

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the President's Office, 16007 Crenshaw Blvd., Torrance, CA 90506; telephone, (310) 660-3111; fax, (310) 660-6067.



**El Camino Community College District
Board of Trustees**

**Agenda, Monday, July 21, 2014
Board Room
4:00 p.m.**

- I. Roll Call, Pledge of Allegiance to the Flag**
- II. Approval of Minutes of the Regular Board Meetings of May 19, 2014 and June 16, 2014, Pages v-xi**
- III. Presentation – El Camino College Compton Education Center**
- IV. Public Hearing – none**
- V. Public Comment on Consent Agenda**
- VI. Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption**
 - A. Academic Affairs (AA)
*See Academic Affairs Agenda,
Pages AA 1 - AA 4*
 - B. Student and Community Advancement (SCA)
*See Student Services Agenda,
Pages SCA 1 - SCA 2*
 - C. Administrative Services (AS)
*See Administrative Services Agenda,
Pages AS 1 - AS 14*
 - D. *See Measure “E” Bond Fund Agenda, (E)
Pages E 1 - E 13*
 - E. Human Resources (HR)
*See Human Resources Agenda,
Pages HR 1 - HR 31*
 - F. Superintendent/President (P/B)
*See Superintendent/President Agenda,
Pages P/B 1 - P/B 3*

VII. Public Comment on Non-Agenda Items

VIII. Oral Reports

- A. Academic Senate Report
- B. Compton Center Report
- C. Board of Trustees Report
- D. President's Report

IX. Closed Session

- A. Labor Relations, Brown Act Section 54957.6, Ms. Linda Beam, District Negotiator
 - 1. El Camino Classified Employees Local 6142
 - 2. El Camino College Police Officers Association
 - 3. El Camino College Federation of Teachers, Local 1388
 - 4. Unrepresented Employees
- B. Public Employee Appointment/Employment, Brown Act Section 54957(b)
- C. Conference with Legal Counsel, Existing Litigation, Brown Act Section 54956.9(a)
 - 1. Case # AAA-72110Y-00348-13MRP
- D. Personnel Matters, Brown Act Section 54957
 - 1. Public Employee Performance Evaluation - Superintendent/President

<p>Board of Trustees Meeting Schedule for 2014 4:00 p.m. Board Room</p>

Monday, August 18, 2014
Monday, September 8, 2014
Monday, October 20, 2014
Monday, November 17, 2014
Monday, December 15, 2014

Board Policy 1200 The El Camino College Mission, Philosophy, Values And Guiding Principles

Vision Statement

El Camino College will be the College of choice for successful student learning, caring student services and open access. We, the employees, will work together to create an environment that emphasizes people, respect, integrity, diversity and excellence. Our College will be a leader in demonstrating accountability to our community.

Mission Statement

El Camino College offers quality, comprehensive educational programs and services to ensure the educational success of students from our diverse community.

Statement of Philosophy

Everything El Camino College is or does must be centered on its community. The community saw the need and valued the reason for the creation of El Camino College. It is to our community that we must be responsible and responsive in all matters educational, fiscal and social.

Statement of Values

Our highest value is placed on our students and their educational goals, interwoven in that value is our recognition that the faculty and staff of El Camino College are the College's stability, its source of strength and its driving force. With this in mind, our five core values are:

People – We strive to balance the needs of our students, employees and community.

Respect – We work in a spirit of cooperation and collaboration.

Integrity – We act ethically and honestly toward our students, colleagues and community.

Diversity – We recognize and appreciate our similarities and differences.

Excellence – We aspire to deliver quality and excellence in all we do.

Guiding Principles

The following guiding principles are used to direct the efforts of the District:

El Camino College must strive for distinction in everything the College does—in the classroom, in services and in human relations. Respect for our students, fellow employees, community and ourselves, must be our underlying goal.

Cooperation among our many partners including other schools and colleges, businesses and industries, and individuals is vital for our success.

Access and success must never be compromised. Our classrooms are open to everyone who meets our admission eligibility and our community programs are open to all. This policy is enforced without discrimination and without regard to gender, ethnicity, personal beliefs, abilities or background.

Strategic Initiatives

- A. Enhance teaching to support student learning using a variety of instructional methods and services.
 - B. Strengthen quality educational and support services to promote student success.
 - C. Foster a positive learning environment and sense of community and cooperation through an effective process of collaboration and collegial consultation.
 - D. Develop and enhance partnerships with schools, colleges, universities, businesses, and community-based organizations to respond to the workforce training and economic development needs of the community.
 - E. Improve processes, programs, and services through the effective use of assessment, program review, planning, and resource allocation.
 - F. Support facility and technology improvements to meet the needs of students, employees, and the community.
 - G. Promote processes and policies that move the College toward sustainable, environmentally sensitive practices.
- Adopted: 1/16/01, Amended: 1/22/02, 6/18/07, 6/21/10

BOARD PRESENTATIONS AND REPORTS 2014-2015

<i>Month</i>	<i>Presentation</i>	<i>Report</i>
July	Compton Center	FTES – Both Locations
August	Annual Budget	Notice of Public Hearing Quarterly Fiscal Status
September	Student Success and Support Program	Student Success and Support Program Plan
October	Student Equity Plan	Student Equity Plan
November	Community Advancement	FTES – Both Locations Quarterly Fiscal Status
December	Foundation Annual Report	
January	Facilities Master Plan	Annual Factbook Annual Financial Audit
February	Ethics	Sound Fiscal Management Accountability Reports
March	Career Advancement Academy (CAA) Grant	Full Time Equivalent Student (FTES) – Both Locations
April	Citizens Bond Oversight Committee	Measure E-Bond Annual Report Facilities Plan Upgrade
May	California Community College Accountability Scorecard and Student Achievement Goals	
June	Athlete Academic Success	Tentative Budget

7/16/14

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Monday, May 19, 2014

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Monday, May 19, 2014, in the Board Room at El Camino College.

The following Trustees were present: Trustee Kenneth A. Brown, Vice President; Trustee Mary E. Combs, Secretary; Trustee Cliff Numark, Member; Trustee John Vargas, Member; and Student Member Brooke Matson. Trustee William Beverly was absent.

Also present were Dr. Thomas Fallo, Superintendent/President; Dr. Francisco Arce, Vice President/Academic Affairs; Ms. Linda Beam, Vice President/Human Resources; Ms. Jo Ann Higdon, Vice President/Administrative Services; and Dr. Jeanie Nishime, Vice President/Student and Community Advancement.

Minutes of the Regular Board Meeting of April 21, 2014

It was moved by Trustee Combs, seconded by Student Member Matson, that the Minutes of the Regular Board meeting of April 21, 2014 were approved as written. Student member Matson recorded a yes advisory vote. Trustees Brown, Combs, Numark and Vargas voted yes. Motion carried.

Recognition

El Camino College Forensics Team was introduced and congratulated for its overall achievement and national champion debate status.

Presentation

2014 California Community Colleges - El Camino College Student Success Scorecard

It was moved by Trustee Combs, seconded by Trustee Vargas, that the Board accept the 2014 California Community Colleges - El Camino College Student Success Scorecard. Student Member Matson recorded a yes advisory vote. Trustees Brown, Combs, Numark and Vargas voted yes. Motion carried.

Consent Agenda

It was moved by Trustee Combs, seconded by Student Member Matson, that the Board adopt the items presented on the agenda in the following areas:

Academic Affairs

Proposed Curriculum Changes Effective 2015-2016 Academic Year
Board Policy 4021 (Program Discontinuance) – First Reading

Administrative Procedure 4021 (Program Discontinuance) – Information Item
Board Policy 4027 (Administration of Relations with the Academic Senate) – First Reading (Deletion)

Student and Community Advancement

Grant – Application

Board Policy 5025 (Foreign Students Visa) – Second Reading (Deletion)

Board Policy 5060 (Concurrent Enrollment of K-12 Students) – Second Reading (Deletion)

Board Policy 5555 (Guest Speakers) – Second Reading (Deletion)

Board Policy 5800 (Removing Pupils from School During School Hours) – Second Reading (Deletion)

Memorandum of Understanding (MOU) South Bay Promise Program

Revision – El Camino Community College District 2015 Summer Calendar

El Camino Community College District School Year Calendar for 2015/2016

Administrative Services

Contracts Under \$84,100

Contracts Over \$84,100

Personal Service Agreements

Amendments

Child Development Center Lease

Copy Center Copier Lease

Purchase Orders and Blanket Purchase Orders

Measure E 2002 & 2012 Bond Fund

Category Budgets and Balances

Change Order – Pinner Construction Company, Inc. – Shops Building Replacement Project

Change Order – S. J. Amoroso – Industry and Technology Building Modernization Project

Purchase Orders and Blanket Purchase Orders

Human Resources

Employment and Personnel Changes

Temporary Non-Classified Service Employees

Revised Classification Specifications for Classified Position

Student Member Matson recorded a yes advisory vote. Trustees Brown, Combs, Numark and Vargas voted yes. Motion carried.

Public Comment

Lance Widman spoke in support of salary increases. Nehasi Lee spoke regarding student activities fee. Michael Thompson spoke about computer technology.

Closed Session

Regular Meeting adjourned to a Closed Session at 5:50 p.m. which ended at 6:50 p.m.

Mary E. Combs, Secretary of the Board

Thomas M. Fallo, Secretary to the Board

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Monday, June 16, 2014

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Monday, June 16, 2014, in the Bookstore Building – East Dining Room at El Camino College.

The following Trustees were present: Trustee William Beverly, President; Trustee Kenneth A. Brown, Vice President; Trustee John Vargas, Member; and Student Member Kimberly Garcia. Trustees Combs and Numark were absent.

Also present were Dr. Thomas Fallo, Superintendent/President; Dr. Francisco Arce, Vice President/Academic Affairs; Ms. Linda Beam, Vice President/Human Resources; Ms. Jo Ann Higdon, Vice President/Administrative Services; Dr. Jeanie Nishime, Vice President/Student and Community Advancement; and Ms. Barbara Perez, Vice President/Compton Education Center.

Minutes of the Regular Board Meeting of May 19, 2014

There was not a quorum of the Board members who participated in the May Board meeting; therefore, approval of the Minutes of the Regular Board Meeting of May 19, 2014 was postponed to the July 21, 2014 Board meeting.

Oath of Office

Student Member, Kimberly Garcia took the Oath of Office.

Presentation – Title V Grants

Dr. Jean Shankweiler gave an informational presentation on Title V Grants.

Consent Agenda

The following correction was made: Page 96, stipend for Amy Hanoa to be retroactive to January 2, 2014.

It was moved by Trustee Brown, seconded by Trustee Vargas, that the Board adopt the items presented on the agenda in the following areas:

Academic Affairs

Center for the Arts Presentation 2014-2015 Season

Proposed Curriculum Changes Effective 2015-2016 Academic Year

Board Policy 4021 (Program Discontinuance) – Second Reading & Adoption

Administrative Procedure 4021 (Program Discontinuance) – Information Item

Board Policy 4027 (Administration of Relations with the Academic Senate) – Second Reading (Deletion)

Student and Community Advancement

International Travel

Grant – Application

Grants – Acceptance

Accreditation Self-Study Report - 2014

Administrative Services

Resolution – District Appropriation Limit for 2014-2015

Interfund Transfers

Resolution # 06-16-14b – Closure of Child Development Center Fund (Fund 33)

Year-End Appropriations Transfer 2013-2014

Five-Year Construction Plan 2014-2019

Contracts Under \$84,100

Personal Service Agreements

Amendments

Child Development Center Lease Agreement

Purchase Orders and Blanket Purchase Orders

Measure E 2002 & 2012 Bond Fund

Category Budgets and Balances

Contract – IDS Group – Various Projects

Contract Amendment – National Roofing Consultants, Inc. – Shops

Building Replacement Project

Change Order – Pinner Construction Company, Inc. – Shops

Building Replacement Project

Purchase Orders and Blanket Purchase Orders

Human Resources

Employment and Personnel Changes

Temporary Non-Classified Service Employees

Revised Classification Specifications for Classified Position

Stipends for Compton Education Center

Revised Salary Schedule for Temporary Non-Classified Employees

Revised Salary Schedule for Student Workers

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, and Vargas voted yes. Motion carried.

