El Camino Community College District
Board of Trustees
Agenda, Thursday, January 15, 2015
Board Room
4:00 p.m.

I. **Roll Call, Pledge of Allegiance to the Flag**

II. **Approval of Minutes of the Regular Board Meeting of December 15, 2014, Pages v-xvii**

III. **Presentations**
a. 2013-14 El Camino College District Audit Report
Posted at:
http://www.elcamino.edu/administration/board/

IV. **Public Hearing -** none

V. **Public Comment on Consent Agenda**

VI. **Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption**
A. Academic Affairs (AA)
See Academic Affairs Agenda,
Pages AA 1- AA 4
B. Student and Community Advancement (SCA)
See Student Services Agenda,
Pages SCA 1- SCA 2
C. Administrative Services (AS)
See Administrative Services Agenda,
Pages AS 1- AS 16
D. *See Measure "E" Bond Fund Agenda, (E)*
Pages E 1- E 6
E. Human Resources (HR)
See Human Resources Agenda,
Pages HR 1- HR 13

F.   Compton Community Education Center (CC)
     See Compton Community Education Center
     Agenda, Pages CC 1, 1-90
G.   Superintendent/President (P/B)
     See Superintendent/President Agenda,
     Pages P/B 1- P/B 17

VII.   Public Comment on Non-Agenda Items

VIII.   Oral Reports
A.   Academic Senate Report
B.   Compton Center Report
C.   Board of Trustees Report
D.   President's Report

IX.   Closed Session
A.   Conference with Legal Counsel, Existing Litigation, Brown Act Section 54956.9(a)
     1.   Case # AAA-72110Y-00348-13MRP
B.   Existing Litigation, Brown Act, Section 54956.9(a)
     1.   Case # BC495392
C.   Anticipated Litigation, Brown Act
     Section 54956.9 – Significant
     Exposure to Litigation
     1.   3 Cases

Board of Trustees Meeting Schedule for 2015
4:00 p.m. Board Room

Tuesday, February 17, 2015
Monday, March 16, 2015
Monday, April 13, 2015
Monday, May 18, 2015
Monday, June 15, 2015
Monday, July 20, 2015
Monday, August 17, 2015
Tuesday, September 8, 2015
Monday, October 19, 2015
Monday, November 16, 2015
Monday, December 14, 2015

Mission Statement

El Camino College makes a positive difference in people's lives. We provide excellent comprehensive educational programs and services that promote student learning and success in collaboration with our diverse communities.

Vision Statement

El Camino College will be the college of choice for successful student learning that transforms lives, strengthens community, and inspires individuals to excel.

Statement of Values

Our highest value is placed on our students and their educational goals; interwoven in that value is our recognition that the faculty and staff of El Camino College are the College's stability, its source of strength and its driving force. With this in mind, our five core values are:

People – We strive to balance the needs of our students, employees and community.
Respect – We work in a spirit of cooperation and collaboration.
Integrity – We act ethically and honestly toward our students, colleagues and community.
Diversity – We recognize and appreciate our similarities and differences.
Excellence – We aspire to deliver quality and excellence in all we do.

BOARD PRESENTATIONS AND REPORTS 2014-2015

Month	*Presentation*	*Report*
July	Compton Center	FTES – Both Locations
August	Annual Budget	Notice of Public Hearing Quarterly Fiscal Status
September	Student Success and Support Program	Student Success and Support Program Plan
October	Community Advancement	
November	Strategic Plan	FTES – Both Locations Quarterly Fiscal Status
December	Student Equity Plan Foundation Annual Report	Student Equity Plan
January	Facilities Master Plan	Annual Factbook Annual Financial Audit
February	Career Advancement Academy (CAA) and AMETLL Grants	Sound Fiscal Management Accountability Reports End of Year Activities
March	Ethics	Full Time Equivalent Student (FTES) – Both Locations
April	Citizens Bond Oversight Committee	Measure E-Bond Annual Report Facilities Plan Upgrade
May	California Community College Accountability Scorecard and Student Achievement Goals	
June	Athlete Academic Success	Tentative Budget

Nov. 19, 2014

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Monday, December 15, 2014

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Monday, December 15, 2014, in the Board Room at El Camino College.

The following Trustees were present: Trustee William Beverly, President; Trustee Kenneth A. Brown, Vice President; Trustee Mary E. Combs, Secretary; Trustee Cliff Numark, Member; Trustee John Vargas, Member; and Student Member Kimberly Garcia.

Also present were Dr. Thomas Fallo, Superintendent/President; Dr. Francisco Arce, Vice President/Academic Affairs; Ms. Linda Beam, Vice President/Human Resources; Dr. Jeanie Nishime, Vice President/Student and Community Advancement; Ms. Barbara Perez, Vice President/Compton Education Center; and Mr. Rocky Bonura, Director/Business Services.

Minutes of the Regular Board Meeting of November 17, 2014
It was moved by Trustee Brown, seconded by Trustee Garcia, that the Minutes of the Regular Board meeting of November 17, 2014 be approved with the following addition:

> Readout from the Closed Session: It was moved by Trustee Brown, seconded by Trustee Combs, that the Board ratify the Resignation Agreement and General Release for a Classified Manager dated October 28, 2014. Trustees Beverly, Brown, Combs, and Vargas voted yes. Motion carried.

Trustees Beverly, Brown, Combs and Vargas voted yes. Trustee Numark abstained. Motion carried.

Presentation – Student Equity Plan
Ms. Jaynie Ishikawa gave an informational presentation on the Student Equity Plan.

Presentation – El Camino College Foundation Annual Report
Mr. Josh Rogge gave an informational presentation on the El Camino College Foundation Annual Report.

Annual Organizational Meeting
The meeting was called as prescribed in Education Code Section 72000 for the purpose of organizing the Board of Trustees by the (A) election of a president, vice president, and

secretary from the members of the Board, (B) selection of a Board Member as a representative to the Los Angeles County Committee on School District Organization, (C) selection of a Board Member as a representative to the Los Angeles County School Trustees Association, (D) selection of a Board member to review nominations for membership on the California Community College Trustees Board and make a recommendation to the Board of Trustees, (E) selection of a Board Member to serve on the El Camino Community College District Foundation; (F) appointment of a Secretary to the Board; and to (G) set the time and place of Board Meetings; (H) (I) (J) establish the order of authority of chief administrative officers in the absence of the Superintendent/President; and to (K) approve signatures on change orders; to approve purchase orders; to approve warrants; to authorize personnel changes. In addition, it is called as a regular meeting.

A.   Election of Officers for Period December 15, 2014 through the Annual Organizational Meeting in December, 2015

      1. President
It was moved by Trustee Combs, seconded by Trustee Brown, that Trustee Beverly be elected President for the period December 15, 2014, through the Annual Organizational Meeting in December, 2015.

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

      2. Vice President
It was moved by Trustee Combs, seconded by Trustee Brown, that Trustee Brown be elected Vice President for the period December 15, 2014, through the Annual Organizational Meeting in December, 2015.

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

      3. Secretary
It was moved by Trustee Combs, seconded by Trustee Brown, that Trustee Vargas be elected Secretary for the period December 15, 2014, through the Annual Organizational Meeting in December, 2015.

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

B. <u>Los Angeles County Committee on School District Organization</u>
It was moved by Trustee Brown, seconded by Trustee Vargas, that Trustee Brown be appointed as the representative to the Los Angeles County Committee on School District Organization.

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

C. <u>Los Angeles County School Trustees Association</u>
It was moved by Trustee Brown, seconded by Trustee Vargas, that Trustee Numark be appointed as the representative to the Los Angeles County School Trustees Association for 2014-2015.

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

D. <u>California Community College Trustees Board Election</u>
It was moved by Trustee Brown, seconded by Trustee Vargas, that Trustee Combs be appointed to review nominations for membership on the California Community College Trustees Board and make a recommendation to the Board of Trustees.

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

E. <u>El Camino Community College District Foundation</u>
It was moved by Trustee Brown, seconded by Trustee Vargas, that Trustee Vargas be appointed to serve on the El Camino Community College District Foundation.

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

F. <u>Secretary to the Board for Period December 15, 2014 through the Annual Organizational Meeting in December, 2015</u>
It was moved by Trustee Beverly, seconded by Trustee Vargas, that Thomas M. Fallo be appointed as Secretary to the Board for the period December 15, 2014, through the Annual Organizational Meeting in December, 2015.

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

G. <u>Time, Date and Place of Board Meetings</u>
It was moved by Trustee Vargas, seconded by Trustee Combs, that the Board hold its regular meetings at 4:00 p.m. on the third Monday of each month or as noted

below, in the Board Room in the Administration Building at El Camino College. If an El Camino Community College District holiday falls on Monday, the Board meeting will be held on the following Tuesday. Dates for 2015 are as follows:

Thursday, January 15, 2015	Monday, July 20, 2015
Tuesday, February 17, 2015	Monday, August 17, 2015
Monday, March 16, 2015	Tuesday, September 8, 2015
Monday, April 13, 2015	Monday, October 19, 2015
Monday, May 18, 2015	Monday, November 16, 2015
Monday, June 15, 2015	Monday, December 14, 2015

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

H. Order of Administrative Authority in Absence of Superintendent/President
It was moved by Trustee Vargas, seconded by Trustee Brown, that a Vice President be appointed to serve as Acting Superintendent/President of the El Camino Community College District in the absence of the Superintendent/President. The following order of authority is to be followed for the period December 15, 2014, through the Annual Organizational Meeting in December, 2015:

Linda Beam, Barbara Perez, Francisco M. Arce, Jo Ann Higdon, Jeanie Nishime

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

I. Acting Secretary to the Board of Trustees
It was moved by Trustee Vargas, seconded by Trustee Brown, that in the absence of the Superintendent/President and Secretary to the Board of Trustees during the period December 15, 2014, through the Annual Organizational Meeting in December, 2015, it is recommended that the Vice Presidents serve as Acting Secretary to the Board of Trustees of the El Camino Community College District in the following sequence of authority:

Linda Beam, Barbara Perez, Francisco M. Arce, Jo Ann Higdon, Jeanie Nishime

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

J.   Documents Authorized for Signature of Superintendent
      It was moved by Trustee Vargas, seconded by Trustee Brown, that the Acting
      Superintendent be permitted to sign documents authorized for signature of the
      Superintendent in his absence from the College during the period from
      December 15, 2014, through the Annual Organizational Meeting in December,
      2015.

      Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown,
      Combs, Numark and Vargas voted yes. Motion carried.

K.   Signature Authorization
      It was moved by Trustee Vargas, seconded by Trustee Brown, that the Board
      authorize signatures as follows:

      1.   Authority to Sign "A" and "B" Warrants
            Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President –
            Academic Affairs; Jeanie Nishime, Vice President – Student and
            Community Advancement; Jo Ann Higdon, Vice President –
            Administrative Services; Linda Beam, Vice President – Human Resources;
            Barbara Perez, Vice President – Compton Community Educational Center;
            Janice Ely, Business Manager; and Babatunde Atane, Director of
            Accounting to sign "A" and "B" warrants and other documents as
            authorized by the Board of Trustees, during the period December 15, 2014
            through the Annual Organizational Meeting in December, 2015, one
            signature only being required. Josie Cheung, Accounting Officer and
            Sophie Dao, Accounting Officer are authorized for on-line approval of "B"
            warrants, during the period December 15, 2014 through the Annual
            Organizational Meeting in December, 2015.

      2.   Authority to Sign Contracts
            Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President –
            Academic Affairs; Jeanie Nishime, Vice President – Student and
            Community Advancement; Jo Ann Higdon, Vice President –
            Administrative Services; Linda Beam, Vice President – Human Resources;
            Barbara Perez, Vice President – Compton Community Educational Center;
            Rocky Bonura, Director of Business Services; Janice Ely, Business
            Manager; and Babatunde Atane, Director of Accounting, to be authorized
            to sign contracts during the period December 15, 2014 through the Annual
            Organizational Meeting in December, 2015, one signature only being
            required.

3. Authority to Sign Purchase Orders
Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student and Community Advancement; Jo Ann Higdon, Vice President – Administrative Services; Linda Beam, Vice President – Human Resources; Barbara Perez, Vice President – Compton Community Educational Center; Rocky Bonura, Director of Business Services; Janice Ely, Business Manager; and Babatunde Atane, Director of Accounting, to sign purchase orders for all District funds, the Auxiliary Services fund, Trust fund, and all Associated Student funds during the period December 15, 2014 through the Annual Organizational Meeting in December, 2015, one signature only being required.

4. Authority to Sign Purchase Orders for the Bookstore
Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student and Community Advancement; Jo Ann Higdon, Vice President – Administrative Services; Linda Beam, Vice President – Human Resources; Barbara Perez, Vice President – Compton Community Educational Center; Janice Ely, Business Manager; Babatunde Atane, Director of Accounting; and Julie Bourlier, Bookstore Director, to sign purchase orders for the bookstore fund during the period December 15, 2014 through the Annual Organizational Meeting in December, 2015, one signature only being required.

5. Authority to Sign Change Orders
Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student and Community Advancement; Jo Ann Higdon, Vice President – Administrative Services; Linda Beam, Vice President – Human Resources; Barbara Perez, Vice President – Compton Community Educational Center; Rocky Bonura, Director of Business Services; Janice Ely, Business Manager; and Babatunde Atane, Director of Accounting, be authorized to sign contract change orders during the period of December 15, 2014 through the Annual Organizational Meeting in December, 2015, one signature only being required.

6. Authority to Sign Notices of Employment and Orders for Salary Payments
Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student and Community Advancement; Jo Ann Higdon, Vice President – Administrative Services; Linda Beam, Vice President - Human Resources; Barbara Perez, Vice President – Compton Community Educational Center;

Janice Ely, Business Manager; and Babatunde Atane, Director of Accounting, to sign Notices of Employment and Orders for Salary Payments during the period December 15, 2014 through the Annual Organizational Meeting in December, 2015, one signature only being required.

7.   Revolving Cash Fund – El Camino Community College District
Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student and Community Advancement; Jo Ann Higdon, Vice President – Administrative Services; Linda Beam, Vice President – Human Resources; Barbara Perez, Vice President – Compton Community Educational Center; Janice Ely, Business Manager; Babatunde Atane, Director of Accounting; Josie Cheung, Accounting Officer, and Sophie Dao, Accounting Officer to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 15, 2014 through the Annual Organizational Meeting in December, 2015, two signatures required.

8.   Registration Fund
Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student and Community Advancement; Jo Ann Higdon, Vice President – Administrative Services; Linda Beam, Vice President – Human Resources; Barbara Perez, Vice President – Compton Community Educational Center; Janice Ely, Business Manager; and Babatunde Atane, Director of Accounting, to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 15, 2014 through the Annual Organizational Meeting in December, 2015, two signatures required.

9.   Cash Management Fund
Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student and Community Advancement; Jo Ann Higdon, Vice President – Administrative Services; Linda Beam, Vice President – Human Resources; Barbara Perez, Vice President – Compton Community Educational Center; Janice Ely, Business Manager; and Babatunde Atane, Director of Accounting, to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 15, 2014 through the Annual Organizational Meeting in December, 2015, two signatures required.

10. Trust Funds

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student and Community Advancement; Jo Ann Higdon, Vice President – Administrative Services; Linda Beam, Vice President – Human Resources; Barbara Perez, Vice President – Compton Community Educational Center; Janice Ely, Business Manager; and Babatunde Atane, Director of Accounting, to draw money from and issue checks against Trust Funds of El Camino College on deposit in the Bank of America, Hawthorne Branch, during the period December 15, 2014 through the Annual Organizational Meeting in December, 2015, two signatures required.

11. Associated Students Bank Account

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student and Community Advancement; Jo Ann Higdon, Vice President – Administrative Services; Linda Beam, Vice President – Human Resources; Barbara Perez, Vice President – Compton Community Educational Center; Janice Ely, Business Manager; and Babatunde Atane, Director of Accounting, to draw money from and issue checks against any funds of the Associated Students on deposit in the Bank of America, Hawthorne Branch, during the period December 15, 2014 through the Annual Organizational Meeting in December, 2015, any two signatures required.

12. Bookstore Fund

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student and Community Advancement; Jo Ann Higdon, Vice President – Administrative Services; Linda Beam, Vice President – Human Resources; Barbara Perez, Vice President – Compton Community Educational Center; Janice Ely, Business Manager; Babatunde Atane, Director of Accounting; and Julie Bourlier, Bookstore Director, to draw money from and issue checks against any funds of the Bookstore of El Camino College on deposit in the Bank of America, Hawthorne Branch, during the period December 15, 2014 through the Annual Organizational Meeting in December, 2015, any two signatures required.

13. Small Business Development Center Bank Account

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student and Community Advancement; Jo Ann Higdon, Vice President – Administrative Services; Linda Beam, Vice President – Human Resources; Barbara Perez, Vice President – Compton Community Educational Center;

Janice Ely, Business Manager; and Babatunde Atane, Director of Accounting, to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 15, 2014 through the Annual Organizational Meeting in December, 2015, two signatures required.

14. El Camino College Business Office Account
Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student and Community Advancement; Jo Ann Higdon, Vice President – Administrative Services; Linda Beam, Vice President – Human Resources; Barbara Perez, Vice President – Compton Community Educational Center; Janice Ely, Business Manager; and Babatunde Atane, Director of Accounting, to draw money from and issue checks against funds in the El Camino College Business Office account in the Bank of America, Hawthorne Branch, during the period December 15, 2014 through the Annual Organizational Meeting in December, 2015, two signatures required.

15. Auxiliary Services Fund
Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student and Community Advancement; Jo Ann Higdon, Vice President – Administrative Services; Linda Beam, Vice President – Human Resources; Barbara Perez, Vice President – Compton Community Educational Center; Janice Ely, Business Manager; and Babatunde Atane, Director of Accounting, to draw money from and issue checks against funds in the Auxiliary Services account in the Bank of America, Hawthorne Branch, during the period December 15, 2014 through the Annual Organizational Meeting in December, 2015, two signatures required.

16. Dental Self-Insurance Fund, Wells Fargo Bank Account
Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student and Community Advancement; Jo Ann Higdon, Vice President – Administrative Services; Linda Beam, Vice President – Human Resources; Barbara Perez, Vice President – Compton Community Educational Center; Janice Ely, Business Manager; and Babatunde Atane, Director of Accounting, to draw money from and issue checks against the Dental Self-Insurance Trust Account with Wells Fargo Bank for up to $30,000, during the period December 15, 2014 through the Annual Organizational Meeting December, 2015, two signatures required.

17.   National Direct/Federal Perkins Student Loan/Nursing Loan Billing Service
Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President –
Academic Affairs; Jeanie Nishime, Vice President – Student and
Community Advancement; Jo Ann Higdon, Vice President –
Administrative Services; Linda Beam, Vice President – Human Resources;
Barbara Perez, Vice President – Compton Community Educational Center;
Janice Ely, Business Manager; and Babatunde Atane, Director of
Accounting, to draw money from and issue checks against any funds
deposited in the Student Loan/Nursing Loan Billing Service account in City
National Bank, during the period December 15, 2014 through the Annual
Organizational Meeting in December, 2015, any two signatures required.

18.   Computer Loan Revolving Cash Fund – El Camino Community College
District
Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President –
Academic Affairs; Jeanie Nishime, Vice President – Student and
Community Advancement; Jo Ann Higdon, Vice President –
Administrative Services; Linda Beam, Vice President – Human Resources;
Barbara Perez, Vice President – Compton Community Educational Center;
Janice Ely, Business Manager; Babatunde Atane, Director of Accounting;
Josie Cheung, Accounting Officer; and Sophie Dao, Accounting Officer, to
draw money from and issue checks against funds in the Bank of America,
Hawthorne Branch, during the period December 15, 2014 through the
Annual Organizational Meeting in December, 2015, two signatures
required.

19.   El Camino College Self-Insurance Account for Property and Liability –
Keenan and Associates
Continue the Self-Insurance Account for Property and Liability with the
Union Bank, 1980 Saturn Street, Monterey Park, CA 91755, and that the
following be authorized to sign for the account during the period
December 15, 2014 through the Annual Organizational Meeting in
December, 2015, facsimile signature up to $5,000 or any two signatures
together required.

El Camino College: Thomas M. Fallo, President; Jo Ann Higdon, Vice
President – Administrative Services; Janice Ely, Business Manager; and
Babatunde Atane, Director of Accounting.

Keenan and Associates: Keith Pippard, Vice President; Robert McCall,
Senior Claims Examiner; Cedell Bush, Senior Claims Examiner; John
Keenan – Facsimile; David Seres, Chief Financial Officer; Connie Koeller,

Director, Financial Analysis; Suleman Moloo, Controller; and Arlene La Coste, Claims Manager.

20. Federal Student Financial Aid
Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student and Community Advancement; Jo Ann Higdon, Vice President – Administrative Services; Linda Beam, Vice President – Human Resources; Barbara Perez, Vice President – Compton Community Educational Center; Janice Ely, Business Manager; and Babatunde Atane, Director of Accounting, to draw money from and issue checks against funds in the Federal Student Financial Aid account in the Bank of America, Hawthorne Branch, during the period December 15, 2014 through the Annual Organizational Meeting in December, 2015, two signatures required.

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

Consent Agenda
It was moved by Trustee Combs, seconded by Trustee Numark, that the Board adopt the items presented on the agenda as noted below.

Corrections
HR 6 #29 and #30 revise: "The following on-call, part-time/temporary counselors to be hired as needed, ~~not to exceed 24 hours per week and~~ not to exceed 67% FTE and/or 25 hours per week …."

HR 7 #31 revise: "The following part-time/temporary instructors to be hired as needed for the 2015 spring semester, not to exceed 67% FTE and/or 25 hours per week cumulative employment at ECC."

Academic Affairs
Proposed Curriculum Changes Effective 2015-2016 Academic Year
Board Policy 4040 (Library Services) – Second Reading and Adoption
Administrative Procedure 4040 (Library Services) – Information Item
Student Equity Plan – Acceptance

Student and Community Advancement
International Travel
Board Policy 1200 (The El Camino College Mission, Vision, Values, and Strategic Initiatives) – Second Reading and Adoption
Information Item – Administrative Procedure 5012 (International Students)

Administrative Services
Contracts Under $84,100
Contracts Over $84,100
Amendments to Contracts
Board Policy 6520 (Security for District Personnel and Property) – First Reading
Information Item – Administrative Procedure 6520 (Security for District Personnel and Property)
Purchase Orders and Blanket Purchase Orders

Measure E 2002 & 2012 Bond Fund
Category Budgets and Balances
Contract – Kunzman Associates, Inc. – Various Projects
Contract – HMC Architects
Change Order – Sinanian Development, Inc. – Athletic Education & Fitness Complex Project – Stadium Phase II
Purchase Orders and Blanket Purchase Orders

Human Resources
Employment and Personnel Changes
Temporary Non-Classified Service Employees
Revised Classification Specifications for Classified Position
Revised Classification Specifications for Administrative Position

Compton Education Center
Early College High School Memorandum of Understanding
Information Item – Student Equity Plan

President and Board of Trustees
Absence of Student Member
Board Policy 1600 (Full Inclusion of People with Disabilities) – First Reading
Board Policy 2110 (Vacancies on the Board) – First Reading
Board Policy 2200 (Board Duties and Responsibilities) – First Reading
Board Policy 2220 (Committees of the Board) – First Reading
Board Policy 2305 (Annual Organizational Meeting) – First Reading
Board Policy 2310 (Regular Meetings of the Board) – First Reading
Board Policy 2315 (Closed Sessions) – First Reading
Board Policy 2320 (Special and Emergency Meetings) – First Reading
Board Policy 2330 (Quorum and Voting) – First Reading
Board Policy 2510 (Participation in Local Decision Making) – First Reading
2015 Board of Trustees Goals – amended as follows:
   "It is recommended that the Board adopt the following goals for 2015:
   I.   ~~College response to Accreditation findings and recommendations~~: Accrediting Commission for Community and Junior Colleges (ACCJC)….

> c. Submit Eligibility Application for El Camino College Compton Center, January 2015"

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

Closed Session
Regular Meeting adjourned to a Closed Session which ended at 6:25 p.m. Meeting re-adjourned to Open Session at 6:28 p.m.

Readout from the Closed Session
It was moved by Trustee Vargas, seconded by Trustee Combs, that the Board issue a notice of non-reelection to an educational administrator.

Trustees Beverly, Brown, Combs, Numark and Vargas voted yes. Motion carried.

_____
John Vargas, Secretary of the Board

_____
Thomas M. Fallo, Secretary to the Board

Agenda for the El Camino Community College District Board of Trustees
from
Academic Affairs
Francisco Arce, Vice President

ACADEMIC AFFAIRS

A. SABBATICAL LEAVE OF ABSENCE – 2015-2016

It is recommended that the Board approve the following faculty members for Sabbatical Leaves of Absence during 2015-2016:

One Semester Full-Pay Sabbatical

Ali Ahmadpour	Fall 2015 – Independent study in the process of transculturation as it pertains to the art and architecture of Mexico.
Stacey Allen	Fall 2015 – Formal classwork to pursue a graduate certificate in Women's Study courses.
Francesca Bishop	Spring 2016 – Independent study to develop teaching materials in International Public Debate and British Parliamentary Debate.
Julie Land	Spring 2016 – Formal classwork to pursue certification in the Wilson Reading System (assist students with deficits in language, reading and spelling).
Susan Tummers-Stocum	Fall 2015 – Formal classwork to pursue a Doctorate of Education degree.
Marianne Waters	Spring 2016 – Independent study in California sea otters at various archaeological sites.
Karen Whitney	Spring 2016 – Independent study in the field of visual culture.

B. BOARD POLICY 4050 (ARTICULATION) – FIRST READING

It is recommended that the Board accept for a first reading the revisions to Board Policy 4050 as shown.

C. ADMINISTRATIVE PROCEDURE 4050 (ARTICULATION) – INFORMATION ITEM

Administrative Procedure 4050 is presented for informational purpose only.

Board Policy 4050   **Articulation**

The ~~President/~~Superintendent/<u>President</u> or ~~his/her~~ designee will assure appropriate articulation of the District's ~~baccalaureate level courses and~~ <u>educational</u> programs with ~~four year universities~~ four-year ~~baccalaureate~~ institutions and where appropriate, establish articulation with local area high schools and occupational centers to enable students to achieve a seamless transfer.

<u>The procedure</u> ~~also~~ <u>may support articulation with other institutions, including those that are not geographically proximate but</u> ~~that~~ <u>whose partnerships are appropriate and advantageous for</u> ~~partnership with~~ <u>the District.</u>

<u>The</u> ~~P~~<u>procedures</u> <u>for implementing the policy will be developed in collegial consultation with the Academic Senate.</u>

Reference:
Title 5, Section 51022(b)<u>; 53200</u>
<u>Education Code section 66720-66744</u>
Replaces Board Policy 6201.
(Renumbered from 4050 to 5045 <u>and renumbered back to 4050</u>)
El Camino College
Adopted: 4/21/03
Amended: 3/15/10

Administrative Procedures 4050   **Articulation**

El Camino College adheres to the Handbook of California Articulation Policies and Procedures developed by the California Intersegmental Articulation Council and the procedures established by the College Curriculum Committee for articulation.

The articulation officer establishes partnerships with four-year university faculty and staff to develop agreements to assist students with the transition from a community college to a university. The articulation process is to ensure course applicability for general transferability, general education, and major requirements for those community college courses that the university has agreed to accept as being comparable or accepted in lieu of the university courses.   The articulation agreements are separated into the following categories:

> California State University (CSU) Baccalaureate List
> University of California Transfer Course Agreement (TCA)
> Private and Independent Agreements
> Out of State University Agreements
> General Education for Intersegmental General Education Transfer Curriculum
>   (IGETC) and CSU General Education Breadth
> Course to Course Agreements
> Lower Division Major Preparation Agreements

The agreements are valid for a specific academic year. Any changes to the agreement, course curriculum, units, prerequisites, or substantive changes are sent to the articulation officers at the universities, University of California Office of the President, CSU Chancellor's Office, ASSIST Database, and California Community College articulation officers.

The articulation officer along with instructional faculty and staff facilitate the process of developing articulation agreements with local high schools and occupational centers. Articulated courses, where the faculty in the appropriate discipline have determined courses are comparable to El Camino College courses, may be accepted in lieu of community college courses to satisfy requirements for a certificate or associate degree program. El Camino College follows Board Policy 4235, credit by exam, procedures for the student to receive college credit for the course and for the credit to be denoted on the transcript.

Reference:
Title 5, Section 51022(b);
Accreditation Standard II.A.6.a;
Education Code section 66720-66744.
March 15, 2010

**Agenda for the El Camino Community College District Board of Trustees
from
Student and Community Advancement
Jeanie M. Nishime, Vice President**

Page No.

STUDENT AND COMMUNITY ADVANCEMENT

A.   GRANT – APPLICATION AND ACCEPTANCE
      It is recommended that the Board of Trustees receive and accept the following
      grant:

      California Community Colleges Chancellor's Office Career Technical Education
      (CTE) Economic and Workforce Development - Career Technical Education
      Teacher Preparation Pipeline (rfa# 14-090-004). This is an additional round of
      funding that was awarded to the Career and Technical Education Teacher
      Preparation Pipeline project. El Camino College has been involved for four years
      in this project building partnerships and solidifying the pathway to a single subject
      teaching credential for Industrial Technology Education, to a designated subjects
      credential for industry experienced adults, and to community college teaching. The
      CTE project will provide pre-professional experiences in CTE classrooms for
      students. Student interns will serve as teaching assistants in local middle and high
      schools, regional occupational programs and at El Camino College.
      Administrator: Naomi Castro

      Amount of Grant Funding from Granting Agency: $120,000
      Amount of College Match: 12,000
      Total Amount of Grant: $112,000
      Source of Matching Funds: In-kind
      In-Direct Rate: $4,615   (4%)
      Performance Period: December 1, 2014 through December 31, 2015.

Agenda for the El Camino Community College District Board of Trustees
From
Administrative Services
Jo Ann Higdon, Vice President

*Item H was pulled from agenda and no substitutions were made.

A.   AB 2910 – QUARTERLY FISCAL STATUS REPORT

It is recommended the Board of Trustees receive the following Quarterly Financial Status Report for the quarter ending December 31, 2014. AB 2910, Chapter 1486, Statutes of 1986, requires that California Community College Districts report quarterly on their financial condition.

The report for December 31, 2014, is shown on the following Quarterly Financial Status Report for General Fund-Unrestricted (11).

FISCAL YEAR 2014-15
Quarter Ended (Q2) Dec 31, 2014

General Fund	2014-15 Budget	Year-to-Date Actuals	Percentage
INCOME			
Federal	$145,000	$48,953	33.76%
State	67915429	35,386,136	52.10%
Local	41,688,878	23,080,676	55.36%
Interfund Transfers	0	0	
Total Income	$109,749,307	$58,515,765	
APPROPRIATIONS			
Academic Salaries	$48,843,963	$24,246,218	49.64%
Classified Salaries	28,047,438	10,744,901	38.31%
Staff Benefits	18,554,940	10,204,027	54.99%
Supplies/Books	1,863,408	558,832	29.99%
Other Operating Expenses	7,934,117 *	3,856,675	48.61%
Capital Outlay	1,855,710	137,405	7.40%
Other Outgo	6,260,876	5,453,727	87.11%
Total Appropriations	$113,360,452	$55,201,785	
Net Revenue	($3,611,145)	$3,313,980	

***Other operating expenses net estimated expenditure savings - $4,000,000

B.   2013-2014 AUDIT REPORT

It is recommended the Board accept the annual financial audit report prepared by Vavrinek Trine, Day and Co. for the El Camino Community College District.

Copies of the audit report for the 2013–2014 fiscal year have been distributed to the Board of Trustees. The District received an unmodified opinion on its financial statements for 2013-14. The public may review the audit report in the Office of the Vice President-Administrative Services, in Administration Room ADM 106, or on the web at:
http://www.elcamino.edu/administration/board/agendas/2014/ECCD_Audit_6-30-14.pdf

C.   NON-RESIDENT TUITION FEE FOR 2015-2016

It is recommended that the Board of Trustees adopt the non-resident tuition fee for the fiscal year 2015-16, commencing with the summer session of 2015, in the amount of $200 per unit of course work pursuant to Education Code Section 76140. Non-resident students are residents of a state other than California, or residents of a foreign country.

It is also recommended that the Board of Trustees adopt a non-resident capital outlay fee for the fiscal year 2015-2016, commencing with summer session 2015, in the amount of $42 per unit of course work, pursuant to Education Code Section 76141 (a). The additional fee for all non-resident students is permitted to be charged for capital outlay purposes. This fee was previously charged only to foreign non-resident students. Education Code Section 76141 (a) now requires that this fee be charged to all non-resident students. El Camino College will set aside these additional dollars for the purpose of capital outlay, maintenance, and equipment.

