equipment, how it functions, and proper-safe use in radiologic technology. The lab component of the course further reinforces the concepts taught in the didactic course. This course is designed to prepare the radiography student with entry level skills and knowledge to perform safely in a radiology department. Topics covered are imaging receptors for screen/film; computed and direct-digital radiography; patient care; radiation safety; x-ray production and interaction with matter; radiographic quality and technique; operation of radiographic equipment; and image delivery, display, archiving, and retrieval. Laboratory experiments are performed to compliment the didactic instruction.

Recommendation

Prerequisite: Radiologic Technology A with a minimum grade of C

Corequisite: Radiologic Technology 106 and Radiologic Technology 123

Enrollment Limitation: admission to the Radiologic Technology Program

This course is a combination of lab and lecture that explores the basic concepts and theories of radiologic science, technology, equipment, and physics in the field of radiology. The course content includes the study of matter, varying forms of energy, and different forms of radiation in radiology. Students will learn all of the essential equipment, how it functions, and proper-safe use in radiologic technology. The lab component of the course further reinforces the concepts taught in the didactic course.

Course Review; Distance Education Review, Changes in Conditions of Enrollment (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), Catalog Description

1. Contemporary Health 1 – Personal and Community Health Issues

Current Status/Proposed Changes

Recommended Preparation: ~~eligibility for English A or 84~~ English 84 and English B

This course is designed to provide a critical analysis of factors, which affect personal and community health. Primary emphasis is placed upon self-empowerment and disease prevention in a culturally diverse community. General topics include ~~communicable~~ infectious and ~~non-communicable~~ infectious diseases; physical fitness, weight management, and nutrition; human reproduction and sexuality; stress management and mental health; drug use and abuse; and environmental health.

Note: This course satisfies Section A, Area 5 of the associate degrees' requirements.

Note: The maximum UC credit allowed for students completing Contemporary Health 1 and Contemporary Health 5 is one course.

Recommendation

Recommended Preparation: English 84 and English B

This course is designed to provide a critical analysis of factors, which affect personal and community health. Primary emphasis is placed upon self-empowerment and disease prevention in a culturally diverse community. General topics include infectious and non-infectious diseases; physical fitness, weight management, and nutrition; human reproduction and sexuality; stress management and mental health; drug use and abuse; and environmental health.

Note: This course satisfies Section A, Area 5 of the associate degrees' requirements.

Note: The maximum UC credit allowed for students completing Contemporary Health 1 and Contemporary Health 5 is one course.

Change in Major; Program Description, Course Requirements, Total Units

1. Physical Education A.A. Degree

Current Status/Proposed Changes

The degree provides an orientation to the profession through participation in diverse physical activities and study of the dimensions of exercise. Students will acquire the ability to utilize principles of human anatomy, physiology, and behavioral processes in a variety of exercise and sport applications. Competencies will be assessed by a student's ability to solve problems in exercise program design and to evaluate movement skills, tactics, and strategies in various physical activities. Upon completion of the program, students will qualify enhance their ability to pursue advanced degree options or entry-level positions in the discipline.

Major Requirements

Units

Required Core: 16 units

ANAT 30	Essentials of Anatomy and Physiology	4
PSYC 5	General Psychology	3
PE 277	Introduction to Kinesiology and Physical Education	3
PE 280	Exercise and Nutrition Programs for Fitness and Weight Management	3
FAID 1	First Aid, Cardiopulmonary Resuscitation (CPR) and Basic Emergency Care	3

plus 8 4 units of activity-units distributed over a minimum of 4 3 activity categories to include: Aquatics, Combatives, ~~Court/Racquet~~, Dance, Fitness, ~~Individual Sports~~ Team Sports Individual/Dual Activities, Intercollegiate Sports, and Team Activities

Aquatics

PE 240	Beginning Swimming	1
PE 241	Intermediate/Advanced Swimming	1
PE 244	Springboard Diving	1
PE 247	Swimming, Lifeguard Training	1
PE 248	Swimming, Water Safety Instructor	2
<u>PE 249</u>	<u>Swimming for Fitness</u>	<u>1</u>
<u>PE 402</u>	<u>Adapted Swimming and Hydroexercise</u>	<u>1</u>

Combatives

PE 18	Boxing	1
PE 220	Naginata - A Japanese Martial Art	1
PE 221	Combative Arts and Self Defense	1

~~Court/Racquet~~

PE 4	Basketball	1
PE 251	Tennis	1
PE 253	Volleyball	1

Dance		
DANC 110	Beginning Dance	2
DANC 120A	Beginning Ballet A	2
<u>DANC 120B</u>	<u>Beginning Ballet B</u>	<u>2</u>
DANC 130A	Beginning Modern Dance A	2
<u>DANC 130B</u>	<u>Beginning Modern Dance B</u>	<u>2</u>
DANC 140	Jazz Dance I	2
DANC 161	Tap Dance I - Beginning	1
<u>DANC 162</u>	<u>Hip Hop Dance</u>	<u>2</u>
DANC 164	World Dance	1
DANC 165	African Dance	1
DANC 167	Social and Ballroom Dance	1
<u>DANC 168</u>	<u>Latin Social Dance</u>	<u>2</u>
DANC 220A	Intermediate Ballet A	2
DANC 230A	Intermediate Modern Dance A	2
DANC 240	Jazz Dance II	2
<u>DANC 250</u>	<u>Pilates Mat Class</u>	<u>3</u>
DANC 261	Tap Dance II - Intermediate	2
<u>DANC 262</u>	<u>Commercial Dance</u>	<u>2</u>
<u>DANC 265</u>	<u>Intermediate African Dance</u>	<u>2</u>
<u>DANC 268</u>	<u>Intermediate Latin Social Dance</u>	<u>2</u>

Fitness		
PE 2	Walking for Fitness	1
PE 10	Body Conditioning and Physical Fitness	1
PE 54	Weight Training	1
PE 135abcd	Sport-Specific, Periodized Training for Athletes	1
PE 245	Water Aerobics	1
PE 254	Aerobic Fitness	1
<u>PE 257</u>	<u>Yoga for Health and Fitness</u>	<u>1</u>
<u>PE 258</u>	<u>Power Vinyasa Yoga</u>	<u>1</u>
<u>PE 259</u>	<u>Circuit Training</u>	<u>1</u>
PE 260	Basic Principles of Fitness and Weight Control	1
<u>PE 400</u>	<u>Adapted Fitness</u>	<u>1</u>
<u>PE 401</u>	<u>Adapted Strength Training</u>	<u>1</u>
<u>PE 404</u>	<u>Adapted Cardiovascular Fitness</u>	<u>1</u>
<u>PE 409</u>	<u>Adapted Yoga</u>	<u>1</u>

Individual Sports/Dual Activities

<u>PE 47</u>	<u>Introduction to Indoor Rock Climbing</u>	<u>1</u>
PE 204	Badminton	1

PE 208	Bowling	1
PE 224	Golf	1
PE 251	Tennis	1

Intercollegiate Sports

<u>PE 5abc</u>	<u>Men's Intercollegiate Baseball Team</u>	<u>3</u>
<u>PE 6abc</u>	<u>Off-Season Training for Men's Intercollegiate Baseball</u>	<u>1</u>
<u>PE 15abc</u>	<u>Men's Intercollegiate Basketball Team</u>	<u>3</u>
<u>PE 16abc</u>	<u>Off-Season Training for Men's Intercollegiate Basketball Team</u>	<u>1</u>
<u>PE 20abc</u>	<u>Intercollegiate Cross Country Teams</u>	<u>3</u>
<u>PE 21abc</u>	<u>Off-Season Training for Intercollegiate Cross Country Teams</u>	<u>1</u>
<u>PE 35abc</u>	<u>Men's Intercollegiate Football Team</u>	<u>3</u>
<u>PE 36abc</u>	<u>Off-Season Training for Men's Intercollegiate Football Team</u>	<u>1</u>
<u>PE 45abc</u>	<u>Men's Intercollegiate Golf Team</u>	<u>3</u>
<u>PE 46abc</u>	<u>Off-Season Training for Men's Intercollegiate Golf Team</u>	<u>1</u>
<u>PE 57abc</u>	<u>Intercollegiate Swimming Teams</u>	<u>3</u>
<u>PE 58abc</u>	<u>Off-Season Training for Intercollegiate Swimming Teams</u>	<u>1</u>
<u>PE 60abc</u>	<u>Women's Intercollegiate Soccer Team</u>	<u>3</u>
<u>PE 61abc</u>	<u>Off-Season Training for Women's Intercollegiate Soccer Team</u>	<u>1</u>
<u>PE 65abc</u>	<u>Men's Intercollegiate Tennis Team</u>	<u>3</u>
<u>PE 66abc</u>	<u>Off-Season Training for Men's Intercollegiate Tennis Team</u>	<u>1</u>
<u>PE 70abc</u>	<u>Men's Intercollegiate Soccer Team</u>	<u>3</u>
<u>PE 71abc</u>	<u>Off-Season Training for Men's Intercollegiate Soccer Team</u>	<u>1</u>
<u>PE 75abc</u>	<u>Intercollegiate Track and Field Teams</u>	<u>3</u>
<u>PE 76abc</u>	<u>Off-Season Training for Intercollegiate Track and Field Teams</u>	<u>1</u>
<u>PE 80abc</u>	<u>Men's Intercollegiate Volleyball Team</u>	<u>3</u>
<u>PE 81abc</u>	<u>Off-Season Training for Men's Intercollegiate Volleyball Team</u>	<u>1</u>
<u>PE 85abc</u>	<u>Men's Intercollegiate Water Polo Team</u>	<u>3</u>
<u>PE 86abc</u>	<u>Off-Season Training for Men's Intercollegiate Water Polo Team</u>	<u>1</u>
<u>PE 87abc</u>	<u>Women's Intercollegiate Water Polo Team</u>	<u>3</u>
<u>PE 105abc</u>	<u>Women's Intercollegiate Basketball Team</u>	<u>3</u>
<u>PE 106abc</u>	<u>Off-Season Training for Women's Intercollegiate</u> <u>Basketball Team</u>	<u>1</u>
<u>PE 110abc</u>	<u>Women's Intercollegiate Volleyball Team</u>	<u>3</u>
<u>PE 111abc</u>	<u>Off-Season Training for Women's Intercollegiate Volleyball</u>	<u>1</u>
<u>PE 115abc</u>	<u>Women's Intercollegiate Tennis Team</u>	<u>3</u>
<u>PE 116abc</u>	<u>Off-Season Training for Women's Intercollegiate Tennis Team</u>	<u>1</u>
<u>PE 120abc</u>	<u>Women's Intercollegiate Softball Team</u>	<u>3</u>
<u>PE 121abc</u>	<u>Off-Season Training for Women's Intercollegiate Softball Team</u>	<u>1</u>
<u>PE 132abc</u>	<u>Women's Intercollegiate Badminton Team</u>	<u>3</u>
<u>PE 133abc</u>	<u>Off-season Training for Women's Intercollegiate</u> <u>Badminton Team</u>	<u>1</u>
<u>PE 140abc</u>	<u>Intercollegiate Sand Volleyball Team</u>	<u>3</u>

<u>Team Sports Activities</u>		
PE 4	Basketball	1
PE 7	Baseball	1
PE 74	Soccer	1
PE 204	Badminton	1
<u>PE 233</u>	<u>Pep Squad and Cheer</u>	<u>1</u>
<u>PE 234ab</u>	<u>Pep Squad and Cheer Competition</u>	<u>1</u>
PE 253	Volleyball	1
<u>PE 255</u>	<u>Beach Volleyball</u>	<u>1</u>

Physical Education Electives: 2-3 units

<u>PE 201</u>	<u>Introduction to Adapted Physical Education</u>	<u>2</u>
<u>PE 217</u>	<u>Sports Officiating</u>	<u>2</u>
<u>PE 270</u>	<u>Fitness and Sports Nutrition</u>	<u>3</u>
<u>PE 272</u>	<u>Care and Prevention of Athletic Injuries</u>	<u>3</u>
<u>PE 275</u>	<u>Sport Psychology</u>	<u>3</u>
<u>PE 290</u>	<u>Personal Fitness Trainer</u>	<u>3</u>

Total Units: ~~24~~ 22-23

~~Note: Up to 4 units of intercollegiate sports can be counted toward the required 8-4 activity units.~~

Change in Major; Course Requirements

1. Recreation A.A. Degree

Current Status/Proposed Changes

Major Requirements		Units
<u>Required Core: 14 units</u>		
FAID 1	First Aid, Cardiopulmonary Resuscitation (CPR) and Basic Emergency Care	3
PE 217	Sports Officiating	2
RECR 207	Introduction to Recreation	3
RECR 217	Recreational Leadership	3
RECR 307	Camp Counseling: Leadership and Programming	3

~~plus~~ 7-9 units from:

ANAT 30	Essentials of Anatomy and Physiology	4
CDEV 103	Child Growth and Development	3
MUSI 7	Exploring Music in Education	3
PE 247	Swimming, Lifeguard Training	1
PE 248	Swimming, Water Safety Instructor	2
PSYC 5	General Psychology	3

HUMANITIES

Course Review; Nonsubstantive Changes

1. Academic Strategies 25 – Thinking Skills for College Courses

Course Review; Changes in Catalog Description

1. Academic Strategies 20 – Prewriting Workshop

Current Status/Proposed Changes

In this course, students will learn strategies to ~~break negative psychological barriers to writing and to~~ increase their understanding and use of prewriting and planning techniques, as an which are important first ~~step~~ steps in ~~the composing process~~ successfully completing college writing assignments.