Tentative Budget 2014-2015

It was moved by Trustee Brown, seconded by Student Member Garcia, that the Tentative Budget, including the General Funds, Unrestricted and Restricted, General Fund-Compton Center Related, General Fund-Special Programs, Student Financial Aid Fund, Workers' Compensation Fund, Child Development Center Fund, Capital Outlay Fund, General Obligation Bond Fund, Property and Liability Self-Insurance Fund, Dental Self-Insurance Fund, Post-Employment Benefits Fund, and Bookstore Fund for the 2014-2015 fiscal year be submitted to the Board for adoption at the June 16, 2014 meeting.

California Code Regulations Section 58305(a) requires that, on or before the first day of July, each community college district shall file a tentative budget with the County Superintendent of Schools. The Tentative Budget is posted on the El Camino College web site in the Administration, Board of Trustees section:

<http://www.elcamino.edu/administration/board/>

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, and Vargas voted yes. Motion carried.

Non-Consent Agenda

Authorize the Tax and Revenue Anticipation Note – 2014-15

It was moved by Trustee Vargas, seconded by Trustee Brown, that the Board of Trustees authorize the participation of the District in the fiscal year Los Angeles County Tax and Revenue Anticipation Note Pool for the 2014-15 fiscal year, not to exceed \$10 million.

A complete copy can be viewed at:

<http://www.elcamino.edu/administration/board/agendas/2014/TRAN-6-16-14.pdf>

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, and Vargas voted yes. Motion carried.

Resolution for Tax and Revenue Anticipation Note – 2014-15 (Resolution # 06-16-14a)

It was moved by Trustee Vargas, seconded by Trustee Brown, that the Board of Trustees adopt the resolution authorizing and approving:

- i. The borrowing of funds for Fiscal Year 2014-15 not to exceed \$10 million,
- ii. The issuance and sale of a fiscal year 2014-15 tax revenue anticipation note (TRAN), and
- iii. Participation in the Los Angeles County Schools Tax Revenue Anticipation Notes (TRAN) Program for the 2014-15 fiscal year.

A complete copy of the resolution can be viewed at:

http://www.elcamino.edu/administration/board/agendas/2014/TRAN_Resolution%206-16-14a.pdf

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, and Vargas voted yes. Motion carried.

Public Comment

Ali Ahmadpour, Jeff Cohen and Chris Wells spoke about the budget. Francesca Bishop spoke about the Forensics Department. Nancilyn Burruss and Bruce Dovner spoke about health benefits. Mary Ann Leiby spoke about Health Center summer hours and other support services. Emily Rader and Jessica Martinez spoke about the Journalism program.

Closed Session

Regular Meeting adjourned to a Closed Session at 6:18 p.m. which ended at 6:50 p.m.

Mary E. Combs, Secretary of the Board

Thomas M. Fallo, Secretary to the Board

**Agenda for the El Camino Community College District Board of Trustees
from
Academic Affairs
Francisco Arce, Vice President**

Page No.

- A. FTES Goals – Information Item.....AA 2
- B. Grant Application.....AA 2

A. FTES GOALS – INFORMATION ITEM

The FTES projections for El Camino College and the Compton Center are presented as an informational item. In 2013-14, the funded FTES cap for El Camino College is 18,470. To achieve this goal, 368 FTES was shifted from summer 2014 into fiscal year 2013-14. This shift will place added pressure on the college to achieve additional growth over the funded cap in 2014-15. The cap in the new academic year is 19,200 FTES. The college added 220 additional sections to achieve the FTES goal in this academic year. Depending on the summer and fall enrollments, the college may add additional sections.

Enrollment at the Compton Center is presenting a more difficult challenge for the college. It is projected that the college will shift approximately 535 FTES from summer 2014 to the previous fiscal year to achieve the 6,242 FTES goal. The college added 232 additional sections this year to achieve the higher growth goal.

B. GRANT – APPLICATION

It is recommended that the Board of Trustees receive the following grant:

California Consortium for Applied Engineering and Computer Pathways (C2AECP). This project is designed to increase the capacity of California community colleges to meet the needs of technology and engineering employers, and to create new career pathways for TAA impacted individuals, veterans, and other Californians. The consortium includes San Jose City College, Evergreen College, Las Positas College, Ohlone College, El Camino College, Saddleback College, and Palomar College; and employers including: NASA Ames, NASA Jet Propulsion Laboratory, Lawrence Livermore National Laboratory, and Lawrence Berkeley National Laboratory; workforce intermediary Growth Sector, and regional Workforce Investment Boards.

The primary goal of C2AECP is to develop a sustainable, integrated system for channeling students through pre-college into engineering technology, information technology, biotech manufacturing, and other STEM careers while preparing them for real-world work situations.

Administrator: Stephanie Rodriguez

Amount of Grant Funding from Granting Agency: up to \$10 million

Amount of College Match: No match is required

Total Project Funding: up to \$10 million

Source of Matching Funds: No match is required

Indirect Rate: Federally approved rate – ECC agreed amount

Performance Period: October 2014 through December 2017

El Camino College FTES Summary

2009-10			
	Goal	Actual	Actual
Summer 09	1,900	2,338	568
Fall 09 - Spring 10	17,100	18,194	4,272
Summer 10 (shifted from AY 10-11)	0	0	-
Total	<u>19,000</u>	<u>20,532</u>	<u>4,840</u>
2010-11			
	Goal	Actual	Actual
Summer 10	1,620	1,656	400
Fall 10 - Spring 11	17,780	17,419	4,130
Summer 11 (shifted from AY 11-12)	0	325	-
Total	<u>19,400</u>	<u>19,400</u>	<u>4,530</u>
2011-12			
	Goal	Actual	Actual
Summer 11	1,550	1,575	367
Fall 11 - Spring 12	16,450	16,649	3,843
Summer 12 (shifted from AY 12-13)	0	0	-
Total	<u>18,000</u>	<u>18,224</u>	<u>4,210</u>
2012-13			
	Goal	Actual	Actual
Summer 12	1,485	1,399	325
Fall 12 - Spring 13	16,465	16,340	3,928
Summer 13 (shifted from AY 13-14)	0	421	-
Total	<u>17,950</u>	<u>18,160</u>	<u>4,253</u>
2013-14			
	Goal	Actual	Actual
Summer 13	1,600	1,194	405
Fall 13 - Spring 14	16,870	16,909	4,153
Summer 14 (shifted from AY 14-15)	0	368	-
Total	<u>18,470</u>	<u>18,470</u>	<u>4,558</u>
2014-15			
	Goal	Projected	Projected
Summer 14	2,019	1,651	514
Fall 14 - Spring 15	17,556	17,556	4,264
Summer 15 (shifted from AY 15-16)	0	0	-
Total	<u>19,575</u>	<u>19,207</u>	<u>4,778</u>

Compton Center FTES Summary

2009-10			
	Goal	Actual	Actual
Summer 09	240	243	230
Fall 09 - Spring 10	5,100	5,079	1,241
Summer 10 (shifted from AY 10-11)	0	0	-
Total	<u>5,340</u>	<u>5,322</u>	<u>1,471</u>
2010-11			
	Goal	Actual	Actual
Summer 10	900	941	250
Fall 10 - Spring 11	5,500	5,685	1,447
Summer 11 (shifted from AY 11-12)	0	0	-
Total	<u>6,400</u>	<u>6,626</u>	<u>1,697</u>
2011-12			
	Goal	Actual	Actual
Summer 11	1,035	1,004	236
Fall 11 - Spring 12	5,165	5,398	1,147
Summer 12 (shifted from AY 12-13)	0	0	-
Total	<u>6,200</u>	<u>6,402</u>	<u>1,383</u>
2012-13			
	Goal	Actual	Actual
Summer 12	1,005	903	202
Fall 12 - Spring 13	5,060	4,923	1,141
Summer 13 (shifted from AY 13-14)	0	174	-
Total	<u>6,065</u>	<u>6,000</u>	<u>1,343</u>
2013-14			
	Goal	Actual	Actual
Summer 13	1,000	787	216
Fall 13 - Spring 14	5,060	4,920	1,200
Summer 14 (shifted from AY 14-15)	0	535	-
Total	<u>6,060</u>	<u>6,242</u>	<u>1,416</u>
2014-15			
	Goal	Projected	Projected
Summer 14	978	814	278
Fall 14 - Spring 15	5,788	5,788	1,370
Summer 15 (shifted from AY 15-16)	0	0	-
Total	<u>6,766</u>	<u>6,602</u>	<u>1,648</u>

Agenda for the El Camino Community College District Board of Trustees
from
Student and Community Advancement
Jeanie M. Nishime, Vice President

Page No.

A. Destruction of Records..... SCA 2

A. DESTRUCTION OF RECORDS

It is recommended that the Board of Trustees approve destruction of the following EOPS/CalWORKs/CARE records for the period 2009-2010. The records were maintained for the required retention period.

Reference: California Code of Regulations, California Community Colleges Subchapter 2.5, Article 2. Period of Retention 59026.

1. EOPS Applications
2. EOPS/CARE Documentation logs
3. EOPS/CARE Financial Documents
4. Unofficial Transcripts
5. Student Responsibility Contracts
6. Student Educational Plans
7. Progress Reports

Agenda for the El Camino Community College District Board of Trustees
From
Administrative Services
Jo Ann Higdon, Vice President

	<u>Page No.</u>
A. Contracts Under \$84,100.....	AS 2
B. Contracts Over \$84,100.....	AS 4
C. Personal Service Agreements.....	AS 6
D. Amendments to Contracts	AS 7
E. Destruction of Records.....	AS 8
F. Purchase Orders and Blanket Purchase Orders.....	AS 8

A. CONTRACTS UNDER \$84,100

It is recommended the Board of Trustees, in accordance with Board Policy 6340, ratify the District entering into the following agreements. The Vice President of Administrative Services, or an authorized designee, has executed the necessary documents.

a. Services Provided by District or Its Designee:

- 1. Contractor:** **FOOTHILL DE-ANZA COMMUNITY COLLEGE DISTRICT**
Services: Contractor will receive ECC's Employment Training Panel (ETP) funds to provide ETP Regular Core Programs training.
Requesting Dept.: Student and Community Advancement – Community Advancement – Contract and Community Education
Date(s): 7/22/14 – 12/15/15
Financial Terms: Cost not to exceed \$75,000
Funded by ETP (ET14-0217) two-year core contract
- 2. Contractor:** **NORTHROP GRUMMAN CORPORATION**
Services: Contractor's Palmdale location will receive 32 hours of Certified Quality Engineering Training.
Requesting Dept.: Student and Community Advancement – Community Advancement – Center for Applied Competitive Technologies (CACT)
Date(s): 7/22/14 – 10/31/14
Financial Terms: Projected gross income \$8,400
- 3. Contractor:** **UCLA EXTENSION**
Services: ECC will collaborate with contractor to offer UCLA Extension courses at various ECC locations.
Requesting Dept.: Student and Community Advancement – Community Advancement – Contract and Community Education
Date(s): 7/22/14 – 6/30/15
Financial Terms: ECC will receive 40% of Gross Course Fee Revenue

b. Services Received by District or Its Designee:

- 1. Contractor:** **CERRITOS COMMUNITY COLLEGE DISTRICT**
Services: Contractor will provide support services and promote CACT activities in the manufacturing sector.