D.   CONTRACTS UNDER $86,000

It is recommended the Board of Trustees, in accordance with Board Policy 6340, ratify the District entering into the following agreements. The Vice President of Administrative Services, or an authorized designee, has executed the necessary documents**.**

*a.   Services Provided by District or Its Designee***:**

1.	**Contractor:**	**CENTURY CENTER FOR ECONOMIC OPPORTUNITY YOUTHBUILD**
	Services:	Contractor will receive 30 hours of not-for-credit Automotive Collision/Repair workshops for up to 25 YouthBuild students.
	Requesting Dept.:	Student and Community Advancement – Community Advancement – Career Pathways
	Date(s):	1/23/15 – 5/15/15

| **Financial Terms:** | Projected gross income $4,582 |

2. | **Contractor:** | **LONG BEACH COMMUNITY COLLEGE DISTRICT** |
Services:	ECC will use contractor funds to provide programs and services to small businesses in the form of training workshops and one-on-one confidential consulting in the South Bay and surrounding cities.
Requesting Dept.:	Student and Community Advancement – Small Business Development Center (SBDC)
Date(s):	10/1/14 – 9/30/15
Financial Terms:	Projected gross income $60,000 Funded by SBDC California Governor's Office Capital Infusion Grant Program Agreement (CN99716.4)

b. *Services Received by District or Its Designee*:

1. | **Contractor:** | **ARAMARK SPORTS AND ENTERTAINMENT SERVICES, LLC** |
Services:	Contractor will provide facilities and services for 10 Science, Technology, Engineering, and Math (STEM) instructors at the Asilomar Conference Grounds during a week-long faculty development workshop.
Requesting Dept.:	Academic Affairs – Natural Sciences
Date(s):	7/13/15 – 7/17/15
Financial Terms:	Cost not to exceed $12,517 Funded by Title III HIS-STEM grant in partnership with Mt. St. Mary's College

2. | **Contractor:** | **DAI THIEN SON OVERSEAS STUDY COMPANY (Vietnam); FIRST CONSULTING GROUP (USA)** |
Services:	Contractor will serve as F-1 Visa educational agents to recruit F-1 Visa students for ECC.
Requesting Dept.:	Student and Community Advancement – Admissions and Records – Language Academy
Date(s):	12/15/15 (Effective upon Board approval and continuing month-to-month up to but not exceeding 5 years)
Financial Terms:	One-time fee of $500 per student for either fall or spring semester; and $300 fee for summer

3. **Contractor:**   **DESIMONE ENGINEERING, INC.**
    Services: Contractor will provide Certified Manager of
                          Quality/Organizational Excellence and Certified
                          Quality Inspector training for Northrop Grumman
                          Corporation.
    Requesting Dept.: Student and Community Advancement – Community
                          Advancement – Center for Applied Competitive
                          Technologies (CACT)
    Date(s):   1/21/15 – 12/31/15
    Financial Terms: Cost not to exceed $7,000
                          Funded by Northrop Grumman

4. **Contractor:**   **EMSI**
    Services: Contractor will provide access to Career Coach, a web-
                          based tool that helps people find good careers by
                          providing current data on wages, employment, job
                          postings, and associated education and training for our
                          region.
    Requesting Dept.: Academic Affairs – Business
    Date(s):   1/1/15 – 12/31/15
    Financial Terms: Cost not to exceed $20,000
                          Funded by Perkins Grant

5. **Contractor:**   **MULTIMETRICS, INC.**
    Services: Contractor will provide beginner to advanced Smart
                          Geometric Dimensioning and Tolerancing 3-day
                          course on site at Martinez & Turek.
    Requesting Dept.: Student and Community Advancement – Community
                          Advancement – CACT
    Date(s):   1/1/15 – 6/30/16
    Financial Terms: Cost not to exceed $12,369
                          Funded by Mentor Protégé sub-grantee agreement
                          from the California Manufacturers and Technology
                          Association.

6. **Contractor:**   **THE LULA WASHINGTON CONTEMPORARY
                          DANCE FOUNDATION**
    Services: Contractor is a non-profit organization that will
                          employ Federal Work Study students attending ECC as
                          office assistants.
    Requesting Dept.: Student and Community Advancement – Financial Aid
    Date(s):   10/29/14 – 6/30/16
    Financial Terms: No cost to the District

7.   **Contractor:**   **SPHERE XV**
      Services: Contractor will provide marketing and support services
                           to promote Center for the Arts, including e-newsletter,
                           new contacts and analytics.
      Requesting Dept.: President's Office – Public Relations and Marketing
      Date(s):   1/1/15 – 6/30/15
      Financial Terms: Cost not to exceed $2,400

E.   **PERSONAL SERVICE AGREEMENTS**

1.   **Contractor:**   **KATHLEEN F. GABRIEL**
      Services: Contractor will provide the keynote address for the
                           Spring Flex Day January 15, 2015.
      Requesting Dept.: Human Resources – Professional Development
      Date(s):   1/15/15
      Financial Terms: Cost not to exceed $2,800

F.   **NOTICE OF JOB COMPLETION – MISSION PAVING – CAMPUS
      PAVING IMPROVEMENT PROJECT**

      It is recommended the Board of Trustees accept as complete the following project
      and authorize final payment for the work. The required work has been completed
      in accordance with the conditions and specifications of the subject contract and
      accepted by a District representative.

Contractor	**Contract Amount**
Mission Paving	$79,300

G.   **CONSIDERATION OF APPROVAL TO PURCHASE MATERIALS
      THROUGH PUBLIC AGENCY CONTRACTS**

      It is recommended the Board of Trustees approve the District to make
      procurements by means of existing public agency contracts and other cooperative
      purchasing agreements pursuant to California Public Contract Code Section
      20652, and authorize El Camino College to make such procurements under
      Section 20652, as-needed, which is in El Camino College's best interests for this
      fiscal year ending on June 30, 2015.

      California Public Contract Code Section 20652 authorizes the Board of Trustees,
      without advertising for bids, to contract for the lease or purchase of materials,
      supplies, equipment, automobiles, tractors and other personal property for El
      Camino College through contracts let by other public agencies (commonly

referred to as "piggy-backing" contracts). Los Angeles County Office of Education (LACOE) requires the Board of Trustees to take specific action to determine that it is in the best interest for El Camino College to utilize an existing bid or contract to make procurements pursuant to Section 20652, rather than receiving bids on its own behalf.

An example of an existing public agency contract that El Camino College utilizes for procurements is the CollegeBuys program offered by the Foundation for California Community Colleges. Through the CollegeBuys institutional purchasing program, El Camino College saves on a wide range of products and services – from software technology to high quality office and classroom furniture.

H.   **BOARD POLICY 3570 – SMOKE & TOBACCO FREE CAMPUS – FIRST READING**

It is recommended the Board of Trustees receive for first reading Board Policy 3570 – Smoke & Tobacco Free Campus, as shown on page AS 8.

I.   **BOARD POLICY 6520 – SECURITY FOR DISTRICT PERSONNEL & PROPERTY – SECOND READING AND ADOPTION**

It is recommended the Board of Trustees receive for second reading and adoption Board Policy 6520 – Security for District Personnel & Property as shown on page AS 9.

J.   **ADMINISTATIVE PROCEDURE 6520 – SECURITY FOR DISTRICT PERSONNEL & PROPERTY – INFORMATIONAL ITEM**

It is recommended the Board of Trustees receive for information Administrative Procedure 6520 – Security for District Personnel & Property as shown on pages AS 10-11.

*Item H was pulled from agenda and no substitutions were made.

The El Camino Community College District prohibits the use of cigarettes, e-cigarettes, cigars, snuff, snus, water pipes, pipes, hookahs, chew and any other non-combustible tobacco product.

As a leader in the community El Camino College recognizes its responsibility to exercise leadership through the creation of a smoke and tobacco-free environment for all students, employees and visitors at all El Camino College facilities and vehicles.

Smoke-Free means that smoking, the use of smokeless tobacco products, and the use of unregulated nicotine products (e.g., "e-cigarettes") will be strictly prohibited in indoor and outdoor spaces including parking lots. The policy will apply to all El Camino College facilities, whether owned or leased. Sale and advertising of tobacco products is prohibited in college owned and occupied buildings and in college publications and website.

Compliance with this policy is grounded in informing and educating members of the college community and visitors about the policy and encouraging those who use tobacco products to seek treatment for tobacco dependence.

Enforcement will be primarily educational, with an emphasis on cessation resources. It will be the responsibility of all members of the District to observe and follow established guidelines.

Violations of this policy may be subject to corrective action under the Student Code of Conduct, Human Resources Policies and Procedures, other applicable college regulations or policies, or vendor contracts; California Government Code 7597.1 allows the citation of those violating this policy.

Informational materials and cessation resources are available to assist in the ongoing efforts to enhance awareness and foster compliance.

Reference:
     California Government Code Section 7597-7558
     Health and Safety Code Section 118875-118915
     Labor Code 6404.5

El Camino College
Adopted:

*This policy was pulled from agenda and no substitutions were made.

Board Policy 6520

**Security for District
Personnel & Property**

The Superintendent/President shall establish procedures necessary to manage, control and protect the assets of the District, including but not limited to ensuring sufficient security to protect property, equipment, and information from theft, loss, or significant damage.

Reference:

Education Code Section 81600 et seq.
ACCJC Accreditation Standard III.B.1

El Camino College
Adopted: June 11, 2001
Amended:

A. Security for District Personnel and Visitors

The Superintendent/President delegates the primary responsibilities for patrolling District property to the El Camino College Police Department. The El Camino College Police Department is committed to the safety and security of all students, staff and faculty attending or visiting El Camino College. The El Camino College Police Department is responsible for patrolling District grounds, facilities, and parking lots to protect persons and property and enforce applicable laws and ordinances. The Police Department's jurisdiction includes other grounds or properties owned, operated, controlled, administered or contiguous on behalf of the El Camino Community College District as outlines in Education Code, Section 72330.

Office of Primary Responsibility Vice President, Administrative Services.

B. Security for District Property

Each member of the District staff shall be responsible for equipment under his or her control. Loss of equipment and unauthorized removal of equipment should be reported immediately to the appropriate administrator.

Inventory records shall be kept of all District property with an acquisition cost in excess of limits established by Education Code, and California Community College Budget and Accounting Manual, and insurance Joint Powers Authority.

C. Key Control Process

The El Camino College Board of Trustees has delegated the issuance and control of all District keys to the Vice President of Administrative Services.

All District buildings, perimeter fencing, furniture and equipment are subject to this key control procedure

The District issues and maintains keys for control purposes.

Issuance of Grand Master Keys must be approved by the Chief of Police.

Keys will be issued only to employees of the District and to outside regular contractors/vendors who must have access to services areas, when approved by Director

of Facilities and Chief of Police. Keys shall not be issued to students, student hourly or adult hourly. Exceptions to this procedure can only be made by the Chief of Police. No keys will be issued without a signature of the employee, approval of their manger, and/or Division Dean where applicable, and approval of the Chief of Police.

Upon transfer of assignment within the District, employee shall turn in any keys no longer needed and sign out the required new keys.

Unauthorized use of, or duplication of District keys may be grounds for discipline up to and including termination.

Under no circumstances shall keys be loaned to an unauthorized person.

Part-time faculty shall turn keys in to the Division Office at the end of the first semester (if not returning second semester); and at the end of the second semester (if not teaching summer session) at the discretion of the responsible manager.

District employees on sabbatical or prolonged leave of absence in excess of six (6) months shall turn keys in to Campus Police. Exceptions to this require approval of the responsible manger and a Vice President.

District employees on ten (10) month assignments shall turn keys in prior to summer break period at the discretion of the responsible Dean.

Retired, separated or terminated employees will immediately return district keys to campus police.

Campus Police and Facilities are responsible for opening and securing all exterior building corridors.

Lost keys must be reported immediately to Campus Police.

All payments for lost keys are made directly to Campus Police:
    Grand Master: $250.00
    Master: $100.00
    Block-Master: $75.00
    Restricted Areas: $50.00
    General Access (building and classroom only): $20.00

K.   PURCHASE ORDERS AND BLANKET PURCHASE ORDERS

It is recommended all purchase orders be ratified as shown.

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund 11 - Unrestricted - El Camino				
P0800952	B & H Photo-Video	Div Office Fine Arts	Instructional Supplies	$548.38
P0801507	Bennett Gardening	Grounds	Repairs Noninstructional	$14,110.00
P0801562	J. W. Pepper & Son, Inc.	Music Library	Instructional Supplies	$253.91
P0801571	CDW-G	Technical Services	Repairs Parts And Supplies	$4,543.94
P0801619	John Halaka	Ctr for Arts Instr/Admin	Contract Services	$400.00
P0801621	SchoolDude.com, Inc.	Facilities/Planning/Servi	Maintenance Contracts	$5,974.99
P0801626	L.A. County Ems	Paramedic Academy	Contract Services	$75,459.45
P0801627	Community College	Public Relations	Conferences Mgmt	$600.00
P0801631	UCLA Center for	Paramedic Academy	Contract Services	$2,424.00
P0801632	L.A. County Ems	Paramedic Academy	Contract Services	$44,344.41
P0801633	Association for	Institutional Research	Dues And Memberships	$90.00
P0801634	Servpro of Downey	Facilities/Planning/Servi	Repairs Noninstructional	$9,462.19
P0801635	Amazon.Com Corporate	Ctr for Arts Production	Repairs Parts And Supplies	$109.77
P0801636	Amazon.Com Corporate	Ctr for Arts Production	Non-Instruct Supplies	$166.21
P0801640	Alva's Danceware	Theatre/Dance	Repairs - Instructional	$72.52
P0801643	Padua Glass	Facilities/Planning/Servi	Repairs Noninstructional	$3,980.75
P0801661	Department of Industrial	Facilities/Planning/Servi	Maintenance Contracts	$2,025.00
P0801662	National League for	Nursing	Dues And Memberships	$1,915.00
P0801663	Los Angeles County	Facilities/Planning/Servi	Permit Processing Fees	$887.00
P0801664	ADT Security Services	Div Office Instr.	Other Services And Expenses	$371.40
P0801665	Midwest Library Service	Div Office Instr.	Library Books	$261.54
P0801666	Midwest Library Service	Div Office Instr.	Library Books	$4,592.85
P0801673	Jennifer N. Valle	Hazmat Transportation	Gasoline	$40.00
P0801677	Konica Minolta Business	Purchasing and	Copiers	$56.14
P0801682	Graybar Electric	Facilities/Planning/Servi	Repairs Noninstructional	$108.51
P0801683	Rain Master Irrigation	Facilities/Planning/Servi	License Fee/Site Licenses	$477.60
P0801684	B & H Photo-Video	Music	Instructional Supplies	$45.98
P0801687	Abtech Systems,	Information Technology	Maintenance Contracts	$6,872.00
P0801690	Harland Technology	Information Technology	Maintenance Contracts	$3,120.67
P0801691	AAFPE Headquarters	Legal Assistance	Dues And Memberships	$450.00
P0801692	CEB Passport Program	Legal Assistance	Dues And Memberships	$2,469.00
P0801693	CDW-G	Office Administration	Instructional Supplies	$191.78
P0801704	Midwest Library Service	Div Office Instr.	Library Books	$6,715.47
P0801711	Yale Chase Equipment	Facilities/Planning/Servi	Repairs Noninstructional	$2,749.13
P0801713	D & D Security	Theatre/Dance	Repairs Parts And Supplies	$24.80
P0801714	Wentworth Recruiting	Presidents Office	Contract Services	$10,562.50
P0801715	Climatec	Facilities/Planning/Servi	Repairs Noninstructional	$3,458.41
P0801716	Bellizzimo Terrazzo	Facilities/Planning/Servi	Repairs Noninstructional	$1,800.00
P0801718	Krystal Klear Window	Facilities/Planning/Servi	Maintenance Contracts	$10,270.00
P0801728	Mr. Leonid Rachman	International Students	Conferences Mgmt	$1,303.80
P0801729	Full Compass Systems	Ctr for Arts Production	Non-Instruct Supplies	$227.64
P0801730	Ms. Kimberly Wilkinson	Ctr for Arts Production	Non-Instruct Supplies	$284.31
P0801731	Los Angeles County Fire	Hazmat	Waste Disposal	$4,356.00

P0801732	SCMH - Southern	Facilities/Planning/Servi	Repairs Noninstructional	$335.31
P0801737	D'Alesio Inc.	Fire Academy	Instructional Supplies	$956.76
P0801738	Westway Uniforms, Inc.	Fire Academy	Instructional Supplies	$155.82
P0801739	Ash Enterprises	Astronomy	Maintenance Contracts	$6,500.00
P0801744	Redondo Beach	Public Relations	Conferences Mgmt	$50.00
P0801747	Mr. Leonid Rachman	International Students	Conferences Mgmt	$1,345.30
P0801773	ELS Language Centers	VP-SCA	Contract Services	$3,250.00
P0801774	GTURBK, Inc	VP-SCA	Contract Services	$250.00
P0801778	Foundation Center, the	BTC Grants	Dues And Memberships	$295.00
P0801779	Amazon.Com Corporate	Ed & Community	Non-Instruct Supplies	$250.69
P0801783	Demco	Div Office Instr.	Instructional Supplies	$308.10
P0801787	Public Agency Law	Purchasing and	Legal	$2,281.00
P0801793	CDW-G	Information Technology	Maintenance Contracts	$2,910.00
P0801803	NCMPR	Public Relations	Conferences Mgmt	$1,100.00
P0801825	Blackbaud, Inc.	Ctr for Arts Ticket Office	Maintenance Contracts	$11,766.65
P0801828	Bank of America	Presidents Office	Non-Instruct Supplies	$34.94
P0801829	Midwest Library Service	Div Office Instr.	Library Books	$231.74
P0801830	Ingram Library Service	Div Office Instr.	Library Books	$33.74
P0801831	Thomson Reuters West	Div Office Instr.	Library Books	$1,324.16
P0801833	Fast Deer Bus Charter	Outreach and School	Transportation	$723.00
P0801839	Ms. Kimberly Wilkinson	Ctr for Arts Production	Non-Instruct Supplies	$107.53
P0801840	Ms. Kimberly Wilkinson	Ctr for Arts Production	Non-Instruct Supplies	$999.36
P0801841	Verizon California	Health,Safety and Risk	New Equipment	$149.99
			Fund 11 Total: 66	**$263,536.14**

Fund 12 - Restricted - El Camino

P0801506	South Bay Regional	Parking Services	New Equipment	$17,974.10
P0801520	Cal-Ed Optical	Natural Sci	New Equipment - Instructional	$39,182.31
P0801521	Truckntow.Com, Inc.	Parking Services	New Equipment	$168.08
P0801578	CDW-G	StudentSuccess	New Equip - Noninstr	$3,586.26
P0801593	Chief Supply	Parking Services	New Equipment	$61.53
P0801606	Borden Decal Co., Inc.	Parking Services	Non-Instruct Supplies	$8,038.26
P0801622	Bothwell Automotive, Inc.	Parking Services	Repairs Non Instr	$878.81
P0801623	Bothwell Automotive, Inc.	Parking Services	Repairs Non Instr	$278.00
P0801624	Bothwell Automotive, Inc.	Parking Services	Repairs Non Instr	$225.00
P0801652	Chronicle of Higher Educ	SBDC Program Income	Publications/ Periodicals	$89.00
P0801658	Fast Deer Bus Charter	South Bay Children's	Transportation	$545.00
P0801660	Ogs Technologies Inc.	Parking Services	Non-Instruct Supplies	$1,763.24
P0801667	Singleton International	Parking Services	In-Service Training	$750.00
P0801668	Orange County Sheriff's	Parking Services	In-Service Training	$90.00
P0801675	B & H Photo-Video	Fine Arts	New Equipment - Instructional	$98.09
P0801676	CCS Presentation	Fine Arts	New Equipment - Instructional	$1,774.26
P0801678	Phatefx, Inc	EOPS CARE	Other Books	$1,797.30
P0801686	Monterey Graphics	DSPS	Instructional Supplies	$54.94
P0801688	Campus Food Services	EOPS	Non-Instruct Supplies	$150.42
P0801689	Campus Food Services	EOPS	Non-Instruct Supplies	$564.08
P0801694	B & H Photo-Video	VATEA Business	New Equipment - Instructional	$640.90
P0801695	Ad Infin Item	EOPS	Non-Instruct Supplies	$622.00
P0801696	Dept. of Forestry & Fire	STCW Basic &	Other Books	$3,301.99
P0801697	CDW-G	VATEA Journalism	Instr.CompEquip	$847.37
P0801698	Monterey Graphics	EOPS	Non-Instruct Supplies	$54.94
P0801699	Uhak.Com	El Camino Language	Contract Services	$1,000.00

P0801700	Ryugaku Journal, Inc.	El Camino Language	Contract Services	$1,000.00
P0801701	Amar Enkhtaivan	El Camino Language	Contract Services	$1,000.00
P0801702	El Segundo Chamber of Commerce	SBDC Program Income	Dues And Memberships	$100.00
P0801708	Marriott Hotel	EOPS	Non-Instruct Supplies	$1,200.00
P0801717	Accommodating Ideas	DSPS	Contract Services	$17,111.20
P0801719	Total Recall Captioning,	DSPS	Contract Services	$1,500.00
P0801721	Accommodating Ideas	DSPS	Contract Services	$19,257.45
P0801725	Accommodating Ideas	DSPS	Contract Services	$260.00
P0801726	Westhost, Inc.	El Camino Language	Multi Media Advertising	$26.85
P0801735	Failsafe Testing	Fire Tech Donations	Repairs - Instructional	$1,148.59
P0801736	California Health	Fire Tech Donations	Instructional Supplies	$1,204.45
P0801740	Cesar Ruiz	Kent Cooke Foundation	Contract Services	$500.00
P0801741	Van Lingen Towing	Parking Services	Repairs Non Instr	$25.00
P0801743	Campus Food Services	MediCal Administrative	Non-Instruct Supplies	$278.89
P0801746	Ms. Lindsey Ludwig	El Camino Language	Non-Instruct Supplies	$598.00
P0801753	ISCnet Wada Prep	El Camino Language	Contract Services	$1,000.00
P0801754	Ryugakusite.Com, Inc.	El Camino Language	Contract Services	$1,600.00
P0801755	Associated Collegiate	VATEA Journalism	Conferences Other	$110.00
P0801756	Associated Collegiate	VATEA Journalism	Conferences Other	$155.00
P0801757	Fisher Scientific	Natural Sci	Instructional Supplies	$2,608.65
P0801769	Bothwell Automotive, Inc.	Parking Services	Repairs Non Instr	$978.81
P0801770	Sigma Aldrich	Title III- H S I - STEM-	Instructional Supplies	$104.65
P0801772	Cal-Ed Optical	Natural Sci	New Equipment - Instructional	$48,765.20
P0801784	The CPR Lady	Parking Services	In-Service Training	$620.00
P0801786	Texthelp Systems, Inc	DSPS	Instructional Supplies	$600.00
P0801834	South High School	CTE IV	Non-Instruct Supplies	$2,613.08
P0801836	Accommodating Ideas	DSPS	Contract Services	$11,290.60
P0801837	Purple Communications	DSPS	Contract Services	$6,346.50
P0801843	Total Recall Captioning	DSPS	Contract Services	$870.00
			Fund 12 Total: 55	**$207,408.80**

Fund 15 - General Fund -Special Programs

P0801491	ChefsMart	Administrative Services	New Equipment	$3,957.23
P0801642	NCHC	Honors Program	Dues And Memberships	$500.00
			Fund 15 Total: 2	**$4,457.23**

Fund 41 - Capital Outlay

P0801625	Best Contracting	SM14/15-Waterproofing	Buildings	$10,400.00
P0801644	Climatec	Building Systems	Buildings	$8,740.00
P0801645	South Bay Heating & Air	Building Systems	Buildings	$6,400.00
P0801646	Department of General	DSA Certification	Testing & Inspection	$1,233.95
P0801657	National Roofing	SM 14/15-Nat Sci	Architecture & Engineering	$1,900.00
P0801720	Genesis Floor Covering	Flooring Replacements	Buildings	$2,227.69
			Fund 41 Total: 6	**$30,901.64**

Fund 62 - Property & Liability

P0801669	SEWUP/ JPA	Purchasing	Excess Insurance	$975.00
P0801670	Mr. Robert L. Taylor	Purchasing	Benefits Paid	$663.00
P0801788	El Camino Community	Purchasing	Excess Insurance	$613.43
P0801795	SWACC	Purchasing	Excess Insurance	$1,291.00
P0801796	SEWUP/ JPA	Purchasing	Excess Insurance	$2,136.00

P0801838	M.A.D. Art, Inc.	Purchasing	Benefits Paid	$5,800.00
			Fund 62 Total: 6	**$11,478.43**

Fund 71 - Associated Students

P0801681	Diventure Marketing	Student Affairs	ASB Exp.	$448.49
			Fund 71 Total: 1	**$448.49**

Fund 79 - Auxiliary Services

P0801616	Campus Food Services	Fine Arts	Non-Instruct Supplies	$626.75
P0801628	Associated Collegiate	Humanities	Non-Instruct Supplies	$149.00
P0801629	Ms. Kate L. McLaughlin	Humanities	Non-Instruct Supplies	$255.55
P0801641	Nina K. Oshio	Student Affairs	Non-Instruct Supplies	$617.14
P0801679	Sports Chalet Team	Resp Therapy	Non-Instruct Supplies	$817.83
P0801680	California Pro Sports	Resp Therapy	Non-Instruct Supplies	$564.72
P0801705	Ms. Theresa M. Clifford	First Year Experience	Non-Instruct Supplies	$55.11
P0801706	Ms. Kate L. McLaughlin	Humanities	Non-Instruct Supplies	$80.00
P0801707	America's Trophy	Humanities	Non-Instruct Supplies	$116.08
P0801724	Christopher D. Johnson	Fine Arts	Non-Instruct Supplies	$250.00
P0801748	Complete Office	Humanities	Non-Instruct Supplies	$256.39
P0801749	CDW-G	Humanities	Non-Instruct Supplies	$416.42
P0801750	Portage Newspaper	Humanities	Non-Instruct Supplies	$113.52
P0801751	Ms. Kate L. McLaughlin	Humanities	Non-Instruct Supplies	$174.37
P0801752	Ms. Kate L. McLaughlin	Humanities	Non-Instruct Supplies	$45.00
P0801835	Campus Concerts	Fine Arts	Non-Instruct Supplies	$1,000.00
			Fund 79 Total: 16	**$5,537.88**

Fund 82 - Scholarships & Trust/Agency

P0801722	Dawn Sign Press	Special Resource	Fundraising	$507.64
P0801742	Eastbay Team Sales	Health Sciences and	Fundraising	$1,788.40
			Fund 82 Total: 2	**$2,296.04**

	PO Funds Total: 154	**526,064.65**

Fund 11 - Unrestricted - El Camino

B0801703	Midwest Library Service	Div Office Instr.	Library Books	$553.70
B0810726	Mercury Fence Company	Facilities/Planning/Servi	Repairs Noninstructional	$1,500.00
B0810727	Mb Herzog Electric, Inc.	Facilities/Planning/Servi	Repairs Noninstructional	$10,000.00
B0810733	CommLine, Inc	Health,Safety and Risk	Maintenance Contracts	$7,248.00
			Fund 11 Total: 4	**$19,301.70**

Fund 12 - Restricted - El Camino

B0800541	Campus Food Services	Foster Care Ed 03-04	Other Services And Expenses	$225.00
B0810723	The New Sinatra Uniform	Parking Services	Non-Instruct Supplies	$300.00
B0810740	E.C.C. Public Information	(STCW) Standards for	Printing	$696.16
			Fund 12 Total: 3	**$1,221.16**

Fund 41 - Capital Outlay

B0800958	MTGL, Inc.	SM13/14-Wlkwy Repair	Testing & Inspection	$24,970.00

Fund 41 Total: 1	**$24,970.00**
BPO Funds Total: 8	**45,492.86**
Grand Total POs and BPOs: 162	**571,557.51**

Agenda for the El Camino Community College District Board of Trustees
For
Measure E 2002 & 2012 Bond Fund
Administrative Services

<u>**Page No.**</u>

Administrative Services – Measure E Bond Fund

A.   CATEGORY BUDGETS AND BALANCES

GENERAL OBLIGATION BOND FUND CATEGORIES
AND PROJECT SUMMARY

The following tables report Measure E 2002 and Measure E 2012 expenditures and commitments through December 31, 2014, at the January 2015 Board Meeting.

2002 Measure E Expenditures:

CATEGORY	CURRENT BUDGET	EXPENDED	COMMITTED	BALANCE
Additional Classrooms/Modernization				
Acquisitions	$705,867	$705,867	$0	$0
Architectural Barrier Removal Phase 2	18,520	18,520	0	0
Athletic Education and Fitness Complex	45,846,456	14,777,153	29,574,535	1,494,768
Bookstore/Cafeteria Conversion to Admin	10,868,608	10,844,139	24,469	0
Math Business & Allied Health Building	38,376,392	37,422,681	524,894	428,817
Central Plant	14,545,000	14,344,032	0	200,968
Child Development Center Phase 2	30,470	30,470	0	0
Crenshaw Blvd. Frontage Enhancement	13,373	13,373	0	0
Fire Academy Structure	164,893	164,893	0	0
Fire Program Facility	1,651	1,651	0	0
Humanities Complex Replacement	30,355,936	30,044,566	0	311,370
Learning Resource Center Addition	5,067,287	5,043,165	0	24,122
Lot C Parking Structure	3,106,257	1,028,179	453,130	1,624,949
Remodeling Phase One-Three	851,513	851,513	0	0
Science Complex Renovation	10,369,136	10,184,979	25,763	158,394
Student Services Center	37,359,209	2,542,404	1,718,688	33,098,117
Temporary Space and Relocation Costs	3,844,653	3,655,920	1,901	186,832
Signage and Wayfinding	1,295,309	652,745	0	642,564
Gymnasium	3,000,000	887,850	1,095,912	1,016,238
Architectural Planning Contingency	600,000	519,048	20,930	60,022
Total Add'l Classrooms/Modernization	**$206,420,530**	**$133,733,147**	**$33,440,222**	**$39,247,161**
Campus Site Improvements:				
Accessibility, Safety / Security				
Asphalt Resurfacing - All Lots	$400,000	$14,975	$0	$385,025
Emergency Generators and Distribution	116,173	116,173	0	0
Emergency Power to Security Lighting	4,289	4,289	0	0

CATEGORY	CURRENT BUDGET	EXPENDED	COMMITTED	BALANCE
Entrance - Redondo Beach Blvd. to Lot H	30,208	30,208	0	0
Fencing Replacement and Additions	105,777	5,777	0	100,000
Landscaping/Irrigation System Replace	549,932	49,932	0	500,000
Lighting - Upgrade / Replace All Lots	3,059,807	2,455,935	4,569	599,303
Lot F Parking Structure Improvements	33,028,756	4,149,868	674,984	28,203,904
Lot H Parking Structure	24,371,895	24,198,519	0	173,376
Paving Replacement-All Walks/Driveways	1,110,695	753,303	0	357,392
Pedestrian Walks at MB Blvd. & Lot E	7,898	7,898	0	0
Security Video	2,007,831	1,114,906	40,058	852,867
Voice / Data / Signal Site Duct Bank	117,130	117,130	0	0
Total Campus Site Improvements:				
Accessibility, Safety / Security	**$64,910,391**	**$33,018,912**	**$719,611**	**$31,171,868**
Energy Efficiency Improvements				
Energy Efficiency Improvements Phase 2	$2,700,980	$2,700,980	0	0
Total Energy Efficiency Improvements	**$2,700,980**	**$2,700,980**	**$0**	**$0**
Health and Safety Improvements				
Administration	$112,738	$112,738	$0	$0
Art & Behavioral Sciences	369,585	369,585	0	0
Infrastructure Phase 1-3	41,599,478	41,600,377	-899	0
Auxiliary Warehouse	1,301	1,301	0	0
Communications	219,262	219,262	0	0
Construction Technology	16,466	16,466	0	0
Domestic Water System	1,610,208	110,208	0	1,500,000
Facilities and Receiving	215,159	215,159	0	0
Fire Alarm	277,817	277,817	0	0
Firelines	119,905	119,905	0	0
Hazardous Materials Abatement	176,465	175,573	0	892
Restroom Access Compliance	2,200,000	1,988,212	1,813	209,975
Library	452,759	452,759	0	0
Marsee Auditorium	460,474	460,474	0	0
Industry & Technology Building	38,309,701	30,604,577	6,080,273	1,624,851
Music	240,600	240,600	0	0
Natural Gas System	13,852	13,852	0	0
North Gymnasium	262,214	262,214	0	0
Physical Education and Men's Shower	78,178	78,178	0	0
Planetarium	12,815	12,815	0	0
Pool and Health Center	502,185	502,185	0	0
Primary Electrical Distribution System	5,061,211	5,061,211	0	0
Reimbursements	1,414,353	1,414,353	0	0
Security Systems	30,245	30,245	0	0

CATEGORY	CURRENT BUDGET	EXPENDED	COMMITTED	BALANCE
Sewer System	55,449	55,449	0	0
Social Sciences	4,584,449	4,564,450	0	19,999
Storm Drain System	30,644	30,644	0	0
Technical Arts	405,147	405,147	0	0
Shops	29,891,195	24,918,921	3,331,846	1,640,427
Total Health and Safety Improvements	**$128,723,855**	**$114,314,676**	**$9,413,034**	**$4,996,146**
Information Technology and Equipment				
Behavioral and Social Sciences	$554,077	$195,053	$0	$359,024
Business	643,650	489,657	0	153,993
Facilities Planning and Services	625,724	400,970	0	224,754
Fine Arts	1,032,522	959,764	0	72,758
Health Sciences and Athletics	865,707	772,110	0	93,597
Humanities	425,978	217,287	0	208,691
Industry and Technology	983,641	671,978	0	311,663
Information Technology	12,957,510	10,631,239	0	2,326,271
Learning Resources	3,045,057	515,255	0	2,529,802
Math	723,061	231,191	0	491,870
Natural Sciences	1,863,431	727,042	0	1,136,389
Nursing	252,651	116,478	0	136,173
Student and Community Advancement	560,796	260,216	0	300,580
Interfund Transfer	141,150	141,150	0	0
Campus Police	66,650	66,650	0	0
Purchasing	9,418	9,418	0	0
Phase II, III, IV Purchases	0	0	0	0
Installation Contingency	349	349	0	0
Total Information Tech. Equipment	**$24,751,372**	**$16,405,806**	**$0**	**$8,345,566**
Physical Education Facilities Improvements				
Baseball Field	$572	$572	$0	$0
North Field	0	0	0	0
Sand Volleyball	0	0	0	0
Reserve for Contingencies	0	0	0	0
Total Physical Education Facilities	**$572**	**$572**	**$0**	**$0**
Unallocated Interest (as of 6/30/14)	$988,128	$0	$0	$988,128
TOTAL	**$428,495,828**	**$300,174,093**	**$43,572,867**	**$84,748,868**

2012 Measure E Expenditures:

CATEGORY	BUDGET	EXPENDED	COMMITTED	BALANCE
Additional Classrooms and Modernization				
Gymnasium	$34,979,151	$0	$0	$34,979,151
Demo P.E./Mens Locker Room	1,360,210	0	0	1,360,210
Demo North Gym and Fitness Plaza Ph. 2	2,977,845	0	0	2,977,845
New Pools, Locker Rooms & Classrooms	33,459,378	0	0	33,459,378
Lot C Parking Structure	30,245,584	0	0	30,245,584
Demo Tech Arts	2,033,821	0	0	2,033,821
Demo Shops Building	2,769,780	0	0	2,769,780
Demo Communications & Student Services	3,229,825	0	0	3,229,825
Student Activities Center	24,945,387	0	0	24,945,387
Demo Student Activities & Add New Quad	5,894,110	0	0	5,894,110
Architectural Planning Contingency	2,973,338	0	0	2,973,338
Total Add'l Classrooms/Modernization	**$144,868,429**	**$0**	**$0**	**$144,868,429**
				-
Health and Safety Improvements				
New Administration	$16,161,470	$0	$0	$16,161,470
Art & Behavioral Sciences	60,469,324	0	0	60,469,324
Construction Technology	3,787,389	0	0	3,787,389
Facilities and Receiving	4,164,369	0	0	4,164,369
Library	30,358,793	0	0	30,358,793
Marsee Auditorium	24,621,193	0	0	24,621,193
Music	52,345,130	0	0	52,345,130
Demo Pool/Health Center/South Gym	2,899,077	0	0	2,899,077
Planetarium	1,024,848	0	0	1,024,848
Demo Administration	1,770,584	0	0	1,770,584
Demo Art/Music/Theatre Bldg & Site	7,529,394	0	0	7,529,394
Total Health and Safety Improvements	**$205,131,571**	**$0**	**$0**	**$205,131,571**
TOTAL	**$350,000,000**	**$0**	**$0**	**$350,000,000**

B.   CHANGE ORDER – GOLDEN STAR TECHNOLOGY, INC. – INDUSTRY & TECHNOLOGY BUILDING PROJECT

It is recommended the Board of Trustees approve the following change order.