Note: Pass/no pass only.

Recommendation

In this course, students will learn strategies to increase their understanding and use of prewriting and planning techniques, which are important first steps in successfully completing college writing assignments.

Note: Pass/no pass only.

2. Academic Strategies 23 – Spelling Techniques

Current Status/Proposed Changes

This course is designed ~~for adult learners to~~ help students identify personal and correct common spelling errors and to provide practice using the appropriate rules of spelling necessary for college-level writing.

Note: Pass/no pass only.

Recommendation

This course is designed to help students identify and correct common spelling errors and to provide practice using the appropriate rules of spelling necessary for college-level writing.

Note: Pass/no pass only.

INDUSTRY AND TECHNOLOGY

CTE Two-Year Course Review; Nonsubstantive Changes

1. Architecture 170 – Architectural Graphics Techniques
2. Architecture 171 – Architectural Three-Dimensional Illustration
3. Computer Aided Design/Drafting 45 – Geometric Dimensioning and Tolerancing
4. Cosmetology 4 – Cosmetology Practicum
5. Engineering Technology 16 – Computer Integrated Manufacturing
6. Engineering Technology 16A – Computer Integrated Manufacturing I
7. Engineering Technology 16B – Computer Integrated Manufacturing II
8. Machine Tool Technology 10A – Introduction to CAD/CAM
9. Machine Tool Technology 10K – 3D Numerical Control Graphics Programming
10. Machine Tool Technology 101 – Introduction to Conventional and CNC Machining
11. Machine Tool Technology 103 – Conventional and CNC Turning
12. Machine Tool Technology 105 – Conventional and CNC Milling
13. Welding 10A – Introduction to Shielded Metal Arc Welding (SMAW)
14. Welding 10C – Advanced Certification and Career Preparation Lab

CTE Two-Year Course Review; Changes in Conditions of Enrollment (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation)

1. Air Conditioning and Refrigeration 6 – Refrigeration and Air Conditioning Control Systems
Current Status/Proposed Changes
~~Prerequisite: Air Conditioning and Refrigeration 21 or 22 with a minimum grade of C in prerequisite~~
Recommended Preparation: Air Conditioning and Refrigeration 21

Recommendation
Recommended Preparation: Air Conditioning and Refrigeration 21
2. Air Conditioning and Refrigeration 27 – Heating Technologies
Current Status/Proposed Changes
~~Prerequisite: Air Conditioning and Refrigeration 21 or Air Conditioning and Refrigeration 22 with a minimum grade of C in prerequisite or equivalent~~

Recommendation
Prerequisite: Air Conditioning and Refrigeration 21 with a minimum grade of C or equiv

3. Automotive Technology 33 – Transmissions, Drive Train and Drive Axles
Current Status/Proposed Changes
Recommended Preparation: Automotive Technology 1 or equivalent skills

Recommendation

Recommended Preparation: Automotive Technology 1 or equivalent skills

4. Machine Tool Technology 40 – Machine Shop Calculations
Current Status/Proposed Changes
Recommended Preparation: ~~Technical Mathematics 1 or equivalent~~
Machine Tool Technology 2 and Mathematics 23

Recommendation

Recommended Preparation: Machine Tool Technology 2 and Mathematics 23

CTE Two-Year Course Review; Changes in Catalog Description

1. Automotive Collision Repair/Painting 1B – Collision Repair Equipment and Welding Techniques

Current Status/Proposed Changes

This course provides instruction on collision repair equipment and welding techniques involving safety practices, ~~Metal Inert Gas (MIG) welding~~, vehicle collision analysis and theory, ~~hydraulic jacks, collision repair equipment~~ vehicle disassembly procedures, and body component fit-up and alignment principles. The topics of replacing door skins, panel bonding, steel patch panel fabrication, weld-in panel replacement and aluminum panel repair are also covered. Equipment used includes Metal Inert Gas (MIG) and Squeeze-Type Resistance Spot Welders (STRSW), hydraulic jacks, pneumatic and other specialty tools.

~~Note: The two-course sequence Automotive Collision Repair/Painting 1A and 1B is the same as four semesters of Automotive Collision Repair/Painting 4abcd.~~

Recommendation

This course provides instruction on collision repair equipment and welding techniques involving safety practices, vehicle collision analysis and theory, vehicle disassembly procedures, and body component fit-up and alignment principles. The topics of replacing door skins, panel bonding, steel patch panel fabrication, weld-in panel replacement and aluminum panel repair are also covered. Equipment used includes Metal Inert Gas (MIG) and Squeeze-Type Resistance Spot Welders (STRSW), hydraulic jacks, pneumatic and other specialty tools.

2. Automotive Collision Repair/Painting 1C – Major Collision Analysis and Repair
Current Status/Proposed Changes

~~This course provides instruction on major collision analysis and repair involving safety practices, major collision repair, sectioning, suspensions, in full frame and unibody vehicle construction and damage types, locating and analyzing direct and indirect damage, planning a pull, setting up and using a frame rack with and without computerized measuring systems, and replacing structural parts and panels with Metal Inert Gas (MIG) and Squeeze-Type Resistance Spot Welders (STRSW). The topics of vehicle sectioning, structural glass, suspension components, front-end alignment, estimating and electric welding, and damage estimating are also covered.~~

Recommendation

This course provides instruction in full frame and unibody vehicle construction and damage types, locating and analyzing direct and indirect damage, planning a pull, setting up and using a frame rack with and without computerized measuring systems, and replacing structural parts and panels with Metal Inert Gas (MIG) and Squeeze-Type Resistance Spot Welders (STRSW). The topics of vehicle sectioning, structural glass, suspension components, front-end alignment, and damage estimating are also covered.

3. Automotive Collision Repair/Painting 1D – Automotive Component Systems Analysis and Repair

Current Status/Proposed Changes

~~This course provides instruction on the principles of automotive collision repair and painting involving safety practices, window glass, plastics, vinyl tops, electric circuits, cooling systems, air conditioning, upholstery and electric welding. includes instruction in steering and suspension system parts and damage identification, wheel alignment, airbag deactivation and reactivation, hybrid/electric vehicle safety and interior upholstery and reconditioning. This course also provides instruction in correcting structural damage such as core support, center pillar damage and replacing front side members, structural glass replacement, aluminum and composite structural components, and restoring corrosion protection.~~

Recommendation

This course includes instruction in steering and suspension system parts and damage identification, wheel alignment, airbag deactivation and reactivation, hybrid/electric vehicle safety and interior upholstery and reconditioning. This course also provides instruction in correcting structural damage such as core support, center pillar damage and replacing front side members, structural glass replacement, aluminum and composite structural components, and restoring corrosion protection.

4. Architecture 172 –Architectural Color Rendering Techniques

Current Status/Proposed Changes

This course is the study of rendering techniques used by illustrator to delineate architectural drawings. ~~The course is taught using various color mediums. Topics~~

include color theory and hue schemes. Both manual and computer graphic techniques will be taught.

Recommendation

This course is the study of rendering techniques used by illustrator to delineate architectural drawings. Topics include color theory and hue schemes. Both manual and computer graphic techniques will be taught.

5. Machine Tool Technology 2 – Manufacturing Print Reading

Current Status/Proposed Changes

Students are introduced to engineering drawings and engineering specifications used in manufacturing industries. Representative drawings from simple production to complex assembly will be used to demonstrate concepts and for practice in interpreting the symbols and notations. Geometric Dimensioning and Tolerancing (GD&T) in accordance with American National Standards Institute (ANSI) Y-14.5 standard and the ~~sketching~~ construction of simple machine parts are also discussed.

Recommendation

Students are introduced to engineering drawings and engineering specifications used in manufacturing industries. Representative drawings from simple production to complex assembly will be used to demonstrate concepts and for practice in interpreting the symbols and notations. Geometric Dimensioning and Tolerancing (GD&T) in accordance with American National Standards Institute (ANSI) Y-14.5 standard and the construction of simple machine parts are also discussed.

6. Machine Tool Technology 107 – Advanced Manufacturing Processes

Current Status/Proposed Changes

In this course, students will study the principles and operation of machine tools with an emphasis on advanced manufacturing processes and machines, such as Electrical Discharge Machines (EDM), water abrasive jet machines, and grinding machines. Additional topics will include abrasives, coordinate measuring machines, advanced precision measurement, Geometric Dimensioning and Tolerancing (~~GD~~ GD & T), optical comparators, and practices and setups as applied in industry.

Note: Letter grade or pass/no pass option.

Recommendation

In this course, students will study the principles and operation of machine tools with an emphasis on advanced manufacturing processes and machines, such as Electrical Discharge Machines (EDM), water abrasive jet machines, and grinding machines. Additional topics will include abrasives, coordinate measuring machines, advanced precision measurement, Geometric Dimensioning and Tolerancing (GD & T), optical comparators, and practices and setups as applied in industry.

Note: Letter grade or pass/no pass option.

7. Welding 10B – Intermediate Shielded Metal Arc Welding (SMAW)

Current Status/Proposed Changes

This course is designed for the intermediate student. Students will ~~develop manipulative skills using the semi-automatic and~~ enhance their skills by developing their technique in the open root process using Shielded Metal Arc Welding (SMAW) electrodes. The course emphasizes the theory and practice of V-groove joint preparation, vertical (3G) and overhead (4G) welding, thermal cutting, and blueprint reading based on the American Welding Society (AWS) standards in weld symbols and ferrous alloys. Innershield wire (NR232) and dual shield wire will be explored in Flux Core Arc Welding (FCAW) Complete Joint Penetration (CJP), and various cover pass processes including semi-automatic arc welding.

Note: Letter grade or pass/no pass option.

Recommendation

This course is designed for the intermediate student. Students will enhance their skills by developing their technique in the open root process using Shielded Metal Arc Welding (SMAW) electrodes. The course emphasizes the theory and practice of joint preparation, Complete Joint Penetration (CJP), and various cover pass processes including semi-automatic arc welding.

Note: Letter grade or pass/no pass option.

CTE Two-Year Course Review; Changes in Descriptive Title, Catalog Description

Current Status/Proposed Changes

1. Architecture 150A – ~~Architectural Drafting I~~ Construction Documentation I

This course is an introduction to ~~architectural drafting. in creating construction documents for a small house.~~ Line, lettering, sketching, and drawing techniques will be developed. Building codes and zoning codes will be introduced along with the functions of framing members in wood frame construction (Type V). Manual drafting techniques, will be used to develop a set of construction documents with an introduction to AutoCAD. sketching and Computer Aided Drafting (CAD) will be introduced to students to create construction documents.

Recommendation

Architecture 150A – Construction Documentation I

This course is an introduction in creating construction documents for a small house. Line, lettering, sketching, and drawing techniques will be developed. Building codes and zoning codes will be introduced along with the functions of framing members in wood frame construction (Type V). Manual drafting techniques, sketching and Computer Aided Drafting (CAD) will be introduced to students to create construction documents.

Current Status/Proposed Changes

2. Architecture 150B – ~~Architectural Drafting II~~ Construction Documentation II

~~This course is an advanced-level architectural drafting course for a residential building. Sketching techniques and computer drawing techniques will be developed to create a set of construction documents for a two-story residence on a sloping site.~~ Current course in creating all the construction documents needed for a new two-story residential building. Current zoning and building codes will be explored to understand the design impact on the project residence and eco-friendly design and construction technology. Sketching techniques and Computer Aided Design (CAD) will be developed to create construction documents.