Requesting Dept.: Student and Community Advancement – Community Advancement – CACT
Date(s): 8/1/14-6/30/15
Financial Terms: Cost not to exceed \$25,000
Funded by California Community Colleges Chancellor’s Office

- 2. Contractor:** **CERRITOS COMMUNITY COLLEGE DISTRICT**
Services: Contractor will provide professional services to assist colleges and companies to access ETP funding held by the District for workforce development in the manufacturing sector on behalf of the ECC Business Training Center.
Requesting Dept.: Student and Community Advancement – Community Advancement – CACT
Date(s): 8/1/14 – 6/30/15
Financial Terms: Cost not to exceed \$25,000
Funded by ETP
- 3. Contractor:** **LOS ANGELES COUNTY OFFICE OF EDUCATION**
Services: Contractor will provide access to a labor distribution file used by the District for various MIS reporting, Human Resources applications and download of payroll information into the District's Datatel financial system.
Requesting Dept.: Administrative Services – Fiscal Services
Date(s): 7/1/14 – 6/30/15
Financial Terms: Cost not to exceed \$30,000
- 4. Contractor:** **MILTON KRIVOKUCA & ASSOCIATES**
Services: Contractor will provide Total Quality and Certified Quality training to management and employees at Martinez & Turek.
Requesting Dept.: Student and Community Advancement – Community Advancement – CACT
Date(s): 7/1/14 – 12/30/15
Financial Terms: Cost not to exceed \$10,560
Funded by Mentor Protégé grant

5. **Contractor:** **MOHAMAD POURNAMDARI, INC.**
Services: Contractor will provide part-time work activity opportunities to CalWORKs students to work as warehouse forklift operators and inventory monitors.
Requesting Dept.: Student and Community Advancement – Counseling and Student Services – CalWORKs
Date(s): 7/1/14 – 6/30/15
Financial Terms: No cost to the District

6. **Contractor:** **SPACEDATA**
Services: Contractor will provide development, maintenance, and technical solutions for Advanced Customized Training Solutions/ETP database, and the Office 365 SharePoint website integration.
Requesting Dept.: Student and Community Advancement – Community Advancement – Contract and Community Education
Date(s): 7/1/14 – 6/30/15
Financial Terms: Cost not to exceed \$18,000
Funded by ETP

7. **Contractor:** **U.S. MERCHANT MARINE VETERANS W.W. II (SS LANE VICTORY)**
Services: Contractor will provide full demonstrations and hands-on training in "Proficiency in Survival Craft and/or Advanced Firefighting" on board the vessel.
Requesting Dept.: Student and Community Advancement – Workplace Learning Resources
Date(s): 7/1/14 – 6/30/15
Financial Terms: Cost not to exceed \$10,000
Funded by class registration fees

B. CONTRACTS OVER \$84,100

It is requested that the Board of Trustees approve the District entering into the following agreements:

a. *Services Provided by District or Its Designee:*

None

b. Services Received by District or Its Designee:

- 1. Contractor:** **CERRITOS COMMUNITY COLLEGE DISTRICT**
Services: Contractor will provide manufacturing skills training for students through a sub-grantee agreement.
Requesting Dept.: Student and Community Advancement – Community Advancement – CACT
Date(s): 7/1/14 – 11/5/15
Financial Terms: Cost not to exceed \$118,000
Funded by U. S. Department of Labor H1B grant
- 2. Contractor:** **CERRITOS COMMUNITY COLLEGE DISTRICT**
Services: Contractor will provide a learning community for Career and Technical Education students following the Career Advancement Academy (CAA) model.
Requesting Dept.: Student and Community Advancement – Community Advancement – Career Pathways
Date(s): 7/1/14 – 1/30/16
Financial Terms: Cost not to exceed \$220,000
Funded by a grant from California Community Colleges Chancellor’s Office
- 3. Contractor:** **FIFTY AND FIVE LLC**
Services: Contractor will provide specialized services to engage current and potential social media users regarding ECC's present and future programs and services. Services include advertising on various social media outlets.
Requesting Dept.: President's Office – Public Relations and Marketing
Date(s): 7/1/14 – 6/30/15
Financial Terms: Cost not to exceed \$115,000
- 4. Contractor:** **LENNOX ACADEMY OF MATH AND SCIENCE**
Services: Contractor's students will receive pre-engineering instruction provided through ECC partnership of schools offering Project Lead the Way curriculum under the District's Engineering Technology Program.
Requesting Dept.: Academic Affairs – Industry and Technology
Date(s): 8/1/14 – 6/30/15 with four optional one-year renewal periods
Financial Terms: Projected gross income \$112,189

Funded by FTES – Fund 11; ECC pays \$3 per student contact hour

5. **Contractor:** **LOS ANGELES HARBOR COLLEGE**
Services: Contractor will provide a learning community for Career and Technical Education students following the Career Advancement Academy (CAA) model.
Requesting Dept.: Student and Community Advancement – Community Advancement – Career Pathways
Date(s): 7/1/14 – 1/30/16
Financial Terms: Cost not to exceed \$220,000
Funded by a grant from California Community Colleges Chancellor’s Office
6. **Contractor:** **NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**
Services: Contractor will provide manufacturing skills training for students through a sub-grantee agreement.
Requesting Dept.: Student and Community Advancement – Community Advancement – CACT
Date(s): 7/1/14 – 11/30/15
Financial Terms: Cost not to exceed \$125,000
Funded by U. S. Department of Labor H1B grant

C. PERSONAL SERVICE AGREEMENTS

a. Services Provided by District or Its Designee:

None

b. Services Received by District or Its Designee:

1. **Contractor:** **GERALD SWINEY**
Services: Contractor will provide maintenance for the carpentry shop equipment.
Requesting Dept.: Academic Affairs – Industry and Technology – Construction Technology
Date(s): 8/1/14 – 6/30/15
Financial Terms: Cost not to exceed \$4,000
2. **Contractor:** **MARK HULLIBARGER**
Services: Contractor will perform the tuning, repair, maintenance and voicing of the seven grand pianos

used in Marsee Auditorium, Campus Theatre and Haag Recital Hall.

Requesting Dept.: Academic Affairs – Fine Arts – Center for the Arts
Date(s): 7/1/14 – 6/30/15
Financial Terms: Cost not to exceed \$3,078

3. **Contractor:** **ROBERT H. WATSON**
Services: Contractor will maintain and repair pianos in classrooms and practice rooms for use by music students.

Requesting Dept.: Academic Affairs – Fine Arts
Date(s): 7/1/14 – 6/30/15
Financial Terms: Cost not to exceed \$5,000

D. AMENDMENTS TO CONTRACTS

a. Services Provided by District or Its Designee:

Contractor: **LOYOLA MARYMOUNT UNIVERSITY (LMU)**
Services: Contractor will partner with ECC to recruit two cohorts that will participate in a summer research project for the duration of two consecutive summers beginning July 2012. ECC faculty, counselors, and advisors will assist with the recruitment process, student interviews, and participate in the summer workshop series.

Requesting Dept.: Student and Community Advancement – Enrollment Services
Date(s): 5/1/12 – 7/31/14 (Board initially approved on 6/18/12 the term of 5/1/12 – 4/30/15)
Financial Terms: Projected gross income \$48,464 (Board initially approved on 6/18/12 the gross income of \$41,189)

b. Services Received by District or Its Designee:

1. **Contractor:** **CALIFORNIA MANUFACTURING TECHNOLOGY CONSULTING**
Services: Contractor will provide customized training for a BTC customer in Lean 1,3,9; AS9100C; and Business Process Re-engineering.
Requesting Dept.: Student and Community Advancement – Community Advancement – CACT

Date(s): 8/1/13 – 12/31/14 (Board initially approved on 8/19/13 the term of 8/1/13 – 6/30/14)
Financial Terms: Cost not to exceed \$55,926
 Funded by Orbital Science’s Mentor Protégé Grant

- 2. Contractor:** **CYNOSURE NEW MEDIA**
Services: Contractor will design, develop, produce and program an online orientation program for new students attending ECC in order to be compliant with SB 1456 Student Success Act.
Requesting Dept.: Student and Community Advancement – Counseling and Student Services
Date(s): 10/22/13 – 7/31/14 (Board initially approved on 10/21/13 the term of 10/22/13 – 6/30/14)
Financial Terms: Cost not to exceed \$51,450
 Funded by Information Technology Services

E. DESTRUCTION OF RECORDS

It is recommended that the Board of Trustees authorize the destruction of the following Class II disposable records. These records have met the retention period requirement and are not in conflict with Education Code Title V, Sections 59020 through 59029.

Invoices: 2008-2009
 Check Copies: 2008-2009
 Purchase Orders: 2008-2009

F. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS

It is recommended all purchase orders be ratified as shown.

P.O.	Vendor Name	Site Name	Description	P.O. Cost Number
Fund 11 - Unrestricted - El Camino				
P0703158	CDW-G	Technical Services	Repairs Parts And Supplies	\$545.00
P0703602	Campus Food Services	VP-SCA	In-Service Training	\$150.42
P0703603	Perspectives 2014	Accounting Use Only	Prepaid Expense	\$430.00
P0703605	Boss Litho	Public Relations	Printing	\$10,998.00
P0703609	Liebert Cassidy	Institutional Services	Legal	\$1,320.00
P0703610	Association for	Institutional Research	Conferences Mgmt	\$3,000.00
P0703611	Campus Food Services	Commencement	Contract Services	\$9.81
P0703613	Mr. Robert Brobst	Operations	Telephone	\$120.00
P0703614	Trumba Corporation	Accounting Use Only	Prepaid Expense	\$3,598.00
P0703616	National Cinemedia	Public Relations	Multi Media Advertising	\$24,176.00