1. Vendor to provide labor and material to install additional $12,648
    equipment in Conference Rooms 106, 127, 133, 135, 136,
    139 and 144. Owner request.

Total Change Order Amount $12,648

Original Contract Amount $396,267
Prior Changes   0
This Change Order Amount   12,648
New Contract Amount $408,915

C.   CHANGE ORDER – GOLDEN STAR TECHNOLOGY, INC. – SHOPS BUILDING REPLACEMENT PROJECT

It is recommended the Board of Trustees approve the following change order.

1. Vendor to provide labor and material to install additional $8,496
    equipment in Conference Room. Owner request.

Total Change Order Amount $8,496

Original Contract Amount $122,742
Prior Changes   0
This Change Order Amount   8,496
New Contract Amount $131,238

D.   PURCHASE ORDERS (PO) AND BLANKET PURCHASE ORDERS (BPO)

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure E expenditures be ratified and payment be authorized upon delivery and acceptance of the items or services ordered.

PO #	VENDOR NAME	SITE NAME	DESCRIPTION	COST
P801513	CDW-G	Industry & Technology	Group II Equipment	$4,070.66
P801659	Los Angeles County	Lot C Parking Structure	Architecture & Engineering	$2,000.00
P801674	Performance Pipeline	Industry & Technology	Contract Services	$1,800.00
P801723	DGS	New Main Gym & P.E.	Architecture & Engineering	$159,250.00
P801775	Concord Document	Math Business Allied Health	Legal	$7,260.44
				$174,381.10

Agenda for the El Camino Community College District Board of Trustees
from
Human Resources
Linda Beam, Vice President

EMPLOYMENT AND PERSONNEL CHANGES

It is recommended that the Board ratify/approve the employment and personnel changes for academic, classified, special services professionals and temporary classified service employees as shown in items 1- 41 and 1- 6.

Academic Personnel:

1.   Amend Retirement Date – Dr. Francisco Arce, Vice President, Academic Affairs, effective June 1, 2015 instead of February 2, 2015.

2.   Resignation – Susan Baxter, full-time instructor of Childhood Education, Behavioral & Social Sciences Division, effective May 15, 2015.

3.   Deceased – Maria A. Brown, full-time instructor of History, Behavioral & Social Sciences Division, November 4, 2014.

4.   Employment – Robbie Lee, full-time/temporary instructor of Nursing, Health Sciences and Athletics Division, Class II, Step 9, Academic Salary Schedule, effective January 17 through May 15, 2015.

5.   Special Assignment – Joseph Evans, part-time instructor of Communication, Fine Arts Division, to work as Assistant Coach for Forensics, to be paid $62.61 an hour, not to exceed 66 hours or $4,132, effective January 17 through May 15, 2015, in accordance with Article X, Section 9(m).

6.   Special Assignment – Sheila Malone, part-time instructor of Theatre, Fine Arts Division, to work as Technical Theatre Director, to be paid $62.61 an hour, not to exceed 66 hours or $4,132, effective January 17 through March 13, 2015, in accordance with Article X, Section 9(m).

7.   Special Assignment – Eduardo Munoz, full-time instructor of Political Science, Behavioral and Social Sciences Division, to work as SLO Facilitator to support Behavioral and Social Sciences faculty in student learning outcomes, to be paid $46.95 an hour, not to exceed 40 hours or $1,878, effective January 21 through May 15, 2015, in accordance with Article X, Section 14(c).

8.   Special Assignment – Thomas James Noyes, full-time instructor of Oceanography, Natural Sciences Division, to work as SLO Facilitator to support Natural Sciences faculty in student learning outcomes, to be paid $46.95 an hour, not to exceed 40 hours or $1,878, effective January 21 through May 15, 2015, in accordance with Article X, Section 14(c).

9.	Special Assignment – Vince Palacios, full-time instructor of Art, Fine Arts Division, to work as SLO Facilitator to support Fine Arts faculty in student learning outcomes, to be paid $46.95 an hour, not to exceed 40 hours or $1,878, effective January 21 through May 15, 2015, in accordance with Article X, Section 14(c).

10.	Special Assignment – Argelia Andrade, full-time instructor of Spanish, Humanities Division, to work as SLO Facilitator to support Humanities faculty in student learning outcomes, to be paid $46.95 an hour, not to exceed 40 hours or $1,878, effective January 21 through May 15, 2015, in accordance with Article X, Section 14(c).

11.	Special Assignment – Susanne Bucher, full-time instructor of Math, Mathematical Sciences Division, to work as SLO Facilitator to support Math faculty in student learning outcomes, to be paid $46.95 an hour, not to exceed 40 hours or $1,878, effective January 21 through May 15, 2015, in accordance with Article X, Section 14(c).

12.	Special Assignment – Renee Newell, full-time instructor of Welding, Industry and Technology Division, to work as SLO Facilitator to support Industry and Technology faculty in student learning outcomes, to be paid $46.95 an hour, not to exceed 40 hours or $1,878, effective January 21 through May 15, 2015, in accordance with Article X, Section 14(c).

13.	Special Assignment – Sue Ellen Warren, part-time instructor of Nutrition and Foods, Industry and Technology Division, to work as SLO Facilitator to support Industry and Technology faculty in student learning outcomes, to be paid $46.95 an hour, not to exceed 40 hours or $1,878, effective January 21 through May 15, 2015, in accordance with Article X, Section 14(c).

14.	Special Assignment – Kevin Degnan, full-time instructor of English, Humanities Division, to work as SLO Facilitator to support Humanities faculty in student learning outcomes, to be paid $46.95, not to exceed 40 hours or $1,878, effective January 21 through May 15, 2015, in accordance with Article X, Section 14(c).

15.	Special Assignment – Kurt Hull, full-time instructor of Accounting, Business Division, to work as SLO Facilitator to support Business faculty in student learning outcomes, to be paid $46.95, not to exceed 40 hours or $1,878, effective January 21 through May 15, 2015, in accordance with Article X, Section 14(c).

16.	Special Assignment – Jerry Prell, part-time instructor of Theatre, Fine Arts Division, to work as Theatre Director "Laramie Project", to be paid $62.61 an

hour, not to exceed 66 hours or $4,132, effective January 17 through March 13, 2015, in accordance with Article X, Section 9(m).

17. Special Assignment – Corey Stanbury, full-time instructor of Physical Education, Health Sciences and Athletics Division, to work as SLO Facilitator to support Health Sciences and Athletics faculty in student learning outcomes, to be paid $46.95, not to exceed 40 hours or $1,878, effective January 21 through May 15, 2015, in accordance with Article X, Section 14(c).

18. Special Assignment – Fariba Sadeghi-Tabrizi, full-time instructor of Communications, Fine Arts Division, to work as SLO Facilitator to support Fine Art faculty in student learning outcomes, to be paid $46.95, not to exceed 40 hours or $1,878, effective January 21 through May 15, 2015, in accordance with Article X, Section 14(c).

19. Special Assignment – Sheila Malone, part-time instructor of Theatre, Fine Arts Division, to work as a sound and video designer for three plays, to be paid $62.61 an hour, not to exceed 24 hours or $1,503, effective January 5 through March 6, 2015, in accordance with Article 10, Section 9(m).

20. Special Assignment – Mary Beth Barrios, full-time Counselor, Counseling and Student Services Division, to present a workshop on the future of STEM studies at the Upper Hand To College Conference, to be paid $62.61 an hour, not to exceed 25 hours or $1,565, effective January 2 through January 31, 2015, in accordance with Article 10, Section 14(c).

21. Special Assignment – Kate McLaughlin, full-time instructor of Journalism, Humanities Division, to supervise journalism lab and provide writing instruction to students, to be paid $46.95 an hour, not to exceed 120 hours or $5,634, effective January 17 through May 15, 2015, in accordance with Article 10, Section 14(c).

22. Special Assignment – Stephanie Frith, full-time instructor of Journalism, Humanities Division, to work as Journalism/Student Publication Lab Supervisor, to be paid $46.95 an hour, not to exceed 120 hours or $5,634, effective January 17 through May 15, 2015, in accordance with Article 10, Section 14(c).

23. Special Assignment – Nancy Currey, full-time instructor of ESL, Humanities Division, to recruit and train ESL consistency participants and oversee reporting evaluations of the ESL consistency project, to be paid $62.61 an hour, not to exceed 45 hours or $2,817, effective January 2 through June 30, 2015, in accordance with Article 10, Section 14(c).

24.   Special Assignment – Argelia Andrade, full-time instructor of Spanish, Humanities Division, to recruit and train Spanish consistency participants and oversee reporting evaluations of the Spanish consistency project, to be paid $62.61 an hour, not to exceed 7.5 hours or $470, effective January 2 through June 30, 2015, in accordance with Article 10, Section 14(c).

25.   Special Assignment – Andres Moina, full-time instructor of Spanish, Humanities Division, to recruit and train Spanish consistency participants and oversee reporting evaluations of the Spanish consistency project, to be paid $62.61   an hour, not to exceed 7.5 hours or $470, effective January 2 through June 30, 2015, in accordance with Article 10, Section 14(c).

26.   Special Assignment – Debra Breckheimer, full-time instructor of English, Humanities Division, to recruit and train English consistency participants and oversee reporting evaluations of the English consistency project, to be paid $62.61 an hour, not to exceed 44 hours or $2,755, effective January 2 through June 30, 2015, in accordance with Article 10, Section 14(c).

27.   Special Assignment – Margarita Talavera-Hoferer, full-time instructor of Spanish, Humanities Division, to recruit and train Spanish consistency participants and oversee reporting evaluations of the Spanish consistency project, to be paid $62.61 an hour, not to exceed 30 hours or $1,878, effective January 2 through June 30, 2015, in accordance with Article 10, Section 14(c).

28.   Special Assignment – Gary Kohatsu, part-time instructor of Journalism, Humanities Division, to work as Journalism/Student Publication Lab Supervisor, to be paid $46.95 an hour, not to exceed 45 hours or $2,113, effective January 17 through May 15, 2015, in accordance with Article 10, Section 9(m).

29.   Special Assignment – Elizabeth Leon, part-time instructor of Nursing, Health Sciences and Athletics Division, to work as a skills lab instructor to supervise practice labs, to be paid $62.61 an hour, not to exceed 3 hours or $188 per week, effective January 20 through March 13, 2015, in accordance with Article 10, Section 9(m).

30.   Special Assignment – Shiny Johnson, part-time instructor of Nursing, Health Sciences and Athletics Division, to work as a skills lab instructor to supervise practice labs, to be paid $62.61 an hour, not to exceed 4 hours or $250 per week, effective January 17 through May 15, 2015, in accordance with Article 10, Section 9(m).

31.   Special Assignment – Octavia Hyacinth, full-time instructor of Nursing, Health Sciences and Athletics Division, to work as a skills lab instructor to supervise

practice labs, to be paid $62.61 an hour, not to exceed 8 hours or $501 per week, effective January 20 through May 15, 2015, in accordance with Article 10, Section 14(c).

32.   Special Assignment – Kathy Morgan, full-time instructor of Nursing, Health Sciences and Athletics Division, to work as student success instructor and teach student success workshops, to be paid $62.61 an hour, not to exceed 4 hours or $251 a week, effective January 20 through May 15, 2015, in accordance with Article 10, Section 14(c).

33.   Special Assignment – Kim Yeon, part-time instructor of Nursing, Health Sciences and Athletics Division, to work as skills lab instructor to supervise practice labs, to be paid $62.61 an hour, not to exceed 15 hours or $940, effective March 26 through May 15, 2015, in accordance with Article 10, Section 9(m).

34.   Special Assignment – Nina Collins, part-time instructor of Nursing, Health Sciences and Athletics Division, to work as skills lab instructor to supervise practice labs, to be paid $62.61 an hour, not to exceed 8 hours or $501, effective January 20 through May 15, 2015, in accordance with Article 10, section 9(m).

35.   Special Assignment – Michelle Guta, full-time instructor of Nursing, Health Sciences and Athletics Division, to work as student success instructor and teach student success workshops, to be paid $62.61 an hour, not to exceed 4 hours or $251 a week, effective January 20 through May 15, 2015, in accordance with Article 10, Section 14(c).

36.   Special Assignment – The following part-time instructor of Dance, Fine Arts Division, to work as choreographer for spring concerts, to be paid $62.61 an hour, not to exceed 500 hours or $7,892, effective January 20 through April 1, 2015, in accordance with Article 10, Section 9(m).

Jennifer La Curan   Kim Borgaro
Hiroshi Hamanishi

37.   Special Assignment – The following part-time faculty to be administer credit by exams, to be paid $62.61, not to exceed 20 hours or $1,252, effective August 25 through December 12, 2014, in accordance with Article X, Section 14(c):

Tim Dennis   William Warren

38.   Special Assignment – The following part-time faculty to participate in the Humanities Spanish College consistency Project, professional development training workshops for Spring 2015, to be paid $46.95, not to exceed 6 hours or

$282, effective January 17 through May 30, 2015, in accordance with Article 10, Section 9(m).

Maria Barrio de Mendoza	Francisca Mejia
Yolanda Cuesta	Claudia Prada
Irma Hernandez	Veronica Quezada
Miriam Houssels	Cynthia Quintero
Robert Jimenez	Silvia Ribelles de la Vega

39. Extra Services Pay – The following full-time Counselors to be paid a daily per diem rate based on the Salary Schedule for Faculty Members Employed on an Academic Year Basis (175) days, effective December 15, 2014 through January 14, 2015, in accordance with the Agreement, Article 10, Section 13(b).

Mary Beth Barrios	Cheryl Kroll
Kate Beley	Rene Lozano
Stephanie Bennett	Brian Mims
Anna Brochet	Margaret Miranda
Griselda Castro	Cynthia Mosqueda
Tawnya Cola	Atheneus Ocampo
Yamonte Cooper	Susan Oda Omori
Bernadette Flameno	Cristina Pajo
Kenneth Gaines	Margaret Quinones-Perez
Kelsey Iino	Valencia Rayford
Janice Ishikawa	Sabra Sabio
Christine Jeffries	Lori Suekawa
Kenneth Key	Dexter Vaughn

40. Employment – The following on-call, part-time/temporary counselors to be hired as needed, not to exceed 67% FTE and/or not to exceed 25 hours per week cumulative employment at ECC, effective January 2 through June 30, 2015, in accordance with the Agreement, Article 10, Section 9(e), to be paid through District, EOP&S or grant funds:

Carlos Maruri

41. Employment – The following part-time/temporary instructors to be hired as needed for the 2015 spring semester, not to exceed 67% FTE and/or 25 hours per week cumulative employment at ECC.

Behavioral & Social Services

Espinoza Barajas, Javier	Fradkin, Michael
Fierro, Benjamin	Gurtovoy, Jason

Haghighi, Shahrokh
Keskinel, Meric
La Coe, Amy Marie

Moshrefi, Farshid
Nebbia, Gerardo
Yankey, Kofi

Business
Alexander, Steven
Blanshard, Arnold
Fredericks, Derf
Halamka, Dagmar
Koch, Paula

Matthews, Walker
Miller, David V.
Muraoka, Jerry
Perkins, Richard
Riggs, Norman

Fine Arts
Abdul-Jabbaar, Aminah
Antrim, Craig
Bates, Larisa
Borgaro, Kim
Bosler, Anna
Busch, Linda
Chang, Hsin-Yi
Coomber, Robert
Dalton, Robert
Dyer, Barbara
Greif, Matthew
Hamanishi, Horoshi
Hammond, Jamie
Huth, Pamela
Janke, Kelly

Jensen, Karin
Jordan, Angela
Kidd, Thomas
Kleinhans, Jonathan
Martin, Margot
Miller, Michael
Nagano, Daryle
Nieto, Dee Marie
Owens, Annette
Robertshaw, Manon
Sanchez, Victoria
Stahl, Christine
Stannard, Neil
Thayer, Karen
Turner, David

Health Science & Athletics
Aja, Mary
Baquero, Jaymie
Emery, Sally
Ezeobah, Nkonye
Hughley, Kevin

Odudu, Bernice
Park, Paula
Peralta, Colleen
Turnaliuam, Lanie

Humanities
Aksoy, Can
Cox, Nathalie
De Carlo, Nickolas
Fagundes, Michelle
Lewitski, Rhea

Mattern, Mora
Shaw, Christopher
Otsuji,Sumino
Warrell, Laura
Webb, Kerri

Industry & Technology

Arnold, Mark

Brownlie, Michael

Colin, Nicholas

De la Torre, Victor

Diaz, Robert

Ellingson, James

Ellis, Stephen

Greas, Mina

Jackson, Merdith

Johnson, Margaret

Johnson, William

Roberson, Andrea

Johnson, William

Kooiman, Brent

Kurth, Thomas

Martinez, Richard

Mason, Donald

Owens, Annette

Owens, Charles

Ratcliff, Priscilla

Schuetze, Linda

Smith, Michael

Ulloa, Jorge

Warren, Shirley

Warren, Sue

Warren, William

Weeks, Frank

Winkler, David

Mathematics

Avila, Adalinda

Bauman, Robert

Dean, Chistopher

Fogel, Charles

McDonnell, Perry

Nguyen, Hoang M.

Robertson, Matthew

Sabzevary, Mirbeik

Smith, Shane

Strivewell, Daniel

Villalobos, Jose

Wapner, Leonard

Natural Sciences

Abbani, Cheryl

Bellemin, Jeanne

Donegan, Rebecca

Le, Octavian

Lev, Natalia

Sachdev, Vineeta

Said, Asma

Stewart, Thomas

Van Biezen, Michel

Werber, Matthew

Classified Personnel:

1. Retirement - Eleni Arzoian, Cosmetology Assistant, Range 21, Step F, Industry & Technician Division, Academic Affairs Area, effective December 31, 2014, and that a plaque be presented for her years of service to the District since 1980.

2. Retirement – Joyce Fukuchi, Senior Clerical Assistant, Range 24, Step F, Admissions and Records Division, Student and Community Advancement Area, effective December 31, 2014, and that a plaque be presented for her years of service to the District since 1982.

3.   Retirement – Harold Gudmundsson, Plumber, Range 37, Step F, Facilities Planning and Services Division, Administrative Services Area, effective December 31, 2014 and that a plaque be presented for his years of service to the District since 1982.

4.   Resignation – Saborougham Baker, Custodian, Range 20, Step A, Facilities Planning and Services Division, Administrative Services Area, effective December 10, 2014.

5.   Promotion – Marta Maaza, from Secretary, Range 26, Step B, Vice President's Office, to Administrative Assistant II, Range 31, Step A, Mathematical Sciences Division, Academic Affairs Area, effective February 2, 2015.

6.   Employment – Derek Warren, Library Media Technician II, Range 26, Step A, Learning Resources, Academic Affairs Area, effective February 2, 2015.

TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES

It is recommended that the Board authorize employment of the following Temporary Non-Classified Service Employees, not to exceed 170 days per year, 25 total work hours and/or the equivalent of 67% faculty load per week, effective January 16, 2015, through June 30, 2015, unless otherwise stated, as shown in items 1-12.

Instructional Aide Series

1.   Instructional Aide I
The following individuals are to assist instructors or other staff in a classroom or laboratory setting with basic tutoring, support services, and accommodations for students.

Daniel Montoya, $9.00

2.   Instructional Aide II
The following individual is to provide basic tutoring, support services, computers and equipment maintenance and accommodations for students.

Delmar Garcia, $10.00 per hour

3.   Instructional Aide IV
The following individual is to perform routine and general clerical support to the EOPS/CalWORKs/CARE programs and front desk support.

Brenda Rodriguez, $12.25 per hour

Office Aide Series

4.   Office Aide III
     The following individuals are to assist with appointments and scheduling, payment processing, daily operations and maintenance, compile input, maintain data, payment processing, customer service and supporting the division staff as needed.

     Nuvia Carbajal, $10.50 per hour
     Gerel Purevkhuu, $11.00 per hour

5.   Office Aide V
     The following individual will perform basic office duties related to the operations of the Small Business Development Center funded program.

     Reyna Alvarado, $14.00 per hour

Program Aide Series

6.   Program Aide V
     The following individual is to assist with program duties in the Fine Arts division.

     Danijela Kojic, $13.50 per hour

     The following individuals are responsible for organizing and managing the Academic Excellence Workshop for students who are participating in the MESA/STEM Programs.

     Freddy Carrillo, $14.00 per hour
     Sahar Tashakor, $14.00 per hour

7.   Program Aide VI
     The following individual is to assist the Instructional Specialist with classroom facilitation and logistics, contacting caregivers, and other related duties that support the implementation of the Foster and Kinship Care Education classes.

     Elonda Austin, $18.00 per hour (eff. 7/1/14 to 6/30/15)

     The following individual is responsible for organizing and managing the Academic Excellence Workshop for students who are participating in the MESA/STEM program.

     Michael Arzate, $17.00 per hour

Sports Aide Series

8.   Sports Aide VI

The following individual is to assist the coaching staff with the coordination of all aspects of practice and competition.

Christopher Vopinek, $17.00 per hour

Education Professional Series

9.   Education Professional I
The following individuals are to assist students with their writing assignments in all phases of the composing process - understanding and responding to the topic, generating ideas, outlining, drafting, revising and other duties as needed.

Nicette Jukelevics, $20.00 per hour
Alison Martin, $20.00 per hour
Janea Wilson, $20.00 per hour

The following individual is to provide tutoring services, monitor the Math Study Center, and must possess a Bachelor's degree.

Vuong Tran, $20.00 per hour

The following individual is to assist in the planning, development, and coordination of activities and other related projects for students pursuing math, engineering, and science careers.

Freddy Carrillo, $20.00 per hour

The following individual is to provide a series of non-credit workshops on Automotive Collision Repair/Painting for high school students.

German Magana, $33.00 per hour

Program Professional Series

10.   Program Professional II
The following individual is to coordinate and assist in projects supporting the Retail Hospitality and Tourism Sector Navigator grant.

Sheila Dufresne, $45.00 per hour

Training Professional Series

11.   Training Professional II

        The following individual is to facilitate groups with youth at risk or foster youth
        using experiential training strategies and strength-based practices in the Foster and
        Kinship Care Education Program and the Model Approach to Partnerships in
        Parenting program.

        Deena Robertson, $37.00 per hour

        Training Professional III
12.   The following individual is to provide parenting classes and various family
        supportive programs to inmates of the local Federal Correctional facilities.

        Theresa Reed, $60.00 per hour

Agenda for the El Camino Community College District Board of Trustees
From
Compton Education Center
Barbara Perez, Vice President

A. ACCREDITATION ELIGIBILITY APPLICATION COMPTON CENTER

It is recommended that the Board of Trustees accept the Accreditation Eligibility Application for El Camino College Compton Community Educational Center as attached.

ACCREDITATION ELIGIBILITY APPLICATION FOR
EL CAMINO COLLEGE
COMPTON COMMUNITY EDUCATIONAL CENTER
1111 East Artesia Boulevard, Compton, California 90221

SUBMITTED TO:
Accrediting Commission for Community and Junior Colleges of
Western Association of Schools and Colleges

January 15, 2015

Submitted by:
Thomas M. Fallo, Superintendent/President
El Camino College
President's Office
16007 Crenshaw Boulevard
Torrance, California 90506
310-532-3111

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El Camino College Compton Community Educational Center Applying for Eligibility for College Status

Eligibility Requirements for Accreditation

El Camino College is seeking eligibility for El Camino College Compton Community Educational Center, hereafter referred to as Compton Center, to apply for candidacy.

1. Authority
The institution is authorized or licensed to operate as an educational institution and to award Associate Degrees by an appropriate governmental organization or agency as required by each of the jurisdictions or regions in which it operates.
Private institutions, if required by the appropriate statutory regulatory body, must submit evidence of authorization, licensure, or approval by that body. If incorporated, the institution shall submit a copy of its articles of incorporation.

El Camino College was founded in 1947 and is accredited by the Accrediting Commission for Community and Junior Colleges (ACCJC) of the Western Association of Schools and Colleges, and recognized as a fully accredited two-year community college. In August 2006, the El Camino Community College District Board of Trustees approved a Memorandum of Understanding to provide educational and related support services to the Compton Community College District (CCCD) residents[1]. This was followed by the Agreement Between El Camino Community College District and CCCD in May 2013[2].

El Camino College provides accredited instructional and related student support services, in addition to administrative services, to meet the needs of CCCD students. El Camino College courses are taught at Compton Center by CCCD faculty.

Compton Center is authorized to operate as a center of El Camino College by the ACCJC and the California Community College Board of Governors. On August 9, 2006, El Camino College submitted a substantive change proposal to the ACCJC requesting the establishment of an educational center at the former Compton Community College facility and approval to expand the service area of El Camino College to include the CCCD service area[3]. On August 16, 2006 the ACCJC Committee on Substantive Change met to review the substantive change proposal and the committee granted El Camino College provisional approval to establish Compton Center[4]. The Commission reviewed and accepted requested supplemental information on April 23, 2007[5].

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[1] http://district.compton.edu/history/docs/Partnership-Agreement-2006.pdf
[2] http://district.compton.edu/history/docs/May22_2013_Agreement.pdf
[3] http://www.compton.edu/campusinformation/accreditation/docs/Substantive_Change_Proposal_2006.pdf
[4] http://www.compton.edu/campusinformation/accreditation/docs/August262006ACCJCLetter.pdf
[5] http://www.compton.edu/campusinformation/accreditation/docs/April232007ACCJCLetter.pdf

2. Mission

The institution's educational mission must be clearly defined, adopted, and published by its governing board consistent with its legal authorization, and be appropriate to an Associate Degree-granting institution of higher education and the constituency it seeks to serve. The mission statement defines institutional commitment to achieving student learning.

El Camino College's educational mission is clearly defined and expresses the institution's commitment to achieving student learning.

El Camino College Mission: El Camino College makes a positive difference in people's lives. We provide excellent comprehensive educational programs and services that promote student learning and success in collaboration with our diverse communities[6].

The mission statement was updated in fall 2014 during a Planning Summit with representatives from both El Camino College and Compton Center[7]. The revised El Camino College Mission Statement was adopted by the El Camino Community College District Board of Trustees on December 15, 2014[8].

Compton Center uses the same mission statement.

3. Governing Board

The institution has a functioning governing board responsible for the quality, integrity, and financial stability of the institution and for ensuring that the institution's mission is being accomplished. This board is ultimately responsible for ensuring that the financial resources of the institution are used to provide a sound educational program. Its membership should be sufficient in size and composition to fulfill all board responsibilities. The governing board is an independent policy-making body capable of reflecting constituent and public interest in board activities and decisions. A majority of the board members have no employment, family, ownership, or other personal financial interest in the institution. The board adheres to a conflict of interest policy which assures that those interests are disclosed and that they do not interfere with the impartiality of governing body members or outweigh the greater duty to secure and ensure the academic and fiscal integrity of the institution.

Compton Center is governed by the El Camino Community College District Board of Trustees, which is responsible for the quality, integrity, and financial stability of the institution and for ensuring that the institution's mission is being accomplished. The board is responsible for

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[6] http://www.elcamino.edu/administration/board/agendas/2014/12-15-14_agenda.pdf
[7] http://www.elcamino.edu/administration/ir/docs/planning/OutcomesReport_PlanningSummit_2014.pdf
[8] http://www.elcamino.edu/administration/board/agendas/2014/12-15-14_agenda.pdf

ensuring institutional financial resources are used to provide sound educational programming[9]. The board comprises five members elected by trustee area[10] and is sufficient in size and composition to fulfill all responsibilities. The governing board is an independent policy-making body capable of reflecting constituent and public interest in board activities and decisions[11]. None of the board members have any employment, family, ownership, or other personal financial interest in the institution. The board adheres to a conflict of interest policy[12], a code of ethics[13], a political activity policy[14], and a statement of economic interest policy[15], all of which assure that any interests are disclosed and that they do not interfere with the impartiality of governing body members or outweigh the greater duty to secure and ensure the academic and fiscal integrity of the institution[16].

Board members and their qualifications are below.

William Beverly, President
William Beverly, an attorney, was first elected to the El Camino Community College District Board of Trustees in November 1991. He represents Trustee Area 3. His current term of office is through 2015.

Kenneth Brown, Vice President
Kenneth Brown, an engineer and part-time instructor, was appointed to the El Camino Community College District Board of Trustees in December 2010, and was elected by voters in November 2011. He represents Trustee Area 1. His current term of office is through 2015.

John Vargas, Secretary
John Vargas, an educator, was elected to the El Camino Community College District Board of Trustees in November 2013. He represents Trustee Area 2. His current term of office is through 2017.

Mary Combs, Member
Mary Combs, a businesswoman and educator, was first elected to the El Camino Community College District Board of Trustees in November 2003. She represents Trustee Area 4. Her current term of office is through 2015.

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[9] http://www.elcamino.edu/administration/board/boarddocs/2200%20Board%20Duties%20and%20Responsibilities.pdf
[10] http://www.elcamino.edu/administration/board/
[11] http://www.elcamino.edu/administration/board/policies.asp
http://www.elcamino.edu/administration/board/boarddocs/2200%20Board%20Duties%20and%20Responsibilities.pdf
[12] http://www.elcamino.edu/administration/board/boarddocs/2710%20Conflict%20of%20Interest.pdf
[13] http://www.elcamino.edu/administration/board/boarddocs/2715%20-%20Code%20of%20Ethics%20Standards%20of%20Practice.pdf
[14] http://www.elcamino.edu/administration/board/boarddocs/2716%20Political%20Activity%20Board%20Members.pdf
[15] http://www.elcamino.edu/administration/board/boarddocs/3400%20Statement%20of%20Economic%20Interest.pdf
[16] http://www.compton.edu/campusinformation/accreditation/docs/BoardLetterNoInterest11.6.2014.pdf

Cliff Numark, Member

Cliff Numark, a chief executive officer, was elected to the El Camino Community College District Board of Trustees in November 2013. He represents Trustee Area 5. His current term of office is through 2017.

4. Chief Executive Officer

The institution has a chief executive officer appointed by the governing board, whose full-time responsibility is to the institution, and who possesses the requisite authority to administer board policies. Neither the district/system chief administrator nor the college chief administrator may serve as the chair of the governing board.

The El Camino Community College District Superintendent/President oversees Compton Center. The Superintendent/President's full-time responsibility is to the institution. The Superintendent/President possesses the authority to administer board policies, as described in Board Policy 2430 (Delegation of Authority to Superintendent/President)[17]. This policy states "The Board delegates to the Superintendent/President the executive responsibility for administering the policies adopted by the Board and executing all decisions of the Board requiring administrative action." The Superintendent/President does not serve as the chair of the El Camino Community College District Board of Trustees.

Furthermore, Board Policy 2410 (Policy and Administrative Procedure)[18] includes the following language: "Administrative procedures are to be issued by the Superintendent/President as statements of method to be used in implementing Board Policy. Such administrative procedures shall be consistent with the intent of Board Policy. Administrative procedures may be revised as deemed necessary by the Superintendent/President."

For examples of the Superintendent/President's responsibilities, see El Camino College's Board Policies 3100 (Organizational Structure)[19], 4020 (Program, Curriculum, and Course Development)[20], 5300 (Student Equity Plan)[21], 6100 (Delegation of Authority [Fiscal and Business])[22], and 7110 (Delegation [Personnel])[23].

Compton Center is a center of El Camino College. Thomas Fallo is the Superintendent/President of the El Camino Community College District.

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[17] http://www.elcamino.edu/administration/board/boarddocs/2430%20Delegation%20of%20Authority%20to%20Superintendent%20President.pdf

[18] http://www.elcamino.edu/administration/board/boarddocs/2410%20Policy%20and%20Administrative%20Procedure.pdf

[19] http://www.elcamino.edu/administration/board/boarddocs/3100%20Organizational%20Structure.pdf

[20] http://www.elcamino.edu/administration/board/boarddocs/4020%20Program%20Curriculum%20and%20Course%20Development.pdf

[21] http://www.elcamino.edu/administration/board/boarddocs/5300%20Student%20Equity.pdf

[22] http://www.elcamino.edu/administration/board/boarddocs/6100%20Delegation%20of%20Authority.pdf

[23] http://www.elcamino.edu/administration/board/boarddocs/7110%20Delegation%20of%20Authority.pdf

Thomas Fallo, El Camino College Superintendent/President

El Camino College, President's Office, 16007 Crenshaw Boulevard, Torrance, California 90506
Fallo was named the fifth President of El Camino College in July 1995. During his tenure, he hired over 300 faculty members and dozens of college administrators; oversaw the passage of two local capital construction bonds; and lead the charge to assist the former Compton Community College when its accreditation was revoked.

Prior to his selection as Superintendent/President, Fallo served as Vice President Administrative Services at El Camino College.

An El Camino College alum, Fallo holds a Doctorate in Institutional Management from Pepperdine University, a Master of Business Administration in Business Management from UCLA, and a Bachelor's in Economics from UCLA.

Fallo serves as President of the board for California Manufacturing Technology Consulting; President of the Statewide Association of Community Colleges Joint Powers Agreement board; and is a member of the board for Schools Association for Excess Risk and Intelecom.

As the Chief Executive Officer of one of the largest two-year colleges in the nation, Fallo oversees an annual operating budget of more than $120 million and an enrollment of 25,000 students at the El Camino College campus and 7,700 students at Compton Center[24].