Recommendation

Architecture 150B – Construction Documentation II

This course is an advanced-level architectural course in creating all the construction documents needed for a new two-story residential building. Current zoning and building codes will be explored to understand the design impact on the project residence and eco-friendly design and construction technology. Sketching techniques and Computer Aided Design (CAD) will be developed to create construction documents.

CTE Two-Year Course Review; Changes in Conditions of Enrollment (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), Catalog Description

1. Air Conditioning and Refrigeration 25 – Energy Efficient Residential, Commercial and Industrial Air Conditioning

Current Status/Proposed Changes

Prerequisite: Air Conditioning and Refrigeration 21 ~~or Air Conditioning and Refrigeration 22~~ with a minimum grade of C or equivalent

~~This course covers energy efficient green technology (high efficiency), and advanced residential, commercial and industrial air conditioning. Lab activities include:~~ Labs include the use of air conditioning test equipment, installation, repair and maintenance of various types of air conditioning systems. Students will learn various Topics include various techniques of troubleshooting electrical and mechanical problems; equipment operational efficiencies and building envelope condition; performing indoor air-quality and system efficiency testing; and system airflow and operational efficiencies.

Recommendation

Prerequisite: Air Conditioning and Refrigeration 21 with a minimum grade of C or equivalent

This course covers energy efficient green technology (high efficiency), advanced residential, commercial and industrial air conditioning. Labs include the use of air conditioning test equipment, installation, repair and maintenance of various types of

air conditioning systems. Topics include various techniques of troubleshooting electrical and mechanical problems; equipment operational efficiencies and building envelope condition; performing indoor air-quality and system efficiency testing; and system airflow and operational efficiencies.

2. Air Conditioning and Refrigeration 31 – HVAC Electronics

Current Status/Proposed Changes

~~Prerequisite: Air Conditioning and Refrigeration 21 or Air Conditioning and Refrigeration 22 with a minimum grade of C in prerequisite or equivalent~~

Recommended Preparation: Air Conditioning and Refrigeration 21

In this course, students learn the fundamentals of Direct Digital Controls (DDC) used in Heating, Ventilation, Air Conditioning, and Refrigeration (HVACR) systems. The topics covered include basic DDC system components, single and multi-function electronic controls, DDC and pneumatic Variable Air Volume (VAV) systems, variable speed motors, controllers, programmable and configurable logic controller operation and application, introduction to communication protocols, and electronic diagram interpretation.

Recommendation

Recommended Preparation: Air Conditioning and Refrigeration 21

In this course, students learn the fundamentals of Direct Digital Controls (DDC) used in Heating, Ventilation, Air Conditioning, and Refrigeration (HVACR) systems. The topics covered include basic DDC system components, single and multi-function electronic controls, DDC and pneumatic Variable Air Volume (VAV) systems, variable speed motors, controllers, programmable and configurable logic controller operation and application, introduction to communication protocols, and electronic diagram interpretation.

3. Fashion 26A – Basic Design and Patternmaking

Current Status/Proposed Changes

~~Prerequisite: Fashion 10 with a minimum grade of C or concurrent enrollment~~

~~Recommended Preparation: Mathematics 40 or 43; eligibility for English 84~~

This course covers manual flat pattern methods for dress and separates apparel using the basic sample size for women's and girl's wear.

Recommendation

Prerequisite: Fashion 10 with a minimum grade of C

Recommended Preparation: Mathematics 40

This course covers manual flat pattern methods for dress and separates apparel using the basic sample size for women's and girl's wear.

Inactivate Course

1. Welding 5 – Basic Welding Technology

MATHEMATICAL SCIENCES

Course Review; Changes in Catalog Description

1. Computer Science 1 – Problem Solving and Program Design Using C++
Current Status/Proposed Changes

This course is an introduction to problem solving and program design using structured, top-down, algorithmic development techniques applied to the solution of numeric and non-numeric problems. Software engineering topics such as analysis, design, implementation, testing, documentation, and maintenance of software are discussed. Laboratory work will be done using the C++ computer language. The course also summarizes the evolution of programming languages illustrating how this history has led to the paradigms available today.

Note: This course meets the CSU general education requirement for mathematics and quantitative reasoning.

Recommendation

This course is an introduction to problem solving and program design using structured, top-down, algorithmic development techniques applied to the solution of numeric and non-numeric problems. Software engineering topics such as analysis, design, implementation, testing, documentation, and maintenance of software are discussed. Laboratory work will be done using the C++ computer language. The course also summarizes the evolution of programming languages illustrating how this history has led to the paradigms available today.

Note: This course meets the CSU general education requirement for mathematics and quantitative reasoning.

Course Review; Distance Education Review, Changes in Catalog Description

1. Mathematics 120 – Nature of Mathematics
Current Status/Proposed Changes

This course surveys general ideas and concepts of mathematics, including mathematics of finance, set theory, probability, statistics, voting systems, logic, and ~~types of geometries~~ geometry.

Recommendation

This course surveys general ideas and concepts of mathematics, including mathematics of finance, set theory, probability, statistics, voting systems, logic, and geometry.

NATURAL SCIENCES

Change in Major; Total Units

1. Physics AS-T Degree

Current Status/Proposed Changes

Major Requirements		Units
Required Core: <u>26-27 units</u>		
PHYS 1A	Mechanics of Solids	4
PHYS 1C	Electricity and Magnetism	4
	and	
PHYS 1B	Fluids, Heat and Sound	3
	or	
PHYS 1D	Optics and Modern Physics	3 <u>4</u>
MATH 190	Single Variable Calculus and Analytic Geometry I	5
MATH 191	Single Variable Calculus and Analytic Geometry II	5
MATH 220	Multi-Variable Calculus	5
Total Units: 26 <u>26-27</u>		

Agenda for the El Camino Community College District Board of Trustees
from
Student and Community Advancement
Jeanie M. Nishime, Vice President

	<u>Page No.</u>
A. Destruction of Records	SCA 2
B. Grant – Application	SCA 2
C. Grant – Acceptance	SCA 3

A. DESTRUCTION OF RECORDS

It is recommended that the Board of Trustees approve destruction of the following records. These documents have met the required retention period in accordance with Title 5 of the California Code of Regulations. California Community Colleges, Article 2, Sections 59023-59026.

Name of Records: Placement Testing Records and Accompanying Materials
Duration Kept: Four years
Dates to Destroy: January 1, 2011 through December 31, 2011
Class: Three

B. GRANT – APPLICATION

It is recommended that the Board of Trustees approve the following grant:

Health Resources & Services Administration (HRSA) Scholarships for Health Professions Students from Disadvantaged Backgrounds – Scholarships for Disadvantaged Students (SDS). El Camino College and its Nursing Program will continue to recruit students from underrepresented minority groups and students from educational and economically disadvantaged backgrounds, and continue to strive to retain these same students in the El Camino College programs and ensure their eventual graduation. Retention program activities are designed to reduce attrition rates and improve graduation rates for El Camino College and El Camino College Compton Center. El Camino College departments (Grants Office, Financial Aid, Counseling, Nursing, and Outreach) will partner with the El Camino College Foundation & Scholarship Office and be responsible for all project activities under this HRSA Scholarships for Disadvantaged Students grant. The project proposes to award scholarships estimated at \$13,000 per student per year to 50 students each fiscal year.
Administrator: Roberta Becka

Amount of Grant Funding from Granting Agency	\$2,600,000
Amount of College Match	\$ -0-
Total Amount of Project Funding	\$2,600,000
Source of Matching Funds:	Personnel In-Kind
Indirect Rate:	\$ 0 (0%) none allowed
Performance Period:	July 1, 2016 through June 30, 2020

C. GRANT – ACCEPTANCE

It is recommended that the Board of Trustees accept the following grant:

California Community Colleges Chancellor’s Office Academic Affairs Division – Career Education Practices – Career Advancement Academy (CAA) –

Amendment 1. This is an amendment that extends the performance period of the grant project from an initial end date of February 28, 2016 through June 30, 2016, with the final report due 30 days after the new end date. The funding amount has not changed. The El Camino College and the El Camino College Compton Center serve critical industrial sectors in high technology manufacturing, particularly in aerospace. Industry partners on various projects continue to advise that they need new workers to replace the workers that will retire within the next 5-10 years. The program will provide CTE certification training in Machine Tool Technology, Aerospace Fastener Manufacturing, Welding, HVAC, and Engineering Technology.

Administrator: Tiffany Miller

Amount of Grant Funding from Granting Agency	\$1,050,000
Amount of College Match	<u>\$ 262,500</u>
Total Amount of Project Funding	\$1,312,500
Source of Matching Funds: Business Training Center and Partner In-Kind	
Indirect Rate: \$40,385 (4%)	
Performance Period: February 1, 2014 through June 30, 2016	

Agenda for the El Camino Community College District Board of Trustees
From
Administrative Services
Jo Ann Higdon, Vice President

	<u>Page No.</u>
A. Audit Services	AS 2
B. Contracts Under \$87,800.....	AS 2
C. Contracts Over \$87,800.....	AS 4
D. Personal Service Agreements.....	AS 5
E. Amendments.....	AS 6
F. Purchase Orders and Blanket Purchase Orders.....	AS 6

A. AUDIT SERVICES 2015-2016 THROUGH 2017-2018

It is recommended that the Board of Trustees approve a three-year contract for independent financial audit services to be provided by Vicenti Lloyd Stutzman LLP. The fiscal year-end Measure E Bond audits will be performed for the fiscal years ending June 30, 2015, June 30, 2016, and June 30, 2017. The amount for each year respectively is not to exceed \$13,000, \$13,000, and \$13,500, plus \$3,000 if a supplemental report is required.

B. CONTRACTS UNDER \$87,800

It is recommended the Board of Trustees, in accordance with Board Policy 6340, ratify the District entering into the following agreements. The Vice President of Administrative Services, or an authorized designee, has executed the necessary documents.

a. Services Provided by District or Designee:

Contractor: IMPRESA AEROSPACE LLC
Services: Contractor will receive business skills, computer skills, and continuous improvement training, beginning with 40 hours of Vocational English as a Second Language (VESL) for manufacturing.
Requesting Dept.: Student and Community Advancement – Community Advancement – Contract and Community Education
Date(s): 1/11/16 – 5/3/17
Financial Terms: Projected gross income \$50,000
Funded by Employment Training Panel (ETP)
ET15-0427

b. Services Received by District or Designee:

1. Contractor: AMBER EDUCATION SERVICES, LTD (HONG KONG); CENTRE FOR EDUCATIONAL PROMOTION AND EXTERNAL CO-OPERATION (VIETNAM); LEARNING GROUP ACADEMY (MOROCCO)
Services: Contractor will serve as F-1 Visa educational agents to recruit F-1 Visa students for ECC.
Requesting Dept.: Student and Community Advancement – Admissions and Records – Language Academy

Date(s): 2/17/16 – 2/16/21 (Beginning on date of Board approval and continuing month-to-month up to but not exceeding five years)

Financial Terms: One-time fee of \$500 per student for either fall or spring semester; and \$300 fee for summer session

2. **Contractor:** **BEIJING SHUNYUAN INTERNATIONAL INVESTMENT CONSULTING CO., LTD. (CHINA); BEST VIAGENS E. INTERCAMBIOS (BRAZIL); CAMBRIDGE INSTITUTE OF INTERNATIONAL EDUCATION (USA); LEARNING GROUP ACADEMY (MOROCCO); NEW GENERATION CONSULTANCY AND TRAINING CO., LTD. (VIETNAM)**

Services: Contractor will recruit F-1 Visa students for ECC.

Requesting Dept.: Student and Community Advancement – Admissions and Records – International Student Program

Date(s): 2/17/16 – 2/16/21 (Beginning on date of Board approval and continuing month-to-month up to but not exceeding five years)

Financial Terms: The fee shall be \$250 per student per consecutive semester cycle completed, not to exceed \$500 per student. If applicable, a fee for high-volume admissions at the end of a two consecutive semester cycle will be paid in addition to the regular fee.

3. **Contractor:** **DESIMONE ENGINEERING, INC.**
Services: Contractor will provide training in Certified Quality Engineering, Geometric Dimensioning & Tolerancing, Green Belt, and various other related subjects as needed.

Requesting Dept.: Student and Community Advancement – Community Advancement – Center for Applied Competitive Technologies

Date(s): 2/1/16 – 11/30/16

Financial Terms: Cost not to exceed \$20,000
Funded by student registration fees

4. **Contractor:** **EMSI**
Services: Contractor will provide access to Career Coach, a web-based tool that helps people find good careers by providing current data on wages, employment, job

postings, and associated education and training for our region.