P0703617	Western Assoc for	Transfer Center	Dues And Memberships	\$45.00
P0703626	AusEd-UniEd	International Students	Multi Media Advertising	\$500.00
P0703627	Nina K. Oshio	Human Resources	Non-Instruct Supplies	\$345.50
P0703635	SWACC	Accounting Use Only	Prepaid Expense	\$1,147.00
P0703638	SDSU Research	Accounting Use Only	Prepaid Expense	\$6,090.00
P0703639	Ms. Rebecca L. Cobb	Commencement	Non-Instruct Supplies	\$68.57
P0703658	TeamWorkSales	Family Consumer	Repairs - Instructional	\$162.50
P0703665	Mr. Derek E. Poepoe	Ctr for Arts Promo	Non-Instruct Supplies	\$827.85
P0703666	Torrance Postmaster	Accounting Use Only	Prepaid Expense	\$2,019.04
P0703667	Mid City Mailing Services	Accounting Use Only	Prepaid Expense	\$1,432.00
P0703670	Barendt Construction	Physical Education	Repairs Parts And Supplies	\$3,395.00
P0703686	Ms. Francesca C. Bishop	Speech Communication	Other Services And Expenses	\$640.56
P0703691	Ecolab Equipment	Facilities/Planning/Servi	Repairs Noninstructional	\$335.50
P0703693	University Music Service	Music	Instructional Supplies	\$102.46
P0703694	Daily Breeze, the	Purchasing	Multi Media Advertising	\$317.35
P0703699	RP Group, the	Accounting Use Only	Prepaid Expense	\$550.00
P0703703	Association for	Institutional Research	Dues And Memberships	\$540.00
P0703705	Torrance Chamber of Commerce	Public Relations	Conferences Mgmt	\$38.00
P0703708	Certified Office	Human Resources	Non-Instruct Supplies	\$119.85
P0703709	Greentree Systems	Human Resources	Maintenance Contracts	\$23,229.00
P0703711	Mr. Derek E. Poepoe	Ctr for Arts Promo	Non-Instruct Supplies	\$95.88
P0703716	American Express Travel	Counseling Office	Conferences Faculty	\$356.00
P0703717	Ms. Ann M. Garten	Public Relations	Non-Instruct Supplies	\$64.72
P0703718	Redondo Beach	Public Relations	Dues And Memberships	\$65.00
P0703719	Inner City Youth	Public Relations	Multi Media Advertising	\$650.00
P0703720	Thompson West	Div Office Instr.	Library Books	\$2,134.22
P0703721	Freedom	Public Relations	Multi Media Advertising	\$825.00
P0703722	Ms. Christina K. Kato	Financial Aid	Non-Instruct Supplies	\$47.94
P0703727	Mark Hullibarger	Ctr for Arts Production	Repairs Parts And Supplies	\$250.00
P0703731	Thompson West	Div Office Instr.	Library Books	\$1,640.18
P0703733	Matthew Bender	Div Office Instr.	Library Books	\$1,305.41
P0703745	Ryugaku Journal, Inc.	VP-SCA	Contract Services	\$1,000.00
P0703750	Bee Removers	Facilities/Planning/Servi	Repairs Noninstructional	\$165.00
P0703753	GTURBK, Inc	VP-SCA	Contract Services	\$250.00
P0703756	Ricoh Corp	Counseling Office	Copiers	\$14.38
P0800003	AAUW	VP-SCA	Dues And Memberships	\$125.00
P0800006	Prism Software	Information Technology	Maintenance Contracts	\$799.00
P0800007	Reliance	Information Technology	Maintenance Contracts	\$4,668.00
P0800008	Hyland Software, Inc.	Information Technology	Maintenance Contracts	\$27,069.94
P0800009	Roc Software Systems,	Information Technology	Maintenance Contracts	\$1,845.00
P0800010	Shredder Specialties	Admissions/Recors	Maintenance Contracts	\$489.00
P0800014	ACCCA	VP-SCA	Conferences Mgmt	\$850.00
P0800015	Data Blocks	Institutional Research	Maintenance Contracts	\$545.00
P0800016	ACBO	Fiscal Services	Conferences Mgmt	\$85.00
P0800017	Council for Higher Ed.	Presidents Office	Dues And Memberships	\$1,650.00
P0800018	Accrediting	Presidents Office	Dues And Memberships	\$36,925.00
P0800019	iParadigms, LLC	Information Technology	License Fee/Site Licenses	\$52,550.40
P0800023	FARONICS	Information Technology	Maintenance Contracts	\$2,800.00
P0800026	Smarter Shows Limited	Ed & Community	Conferences Mgmt	\$2,100.00
P0800029	American Express Travel	BTC Grants	Transportation/ Mileage	\$538.14
P0800030	Xerox Capital Services	Testing Center	Maintenance Contracts	\$725.66
P0800031	ACCCA	Div Office Fine Arts	Dues And Memberships	\$389.13
P0800038	HD Supply Power	Health,Safety and Risk	Non-Instruct Supplies	\$1,245.52
P0800039	American Express Travel	Div Office Fine Arts	Conferences Mgmt	\$287.76

P0800041	American Express Travel	Div Office Fine Arts	Conferences Mgmt	\$362.97
P0800043	ACBO	Fiscal Services	Conferences Mgmt	\$170.00
P0800046	Regency Investigations	Institutional Services	Legal	\$1,498.18
			Fund 11 Total: 67	\$232,834.84

Fund 12 - Restricted - El Camino

P0702696	Lavi Industries	TitleV-Improving	New Computer	\$10,503.63
P0703604	Dr. Regina R. Smith	MediCal Administrative	Non-Instruct Supplies	\$240.07
P0703623	Laura M. Narvaez	EOPS CARE	Contract Services	\$327.00
P0703634	Mr. David B. Gonzales	NSF-Aerospace Mfg Ed	Non-Instruct Supplies	\$39.99
P0703656	Martinez & Turek, Inc	Mentor Protege	Conferences Other	\$5,934.16
P0703657	Campus Food Services	Model	Instructional Supplies	\$136.25
P0703661	Ikuko Lazarus	CalWORKs	Contract Services	\$599.00
P0703685	Bothwell Automotive, Inc.	Parking Services	Repairs Non Instr	\$1,564.24
P0703687	Midas Auto Repair	Parking Services	Repairs Non Instr	\$4,159.81
P0703689	American Express Travel	Retail/Hospitality/Touris	Conferences Other	\$282.00
P0703690	Bob Lee's Automotive	Parking Services	Repairs Non Instr	\$175.83
P0703692	InterMetro Industries	EGADNP 12/13-13/14	Maintenance Contracts	\$1,850.00
P0703695	Campus Food Services	EOPS	Non-Instruct Supplies	\$131.62
P0703696	Van Lingen Towing	Parking Services	Repairs Non Instr	\$100.00
P0703697	Los Angeles Superior	Parking Violations DMV	Other Services And Expenses	\$7,134.50
P0703700	Cop, Inc.	CalWORKs	Other Books	\$782.83
P0703702	Ms. Elizabeth Fernandez	Adminstration	Workshop Sponsorship	\$12.27
P0703710	Mr. Derek E. Poepoe	Artes de El Camino	Non-Instruct Supplies	\$205.27
P0703712	Santiago Bernal	CalWORKs	Contract Services	\$599.00
P0703714	Bothwell Automotive, Inc.	Parking Services	Repairs Non Instr	\$175.99
P0703715	Campus Food Services	Puente Reporting	Non-Instruct Supplies	\$1,480.65
P0703728	Ana T. Orellana	Title III- H S I - STEM	Contract Services	\$400.00
P0703729	Scantron	EGADNP 12/13-13/14	New Equipment	\$21,158.20
P0703732	B Young Family	CalWORKs	Contract Services	\$599.00
P0703734	Campus Food Services	CalWORKs	Non-Instruct Supplies	\$996.53
P0703735	Stuart C. Taylor	CalWORKs	Contract Services	\$599.00
P0703742	Midas Auto Repair	Parking Services	Repairs Non Instr	\$317.01
P0703743	I.A.T. Auto Repair	Parking Services	Repairs Non Instr	\$390.78
P0703744	Campus Food Services	CalWORKs	Non-Instruct Supplies	\$940.13
P0703748	GTURBK, Inc	El Camino Language	Contract Services	\$500.00
P0800004	Fast Deer Bus Charter	Title III- H S I - STEM	Field Trip Expense	\$806.00
P0800005	Innovation First	Title III- H S I - STEM	Non-Instruct Supplies	\$212.94
P0800012	Fast Deer Bus Charter	Title III- H S I - STEM	Field Trip Expense	\$2,613.50
P0800013	ASUCLA Catering	Title III- H S I - STEM	Field Trip Expense	\$286.77
P0800021	Enterprise Rentals	Title III- H S I - STEM	Field Trip Expense	\$723.04
P0800022	Hot Spot Promotions	Title III- H S I - STEM	Non-Instruct Supplies	\$479.65
P0800024	Disneyland Resort Ticket	Title III- H S I - STEM	Field Trip Expense	\$2,385.00
P0800025	Aquarium of the Pacific	Title III- H S I - STEM	Field Trip Expense	\$590.00
P0800034	The Proud Bird	SBDC Program Income	Conferences Other	\$1,088.09
			Fund 12 Total: 39	\$71,519.75

Fund 15 - General Fund -Special Programs

P0703636	Compton Community	Div Office-Studnt	Other Services And Expenses	\$7,500.00
P0703663	Shred-It California	DSPS	Other Services And Expenses	\$200.00
			Fund 15 Total: 2	\$7,700.00

Fund 62 - Property & Liability

P0703726	David D. Winkler	Purchasing	Benefits Paid	\$744.93
			Fund 62 Total: 1	\$744.93

Fund 71 - Associated Students

P0703612	Campus Food Services	Student Affairs	ASB Exp.	\$163.50
			Fund 71 Total: 1	\$163.50

Fund 79 - Auxiliary Services

P0703620	Torrance Postmaster	Fine Arts	Non-Instruct Supplies	\$600.78
P0703622	Campus Food Services	Counseling Office	Non-Instruct Supplies	\$1,024.71
P0703624	Robert L. Long	Counseling Office	Non-Instruct Supplies	\$150.00
P0703637	Sandra J. Nitchman	Fine Arts	Non-Instruct Supplies	\$126.00
P0703641	Hugo D. Vazquez Merritt	Fine Arts	Non-Instruct Supplies	\$50.00
P0703642	Jonathan J. Stehney	Fine Arts	Non-Instruct Supplies	\$75.00
P0703643	Anibal M. Seminario	Fine Arts	Non-Instruct Supplies	\$40.00
P0703644	Lourdes Salazar	Fine Arts	Non-Instruct Supplies	\$75.00
P0703645	Silverio Rojas	Fine Arts	Non-Instruct Supplies	\$75.00
P0703646	Deborah B. Minnichelli	Fine Arts	Non-Instruct Supplies	\$134.00
P0703647	Valencia Mitchell	Fine Arts	Non-Instruct Supplies	\$100.00
P0703648	Karen M. Lawrence	Fine Arts	Non-Instruct Supplies	\$100.00
P0703649	Chad Jackson	Fine Arts	Non-Instruct Supplies	\$100.00
P0703650	Bianca A. Lara	Fine Arts	Non-Instruct Supplies	\$100.00
P0703651	Aimee K. Gomez	Fine Arts	Non-Instruct Supplies	\$100.00
P0703652	Cunliffe William H., Jr.	Fine Arts	Non-Instruct Supplies	\$300.00
P0703653	Jonathan S. Bradley	Fine Arts	Non-Instruct Supplies	\$150.00
P0703654	Diane Bohl	Fine Arts	Non-Instruct Supplies	\$100.00
P0703655	Allyson Bates	Fine Arts	Non-Instruct Supplies	\$100.00
P0703660	Campus Food Services	Administrative Services	Non-Instruct Supplies	\$188.03
P0703698	Campus Food Services	VP-SCA	Non-Instruct Supplies	\$81.48
			Fund 79 Total: 21	\$3,770.00

Fund 81 - Student Organizations

P0703659	Marion Jennings	Student Affairs	A/P Manual.Gen.	\$300.00
			Fund 81 Total: 1	\$300.00

PO Funds Total: 132 317,033.02

Fund 11 - Unrestricted - El Camino

B0810001	Air X-Ferguson, Inc	Div Office Nat Sciences	Maintenance Contracts	\$1,500.00
B0810002	Cal-Ed Optical	Life Sciences	Repairs Parts And Supplies	\$1,500.00
B0810003	Miele Professional	Div Office Nat Sciences	Maintenance Contracts	\$1,500.00
B0810004	ECCD Petty Cash	Horticulture	Instructional Supplies	\$500.00
B0810005	KLM Bioscientific	Life Sciences	Instructional Supplies	\$1,500.00
B0810006	Ward's Natural Science	Life Sciences	Instructional Supplies	\$4,750.00
B0810007	ECCD Petty Cash	Life Sciences	Instructional Supplies	\$4,000.00
B0810008	Steris Corporation	Div Office Nat Sciences	Maintenance Contracts	\$5,713.92