Keith Curry, Compton Community College District CEO

Compton Center, 1111 East Artesia Boulevard, Compton, California 90221
Curry currently serves CCCD as the Chief Executive Officer (CEO). He was appointed CEO on July 1, 2013[25]. In this position, Curry's full-time responsibility is to oversee all departments and functions of the District. Curry recommends the budget and policies, manages and oversees senior management, sets goals and benchmarks, and on a daily basis functions as a team builder among management. He leads the district while setting the tone and direction for the district. Curry has demonstrated great support for the Compton Center to provide quality education to the students of this community and to provide an environment of educational excellence.

Once eligibility is granted to Compton Center, the CEO of CCCD will become the Provost/CEO[26]. The Provost/CEO will assume oversight of Compton Center and will continue reporting to the Superintendent/President of El Camino College and the Special Trustee for

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[24] http://www.elcamino.edu/administration/hr/Presidents%20Contract%202013.pdf
[25] http://district.compton.edu/board_of_trustees/Compton%20District%20Board%20Agenda%2004.16.2013.pdf
[26] http://www.district.compton.edu/administration/human-resources/classifiedjobdescriptions/ceo2.pdf

CCCD[27]. Upon achieving initial accreditation status, the El Camino College Compton Community Educational Center will become a college within the El Camino Community College District. The Provost/CEO position and title will change to College President/CEO. Curry reports to the CCCD Special Trustee and the El Camino Community College District Superintendent/President.

Curry previously served as the Dean of Student Services, Compton Center, and Acting Dean of Student Affairs at the former Compton Community College. Prior to that, he was Director of Early Academic Outreach Programs at the University of California, Irvine.

Curry is an active member of the African-American Male Education Network Development, the Foundation for CCCD, and the Association of California Community College Administrators.

Curry earned a Doctorate in Educational Administration from the University of California, Irvine and a Bachelor's degree in American Studies from the University of California, Santa Cruz.

5. *Administrative Capacity*
The institution has sufficient staff, with appropriate preparation and experience, to provide the administrative services necessary to support its mission and purpose.

Compton Center has an administrative structure and sufficient staffing, with appropriate preparation and experience, in place to fulfill the institution's mission and purpose[28]. Administrative officers are qualified by training and experience to perform their administrative duties.

Compton Center has a Vice President who is responsible for instruction and student services. The Vice President reports directly to the Superintendent/President of El Camino College. Under the auspices of Assembly Bill 318[29], the CCCD is under the guidance of a state-appointed Special Trustee, and the day-to-day operations of the District are the responsibility of the CCCD CEO. The CEO is responsible for business affairs, facilities, and human resources. The CEO works closely with the Vice President, Compton Center, and both attend weekly meetings with the Superintendent/President of El Camino College.

Compton Center has a Dean of Student Learning (Arts, Social Sciences, and Career and Technical Education); a Dean of Student Learning (Sciences and Health and Human Services); a

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[27] http://www.elcamino.edu/administration/board/agendas/2013/CCCD%20and%20ECCCD%20Agreement_5-22-13.pdf
http://district.compton.edu/administration/human-resources/docs/CEOContract2013.pdf
[28] http://www.compton.edu/campusinformation/accreditation/docs/2014-2015ComptonOrgChart2.pdf
http://www.compton.edu/adminandoperations/AdminExtensions/index.aspx
[29] http://www.compton.edu/campusinformation/committees-governance/assemblybill318/Documents/ab_318_bill_20060630_chaptered.pdf

Dean of Student Success; a Dean of Student Services; a Director of Financial Aid; a Director of CalWORKs, TANF, GAIN, and Special Resource Center; a Director of EOPS/CARE; a Director of Admissions and Records; a Director of Enrollment Services; a Director of Student Development and Athletics; and a Director of the Child Development Center.

Barbara Perez, Vice President, Compton Center
Perez has served as the Vice President, Compton Center since 2010. In this capacity, she serves as the Chief Instructional and Student Services Officer, develops operational systems for Compton Center, develops instructional programs to meet the needs of the community, and works with the campus community to prepare Compton Center for accreditation. Perez also interfaces with the Chief Instructional Officer and Chief Student Services Officer of El Camino College, serves as a member of the President's Cabinet for El Camino College, and serves as a member of the CCCD CEO's Cabinet.

Prior to Compton Center, Perez served as Vice President, Human Resources at El Camino College. She was responsible for all functions of the Human Resources Department, served on the District's negotiating team, coordinated the health and welfare benefits program, and chaired the benefits committee. The recruitment and hiring process, district staff development programs, and the implementation and proposed changes to personnel policies and procedures were also under Perez's direction.

Perez is a member of the Association of California Community College Administrators, the Association of Chief Human Resources Officers, Faculty Association of California Community Colleges, and the American Association of University Women.

Perez earned her Bachelor of Science in Chemistry and Master of Science in Chemistry from San Diego State University. She has also completed graduate coursework in the Community College Studies doctoral program at UCLA.

Rodney Murray, Dean of Student Learning (Arts, Social Sciences, and Career and Technical Education Division)
Murray was hired as Dean of Student Learning (Arts, Social Sciences, and Career and Technical Education Division) at Compton Center in August 2008. His tenure as Dean of Student Learning (Arts, Social Sciences, and Career and Technical Education Division) has focused on institutional efficiencies in the vocational technology offerings at Compton Center, the promotion of new emerging industries, and the implementation of contextualized education.

Prior to becoming Dean of Student Learning (Arts, Social Sciences, and Career and Technical Education Division), Murray was an adjunct instructor in the Business Division at the former Compton Community College (1994) and later a full-time faculty member (1999). He became a

tenured professor in 2003. Murray also served as president of the Compton College Federation of Employees, Certificated Unit, for three years.

Murray earned his Doctorate in Human Services with a Criminal Justice emphasis from Capella University. He has a Master of Business Administration and a Bachelor of Arts in Business from the University of Redlands.

Wanda Morris, Dean of Student Learning (Health, Natural Sciences, and Human Services Division)
Morris is the Dean of Student Learning (Health, Natural Sciences, and Human Services Division) at Compton Center. Her responsibilities include management of the overall quality and integrity of the Child Development Program, the Child Development Center, the Nursing Department, and other assigned areas. Morris is responsible for assuring that the programs maintain compliance with regulatory boards to which the Child Development Program, the Child Development Center, and the Nursing Program report.

Prior to being hired as a Dean of Student Learning (Health, Natural Sciences, and Human Services Division), Morris served the CCCD as Director of Nursing. In this capacity, Morris provided the administration, management, organization, and supervision of the Nursing Department. She also provided academic and administrative leadership of the Associate Degree Nursing, Vocational Nursing, and the Nursing Assistant/Home Health Aide educational programs. Additionally, Morris serves as Assistant Director of Nursing for El Camino College and Compton Center.

Morris is an active member of the Council of Black Nurses, the National Black Nurses Association, the Association of California Community College Administrators, and the Historically Black Colleges and University National Strategy Advisory Board.

Morris earned her Master of Nursing from UCLA, her Bachelor of Science in Nursing from California State University, Dominguez Hills, and her Associate in Science from Compton Community College. Morris is currently enrolled in the doctorate program at Argosy University.

Morris is currently on loan to El Camino College for the 2015 year serving as the Director of Nursing for both El Camino College and Compton Center. An Interim Dean of Student Learning will be hired to fulfill her responsibilities in early spring 2015.

Chelvi Subramaniam, Dean of Student Success
Subramaniam is the Dean of Student Success at Compton Center and oversees the Humanities & Mathematics and Library-Student Success Center Division. Her responsibilities include implementing and assessing innovations in developmental education. Subramaniam works with faculty and staff from Academic Strategies, Communication Studies, English, English as a

Second Language, Human Development, Learning Resources, Library, and Mathematics to foster an environment of student learning and success. She also provides leadership for Compton Center's student success programs and services to deliver an integrated instructional program that includes basic skills, academic and occupational education, and transfer courses to meet the diverse needs of the students and community. She administers, supervises and evaluates educational programs, courses, and services that are related to student success.

Prior to becoming Dean of Student Success, Subramaniam was a tenured faculty member teaching both English and Communication Studies for the past 25 years. For nine of the 25 years, she served as chair of the Humanities, ESL, and Foreign Languages Division. She also served as the Student Learning Outcomes Coordinator for Compton Center for four years.

Subramaniam earned her Doctorate from USC, a Master of Arts in English, and a Bachelor of Arts in English and Communication Studies from the University of South Alabama.

Phillip Humphreys, Dean of Student Services
Humphreys is the Dean of Student Services at Compton Center. His responsibilities include organizing, supervising, and coordinating the operations of the Student Affairs programs at Compton Center, including Admissions and Records, Athletics, Counseling, Special Resource Center, EOPS/CARE, Financial Aid, Matriculation, Student Equity, Student Life, TRIO Programs, Transfer Services, and all other student support services areas. Humphreys coordinates and administers the planning, development, and management of the budget for the Student Affairs Division and makes recommendations to meet the educational and support needs of Compton Center students and the community.

Prior to his appointment at Compton Center, Humphreys worked for 19 years in several capacities at California State University, Long Beach. He served as Director of Upward Bound where he was responsible for the overall development and administration of federally-funded Upward Bound programs. Humphreys also served as the Director of the Workforce Investment Act, developing and administering the Workforce Development Bureau programs, and as the Assistant Director of Education Equity Services.

Humphreys received his Doctorate in Organizational Leadership from the University of La Verne. He earned his Bachelor of Arts in Social Science and his Master of Arts in Social Science from Humboldt State University.

Mytha Pascual, Director of Financial Aid
Pascual is the Director of Student Financial Aid at Compton Center. Her responsibilities include the direction of staff; employee recruitment; and the selection, training, evaluation, discipline and professional development of staff.

Pascual has worked in all five of California's postsecondary education segments: the University of California, California State University, vocational/proprietary schools, California Community Colleges and private/independent colleges and universities, in addition to possessing experience with a student lending institution.

Pascual received her Bachelor of Arts from the University of California, San Diego, and a Master of Business Administration from the University of Phoenix.

Patricia Bonacic, Director of CalWORKs, TANF, GAIN, and Special Resources Center
Bonacic has served as the Director of CalWORKs, TANF, and GAIN since 2006 and assumed administration of the Compton Center Special Resources and High Tech centers in 2008. Her role is to provide development and delivery of institutional services supporting the retention and academic success of students with disabilities and at-risk students receiving public assistance, in compliance with mandated CalWORKs and DSPS regulations, Title 5, Sections 504 and 508 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act. Bonacic manages the budget for five categorical and contract budgets and manages faculty and classified staff.

Bonacic previously worked as the Case Management and Services Coordinator for EOPS/CalWORKs/CARE at El Camino College for seven years and also as Assistant Director of Career Development at University of Miami and VTEA Project Manager and Coordinator of Disability Services at Miami-Dade and Florida Keys community colleges.

Bonacic received her Master of Science in Adult Education from Florida International University, with an emphasis in career development in multi-cultural communities and a Bachelor of Arts in Psychology from San Francisco State University.

Christine Aldrich, Director of EOPS/CARE
Aldrich is Director of EOPS/CARE at Compton Center. Her responsibilities include advising and assisting students enrolled in the program, monitoring accountability systems, and implementing all program-related projects and services.

Prior to her appointment at Compton Center, Aldrich served as the CalWORKs Coordinator/Counselor at Rio Hondo College for over thirteen years. She also served as the Interim Director of EOPS/CARE and CalWORKs at Rio Hondo College. She played an active role in the Los Angeles Community College CalWORKs Consortium (LAC-5) for 11 years, serving as chairperson for three years. Aldrich is a certified True Colors Personality trainer.

Aldrich received her Master of Science in Counseling from California State University, Fullerton and a Bachelor of Science in Psychology from University of California, Irvine.

Richette Bell, Director of Admissions and Records

Bell is the Director of Admissions and Records at Compton Center. Bell's responsibilities include organizing, supervising, and coordinating the operations of the Admissions and Records Office; overseeing the operations of the Assessment and Testing Office; administering procedures relating to the registration and admission of students; supervising the maintenance, custody, security, and retirement of student records; and participating in budget preparation and administration.

Prior to her appointment at Compton Center, Bell served as Work Activity Program and Employment Services Program Manager for Goodwill Southern California. She also served as a Partnership Assistant for the Los Angeles Regional Census Office and Director of Student Outreach and Visitor Services at California State Polytechnic University. Prior to that, Bell served as Admissions and Recruitment Coordinator for USC's School of Social Work and as Program Supervisor for Orangewood Children's Foundation. She began her supervisory career working for University Outreach and School Relations for California State University, Long Beach.

Bell received her Master of Arts in Educational Psychology from Clark Atlanta University and her Bachelor of Science in Criminal Justice from California State University, Long Beach.

Elizabeth Martinez, Director of Enrollment Services
Martinez serves as Director of Enrollment Services at Compton Center. She is responsible for the oversight of Enrollment Services, the Welcome Center, the Transfer and Career Center, Foster Kinship and Care Education, PSMAAP, YESS Program, Offsite Courses and Upward Bound Math and Science Program. She supervises faculty, staff, students, and a budget of over $1.5 million.

Prior to her employment as Director of Enrollment Services she was Interim Director of EOPS and CARE and Transfer Center Coordinator at Compton Center. Martinez also was a Life Skills Instructor at WAHUPA Upward Bound, University of San Diego. She was a counselor/mentor at the University of San Diego. She began her counseling career working at MEChA de UCLA's Xinachtli Program as a Venice High School Site Coordinator.

Martinez is a doctoral student at UCLA in the Ed.D Educational Leadership Program. She received her Master of Arts in Education Specialization in Multicultural Counseling from San Diego State University and a Bachelor of Arts in Sociology from UCLA.

Eric Mendoza, Director of Student Development and Athletics
Mendoza is the Director of Student Development and Athletics at Compton Center. His responsibilities include organizing, supervising, and coordinating the operations of Student Development, Student Activities, Student Government, and Athletics.

Prior to his appointment at Compton Center, Mendoza worked for five years as the Director of Student Programs and Athletics at Porterville College. Mendoza also served as the Director of the West Fresno Boys and Girls Club, and as the Assistant Athletic Director, Sports Information and Marketing at Fullerton College.

Mendoza earned his Master of Arts in Kinesiology/Physical Education from Fresno Pacific University and his Bachelor of Arts in Mass Communication and Journalism from California State University, Fresno.

Shirley Edwards, Director of Child Development Center
Edwards serves as Director of Abel B. Sykes, Jr., Child Development Center at Compton Center. Her professional career spans 26 years as an Adjunct Instructor, Division Chair, Associate Dean, Administrative Dean, and Executive Vice President of Academic Affairs. She is also Coordinator of both the Child Development Training Consortium and the California Early Childhood Education Mentor Teacher Program. She is affiliated with several professional and service organizations.

Edwards received her Associate of Arts Degree from Compton Community College, her Bachelor of Science in Education/Behavioral Sciences from USC, and her Master of Science in Early Childhood Education from the University of La Verne.

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In addition to the Compton Center administrators listed above, CCCD has a Chief Business Officer, a Dean of Human Resources, a Director of Fiscal Affairs, a Director of Accounting, a Director of Facilities, Planning, and Operations, and a Supervisor of Management Information Systems (MIS).

The Supervisor of MIS is an employee of El Camino College who is under the direct supervision of the El Camino College Vice President, Administrative Services. This employee is on administrative loan to CCCD. CCCD reimburses El Camino College for the salary and benefits of this employee.

Felipe Lopez, Chief Business Officer
Lopez serves as the Chief Business Officer at the CCCD. His job is to serve and maintain the fiscal integrity of the institution; provide technical information and assistance to the El Camino College Superintendent/President, the CEO, Vice Presidents, and administrators in the development and implementation of plans, strategies, goals, and objectives for the District; and to provide technical assistance concerning resource allocation, fund disbursement, and long-range financial requirements.

Lopez also directs the preparation and maintenance of a variety of financial and statistical reports, files, and records as required by the CEO, the El Camino College Superintendent/President, and the Special Trustee. He oversees the preparation of materials and reports for the Special Trustee and makes presentations as necessary. Lopez assists in the preparation of fiscal information on all project applications submitted by other administrative staff and coordinates applications prior to submission to the CEO, conducts financial analysis and prepares reports as necessary for the effective management and operation of the District, and manages all district financial policies, procedures, and activities, including budget and audit.

He coordinates budgetary changes and effects thereof with Fiscal Services; administers and supervises the District's financial affairs in accordance with state laws, board policies, and administrative regulations; keeps abreast of pertinent legislation, rules, regulations, and court decisions that may relate to fiscal functions; assumes responsibility for interpretation of and compliance with federal and state laws and regulations; and administers the legal and financial operation of civic use of the college facilities. Lopez serves as member of the District's team for faculty and classified negotiations and chairs and participates in District shared governance master planning committees as assigned. He is a member of the CEO's Cabinet.

Prior to his employment at Compton Center, Lopez worked as an audit supervisor for Vavrinek, Trine, Day, & Co., LLP for nearly ten years. Lopez is a member of the Association of Chief Business Officers (ACBO) and serves on the ACBO Fiscal Standards Task Force.

Lopez earned his Master of Business Administration from the University of Redlands. He received his Certificate in Accounting for Governmental and Nonprofit Organization from University of California, Riverside and his Bachelor of Science in Business Administration from California Baptist University.

Rachelle Sasser, Dean of Human Resources
Sasser is the Dean of Human Resources at the CCCD, reporting to the CEO. She has nearly 30 years of community college experience including 14 years as an educational administrator and 15 years as a full-time tenured faculty member. Sasser is responsible for all operations of the District's Human Resources Office including recruitment, employment, classification and salary administration, personnel planning, employer-employee relations, labor relations, and faculty and staff diversity programs. She participates in the collective bargaining/negotiation process, administers and interprets collective bargaining agreements, and serves as the District employee grievance representative and investigating compliance officer for discrimination complaints. Sasser administers the District's employee benefits program which includes employee health/medical programs, as well as workers' compensation and retirement programs. She is a member of the CEO's Cabinet.

Sasser served as Acting Executive Assistant to the President of the former Compton Community College and Acting Dean of Human Resources. She served as the Executive Assistant to the President of the former Compton Community College; Acting Dean and Executive Dean Academic Affairs; Assistant to the President of the former Compton Community College; Executive Dean of Vocational Education; Dean of Vocational Education; Associate Dean of Student Affairs; Director of DSPS; and Learning Disabilities Specialist.

Sasser earned her Master of Arts in Psychology from Pepperdine University, and her Bachelor of Arts in Psychology from UCLA.

Reuben James III, Director of Fiscal Affairs
James serves as Director of Fiscal Affairs at CCCD. He oversees the Payroll Department, Purchasing Department, and Facilities Rental and Usage Department. James assists in implementing computer software programs. For one year he served as the Director of the Emancipated Youth Program.

Prior to working at CCCD, James was a Floating Supervisor at Pepperdine University. He was previously employed as the Operations Officer at Highland Federal Bank.

James received his Master of Science in Organizational Leadership and Management from Springfield College, a Bachelor of Science in Management from Pepperdine University, and an Associate in Arts in Business Administration Finance from West Los Angeles College.

Steven Haigler, Director of Accounting
Haigler serves as Director of Accounting at the CCCD. He manages the Accounting Department, develops policies and procedures to improve efficiency of operations, and reconciles/maintains dual accounting systems. He is also in charge of supervising and training staff.

Haigler received a Bachelor of Science in Business Administration from California State University, San Bernardino and is a Certified Public Accountant.

Linda Owens, Director of Facilities Planning and Operations
Owens serves as Director of Facilities Planning and Operations at CCCD. She manages the planning and construction process for new facilities and modifications to existing District facilities based upon the identified needs of Compton Center programs and state space allowance guidelines. Planning entails programming, budgeting, selection of design professionals, management of the design process, securing needed regulatory approvals, and selection of the delivery method.

Owens also manages the Maintenance and Operations Department. The Maintenance and Operations Department provides services to keep the District's facilities safe, clean, and functional.

Owens has more than 20 years of construction industry experience. Prior to her current position, she worked for the CCCD as Interim Director of Facilities Planning and Operations, and Senior Facilities Project Manager. Before joining the CCCD, Owens served as the Senior Project Manager for VANIR Construction Management.

Owens earned a Bachelor of Science in Mechanical Engineering from Lawrence Technological University. She also has a certificate in Real Estate Development from USC.

6. Operational Status
The institution is operational, with students actively pursuing its degree programs.

Brief History
The former Compton Community College was established in 1927 as a component of the Compton Union High School District. In 1950, voters approved a bond separating the college from the high school district. The new college campus was then constructed at the present site[30]. After many successful years, followed by several challenging years, in June 2005 the Accrediting Commission for Community and Junior Colleges announced its decision to revoke Compton Community College's accreditation.

In August 2006, the El Camino Community College District Board of Trustees approved a Memorandum of Understanding to provide educational and related support services to the CCCD service area at the Compton Educational Center, located on the property of the CCCD. El Camino College provides accredited instructional and related support services, in addition to administrative services to meet the needs of Compton Center students. El Camino College courses are taught at Compton Center by CCCD faculty[31]. Through the agreement, residents of the CCCD service area continue to have access to university transfer and career and technical education opportunities, as well as financial aid, basic skills courses, and related support services, in their own neighborhood. Compton Center is operational, with students actively pursuing degrees.

Currently, CCCD has 245,605 square feet of assignable square footage as well as 442,691 outside gross square footage on 88 acres of land. In 2012, the CCCD Special Trustee in

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[30] http://www.district.compton.edu/history/index.asp
[31] http://www.compton.edu/studentservices/admissionandrecords/ClassSchedule.aspx

consultation with El Camino College approved the Facilities Master Plan[32]. Included in the Facilities Master Plan are the following projects:

1. Library-Student Success Center (opened in spring 2014)
2. Allied Building Project (expected completion fall 2015)
3. Music Building Renovation (expected completion 2016)
4. Instructional Building 1 (planning stage)
5. Instructional Building 2 (planning stage; dependent on state funding)

Enrollment

Compton Center is operational and has seen stability in enrollment for the past five years, increasing from 10,060 students (4,735 full-time equivalent students) in 2008-2009 to 13,940 students (5,477 full-time equivalent students) in 2012-2013. Demographic information for students enrolled at Compton Center is included below.

Table 1 - Headcount & FTES of Compton Center Students

	2008-09	**2009-10**	**2010-11**	**2011-12**	**2012-13**
Headcount	10,060	12,209	16,189	14,603	13,940
FTES	4,735	5,576	6,859	6,088	5,477

Source: California Community College Chancellor's Office

Table 2 - Age of Compton Center Students

Age	**2008-2009**	**2009-2010**	**2010-2011**	**2011-2012**	**2012-2013**
19 or less	29.7%	26.3%	30.2%	21.4%	23.6%
20 - 24	27.4%	30.1%	31.9%	38.7%	38.1%
25 - 34	21.5%	22.8%	22.2%	24.1%	23.1%
35 - 44	11.9%	10.9%	9.1%	9.2%	8.4%
45 - 54	7.0%	6.0%	4.9%	5.0%	5.1%
55+	2.5%	1.9%	1.7%	1.7%	1.9%
Unknown	0.1%	2.0%	0.0%	0.0%	0.0%

Source: California Community College Chancellor's Office

Table 3 - Gender of Compton Center Students

Gender	**2008-09**	**2009-10**	**2010-11**	**2011-12**	**2012-13**

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[32] http://district.compton.edu/administration/docs/CCCD-Facilities-Master-Plan-2012.pdf

Female	62.9%	62.8%	62.5%	62.9%	62.9%
Male	36.9%	37.1%	37.4%	37.1%	37.1%

Source: California Community College Chancellor's Office

Table 4 - Ethnicity of Compton Center Students

Ethnic Group	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
African-American	49.5%	46.5%	42.0%	40.2%	37.4%
American Indian or Alaskan Native	0.3%	0.2%	0.2%	0.2%	0.2%
Asian	3.0%	7.2%	8.3%	7.4%	7.8%
Filipino	2.0%	0.0%	0.0%	0.0%	0.0%
Latino	35.6%	34.0%	37.6%	41.1%	44.7%
Other	1.2%	0.0%	0.0%	0.0%	0.0%
Pacific Islander	1.7%	1.4%	1.2%	1.0%	0.8%
Two or more races	0.0%	1.8%	2.6%	2.9%	3.1%
Unknown or Decline	3.8%	4.6%	2.7%	1.9%	1.2%
White	3.0%	4.3%	5.4%	5.1%	4.8%

Source: California Community College Chancellor's Office

The number of degrees awarded at Compton Center has increased from 150 in 2008-2009 to 281 in 2012-2013, an 87 percent increase. The number of certificates awarded has also increased from 27 in 2008-2009 to 96 in 2012-2013, a 255 percent increase. See the El Camino College Degrees and Certificates Awarded Recent Trends report for specific numbers of Compton Center degree and certificate recipients[33].

Compton Center's substantial degree and certificate growth over the past five years is not explained only by increases in Full Time Equivalent Students (FTES) over time. Table 5 displays growth in degrees, certificates, and overall awards as well as a ratio of awards to FTES.

In viewing the number of awards in relation to FTES in Table 5, it is important to note that a smaller FTES to awards ratio is better than a larger ratio. The ratio reflects the number of FTES per award, so the 2008-09 ratio of 26.8 means that for every 26.8 FTES, one award was given that year. However, in 2012-13, for every 14.5 FTES, one award was given that year. This indicates that the increased rate of awards has outpaced any changes in FTES over time. In addition, given that the normative time to completion for students is approximately four years,

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[33] http://www.elcamino.edu/administration/ir/docs/research/DegreesCertificates_2012-13_v2.pdf

the best way to assess if increased FTES is a driving factor of award growth would be to compare annual awards to the FTES from four years prior. This is presented in the last row of Table 5 where the FTES used in the FTES to awards ratio adjusted for average completion time calculation is the FTES from four years prior to that academic year.

Table 5 - Degrees & Certificates Awarded at Compton Center

Award Type	2008-09	2009-10	2010-11	2011-12	2012-13
Degrees	150	157	211	230	281
Certificates	27	78	51	102	96
Total Awards	177	235	262	332	377
FTES : Awards Ratio	26.8	23.7	26.2	18.3	14.5
FTES : Awards Ratio (adjusted for average completion time)*				14.3	14.8

Source for Degrees, Certificates, and Total Awards: California Community College Chancellor's Office

* Ratio of awards to FTES adjusted to reflect average four-year award completion time (e.g., 2008-09 FTES of 4735 / 332 awards in 2011-12 = 14.3).

7. Degrees
A substantial portion or majority of the institution's educational offerings is programs that lead to degrees, and a significant proportion of its students are enrolled in them.

The mission of Compton Center is to make a positive difference in people's lives and provide excellent comprehensive educational programs and services that promote student learning and success in collaboration with our diverse communities. Using the curriculum of El Camino College, Compton Center offers programs in transfer, education, career technical education (CTE), developmental education, basic skills, non-credit instruction, and economic development programs.

The educational programs at the Compton Center are designed to lead students to certificates, associate degrees, and/or transfer to a four-year institution[34]. In addition, Compton Center offers

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[34] http://www.compton.edu/academics/index.aspx
http://www.compton.edu/Academics/Majors/index.aspx

programs in pre-collegiate, remedial, or developmental improvement, and for general education[35].

Through El Camino College, Compton Center reviews all programs through both the strategic planning process and El Camino College's Curriculum Committee. Compton Center's faculty members serve on El Camino College's Curriculum Committees[36]. This ensures that degree and certificate programs are in recognized fields of study in higher education, have the required quality and rigor, and can be measured with identifiable student learning outcomes. Programs also undergo a program review at least once every four years. Program review reports are examined by a peer group, the Academic Program Review Committee, and final versions are available online[37].

The El Camino College catalog provides the standard requirements for degrees and certificates. Requirements for the Associate of Arts and Associate of Science degrees are detailed in the 2014-2015 college catalog. Both degrees require a completion of at least 60 degree applicable units. At least 18 units must be in a discipline or from related disciplines with a grade of "C" or better in each course[38].

The categories of General Education courses for Associate of Arts and Associate of Science Degrees are:
1. Natural Science
2. Social and Behavioral Science
3. Humanities
4. Language and Rationality (A. English Composition, B. Communications and Analytical Thinking)
5. Health and Physical Education
6. Mathematics Competency[39]

Catalog designation of college-level courses for which degree credit is granted is located in the 2014-2015 college catalog. Information found in the college catalog includes course and credit requirements for each academic program[40].

The college catalog provides additional information regarding transfer to a California State University (CSU), including the lower division CSU general education requirements, Lower

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[35] http://www.compton.edu/Academics/distance-ed/index.aspx
[36] http://www.elcamino.edu/academics/ccc/s5ccccommittee.asp
[37] http://www.compton.edu/academics/programreviews.aspx
[38] http://www.elcamino.edu/admissions/docs/2014-2015-Catalog.pdf (pages 63-67)
[39] http://www.elcamino.edu/admissions/docs/2014-2015-Catalog.pdf (pages 60-62)
[40] http://www.elcamino.edu/admissions/docs/2014-2015-Catalog.pdf (pages 79-286)

Division Transfer Patterns (LDTP), and requirements to transfer to a University of California (UC), including the Intersegmental General Education Transfer Curricula (IGETC)[41].

Additionally, under the Admissions and Registration section of the college catalog, information on the admissions, registration, and matriculation processes is provided[42].

For the academic programs listed below in Table 6, Compton Center students will take all or the majority of courses at Compton Center, with the possibility of a select few courses taken at El Camino College. As El Camino College students, students attending Compton Center have access to all degrees offered by El Camino College. Students may enroll in courses not offered at the Compton Center at El Camino College, which accounts for a number of the low degrees awarded numbers in Table 6.

When submitting application materials, students indicate their intended majors. Due to the open enrollment policy for California Community Colleges, students often change declared majors, making the acquisition of data describing student enrollment in degree and non-degree programs a challenge. For example, a fall 2013 report prepared by Institutional Research and Planning showed that while 1,096 students had indicated nursing as their intended program of study during enrollment, only 265 of those students took a nursing course; 831 had not taken a nursing course[43]. Compton Center academic programs utilize information prepared by Institutional Research and Planning to monitor data regarding students' intended programs of study, degrees and certificates awarded, and transfer rates, including those to the California State University and University of California systems[44]. The new Student Success & Support Program (SSSP) requires California community college students to attend an orientation session, complete an assessment process, and complete an educational plan, as well as select a major by the time they have taken 15 units. These requirements will enhance the data available to Compton Center to further assess the viability of degree and certificate offerings.

As Compton Center moves toward accredited college status, it is assessing which programs to offer leading to a degree. Additional methods to enroll a significant proportion of students in those programs are also under review. Compton Center has already combined several disciplines and created divisions, such as the Arts, Social Sciences, and Career Technical Education

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[41] http://www.elcamino.edu/admissions/docs/2014-2015-Catalog.pdf (pages 70-74)

[42] http://www.elcamino.edu/admissions/docs/2014-2015-Catalog.pdf (pages 11-22)

[43] http://www.compton.edu/campusinformation/accreditation/docs/CECStudentMajorCountsByDivisionFall2013.pdf
http://www.compton.edu/campusinformation/accreditation/docs/CECStudentMajorCountsByMajorFall2013.pdf

[44] http://www.elcamino.edu/administration/ir/docs/research/DegreesCertificates_2012-13_v2.pdf
http://www.elcamino.edu/administration/ir/docs/acadperformance/TransferVelocity_Trends_CEC_06-07.pdf
http://www.elcamino.edu/administration/ir/docs/acadperformance/Time%20to%20Completion%202012-2013.pdf
http://www.elcamino.edu/administration/ir/docs/research/Transfers_UC-CSU_2012-13_NSC.pdf

divisions, which provide the courses and support services necessary for students to complete their general education requirements.

Currently, the program review process ensures that faculty, staff, and administration examine program enrollment and degree and certificate completions along with course fill rates, retention rates, gainful employment information, and other data provided by Institutional Research and Planning. Program faculty review disaggregated data for each of the years in a program review cycle to monitor numbers of program completers and to make any necessary curricular, staffing, equipment, and technology recommendations.

Certain programs listed in Table 6 may at present have low completion numbers but high fill rates for program courses. Faculty in these programs examine specific student and program needs and may, for example, recommend needed full- or part-time faculty hiring based on identified program improvement plans to increase completion numbers. For example, Life Sciences program faculty members analyzed the program's high course enrollment and fill rates and recommended hiring one additional full-time faculty member[45]. History program faculty recommended a plan to hire both full-time and part-time faculty with curriculum expertise to replace full-time faculty retirees, and to accommodate expansion of the curriculum to meet student needs[46].

When needed, the program discontinuance process will be initiated to determine whether or not an educational program should be discontinued. Data and other information, such as enrollment trends, degrees and certificates, success and retention, facility and equipment needs, and student outcomes, as well as indicators relevant to the review of the college's vocational and occupational training programs are considered as part of this process[47].

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[45] http://www.compton.edu/campusinformation/accreditation/docs/LIFESCI2012-2013PROGRAMREVIEW.pdf
[46] http://www.compton.edu/campusinformation/accreditation/docs/HistoryPROGRAMREVIEW2013.pdf
[47] http://www.elcamino.edu/administration/board/boarddocs/4021%20Program%20Discontinuance.pdf
http://www.elcamino.edu/administration/board/boarddocs/AP%204021%20Program%20Discontinuance.pdf

Table 6 - Degrees & Certificates offered at Compton Center

Degree	AA/AS	Certificate	2008-2013 Number of Degrees Awarded	2008-2013 Number of Certificates Awarded
Administration of Justice	✓	✓	30	16
Air Conditioning and Refrigeration	✓	✓	2	23
Anthropology	✓		1	
Art	✓		2	
Automotive Collision Repair/Painting	✓	✓	1	4
Automotive Technology	✓	✓	2	31
Biology	✓		1	
Business • Accounting • Business Administration • Business Management • Marketing • Office Administration	✓	✓	60	22
Chemistry	✓		3	
Childhood Education	✓	✓	100	173
Commercial Music		✓		4
Computer Information Systems	✓	✓	3	
Communication Studies	✓		1	
Dance	✓		2	
English	✓		1	
Film/Video	✓	✓	2	2

Degree	AA/AS	Certificate	2008-2013 Number of Degrees Awarded	2008-2013 Number of Certificates Awarded
Fire and Emergency Technology	✓	✓	6	1
General Studies	✓		467	
History	✓		3	
Liberal Studies	✓		27	
Machine Tool Technology	✓	✓	2	2
Manufacturing Technology	✓	✓		
Mathematics	✓		3	
Nursing	✓		201	
Philosophy	✓			
Physical Education	✓			
Physical Science	✓		3	
Physics	✓		2	
Political Sciences	✓		5	
Psychology	✓		11	
Real Estate	✓	✓	7	5
Sign Language/Interpreter Training	✓	✓	2	1
Sociology	✓		37	
Spanish	✓		3	
Theatre	✓			

Degree	AA/AS	Certificate	2008-2013 Number of Degrees Awarded	2008-2013 Number of Certificates Awarded
Transfer Studies	✓		17	
Welding	✓	✓	8	23

Source: Institutional Research and Planning[48]

During 2012-2013, Compton Center faculty, staff, and administration utilized research to establish measures of student achievement as part of Compton Center's development of institutional effectiveness outcomes[49]. Compton Center has also set aspirational goals for two measures of degree achievement: 1) annual count of degrees awarded and 2) cohort completion rate. The latter rate measures enrollment fluctuations and is a sub-rate of the California Community Colleges Student Success Scorecard, a performance measurement system that tracks student success at all California Community Colleges[50]. Using two measures supports Compton Center's short-term and long-term evaluation of institutional effectiveness. This also allows Compton Center to track its students elsewhere in the California Community Colleges system and make comparisons with peer institutions. Compton Center has established an institutional standard for degrees awarded and an institutional standard for cohort completion rate[51]. These outcomes will be monitored annually, with the plan to reach stated goals by the end of Academic Year 2019-2020.