Requesting Dept.: Academic Affairs – Business

Date(s): 1/1/16 – 12/31/16

Financial Terms: Cost not to exceed \$20,000
Funded by Perkins Grant

5. **Contractor:** **GAME TRAIN LEARNING**
Services: Contractor will develop and facilitate up to three Alternate Reality games to pilot for delivery at student workshops where students will learn to collaboratively solve puzzles and accomplish activities that will increase retention and applicability of the materials presented.

Requesting Dept.: Student and Community Advancement – Counseling and Student Success

Date(s): 2/17/16 – 6/30/17

Financial Terms: Cost not to exceed \$39,000

6. **Contractor:** **GLENDALE ADVENTIST MEDICAL CENTER**
Services: Contractor will provide access and assist faculty with supervision of qualified paramedic students in clinical setting for 20 eight-hour shifts in an emergency room.

Requesting Dept.: Academic Affairs – Industry and Technology

Date(s): 1/1/16 – 12/31/17 with one optional one-year renewal period

Financial Terms: No cost to the District

C. **CONTRACTS OVER \$87,800**

It is requested that the Board of Trustees approve the District entering into the following agreements:

a. Services Provided by District or Designee:

None

b. Services Received by District or Designee:

Contractor: **ELLUCIAN**

Services: Contractor will provide programming and systems consulting, system health check, project management,

staff training, and off hours support to migrate ECC's Colleague Enterprise Resource Planning application.

Requesting Dept.: Administrative Services – Information Technology Services

Date(s): 2/18/16 – end of project

Financial Terms: Cost not to exceed \$184,380

D. PERSONAL SERVICE AGREEMENTS

a. Services Provided by District or Designee:

None

b. Services Received by District or Designee:

1. **Contractor:** CORINNE HOISINGTON
Services: Contractor will present to faculty at Scheduled ECC Technology Conference. ECC's Computer Information Systems faculty will receive information regarding Microsoft 365 and methods to ensure students get the knowledge necessary to effectively use Windows 10/Office 2016 as well as presentation on cyber security.

Requesting Dept.: Academic Affairs – Business

Date(s): 2/26/16 – 2/27/16

Financial Terms: Cost not to exceed \$3,500

2. **Contractor:** RACHEL BRIAN
Services: Contractor will produce six 2- to 3-minute videos that will be used at new student orientations, and posted on our website as resources for new students to make their transition to college smoother, and to help them succeed in completing their degrees. Video topics will include: First Steps and Academic Goals, Student Services, Academic Support, Student Success Basics, Campus Life, and Student Conduct & Safety.

Requesting Dept.: Student and Community Advancement – Counseling and Student Success

Date(s): 2/18/16 – 6/30/16

Financial Terms: Cost not to exceed \$48,000

E. AMENDMENTS

a. Services Provided by District or Designee:

None

b. Services Received by District or Designee:

Contractor: TORRANCE UNIFIED SCHOOL DISTRICT
Services: Contractor will participate in the Adult Education plans in response to AB 104 Legislation.
Requesting Dept.: Student and Community Advancement – Community Advancement – Grants Development and Management
Date(s): 1/20/16 – 6/30/16
Financial Terms: Cost not to exceed \$35,000 (Correction of financial terms: Board initially approved on 1/20/16 the cost of \$30,000)
 Funded by Adult Education Consortium Grant

F. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS

It is recommended all purchase orders be ratified as shown.

P.O.	Vendor Name	Site Name	Description	P.O. Cost
Fund 11 Unrestricted - El Camino				
P0901229	Anixter	Information Technology	Non-Instruct Supplies	\$584.36
P0901803	Age of Aquariums, Inc.	Life Sciences	Instructional Supplies	\$383.68
P0901857	CDW-G	Campus Police	New Equipment -	\$916.38
P0901858	Dell Marketing L. P.	Campus Police	New Equipment -	\$13,546.80
P0901861	Woodcraft	Construction	Instructional Supplies	\$479.59
P0901870	Anixter	Technical Services	Repairs Parts And Supplies	\$114.29
P0901907	Mr. Leonid Rachman	International Students	Conferences Mgmt	\$1,449.30
P0901908	Hitt Marking Devices	Fiscal Services	Non-Instruct Supplies	\$44.47
P0901913	Firetect, Inc.	Health,Safety and Risk	Other Services And Expenses	\$925.00
P0901916	Uline Shipping Supply	Health,Safety and Risk	Non-Instruct Supplies	\$821.51
P0901920	Redondo Beach	Public Relations	Transportation/ Mileage And	\$281.50
P0901922	Monterey Graphics	Counseling/Student	Non-Instruct Supplies	\$54.94
P0901929	ECCTYC	Div Office Humanities	Publications/ Periodicals And	\$250.00
P0901931	Gardena Valley Chamber	Public Relations	Dues And Memberships	\$300.00
P0901933	Thomson West	Div Office Instr.	Library Books	\$1,598.76
P0901934	CCCCIO	V.P. Academic Affairs	Conferences Mgmt	\$495.00
P0901939	Greatland Corporation	Fiscal Services	Other Services And Expenses	\$2,258.22
P0901941	Harland Technology	Information Technology	Maintenance Contracts	\$390.00
P0901942	R & D Printing	Public Relations	Other Services And Expenses	\$1,784.33
P0901943	Chronicle of Higher	V.P. Academic Affairs	Publications-Magazines	\$155.00

P0901949	Campus Food Services	Information Technology	Non-Instruct Supplies	\$25.06
P0901950	Sargent Welch	Earth Sciences	Instructional Supplies	\$103.30
P0901951	Ward's Natural Science	Earth Sciences	Instructional Supplies	\$131.41
P0901952	Identification and	District Photo Id Cards	Non-Instruct Supplies	\$674.00
P0901954	Source 4	Information Technology	Maintenance Contracts	\$1,500.00
P0901955	Mt Sac Speakers	Speech Communication	Other Services And Expenses	\$325.00
P0901956	Orange Coast College	Speech Communication	Other Services And Expenses	\$325.00
P0901957	Monterey Graphics	Presidents Office	Non-Instruct Supplies	\$54.94
P0901958	CSULB Forensics	Speech Communication	Other Services And Expenses	\$820.00
P0901964	Freestyle Photographic	Photography	Instructional Supplies	\$638.52
P0901968	Monterey Graphics	Student Affairs	Non-Instruct Supplies	\$54.94
P0901970	State Board of	Hazmat Transportation	Gasoline	\$170.48
P0901978	Center for Education	I&T Div Ofc	Non-Instruct Supplies	\$241.95
P0901979	Redondo Technology	Division Office Math	Instructional Supplies	\$545.00
P0901983	ACCCA	Fiscal Services	Conferences Mgmt	\$175.00
P0902028	CCCEOPSA	Student Support	Conferences Mgmt	\$125.00
P0902030	Ms. Elizabeth H. Adamis	Dance	Instructional Supplies	\$38.14
P0902032	Rain Master Irrigation	Facilities/Planning/Servi	License Fee/Site Licenses -ITS	\$477.60
P0902033	Masque Sound &	Ctr for Arts Production	Non-Instruct Supplies	\$671.04
P0902037	Ms. Kimberly Wilkinson	Ctr for Arts Production	Non-Instruct Supplies	\$33.71
P0902044	Collegesource, Inc.	Admissions/Recors	Non-Instruct Supplies	\$3,947.00
P0902046	New Generation	VP-SCA	Contract Services	\$250.00
P0902047	CJR Education	VP-SCA	Contract Services	\$1,250.00
P0902048	Universal Placement	VP-SCA	Contract Services	\$250.00
P0902051	Williams Scotsman, Inc.	Facilities/Planning/Servi	Repairs Noninstructional	\$2,219.92
P0902055	Chronicle of Higher Educ	Presidents Office	Publications/ Periodicals And	\$91.00
P0902056	Ms. Susan G. Pickens	Presidents Office	Non-Instruct Supplies	\$18.93
P0902057	Complete Office	Warehouse	Inventories, Stores, Prepaid I	\$4,451.56
P0902059	Channing L. Bete Co.	Physical Education	Instructional Supplies	\$119.31
P0902060	Real Volleyball	Physical Education	Instructional Supplies	\$3,074.38
P0902061	Dynatronics, Corp.	Physical Education	Instructional Supplies	\$89.53
P0902063	Golden West Industrial	Art Department	Instructional Supplies	\$1,063.24
P0902066	Image IV Systems	Div Office Humanities	Copiers	\$88.95
P0902067	GTURBK, Inc	VP-SCA	Contract Services	\$250.00
P0902069	Monterey Graphics	Division Office Math	Non-Instruct Supplies	\$54.94
P0902070	Verizon Wireless	Ctr for Arts Instr/Admin	Other Services And Expenses	\$101.98
P0902071	Educational Innovations	TECHNOLOGY &	Non-Instruct Supplies	\$77.16
P0902072	Linghang Inc	VP-SCA	Contract Services	\$500.00
P0902073	Overseas Education	VP-SCA	Contract Services	\$250.00
P0902074	LACT	VP-SCA	Contract Services	\$250.00
P0902076	Ryugakusite.Com, Inc.	VP-SCA	Contract Services	\$1,000.00
P0902077	Kaplan International	VP-SCA	Contract Services	\$500.00
P0902078	Personalized Classics	English	Instructional Supplies	\$15.75
P0902079	Golfsmith	Physical Education	Repairs Parts And Supplies	\$427.55
P0902081	Amazon.Com Corporate	Div Office Fine Arts	Non-Instruct Supplies	\$58.75
P0902082	Paton Group	Information Technology	License Fee/Site Licenses -ITS	\$4,000.00
P0902089	Dick Blick Art Materials	Earth Sciences	Instructional Supplies	\$261.60
P0902091	VWR International	Chemistry	Instructional Supplies	\$1,218.93
P0902092	Campus Food Services	Accreditation Support	Other Services And Expenses	\$150.42
P0902094	VWR International	TECHNOLOGY &	Non-Instruct Supplies	\$372.42
P0902096	Ward's Natural Science	Life Sciences	Instructional Supplies	\$118.39
P0902097	Aardvark Clay and	Art Department	Instructional Supplies	\$1,010.98
P0902106	Kodo Kids Llc	Childhood Education	Instructional Supplies	\$2,043.51