B0810011	Domestic Linen Supply	Automotive Shop	Laundry	\$2,000.00
B0810012	Smardan Supply	HVAC Shop	Non-Instruct Supplies	\$1,000.00
B0810013	Consolidated Disposal	Utilities	Waste Disposal	\$42,760.00
B0810014	Russell Sigler, Inc.	HVAC Shop	Non-Instruct Supplies	\$2,000.00
B0810015	Refrigeration Supply	HVAC Shop	Non-Instruct Supplies	\$5,000.00
B0810016	McMaster Carr	HVAC Shop	Non-Instruct Supplies	\$2,500.00
B0810017	Johnstone Supply	HVAC Shop	Non-Instruct Supplies	\$4,000.00
B0810018	Grainger	HVAC Shop	Non-Instruct Supplies	\$500.00
B0810019	George T. Hall	HVAC Shop	Non-Instruct Supplies	\$950.00
B0810020	Florence Filter Co.	HVAC Shop	Non-Instruct Supplies	\$21,500.00
B0810021	Aqua-Serv Engineers	HVAC Shop	Non-Instruct Supplies	\$2,500.00
B0810022	Applied Industrial	HVAC Shop	Non-Instruct Supplies	\$2,500.00
B0810023	ECCD Petty Cash	Community	Non-Instruct Supplies	\$250.00
B0810024	Allied Refrigeration	HVAC Shop	Non-Instruct Supplies	\$4,000.00
B0810025	AAA Motors	HVAC Shop	Non-Instruct Supplies	\$2,500.00
B0810026	Safety-Kleen	Automotive Shop	Repairs Noninstructional	\$2,500.00
B0810027	Lee's Alignment Service	Automotive Shop	Repairs Noninstructional	\$1,000.00
B0810028	Regency Lighting	Electric Shop	Non-Instruct Supplies	\$18,000.00
B0810029	Newark Electronics	Electric Shop	Non-Instruct Supplies	\$500.00
B0810030	Majestic Lighting	Electric Shop	Non-Instruct Supplies	\$5,000.00
B0810031	Grainger	Electric Shop	Non-Instruct Supplies	\$10,000.00
B0810032	CED/Metropolitan	Electric Shop	Non-Instruct Supplies	\$20,000.00
B0810033	Battery Systems-Long	Electric Shop	Non-Instruct Supplies	\$500.00
B0810034	Yamada Service Center	Automotive Shop	Non-Instruct Supplies	\$2,000.00
B0810035	Yale Chase Materials	Automotive Shop	Non-Instruct Supplies	\$8,000.00
B0810036	Turf Star, Inc.	Automotive Shop	Non-Instruct Supplies	\$1,500.00
B0810037	South Bay Ford	Automotive Shop	Non-Instruct Supplies	\$2,000.00
B0810038	Verizon Wireless	Outreach and School	Non-Instruct Supplies	\$1,200.00
B0810039	E.C.C.C.D. Bookstore	Outreach and School	Non-Instruct Supplies	\$2,000.00
B0810040	Samy's Camera	Internet Assistant	Non-Instruct Supplies	\$598.00
B0810041	ECCD Petty Cash	Ctr for Arts Production	Non-Instruct Supplies	\$1,500.00
B0810042	E.C.C.C.D. Bookstore	English	Instructional Supplies	\$675.00
B0810043	ECCD Petty Cash	English	Instructional Supplies	\$500.00
B0810045	Parkhouse Tire, Inc	Automotive Shop	Non-Instruct Supplies	\$6,000.00
B0810046	Eddings Brothers	Automotive Shop	Non-Instruct Supplies	\$4,500.00
B0810047	Eberhard Equipment	Automotive Shop	Non-Instruct Supplies	\$1,500.00
B0810048	Cart Mart, Inc.	Automotive Shop	Non-Instruct Supplies	\$4,000.00
B0810049	Battery Systems-Long	Automotive Shop	Non-Instruct Supplies	\$15,500.00
B0810050	Yamada Service Center	Grounds	Non-Instruct Supplies	\$2,500.00
B0810051	Westwood Building	Grounds	Non-Instruct Supplies	\$2,000.00
B0810052	Moneta Nursery Inc.	Grounds	Non-Instruct Supplies	\$4,800.00
B0810053	Ewing Irrigation Products	Grounds	Non-Instruct Supplies	\$4,000.00
B0810054	Bishop Company	Grounds	Non-Instruct Supplies	\$2,000.00
B0810055	A.M. Leonard	Grounds	Non-Instruct Supplies	\$2,000.00
B0810056	Klean Sweep	Grounds	Sweeping Service	\$7,200.00
B0810057	The Jankovich Company	Hazmat Transportation	Gasoline	\$35,000.00
B0810058	Airgas West	Hazmat Transportation	Gasoline	\$3,000.00
B0810059	Bee Professionals, Inc.	Operations	Pest Control	\$2,000.00
B0810060	Animal Trapping	Operations	Pest Control	\$10,000.00
B0810061	American City Pest	Operations	Pest Control	\$7,500.00
B0810062	Braun Towel & Linen	Operations	Laundry	\$4,000.00
B0810063	Anderson Repair	Operations	Repairs Noninstructional	\$5,000.00
B0810064	Home Depot	Operations	Non-Instruct Supplies	\$1,000.00
B0810065	Empire Cleaning Supply	Operations	Non-Instruct Supplies	\$25,000.00

B0810066	Champion Chemical	Operations	Non-Instruct Supplies	\$1,000.00
B0810067	Tyco Integrated Security	Community	Other Services And Expenses	\$500.00
B0810069	Montgomery Hardware	Lock Shop	Non-Instruct Supplies	\$5,000.00
B0810070	McMaster Carr	Lock Shop	Non-Instruct Supplies	\$500.00
B0810071	Home Depot	Lock Shop	Non-Instruct Supplies	\$500.00
B0810072	Clark Security	Lock Shop	Non-Instruct Supplies	\$2,000.00
B0810076	Juan Diaz	Community	Contract Services	\$2,700.00
B0810077	South Bay Heating & Air	Community	Maintenance Contracts	\$2,500.00
B0810078	Allied Waste Services	Community	Waste Disposal	\$1,620.00
B0810079	Schindler Elevator	Facilities/Planning/Servi	Repairs Noninstructional	\$15,000.00
B0810080	Ricoh Corp	Facilities/Planning/Servi	Copiers	\$6,920.00
B0810081	United Parcel Service	Mailroom	Postage	\$3,000.00
B0810082	Fedex	Mailroom	Postage	\$30,000.00
B0810083	Bearcom	Facilities/Planning/Servi	Non-Instruct Supplies	\$500.00
B0810084	ECCD Petty Cash	Facilities/Planning/Servi	Non-Instruct Supplies	\$600.00
B0810085	Uline Shipping Supply	Mailroom	Non-Instruct Supplies	\$500.00
B0810086	Pitney Bowes Inc.	Mailroom	Non-Instruct Supplies	\$1,500.00
B0810087	Pitney Bowes Inc.	Mailroom	Other Rentals	\$11,000.00
B0810088	Verizon Wireless	Operations	Telephone	\$7,100.00
B0810089	Stericycle	Hazmat	Waste Disposal	\$40,000.00
B0810090	Environmental Recovery	Hazmat	Waste Disposal	\$25,000.00
B0810091	Westwood Building	Carpenter Shop	Non-Instruct Supplies	\$500.00
B0810092	Universal Tool Service	Carpenter Shop	Non-Instruct Supplies	\$300.00
B0810093	Phillips Plywood Co., Inc.	Carpenter Shop	Non-Instruct Supplies	\$500.00
B0810094	Ideal Glass & Mirror Inc.	Carpenter Shop	Non-Instruct Supplies	\$2,000.00
B0810095	McMaster Carr	Carpenter Shop	Non-Instruct Supplies	\$3,000.00
B0810096	Home Depot	Carpenter Shop	Non-Instruct Supplies	\$3,000.00
B0810097	Crenshaw Lumber	Carpenter Shop	Non-Instruct Supplies	\$1,000.00
B0810098	Sign Warehouse, Inc	Paint Shop	Non-Instruct Supplies	\$1,000.00
B0810099	Sherwin Williams	Paint Shop	Non-Instruct Supplies	\$5,000.00
B0810100	Scotch Paint Corporation	Paint Shop	Non-Instruct Supplies	\$500.00
B0810101	Frazee Paint	Paint Shop	Non-Instruct Supplies	\$2,000.00
B0810102	Smardan Supply	Plumbing Shop	Non-Instruct Supplies	\$25,000.00
B0810103	J. M. Mckinney Co.	Plumbing Shop	Non-Instruct Supplies	\$500.00
B0810104	Knorr Systems Inc.	Pool	Non-Instruct Supplies	\$1,000.00
B0810107	Inter Valley Pool Supply	Pool	Non-Instruct Supplies	\$4,000.00
B0810108	M & K Metal Co.	Welding Shop	Non-Instruct Supplies	\$600.00
B0810110	Airgas West	Welding Shop	Non-Instruct Supplies	\$1,500.00
B0810111	Republic Master Chefs	Cosmetology	Laundry	\$5,000.00
B0810112	Domestic Linen Supply	Machine Tool	Laundry	\$2,000.00
B0810113	Domestic Linen Supply	Automotive Technology	Laundry	\$1,500.00
B0810114	Domestic Linen Supply	Automotive Collision	Laundry	\$1,900.00
B0810115	Domestic Linen Supply	Air Conditioning	Laundry	\$500.00
B0810116	Crenshaw Lumber	Construction	Instructional Supplies	\$5,000.00
B0810117	Torrance Electronics	Theatre/Dance	Repairs Parts And Supplies	\$500.00
B0810118	Torrance Electronics	Music	Repairs Parts And Supplies	\$500.00
B0810119	Schindler Elevator	Facilities/Planning/Servi	Maintenance Contracts	\$54,600.00
B0810126	Sims Welding Supply	Automotive Collision	Other Instr Supplies	\$2,000.00
B0810127	Sims Welding Supply	Air Conditioning And	Other Instr Supplies	\$1,000.00
B0810128	Sims Welding Supply	Welding	Other Instr Supplies	\$7,000.00
B0810129	McMaster Carr	Welding	Repairs Parts And Supplies	\$5,000.00
B0810130	TeamWorkSales	Family Consumer	Repairs - Instructional	\$800.00
B0810131	E.C.C.C.D. Bookstore	I&T Div Ofc	Other Books	\$2,000.00
B0810132	Safety-Kleen Corporation	Automotive Technology	Maintenance Contracts	\$5,000.00

B0810133	Superior Filters	Automotive Collision	Repairs Parts And Supplies	\$1,300.00
B0810134	Pacific Resource	Automotive Collision	Maintenance Contracts	\$2,000.00
B0810135	ECCD Petty Cash	Manufacturing	Instructional Supplies	\$150.00
B0810136	Jameco Electronics	Manufacturing	Instructional Supplies	\$250.00
B0810137	Verizon Wireless	Health,Safety and Risk	Telephone	\$1,030.00
B0810138	Consolidated Disposal	Fire Academy 06-07	Waste Disposal	\$2,500.00
B0810139	Robert J. Campbell	Public Relations	PSA Contract Services	\$24,000.00
B0810140	Tracy J. Breshears	Public Relations	Contract Services	\$2,000.00
B0810141	Civic Couch	Public Relations	Contract Services	\$5,000.00
			Fund 11 Total: 125	\$682,266.92