The Institutional Effectiveness Outcomes of the Strategic Plan 2015-2020 were developed with input from Compton Center and El Camino College groups[52] and were presented to the El Camino Community College District Board of Trustees for review and approval in fall 2014[53].

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[48] http://www.elcamino.edu/administration/ir/docs/research/DegreesCertificates_2012-13_v2.pdf

[49] http://www.compton.edu/campusinformation/accreditation/docs/InstitutionalEffectivenessOutcomesCOM2015-20FINAL.pdf
http://www.compton.edu/campusinformation/accreditation/docs/InstitutionalEffectivenessOutcomes2015-2020Methodology.pdf

[50] http://scorecard.cccco.edu/scorecard.aspx

[51] http://www.compton.edu/campusinformation/accreditation/docs/StudentAchievementOutcomesGrid.pdf

[52] http://www.elcamino.edu/administration/ir/docs/planning/Planning%20Summit%202013%20-%20Outcomes%20Report.pdf
http://www.compton.edu/campusinformation/accreditation/docs/InstitutionalStudentAchievementSenateWork.pdf
http://www.compton.edu/campusinformation/accreditation/docs/InstitutionalStudentAchievementSuccessCommitteeWork.pdf
http://www.compton.edu/campusinformation/accreditation/docs/FacultyCouncilMinutes9.19.2013.pdf
http://www.compton.edu/campusinformation/accreditation/docs/FacultyCouncilMinutes9.18.2014.pdf
http://www.elcamino.edu/cmte_minutes/minutes/1001/0321201395239.pdf
http://www.compton.edu/campusinformation/accreditation/docs/ComptonPBCMinutes081214.pdf
http://www.compton.edu/campusinformation/accreditation/docs/IEOutcomesScorecardToBoard.pdf

[53] http://www.elcamino.edu/administration/board/agendas/2014/10-20-14_agenda.pdf

Institution-set standards are now being incorporated into regular Institutional Research and Planning reports, such as the Annual Fact Book[54] and the Degrees and Certificates Report[55].

Compton Center is currently in the fourth year of the Graduation Initiative, a Title V grant-supported project designed to significantly increase the number of students earning degrees[56]. The project increases student readiness for the pursuit of an associate degree, while strengthening student learning and faculty teaching in essential gateway courses such as reading, writing, and math. The project focuses on systematic professional development and faculty collaboration in learning teams, which encourage experimenting with instructional methods and pedagogy. To promote students' self-advocacy and their development as self-directed learners, tools that facilitate students' educational and financial planning have been implemented. Strategically targeted academic advising is emphasized to students to help them fulfill graduation requirements and enhance their understanding of the benefits from graduating with a degree.

By the third year of the grant, the six grant objectives had been met or surpassed, with the exception of Hispanic students obtaining degrees, which fell 4 percent short of the fall 2013 target[57].

1. Compton Center significantly increased the percentage of students enrolled in developmental level courses one level below college level who enroll and successfully complete college level English and Mathematics courses within two years.
2. Compton Center surpassed the target of students achieving "Transfer Directed" status (students successfully completing both transfer-level Math and English courses) within three years of enrollment.
3. The percentage of Compton Center students who achieved "Transfer Prepared" status (students successfully completing both 60 University of California or California State University transferable units and have a GPA of 2.0 or higher) increased by 29 percent.
4. Overall, Compton Center increased the percentage of first time, full-time, degree-seeking students who graduate with an associate degree within three years of enrollment. The fall 2013 target of 32 percent was met for non-underrepresented minority students. The percentage of Hispanic students in this group obtaining degrees increased from 15 percent to 19 percent, slightly below the 23 percent target.
5. Compton Center surpassed its target of students completing 7,000 educational plans by 10 percent with the number of completed educational plans totaling 7,732.
6. Targets for full-time faculty members and part-time faculty members participating in learning team cohorts were surpassed for both the mathematics and humanities cohorts.

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[54] http://www.elcamino.edu/administration/ir/docs/eccprofile/COM-Annual-Factbook-2013.pdf (page 26)
[55] http://www.elcamino.edu/administration/ir/docs/research/DegreesCertificates_2012-13_v2.pdf
[56] http://www.compton.edu/studentservices/graduationinitiative/gioverview.aspx
[57] http://www.compton.edu/campusinformation/accreditation/docs/GraduationProject2013Summary.pdf
http://www.compton.edu/campusinformation/accreditation/docs/GraduationProject2014AdvisoryComm.pdf

In addition to the above outcomes, the Graduation Initiative utilizes planned activities that have demonstrated immediate improvements toward strengthening programs and services directly impacting students[58].

1. Opened in fall 2011, the Reading Success Center employs tutors who assist students by strengthening reading comprehension, raising reading levels, and augmenting vocabulary. Student usage of the Reading Success Center tutors and computer labs continues to exceed targets.

2. Compton Center launched a Web-based degree audit software program where students utilize an online system to enter a declared or potential major to see how many of the requirements they have already met. Student usage of this system has significantly exceeded targets resulting in increasing awareness of degree completion.

3. To bring awareness to the needs of the Compton Center Hispanic student population, diversity panels, speakers, and workshops are conducted. A wide range of informational books, CDs, and DVDs related to diversity topics is now available for students to access via a book/resource loan program.

4. Summer Math Academies provide a three-week refresher on math ideas and skills, as well as essential student success skills. At the end of an academy, students again take the math placement test and then move to a higher level math within their math sequence, thus increasing their ability to graduate sooner.

The Graduation Initiative director will continue to follow through with component activities and update strategies to continue improving Compton Center persistence and graduation rates.

8. Educational Programs

The institution's principal degree programs are congruent with its mission, are based on recognized higher education field(s) of study, are of sufficient content and length, are conducted at levels of quality and rigor appropriate to the degrees offered, and culminate in identified student outcomes. At least one degree program must be of two academic years in length.

The mission of Compton Center is to make a positive difference in people's lives and provide excellent comprehensive educational programs and services that promote student learning and success in collaboration with our diverse communities. Compton Center offers programs in transfer, education, career technology, developmental education, basic skills, and non-credit instruction programs[59], all of which are congruent with its mission and based on recognized higher education fields of study. At least one degree program is of two academic years in length.

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[58] http://www.compton.edu/campusinformation/accreditation/docs/GraduationProject2013Highlights.pdf
[59] http://www.compton.edu/academics/
http://www.elcamino.edu/admissions/docs/2014-2015-Catalog.pdf (pages 63-286)

Compton Center is dedicated to fulfilling its mission and upholding integrity in all programs offered by the Compton Center and its off-campus (i.e. local high school) locations[60]. Through careful planning and review of curriculum[61], the program review process and peer analysis of program reviews[62], articulation with transfer schools[63], and compliance with external review agencies for vocational programs[64], Compton Center evaluates all academic offerings to ensure sufficient content and length, appropriate levels of quality and rigor, and culmination in identified student outcomes. As part of this evaluation, in 2010-2011 Compton Center consolidated its 51 academic programs into 33 programs.

Compton Center offers high-quality instructional programs, student support services, and library and learning support services that facilitate and demonstrate the achievements of stated student learning outcomes. Student learning outcomes are in place for all courses and degree programs[65]. As of June 2014, Compton Center had assessed at least one learning outcome for 100 percent of all courses and 100 percent of all programs[66]. To improve assessment dialogue between El Camino College and Compton Center, Compton Center decided to align its assessment schedule with El Camino College. Completion of scheduled assessments is verified each semester.

Compton Center instructional programs in recognized and emerging fields of study (e.g. aerospace fasteners) culminate in identified student outcomes leading to degrees, certificates, employment, or transfer to other higher education institutions. While Compton Center offers an array of degree and certificate programs, it is one third the size of El Camino College, and therefore El Camino College has more programs. Compton Center's degree programs are congruent with El Camino College programs and mission statement.

Requirements for the Associate of Arts and the Associate of Science degrees are detailed in the 2014-2015 college catalog. All associate degrees require at least 60 units, of which a minimum of 12 units must be in a specific discipline, 18 units of general education, a 2.0 cumulative GPA, and at least a "C" grade in specific areas[67]. The general education and graduation requirements for the degrees are stated in the 2014-2015 college catalog[68]. Associate degree programs are two years in length[69]. Instructional programs are systematically assessed in order to assure currency, improve teaching and learning strategies, and achieve stated student learning outcomes.

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[60] http://www.compton.edu/campusinformation/accreditation/docs/ComptonCenterHighSchoolCourses2014.pdf
[61] http://www.elcamino.edu/academics/ccc/
[62] http://www.compton.edu/academics/programreviews.aspx
[63] http://www.elcamino.edu/studentservices/co/articulation.asp
[64] http://www.compton.edu/campusinformation/accreditation/docs/CECNursingBRNApproval.pdf
[65] http://www.compton.edu/academics/slo/SLObydivision.aspx
[66] http://www.compton.edu/campusinformation/accreditation/docs/SLOPLOUpdateforCEC6.18.2014.pdf
[67] http://www.elcamino.edu/admissions/docs/2014-2015-Catalog.pdf (pages 64-67)
[68] http://www.elcamino.edu/admissions/docs/2014-2015-Catalog.pdf (pages 60-62)
[69] http://www.elcamino.edu/admissions/docs/2014-2015-Catalog.pdf (pages 63-286)

To provide alternate delivery modes for students, Compton Center also offers distance education courses, including hybrid and online courses. In fall 2014, hybrid courses were offered in three program areas, and online courses were offered in 17 program areas[70]. No degree or certificate programs can be earned at least 50 percent through distance education. The Extended Learning Coordinator, under the supervision of the Dean of Student Learning (Arts, Social Sciences, and Career and Technical Education), coordinates distance education offerings. Distance education student resources include online orientation, course management system information, and a student handbook for distance education[71]. Distance education faculty resources include training, instructional media and online communication tools, and resources supporting effective online instruction[72]. In spring 2013, Compton Center piloted the use of online tutoring for several distance education courses through NetTutor, a Web-based online tutoring service. In fall 2013 the NetTutor service was expanded to all distance education courses. Online tutoring services have been integrated into Etudes, the distance education course management system, allowing students direct access to online tutorial services through Etudes course websites. All on-campus tutorial, learning resources, and student services are available to distance education students.

9. Academic Credit

The institution awards academic credits based upon generally accepted practices in degree granting institutions of higher education. Public institutions governed by statutory or system regulatory requirements provide appropriate information about the awarding of academic credit.

Through El Camino College, Compton Center awards academic credits consistent with Education Code and Title 5 regulations. The standard measurement of college work is a unit. One unit of credit is awarded for approximately 54 hours of lecture, study, or laboratory. The amount of credit awarded is adjusted in proportion to the number of hours of lecture, study, or laboratory work. Compton Center operates on a semester basis and all references to units of academic credit in the college catalog are to semester units. The criteria on which credit is based are described in the 2014-2015 college catalog[73], in the El Camino College Curriculum Handbook[74], and in El Camino College Board Policy 4230 (Grading and Academic Record Symbols)[75].

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[70] http://www.compton.edu/academics/distance-ed/Course_FacultyInfo.aspx

[71] http://www.compton.edu/academics/distance-ed/

[72] http://www.compton.edu/academics/distance-ed/facultyresources.aspx

[73] http://www.elcamino.edu/admissions/docs/2014-2015-Catalog.pdf (page 44)

[74] http://www.elcamino.edu/academics/ccc/handbook/Appendix%20A.pdf (pages 1-2)

[75] http://www.elcamino.edu/administration/board/boarddocs/4230%20Grading%20and%20Academic%20Record%20Symbols.pdf

10. Student Learning and Achievement

The institution defines and publishes for each program the program's expected student learning and achievement outcomes. Through regular and systematic assessment, it demonstrates that students who complete programs, no matter where or how they are offered, achieve these outcomes.

Student learning outcomes are the specific observable or measurable results that are expected at the end of a learning experience (i.e. a course; a program of study; a degree or certificate; or set of interactions with student or library services). El Camino College's learning outcomes are described in the 2014-2015 college catalog[76] and on the college Website[77].

Compton Center's learning outcomes exist and are assessed at three levels:
- Course: Student Learning Outcomes (SLOs)
- Program: Program Learning Outcomes (PLOs)
- Institutional: Institutional Learning Outcomes (ILOs)

Course and program learning outcomes statements are shared between El Camino College and Compton Center, except when a course or program is unique to a particular campus such as Commercial Music at Compton Center. Compton Center has defined and published learning outcome statements for 100 percent of its courses and programs. In fall 2013, Compton Center faculty committed to increasing the number, depth, and usage of assessments. Faculty worked to ensure that the number of SLOs and PLOs was sufficient to fully assess both course and program goals. Generally, each course has at least three SLOs and each program has at least three PLOs. Student learning outcome statement information for all courses, programs, and certificates is available to all students and to the public through course information material (e.g. syllabi) and a comprehensive assessment Web page[78]. Every program has aligned course-level student learning outcomes (SLOs) with program-level learning outcomes (PLOs). All SLOs and PLOs are aligned with institutional-level learning outcomes (ILOs)[79]. As part of this comprehensive alignment, all general education courses are mapped to ILOs. ILOs are used to assess corresponding general education areas[80]. Due to increased numbers of SLO and PLO statements and revised ILOs, a comprehensive re-mapping of SLOs, PLOs, and ILOs was completed in fall 2014[81].

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[76] http://www.elcamino.edu/admissions/docs/2014-2015-Catalog.pdf (page 10)
[77] http://www.compton.edu/academics/slo/
http://www.elcamino.edu/academics/slo/index.asp
[78] http://www.compton.edu/academics/slo/
http://www.elcamino.edu/academics/slo/index.asp
[79] http://www.compton.edu/campusinformation/accreditation/docs/SampleAlignmentPsychology.pdf
http://www.compton.edu/campusinformation/accreditation/docs/SampleAlignmentWelding.pdf
[80] http://www.elcamino.edu/academics/slo/geo.asp
[81] http://www.compton.edu/academics/slo/SLObydivision.aspx

Compton Center has established regular and systematic student learning outcome assessments. As of June 2014, Compton Center had assessed at least one learning outcome for 100 percent of all courses and 100 percent of all programs[82].

Outcome assessments demonstrate that Compton Center students achieve course and program outcomes. In Academic Year 2013-2014, faculty conducted 98 SLO assessments. Students met established assessment targets for 58 of those assessments, a nearly 60 percent achievement of these course-level outcomes. To improve student learning and achievement of SLOs, Compton Center faculty initiated 100 actions based upon outcomes assessment data and analysis, including 61 teaching strategies, three curricular actions, eight requests for program or institutional support, and 28 modifications to assessment processes[83]. In Academic Year 2013-2014, two PLO assessments were conducted. Students met established assessment targets for one of these assessments, a 50 percent achievement of program-level outcomes. To improve student learning and achievement of PLOs, Compton Center faculty initiated two actions based upon outcomes assessment data and analysis, including one teaching strategy and one modification to assessment processes[84]. With the increased numbers of PLOs established in fall 2013, the number of PLO assessments significantly increased beginning in fall 2014, with a total of 18 PLO assessments scheduled for Academic Year 2014-15[85]. Compton Center will continue to utilize TracDat, its outcomes assessment management software, to monitor data on student achievement of learning outcomes.

ILO assessments for El Camino College include Compton Center. As of fall 2014, all ILOs have been assessed and assessments demonstrate students are achieving institutional outcomes[86]. The Content Knowledge ILO assessment determined that students have an understanding of the basic content and methodology of all major areas of general education[87]. The assessment for the Communication and Comprehension ILO indicated the vast majority of exiting students rated themselves as mastering the skills of communication and comprehension, especially writing and the discussion of ideas. Analysis of course grades showed high performance in terms of course success, retention, and grade point average for exiting students in courses with a strong emphasis on this ILO[88]. The Critical, Creative, and Analytical Thinking ILO assessment revealed that exiting students indicated that their critical thinking skills have improved since attending Compton Center. Analysis of course grades in this competency revealed that exiting students demonstrate high performance in success, retention, and GPAs in courses with a greater

[82] http://www.compton.edu/campusinformation/accreditation/docs/SLOPLOUpdateforCEC6.18.2014.pdf
[83] http://www.compton.edu/campusinformation/accreditation/docs/SLOAssessmentSummary2013-14.pdf
[84] http://www.compton.edu/campusinformation/accreditation/docs/PLOAssessmentSummary2013-14.pdf
[85] http://www.compton.edu/campusinformation/accreditation/docs/PLOAssessmentScheduleSample.pdf
[86] http://www.elcamino.edu/academics/slo/corecompassess.asp
[87] http://www.elcamino.edu/academics/slo/Content%20Knowledge%20ILO%20Assessment%20Report%205.14.2014.pdf
[88] http://www.elcamino.edu/academics/slo/docs/Core%20Competency%20Assessment--Summary%20and%20Overview.pdf

emphasis on critical, creative, and analytical thinking[89]. The Professional and Personal Growth ILO assessment indicated that students were positively influenced in their professional growth regarding learning, understanding information, and having conversations with others on important matters. Students specified that their experiences had a positive influence on their self-esteem as they have improved their knowledge and increased social interactions[90]. The Community and Collaboration ILO assessment established students were encouraged to take on additional responsibilities inside and outside the classroom, which, in turn, increased their collaboration with other students and participation in their communities[91]. The assessment for the Information and Technology Literacy ILO demonstrated the following: students completing their first year at either El Camino College or Compton Center performed better than students at other community colleges on all skill sets covered in a standardized test of information literacy skills; second-year students performed better than at other community colleges on three of eight skills; and performance for most skill sets improved as units earned increased[92].

During the spring 2014 semester, the Assessment of Learning Committee engaged in extensive discussions to review and revise the six ILOs that had been assessed. The committee developed a set of four redefined ILO statements with strong alignment to all general education areas[93]. The Academic Senate reviewed the redefined statements on April 15 and May 8, 2014 and ratified them on May 8, 2014[94]. As ILO assessment methods are refined in the future, they will assist Compton Center in measuring student skills in these areas, as well as implementing actions to improve student performance. Planned ILO assessments with aggregated course and program data combined with stand-alone institutional data will provide additional and more specific measures of how well students achieve institutional and general education outcomes.

Compton Center devotes appropriate resources to the assessment of student learning, including a faculty SLO Coordinator and two faculty SLO Facilitators[95].

All program review reports completed since 2009 discuss SLOs and PLOs, their assessment, how the program will respond to the assessment, and what changes and planning steps have been implemented as a result of assessments[96]. Compton Center is able to identify strengths of instruction, gaps in student learning, and areas for actions to improve student learning. The below examples illustrate how Compton Center utilizes learning outcomes assessment and the

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[89] http://www.elcamino.edu/academics/slo/docs/core_competencies/spring2011_critical_creative_analytical_thinking/institutional_results.pdf

[90] http://www.elcamino.edu/academics/slo/docs/core_competencies/professional_and_personal_growth/AssessmentResults_CC_ProfGrowth.pdf

[91] http://www.elcamino.edu/academics/slo/AssessmentResultsILO5CommunityandCollaboration.pdf

[92] http://www.elcamino.edu/academics/slo/ILOInfoAndTechnologyLiteracyPresentationFall2013.pdf

[93] http://www.elcamino.edu/academics/slo/corecomps.asp

[94] http://www.elcamino.edu/academics/academicsenate/AS%20Packet%205-8-14.pdf

[95] http://www.elcamino.edu/academics/slo/assessment-personnel.asp

[96] http://www.elcamino.edu/administration/vpaa/program_review/ProgramReviewMaterials2014.pdf
http://www.compton.edu/campusinformation/accreditation/docs/StudentServicesProgramReviewTemplate.pdf

program review process to evaluate instruction and take planning, curricular, and budgeting actions to improve student achievement.

1. The English program at Compton Center used pass rates, completion rates, and SLO and PLO assessment results to make program review recommendations regarding implementation of new teaching strategies for thesis statements, increased offerings of writing workshops, and increased staffing of the Writing Center. Faculty shared teaching strategies, additional writing and grammar workshops were scheduled, and a Writing Center Specialist was hired[97].

2. The Life Sciences program at Compton Center used assessment results to plan additional reinforcement activities for difficult subject matter, address the need for supplemental instruction and more lab hours, and make equipment requests to directly support student learning[98].

The California Community Colleges Student Success Scorecard includes degree, certificate, and transfer-related outcomes completion rates, persistence rates, and remedial progress information for Compton Center students[99].

Success and retention rates are listed in Table 7. Success is defined as a student completing a course with an A, B, or C grade. Retention is defined as a student remaining enrolled through the end of a course.

Table 7 - Success and Retention Rates at Compton Center

	2008-09	**2009-10**	**2010-11**	**2011-12**	**2012-13**
Success Rate	59%	61%	62%	61%	65%
Retention Rate	74%	75%	77%	77%	80%

Source: California Community College Chancellor's Office

The National Council Licensure Examination (NCLEX) licensure exam pass rate history is listed in Table 8.

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[97] http://www.compton.edu/campusinformation/accreditation/docs/CECEnglishProgramReview2012-13.pdf

[98] http://www.compton.edu/campusinformation/accreditation/docs/CECLifeSciencePR2011-2012.pdf

[99] http://www.compton.edu/campusinformation/accreditation/docs/CCCCOScorecardSummary2012-13.pdf
http://scorecard.cccco.edu/reports/OneYear/711_OneYear.pdf
http://scorecard.cccco.edu/scorecardrates.aspx?CollegeID=711

Table 8 – NCLEX Pass Rates

	2008		2009		2010		2011		2012	
El Camino College – Compton Education Center	**# taken**	**% pass**	**# taken**	**% pass**	**# taken**	**% pass**	**# taken**	**% pass**	**# taken**	**% pass**
	65	66.15%	57	71.93%	44	81.82%	59	84.75%	54	81.48%

Source: BRN Pass Rates Report (2013-2014 data not yet available)[100]

11. General Education

The institution defines and incorporates into all of its degree programs a substantial component of general education designed to ensure breadth of knowledge and promote intellectual inquiry. The general education component includes demonstrated competence in writing and computational skills and an introduction to some of the major areas of knowledge. General education has comprehensive learning outcomes for the students who complete it. Degree credit for general education programs must be consistent with levels of quality and rigor appropriate to higher education. See the Accreditation Standards, Standard II.A.3, (Appendix B) for areas of study required for general education.

The El Camino Community College District Board of Trustees adopted Board Policy 4025 (Philosophy for Associate Degree and General Education)[101] which requires that degree requirements lead students through a general education pattern designed to ensure breadth of knowledge and promote intellectual inquiry. Courses approved for inclusion in the general education requirements are evaluated as meeting the criteria established in this policy. The El Camino College 2014-2015 catalog details general education criteria for Associate in Arts and Associate in Science degrees and lists general education courses currently offered within Associate of Arts and Associate of Science degree requirements[102]. The courses and programs presented meet standards approved by the Board of Governors of the California Community Colleges as stated in the California Administrative Code, Title 5, Section 55002.

General Education Criteria
The El Camino College Associate Degree Committee, with participation from instructional and counseling faculty and administrators, conducted an extensive review of associate degree requirements, including general education. The Committee produced a statement of "General Education Criteria for Associate of Arts and Associate of Science degrees." This statement is published in the college catalog.

The degree requirements for an associate degree at the college include six areas of general education:

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[100] http://www.compton.edu/campusinformation/accreditation/docs/NCLEXPassRates.pdf

[101] http://www.elcamino.edu/administration/board/boarddocs/4025%20Philosophy%20for%20Associate%20Degree%20and%20General%20Education.pdf

[102] http://www.elcamino.edu/admissions/docs/2014-2015-Catalog.pdf (pages 60-62)

1. Natural Sciences
2. Social and Behavioral Sciences
3. Humanities
4. Language and Rationality
   A. English Composition
   B. Communication and Analytical Thinking
5. Health and Physical Education
6. Mathematics Competency

The general education component includes demonstrated competence in writing and computational skills and an introduction to some major areas of knowledge[103].

To be included as a general education course, a course must be recommended by faculty members from the discipline and approved by the El Camino College Curriculum Committee. The Curriculum Committee is responsible for determining where courses fit into the general education breadth pattern; however, the committee relies strongly on the recommendation of the program faculty. When courses are brought before the Curriculum Committee, the committee, in coordination with the originating faculty members, determines whether or not the course has sufficient rigor to meet the standards of scholarship of El Camino College[104]. To a large extent, courses are included in the general education pattern based upon articulation with the four-year schools and criteria for inclusion in the different patterns developed by the California State University (CSU) system and the University of California (UC) system. General education curriculum in the community colleges closely mirrors the four-year universities and is consistent with levels of quality and rigor appropriate to higher education.

El Camino College uses comprehensive ILOs to assess general education areas. Current ILOs strongly correspond to general education areas[105]. These ILOs shape all general education courses including the Natural Sciences, Social and Behavioral Sciences, and Humanities disciplines. The goal of general education is accomplished through the college's ILOs which include developing students' critical thinking skills, learning to communicate effectively in writing, acquiring an understanding of the major concepts to solve problems, and employing methods of scientific inquiry to understand the world around them. ILOs allow institutional-level assessments to apply to all students, including those taking general education courses. This approach provides assessment results that are useful and actionable at the general education level.

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[103] http://www.curricunet.com/elcamino/
http://www.compton.edu/campusinformation/accreditation/docs/SampleGenEdCourseOutlines.pdf
[104] http://www.elcamino.edu/academics/ccc/handbook/PEOPLE.pdf
http://www.elcamino.edu/academics/ccc/handbook/Course%20Review%20Worksheet.pdf
[105] http://www.elcamino.edu/academics/slo/corecomps.asp
http://www.elcamino.edu/academics/slo/geo.asp

12. Academic Freedom

The institution's faculty and students are free to examine and test all knowledge appropriate to their discipline or area of major study as judged by the academic/educational community in general. Regardless of institutional affiliation or sponsorship, the institution maintains an atmosphere in which intellectual freedom and independence exist.

Compton Center is committed to providing an environment that allows for faculty and students free and open discourse representing all points of view as supported by El Camino College Board Policy 4030 (Academic Freedom)[106]. This board policy is published in the college catalog[107] and on the Website[108].

Intellectual freedom and independence is also reaffirmed in the contract between the El Camino College Federation of Teachers and the El Camino Community College District[109] and, more specifically, in the contract between the Compton Community College Federation of Employees, Certificated Unit and the Compton Community College District, 2007-2010[110].

13. Faculty

The institution has a substantial core of qualified faculty with full-time responsibility to the institution. The core is sufficient in size and experience to support all of the institution's educational programs. A clear statement of faculty responsibilities must include development and review of curriculum as well as assessment of learning.

Compton Center employs 95 faculty members with full-time responsibility to the institution and 195 faculty members with part-time responsibility to the institution. The faculty core is sufficient in size and experience to support Compton Center's educational programs. All Compton Center faculty, full-time and part-time, meet or exceed the minimal state qualifications to teach in a California Community College as stipulated by the State Chancellor's Office[111] and the even higher qualifications adopted by El Camino College[112]. If applicable, CCCD Human Resources requires applicants for faculty positions to provide an evaluation of foreign transcripts by a recognized evaluation agency. Transcripts issued outside the United States require a course-by-

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[106] http://www.elcamino.edu/administration/board/boarddocs/4030%20Academic%20Freedom.pdf

[107] http://www.elcamino.edu/admissions/docs/2014-2015-Catalog.pdf (page 47)

[108] http://www.elcamino.edu/administration/board/boarddocs/4030%20Academic%20Freedom.pdf

[109] http://www.elcamino.edu/administration/hr/2012-2015%20Federation%20Agreement%20as%20of%20NOV%2030%202012%20with%20links%20corr.pdf

[110] http://district.compton.edu/administration/human-resources/CBAFaculty1013.pdf

[111] http://extranet.cccco.edu/Divisions/AcademicAffairs/InstructionalProgramsandServicesUnit/MinimumQualifications.aspx

[112] http://www.compton.edu/campusinformation/accreditation/docs/ECCMinimumQuals.pdf

course analysis with an equivalency statement from a certified transcript evaluation service verifying the degree equivalency to that of an accredited institution within the United States[113]. All existing Compton Center faculty qualifications were reviewed at the beginning of the partnership with El Camino College. Modifications in assignments were made as needed, based upon the results[114].

All Compton Center faculty members are required to fulfill professional responsibilities and obligations as stated in the most current contract between the faculty union and the CCCD. These responsibilities include teaching assignments, curriculum development and review, course and program assessment of learning, committee work, sponsorship of student clubs, faculty evaluations, office hours, department meetings, staff development, and shared governance duties[115]. Regular faculty evaluations are conducted for all Compton Center full-time and part-time faculty members[116].

The most current list from the CCCD Human Resources office of all full-time faculty members with their degrees and qualifications may be found in Table 9; the most current list of part-time faculty members with their degrees and qualifications may be found in Table 10. The most recent schedule of classes identifies faculty responsible for each class[117].