P0902107	Dick Blick Art Materials	Art Department	Instructional Supplies	\$216.89
P0902110	J.D. Fields Lumber	Ctr for Arts Production	Non-Instruct Supplies	\$1,350.99
P0902114	Lowe's	Air Conditioning And	Instructional Supplies	\$54.46
P0902115	Johnstone Supply	Air Conditioning And	Instructional Supplies	\$583.20
P0902116	L.A. County EMS	Paramedic Academy	Contract Services	\$62,753.62
P0902117	L.A. County EMS	Paramedic Academy	Contract Services	\$46,002.32
P0902118	UCLA Center for	Paramedic Academy	Contract Services	\$3,912.00
P0902123	Monterey Graphics	V.P. Academic Affairs	Non-Instruct Supplies	\$54.94
P0902124	NAVPA	Veterans Education	Dues And Memberships	\$175.00
P0902125	Unisource Corp.	Operations	Non-Instruct Supplies	\$9,205.06
P0902135	Grainger	Art Department	Instructional Supplies	\$213.70
P0902146	Verizon Wireless	Ctr for Arts Instr/Admin	Other Services And Expenses	\$50.99
P0902147	Airport Van Rental	Transfer Center	Transportation	\$259.98
P0902153	AED Super Store	Health,Safety and Risk	New Equipment -	\$11,298.72
P0902154	Ryugaku Journal, Inc.	VP-SCA	Contract Services	\$2,250.00
P0902156	California Chamber of	Human Resources	Non-Instruct Supplies	\$52.68
P0902159	Cengage Learning	Div Office Instr.	Library Books	\$711.15
P0902160	HF Group, LLC	Div Office Instr.	Library Books	\$203.96
P0902161	Grey House Publishing	Div Office Instr.	Library Books	\$865.70
P0902162	Bernan	Div Office Instr.	Library Books	\$307.40
P0902164	Grainger	Earth Sciences	Instructional Supplies	\$354.73
P0902174	CDW-G	Div Office Business	Instructional Supplies	\$815.01
P0902175	Brown & Bigelow, Inc.	Outreach and School	Non-Instruct Supplies	\$2,988.50
P0902176	Monterey Graphics	Presidents Office	Non-Instruct Supplies	\$54.94
P0902177	Emlight Design	Ctr for Arts Production	Repairs Parts And Supplies	\$174.60
P0902181	PLNU Forensics	Speech Communication	Other Services And Expenses	\$100.00
P0902188	Community College	Board Of Trustees	Conferences Mgmt	\$150.00
P0902189	Thomson Reuters West	Div Office Instr.	Library Books	\$2,468.04
P0902190	Community College	Board Of Trustees	Conferences Mgmt	\$150.00
P0902191	Community College	Board Of Trustees	Conferences Mgmt	\$150.00
P0902192	Community College	Board Of Trustees	Conferences Mgmt	\$150.00
P0902193	Community College	Board Of Trustees	Conferences Mgmt	\$150.00
P0902194	EBSCO SUBSCRIPTION	Div Office Instr.	Publications-Magazines	\$853.19
P0902195	American Express Travel	V.P. Academic Affairs	Conferences Mgmt	\$224.00
P0902196	OmniUpdate	Copy Center	Conferences Mgmt	\$725.00
P0902197	UC Regents	Transfer Center	Conferences - Student	\$1,100.00
P0902198	Cerritos College	Speech Communication	Other Services And Expenses	\$535.00
P0902204	Hallmark Inn - UC Davis	Transfer Center	Conferences - Student	\$2,381.12
P0902205	Four Points by Sheraton	Transfer Center	Conferences - Student	\$3,596.97
P0902206	Best Western All Suites	Transfer Center	Conferences - Student	\$2,134.98
P0902210	Displays2go	Div Office Fine Arts	Instructional Supplies	\$1,007.77
P0902215	Compliancesigns, Inc.	Physical Education	Instructional Supplies	\$30.98
P0902219	Brimar Industries, Inc.	Physical Education	Instructional Supplies	\$50.38
P0902228	Amazon.Com Corporate	Physical Education	Instructional Supplies	\$681.22
P0902231	Monterey Graphics	Physical Education	Instructional Supplies	\$384.58
P0902235	Media Education	Sociology	Instructional Supplies	\$309.52
P0902236	American Print Media	Public Relations &	Publications/ Periodicals And	\$100.00
P0902237	CCPRO	Public Relations &	Other Services And Expenses	\$140.00
P0902238	Ms. Debbie E. Turano	Operations	Pest Control	\$23.00
P0902240	California Newsreel	Div Office BSSC	Instructional Supplies	\$38.65
P0902241	Lakeshore Learning	Childhood Education	Instructional Supplies	\$401.57
P0902242	Western Graphix	Childhood Education	Instructional Supplies	\$470.88
P0902243	Grainger	Health,Safety and Risk	Non-Instruct Supplies	\$3,699.03

P0902245	KUSC Fm 91.5	Ctr for Arts Promo	Multi Media Advertising	\$1,500.00
P0902247	Daniel Gurwin	Ctr for Arts Instr/Admin	Other Services And Expenses	\$500.00
P0902250	Board of Equalization	Hazmat	Waste Disposal	\$217.00
P0902260	Ms. Constantino	Presidents Office	Non-Instruct Supplies	\$96.17
P0902266	Verizon Wireless	Institutional Services	New Equipment -	\$340.00
P0902271	Ash Enterprises	Astronomy	Maintenance Contracts	\$7,303.00
P0902272	Fastspring	Information Technology	License Fee/Site Licenses -ITS	\$1,186.55
P0902275	Ms. Debbie E. Turano	Operations	Pest Control	\$99.00
P0902276	Scrip-Safe	Admissions/Recors	Non-Instruct Supplies	\$2,653.10
P0902280	CDW-G	Campus Police	New Equipment -	\$1,833.38
P0902285	Ellucian Live	Information Technology	Conferences Mgmt	\$1,990.00
P0902286	Fast Deer Bus Charter	Transfer Center	Transportation	\$5,000.00
P0902287	Mr. Leonid Rachman	International Students	Conferences Mgmt	\$2,620.36

Fund 11 Total: 139 \$255,994.40

Fund 12 Restricted - El Camino

P0901595	Borden Decal Co., Inc.	Parking Services	Non-Instruct Supplies	\$9,122.81
P0901909	Amazon.Com Corporate	Title III- H S I - STEM	Non-Instruct Supplies	\$576.51
P0901910	Lee's Tools	Title III- H S I - STEM	Non-Instruct Supplies	\$275.39
P0901911	Carolina Biological	Title III- H S I - STEM	Non-Instruct Supplies	\$265.85
P0901912	Vex Robotics, Inc	Title III- H S I - STEM	Non-Instruct Supplies	\$1,565.13
P0901919	American Express Travel	Historically Blek	Conferences Other	\$532.20
P0901921	Ms. Georgianna Levine	Artes de El Camino	Non-Instruct Supplies	\$324.81
P0901925	Dell Computer	Student Equity	Non Inst Comp Eq	\$16,802.99
P0901926	American Express Travel	Retail/Hospitality/Touris	Conferences Other	\$230.20
P0901927	CDW-G	StudentSuccess	Non Inst Comp Eq	\$998.28
P0901928	Chronicle of Higher	SBDC Program Income	Publications/ Periodicals And	\$91.00
P0901930	Long Beach City College	In-Region Investments	Conferences Other	\$15,000.00
P0901932	The College Board	StudentSuccess	Non-Instruct Supplies	\$79,998.60
P0901935	CDW-G	BFAP Administration	New Computer	\$696.16
P0901936	Johnstone Supply	CAA (10-091-002)	Non-Instruct Supplies	\$7,262.49
P0901938	NCR Foundation	Historically Blek	Conferences Other	\$7,500.00
P0901940	Lincoln	CAA (10-091-002)	Non-Instruct Supplies	\$3,183.77
P0901944	Ms. Elaine E. Moore	Historically Blek	Non-Instruct Supplies	\$98.78
P0901946	Quality Council of	CMTA-H1B	Non-Instruct Supplies	\$998.60
P0901947	NCR Foundation	Student Equity	Other Services And Expenses	\$5,000.00
P0901953	Verizon Wireless	Parking Services	New Equipment -	\$450.00
P0901961	Board of Governors, Calif	StudentSuccess	Conferences Mgmt	\$1,500.00
P0901962	Lou's Golf and Industrial	Parking Services	Repairs Non Instr	\$350.30
P0901963	Galls/Quartermaster	Parking Services	Non-Instruct Supplies	\$372.83
P0901965	I.A.T. Auto Repair	Parking Services	Repairs Non Instr	\$493.51
P0901966	American Express Travel	StudentSuccess	Conferences Mgmt	\$1,282.17
P0901969	Amazon.Com Corporate	(STCW) Standards for	Other Books	\$15.67
P0901971	Double Tree by Hilton	StudentSuccess	Conferences Mgmt	\$1,311.00
P0901974	Specialty Coffee	Speciality Beverage	Dues And Memberships	\$300.00
P0901977	American Express Travel	Retail/Hospitality/Touris	Conferences Other	\$180.00
P0901981	American Express Travel	Retail/Hospitality/Touris	Conferences Other	\$182.00
P0902022	Fashion Supplies, Inc.	I&T	New Equipmen-Instr. \$5k less	\$14,710.64
P0902025	Enterprise Rentals	Retail/Hospitality/Touris	Conferences Other	\$121.24
P0902027	Ash Enterprises	Title III- H S I - STEM	Non-Instruct Supplies	\$872.00
P0902029	Airgas USA, LLC	CAA (10-091-002)	Non-Instruct Supplies	\$2,997.22
P0902039	AnatomyWarehouse.com	I&T	New Equipmen-Instr. \$5k less	\$1,522.56

P0902040	Firehouse Medical, Inc.	I&T	New Equipmen-Instr. \$5k less	\$20,214.81
P0902041	CSI Fullmer	I&T	New Equipmen-Instr. \$5k less	\$3,131.93
P0902042	Lee's Tools	I&T	New Equipment - Instructional	\$1,470.85
P0902043	Marianna Industries	I&T	New Equipmen-Instr. \$5k less	\$9,574.50
P0902050	B & H Photo-Video	Fine Arts	New Equipmen-Instr. \$5k less	\$5,782.41
P0902075	B & H Photo-Video	Fine Arts	New Equipment - Instructional	\$11,672.95
P0902083	CDW Computer Centers,	Student Equity	Non-Instruct Supplies	\$15,029.74
P0902084	CDW-G	StudentSuccess	Non Inst Comp Eq less than	\$1,495.04
P0902085	School Savers	Math	Instructional Supplies	\$4,929.89
P0902087	Fat Brain Toys	MESA Program	Non-Instruct Supplies	\$245.70
P0902088	Amazon.Com Corporate	Student Equity	Non-Instruct Supplies	\$434.91
P0902098	Campus Food Services	StudentSuccess	In-Service Training	\$206.83
P0902109	Ad Infin Item	BFAP Administration	Workshop Sponsorship	\$6,003.10
P0902111	Complete Office	CAA (10-091-002)	Non-Instruct Supplies	\$1,162.84
P0902113	Campus Food Services	CAA (10-091-002)	Non-Instruct Supplies	\$193.04
P0902122	Fast Deer Bus Charter	StudentSuccess	Transportation	\$1,534.44
P0902126	Bothwell Automotive, Inc.	Parking Services	Repairs Non Instr	\$1,163.50
P0902127	City of Torrance	Parking Services	Other Services	\$784.00
P0902128	Lou's Golf and Industrial	Parking Services	Repairs Non Instr	\$479.58
P0902131	San Diego	Parking Services	In-Service Training	\$575.00
P0902132	Monterey Graphics	StudentSuccess	Non-Instruct Supplies	\$54.94
P0902133	Campus Food Services	StudentSuccess	In-Service Training	\$816.91
P0902137	Enterprise Rentals	Retail/Hospitality/Touris	Conferences Other	\$107.39
P0902141	Quality Council of	Aerospace Conference	Non-Instruct Supplies	\$853.80
P0902143	Namifiers	StudentSuccess	Non-Instruct Supplies	\$958.43
P0902145	American Express Travel	Historically Bldk	Conferences Other	\$473.88
P0902151	American Express Travel	Dig Media Arts Career	Transportation/ Mileage And	\$180.96
P0902155	Behavior Analysis	Parking Services	In-Service Training	\$481.00
P0902173	The RP Group- C/O	StudentSuccess	Conferences Mgmt	\$10,000.00
P0902178	Accommodating Ideas	DSPS	Contract Services	\$1,040.00
P0902179	Purple Communications,	DSPS	Contract Services	\$357.00
P0902199	Ms. Elaine E. Moore	Historically Bldk	Non-Instruct Supplies	\$26.57
P0902201	Monterey Graphics	DSPS	Instructional Supplies	\$54.94
P0902203	A2 Mend	Historically Bldk	Conferences Other	\$450.00
P0902207	Brook Oliver	Historically Bldk	Conferences Other	\$188.00
P0902208	Bernie S. Day	Historically Bldk	Conferences Other	\$577.96
P0902213	I.A.T. Auto Repair	Parking Services	Repairs Non Instr	\$165.00
P0902216	NENAYCalifornia	Parking Services	Dues And Memberships	\$137.00
P0902217	Proforce Law	Parking Services	Non-Instruct Supplies	\$6,134.93
P0902222	Los Angeles Superior	Parking Violations DMV	Other Services And Expenses	\$4,925.00
P0902225	Rio Hondo College	Parking Services	In-Service Training	\$27.60
P0902226	Orange County Sheriff's	Parking Services	In-Service Training	\$105.00
P0902227	Universal Medical Inc.	Health Services	New Equip - Noninstr \$5k less	\$1,289.24
P0902234	Laura Casillas	Retail/Hospitality/Touris	Conferences Other	\$559.26
P0902251	US Transport & Logistics,	Fire Tech Donations &	Repairs - Instructional	\$460.00
P0902261	American Express Travel	Student Equity	Conferences Mgmt	\$175.00
P0902262	Dulan's Catering	Student Equity	Non-Instruct Supplies	\$1,133.60
P0902265	Board of Governors, Calif	Student Equity	Conferences Mgmt	\$300.00
P0902268	Fast Deer Bus Charter	StudentSuccess	Transportation	\$2,700.00
P0902273	American Association of	Student Equity	Conferences Faculty	\$560.00
P0902282	Campus Food Services	StudentSuccess	In-Service Training	\$816.91
P0902289	Hampton Inn & Suites	Student Equity	Conferences Mgmt	\$462.30