Fund 12 - Restricted - El Camino

B0810010	ECCD Petty Cash	Community	Non-Instruct Supplies	\$250.00
B0810068	Sprint	Community	Telephone	\$1,200.00
B0810073	Ronald Amie Quickbooks	SBDC Program Income	Contract Services	\$4,000.00
B0810074	Action Contractors Inc.	Community	Contract Services	\$5,000.00
B0810075	El Segundo Janitorial	Community	Contract Services	\$14,000.00
B0810143	ECCD Petty Cash	El Camino Language	Other Instr Supplies	\$1,200.00
B0810144	Educational Testing	El Camino Language	Other Instr Supplies	\$2,900.00
B0810145	Campus Food Services	El Camino Language	Non-Instruct Supplies	\$6,000.00
B0810146	E.C.C.C.D. Bookstore	El Camino Language	Other Books	\$5,500.00
B0810148	ECCD Petty Cash	CalWORKs	Non-Instruct Supplies	\$500.00
			Fund 12 Total: 10	\$40,550.00

Fund 41 - Capital Outlay

B0810109	Daily Breeze, the	SM13/14-Wlkwy Repair	Multi Media Advertising	\$2,500.00
			Fund 41 Total: 1	\$2,500.00

BPO Funds Total: 136 **725,316.92**

Grand Total POs and BPOs: 268 **1,042,349.94**

**Agenda for the El Camino Community College District Board of Trustees
For
Measure E 2002 & 2012 Bond Fund
Administrative Services**

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A. Category Budgets and Balances.....	E 2
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C. Contract Amendment – Contract Amendment – Flewelling & Moody Bookstore/Cafeteria Elevator Project.....	E 6
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F. Change Order – S. J. Amoroso – Industry and Technology Project.....	E 7
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I. Purchase Orders and Blanket Purchase Orders.....	E 13

Administrative Services – Measure E Bond Fund

A. CATEGORY BUDGETS AND BALANCES

GENERAL OBLIGATION BOND FUND CATEGORIES AND PROJECT SUMMARY

The following tables report 2002 and 2012 Measure E expenditures and commitments through June 30, 2014, at the July 2014 Board Meeting.

2002 Measure E Expenditures:

CATEGORY	BUDGET	EXPENDED	COMMITTED	BALANCE
<u>Additional Classrooms/Modernization</u>				
Acquisitions	\$705,867	\$705,867	\$0	\$0
Architectural Barrier Removal Phase 2	18,520	18,520	0	0
Athletic Education and Fitness Complex	45,846,456	10,811,038	33,450,464	1,584,954
Bookstore/Cafeteria Conversion to Admin	10,868,608	10,747,852	70,465	50,291
Math Business & Allied Health Building	37,576,392	36,733,382	609,175	233,836
Central Plant	14,545,000	14,344,032	0	200,968
Child Development Center Phase 2	30,470	30,470	0	0
Crenshaw Blvd. Frontage Enhancement	13,373	13,373	0	0
Fire Academy Structure	164,893	164,893	0	0
Fire Program Facility	1,651	1,651	0	0
Humanities Complex Replacement	30,355,936	30,048,527	0	307,409
Learning Resource Center Addition	5,067,287	5,043,165	24,122	0
Lot C Parking Structure	3,106,257	112,446	1,200,000	1,793,811
Remodeling Phase One-Three	851,513	851,513	0	0
Science Complex Renovation	10,369,136	9,908,167	134,505	326,464
Student Services Center	37,359,209	2,217,006	2,033,573	33,108,630
Temporary Space and Relocation Costs	3,844,653	3,652,346	0	192,307
Signage and Wayfinding	1,295,309	652,745	0	642,564
Gymnasium	3,000,000	136,474	1,687,174	1,176,352
Architectural Planning Contingency	600,000	505,408	23,050	71,542
Total Add'l Classrooms/Modernization	<u>\$205,620,530</u>	<u>\$126,698,875</u>	<u>\$39,232,528</u>	<u>\$39,689,128</u>

Campus Site Improvements:

Accessibility, Safety / Security

Asphalt Resurfacing - All Lots	\$400,000	\$14,975	\$0	\$385,025
Emergency Generators and Distribution	116,173	116,173	0	0
Emergency Power to Security Lighting	4,289	4,289	0	0
Entrance - Redondo Beach Blvd. to Lot H	30,208	30,208	0	0
Fencing Replacement and Additions	105,777	5,777	0	100,000

CATEGORY	BUDGET	EXPENDED	COMMITTED	BALANCE
Landscaping/Irrigation System Replacements	549,932	49,932	0	500,000
Lighting - Upgrade / Replace All Lots	3,059,807	2,456,371	8,471	594,965
Lot F Parking Structure Improvements	33,028,756	4,133,563	675,269	28,219,924
Lot H Parking Structure	24,371,895	24,198,519	0	173,376
Paving Replacement-All Walks/Driveways	1,110,695	753,303	0	357,392
Pedestrian Walks at MB Blvd. & Lot E	7,898	7,898	0	0
Security Video	2,007,831	1,114,906	40,058	852,867
Voice / Data / Signal Site Duct Bank	117,130	117,130	0	0
Total Campus Site Improvements:				
Accessibility, Safety / Security	<u>\$64,910,391</u>	<u>\$33,003,043</u>	<u>\$723,798</u>	<u>\$31,183,550</u>
<u>Energy Efficiency Improvements</u>				
Energy Efficiency Improvements Phase 2	<u>\$2,700,980</u>	<u>\$2,700,980</u>	<u>\$0</u>	<u>\$0</u>
Total Energy Efficiency Improvements	<u>\$2,700,980</u>	<u>\$2,700,980</u>	<u>\$0</u>	<u>\$0</u>
<u>Health and Safety Improvements</u>				
Administration	\$112,738	\$112,738	\$0	\$0
Art & Behavioral Sciences	369,585	369,585	0	0
Infrastructure Phase 1-3	41,599,478	41,600,377	-899	0
Auxiliary Warehouse	1,301	1,301	0	0
Communications	219,262	219,262	0	0
Construction Technology	16,466	16,466	0	0
Domestic Water System	1,610,208	110,208	0	1,500,000
Facilities and Receiving	215,159	215,159	0	0
Fire Alarm	277,817	277,817	0	0
Firelines	119,905	119,905	0	0
Hazardous Materials Abatement	176,465	175,573	0	892
Restroom Access Compliance	2,200,000	1,987,660	1,364	210,977
Library	452,759	452,759	0	0
Marsee Auditorium	460,474	460,474	0	0
Industry & Technology Building	38,309,701	23,986,140	9,296,907	5,026,655
Music	240,600	240,600	0	0
Natural Gas System	13,852	13,852	0	0
North Gymnasium	262,214	262,214	0	0
Physical Education and Men's Shower	78,178	78,178	0	0
Planetarium	12,815	12,815	0	0
Pool and Health Center	502,185	502,185	0	0
Primary Electrical Distribution System	5,061,211	5,061,211	0	0
Reimbursements	1,414,353	1,414,353	0	0
Security Systems	30,245	30,245	0	0
Sewer System	55,449	55,449	0	0

CATEGORY	BUDGET	EXPENDED	COMMITTED	BALANCE
Social Sciences	4,584,449	4,550,950	13,500	19,999
Storm Drain System	30,644	30,644	0	0
Technical Arts	405,147	405,147	0	0
Shops	<u>29,891,195</u>	<u>19,079,492</u>	<u>8,343,235</u>	<u>2,468,469</u>
Total Health and Safety Improvements	<u>\$128,723,855</u>	<u>\$101,842,756</u>	<u>\$17,654,106</u>	<u>\$9,226,993</u>
<u>Information Technology and Equipment</u>				
Behavioral and Social Sciences	\$554,077	\$195,053	\$0	\$359,024
Business	643,650	489,657	0	153,993
Facilities Planning and Services	625,724	400,970	0	224,754
Fine Arts	1,032,522	959,764	0	72,758
Health Sciences and Athletics	865,707	772,110	0	93,597
Humanities	425,978	217,287	0	208,691
Industry and Technology	983,641	671,978	0	311,663
Information Technology	12,957,510	9,086,183	1,375	3,869,952
Learning Resources	3,045,057	515,255	0	2,529,802
Math	723,061	231,191	0	491,870
Natural Sciences	1,863,431	727,042	0	1,136,389
Nursing	252,651	116,478	0	136,173
Student and Community Advancement	560,796	260,216	0	300,580
Interfund Transfer	141,150	141,150	0	0
Campus Police	66,650	66,650	0	0
Purchasing	9,418	9,418	0	0
Phase II, III, IV Purchases	0	0	0	0
Installation Contingency	<u>349</u>	<u>349</u>	<u>0</u>	<u>0</u>
Total Information Technology and Equipment	<u>\$24,751,372</u>	<u>\$14,860,750</u>	<u>\$1,375</u>	<u>\$9,889,247</u>
<u>Physical Education Facilities Improvements</u>				
Baseball Field	\$572	\$572	\$0	\$0
North Field	0	0	0	0
Sand Volleyball	0	0	0	0
Reserve for Contingencies	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Physical Education Facilities	<u>\$572</u>	<u>\$572</u>	<u>\$0</u>	<u>\$0</u>
Unallocated Interest (as of 5/28/13)	<u>\$429,487</u>	<u>\$0</u>	<u>\$0</u>	<u>\$429,487</u>
TOTAL	<u>\$427,137,187</u>	<u>\$279,106,976</u>	<u>\$57,611,806</u>	<u>\$90,418,405</u>

2012 Measure E Expenditures:

CATEGORY	BUDGET	EXPENDED	COMMITTED	BALANCE
<u>Additional Classrooms/Modernization</u>				
Gymnasium	\$34,979,151	\$0	\$0	\$34,979,151
Demo P.E./Mens Locker Room	1,360,210	0	0	1,360,210
Demo North Gym and Fitness Plaza Ph. 2	2,977,845	0	0	2,977,845
New Pools, Locker Rooms & Classrooms	33,459,378	0	0	33,459,378
Lot C Parking Structure	30,245,584	0	0	30,245,584
Demo Tech Arts	2,033,821	0	0	2,033,821
Demo Shops Building	2,769,780	0	0	2,769,780
Demo Communications & Student Services	3,229,825	0	0	3,229,825
Student Activities Center	24,945,387	0	0	24,945,387
Demo Student Activities & Add New Quad	5,894,110	0	0	5,894,110
Architectural Planning Contingency	2,973,338	0	0	2,973,338
Total Additional Classrooms/Modernization	<u>\$144,868,429</u>	<u>\$0</u>	<u>\$0</u>	<u>\$144,868,429</u>
<u>Health and Safety Improvements</u>				
New Administration	\$16,161,470	0	0	\$16,161,470
Art & Behavioral Sciences	60,469,324	0	0	60,469,324
Construction Technology	3,787,389	0	0	3,787,389
Facilities and Receiving	4,164,369	0	0	4,164,369
Library	30,358,793	0	0	30,358,793
Marsee Auditorium	24,621,193	0	0	24,621,193
Music	52,345,130	0	0	52,345,130
Demo Pool/Health Center/South Gym	2,899,077	0	0	2,899,077
Planetarium	1,024,848	0	0	1,024,848
Demo Administration	1,770,584	0	0	1,770,584
Demo Art/Music/Theatre Bldg & Site	7,529,394	0	0	7,529,394
Total Health and Safety Improvements	<u>\$205,131,571</u>	<u>\$0</u>	<u>\$0</u>	<u>\$205,131,571</u>
TOTAL	<u>\$350,000,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$350,000,000</u>

B. CONTRACT – CONVERSE CONSULTANTS – SCIENCE TECHNOLOGY ENGINEERING & MATH (STEM) CENTER PROJECT

It is recommended the Board of Trustees approve entering into a contract with the above firm to provide specialty testing and inspection for the Science Technology Engineering & Math (STEM) Center Project

This firm is recommended based upon its prior experience, the qualifications of its staff to perform the services and competitive fee structure.