Table 9 – Compton Center Full-Time Faculty Roster

INSTRUCTOR & YEAR OF HIRE	PROGRAM(S)	DEGREES
Aasi, Fazal (2007)	Anatomy	B.S. M.D. Panjab University
Abbassi, Ali (1985)	Mathematics	B.S. Detroit Institute of Technology M.S. West Coast University
Aguilar, Carmela (1985)	Counseling; ESL	A.A. Compton Community College B.A. University of California, Los Angeles M.A. California State University, Dominguez Hills

[113] http://www.compton.edu/campusinformation/accreditation/docs/ForeignTranscriptEvaluation.pdf
[114] http://www.compton.edu/campusinformation/accreditation/docs/CECMinimumQualsReview.pdf
[115] http://district.compton.edu/administration/human-resources/CBAFaculty1013.pdf (pages 14-15)
[116] http://district.compton.edu/administration/human-resources/CBAFaculty1013.pdf (Pages 19-41)
http://www.compton.edu/campusinformation/accreditation/docs/2011-12FacultyEvaluation.pdf
http://www.compton.edu/campusinformation/accreditation/docs/2012-13FacultyEvaluation.pdf
http://www.compton.edu/campusinformation/accreditation/docs/2013-14FacultyEvaluation.pdf
http://www.compton.edu/campusinformation/accreditation/docs/2014-15FacultyEvaluation.pdf
[117] http://www.compton.edu/studentservices/admissionandrecords/ClassSchedule.aspx

INSTRUCTOR & YEAR OF HIRE	PROGRAM(S)	DEGREES
Ahmad, Manzoor (1987)	Business	B.S. Government College LL.B University Law College M.B.A. Northwest Missouri State University
Allen, Jennell (1980)	Counseling	B.A. California State University, Long Beach M.S. California State University, San Bernardino
Alpern, Ronny (1992)	Mathematics	B.A., M.A. California State University, Fullerton
Arroyo, Celia (1991)	Counseling	A.A. Compton Community College B.A., M.A., M.Ed. California State University, Dominguez Hills
Arroyo, Silvia T. (1998)	Counseling	B.S. University of Nebraska M.A., Ph.D. United States International University
Benson, Eugene (1981)	Welding	A.S. Los Angeles Trade Technical College B.S. University of LaVerne
Bernaudo, Jose (2004)	English	B.A. University of California, Irvine M.A. Claremont University
Boatwright, Eddie (2004)	Biological Sciences	B.A. Fisk University M.D. Meharry Medical College
Bosfield, Saundra (2008)	Nursing	A.D.N. Compton Community College B.S.N. University of Phoenix M.S.N. California State University, Dominguez Hills Ed.D. Argosy University
Bunting, Ikaweba (2002)	Sociology; Political Science	B.S. Loyola Marymount University Ph.D. University of Wales
Clark, Leonard (2001)	Geology	B.S., M. S. California State University, Los Angeles

INSTRUCTOR & YEAR OF HIRE	PROGRAM(S)	DEGREES
Collins, Diane (1991)	Contemporary Health	B.S. California State University, Los Angeles M.S. University of California, Los Angeles
Cortez-Perez, Aurora (1996)	ESL	A.A. Compton Community College B.A., M.A. California State University, Dominguez Hills
Coti, Karla (2011)	Chemistry	B.S., M.S., Ph.D. University of California, Los Angeles
Crozier, Judith (2014)	English	B.A. University of Wyoming M.P.W. University of Southern California
DeHardt, Thomas (2013)	Psychology	B.A., M.A., Ph.D. University of California, Los Angeles
Ekimyan, Roza (2014)	Human Development	B.S., M.S., Ed.D University of Southern California
Estrada, Harvey (2000)	Music	B.M. California State University, Fullerton M.M. California State University, Los Angeles
Estrada, Maria (2012)	Counseling	A.A. Orange Coast College B.A. University of California, Los Angeles M.A. San Diego State University
Evans, Jerome (2000)	History	A.A. Los Angeles City College B.A.California State University, Los Angeles M.A., M.S. Pepperdine University
Flor, Paul (1997)	Political Science; Ethnic Studies	B.A., M.A. University of California, Los Angeles M.A. California State University, Los Angeles
French-Preston, Essie (1986)	Counseling	B.A. Alabama State University M.A. University of South Alabama Ed.S, Ed.D. University of Alabama

INSTRUCTOR & YEAR OF HIRE	PROGRAM(S)	DEGREES
Garcia, Annaruth (1998)	Office Administration	A.A. Compton Community College B.S., M.A.University of Phoenix
Garrett, Curtis (2007)	Automotive Technology	B.S. California State University, Long Beach
Gillis, Amber (2012)	English	B.A., M.A. California State University, Fullerton
Gras, Lauren (2011)	English Composition; Developmental Reading	B.A. University of California, Los Angeles M.A. California State University, Los Angeles
Halligan, Christopher (2006)	English	B.A., M.A. University of Nebraska
Hayes-Cushenberry, H. Frances (2008)	Nursing	B.S.N., M.S.N. California State University. Long Beach Ed.D. Argosy University
Haynes, Vanessa (1998)	Counseling	A.A. Monterey Peninsula College B.A., M.A. California State University, San Jose
Heming, Deborah (2007)	Nursing	A.D.N. Compton Community College B.S.N., M.S.N. University of Phoenix
Hill, Jennifer Knox (2014)	English	A.A. Cerritos College B.A. University of California, Irvine M.F.A. California State University, Long Beach
Hobbs, Charles (2011)	Library Information Science	B.A. University of California, Santa Barbara M.L.S. University of California, Los Angeles
Jimenez, Alberto (2012)	Instructional Specialist	B.A. University of California, Berkeley M.A. Azuza Pacific University
Johnson, Renee (2006)	Nursing	B.S.N., M.S.N. University of Phoenix

INSTRUCTOR & YEAR OF HIRE	PROGRAM(S)	DEGREES
Joiner, Robert (1987)	Business	B.S. California State University, Los Angeles M.B.A. Pepperdine University
Juarez, Dalia (2011)	English Composition; Developmental Reading	B.A., M.A. California State University, Dominguez Hills
Khalilzadeh, Mohammad (1999)	Computer Information Systems	B.A., M.A. California State University, Los Angeles
Khodagholian, Sevana (2014)	Chemistry	B.S. University of Southern California M.S., Ph.D. University of California, Riverside
Kooiman, Brent (2011)	Auto Collison Repair & Painting	A.A. Cerritos College
Lamm, Frederick (1969)	Automotive Technology	A.S. Los Angeles Trade Technical College B.V.E., M.A. California State University, Long Beach Ed.D Nova University
Lazar, Shemiran (1996)	English; ESL	B.A. Baghdad University M.A. California State University, Dominguez Hills
Lyles, Cornelia (1976)	Social Sciences	B.A., M.A. California State University, Los Angeles Ph.D Nova University
Madrid, Vanessa (2014)	Art	B.A. San Diego State University M.F.A. Claremont Graduate University
Manikandan, Gyanthri (2013)	Mathematics	B.S., M.S. Barathidasan University M.S. California State University, Long Beach
Maradiaga, Axa (2005)	Spanish	B.A., M.A. California State University, Diminiguez Hills

INSTRUCTOR & YEAR OF HIRE	PROGRAM(S)	DEGREES
Martinez, Jose M. (2013)	Mathematics	A.A. East Los Angeles College B.S. University of California, Los Angeles M.S. California State University of Los Angeles
Maruyama, David (2005)	English	B.A. University of Caifornia, Los Angeles M.A., M.F.A. California State University, Long Beach
McPatchell, David (1997)	Psychology	B.S. University of Kentucky M.A. California State University, Sonoma M.A. University of New Mexico
Mediza, Jose (2003)	Mathemtics	B.S. University of Iran M.S. Sheraz University
Mendoza, Ladislao (1989)	Physical Education; Recreation	B.A. California State University, Dominguez, Hills M.Ed. Azusa Pacific College M.Ed. Grand Canyon University
Mills, Jesse (2014)	Political Science	B.A. Loyola Marymount University Ph.D Univeristy of Southern California
Mitu, Zenaida (2003)	Nursing	B.S., M.S. University of Santo Tomas
Moore, Billie (1979)	Ethnics Studies	B.A., M.P.A. California State University, Long Beach Ph.D. University of California, Los Angeles
My, Alexander (1989)	Counseling	A.S. Austin Community College B.A. Southwest Texas State University M.A. Northeastern Illinois University Ed.D. Nova University
Norton, Thomas (2000)	English	B.A. University of Iowa M.A. University of Wisconsin

INSTRUCTOR & YEAR OF HIRE	PROGRAM(S)	DEGREES
Odanaka, Michael (1987)	Counseling	B.A. Dartmouth College M.A. Fuller Theological Seminary M.S. California State University, Los Angeles
Ornelas, Miguel (2013)	Mathematics	B.A. University of California, Berkeley M.A. California State University, Fullerton
Osanyinpeju, Abiodun (2003)	Life Sciences	B.S. University of Ibadan M.S. Ph.D. University of Lagos
Pham, Hoa (2012)	Child Development	B.A. University of Texas, El Paso M.Ed. University of Texas, Austin Ed.D. University of California, Irvine
Phillips, Marjeritta (2000)	Dance	B.A., M.A. California State Univeristy, Long Beach
Pratt, Estina (1988)	Librarian	B.S. Kent State University M.L.S. Atlanta University
Radcliffe, Kendahl (2012)	History	B.S. Emerson College M.A., Ph.D. University of California, Los Angeles
Richardson, Pamela (2014)	Welding	B.S. University of Phoenix M.A. National University
Rios, Liza (2013)	Communication Studies	B.A., M.A. California State University, Fullerton
Roach, Donald A. (1985)	Mathemetics	B.S. University of West Indies M.S. Math University of Waterloo Ph.D. University of West Indies
Roach, Ruth (2003)	English	B.A. M.A.T., Occidental College M.A., Ph.D. Claremont Graduate University
Roeun, Malinni (2014)	Mathematics	B.S., M.S. California State University, Long Beach Ed.D. Argosy University

INSTRUCTOR & YEAR OF HIRE	PROGRAM(S)	DEGREES
Ross, Dovard (1986)	Computer Information Systems	B.A. California State University, Dominguez Hills M.B.A. University of Phoenix
Sahebjame, Mohsen (1998)	Computer Information Systems	B.S., M.A. California State University, Long Beach
Schumacher, Holly (2010)	Counseling	B.A. California State University, Long Beach M.S. National University A.A. Long Beach City College
Schwitkis, Kent (2014)	Astronomy; Physics	B.A. University of California, San Diego M.S., Ph.D. University of California, Santa Barbara
Sidhu, Rajinder (2014)	Anatomy; Physiology	B.S., M.S. Punjabi University Patiala
Stoddard, Patricia (2011)	Mathematics	B.S., M.S. California Institute of Technology M.S. California State University, Long Beach
Tatlilioglu, Abigail (2011)	Mathematics	A.S., El Camino College B.S., M.S. California State University, Long Beach
Tavakkoli, Mohamad (1987)	Mathematics	B.S., M.S. California State University, Los Angeles
Thomas, Shirley (2003)	Assistant Director, Professor Nursing	B.S.N. University of Phoenix M.S.N., F.N.P., RNC-OB University of Phoenix
Threadgill, Cheryl (1998)	Counseling	B.A. National-Louis University M.A. Roosevelt University M.A. National University
Uch, Mandeda (2004)	Music	A.S. Long Beach City College B.M., M.M. California State University, Fullerton
Ueda, Dale (2011)	Heating & Air Conditioning	B.S. California State University, Dominguez Hills

INSTRUCTOR & YEAR OF HIRE	PROGRAM(S)	DEGREES
Valdry, Andree (1999)	Library Information Science	B.A., M.L.S. University of Cailfornia, Los Angeles
Valle, Gerson (2014)	Mathematics	B.S., M.S. California State University, Long Beach
Villalobos, Jose (2008)	Mathematics	A.S. Compton Community College B.S., M.S. California State University, Long Beach M.S., Ph.D. University of Southern California
Walker, Gregory (2010)	Anatomy	B.S. Tuskegee University M.D. Howard University
Wallano, Eyob (2007)	Life Sciences	MVSC Master of Veterinary Sciences- Research degree as Ph.D. D.V.M. Kharkov Veternairy Institute Doctor of Veterinary Science
Washington, Cassandra (2011)	Child Development	B.A. California State University, Dominguez Hills M.A. California State University, Los Angeles
West-Lee, Pamela (1999)	Child Development	B.A., M.A., M.S. California State University, Dominguez Hills
Williams, Nikki (2012)	English; Sociology	B.A., M.A. California State University, Dominguez Hills
Williams, Shannon (2013)	Physical Education; Baseball	A.A. Compton Community College B.A. California State University, Dominguez Hills M.A. Concordia University
Woodward, Valerie (2014)	English	B.A. Wellesley College M.A. San Francisco State University Ph.D. University of California, Riverside
Yaghmai, Phillip (2014)	Machine Tool Technology	B.S. University of Nebraska, Lincoln

INSTRUCTOR & YEAR OF HIRE	PROGRAM(S)	DEGREES
Yahye, Abdirashid (1996)	Computer Information Systems	B.S. Somali National University M.S. University of Southern California
Zambrano, Ruth (2011)	Mathematics	B.S. University of California, Los Angeles M.S. California State University, Long Beach

Table 10 – Compton Center Part-Time Faculty Roster

INSTRUCTOR	PROGRAM(S)	DEGREES
Abdulmalek, Sulaiman	Biological Sciences	Ph.D. New Mexico State University, M.S. University of Bridgeport, Connecticut B.S. College of Science, University of Istanbul, Turkey
Adabzadeh, Ali	Auto Collision	Ph.D. Capella University M.A., B.A. University of California, Los Angeles
Aguilera, Peter	Sociology	M.A., B.A. California State University, Dominguez Hills.
Allen, Gregory	Fire Technology	A.S. El Camino College
Altermatt, Robert	Chemistry	M.A., B.A. California State University Dominguez Hills
Armstrong, Sunny	English	M.A. California Polytechnic State University, San Luis Obispo B.A. Anna Maria College
Avalos, Ron	English	M.A. California State University Dominguez Hills
Bankhead, Steven	Arts	M.F.A. Otis College of Art & Design B.F.A. Auburn University

INSTRUCTOR	PROGRAM(S)	DEGREES
Barber, Lessie	Nursing	M.P.A California State University Dominguez Hills B.S.N. University of Southern Mississippi
Bennet, Sage	Philosophy	Ph.D., M.A. New School for Social Research, New York B.A. Long Island University
Bergman, Stefan	English	M.A., B.A. California State University Dominguez Hills A.A. Los Angeles Harbor College
Bibb, Nicole	Math	M.S. California State University Hayward B.S. Loyola Marymount University
Biffle, Lamar	PE/Health	M.A., B.A. California State University Dominguez Hills
Black, Dustin	History	M.A., B.A. University California, Los Angeles
Blankenship, Martin	Sign Language/ Physical Education	B.A. California State University, Long Beach A.A. Los Angeles Harbor College
Brabbee, Andrew	Spanish	M.A. University of California, Los Angeles B.A. Middleburg College
Buenaventura, Ninita	Library	M.L.S., B.A. San Jose State University
Bush, Asilia	Counseling/Human Development	M.A. California State University, Dominguez Hills B.A. California State University Dominguez Hills A.A. Los Angeles Southwest College
Bystry, Philip	ESL	M.A. Chapman University M.S. Pacific Christian University B.A. California State University Long Beach A.A. Fullerton College

INSTRUCTOR	PROGRAM(S)	DEGREES
Can, Minh	Math	M.S. Texas A&M University B.A. University of California, Berkley
Carrillo, Rosa	Counseling	B.A. California State University, Long Beach M.A. San Diego State University
Carroll, Craigg	Theatre Arts, English	M.F.A, M.A, B.A. California State University, Long Beach M.A. University of Massachusetts A.A. El Camino College
Carter, Sekou	Math	M.S., B.S. California State University, Long Beach
Castro, Naomi	Education	M.Ed., B.A. University of Arizona
Colby, Anita	Library	M.L.S. University of California, Los Angeles B.A. California State University, Long Beach
Conn, Bradfield	Psychology	Ph.D. Alliant International University M.S. Pepperdine University B.A. San Diego State University
Cooper, Erin	Psychology/ Communication Studies	M.A., B.A. St. Louis University M.A. California State University, Long Beach
Cunnigan, Dixie	Fashion	A.A. Los Angeles Trade-Technical College
Dadi, Tedla Degefa	Biological Sciences	Ph.D. University of California, Davis M.A. Universidad Automata B.A. Universidad de La Habana
Daniel, Brittney	Earth Sciences	M.A. State University of New York B.A. California State University, Long Beach
Davis, Timothy	Music	M.M., B.A University of California, Los Angeles
De La Cruz, Nancy	Nursing	B.S.N. San Juan de Dios College

INSTRUCTOR	PROGRAM(S)	DEGREES
de la Pena, Susana	English	Ph.D., M.A, B.A University of Arizona M.A. Pacific Graduate Institute
Desetto, Vincent	Anthropology	M.A. California State University, Northridge B.A. Binghamton University
Diaz, Juan	PE/Health	M.A.,B.A. California State University, Dominguez Hills
Douglas, Jeffrey	English	MA., BA California State University, Long Beach
Doust, Atousa	Biological Sciences	M.S. California State University, Fullerton B.A. Vanguard University of Southern California
Dowell, Aaron	Film/Video	M.F.A. Loyola Marymount University B.A. Morehouse College
Eaves, Stephanie	Sociology	M.A., B.S California State University, Dominguez Hills
Edwards, Allyce	HDEV/Counseling	M.P.A California State University, Long Beach M.A. California State University, Dominguez Hills B.S University of California, Irvine
El Farissi, Hassan	Biological Sciences	M.A. California State University, Dominguez Hills B.A. University of California, Los Angeles
Ellingson, James	Fire Technology	A.A. El Camino College
Espinoza, Carolina	English	M.A., B.A. California State University, Long Beach
Evans, Max	English	M.A., B.A. California State University, Long Beach
Fernandes, Sean	PE/Health	M.A. Concordia University B.S. University of Phoenix

INSTRUCTOR	PROGRAM(S)	DEGREES
Fong, Nancy	Counseling	M.A. University of Southern California B.A. California State University, Long Beach
Garcia, Jose	PE/Health	B.A San Diego State University A.A. Rio Hondo College
Ghebreab, Michael	Chemistry	Ph.D. University of Vermont, Burlington, Vermont M.S. Sacred Heart University B.A. Bluffton University
Gerchikov, Eleonora	Chemistry	M.S., B.S. Riga Technical University, Riga, Latvia
Gill, Jack	Math	B.A. University of Florida M.A. University of Miami
Gonzalez, Bryan	English	M.P.W., B.A. University of Southern California
Goudeau, Omega	PE/Health	M.A., B.A. California State University, Dominguez Hills
Gray, Jill	Nutrition	M.P.H. San Diego State University B.S. California Polytechnic State University, San Luis Obispo
Green, Michelle	Nursing	Ph.D. Clayton College M.S. University of Drexel B.S. University of Southern California A.A. Los Angeles Harbor College
Guimaraes, Nancy	English	M.A. California State University, Dominguez Hills B.A. California State University Riverside A.A. Cerritos College
Gutierrez-Padilla, Laura	Counseling/Human Development	M.S. California State University, Long Beach B.A. University of California, Los Angeles
Harris, Kelvin	Biological Sciences	M.S., B.A Mississippi State University

INSTRUCTOR	PROGRAM(S)	DEGREES
Harrison, Mickey	English	M.A. California State University, Dominguez Hills B.A. University of California, Los Angeles A.A. El Camino
Hector, Jeremy	English	M.F.A., B.A. California State University, Long Beach A.A. Los Angeles Harbor College
Herrera, Raul	History	M.A., B.A. California State University, Northridge A.A. Los Angeles Mission College
Herring, Larry	ESL	M.A. California State University, Dominguez Hills B.A. California State University, Long Beach
Higgins, Keith	PE/Health/Human Development	M.A. Pacific Oaks University B.A. California State University, Northridge A.A. Bellevue Community College
Hortsmann, Peter	ESL	M.A. New York University B.A. State College of New York
Huynh, Dwan	Math	M.A., B.A. California State University, Fullerton
Jackson, Broderick	PE/Health	M.A. Azusa Pacific University B.A. California State University, Dominguez Hills
Jacobs, Bruce	English	M.A., B.S. Ohio State University
James, Ibanga	Biological Sciences	M.S., B.S. California State University, Los Angeles
Johnson, Eric	ESL	M.A., B.A California State University, Dominguez Hills
Johnson, Lorenda	Counseling	M.S. University of La Verne B.A. California State University, Dominguez Hills A.A. El Camino College

INSTRUCTOR	PROGRAM(S)	DEGREES
Johnson, Shirlisa	Nursing	M.S.N. California State University, Dominguez Hills B.S.N. California State University, Long Beach A.S. Charles Drew University A.D.N. Los Angeles Southwest College
Kaufman, Bonnilee	Counseling/LD Specialist	M.A. University of New Mexico B.S. State University of Oneonta, New York
Keller, Ginger Davidson	Counseling	M.E. Texas A&M University B.A. Tulsa University, Texas
Keskinel, Meric	Economics	Ph.D. Claremont Graduate University M.A. Northeastern University B.A. University of Istanbul
Khan, Mahbub	Math	Ph.D. Boston College B.A. University of DACCA
Khwaja, Ziauddin	Math	M.S., Ph.D. Uppsala University B.A. University of DACCA
Kim-Choi, Susan	Math	M.S. California Polytechnic State University, Pomona B.A. University of California, Davis
Klonecky, Loretta	ESL	M.A. California State University, Dominguez Hills B.A. California State University, Los Angeles
Lawrence, Richard	Communication Studies	M.A. University of Southern California B.A California State University, Dominguez Hills
Lawson, Anitra	Film/Video	M.F.A. California Institute of Arts B.S., B.A Florida A&M University
League, Nia	HDEV	M.A. California State University, Dominguez Hills B.A. California State University, Fullerton

INSTRUCTOR	PROGRAM(S)	DEGREES
Lee, Kenneth	Fire Technology	M.A. Colombia Business School B.A. Howard University A.A El Camino College
Leonard, Chester	Admin. Of Justice	M.P.A. University of Southern California B.A. California State University, Dominguez Hills
Lev, Natalia	Physics	M.A., B.S. Khabarovsk Pedagogical Institute
Lipp, Alex	Math	M.S. California State University, Long Beach B.S. California Polytechnic State University, Pomona
Lopez, James	English	M.A. California State University, Dominguez Hills B.A. Loyola Marymount University
Loya, Carmen	Nursing	M.S.N., B.A. California State University, Dominguez Hills
Luna, George	Auto Body Technology	B.A. Ferris State University A.A. Delta College
Magabo, Susan	English	M.A. University of Philippines B.A. Philippines Normal University
Malouf, Terri	Math	M.A., B.A California State University, Long Beach
Martinez, Amanda	PE/Health	B.A, California State University, Dominguez Hills A.A. Long Beach City College
Martinez, Dulce	ESL	M.A. International University B.A. California State University, Long Beach
Martinez-Weitzel, Victoria	Counseling/Human Development	M.A. California State University, Long Beach B.A. California State University, Los Angeles

INSTRUCTOR	PROGRAM(S)	DEGREES
Maruri, Carlos	Counseling/Human Development	M.S., B.A. California State University, Long Beach
Massich, Regina	English	M.A., B.A. California State University, Dominguez Hills A.A. Long Beach City College
Mayreis-Voorhis, Morgan	English	M.A. California State University, Northridge B.A. University of California, Irvine
McDaniel, Heather	Anthropology	M.A., B.A. California State University, Northridge
McGee, Robyn	Journalism	M.A. University of Phoenix M.A. California State University, Dominguez Hills B.A. San Jose University
McLaughlin, Patrick	English	M.A. California State University, Fullerton B.A. California State University, Dominguez Hills A.A. Compton Community College
McNeil, Tracey	PE/Health	M.Ed. National University B.A. California State University, Dominguez Hills
Mendez, Jose	Human Dev.	M.A., B.A. California State University, Dominguez Hills
Meza, Juan	History	M.A., B.A. California State University, Los Angeles
Millea, Johnny	English	M.A. California State University, Long Beach B.S. Sonoma State University
Morales, Alberto	Anthropology	M.A. California State University, Fullerton B.S., B.A. University of California, Irvine

INSTRUCTOR	PROGRAM(S)	DEGREES
Moshrefi, Farshid	Psychology	M.A. California State University, Northridge M.A. Alliant International University B.A. University of California, Los Angeles
Mosqueda, Cynthia	Counseling	Ed.D. University of California, Los Angeles M.A., B.A. California State University, Dominguez Hills
Most, Rosemary	Child Development	M.S., B.S. Southern Illinois University
Moten, Georgia	English	M.A., B.A. California State University, Dominguez Hills
Murray, Ricky	History	M.A. California State University, Northridge B.A. University of California, Los Angeles A.A. Moorpark College
Murugiah, Yarmoli	Math	M.A. California State University, Fullerton M.S. University of Peradeniya, Sri Lanka B.S. University of Jaffna, Sri Lanka
Navarro, David	English	M.A. California State University, Fresno B.A. California State University, Los Angeles
Ndoumna, Emmanuel	Math	M.S. California State University, Long Beach B.S. University of Dschang, Camaroon
Neal, Albert	English	M.F.A. Emerson College M.A. California State University, Los Angeles B.A. University of California, San Diego

INSTRUCTOR	PROGRAM(S)	DEGREES
Nebbia, Gerardo	Economics	M.A. California State University, Long Beach B.A. Reed College
Nguyen, Hoang	Math	M.S., B.S., B.A. California State University, Long Beach
Niang, Babacar	Math	M.S. California State University, Los Angeles B.S. Université de Pau et des Pays de l'Adour, France
Nkwuaku, Anthony	Nursing	M.S. California State University, Dominguez Hills M.A. University of California, Los Angeles B.S. University of Port Harcourt
Noonan, Lloyd	Humanities	M.S. Goddard College B.A. University of California, Los Angeles
Norton-Cooke, Amelia	ESL	M.A. California State University Northridge B.A. California Lutheran University
Nunez-Mason, Rebeca	Counseling	M.S. University of California, Los Angeles B.A. University of California, Davis
Nwabuzor, Ozo	Nursing	M.S.N. University of Phoenix
Okbamichael, Mussie	Earth Sciences	Ph.D. State University of New York, Stony Brook M.S. University of Netherlands, Groningen B.S. University of Asmara Eritrea
Okoh, Pepertua	Nursing	M.S.N. California State University, Long Beach M.S.N., B.S.N. University of Phoenix
Orozco, Marco	Chemistry	M.S. University of California, Irvine B.S. University of California, Los Angeles

INSTRUCTOR	PROGRAM(S)	DEGREES
Ortiz, Jennifer	English	M.A., B.A. Mills College
Ortiz, Stuart	Counseling	M.S. University of Rhode Island B.S. University of Santa Cruz
Palmer, Cleveland	Art	M.F.A., M.S. California State University, Fullerton B.F.A. California Institute of the Arts
Panski, Saul	History	M.A. Southern Illinois University, Edwardsville M.L.S. University of Southern California B.A. University of California, Los Angeles
Parker, Norma	Spanish	Ed.D. Nova Southeastern University M.A. University of San Francisco B.A. California State University, Dominguez Hills
Pfeiffer, Jill	Anthropology	M.A., B.A. University of California, Los Angeles
Phillips, Jasmine	Counseling/Human Development	M.S. Vanguard University of Southern California B.S. California State University, Long Beach
Pimentel, Alberto	Sociology	M.S. California State University, Long Beach M.A. California State University, Dominguez Hills B.A. University of California, Los Angeles
Pittman, Lowerence	Art	B.A. California State University, Dominguez Hills M.F.A. University of Southern California
Plair, Vincent	Admin. Of Justice	B.B.A. University of Houston M.B.A. National University

INSTRUCTOR	PROGRAM(S)	DEGREES
Porter, Gordon	Communication Studies	M.A. Bowling Green State University B.A. Wright State University
Powell, Damaine	History	M.A., B.A. University of Southern California
Puglisi, Robert	English	M.A., B.A. California State University, Long Beach
Quinones, Juan	Child Development	M.A. Pacific Oaks College B.A. University of California, Riverside
Raffel, Charmaine	Math	M.A., B.A California State University, Northridge
Replogle, Peggy	English	M.A. California State University, Dominguez Hills B.S., B.A. University of California, Irvine
Ricci, Natalie (Deyoung)	English	M.A., B.A. California State University, Dominguez Hills
Rodriguez, Magdalena	Counseling/Human Development	M.S. National University B.S., B.A. California State University, Fullerton
Rooks, Robert	Real Estate	A.A. Cerritos College
Rorie, Paul	Law	J.D. Southwestern Law School B.A. Santa Clara University
Roshanaei, Alireza	Math	M.S., B.S. California State University, Long Beach
Roske, Rachel	Art	M.A. Yale University School of Arts
Sanders, Zeb	Communication Studies	M.A. University of Southern California B.A. California State University, Dominguez Hills
Sandoz, Cornel	Admin. Of Justice	B.A. Union Institute & University

INSTRUCTOR	PROGRAM(S)	DEGREES
Sandoz, Jerretta	Admin. Of Justice	B.S. Union Institute & University
Scott, Gregory	Math	M.S., B.S. Washington University of St. Louis
Scott, Rodney	Theatre Arts	M.F.A. University of California, Los Angeles B.S. Northern University Virginia
Scranton, Sandra	Child Development	Ed.D. California Western University M.A. California State University, Dominguez Hills B.A. Pacific Oaks College A.A. Los Angeles City College
Sesay, Abdul	PE/Health	M.A. University of the Rockies B.A. California Polytechnic State University, San Luis Obispo
Sewell, Tiombe	Counseling/Women's Studies	M.S. California State University, Long Beach B.A. Scripps College
Shabaka, Macheo	Political Science	M.A. California State University, Sacramento B.A. Jackson State University
Shabazz, Moyofune	Human Dev.	M.A., B.A. California State University, Los Angeles
Shannon, Mark	Communication Studies	M.A., B.A. California State University, Long Beach
Shibuya, Steven	Machine Tool Tech	B.A. California State University, Long Beach
Shigg, Cheryl	Nursing	B.S.N., M.S.N. University of Phoenix
Shihabi, Azzam	Math	Ph. D. Claremont Graduate University M.A. California State University, Long Beach B.A. Kuwait University
Shirley, Gregory	Philosophy	Ph.D., M.A. University of California, San Diego B.A. Reed College

INSTRUCTOR	PROGRAM(S)	DEGREES
Sims, Hiram	English	M.P.W., B.A. University of Southern California
Sims, Shannon	English	Ph.D. University of California, Riverside M.A. Georgetown University
Sims-Drew, Sharon	Nursing	M.A., B.A. California State University, Long Beach
Skorka, Evan	Math	M.S., B.S. University of California, Irvine
Smith, Darwin	Philosophy	B.A. California State University, Fullerton
Solomon, Lehenry	Psychology	M.F.A. University of California, Los Angeles B.S. Northern Virginia University
Stewart, Thomas	Chemistry	M.S., B.S. University of California, Los Angeles
Strivewell, Daniel	Math	M.A. Queens College University New York B.A. University of California, Davis
Strong, Becky	Admin. Of Justice	B.A. California State University, Los Angeles
Taul, Christina	Dance	M.S. University of California, Los Angeles B.S. University of New Mexico
Tavarez, Juan	Spanish	M.A. California State University, Fullerton
Teng, Merica	English	M.F.A. California State University Long Beach B.A. University of California, Los Angeles
Thomas, Brian	HDEV	M.S., B.A. San Diego State University
Tran, Thien	Math	M.S. California State University, Long Beach B.S. University of California, Irvine

INSTRUCTOR	PROGRAM(S)	DEGREES
Triplett, Jennifer	English	M.A. California State University, Long Beach B.A. University of California, Santa Barbara
Tuitasi, Saili	Medical Term	M.P.H. University of Hawaii B.A. Goucher College
Uribe, Diego	ESL	Ph.D., M.A., B.A University of Granada
Vakil-Jessop, Carolee	Reading	M.A. California State University, Fullerton B.S. California State University, Dominguez Hills
Van Dyck, Stephen	English	M.F.A. California State Institute of the Arts B.A. Occidental College
Van Niel, Pieter	Theatre Arts	Ph.D. Stanford University B.A. Principia College
Vanish, Clark	Math	Ph.D. Claremont Graduate University M.S. West Coast University B.S. Wilberforce University
Vasquez, Leticia	Academic Strategies	M.A., B.A. Urban Affairs, Criminal Affairs, California State University Long Beach
Vogel, Karen	Library	M.L.S. San Jose State University B.A. Virginia Poly Tech.
Vu, Tim	Math	M.A./B.A. California State University, Long Beach B.A. Saigon University
Wagner, Summer	Communication Studies	M.A., B.A. California State University, Long Beach
Walczak, Katherine	Academic Strategies	M.B.A. Baldwin Wallace College M.E.D. Cleveland State University B.A. Earlham College

INSTRUCTOR	PROGRAM(S)	DEGREES
Walker, Elizabeth	Political Science/English	M.A. Seton Hall University M.A. California State University, Dominguez Hills B.A. Pepperdine University
Walls, Philip	Air Conditioning	A.A. El Camino College
Warren, Sue Ellen	Nutrition	B.S. Michigan State University
Wasserberger, Toni	English	M.A., B.A. University of California, Los Angeles
Waters-Harris, Kimberly	Nursing	M.A. California State University, Fullerton B.A. University of California, Santa Barbara
Webb, Robert	Math	M.P.H., B.A. California State University, Los Angeles
Willis, Edna	Nursing	M.S., B.S. California State University, Dominguez Hills
Youngblood, Aaron	PE/Health	M.S. Pepperdine University B.A. University of Pacific
Yu, Andy	Math	M.S., B.S. California State University, Long Beach

14. Student Services

The institution provides appropriate student services that support student learning and development within the context of the institutional mission for all of its students.

Compton Center offers all students appropriate services to support student learning and development within the context of the institutional mission. The following student support services are available:

Admissions[118]

Enrollment is open to all students, 18 or older, who have the ability to benefit from the college experience. Students may apply online at www.compton.edu. In addition, concurrent enrollment is available to K-12 students, and cross enrollment programs are established with California State University, Dominguez Hills. With approval, students are allowed to enroll at Compton Center to further their high school agendas and potentially garner collegiate credits. Paralleling this program is a mechanism to enroll in the California State University and University of California on a limited basis, with credits applicable to the two-year degree and beyond. There are no fees involved in the concurrent enrollment high school program for residents of California. There is a $10 basic fee with the universities. Any pre-requisites must be met and class scheduling must be aligned. See the "Operational Status" section (section 6) of this document for demographic characteristics of students admitted to Compton Center.

Admissions services include:
- Assistance with registration for classes
- Processing adds/drops
- Processing transcript requests
- Processing requests for records
- Assistance with *MyECC* and email access
- Processing petitions for degrees and certificates
- Enrollment management

Assessment Center[119]

The Assessment Center assists with the four steps of matriculation. Therefore, most new full-time students enrolling at Compton Center come to the Assessment Center to complete their placement tests for assessment/counseling purposes and to enroll in English, Math, and related courses. Compton Center also serves many part-time, non-matriculated students who may need to avail themselves of the same assessment services.

Assessment Center services include:
- Placement testing (English, Math, and English as a Second Language)
- Ability-To-Benefit test for financial aid
- CELSA (Combined English Language Skills Assessment) test
- Chemistry test
- Uploading of assessment scores into the El Camino College Datatel Colleague system

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[118] http://www.compton.edu/studentservices/admissionandrecords/index.aspx
[119] http://www.compton.edu/studentservices/supportservices/assessmentcenter/

Athletics Department[120]

The mission of the Athletics Department, which is under the direction of the Director of Student Development and Athletics, is to provide an equitable opportunity for all students to participate in intercollegiate athletics while succeeding in their academic or vocational goals. The Athletics Department asserts that athletic participation helps promote leadership development, time management skills, sportsmanship, positive role-modeling, peer group interaction, determination, risk-taking, and perseverance. The Athletics Department endorses a comprehensive program that encourages the development of each student-athlete's values and character, and sees its activities as an integral part of campus life, as well as a positive aspect of the overall educational experience for participants. The Athletics Department promotes academic success by supporting the student-athlete with tutors, counselors, an intervention program, and an award ceremony focused on academic achievement.

The Athletics Department includes the following intercollegiate sports: football, men's and women's soccer, men's and women's cross country, men's and women's basketball, badminton, men's and women's track and field, softball, and baseball. The athletic program is Title IX compliant under prong two of the Title IX Compliancy Test, which is to demonstrate a continual expansion of athletic opportunities for the underrepresented gender. Compton Center added women's soccer in 2009 and women's softball in 2011.

CalWORKs[121]

The mission of the CalWORKs Program is to serve CalWORKs students and their families in achieving economic self-sufficiency by providing educational and career opportunities, combined with an array of high-quality support services, enabling students to complete their educational goals, find meaningful employment, and successfully transition into the workforce.

CalWORKs funds are for the purpose of assisting single parents who are receiving Temporary Assistance for Needy Families (TANF) and is the community portion of the California Work Opportunity and Responsibility to Kids Act (CalWORKs), the welfare reform program established by Assembly Bill (AB) 1542. Through collaboration and advocacy with college, county, and community partners and a career ladder approach allowing the attainment of higher education while providing students with valuable work experience, CalWORKs prepares a segment of California's workforce so they no longer rely upon public assistance.

CalWORKs services include:
- Academic advisement/educational plans
- Priority registration
- Career counseling

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[120] http://www.compton.edu/athletics/
[121] http://www.compton.edu/studentservices/supportservices/CalWORKSTANFGAIN/

- Orientations/Human Development courses
- Child care assistance
- Advocacy with county case workers
- Process books, materials, and supplies requests
- Documentation/compliance with 32 hours of weekly approved activities
- Employability skills training/job search
- Work activity referrals/subsidized job placement
- Referrals for interoffice, on-campus, and community support services

Counseling[122]

The mission of the Counseling Department is to create a learning environment that provides services that will promote student success through the entire matriculation process.