Fund 12 Total: 88 \$299,842.39

Fund 15 General Fund -Special Programs

P0901914	Dell Marketing L. P.	Information Technology	New Equipment -	\$102,934.18
P0901915	Dell Marketing L. P.	Information Technology	New Equipment -	\$394,757.63
P0901923	University of South	First Year Experience	Conferences Mgmt	\$1,090.00
P0901973	Rosen Centre Hotel	First Year Experience	Conferences Mgmt	\$840.84
P0901976	Rosen Centre Hotel	First Year Experience	Field Trip Expense	\$420.42
P0901980	American Express Travel	First Year Experience	Conferences Mgmt	\$535.00
P0902026	Plannet Consulting	Information Technology	Other Services And Expenses	\$9,686.60
P0902031	University of South	First Year Experience	Conferences Mgmt	\$545.00
P0902034	Rosen Plaza Hotel	First Year Experience	Field Trip Expense	\$420.42
P0902095	Holiday Inn Sacramento	First Year Experience	Conferences Mgmt	\$218.50
P0902157	Campus Food Services	Honors Program	Other Services And Expenses	\$658.09
P0902163	The Apple Store	Information Technology	New Equipment -	\$8,147.28

Fund 15 Total: 12 \$520,253.96

Fund 41 Capital Outlay

P0902024	Smardan Supply	Building Systems	Buildings	\$1,562.44
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Fund 41 Total: 1 \$1,562.44

Fund 62 Property & Liability

P0902086	Keenan & Associates	Purchasing and	Property Insurance	\$2,411.00
P0902093	El Camino Community	Purchasing and	Self Insurance Legal Fees	\$3,297.29
P0902246	Student Insurance	Purchasing and	Liability - Self Insurance	\$675.00

Fund 62 Total: 3 \$6,383.29

Fund 72 Student Representation Fee

P0901960	ASACC Business Office	Student Affairs	Conferences - Student	\$3,602.00
P0901967	American Express Travel	Student Affairs	Advocacy Activities-ASO Rep	\$3,329.60
P0902288	The Liaison Capitol Hill	Student Affairs	Conferences - Student	\$4,378.48

Fund 72 Total: 3 \$11,310.08

Fund 79 Auxiliary Services

P0901904	Elite Sports	Resp Therapy	Non-Instruct Supplies	\$806.60
P0901906	Sports Chalet Team	Health Sciences and	Non-Instruct Supplies	\$1,259.33
P0901945	Campus Food Services	Counseling/Student	Non-Instruct Supplies	\$125.35
P0902062	America's Trophy	Humanities	Non-Instruct Supplies	\$35.19
P0902065	Ms. Kate L. McLaughlin	Humanities	Non-Instruct Supplies	\$1,028.97
P0902090	Campus Concerts	Fine Arts	Non-Instruct Supplies	\$3,000.00
P0902099	Mr. Bryan E. Bates	Fine Arts	Non-Instruct Supplies	\$500.00
P0902100	Ms. Kimberly Wilkinson	Fine Arts	Non-Instruct Supplies	\$600.00
P0902101	Ms. Patricia Briles	Fine Arts	Non-Instruct Supplies	\$300.00
P0902102	Campus Concerts	Fine Arts	Non-Instruct Supplies	\$525.00
P0902103	Cheryl A. Ongaro	Fine Arts	Non-Instruct Supplies	\$150.00
P0902104	Jeremy Boersma	Fine Arts	Non-Instruct Supplies	\$150.00
P0902105	Stephen Hughes	Fine Arts	Non-Instruct Supplies	\$350.00
P0902129	Nina K. Oshio	Student Affairs	Non-Instruct Supplies	\$412.13
P0902130	Art & Commerce	Fine Arts	Non-Instruct Supplies	\$516.89
P0902134	Vahagn	Fine Arts	Non-Instruct Supplies	\$200.00
P0902212	Robinhood Enterprises	Resp Therapy	Non-Instruct Supplies	\$1,372.31
P0902218	Artscene	Fine Arts	Non-Instruct Supplies	\$525.00

P0902229	Christopher D. Johnson	Fine Arts	Non-Instruct Supplies	\$250.00
P0902230	Anthony A. Moreno	Fine Arts	Non-Instruct Supplies	\$100.00
P0902232	VS Athletics	Resp Therapy	Non-Instruct Supplies	\$1,410.59
P0902233	VS Athletics	Health Sciences and	Non-Instruct Supplies	\$1,350.63
P0902277	Mr. Bryan E. Bates	Fine Arts	Non-Instruct Supplies	\$200.00
P0902278	Ms. Kimberly Wilkinson	Fine Arts	Non-Instruct Supplies	\$1,000.00

Fund 79 Total: 24 \$16,167.99

Fund 82 Scholarships & Trust/Agency

P0901903	Sports Chalet Team	Health Sciences and	Fundraising	\$1,140.31
P0901905	Sports Chalet Team	Health Sciences and	Fundraising	\$3,705.26
P0902035	Paradise Awards	Health Sciences and	Fundraising	\$170.59
P0902058	Rad Roller	Health Sciences and	Fundraising	\$1,406.88
P0902064	Sports Chalet Team	Health Sciences and	Fundraising	\$2,032.13
P0902080	Temeka Inc.	Health Sciences and	Fundraising	\$294.30
P0902139	Elite Sports	Health Sciences and	Fundraising	\$130.80
P0902140	Sports Chalet Team	Health Sciences and	Fundraising	\$2,387.33

Fund 82 Total: 8 \$11,267.60

PO Funds Total: 278 1,122,782.15

BPO	Vendor Name	Site Name	Description	P.O. Cost
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Fund 11 Unrestricted - El Camino

B0910789	Mel Smith Electric Inc.	Facilities/Planning/Servi	Repairs Noninstructional	\$2,100.00
B0910801	Facilities Protection	Facilities/Planning/Servi	Regulatory	\$2,384.00
B0910831	E.C.C.C.D. Bookstore	Div Office Business	Non-Instruct Supplies	\$400.00
B0910834	CommLine, Inc	Health,Safety and Risk	Maintenance Contracts	\$31,464.00
B0910842	Automatic Sync	Instructional Television	Other Services And Expenses	\$2,000.00

Fund 11 Total: 5 \$38,348.00

Fund 12 Restricted - El Camino

B0910819	Creation World Safety	CAA (10-091-002)	Contract Services	\$3,625.00
B0910822	Failsafe Testing	Fire Tech Donations &	Repairs - Instructional	\$600.00
B0910832	FIRE ETC	STCW Basic &	Non-Instruct Supplies	\$10,000.00
B0910833	Firefighter's Safety	STCW Basic &	Non-Instruct Supplies	\$700.00
B0910844	Enterprise Fleet Services	Parking Services	Other Rentals	\$2,076.00

Fund 12 Total: 5 \$17,001.00

Fund 41 Capital Outlay

B0910827	South Bay Heating & Air	Building Systems	Buildings	\$8,400.00
B0910839	New Vision Construction	SM 14/15-Door	Buildings	\$107,860.00

Fund 41 Total: 2 \$116,260.00

Fund 79 Auxiliary Services

B0910838	E.C.C. Public Information	Health Sciences and	Non-Instruct Supplies	\$1,000.00
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Fund 79 Total: 1 \$1,000.00

BPO Funds Total: 13 172,609.00
Grand Total POs and BPOs: 291 1,295,391.15

**Agenda for the El Camino Community College District Board of Trustees
For
Measure E 2002 & 2012 Bond Fund
Administrative Services**

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A. Category Budgets and Balances.....	E 2
B. Contract – Sandy Pringle Associates, Inspection Consultants, Inc. Lot C Parking Structure Project.....	E 2
C. Contract – Leighton Consulting, Inc. – Lot C Parking Structure.....	E 3
D. Contract – Twining Consulting – Lot C Parking Structure Project.....	E 3
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H. Purchase Orders and Blanket Purchase Orders.....	E 5

Administrative Services – Measure E Bond Fund

A. CATEGORY BUDGETS AND BALANCES

**GENERAL OBLIGATION BOND FUND CATEGORIES
AND PROJECT SUMMARY**

The following tables report Measure E 2002 and Measure E 2012 expenditures and commitments through January 31, 2016, at the February 2016 Board Meeting.

2002 Measure E Expenditures:

CATEGORY	BUDGET	EXPENDED	COMMITTED	BALANCE
Additional Classrooms and Modernization	\$207,166,278	\$162,159,442	\$15,145,073	\$29,861,763
Campus Site Improvements	64,474,958	36,065,528	20,907,054	7,502,377
Energy Efficiency Improvements	2,700,980	2,700,980	0	0
Health and Safety Improvements	129,894,780	126,395,899	862,803	2,636,078
Information Technology and Equipment	24,751,372	16,356,571	0	8,394,801
Physical Education Facilities Improvements	572	572	0	0
Unallocated Interest (6/30/2015)	376,833	0	376,833	0
TOTAL	<u>\$429,365,773</u>	<u>\$343,678,992</u>	<u>\$36,914,929</u>	<u>\$48,395,018</u>

2012 Measure E Expenditures:

CATEGORY	BUDGET	EXPENDED	COMMITTED	BALANCE
Additional Classrooms and Modernization	\$144,868,429	\$0	\$0	\$144,868,429
Health and Safety Improvements	205,131,571	0	0	205,131,571
TOTAL	<u>\$350,000,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$350,000,000</u>

B. CONTRACT – SANDY PRINGLE ASSOCIATES, INSPECTION CONSULTANTS, INC. – LOT C PARKING STRUCTURE PROJECT

It is recommended the Board of Trustees approve entering into a contract with the above firm to provide a Division of State Architects (DSA) certified inspector for the Lot C Parking Structure Project.

The inspection firm was selected based upon previous experience, staff qualifications, responses to questions and the proposed fee structure.

Date of Service: March 2016 – Project Completion

Cost: Not to Exceed \$295,000

C. CONTRACT – LEIGHTON CONSULTING, INC. – LOT C PARKING STRUCTURE PROJECT

It is recommended the Board of Trustees approve entering into a contract with the above firm to provide geotechnical testing & inspection services for the Lot C Parking Structure Project.

This firm is being recommended based upon its prior experiences performing this type of work, the demonstrated expertise and the qualifications of its staff to perform the services and competitive fee structure.

Date of Service: March 2016 – Project Completion

Cost: Not to exceed \$50,000. Reimbursable costs included.

D. CONTRACT – TWINING CONSULTING – LOT C PARKING STRUCTURE PROJECT

It is recommended the Board of Trustees approve entering into a contract with the above firm to provide special inspection & material testing services for the Lot C Parking Structure Project.

This firm is being recommended based upon its prior experiences performing this type of work, the demonstrated expertise and the qualifications of its staff to perform the services and competitive fee structure.

Dates of Service: March 2016 – Project Completion

Cost: Not to exceed \$350,000

E. BID AWARD 2015-3 – LOT C PARKING STRUCTURE PROJECT – BOMEL CONSTRUCTION

It is recommended Bid No. 2015-3 be awarded to the following responsive bidder in accordance with the specifications, terms and conditions of the above-named bid for the Lot C Parking Structure Project.

RECOMMENDED BIDDER
Bomel Construction (Responsive)

BID AMOUNT
\$17,989,000

OTHER BIDDERS

Swinerton Builders (Non-Responsive)	\$17,965,117
McCarthy Building Companies, Inc. (Non-Responsive)	\$17,982,980
Harik Construction, Inc. (Non-Responsive)	\$21,146,000

F. CHANGE ORDER – GGG DEMOLITION, INC. – TECHNICAL ARTS – LOT C – SHOPS DEMO PROJECT

It is recommended the Board of Trustees approve the following change order.

1. Adjust site construction fencing panel & post pipe diameter for portability and increased stability. District Request.	-\$493
2. Civil utility specification and drawing revisions to adjust for existing field conditions. Architecture & Engineering requirement.	\$35,813
3. Remove and replace aging domestic water main lines. District Request.	\$106,247
Total Change Order Amount	\$141,567
Original Contract Amount	\$4,283,700
Prior Changes	119,330
This Change Order Amount	<u>141,567</u>
New Contract Amount	<u>\$4,544,597</u>

G. SETTLEMENT AGREEMENT – MATH BUSINESS ALLIED HEALTH BUILDING PROJECT – TASEI CONSTRUCTION CORPORATION

It is recommended the Board of Trustees approve the settlement agreement between the District and Taisei Construction Corporation following the Arbitrator’s award.

Case: Taisei Construction Corporation v El Camino CCD
AAA Case No. 72 110 4 00348 13

Terms: Agreement to settle based on Arbitrator’s Interim award.

Financial

Impact: None. Settlement proceeds due TCC will be paid from retention funds withheld from TCC during Project and awarded to District in Arbitrator’s Interim award.