Dates of Service: January 2014 – May 2014

Cost: Not to exceed \$30,318

**C. CONTRACT AMENDMENT – FLEWELLING & MOODY–
BOOKSTORE/CAFETERIA ELEVATOR PROJECT**

It is recommended the Board of Trustees approve the following additional design services.

1. Provide design services for a CCTV camera at the Bookstore elevator cab and related specification.	\$966
Total Contract Amendment Amount	<u>\$966</u>
Original Contract Amount	\$587,075
Prior Changes	315,698
This Contract Amendment Amount	<u>966</u>
New Contract Amount	<u>\$903,739</u>

**D. CONTRACT AMENDMENT – HMC ARCHITECTS – SCIENCE
TECHNOLOGY ENGINEERING & MATH (STEM) CENTER PROJECT**

It is recommended the Board of Trustees approve the following additional services.

1. Additional landscaping design services required for the slope at the north side of the building.	\$1,550
2. Extended Construction Administration Support.	<u>12,720</u>
Total Contract Amendment Amount	<u>\$14,270</u>
Original Contract Amount	\$225,685
Prior Changes	6,440
This Contract Amendment Amount	<u>14,270</u>
New Contract Amount	<u>\$246,395</u>

E. INFORMATIONAL ITEM – SHOPS BUILDING REPLACEMENT PROJECT

The District intends to use the following multiple party purchasing agreements to acquire furniture for the Shops Building Replacement Project.

<u>Manufacturer</u>	<u>Agreement</u>
Allsteel, Inc.	The Cooperative Purchasing Network #R4971
Allsteel, Inc.	The Cooperative Purchasing Network #R4981

The estimated cost of the purchases through these agreements is \$151,200.

F. CHANGE ORDER – S. J. AMOROSO – INDUSTRY AND TECHNOLOGY PROJECT

It is recommended the Board of Trustees approve the following change order.

- | | |
|---|----------|
| 1. Furnish engineering, labor and materials to change 111 pendant type fire sprinkler heads to 192 upright style heads to accommodate open ceiling areas throughout the project. Architecture & Engineering requirement. | \$16,404 |
| 2. Furnish and install sheet metal enclosure for heat pump 1. Architecture & Engineering requirement. | 1,000 |
| 3. Furnish and install new metal stud framing & drywall to enclose existing beams in main lobby area. Provide new horizontal drywall chase to enclose new fire sprinkler lines on north wall of main lobby. Architecture & Engineering requirement. | 3,679 |
| 4. Provide drywall and framing to accommodate existing conditions. Extend walls to accommodate existing condition. Architecture & Engineering requirement. | 3,100 |
| 5. Furnish and install new sewage ejector vent piping from the Basement to Roof. Architecture & Engineering requirement. | 6,028 |
| 6. Furnish labor and material to re-frame ceilings to accommodate strip lights in lieu of down lights on the first floor. Architecture & Engineering requirement. | 1,138 |

7. Furnish labor and material to re-work existing columns on the first floor. Architecture & Engineering requirement.	2,546
8. Increase power/data bollards at rooftop Astronomy area. Architecture & Engineering requirement.	<u>992</u>
Total Change Order Amount	<u>\$34,887</u>
Original Contract Amount	\$25,427,000
Prior Changes	113,261
This Change Order Amount	<u>34,887</u>
New Contract Amount	<u>\$25,575,148</u>

G. CHANGE ORDER – PCN3, INC. – SCIENCE TECHNOLOGY ENGINEERING & MATH (STEM) CENTER PROJECT

It is recommended the Board of Trustees approve the following change order.

1. Contractor was directed to furnish labor, and material, to remove additional asbestos contaminated terrazzo flooring hiding underneath existing carpet. Unforeseen Conditions	\$3,213
2. Contractor was directed to furnish labor, material, and equipment to provide additional ceiling light fixtures in the Lobby. Architecture and Engineering Requirement.	8,146
3. Contractor was directed to furnish labor, material, and equipment to install a larger east entrance door to fit existing opening. Architecture and Engineering Requirement.	160
4. Contractor was directed to furnish labor, material, and equipment to exchange J-25N light fixtures with JBR-4 fixtures at tree wells. Architecture and Engineering Requirement.	5,660
5. Contractor was directed to furnish labor, material, equipment and supervision to install under slab rigid elbows in lieu of PVC elbows for all electrical stubs out connections. Unforeseen Conditions.	1,271

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|---|-------|
| 6. Contractor was directed to furnish labor, material, and equipment to install six access panels at existing smoke fire dampers. Code Requirement. | 1,126 |
| 7. Contractor was directed to furnish labor, material, and equipment to remove existing electrical floor box. Architecture and Engineering Requirement. | 1,200 |
| 8. Contractor was directed to furnish labor, material, and equipment to remove and reinstall existing 4" data conduit. District Request. | 1,288 |
| 9. Contractor was directed to furnish labor, material, and equipment to provide infrared security camera on north exterior of building as per. District Request. | 6,839 |
| 10. Contractor was directed to furnish labor, material, and equipment to install a flexible connection at fire sprinkler line at the wall entrance of the building separation line. Architecture and Engineering Requirement. | 4,494 |
| 11. Contractor was directed to furnish labor, material, and equipment to extend condensate line and power to the new pad location at generator yard. Architecture and Engineering Requirement. | 1,228 |
| 12. Contractor was directed to furnish labor, material, and equipment to skim coat of existing exposed brick above the inside face of the west and east entrance door. District Request. | 2,908 |
| 13. Contractor was directed to furnish labor, material, and equipment to install an ADA threshold at west entrance. Architecture and Engineering Requirement/Code Requirement. | 1,200 |
| 14. Contractor was directed to furnish labor, material, and equipment to replace four floor box covers and perform hard wire electrical hook up to computer tables in open lab area. District Request. | 2,100 |

15. Contractor was directed to furnish labor, material, and equipment to install F Channel in multipurpose room glass panel sill. Architect and Engineering Requirement.	730
16. Contractor was directed to furnish labor, and material, to install cement board and fiber reinforced plastic at utility room. District Request.	1,866
17. Contractor was directed to furnish labor, material, and equipment to change z-clip detail for bamboo planks. Architecture and Engineering Requirement.	3,805
18. Contractor was directed to furnish labor, material, and equipment to relocate and adjust one two-post rack in the computer room and one ladder rack. District Request.	582
19. Contractor was directed to furnish labor, material, and equipment to remove and relocate the "Community" sign letters in the NATS 25B room and attach them to wider bamboo plank just above existing location. Architecture and Engineering Request.	380
20. Contractor was directed to furnish labor, material, and equipment to modify light boxes and existing conduit for patio lights. Unforeseen Conditions.	7,000
21. Contractor was directed to furnish labor, material, and equipment to install access panel for sewer clean out at east wall of computer lab soffit. Architecture and Engineering Requirement/Code Requirement.	949
22. Contractor was directed to furnish labor, material, and equipment to upgrade to flushed access panels on wood ceiling. Architecture and Engineering Requirement.	1,176
23. Contractor was directed to furnish labor, material, and equipment to provide new door opener for west door. Architecture and Engineering Requirement.	1,603

24. Contractor was directed to furnish labor, material, and equipment to patch, repair and paint existing concrete walls between exterior windows. District Request.	1,087
25. Contractor was directed to furnish labor, material, and equipment to install extra backing for TV at west entrance. District Request.	500
26. Contractor was directed to furnish labor, material, and equipment to install heavy duty supports for bamboo planks at conference room. Architecture and Engineering Requirement.	2,047
27. Contractor was directed to furnish labor, material, and equipment to raise fan coil units to avoid existing ceiling conflicts. District Request.	1,726
28. Contractor was directed to furnish labor, material, and equipment to install optional shield round wood ceiling fixtures. Architecture and Engineering Requirement.	2,443
29. Contractor was directed to furnish labor, material, and equipment to paint wood spacers between wood ceiling panels. Architecture and Engineering Requirement.	921
30. Contractor was directed to furnish labor, material, and equipment to install return registers in multipurpose room. Architecture and Engineering Requirement.	1,065
31. Contractor was directed to furnish labor, material, and equipment to apply extra primer and thick skim coat over existing concrete for sheet vinyl. Unforeseen Conditions.	1,700
32. Contractor was directed to furnish labor, material, and equipment to install four inch steel wire mold at reception and group study tables. District Request.	2,800
33. Contractor was directed to furnish labor, material, and equipment to install blocking for glass partition walls at multipurpose room. Architecture and Engineering Requirement.	2,150

34. Contractor was directed to furnish labor, material, and equipment to install blue tarp over carpet for furniture crew. District Request.	100
35. Contractor was directed to furnish labor, material, and equipment to install extra ceiling in multipurpose room. Architecture and Engineering Requirement.	3,700
36. Contractor was directed to perform miscellaneous tasks during punch walk. District Request.	426
37. Contractor was directed to furnish labor, material, and equipment to install hardware set for west door. Architecture and Engineering Requirement.	7,738
38. Deleted ADA stripping, signage, truncated domes & concrete wheel stop from scope of work. The work to be performed by District. District Request.	-1,500
39. Contractor was directed to furnish labor, material, and equipment to install underground conduit to connect tree up-lights. Unforeseen Conditions.	3,000
40. Extended general conditions from the period of March 12, 2014 to May 2, 2014. Contractual substantial completion date is extended to May 2, 2014, an extension of 51 days. Schedule Adjustment.	<u>13,700</u>
 Total Change Order Amount	 <u>\$102,527</u>
Original Contract Amount	\$2,065,043
Prior Changes	38,659
This Change Order Amount	<u>102,527</u>
New Contract Amount	<u>\$2,206,229</u>

H. NOTICE OF JOB COMPLETION – PCN3, INC. – SCIENCE TECHNOLOGY ENGINEERING & MATH (STEM) CENTER PROJECT

It is recommended the Board of Trustees accept as complete the following project and authorize final payment for the work. The required work has been completed in accordance with the conditions and specifications of the subject contract and accepted by a District representative.

Contractor
PCN3, Inc.

Contract Amount
\$2,206,229

Purchase Order Number: B610937

I. PURCHASE ORDERS (PO) AND BLANKET PURCHASE ORDERS (BPO)

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure E expenditures be ratified and payment be authorized upon delivery and acceptance of the items or services ordered.

PO #	VENDOR NAME	SITE NAME	DESCRIPTION	COST
P703668	Titan Legal Services	Math Business Allied Health	Legal	\$531.91
P703725	Beck & Graboski	Signage and Wayfinding	Architecture & Engineering	\$3,838.00
P703749	Los Angeles County	Lot F Parking Structure	Permit Processing Fees	\$7,500.00
				<u>\$11,869.91</u>

**Agenda for the El Camino Community College District Board of Trustees
from
Human Resources
Linda Beam, Vice President**

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A. Employment and Personnel Changes.....	HR 2
B. Temporary Non-Classified Service Employees	HR 17
C. Revised Classification Specifications for Administrator Position.....	HR 23
D. Review by Board of Trustees: El Camino Classified Employees Local 6142, CFT, AFT, AFL~CIO Salary Settlement Public Notification and Disclosure of Costs.....	HR 23
E. Approval by Board of Trustees: El Camino Classified Employees, Local 6142, CFT, AFT, AFL~CIO Salary Proposal	HR 23
F. Classified Salary Proposal, Notification Component of the Statewide Criteria and Standards	HR 24

A. EMPLOYMENT AND PERSONNEL

It is recommended that the Board ratify/approve the employment and personnel changes for academic, classified, special services professionals and temporary classified service employees as shown in items 1-33 and 1-24.