As an integral part of the matriculation process, services offered through the Counseling Department to help students reach their goals include:
- New Student Welcome Day activities
- Interpretation of placement test scores to help students evaluate current academic readiness and plan coursework to build skills
- Individual counseling to develop a student education plan for completing certificate, associate degree, and/or university transfer programs
- Evaluation of transcripts from other American colleges and universities for credit that can be applied to certificates and degrees at Compton Center
- Basic skills classes to remediate deficiencies that may interfere with the student's ability to succeed
- Human Development classes to assist students acclimate to the college, develop strategies for success, and develop career plans
- Student enhancement workshops to teach students important skills, strategies, and techniques to enhance classroom and academic success, as well as help students make decisions and set educational and career goals
- Classroom presentations
- Referrals to services/resources both on and off campus
- Probation workshops for students currently on academic probation
- Veteran counseling
- Athletic counseling
- Registration assistance

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[122] http://www.compton.edu/studentservices/supportservices/counseling/index.aspx

Enrollment Services[123]

Enrollment Services works with area high schools to inform students of opportunities at the Compton Center through regular visits to college fairs and events. High school students working with this office are able to complete the application, orientation, assessment, and registration process and are informed about programs of study before high school graduation day.

EOPS/CARE[124]

The Extended Opportunity Programs and Services program (EOPS) is a state-funded program designed to assist students with completing their educational goals. The primary goal of the EOPS program is to encourage the enrollment, retention, and transfer of students challenged by language, social, economic, and educational disadvantages, and to facilitate the successful completion of their goals and objectives in college.

EOPS services include:
- Academic/career advisement
- Priority registration
- Orientation
- Book services/vouchers
- Book loans
- Academic intervention
- Student enhancement workshops
- Backpacks/supplies
- Transportation assistance
- Meal vouchers
- Incentive grants
- Transfer assistance

The Cooperative Agencies Resources for Education (CARE) program is a supplemental program for EOPS students who are single parents of children under the age of 14 and currently receiving CalWORKs/TANF aid. The primary goal of the CARE program is to provide educational support services that will enable students to break the dependency cycle.

In addition to the EOPS services noted above, CARE services include:
- Direct grants
- Additional book vouchers
- Additional transportation assistance
- Mini-conference and other specialized workshops designed for single parents (e.g. presentations by the Western Center on Law & Poverty, CPR/first aid, etc.)

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[123] http://www.compton.edu/studentservices/outreach-and-relations-with-schools/index.aspx
[124] http://www.compton.edu/studentservices/eops/index.aspx

Financial Aid[125]

The mission of the Financial Aid Office (FAO) at Compton Center is to assist students who have the ability to benefit from postsecondary instruction and who, without financial support, otherwise would be unable to attend college. In keeping with the El Camino College mission, the FAO is dedicated to building an effective student-centered system for the administration of financial aid resulting in the prompt and accurate delivery of funds to eligible students.

The Compton Center FAO offers an assortment of programs and services for potential, current, and former students. Financial assistance is offered via federal grants, loans and work study, state grants, and various scholarships. In addition to financial assistance, the Compton Center FAO director and coordinators provide outreach through high school visits, as well as participate in various events around the community to raise financial aid awareness and help guide students and parents through the financial aid process. The primary focus is on educating students and community members in all aspects relating to applying for financial aid and maintaining eligibility. The FAO accomplishes this goal by encouraging all financial aid applicants to participate in Financial Aid Orientation and apply early; providing availability of online access of various financial aid platforms; providing year-round workshops to facilitate the steps from application to disbursement, meeting deadlines, and maintaining Satisfactory Academic Progress; and offering other important information.

The FAO conducts outreach efforts on campus and in the community to increase the number of students who submit FAFSA applications by the March 2 deadline. The FAO hosts an annual Cash for College event on campus during the spring semester. Cash for College brings students to campus to get assistance with submitting their FAFSA applications. This event includes major outreach efforts in our feeder high schools and on the Compton Center campus. Extensive promotions via the Web and social media are also conducted. The goal is to ensure that the community is aware of the requirements and services involved in the financial aid process.

First Year Experience[126]

The First Year Experience/Learning Communities Program (FYE/LC) is designed to assist new students in transitioning from high school to college to attain their educational goals. The program was initiated in 2009-2010 with two cohorts, expanded to four cohorts in 2010-2011, and again expanded to seven cohorts in 2014-15. This comprehensive program links academic and student support services, integrative learning community courses, and interpersonal and collegial experiences to facilitate student retention, transfer, and graduation.

First Year Experience academic and student services include:

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[125] http://www.compton.edu/studentservices/financialaid/index.aspx
[126] http://www.compton.edu/studentservices/fye.aspx

- Integrative learning communities (cohorts)
- Linked developmental and transfer classes
- Supplemental instruction
- First year orientations
- Hands-on instruction utilizing Compton Center technology for students
- Academic, financial aid, career, and personal counseling
- Student leadership opportunities
- Community service learning
- Outreach and recruitment
- Faculty development activities
- Events, field trips, and information sessions promoting recruitment, enrollment, graduation, and transfer to universities
- Peer mentors

Special Resource Center[127]

The mission of the Disabled Students Program and Services (DSPS), known as the Special Resource Center (SRC), is to facilitate academic success for students with disabilities by providing equal access to educational opportunities in an integrated campus setting. The program provides legally mandated instruction and services to students with disabilities, promotes appropriate utilization of resources/instructional delivery and equitable access to instructional medium, and advocates universal design and educational access for students with disabilities to promote maximum independence and integration. The program provides services for students with physical disabilities (including temporary disabilities), psychological or developmental disabilities, learning or intellectual disabilities, speech and language disorders, students who are blind or have visual impairments, students who are deaf or hard of hearing, and students with health limitations.

DSPS special services include:
- Priority registration/registration assistance
- Academic/career counseling
- Mobility assistance
- Testing accommodations
- Orientation/workshops
- Campus and community referrals
- Note-taking and reader services in the classroom
- Learning disability assessment referrals
- Sign language interpreter services
- Alternate media services (e.g. large print, taped books, and CDs)

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[127] http://www.compton.edu/studentservices/supportservices/specialresourcecenter/index.aspx

- High Tech Center (assistive computer technology, software and special equipment on loan to students including tape recorders, digital players, Smart Pens, and FM loops)

Student Development Office[128]

The Student Development Office provides oversight, planning, and implementation of a comprehensive student development program. Included in the student development program are student activities that are programmed throughout the year, and range from lectures and dramatic performances to student debates and concerts. Student activities are planned to represent a cross section of interests, cultures, educational experiences, and social perspectives. In addition to the primary roles for students in planning and organizing campus activities, faculty and staff are routinely involved both in program planning and implementation.

Student activities and programs include but are not limited to the following: African-American History Month, Latino Awareness Month, Academic Awards Tea, International Student Day, U.S. Constitution Day Observance, and the annual Commencement Ceremony.

The Student Development Office serves as the liaison to the Student Council at the El Camino College Compton Center[129]. The Student Council is comprised of 11 officers who are elected each year by the Compton Center student population. The Student Council meets on a weekly basis and is open to all students. The Student Council recommends how fees will be used, and assists the Student Development Office with coordinating student activities. The Student Council represents the students on important issues at Compton Center.

Transfer/Career Center[130]

The Transfer Center and the Career Center were combined in spring 2011 in order to provide a one-stop location to assist students who are seeking employment, exploring different careers, or planning their educational path. Students have access to a full-time transfer/career counselor who assists with transfer and career planning. The mission of the Transfer/Career Center is to provide career advising and activities for transfer and career functions at Compton Center. Activities that increase student awareness of transfer and career opportunities, preparing students to transfer to four-year colleges and universities are offered throughout the year. The Transfer/Career Center is a comprehensive program focused on transfer/career counseling, transfer/career workshops, transfer/career exploration and links to career pathways, career preparedness (volunteering, internships, jobs, etc.), effective college/job searches, and partnering with colleges and employers.

Transfer/Career Center services include:

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[128] http://www.compton.edu/studentservices/studentlife/index.aspx
[129] http://www.compton.edu/studentservices/studentlife/asb/
[130] http://www.compton.edu/studentservices/supportservices/transfercenter/index.aspx

- University/employer representative visits
- University tours
- University/college fairs
- Transfer/career information workshops
- University catalog and reference library
- Transfer websites and Internet resources
- University admissions panels
- Career exploration
- Counseling and advisement

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In addition to the above student services, Ask Compton, an online instant answer service, is available to all students via the Compton Center Website. Students attain answers to a wide variety of admissions, counseling, financial aid, and other frequently asked questions by typing in a question or browsing through the most popular questions. If an answer is not found, students may submit questions via email and receive a timely response[131].

Compton Center assesses student needs for services through a variety of surveys[132], including those listed below, and arranges for delivery of services based on identified needs.

1) 2014 Community College Survey of Student Engagement (CCSSE)[133]
2) 2013 Technology Survey[134]
3) 2013 Campus Climate Survey[135]
4) 2011 Online Student Survey[136]

Through Institutional Research and Planning, Compton Center provides a variety of research documents utilized to identify student demographics, academic performance, success, and any needed institutional actions. These research documents include demographic profiles[137], success and retention rates[138], and student achievement and completion results and employment outcomes[139]. There are also a variety of research briefs, student success reports, and course analysis studies that allow the Compton Center to examine and respond to student needs

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[131] http://compton.intelliresponse.com/
[132] http://www.elcamino.edu/administration/ir/surveys.asp
[133] http://www.elcamino.edu/administration/ir/docs/survey/CCSSE_Survey%20Results_Compton_2014.pdf
[134] http://www.elcamino.edu/administration/ir/docs/survey/TechSurvey_Presentation%20COM.pdf
[135] http://www.elcamino.edu/administration/ir/docs/survey/StudentClimate2013ReportCOM.pdf
[136] http://www.elcamino.edu/administration/ir/docs/survey/Results_Summary_OnlineSurvey_Compton_Center.pdf
[137] http://www.elcamino.edu/administration/ir/eccprofile.asp
[138] http://www.elcamino.edu/administration/ir/acadperformance.asp
[139] http://www.elcamino.edu/administration/ir/outcomes.asp

regarding distance education courses, assessment testing, and participation in learning communities, First Year Experience program, and Supplemental Instruction[140].

15. Admissions

The institution has adopted and adheres to admission policies consistent with its mission that specify the qualifications of students appropriate for its programs.

The Admissions and Records Department is a centralized function overseen by the El Camino College Director of Admissions. The Admissions and Records office personnel includes one Director of Admissions and Records in charge of the daily operation of the admissions functions at Compton Center, an Enrollment Services Supervisor, and four Records Specialists[141]. The Compton Center Dean of Student Services oversees all Student Services functions and works closely with the El Camino College Director of Admissions.

All El Camino Community College District admissions policies are followed. These policies are clearly outlined in the El Camino College catalog[142]. Compton Center adheres to these admissions policies, which are consistent with the mission and which specify the qualifications of students appropriate for its programs. The policies indicate that admission is open to anyone (subject to residency requirements) who is at least 18 years old, or has a high school diploma or the equivalent.

Students are required to submit an online application[143]. Students also submit transcripts of any high school or other college work completed and GED or high school proficiency exam results, if applicable.

16. Information and Learning Resources

The institution provides, through ownership or contractual agreement, specific long-term access to sufficient information and learning resources and services to support its mission and instructional programs in whatever format and wherever they are offered.

Compton Center provides appropriate long-term access to information and learning resources and services to support its mission and instructional programs. The Library-Student Success

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[140] http://www.elcamino.edu/administration/ir/research.asp
[141] http://district.compton.edu/administration/human-resources/classifiedjobdescriptions/diradm.pdf
http://district.compton.edu/administration/human-resources/classifiedjobdescriptions/enrollmentservsupervisor.pdf
http://district.compton.edu/administration/human-resources/classifiedjobdescriptions/recordsspecialist.pdf
[142] http://www.elcamino.edu/admissions/docs/2014-2015-Catalog.pdf (pages 11-22)
[143] https://secure.cccapply.org/applications/CCCApply/apply/Compton_College.html

Center serves as the informational and learning resource of Compton Center. Quality information services and programs in support of the curriculum and information literacy are provided[144]. In addition, the Library-Student Success Center provides a supportive and safe environment with resources and services to promote intellectual development for independent lifelong learning.

Library
The Library offers materials to meet El Camino College curriculum requirements by providing access to information via a variety of media; circulation of materials; support of classroom activities through the provision of reserve materials; reference materials in print and online formats; and bibliographic instruction classes and one-on-one instruction. These services are frequently used by students across all academic divisions. Multiple assignments are given requiring the use of the Library and its resources. Librarians are available to provide group instruction and individualized support in the public service areas. Group study rooms are also available.

Compton Center Library holdings:

Audio Books	113
CDs	140
Children's Books	146
E-books	70,000[+]
Fiction Books	2,354
Microform titles	193
Non-fiction Books	28,804
Professional Books	25
Reference Books	1,962
Reserve Textbooks	338
Total Books, CDs, and E-Books	104,075
Print magazine titles	173
Print periodical titles	15
Total Print Magazine and Periodical Titles	188
Subscription databases	42
Total Subscription Databases	42

Total Compton Center Library Holdings   104,305

The Library maintains a subscription package with EBSCO, a fee-based online research service, to provide access to over 70,000 e-book titles representing a broad range of academic subject matter[145].

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[144] http://www.compton.edu/library/index.aspx
[145] http://www.compton.edu/campusinformation/accreditation/docs/EBSCOEBookSubscription.pdf

In addition to the subscription databases included in the statewide purchase of EBSCO databases, the Library maintains an agreement with Community College Library Consortium[146] to provide access to other subscription databases. Current subscriptions include access to 42 general periodical and subject specialized databases. These databases provide information from thousands of scholarly journals, research reports, magazines, newspapers, government documents, and other reference sources[147].

The Library maintains an Agreement for Mutual Lending Privileges of Library Materials with California State University, Dominguez Hills (CSUDH) for mutual lending privileges of library materials[148]. This agreement provides that, as of October 20, 2003, Compton Center and CSUDH will:

1. Share resources and services with other members of the regional library network.
2. Meet the minimum resource-sharing performance standards of the regional library network in compliance with the Library of CA Act, Section 18830.
3. Participate in interlibrary loan, direct lending, or patron referral. (Compton Center students are regularly referred to CSUDH Library as an alternate academic library for resources to fulfill their research needs.)

Archive Collection
The Archive Collection contains photographs, documents, memorabilia, and other materials related to the CCCD from 1927 to present.

Art Gallery
Open to the public, the Art Gallery, located in the lobby of the Library-Student Success Center, presents a rotating series of exhibits and collections on loan from other institutions, as well as student art shows.

Student Success Center
The Student Success Center provides students with access to four drop-in tutorial centers, including general tutoring, the Math and Science Center, the Writing Center, and the Reading Success Center. In addition, the Student Success Center houses the Multidisciplinary Computer Lab and a Faculty Innovation Center. The Student Success Center offers a Supplemental Instruction (SI) program, Directed Learning Activities (DLA), academic skills workshops, and peer-led tutoring. All services are free to Compton Center students.

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[146] http://www.compton.edu/campusinformation/accreditation/docs/LibraryEBSCODatabases.pdf
http://www.compton.edu/campusinformation/accreditation/docs/LibraryDatabasesRenewal2014-2015.pdf
http://www.compton.edu/campusinformation/accreditation/docs/NursingDatabaseInvoice2014-15.pdf
[147] http://www.compton.edu/library/LibraryDatabases.aspx
[148] http://www.compton.edu/campusinformation/accreditation/docs/CSUDHLibraryAgreement.pdf

Academic Tutoring

Tutoring is free and available on a drop-in basis to all Compton Center students. The tutoring program is certified through the highly recognized College Reading and Learning Association. Tutoring is available in various subjects such as anatomy, math, nursing, English, chemistry, Spanish, physiology, and English as a Second Language (ESL).

Math and Science Center

The Math and Science Center provides free group tutoring on a drop-in basis by trained peer tutors and adjunct faculty tutors. The Math and Science Center sponsors programs to further assist math students. The Math Workshop Series is a series of one-hour workshops presented by tutors covering topics from basic math to college algebra. All tutoring is conducted in a group-setting environment and collaborative learning is encouraged.

Writing Center

The Writing Center provides free tutoring on a drop-in basis. Tutors assist students in deciphering writing tasks, organizing writing assignments, and developing content and critical thinking. While the tutors do not provide copyediting services, the tutors do assist students in identifying and correcting specific grammatical errors. In addition, the Writing Center provides a Workshop Series presented by a faculty tutor. This series provides focused instruction on particular skills and writing tasks, from fragment identification to scholarship essays.

Reading Success Center

Tutors work with students to help them become better readers. Students learn reading strategies that will not only help in current classes, but throughout all academic endeavors and beyond. All Reading Success Center tutors are available to help students on a walk-in basis.

Supplemental Instruction

Supplemental Instruction (SI) is a series of weekly review sessions for students enrolled in select courses. Students have an opportunity to compare notes, discuss important concepts, study for tests, and develop strategies for studying and learning. An SI Coach facilitates the SI sessions.

Multidisciplinary Computer Lab

Compton Center has a central instructional computer facility, which includes state-of-the-art computers connected to the Compton Center network. The Multidisciplinary Computer Lab is designated for registered students. This computer lab contains 100 personal computer systems, interconnected via a high-speed, Ethernet network. The computers include a wide array of software including the latest packages for word processing, desktop publishing, and other applications. Instructional assistants are available to provide any support to students and faculty during the hours of operation.

Faculty Innovation Center

The Faculty Innovation Center (FIC) is dedicated to maximizing the effectiveness of Compton Center's instruction, research, and outreach endeavors through collaboration and technological expertise. The FIC provides high-quality instructional technology to support pedagogy and research. Services provided for faculty include a meeting area and four computer stations connected to the college's network for Web conferencing, Web applications, classroom preparation, and printing, scanning, and faxing access. Instructors participating in learning communities, supplemental instruction, and team learning utilize the FIC for meetings and program planning.

17. Financial Resources

The institution documents a funding base, financial resources, and plans for financial development adequate to support student learning programs and services, to improve institutional effectiveness, and to assure financial stability.

As outlined in California Assembly Bill (AB) 318, CCCD funds Compton Center[149]. AB 318 specifies that CCCD is an independent, state-funded jurisdiction, able to receive state funds and raise local funds. CCCD retains fiscal authority of the independent community college district. (Apportionment funding for Compton Center goes to CCCD, not El Camino Community College District.) Since 2004, CCCD has been under the oversight of a state-appointed Special Trustee. In collaboration with CCCD Special Trustee and CEO, the El Camino Community College District Superintendent/President monitors CCCD budget development and implementation. All contracts and expenditures in consultation with the Special Trustee shall be pre-approved by the Superintendent/President prior to the Special Trustee taking action[150].

In 2006, CCCD received authorization for a $30 million emergency loan from the State of California. Since 2006, CCCD has drawn down $18 million. No funds have been drawn down since 2009. The CCCD budget includes a $1.3 million annual debt service payment provided from unrestricted general funds. As of June 30, 2014, the outstanding principal balance is $13.9 million and is scheduled to be paid in full in fiscal year 2029[151]. Going forward, CCCD will not borrow from the state emergency loan for fiscal stability.

CCCD provides a budget sufficient to support the student learning programs and services at Compton Center, thereby ensuring institutional effectiveness and financial stability[152]. In fall

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[149] http://www.compton.edu/campusinformation/committees-governance/assemblybill318/Documents/ab_318_bill_20060630_chaptered.pdf

[150] http://district.compton.edu/history/docs/May22_2013_Agreement.pdf (page 9)

[151] http://www.district.compton.edu/administration/businessadmin/docs/FY%202013-2014.pdf

[152] http://district.compton.edu/administration/businessadmin/financialdocs.asp

2014 CCCD revised the five-year fiscal management plan[153], which is matched to CCCD revenues and projected expenditures, including FTES projections. Table 11 shows the estimated funded FTES included in the five-year fiscal management plan.

Table 11 – Fiscal Management Plan Estimated Funded FTES

	2013-14	**2014-15**	**2015-16**	**2016-17**	**2017-18**
Estimated Funded FTES	6,181.20	6,060.00	6,304.82	6,430.92	6,559.54

The five-year fiscal management plan is updated annually to include new growth projections, Cost of Living Adjustment (COLA) estimates, state emergency loan debt service payment, and other significant changes that impact the budget. The five-year fiscal management plan also provides CCCD with information regarding the impact of new employee positions on the budget. In the five-year fiscal management plan, CCCD set the reserve levels above five percent for each year, which is consistent with Board Policy 6200 (Budget Preparation). Board Policy 6200 was revised in September 2013 in order to increase mandated unrestricted general reserves from three percent to no less than five percent[154]. In December 2014, CCCD, through consultation with the Compton Center Planning and Budgeting Committee, again revised Board Policy 6200, increasing the unrestricted general reserves from no less than five percent to no less than ten percent[155]. This action was based on the Government Finance Officers Association's (GFOA) Best Practices in Community College Budgeting.

The five-year fiscal management plan is a working document that is updated annually, or when information becomes available that would affect any of the future budget years. Included in the five-year fiscal management plan is the liability from the 2010-2011 CCCD financial audit. The liability was the result of a finding relating to an instructional services agreement. Since 2013, CCCD worked with the Chancellor's Office to resolve this liability[156]. By June 30, 2014, CCCD had accrued a total of $2.452 million in anticipation of repaying monies back to the state of California. CCCD continued to work cooperatively with the state of California to finalize the amount owed by CCCD and had several meetings with the Chancellor's Office. In November 2014 the Chancellor's Office and CCCD resolved this matter[157]. The actual liability totaled $2.082 million, which will be repaid through a reduction of general apportionment in 2014-2015. Since CCCD had set aside $2.452 million in anticipation of repaying monies back to the state of California, CCCD will realize a gain of $369,747. This liability does not impact the five-year fiscal management plan.

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[153] http://www.compton.edu/campusinformation/accreditation/docs/Five-YearFiscalManagementPlanFY2014_12_10_14.pdf
[154] http://district.compton.edu/board_of_trustees/doc/BP_6200_BudgetPreparationB.pdf
[155] http://www.boarddocs.com/ca/compton/Board.nsf/files/9RN4Q473407E/$file/BP_6200_Budget_PreparationD.pdf
[156] http://www.compton.edu/campusinformation/accreditation/docs/LetterLiability6.19.2013.pdf
[157] http://www.compton.edu/campusinformation/accreditation/docs/ISALiabilityResolution.pdf

Compton Center also created and maintains a Planning and Budget Calendar[158]. This calendar was presented to the CCCD Planning and Budget Committee[159], the CCCD Consultative Council[160], the CCCD Special Trustee[161], and the El Camino College Superintendent/President for review, input, and approval.

The CCCD conducts sound fiscal management self-assessments to ensure acceptable funding and budget monitoring[162]. As addressed in the 2014 Sound Fiscal Management Self-Assessment Checklist, CCCD has not deficit spent since fiscal year 2011. As a result, CCCD's unrestricted general fund reserves have increased annually since fiscal year 2011. CCCD's unrestricted general fund reserves have more than doubled over the past few years, increasing from $3 million in fiscal year 2011 to $8.2 million in fiscal year 2014.

Compton Center is also supported by community donations for student scholarships through the Foundation for CCCD[163]. In addition, CCCD is currently in the process of a capital construction program with funding from local and statewide bond measures[164]. On November 4, 2014, Measure C, a $100 million dollar facilities bond for CCCD, was approved by 78.39 percent of voters in the district. As part of the capital construction program, on April 15, 2014, the CCCD opened its newly completed Library-Student Success Center. This facility supports the academic success of students, as the CCCD continues the process of increasing enrollment to meet the needs of the diverse community.

18. Financial Accountability

The institution annually undergoes and makes available an external financial audit by a certified public accountant or an audit by an appropriate public agency. The institution shall submit with its Eligibility Application a copy of the budget and institutional financial audits and management letters prepared by an outside certified public accountant or by an appropriate public agency, who has no other relationship to the institution for its two most recent fiscal years, including the fiscal year ending immediately prior to the date of the submission of the application. The audits must be certified and any exceptions explained. It is recommended that the auditor employ as a guide Audits of Colleges and Universities, published by the American Institute of Certified Public Accountants. An applicant institution

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[158] http://www.compton.edu/campusinformation/accreditation/docs/ComptonPBCCalendar2014-2015.pdf

[159] http://www.compton.edu/campusinformation/accreditation/docs/PBCMeetingMinutes012814.pdf

[160] http://www.compton.edu/campusinformation/accreditation/docs/CouncilAgenda02242014.pdf

[161] http://district.compton.edu/board_of_trustees/Compton%20District%20Board%20Agenda%203.25.2014.pdf

[162] http://www.compton.edu/campusinformation/accreditation/docs/FiscalManagementSelfAssessmentChecklistDec2014.pdf

[163] http://www.compton.edu/campusinformation/accreditation/docs/FoundationMasterAgreement.pdf

[164] http://district.compton.edu/administration/docs/CCCD-Facilities-Master-Plan-2012.pdf
http://www.compton.edu/campusinformation/accreditation/docs/ComptonCCDFiveYearConstructionPlan2016-2017.pdf

***must not show an annual or cumulative operating deficit at any time during the Eligibility
Application process.***

As outlined in AB 318, CCCD funds Compton Center. CCCD financial accountability is
validated by annual external financial audits performed by a certified public accountant who has
no other relationship to the District. The CCCD audits follow the Governmental Accounting
Standards Board and Governmental Auditing Standards. The annual audit does not include the
student financial aid program, since the student financial aid program is operated by El Camino
College. Copies of CCCD budgets are available on the CCCD Business and Administrative
Services Web page[165]. Certified external audits with management letters are available on the
CCCD Business and Administrative Services Web page[166].

CCCD financial audits demonstrate sustained improvements in reserve balance and resolution of
audit findings. The 2012 Annual Financial Audit Report was completed and filed with the state
of California by the December 31, 2012 deadline. It demonstrated significant progress as
compared to the 2011 audit[167]. CCCD ended the 2012 fiscal year with a general fund reserve of
$4.4 million, or a 13 percent reserve, well above the five percent minimum reserve requirement.
Of significance, CCCD had no general fund audit adjustments. While CCCD had a total of 26
audit findings in fiscal year 2011, the total audit findings were reduced by half in 2012 when 13
audit findings were reported. Of the 26 audit findings reported in 2011, 14 were noted as fully
implemented, 11 were noted as improved and/or currently being addressed, and only one was
noted as not implemented. Most importantly, while ten of the 26 2011 audit findings were
deemed material weaknesses, in 2012 all ten material weaknesses were either fully implemented
or improved to a status of significant deficiencies. In addition, in 2012 CCCD complied with the
50 Percent Law (Education Code Section 84362), which requires all community college districts
to spend at least half of their current expense of education on classroom instructor salaries.

In 2013, the CCCD financial audit continued to demonstrate improvements in reserve balance
and resolution of audit findings[168]. For a second consecutive year, the 2013 Annual Financial
Audit Report was completed and filed with the state of California by the December 31, 2013
deadline. The 2013 Annual Financial Audit Report demonstrated an unmodified opinion of the
financial statements. CCCD ended the 2013 fiscal year with an unrestricted general fund balance
of $7.1 million, or a 23.8 percent reserve, which is significantly above the five percent minimum
reserve requirement. CCCD's internal controls continued to improve. While CCCD had a total of
13 fiscal year 2012 audit findings, the total audit findings had been reduced to six in 2013. Of the
13 audit findings reported in 2012, eight were noted as fully implemented, and the five noted as

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[165] http://district.compton.edu/administration/businessadmin/financialdocs.asp

[166] http://www.district.compton.edu/administration/businessadmin/financialdocs.asp

[167] http://www.district.compton.edu/administration/businessadmin/docs/CCCD-Annual-Financial-Report-06-30-2011.pdf
http://www.district.compton.edu/administration/businessadmin/docs/Compton-CCD-2012-Annual%20Financial%20Report.pdf

[168] http://www.district.compton.edu/administration/businessadmin/docs/FY%202012-2013%20Annual%20Financial%20Report.pdf

in process were addressed in 2014. Of significance, the 2013 audit reported no audit adjustments and no material weaknesses in internal controls.

In 2013, CCCD did not comply with the 50 Percent Law and implemented a plan to achieve compliance in 2013-2014 and 2014-2015. A draft of the plan was shared with the Special Trustee on April 15, 2013[169]. The plan was submitted to the Chancellor's Office on June 23, 2014[170], and the plan was accepted by the Chancellor's Office on June 26, 2014[171]. CCCD implemented several measures to ensure compliance with the 50 Percent Law for fiscal year 2013-2014. First, CCCD reduced non-instructional expenditures for the 2013-2014 fiscal year by $350,000. This included reductions in contracts, consultant services, supplies, and equipment. Second, CCCD hired 11 full-time faculty members during the 2013-2014 fiscal year, at a cost of $634,540. Third, CCCD applied a change in accounting for the Police Services Contract in accordance with the Budget and Accounting Manual (BAM). Finally, CCCD completed the negotiations with the Compton Community College District Federation of Employees (Certificated) on a compensation increase in the amount of $265,000 for the 2013-2014 year[172].
CCCD developed an implementation plan for the five remaining financial statement findings[173]. The following measures are part of this plan:
1. Increase general fund reserves
2. Continue contributions into irrevocable trust
3. Reduce spending and increase monitoring of the Child Development Fund
4. Increase contribution rates to adequately fund the Workers Compensation program
5. Implement procedures to reconcile financial systems and cash accounts
6. Develop consultant agreements to assist resolution of issues within Payroll Clearance Fund

The 2014 Annual Financial Audit Report was for a third consecutive year completed and filed with the state of California by the December 31 deadline. The report again demonstrated an unmodified opinion of the financial statements as well as the following continued improvements[174].
1. CCCD ended the 2014 fiscal year with an unrestricted general fund balance of $8.2 million or a 25.4 percent reserve
2. There were no audit findings
3. CCCD implemented all six prior year audit findings
4. There were no audit adjustments
5. There were no internal controls deficiencies

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[169] http://www.district.compton.edu/board_of_trustees/Compton%20District%20Board%20Agenda%204.15.2014.pdf
[170] http://www.compton.edu/campusinformation/accreditation/docs/LetterFiftyPercentLaw6.23.2014.pdf
[171] http://www.compton.edu/campusinformation/accreditation/docs/ChancellorLetterFiftyPercentLaw6.26.2014.pdf
[172] http://www.compton.edu/campusinformation/accreditation/docs/CertificatedContractAgreement2013.pdf
[173] http://www.compton.edu/campusinformation/accreditation/docs/AuditPlanPriorYearFindings.pdf
[174] http://www.district.compton.edu/administration/businessadmin/docs/FY%202013-2014.pdf

6. CCCD was in compliance with 50 Percent Law

In order to address the unfunded Actuarial Accrued Liability (AAL) of $15,200,000 Other Post-Employment Benefits (OPEB) costs, CCCD has established an irrevocable trust[175]. The District contributed $200,000 into the trust account during 2013 and $250,000 in 2014. CCCD has incorporated into its five-year fiscal management plan an annual contribution of $250,000 to the trust. Though $250,000 may seem inadequate to fund the CCCD, CCCD has made substantial progress in establishing a long-term plan that ensures financial stability, while contributing to OPEB. CCCD developed a funding schedule which estimates that CCCD will fully fund its OPEB obligation over a 20-year time-frame[176]. In the funding schedule, CCCD will increase the OPEB contribution from $250,000 to $1,400,000. The increase is possible due to the line of credit being fully paid to the Department of Finance in fiscal year 2029. In December 2014, CCCD approved an additional $369,747 be transferred into the trust, which would total over $1 million contributed into the trust since its existence. This additional $369,747 is a result of the liability settlement relating to the 2011 audit finding from an instructional services agreement. CCCD booked a $2.452 million liability; however, the final liability resulted in an amount of $2.082 million, resulting in a difference of $369,747 that will be transferred to the OPEB trust.

In addition, on July 1, 2013, CCCD adopted board resolutions for the elimination of lifetime health benefits for confidential and supervisory staff[177]. CCCD also reached agreements with the classified employees[178] and the faculty[179], eliminating lifetime health benefits for new hires. CCCD's financial strategy is to maintain the minimum prudent reserve level, match ongoing expenditures with ongoing revenue, and address funding for retiree health benefit costs. CCCD will have the annual Actuarial Accrued Liability study completed in spring 2015.

19. Institutional Planning and Evaluation
The institution systematically evaluates and makes public how well and in what ways it is accomplishing its purposes, including assessment of student learning outcomes. The institution provides evidence of planning for improvement of institutional structures and processes, student achievement of educational goals, and student learning. The institution assesses progress toward achieving its stated goals and makes decisions regarding improvement through an ongoing and systematic cycle of evaluation, integrated planning, recourse allocation, implementation, and re-evaluation.

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[175] http://district.compton.edu/board_of_trustees/agendas/agenda-05-21-2013.pdf
http://www.district.compton.edu/administration/businessadmin/docs/FY%202013-2014.pdf (Page 43)
[176] http://www.boarddocs.com/ca/compton/Board.nsf/files/9RGT5Z75BDBE/$file/OPEB_Funding_Schedule%20121614.pdf
[177] http://www.compton.edu/campusinformation/accreditation/docs/HealthBenefitsResolution.pdf
[178] http://www.compton.edu/campusinformation/accreditation/docs/ClassifiedAgreement2013.pdf
[179] http://www.compton.edu/campusinformation/accreditation/docs/CertificatedContractAgreement2013.pdf

Compton Center has planned for improvement of institutional structures and processes, student achievement of educational goals, and student learning. A new planning model was adopted in October 2013 to ensure that Compton Center assesses progress toward achieving stated goals, and makes decisions regarding improvement through an ongoing and systematic cycle of evaluation, integrated planning, resource allocation, implementation, and re-evaluation[180].

El Camino College and Compton Center have written, adopted, and begun implementing an overarching Comprehensive Master Plan to guide planning and budgeting processes[181]. Compton Center's Educational Master Plan is part of this Comprehensive Master Plan[182]. Since the Educational Master Plan's adoption, it has been used consistently to guide the creation of annual goals for Compton Center and CCCD. The new planning processes are integrated into the Educational Master Plan and drive decisions about resource allocation. There is currently a system of goal evaluation and re-evaluation in place.

The Educational Master Plan for Compton Center was shared as an information item with the CCCD Special Trustee on September 27, 2011[183]. It was adopted as a chapter of the El Camino College Master Plan by the El Camino Community College District Board of Trustees on August 20, 2012[184]. The first section of the Educational Master Plan includes several primary goals, which include:
1. Focusing on equitably meeting community needs
2. Enhancing facilities and technology
3. Maintaining staffing levels and offering professional development opportunities for employees
4. Maintaining consistency in leadership while also being flexible regarding programs and services
5. Improving student learning

Compton Center systematically evaluates and makes public how well, and in what ways, it is accomplishing its purposes, including assessment of student learning outcomes. Assessment of the above goals has been ongoing since the Educational Master Plan was adopted. Each year, goals have been examined and evaluated by the Compton Center Vice President, the CCCD CEO, the Consultative Council, and the Planning and Budgeting Committee when preparing goals for the following year.