H. PURCHASE ORDERS (PO) AND BLANKET PURCHASE ORDERS (BPO)

The following purchase orders have been issued in accordance with the District’s purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure E expenditures be ratified and payment be authorized upon delivery and acceptance of the items or services ordered.

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund 47 Bond Fund-Series 2012C-ECC				
P0900991	Anthem Sports, LLC	Athletic Educ/Fitness	Group II Equipment	\$16,488.46
P0901948	CSI Fullmer	ITEC	Group II Equipment	\$18,203.28
P0902023	Industrial High Voltage	New Pools,Lckr	Repairs Equipments-Bond	\$26,525.00
P0902036	Bay Shore Electric, Inc.	ITEC	Buildings	\$10,750.00
P0902038	SEWUP - JPA	Athletic Educ/Fitness	Insurance	\$4,541.00
P0902068	Medco Supply Company	Athletic Educ/Fitness	Group II Equipment	\$45,330.33
P0902112	Deere Company	Athletic Educ/Fitness	Group II Equipment	\$9,739.97
P0902144	American Reprographics	Math,Bus,Allied Hlth	Blue Printing-Construction P&S	\$1,300.50
P0902184	Los Angeles County	Student Services	Permit Processing Fees	\$3,302.70
P0902220	Discovery Document	Math,Bus,Allied Hlth	Legal	\$490.15
P0902270	SWRCB Accounting	Athletic Educ/Fitness	Permit Processing Fees	\$732.00
Fund 47 Total: 11				\$137,403.39
PO Funds Total: 11				137,403.39
Fund 47 Bond Fund-Series 2012C-ECC				
B0910815	Pyro-Comm Systems,	Student Services	Site Improvements	\$13,200.00
B0910816	Vector Resources, Inc.	Student Services	Site Improvements	\$2,289.02
B0910820	School Construction	Lot C Parking Structure	Contract Services	\$49,500.00
B0910821	LPA Architects, Inc.	New Pools Lckr	Architecture & Engineering	\$68,300.00
Fund 47 Total: 4				\$133,289.02
BPO Funds Total: 4				\$133,289.02
Grand Total POs and BPOs: 15				\$270,692.41

**Agenda for the El Camino Community College District Board of Trustees
from
Human Resources
Linda Beam, Vice President**

Page No.

- A. Employment and Personnel Changes.....HR 2
- B. Temporary Non-Classified Service EmployeesHR 8

A. EMPLOYMENT AND PERSONNEL CHANGES

It is recommended that the Board ratify/approve the employment and personnel changes for academic, classified, special services professionals and temporary classified service employees as shown in items 1-21 and 1-15.

Academic Personnel:

1. Retirement – Alice Cornelio, full-time Librarian, Learning Resources, effective May 13, 2016, first day of retirement May 14, 2016 and that a plaque be prepared and presented to her in recognition of her years of service to the District since 2008.
2. Employment – Maria A. Ramirez, full-time Counselor, Counseling & Student Success, Class II, Step 4, Academic Salary Schedule, effective March 1, 2016.
3. Employment – Rebecca Russell, Director, Learning Resources, Range 13, Step 1, Administrator Salary Schedule, effective March 1, 2016.
4. Amend Employment – Colin Patrick Preston, Director, Athletics & Kinesiology, Health Sciences & Athletics Division, Range 11, Step 3, Administrator Salary Schedule, effective January 21, 2016.
5. Amend Employment – Howard Story, Interim Director, Learning Resources, effective November 13, 2015 through February 29, 2016.
6. Stipend Assignment – Joseph Evans, full-time instructor of Communication Studies, Fine Arts Division, to participate in the Spring Resident Artist series, to be paid \$1,000, effective April 28, 2016, in accordance with Agreement, Article 10, Section 14(a).
7. Special Assignment – Alan Chan, part-time instructor of Music, Fine Arts Division, to assist with auditions for applied music program, jazz, to be paid \$63.25 an hour, not to exceed 4 hours or \$253, effective January 16, 2016, in accordance with Agreement, Article 10, Section 9(l).
8. Special Assignment – Jaymie Collette, full-time Disability Specialist, Health Sciences & Athletics/Special Resource Center, to be a panelist and presenter at Hands for Friendship workshop, to be paid \$47.43 an hour, not to exceed 2 hours or \$100, effective November 21, 2015, in accordance with Agreement, Article 10, Section 14(a).

9. Special Assignment – Dean Koba, part-time instructor of Music, Fine Arts Division, to provide accompaniment for Spring Resident Artist Series, to be paid \$63.25 an hour, not to exceed 3.1 hours or \$200, effective April 1, 2016, in accordance with Agreement, Article 10, Section 9(l).
10. Special Assignment – Kevin Huben, full-time instructor of Fire & Emergency Technology, Industry & Technology Division, to coordinate the paramedic training program, to be paid \$62.61 an hour, not to exceed 40 hours or \$2,530, effective December 14, 2015 through January 12, 2016, in accordance with Agreement, Article 10, Section 14(a).
11. Special Assignment – Darrell Thompson, full-time instructor English, Humanities Division, to act as the lead faculty facilitator for the Student Equity Summer Bridge Reading & Writing Program, to be paid \$63.25 an hour, not to exceed 80 hours or \$5,060, effective February 17, 2016 through August 31, 2016, in accordance with Agreement, Article 10, Section 14(a).
12. Special Assignment – Craig Neuman, part-time instructor of Emergency Technology, Industry & Technology Division, to facilitate the development of curriculum and revisions to fire technology courses for advanced firefighters, to be paid \$63.25 an hour, not to exceed 200 hours or \$12,650, effective February 1, 2016 through June 30, 2016, in accordance with Agreement, Article 10, Section 9(l).
13. Special Assignment – The following full-time instructors to facilitate the Student Equity Summer Bridge Reading & Writing Program, to be paid \$63.25 an hour, not to exceed 70 hours or \$4,428 per instructor, effective February 17, 2016 through August 31, 2016, in accordance with Agreement, Article 10, Section 14(a).

Debra Breckheimer
Roseanne Cerofeci

Matt Cheung

14. Special Assignment – The following instructors to attend an orientation to learn about the Student Equity Plan Knowledgeable Engaged & Aspiring Students (KEAS) program cohorts, mission and students, attend monthly meetings to check on progress and attend cultural sensitive dialogue and training, to be paid \$47.43 an hour, not to exceed 30 hours or \$1,423 per instructor, effective January 4, 2016 through June 30, 2016, in accordance with Agreement, Article 10, Section 9(l) & 14(a).

Full-Time

Matt Cheung
Yun Chu

Lars Kjeseth
Jane Sandor

Part-Time

Katrina Jalloh
Kristin Ross

Elizabeth Schwartz
Christina Watson

15. Special Assignment – The following part-time instructors, Fine Arts Division, to choreograph 2016 Spring Dance Concert, to be paid \$63.25 an hour, not to exceed 7.5 hours or \$475 per instructor, effective February 1, 2016 through April 2, 2016, in accordance with Agreement, Article 10, Section 9(1).

Valerie Cabag

Jennifer LaCuran

Zari Leon

16. Special Assignment – The following instructors, Fine Arts Division, to collaborate with faculty from Centinela Valley Unified School District and Cal State University, Dominguez Hills to create a Digital and Media Arts Career Pathways program, to be paid \$62.61 an hour, not to exceed 24 hours or \$1,566 per instructor, effective September 18, 2015 through June 30, 2016, in accordance with Agreement, Article 10, Section 9(1) & 14(a).

Full-time

Laura Almo
Joyce Dallal

William Georges
Kevin O'Brien

Part-time

Elyusha Vafaeisefat

17. Special Assignment – The following full-time instructors to facilitate the Student Equity Program Fine Arts Faculty Learning Teams, to be paid \$63.25 an hour, not to exceed 30 hours or \$1,897.50 per instructor, effective February 17, 2016 through June 30, 2016, in accordance with Agreement, Article 10, Section 14(a).

Alireza Ahmadpour
Daniel Berney

James Hurd

18. Special Assignment – The following full-time instructors to participate in the Student Equity Program Writing Across Curriculum training, to be paid \$47.43 an hour, not to exceed 10 hours or \$474.30 per instructor, effective February 17, 2016 through June 30, 2016, in accordance with Agreement, Article 10, Section 14(a).

John Baranski
Xocoyotzin Herrera
Hong Herrera Thomas

Juli Soden
Daniel Walker

19. Special Assignment – The following instructors to participate in the Student Equity Program Professional Development for Basic Acceleration Mathematics (BAM) and General Education Acceleration (GEA), to be paid \$47.43 an hour, not to exceed 16 hours or \$759 per instructor, effective February 17, 2016 through June 30, 2016, in accordance with Agreement, Article 10, Section 9(l) & 14(a).

Full-time

Sue Bickford
Susanna Bucher
Lars Kjeseth

Art Martinez
Ambika Silva
Susan Taylor

Part-time

Chris Dean
Jacob Epstein
Natalie Koch
Miguel Ornelas

Juan P. Ortiz
Matsuno Ryan
Elizabeth Schwartz
David Yee

20. Employment – Scott D. Larson, part-time instructor of Engineering Technology and Manufacturing Technology, to be paid by North Torrance High School, effective February 1, 2016 through June 30, 2016.
21. Employment – The following part-time instructors to be hired as needed for the 2016 spring semester, not to exceed 67% FTE and/or 25 hours per week cumulative employment at El Camino Community College District.

Behavioral & Social Services

Alberto Vigil

Business

Nicole Abboud
Corey Carter
Randolph Tyndall

William Saichek
Victor Sun

Counseling

Anne-Marie Beck
Melissa Brandon

Deanna Gurrola

Fine Arts

Craig Antrim
Jeannine Barba
Linda Busch
Jeffrey Crum
Lilly Johnson

Rosario Lionudakis
Andrew Shalat
Steven Tyler
Liubomir Velickovic
Nicola Vruwink

Humanities

Vicki Blaho

Industry & Technology

Guillermo Avina
Cynthia Gotts
Hiram Hironaka

Philip Jeffrey
Michael W Smith
Masoud Zahedi

Mathematical Sciences

William Hemmer
Michael Lee

Richard Sibner
Gerson Valle

Natural Science

Kareen Martin

Classified Personnel:

1. Retirement – Wilma Hairston, Administrative Assistant II, Range 31, Step F, Learning Resources, Academic Affairs Area, effective June 1, 2016, and that a plaque be presented for her years of service to the district since 1995.
2. Resignation – Darling Garcia, Administrative Assistant I, Range 28, Step F, Community Advancement Division, Student and Advancement Area, effective January 8, 2016, plus accrued vacation.
3. Deceased – Willie Ruth McGee, Student Services Specialist, Range 33, Step F, Admissions and Records Division, Student and Community Advancement Area, effective January 27, 2016.
4. Promotion – Michael Clifford, from HVAC Mechanic, Range 39, Step D, to Facilities Systems Supervisor, Range 27, Step A (Supervisor Salary Schedule), Facilities Planning and Services Division, Administrative Services Area, effective March 1, 2016.

5. Employment – Darren Behr, Dispatch Clerk, Range 25, Step A, Campus Police Division, Administrative Services Area, effective February 1, 2016.
6. Employment – Martha Cognac, Dispatch Clerk, Range 25, Step A, Campus Police Division, Administrative Services Area, effective February 1, 2016.
7. Employment – Lewis Gray IV, Help Desk Consultant, Range 30, Step A, Information Technology Services Division, Administrative Services Area, effective February 1, 2016.
8. Employment – Thy N. Nguyen, Help Desk Consultant, Range 30, Step A, Information Technology Services Division, Administrative Services Area, effective February 2, 2016.
9. Employment – Gina Park, Research Technician, Range 32, Step A, Institutional Research Division, Student and Community Advancement Area, effective February 3, 2016.

Temporary Classified Services Employees – (not to exceed 25 hours per week or 170 days per year)

10. Michael D. Clifford – Night Custodian, Range 20, Step A, Facilities Planning and Services Division, Administrative Services Area, effective February 2 through June 30, 2016.
11. Ricardo Gonzalez – Clerical Assistant, Range 22, Step A, Admissions & Records Division, Student and Community Advancement Area, effective March 1 through June 30, 2016.
12. Timothy Lewis – Night Custodian, Range 20, Step A, Facilities Planning and Services Division, Administrative Services Area, effective January 19 through June 30, 2016.
13. Krystal Martinez – Night Custodian, Range 20, Step A, Facilities Planning and Services Division, Administrative Services Area, effective February 3 through June 30, 2016.
14. Veronica Munoz – Student Service Technician, Rang 28, Step A, Admissions & Records Division, Student and Community Advancement Area, effective February 18 through June 30, 2016.

15. Eun-Hyong Nam – Accompanist-Piano, Range 32, Step A, Fine Arts Division, Academic Affairs Area effective August 22, 2015 through June 30, 2016.

B. TEMPORARY, NON-CLASSIFIED SERVICE EMPLOYEES

It is recommended that the Board authorize employment of the following Temporary Non-Classified Service Employees, subject to funding, as shown in items 1- 9.

Instructional Aide Series

1. Instructional Aide I

The following individuals are to provide basic tutoring, support services, computer and equipment maintenance, and accommodations for students.

Courtney Allen, \$11.00 per hour

Camille Hove, \$11.00 per hour (eff.1/27/16-6/30/16)

Yra Lopez, \$11.00 per hour

Melissa McDonald, \$10.00 per hour (eff.1/4/16-6/30/16)

Rachel Schaffer, \$11.00 per hour

Gracia Sestoso, \$11.00 per hour (eff.1/20/16-6/30/16)

Ava Stanko, \$11.00 per hour

2. Instructional Aide II

The following individual is to provide intermediate level tutoring, support services, record maintenance, and other accommodations for students at the rate of \$12.00 per hour.

Ashley Graham

The following individuals are to provide teaching assistance, intermediate level tutoring, technical support, classroom set-up, care and repair of equipment and instruments, exhibition installation, instructional support services, and accommodations for students.

Christopher Boettcher, \$13.00 per hour

Ivan Gutierrez, \$13.00 per hour (eff.1/20/16-6/30/16)

Office Aide Series

3. Office Aide II

The following individual is to assist with office tasks, daily operations and maintenance such as compile, input and maintain data, payment process, customer service, and supporting division staff as needed at the rate of \$12.00 per hour.

Michelle LeVert

Program Aide Series

4. Program Aide I

The following individual is to assist staff with duties to support the needs of a program or specialized area at the rate of \$11.00 per hour.

Jose Sanchez

5. Program Aide III

The following individual is to perform complex tasks related to the SEP program, provide guidance and leadership on program data collection, as well as utilize independent judgment and problem solving skills related to program administration at the rate of \$15.00 per hour.

Alexis Padron

The following individual is to assist the Instructional Specialist with logistics, class facilitation and other related duties that support the implementation of the Foster and Kinship Education Program at the rate of \$15.00 per hour effective 1/20/16 to 6/30/16.

Antonia Mckinley

Assistive Linguistics Professional Series

6. Assistive Linguistics Professional II

The following individuals are to provide language interpreting support services between Deaf and Hard-of Hearing students, staff and their hearing peers, the classroom instructor and other personnel, and must possess National Certification.

Charlotte Mitchell, \$45.00 per hour

Jeannine Lersch \$32.50 per hour

Education Professional Series

7. Educational Professional IV

The following individual is to perform as a Medical Director to provide and ensure direct physician interaction and involvement in student education in both the clinical and non-clinical settings at the rate of \$100 per hour.

Gregory Mason

Program Professional Series

8. Program Professional II

The following individual is to coordinate and assist in tracking and reporting of CACT projects including project reporting, budget reporting, coordination of project team meetings, and coordinating relate activities at the rate of \$35.00 per hour.

Darling Garcia

Training Professional Series

9. Training Professional II

The following individuals are to facilitate groups with youth at risk or foster youth using experiential training strategies and strength-based practices in the Foster and Kinship Care Education Program and the Model Approach to Partnerships in Parenting program at the rate of \$45.00 per hour effective 1/20/16 to 6/30/16.

Elonda Austin
Krystal Gordon
Theresa Reed

Agenda for the El Camino Community College District Board of Trustees
From
Compton Education Center
Keith Curry, Provost

	<u>Page No.</u>
A. Compton Unified School District Partnership Agreement	CC 2
B. Lynwood Unified School District Partnership Agreement.....	CC 4
C. Compton Center Report.....	CC 7

A. COMPTON UNIFIED SCHOOL DISTRICT PARTNERSHIP AGREEMENT

It is recommended that the Board of Trustees approve Compton Partnership Agreement between El Camino Community College District, Compton Community College District, Compton Unified School District, and California State University, Dominguez Hills.

This Partnership Agreement is made and entered into on the 1st day of March, 2016, by California State University, Dominguez Hills (CSUDH), El Camino Community College District (ECCCD), Compton Community College District (CCCD), and Compton Unified School District (CUSD). The parties agreed to enter into this agreement for the mutual benefit of all institutions and their students.

CSUDH, ECCCD, CCCD and CUSD believe existing local rates of college participation and success are less than satisfactory and can be improved through a systematic, focused and collaborative effort. The overall objective of this agreement is to more closely link the efforts of El Camino College Compton Center, CCCD, and CUSD with CSUDH in order to create a seamless process for the academic, personal and professional success of students in our service area(s).

The specific goals of this Partnership Agreement include the following:

- Increase the transfer rate of El Camino College Compton Center students to CSUDH.
- Increase the completion rate of El Camino College Compton Center students once enrolled at CSUDH.
- Increase the admissions rates of CUSD students to CSUDH
- Increase the enrollment rates of CUSD students to El Camino College Compton Center.
- Increase the college-going rate within CCCD and CUSD through joint promotion of the benefits of this arrangement to potential participants.
- Strengthen/build upon existing articulation efforts between ECCCD and CSUDH and develop a closer working relationship.
- Develop professional development opportunities between all parties.

All institutions desire to facilitate the enrollment and success of students from CUSD to CSUDH, or CUSD to El Camino College Compton Center, and to facilitate student transfer and success from El Camino College Compton Center to CSUDH in support of the goals identified above.

Other types of collaborations may be set forth in a separate agreements or may be arranged by mutual consent among all parties.

This Partnership Agreement shall commence as of the aforementioned effective date and shall continue until such time that either party gives the other party written notice of its intent to terminate this agreement.

This Partnership Agreement may be amended by mutual written agreement among all parties. The California State University, Dominguez Hills, El Camino Community College District, Compton Community College District, and Compton Unified School District reserve the right to terminate this Partnership Agreement upon service of written notice to all parties 180 days prior to the date of termination. In this event, the date of termination will be the day after the end of the semester during which the 180 day period expires.

IN WITNESS THEREOF, the parties have duly approved THIS PARTNERSHIP AGREEMENT, EXECUTED IN FOUR original counterparts on this 1st day of March.

For California State University, Dominguez Hills

President (or authorized designee)

Date

For El Camino Community College District

President (or authorized designee)

Date

For Compton Community College District

Provost/CEO (or authorized designee)

Date

For Compton Unified School District

Superintendent (or authorized designee)

Date

B. LYNWOOD UNIFIED SCHOOL DISTRICT PARTNERSHIP AGREEMENT

It is recommended that the Board of Trustees approve Compton Partnership Agreement between El Camino Community College District, Compton Community College District, Lynwood Unified School District, and California State University, Dominguez Hills.

This Partnership Agreement is made and entered into on the 1st day of March, 2016, by California State University, Dominguez Hills (CSUDH), El Camino Community College District (ECCCD), Compton Community College District (CCCD), and Lynwood Unified School District (LUSD). The parties agreed to enter into this agreement for the mutual benefit of all institutions and their students.

CSUDH, ECCCD, CCCD and LUSD believe existing local rates of college participation and success are less than satisfactory and can be improved through a systematic, focused and collaborative effort. The overall objective of this agreement is to more closely link the efforts of El Camino College Compton Center, CCCD, and LUSD with CSUDH in order to create a seamless process for the academic, personal and professional success of students in our service area(s).

The specific goals of this Partnership Agreement include the following:

- Increase the transfer rate of El Camino College Compton Center students to CSUDH.
- Increase the completion rate of El Camino College Compton Center students once enrolled at CSUDH.
- Increase the admissions rates of LUSD students to CSUDH
- Increase the enrollment rates of LUSD students to El Camino College Compton Center.
- Increase the college-going rate within CCCD and LUSD through joint promotion of the benefits of this arrangement to potential participants.
- Strengthen/build upon existing articulation efforts between ECCCD and CSUDH and develop a closer working relationship.
- Develop professional development opportunities between all parties.

All institutions desire to facilitate the enrollment and success of students from LUSD to CSUDH, or LUSD to El Camino College Compton Center, and to facilitate student transfer and success from El Camino College Compton Center to CSUDH in support of the goals identified above.

Other types of collaborations may be set forth in a separate agreements or may be arranged by mutual consent among all parties.

This Partnership Agreement shall commence as of the aforementioned effective date and shall continue until such time that either party gives the other party written notice of its intent to terminate this agreement.

This Partnership Agreement may be amended by mutual written agreement among all parties. The California State University, Dominguez Hills, El Camino Community College District, Compton Community College District, and Lynwood Unified School District reserve the right to terminate this Partnership Agreement upon service of written notice to all parties 180 days prior to the date of termination. In this event, the date of termination will be the day after the end of the semester during which the 180 day period expires.

IN WITNESS THEREOF, the parties have duly approved THIS PARTNERSHIP AGREEMENT, EXECUTED IN FOUR original counterparts on this 1st day of March.

For California State University, Dominguez Hills

President (or authorized designee)

Date

For El Camino Community College District

President (or authorized designee)

Date

For Compton Community College District

Provost/CEO (or authorized designee)

Date

For Lynwood Unified School District

Superintendent (or authorized designee)

Date

C. COMPTON CENTER REPORT

It is recommended the Board of Trustees receive for information the El Camino College Compton Center Report for the month of February 2016.

1. **Accreditation:** The ECC Compton Center Candidacy Application and Self-Evaluation is due to the Accrediting Commission for Community and Junior Colleges (ACCJC) in January 2017. The fifth Accreditation team meeting is scheduled for February 19, 2016 and will feature a presentation from Dr. Kevin Walthers, Superintendent/President of Allan Hancock College. Dr. Walthers will share the lessons learned from previous accreditation visits and provide recommendations on how the Compton Center can prepare for our Accreditation site-visit. In addition, at the Accreditation team meeting we will also work on editing the Compton Center Self-Evaluation document. Copies of all the monthly workshop presentations are available online at: <http://www.compton.edu/campusinformation/accreditation/>
2. **2015-2016 Full-time Equivalent Students (FTES) Projections for the Compton Center:** As you may recall, the Compton Center was funded for 6,060 FTES for the 2014-2015 year, however the Compton Center experienced a decline in enrollment of 844 FTES. With the decline in enrollment, the Compton Center entered into stabilization funding and reported 5,216 FTES, since we would not have been able to generate enough FTES from summer 2015 to reach our funded FTES of 6,060. In stabilization funding, the Compton Center is funded for FTES generated up to the 6,060 FTES for a three year period.

For the 2015-2016 fiscal year, the Compton Center is now projecting funding of 6,060 (FTES), which includes borrowing 555 FTES from summer 2016. The Compton Center strategies to increase enrollment include the implementation of a cosmetology program in fall 2016 and a fire academy sometime in 2016-2017; a partnership with the local adult education consortium to create a seamless route between adult education, college and careers; adding more opportunities for concurrent enrollment at our partner high schools; creating an evening and weekend program to attract adult and re-entry students; and the implementation of the winter intersession in 2017.

3. **Cosmetology Program:** The Compton Center is moving forward with the implementation of the cosmetology program for fall 2016. At the January 2016 Compton Community College District board meeting the board approved the recommendation to purchase a modular for the cosmetology program. In addition, the Compton Center is currently in the process of hiring a full-time faculty member for the cosmetology program. In the next couple

of months the Compton Center will hire additional support staff for the cosmetology program.

4. **Fiscal Crisis Management and Assistance Team:** As required by Assembly bill 318, the 10th FCMAT Comprehensive Review of Compton Community College District is scheduled for the month of April and May 2016. FCMAT will be reviewing the following areas: Fiscal Management (March 8- 11), Facilities Management (April 5-6); and Community Relations and Governance (March 21-23). We anticipate receiving a preliminary report sometime in June 2015 and a final report sometime in August 2016. Copies of all the previous FCMAT reports are available online at: <http://district.compton.edu/fcmat.asp>

5. **Molina Medical Management:** For the past couple of months, we have been working with Molina Medical Management on the Joint Occupancy Space Agreement and the Health Services Agreement. Both agreements are near completion and will be placed on the Compton Community College District March 2016 Board Agenda for approval. Once the agreements are approved we will revise our implementation timeline. We now anticipate opening the Health Center by fall 2016.