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[180] http://www.elcamino.edu/administration/ir/docs/planning/PlanningModel2013_Final.pdf
[181] http://www.elcamino.edu/administration/masterplan/docs/Comprehensive-Master-Plan-2012.pdf
[182] http://www.elcamino.edu/administration/masterplan/docs/Comprehensive-Master-Plan-2012.pdf (page 149)
[183] http://district.compton.edu/board_of_trustees/agendas/agenda-09-27-2011.pdf
[184] http://www.elcamino.edu/administration/board/agendas/2008/8-20-12_agenda.pdf

In addition, during 2011-2012, a careful review of programs' annual plans revealed a need to strengthen links between the El Camino College Strategic Initiatives and program requests. Therefore, the first annual Compton Center Planning Summit was held on May 8, 2012 and focused on writing effective plans and linking program plans to the ECC Strategic Initiatives[185]. Beginning in 2012-2013, annual plans demonstrate stronger links between annual plan goals and El Camino College Strategic Initiatives[186].

In fall 2012, the Compton Center leadership team began to develop a new planning process, similar to the structure in place at El Camino College. During fall 2012, the Consultative Council, a group of faculty, staff, student, and administrative leadership at Compton Center, revised drafts of the planning process and adopted a new model[187].

Beginning with Academic Year 2013-2014, the new Compton Center planning process used the overarching goals from the CEO and Vice President, the Educational Master Plan, many accreditation documents, the El Camino College Strategic Initiatives, and the college's mission statement. These overarching goals are used to guide program plans, unit plans, and program review recommendations. Highly ranked recommendations are submitted to the area leadership (e.g., Academic Affairs, Student Services) for consideration. Area leaders and standing committees then make recommendations to the Planning and Budget Committee (PBC). Consultation Council reviews recommendations from PBC and forwards them to the Consultative Council and then the Compton Center CEO and Vice President for consideration before forwarding to the El Camino College Superintendent/President.

An integral part of this planning process is creating effective program plans and conducting periodic program reviews, including analysis of student learning outcomes. The Academic Affairs area is on a four-year cycle for program reviews, and CTE programs also undergo Career and Technical Education program reviews, as required by Title 5, every two years[188]. The below examples illustrate how the planning and evaluation processes at Compton Center have guided resource planning, facilities, and other processes.

1. The Machine Tool Technology program review and annual plans identified the need for curricular changes, a full-time instructor, and equipment to strengthen the program. As a result of program review recommendations and annual plan goals, an Aerospace Fastener

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[185] http://district.compton.edu/docs/news-releases/2012/july/Planning-Summit-07-2012.pdf
http://www.compton.edu/campusinformation/accreditation/docs/PlanningSummit2012Presentation.pdf
http://www.compton.edu/campusinformation/accreditation/docs/PlanningSummit2012Material.pdf
[186] http://www.compton.edu/campusinformation/accreditation/docs/BiologicalSciences2012-13AnnualPlan.pdf
http://www.compton.edu/campusinformation/accreditation/docs/History2013-14AnnualPlan.pdf
http://www.compton.edu/campusinformation/accreditation/docs/SRC2014-15AnnualPlan.pdf
[187] http://www.compton.edu/campusinformation/accreditation/docs/ComptonCenterDistrictPlanningChart.pdf
http://www.compton.edu/campusinformation/accreditation/docs/FacultyCouncilMinutes9.19.2013.pdf
[188] http://www.compton.edu/academics/programreviews.aspx

Certificate was created. Program review and annual plans identified equipment needs to enhance student success, which resulted in funding from both the unrestricted general fund and Comprehensive Employment and Training Act (CETA) funding[189].

2. The Life Sciences program has used program review and annual plans to identify equipment requests as well as the need for additional faculty and staff. Over the past several years, Compton Center has funded upgraded equipment for physiology classes and has hired an additional full-time faculty member, as well as a laboratory technician. To support a strong STEM program, increased sections of General Chemistry and Biology courses have been offered, whereas in the past only lower level courses had been offered. Funding has been provided to the Chemistry and Biology departments to purchase the necessary equipment and supplies to meet the needs of the programs[190].

All Student Services area programs have completed program reviews[191]. The area has revised practices based on the results of the evaluation (e.g. registration student survey).

The Enrollment Management Plan illustrates successful goal-setting and institutional progress toward stated goals[192]. Through careful planning, Compton Center increased its enrollment from 2,695 FTES in 2006-2007 to over 6,600 FTES in 2010-2011. FTES has been closely monitored since this significant increase. The Enrollment Management Committee continues to establish and revise data-driven objectives and projects, such as the Graduation Initiative Project described in the "Degrees" section (Section 7) of this document, as well as priority registration initiatives.

With the support of El Camino College, research for Compton Center has been conducted by the Institutional Research and Planning Department. To bolster data-driven decisions at all levels, CCCD has hired two full-time researchers who, under the direction of the Vice President, Compton Center and the El Camino College Director of Institutional Research and Planning, assist in the collection and evaluation of Compton Center and El Camino College-related data[193].

Additional plans have been developed collaboratively and address the educational goals including: Student Success and Support Program Plan[194], Student Equity Plan[195], Facilities

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[189] http://www.compton.edu/academics/programreview/MTT_2012.pdf
http://www.compton.edu/campusinformation/accreditation/docs/MTT2013-14AnnualPlan.pdf
[190] http://www.compton.edu/campusinformation/accreditation/docs/LIFESCI2012-2013PROGRAMREVIEW.pdf
http://www.compton.edu/campusinformation/accreditation/docs/BiologicalSciences2012-13AnnualPlan.pdf
[191] http://www.elcamino.edu/administration/vpsca/programreview.asp
[192] http://www.compton.edu/campusinformation/accreditation/docs/2012-13EnrollmentManagementPlan.pdf
[193] http://www.elcamino.edu/administration/ir/contact.asp
[194] http://www.compton.edu/campusinformation/accreditation/docs/ComptonSSSPPlan.pdf
[195] http://www.compton.edu/campusinformation/accreditation/docs/ComptonSEP2014.pdf

Plan[196], Technology Plan[197], Basic Skills Report and Plan[198], Staffing Plan[199], and Student Success Plan[200].

The El Camino College Planning Summit is an annual college-wide event that brings together stakeholders from Compton Center and El Camino College to evaluate and provide feedback on various aspects of the planning process. One of the outcomes of the May 10, 2013 Planning Summit was the creation of the new representation of the El Camino College Planning Model, noted earlier in this section. A Planning Model working team of El Camino College and Compton Center faculty and staff created the new model that was reviewed by the El Camino Community College District Board of Trustees on October 21, 2013[201].

20. Public Information
The institution provides a catalog for its constituencies with precise, accurate, and current information concerning the following:

A. General Information
- *Official Name, Address(es), Telephone Number(s), and Web Site Address of the Institution*
- *Educational Mission*
- *Course, Program, and Degree Offerings*
- *Academic Calendar and Program Length*
- *Academic Freedom Statement*
- *Available Student Financial Aid*
- *Available Learning Resources*
- *Names and Degrees of Administrators and Faculty*
- *Names of Governing Board Members*

B. Requirements
- *Admissions*
- *Student Fees and Other Financial Obligations*
- *Degree, Certificates, Graduation, and Transfer*

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[196] http://www.elcamino.edu/administration/masterplan/docs/Comprehensive-Master-Plan-2012.pdf (page 233)
http://district.compton.edu/administration/docs/CCCD-Facilities-Master-Plan-2012.pdf
[197] http://www.elcamino.edu/administration/masterplan/docs/Comprehensive-Master-Plan-2012.pdf (page 203)
[198] http://www.compton.edu/campusinformation/accreditation/docs/2012-13BasicSkillsPlan.pdf
[199] http://www.elcamino.edu/administration/masterplan/docs/Comprehensive-Master-Plan-2012.pdf (page 241)
[200] http://www.compton.edu/campusinformation/accreditation/docs/StudentSuccessPlan9.25.11.pdf
[201] http://www.elcamino.edu/administration/ir/docs/planning/PlanningModel2013_Final.pdf

C. *Major Policies Affecting Students*
- *Academic Regulations, including Academic Honesty*
- *Nondiscrimination*
- *Acceptance of Transfer Credits*
- *Grievance and Complaint Procedures*
- *Sexual Harassment*
- *Refund of Fees*
- *Refund of Fees (non-resident)*

D. *Locations or Publications Where Other Policies May Be Found*

The El Camino College catalog includes a section dedicated to Compton Center. The catalog is published annually and provides precise, accurate, and current information for all items detailed in the Commission's Standard IIB. This information is published in the current 2014-2015 El Camino College Catalog available in the El Camino College and Compton Center bookstores, and on the El Camino College and Compton Center Websites[202]. El Camino College's contact information, mission statement, academic calendar (including program length), course, program, and degree offerings are included in the catalog. The names of the El Camino Community College District's Governing Board Members are listed on page 5 of the catalog. Contact information for Compton Center and the names of Compton Center's administrators and faculty, along with their degrees, are provided in the Compton Center section of the catalog.

The academic calendar may be found in the catalog and the schedule of classes. It is also available on the El Camino College and Compton Center Websites.

Financial aid information is available in the catalog, the schedule of classes, and the El Camino College and Compton Center Websites. In addition, these documents and the Website information describe the wide variety of learning resources and other important student services available to students.

Information on admission, registration and matriculation procedures; student fees and other financial obligations; and degree, certificate, graduation, and transfer requirements are outlined in the catalog and on both Websites. The college application and financial aid application may be viewed, completed, and submitted online via the El Camino College and Compton Center Websites.

Information on the above areas that is specific to the Compton Center is provided in a separate section of the 2014-2015 catalog (pages 305-343).

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[202] http://www.compton.edu/studentservices/admissionandrecords/ClassSchedule.aspx

Important policies affecting students such as academic regulations, including academic honesty; acceptance of transfer credit; grievance and complaint procedures; refund of fees (residents and non-residents) and non-discrimination and sexual harassment are highlighted in the El Camino College catalog and the Compton Center schedule of classes. The catalog, schedule of classes, and student handbook also include information on registration procedures, matriculation, scholarship standards, and student services. All are also available on the Websites.

The catalog is revised annually by the Office of Academic Affairs in coordination with the offices and programs that provide the services discussed in the catalog. The catalog, schedule of classes, and student handbook are available in print editions and via the Web for viewing and/or downloading. All Compton Center students are provided a printed student handbook, at no cost, by the Office of Student Life.

The 2014-2015 El Camino College catalog includes all the required information as noted below:

General Information
- Official Name, Address(es), Telephone Number(s), and Website Address of Compton Center: page 305 Compton Center catalog
- Educational Mission: page 9
- Course, Program, and Degree Offerings: pages 79-286
- Academic Calendar and Program Length: page 3
- Academic Freedom Statement: page 47
- Available Student Financial Aid: pages 24-25 and page 27; pages 318-320 Compton Center catalog
- Available Learning Resources: pages 26-29; pages 320-321 Compton Center catalog
- Names and Degrees of Administrators and Faculty: pages 287-303; pages 340-344 Compton Center catalog
- Names of Governing Board Members: page 5

Requirements
- Admissions: pages 11-13; page 307 Compton Center catalog
- Student Fees and Other Financial Obligations: pages 21-22; pages 314-315 Compton Center catalog
- Degree, Certificates, Graduation, and Transfer: pages 60-74

Major Policies Affecting Students
- Academic Regulations, including Academic Honesty: pages 44-49; pages 324-333 and 336 Compton Center catalog. Academic regulations include policies and procedures for the following: Grading and Academic Record Symbols; Grade Change; Course

Repetition; Probation, Dismissal, and Readmission; Probation Disqualification, and Dismissal; Limitation to Remedial Coursework; Academic Renewal; Academic Freedom; Field Trips and Excursions; Access to Records and Release of Information; Children in Classrooms; Attendance, Auditing of Courses, and Instructional Materials Fees. The Academic Honesty policy upholds the academic integrity of the institution by ensuring "all members of the academic community behave in a manner which encourages learning and promotes honesty and…act with fairness towards others."

- Non-Discrimination: page 42. The Non-Discrimination policy reads as follows: "The El Camino Community College District is committed to providing equal opportunity in which no person is subjected to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, race, color, ancestry, sexual orientation, physical or mental disability, or retaliation."
- Acceptance of Transfer Credits: pages 52-57. The Acceptance of Credit policy states: "Credits earned at other colleges which are accredited by one of the regional accrediting agencies are customarily accepted for transfer to El Camino College on receipt of an official transcript of record."
- Grievance and Complaint Procedures: pages 31-35; pages 330-335 Compton Center catalog. Student rights and responsibilities are outlined in Board Policy 5506. This policy, which is accessible at offices throughout the college, states that students have rights and responsibilities as provided for in law, including the State Education Code and the Title 5 Matriculation regulations; Board policies, including the Academic Honesty and Standards of Conduct; and health and safety considerations. Administrative Procedures 5530 Student Rights and Grievances provide detail regarding student due processes. Information is also available on the college Website: https://www.elcamino.edu/studentservices/activities/college-complaint-process.asp Student complaint procedures for issues not resolved at the campus level are also provided in the catalog and on the college Website.
- Sexual Harassment: pages 42-43; page 335 Compton Center catalog. It is the policy of the El Camino Community College District to provide an educational, employment, and business environment free of unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment as defined and otherwise prohibited by state and federal statutes. Within the El Camino Community College District, sexual harassment is prohibited regardless of the status and/or relationships the affected parties may have.
- Refund of Fees: page 21; page 314 Compton Center catalog. The Refund of Fees policy specifies that "[t]o receive a refund, students must drop their classes through the online system located in the Student Activities Center, on the Web, or at the Cashier's Office according to dates published in the schedule of classes and listed on fee receipts. Classes that meet for less than 15 weeks must be dropped by the end of the first full week of classes."

- Refund of Fees (non-resident): page 22; page 315 Compton Center catalog. The Non-Resident Tuition Refund policy describes how "[s]tudents will receive a full or partial refund for non-resident tuition if they drop their classes through the online system on the Web" according to the schedule specified in the catalog.

Locations or Publication Where Other Policies May Be Found
- Recent print and other media advertisements[203]
- Compton Center Student Handbook[204]
- Compton Center Student Handbook for Distance Education Courses[205]
- Compton Center schedule of classes[206]
- Compton Center Website[207]
- El Camino College Website[208]
- Compton Center Library
- El Camino College Library

21. Relations with the Accrediting Commission*

The institution provides assurance that it adheres to the Eligibility Requirements and Accreditation Standards and policies of the Commission, describes itself in identical terms to all its accrediting agencies, communicates any changes in its accredited status, and agrees to disclose information required by the Commission to carry out its accrediting responsibilities. The institution will comply with Commission requests, directives, decisions, and policies, and will make complete, accurate, and honest disclosure. Failure to do so is sufficient reason, in and of itself for the Commission to impose a sanction, or to deny or revoke candidacy or accreditation.
*This Eligibility Requirement may not be fully realized until Candidacy or Initial Accreditation has been achieved.

The El Camino Community College District Board of Trustees provides assurance that Compton Center, through El Camino College, adheres to the eligibility requirements and accreditation standards and policies of the Commission, describes itself in identical terms to all its accrediting agencies, communicates any changes in its accredited status, and agrees to disclose information

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[203] http://www.compton.edu/campusinformation/currentnews/ComptonCenterNewsReleases.aspx
http://www.compton.edu/campusinformation/currentnews/index.aspx
[204] http://www.compton.edu/studentservices/Documents/CEC-Handbook-2013.pdf
[205] http://www.compton.edu/academics/distance-ed/Documents/Handbook/DEHB-SU14-417.pdf
[206] http://www.compton.edu/studentservices/admissionandrecords/ClassSchedule.aspx
[207] http://www.compton.edu/index.aspx
[208] http://www.elcamino.edu/index.asp

required by the Commission to carry out its accrediting responsibilities. Board Policy 3200[209] and Administrative Procedure 3200 (Accreditation)[210] ensure District compliance with the accreditation process and standards of the Accrediting Commission of Community and Junior Colleges and the process and standards for the special accreditation of other District programs that seek special accreditation. Compton Center will comply with Commission requests, directives, decisions, and policies, and will make complete, accurate, and honest disclosure. Certification of Continued Compliance with Eligibility Requirements is documented by the El Camino College Certification of Continued Compliance with Eligibility Requirements from its 2014 Accreditation Self-Study[211].

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[209] http://www.elcamino.edu/administration/board/boarddocs/3200%20Accreditation.pdf
[210] http://www.elcamino.edu/administration/board/boarddocs/AP%203200%20Accreditation.pdf
[211] http://www.elcamino.edu/administration/vpaa/accreditation/2014/2014-ECC-Accreditation-Self-Evaluation.pdf

Agenda for the El Camino Community College District Board of Trustees
from
The Office of The President and Board of Trustees
Thomas M. Fallo, Superintendent/President

Page No.

A. TRAVEL

1. It is recommended that the Board approve attendance of Trustees Brown and Vargas for the Community College League of California Effective Trustee and Legislative Conferences January 23-26, 2015 in Sacramento, California, with transportation and necessary expenses paid.

2. It is recommended that the Board amend its July 21, 2014 authorization for approval of the attendance of Thomas Fallo at the Statewide Association of Community Colleges and Schools Association for Excess Risk meetings, to include the Market Analysis and Insurance Placement Meetings in London, United Kingdom on March 16-19, 2015, with no loss of salary, at no cost to the District.

B. 2015 BOARD OF TRUSTEES GOALS

The Board's goals for 2014 numbered 35, perhaps too numerous to properly carry out. In addition, many of these are regular ongoing responsibilities that could be incorporated into an annual evaluation without being a specific-year goal.

As an alternative, the annual Board self-evaluation could be split into two sections:
1. Evaluation of ongoing Board Duties & Responsibilities, per BP 2200, or those found in the current self-evaluation, and
2. Evaluation of specific and measurable goals, mostly in support of College priorities for 2015.

Board Duties & Responsibilities (BP 2200):
The Board is committed to fulfilling its responsibilities to:
1. Represent the public interest.
2. Establish policies for current and long-range academic and facilities plans and programs that are consistent with the institutional mission and promote orderly growth and development of the College.
3. Hire and evaluate the Superintendent/President.
4. Delegate power and authority to the Superintendent/President to effectively manage the District.
5. Assure fiscal health and stability.
6. Monitor institutional performance and educational quality.
7. Advocate for the District.

2015 Board of Trustee Goals to Support College Initiatives
It is recommended that the Board adopt the following goals for 2015:

I. ~~College response to Accreditation findings and recommendations~~: Accrediting Commission for Community and Junior Colleges (ACCJC)
   a. Review and discuss findings and recommendations from the ACCJC January 2015 meeting and team report.
   b. Review annual report on Actionable Improvement Plans (from Accreditation Self-Evaluation).
   c. <u>Submit Eligibility Application for El Camino College Compton Center, January 2015</u>

II. Implementation of Plans for Institutional Improvement:
   a. Actively support the implementation of College plans and priorities, such as the Strategic Plan, Master Plan, Enrollment Management Plan, Student Success & Support Program (SSSP) Plan, and Student Equity Plan.
   b. Liaise frequently and responsibly with District communities.

III. Selection and hiring of new Superintendent/President:
   a. Develop a procedure for new CEO selection.

C. BOARD POLICY 1600 (FULL INCLUSION OF PEOPLE WITH DISABILITIES) – SECOND READING AND ADOPTION

It is recommended that the Board receive for second reading and adoption, amended Board Policy 1600 (Full Inclusion of People with Disabilities) as shown on page P/B 5.

D. BOARD POLICY 2110 (VACANCIES ON THE BOARD) – SECOND READING AND ADOPTION

It is recommended that the Board receive for second reading and adoption, amended Board Policy 2110 (Vacancies on the Board) as shown on page P/B 6.

E. BOARD POLICY 2200 (BOARD DUTIES AND RESPONSIBILITIES) – SECOND READING AND ADOPTION

It is recommended that the Board receive for second reading and adoption, amended Board Policy 2200 (Board Duties and Responsibilities) as shown on page P/B 7.

F. BOARD POLICY 2220 (COMMITTEES OF THE BOARD) – SECOND READING AND ADOPTION

It is recommended that the Board receive for second reading and adoption, amended Board Policy 2220 (Committees of the Board) as shown on page P/B 8.

G. BOARD POLICY 2305 (ANNUAL ORGANIZATIONAL MEETING) – SECOND READING AND ADOPTION

It is recommended that the Board receive for second reading and adoption, amended Board Policy 2305 (Annual Organizational Meeting) as shown on page P/B 9.

H. BOARD POLICY 2310 (REGULAR MEETINGS OF THE BOARD) – SECOND READING AND ADOPTION

It is recommended that the Board receive for second reading and adoption, amended Board Policy 2310 (Regular Meetings of the Board) as shown on page P/B 10.

I. BOARD POLICY 2315 (CLOSED SESSIONS) – SECOND READING AND ADOPTION

It is recommended that the Board receive for second reading and adoption, amended Board Policy 2315 (Closed Sessions) as shown on pages P/B 11- PB/ 12.

J. BOARD POLICY 2320 (SPECIAL AND EMERGENCY MEETINGS) – SECOND READING AND ADOPTION

It is recommended that the Board receive for second reading and adoption, amended Board Policy 2320 (Special and Emergency Meetings) as shown on page P/B 13.

K. BOARD POLICY 2330 (QUORUM AND VOTING) – SECOND READING AND ADOPTION

It is recommended that the Board receive for second reading and adoption, amended Board Policy 2330 (Quorum and Voting) as shown on page P/B 14.

L. BOARD POLICY 2510 (PARTICIPATION IN LOCAL DECISION MAKING)- SECOND READING AND ADOPTION

It is recommended that the Board receive for second reading and adoption, amended Board Policy 2510 (Participation in Local Decision Making) as shown on pages P/B 15- PB/ 17.

Board Policy 1600   **Full Inclusion of People with Disabilities**

The District is committed to the full inclusion of, and effective communication with, people with disabilities

It is the responsibility of all employees and designees of the District to become familiar with their role, and actively practice methods for achieving universal access and effective communication. Procedures shall specify relevant standards and guidelines for areas that include, but are not limited to, communication, purchasing, electronic and information technology, and physical access.

Reference:
El Camino College Board Policy 3410, 3420, 7100
California Government Code Section 11135
California Education Code Sections 66250, 72010
Title 5, California Code of Regulations, Section 53000
Title 5, California Code of Regulations, Section 59300 et seq.
Federal Code Title 34
Title 36 CFR Part 1194
Public Law 104-197 (Chafee Amendment)
California Education Code, Section 67302
Rehabilitation Act 1973 inclusive of Section 504 and 508 (29 U.S.C. 794d)
Title II, Americans with Disabilities Act, 1990
Title II, Americans with Disabilities Amendment Act, 2008

El Camino College
Adopted: January 20, 2004

Vacancies on the Board may be caused by any of the events specified in the Elections Code, or by a failure to elect. Resignations from the Board shall be governed by EC 5090.

Within sixty (60) days of the vacancy or filing of a deferred resignation, the Board shall determine whether to order an election or make a provisional appointment to fill the vacancy.

There shall be no special election or appointment to fill a vacancy on a governing board if the vacancy occurs within four months of the end of the term of that position. (Ed Code 5093.(a)

If an election is ordered, it shall be held on the next regular election date no less than 130 days after the occurrence of the vacancy.

If a provisional appointment is made, it shall be subject to the conditions in EC 5091. The person appointed to the position shall hold office only until the next regularly scheduled election for district governing board members, when the election shall be held to fill the vacancy for the remainder of the unexpired term.

The provisional appointment will be made by a majority public vote of the board members at a public meeting.

The Superintendent/President shall establish administrative procedures to solicit applications that assure ample publicity to and information for prospective candidates. The Board will determine the schedule and appointment process, which may include interviews at a public meeting.

Reference:
   California Education Code Sections: 5090, 5091 (a-g), 5092, 5093 (a-c), 5094, 5095
   Government Code Sections 1780 (a-h)

El Camino College
Adopted: 1/16/01

Replaces Board Policy # 9347

The Board of Trustees governs on behalf of the citizens of the El Camino Community College District in accordance with the authority granted and duties defined in Education Code Section 70902.

The Board is committed to fulfilling its responsibilities to:

1. Represent the public interest.

2. Establish policies for current and long-range academic and facilities plans and programs that are consistent with the institutional mission and promote orderly growth and development of the College.

3. Hire and evaluate the Superintendent/President.

4. Delegate power and authority to the Superintendent/President to effectively manage the District.

5. Assure fiscal health and stability.

6. Monitor institutional performance and educational quality.

7. Advocate for the District.

Reference:
    Accreditation Standard IV

El Camino College
Adopted: 12/17/12

The Board may by action establish committees that it determines are necessary to assist the Board in its responsibilities. Any committee established by Board action shall comply with the requirements of the Brown Act and with these policies regarding open meetings.

Board committees that are composed solely of less than a quorum of members of the Board and do not have authority that may lawfully be exercised by the Board itself, are not required to comply with the Brown Act, or with these policies regarding open meetings.

Board committees have no authority or power to act on behalf of the Board. Findings or recommendations shall be reported to the Board for consideration.

The Board has established the Citizens' Bond Oversight Committee in accordance with the mandates outlined in Proposition 39.

Reference:
        Government Code Section 54952

El Camino College
Adopted: 1/16/01

The annual organizational meeting of the Board will be held in December. The purpose of the annual organizational meeting is to elect a president, a vice president and a secretary, and to conduct any other business as required by law or determined by the Board.

Reference:
       Education Code Section 72000(c)(2)(A)

El Camino College
Adopted: 1/16/01

Replaces Board Policy # 9410

Regular meetings of the Board shall be held on the third Monday of each month. Regular meetings of the Board shall normally be held in the Board Room in the Administration Building at El Camino College, 16007 Crenshaw Boulevard, Torrance, CA 90506.

A notice identifying the location, date, and time of each regular meeting of the Board shall be posted at least ten (10) days prior to the meeting and shall remain posted until the day and time of the meeting.

All regular meetings of the Board shall be held within the boundaries of the District except in cases where the Board is meeting with another local agency or is meeting with its attorney to discuss pending litigation if the attorney's office is outside the District.

All regular and special meetings of the Board shall be open to the public, be accessible to persons with disabilities, and otherwise comply with Brown Act provisions, except as required or permitted by law.

Reference:
    Education Code Section 72000(d)
    Government Code Sections 54952.2, 54953 et seq., and 54961

El Camino College
Adopted: 1/16/01
Replaces Board Policy # 9341

Closed sessions of the Board shall only be held as permitted by applicable legal provisions including but not limited to the Brown Act, California Government Code and California Education Code. Matters discussed in closed session may include:

1. The appointment, employment, evaluation of performance, discipline or dismissal of a public employee;
2. Advice of counsel on pending litigation, as defined by law;
3. Consideration of tort liability claims as part of the district's membership in any joint powers agency formed for purposes of insurance pooling;
4. Real property transactions;
5. Threats to public security;
6. Review of the District's position regarding labor negotiations and giving instructions to the District's designated negotiator;
7. Discussion of student disciplinary action, with final action taken in public;
8. Conferring of honorary degrees;
9. Consideration of gifts from a donor who wishes to remain anonymous;
10. Charges or complaints brought against a public employee by another person or employee, unless the accused public employee requests that the complaints or charges be heard in an open session. The employee shall be given at least twenty-four (24) hours written notice of the closed session;
11. Consideration of its response to a confidential final draft audit report from the Bureau of State Audits.

The agenda for each regular or special meeting shall contain information regarding whether a closed session will be held and shall identify the topics to be discussed in any closed session in the manner required by law.

After any closed session, the Board shall reconvene in open session before adjourning and shall announce any actions taken in closed session and the vote of every member present.

All matters discussed or disclosed during a lawfully held closed session and all notes, minutes, records or recordings made of such a closed session are confidential and shall remain confidential unless and until required to be disclosed by action of the Board or by law.

If any person requests an opportunity to present complaints to the Board about a specific employee, such complaints shall first be presented to the Superintendent/President. Notice shall be given to the employee against whom the charges or complaints are directed. If the complaint is not resolved at the administrative level, the matter shall be scheduled for a closed session of the Board. The employee shall be given at least twenty-four (24) hours written notice of the closed session, and shall be given the opportunity to request that the complaints be heard in an open meeting of the Board.

Reference: Government Code Sections 54956.8, 54956.9, 54957, 54957.6, and 11125.4
                 Education Code Section 72122

El Camino College
Adopted: 1/16/01

Special meetings may from time to time be called by the President of the Board or by a majority of the members of the Board. Notice of such meetings shall be posted at least 24 hours before the time of the meeting, and shall be noticed in accordance with Brown Act requirements. No business other than that included in the notice may be transacted or discussed.

Emergency meetings may be called by the President of the Board when prompt action is needed because of actual or threatened disruption of public facilities under such circumstances as are permitted by the Brown Act, including work stoppage, crippling disasters, and other activity that severely impairs public health or safety. No closed session shall be conducted during an emergency meeting, except as provided for in the Brown Act to discuss a dire emergency.

The Superintendent/President shall be responsible to ensure that notice of such meetings is provided to the local news media as required by law.

Reference:
    Government Code Sections 54956, 54956.5, and 54957
    Education Code Section 72129

El Camino College
Adopted: 1/16/01

Board Policy 2330   **Quorum and Voting**

A quorum of the Board shall consist of three members.

The Board shall act by majority vote of all of the membership of the Board, except as noted below.

No action shall be taken by secret ballot. The Board will publicly report any action taken in open session and the vote or abstention of each individual member present.

The following actions require a two-thirds majority of all members of the Board:

1. Resolution of intention to sell or lease real property (except where a unanimous vote is required);
2. Resolution of intention to dedicate or convey an easement;
3. Resolution authorizing and directing the execution and delivery of a deed;
4. Action to declare the District exempt from the approval requirements of a planning commission or other local land use body;
5. Appropriation of funds from an undistributed reserve;
6. Resolution to condemn real property.

The following actions require a unanimous vote of all members of the Board:

1. Resolution authorizing a sale or lease of District real property to the state, any county, city, or to any other school or community college district;
2. Resolution authorizing lease of District property under a lease for the production of gas.

Reference:
    Education Code Section 72000(d)(3), 81310 et seq., 81365, 81511, and 81432;
    Government Code Sections 53094 and 54950 et seq.;
    Code of Civil Procedure Section 1245.240

El Camino College
Adopted: 1/16/01

Board Policy 2510   **Participation in Local Decision Making**

The Board is the ultimate decision-maker in those areas assigned to it by state and federal laws and regulations. In executing that responsibility, the Board is committed to its obligation to ensure that appropriate members of the District participate in developing recommended policies for Board action and administrative procedures for Superintendent/President action under which the District is governed and administered.

Each of the following shall participate as required by law in the decision-making processes of the District:

Academic Senate(s) (Title 5, Sections 53200-53206.)
The Board or its designees will consult collegially with the Academic Senate, as duly constituted with respect to academic and professional matters, as defined by law. Procedures to implement this section are developed collegially with the Academic Senate.

The Board will normally accept the recommendations of the Academic Senate on academic and professional matters as defined by Sub-Chapter 2, Section 53200, et seq., California Administrative Code, Title 5, and as listed below:

1. Curriculum, including establishing prerequisites and placing courses within disciplines;
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards and policies regarding student preparation and success;
6. District and College governance structures as related to faculty roles;
7. Faculty roles and involvement in accreditation process, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development, and
11. Other academic and professional matters as mutually agreed upon between the Board of Trustees and the Academic Senate.

The Board of Trustees designates the Vice President-Academic Affairs as the liaison to the Academic Senate for the items listed above.

If the District Governing Board of Trustees disagrees with the recommendation of the Academic Senate, representatives of the two bodies shall have the

obligation to meet and reach mutual agreement by written resolution, regulation, or policy of the Governing Board.

Nothing in this policy shall be construed to impinge upon the due process rights of faculty, nor to detract from any negotiated agreements between the Federation of Teachers and the District. Written notification shall be given to the El Camino College Federation of Teachers by the District at the beginning of discussions between the Academic Senate and the District on academic and professional matters.

Staff (Title 5, Section 51023.5)
Classified staff shall be provided with opportunities to participate in the formulation and development of District policies and procedures that have a significant effect on staff. The opinions and recommendations of the Police Officers Association (POA), El Camino Classified Employees (ECCE) and confidential groups will be given every reasonable consideration.

Students (Title 5, Section 51023.7)
The Associated Students shall be given an opportunity to participate effectively in the formulation and development of District policies and procedures that have a significant effect on students, as defined by law. The recommendations and positions of the Associated Students will be given every reasonable consideration. The selection of student representatives to serve on District committees or task forces shall be made after consultation with the Associated Students.

The Board of Trustees shall recognize the Associated Student Organization as provided by Education Code Section 76060, as the representative body of the students to offer opinions and to make recommendations to the administration of the College and to the Board of Trustees with regard to District policies and procedures that have or will have a significant effect on students. The District policies and procedures that have or will have a "significant effect on students" include the following:

1. Grading policies;
2. Codes of student conduct;
3. Academic disciplinary policies;
4. Curriculum development;
5. Courses or programs which should be initiated or discontinued;
6. Processes for institutional planning and budget development;

7. Standards and policies regarding student preparation and success;
8. Student services planning and development;
9. Student fees within the authority of the district to adopt; and
10. Any other District and College policy, procedure, or related matter that the Board of Trustees determines will have a significant effect on students.

The Board of Trustees shall give reasonable consideration to recommendations and positions developed by students regarding district and college policies and procedures pertaining to the hiring and evaluation of faculty, administration, and staff.

Except for unforeseeable emergency situations, the Board shall not take any action on matters subject to this policy until the appropriate constituent group or groups have been provided the opportunity to participate.

Nothing in this policy will be construed to interfere with the formation or administration of employee organizations or with the exercise of rights guaranteed under the Educational Employment Relations Act, Government Code Sections 3540, et seq.

Reference:
    Education Code Section 70902(b)(7);
    Title 5, Sections 53200 et seq., (Academic Senate), 51023.5 (staff), 51023.7 (students),
    Accreditation Standard IV.A and IV.D.7

Replaces Board Policy 3605

El Camino College
Adopted: 7/15/02
Amended: 11/19/07