Academic Personnel:

1. Resignation - Angela Wilson, full-time Lead Child Development Center Teacher, Behavioral & Social Sciences Division, effective September 5, 2014 and in lieu of layoff, a one-time severance payment of \$28,000, 3 months of post-employment health care benefits and accrued, unused vacation less applicable taxes, will be paid.
2. Amend Employment - Jessica Rapoza, full-time instructor of Kinesiology/Softball Coach, from Class II, Step 4 to Step 5, Academic Salary Schedule, effective August 21, 2014.
3. Employment - Argelia Andrade, full-time instructor of Spanish, Humanities Division, Class II, Step 4, Academic Salary Schedule, effective August 21, 2014.
4. Employment - Stefanie Frith, full-time instructor of Journalism, Humanities Division, Class II, Step 4, Academic Salary Schedule, effective August 21, 2014.
5. Employment - Matthew Mata, full-time instructor of Mathematics, Class V, Step 4, Academic Salary Schedule, effective August 21, 2014.
6. Employment - Benjamin Mitchell, full-time instructors of Mathematics, Class II, Step 4, Academic Salary Schedule, effective August 21, 2014.
7. Employment - Christopher Page, full-time instructor of English, Humanities Division, Class II, Step 4, Academic Salary Schedule, effective August 21, 2014.
8. Employment - Victoria Robertson, full-time instructor of Respiratory Care, Health Sciences & Athletics Division, Class II, Step 4, Academic Salary Schedule, effective August 21, 2014.
9. Employment - Jane Sandor, full-time instructor of English, Humanities Division, Class II, Step 4, Academic Salary Schedule, effective August 21, 2014.
10. Change in Assignment - As a result of the closure of the Child Development Center (CDC), Toni Newman, full-time Child Development Center Teacher, Behavioral & Social Sciences Division is reassigned to a full-time Student

Services Technician position, Counseling Division, effective July 1, 2014. Ms. Newman will utilize vacation and begin her classified probationary period effective August 13, 2014. All accumulated sick and vacation leave will be transferred to the classified position. Her original date of hire will remain at January 20, 1999 for the purpose of vacation accrual.

11. Change in Salary - Yamonte Cooper, full-time Counselor from Class IV, Step 9 to Class V, Step 9, effective August 14, 2014.
12. Special Assignment - Ms. Susanna Meiers, part-time instructor of Art, Fine Arts Division, to work as art gallery curator and prepare curriculum and laboratory, to be paid \$53.26 an hour, not to exceed 480 hours or \$25,565, and not to exceed 25 hours per week cumulative employment at ECC, effective August 4 through December 18, 2014, in accordance with the Agreement, Article 10, Section 9(m).
13. Special Assignment - Mr. Michael Miller, part-time instructor of Art, Fine Arts Division, to work in art gallery student laboratory, to perform installations and prepare curriculum, to be paid \$53.26 an hour, not to exceed 213 hours or \$11,344, and not to exceed 25 hours per week cumulative employment at ECC, effective August 4 through December 18, 2014, in accordance with the Agreement, Article 10, Section 9(m).
14. Special Assignment - Victoria Robertson, part-time instructor of Respiratory Care, Health Sciences & Athletics Division, to take on clinical educator duties for Respiratory Care classes, to be paid \$60.18 an hour, not to exceed 14 hours or \$843 per week, and not to exceed 25 hours per week cumulative employment at ECC, effective June 16 through August 7, 2014, in accordance with the Agreement, Article 10, Section 9(m).
15. Special Assignment - Diana Crossman, full-time instructor of Speech, Fine Arts Division, to perform as Summer Resident artist at Session II Speech Event, to be paid \$750, effective July 30, 2014, in accordance with the Agreement, Article 10, Section 14(a).
16. Special Assignment - Diane Simons, part-time instructor of Music, Fine Arts Division, to work as Artistic Director – South Bay Children’s Choir, to be paid \$45.14 an hour, not to exceed 700 hours or \$31,598 and not to exceed 25 hours per week cumulative employment at ECC, effective August 1, 2014 through June 30, 2015, in accordance with the Agreement, Article 10, Section 14(a).
17. Special Assignment - The following part-time instructors of Music, Fine Arts Division, to perform Applied Music duty in Music Library, to be paid \$30.10 an hour each, not to exceed 480 hours each or \$14,480 each, and not to exceed 25

hours per week cumulative employment at ECC, effective August 1, 2014 through June 30, 2015, in accordance with the Agreement, Article 10, Section 9(m).

Hsin-Yi Chang

Virginia Frazier

Jamie Hovorka

18. Special Assignment - The following full-time instructors to work as co-directors of the Honors Transfer Program, writing reports, applications and performing data collection, to be paid \$60.18 an hour, not to exceed 66 hours or \$4,000, effective July 1 through August 22, 2014, in accordance with the Agreement, Article 10, Section 14(a).

Joseph Holiday, Natural Sciences

Rachel Williams, Humanities

19. Special Assignment - Timothy Dennis, part-time instructor Fire & Emergency Technology, Industry & Technology Division, to coordinate the Emergency Medical Technician (EMT) program, to be paid \$60.18 an hour, not to exceed 40 hours or \$2,407, and not to exceed 25 hours per week cumulative employment at ECC, effective July 1 through August 20, 2014, in accordance with the Agreement, Article 10, Section 9(m).

20. Special Assignment - The following full-time instructors of the Business Division, to serve on final interview committees, to be paid \$45.14 an hour, not to exceed 8 hours or \$361 each.

<u>Instructor</u>	<u>Interview Committee</u>	<u>Effective Date</u>
William Harris	Computer Information Systems	May 23, 2014
Kurt Hull	Accounting	May 28, 2014
Philip Lau	Accounting	May 28, 2014
Vi Pham	Law	June 4, 2014
Pat Vacca	Computer Information Systems & Law	May 23, 2014

21. Special Assignment - Claudia Striepe, full-time Librarian, Learning Resources Division, to serve on final interview committee for Fire & Emergency Technology instructor, Industry & Technology Division, to be paid \$45.14 an hour, not to exceed 3 hours or \$135, effective June 5, 2014.

22. Special Assignment - Kevin Huben, full-time Fire & Emergency Technology instructor to serve on final interview committee for Fire & Emergency Technology instructor, to be paid \$45.14 an hour, not to exceed 3 hours or \$135, effective June 5, 2014.

23. Special Assignment - Hiram Hironaka, full-time Automobile Technology instructor to serve on final interview committee for Fire & Emergency Technology

instructor, to be paid \$45.14 an hour, not to exceed 3 hours or \$135, effective June 5, 2014.

24. Special Assignment - Timothy Dennis, part-time instructor Fire & Emergency Technology, Industry & Technology Division, to transition accreditation and coordination of the Emergency Medical Technician (EMT) program to new faculty member, to be paid \$60.18 an hour, not to exceed 55 hours or \$3,310, and not to exceed 25 hours per week cumulative employment at ECC, effective July 1 through August 20, 2014, in accordance with the Agreement, Article 10, Section 9(m).
25. Special Assignment - Robert Diaz, part-time instructor of Electronics & Computer Hardware Technology, Industry & Technology Division, to participate in faculty externship and develop training modules with Northrop for Community Advancement, to be paid \$45.14 an hour, not to exceed 80 hours or \$3,611, and not to exceed 25 hours per week cumulative employment at ECC, effective July 22 through August 14, 2014, in accordance with Agreement, Article 10, Section 9(m).
26. Special Assignment - The following full-time instructors to conduct English as a Second Language (ESL) assessment interviews for the Assessment Center, Enrollment Services Division, to be paid \$45.14 an hour, not to exceed 8 hours per week, effective July 1, 2014 through June 30, 2015, in accordance with the Agreement, Article 10, Section 14(a).

Alicia Class
Nancy Currey
Matthew Kline
Nitza Llado

Rebeca Loya
Debbie Mochidome
Jenny Simon
Evelyn Uyemura

27. Special Assignment - The following part-time instructors to conduct English as a Second Language (ESL) assessment interviews for the Assessment Center, Enrollment Services Division, to be paid \$45.14 an hour, not to exceed 8 hours per week, and not to exceed 25 hours per week cumulative employment at ECC, effective July 1, 2014 through June 30, 2015, in accordance with the Agreement, Article 10, Section 9(m).

Maria Bauer
David Cro

Sudeepa Gulati
Susan Nozaki

28. Special Assignment - The following full-time instructors to support their division in Student Learning Outcomes (SLOs), to be paid \$45.14 an hour, not to exceed 40 hours or \$1,806, effective August 25 through December 12, 2014, in accordance with the Agreement, Article 10, Section 14(a).

Susanne Bucher, Math
Kevin Degnan, Humanities
Kurt Hull, Business
Ana Milosevic, Business
Eduardo Munoz, Behavioral & Social Sciences
Thomas Noyes, Natural Sciences
Vince Palacios, Fine Arts

29. Special Assignment - The following part-time instructors to support their division in Student Learning Outcomes (SLOs), to be paid \$45.14 an hour, not to exceed 40 hours or \$1,806, and not to exceed 25 hours per week cumulative employment at ECC, effective August 25 through December 12, 2014, in accordance with the Agreement, Article 10, Section 14(a).

Fariba Sadeghi-Tabrizi, Fine Arts
Sue Ellen Warren, Industry & Technology

30. Employment - Tep Thoeurb, on-call, part-time/temporary counselor to be hired, as needed, not to exceed 24 hours per week and not to exceed 25 hours per week cumulative employment at ECC, effective May 21 through August 14, 2014, in accordance with the Agreement, Article 10, Section 9(e), to be paid through District, EOP&S or grant funds.

31. Employment - The following part-time instructors of Music, Fine Arts Division, to work as Applied Music instructors, to be paid \$60.18 an hour each, not to exceed 67% FTE or 25 hours per week, effective August 1, 2014 through June 30, 2015, in accordance with the Agreement, Article 10, Section 9(m).

Deborah Aitken, Piano
Alisha Bauer, Cello
Anna Bosler, French Horn
Robert Coomber, Low Brass
Ellie Choate, Harp
Kyung Choi, Cello
John Dearman, Classical Guitar
Rhonda Dillon, Voice
Barbara Dyer, Voice
Anne Farnsworth, Jazz Voice
Virginia Frazier, Violin/Viola
Matt Greif, Classical Guitar
Jamie Hovorka, Trumpet
Maria Jaque, Flute

Dean Koba, Jazz Drums
Kristi Lobitz, Piano
Christoph Luty, Bass
James Mack, Clarinet/Sax
Mark Massey, Jazz Piano
Jon Minei, Guitar
Joseph Mitchell, Percussion
Vicki Muto, Voice
Ann Patterson, Sax/Oboe
Lois Roberts, Piano
Manon Robertshaw, Cello
Neil Stannard, Bass
Larry Steen, Electric Bass Guitar
Ljubomir Velickovic, Violin

32. Employment - The following part-time/temporary instructors to be hired as needed for the 2014 summer session, not to exceed 67% FTE or 25 hours per week.

Behavioral & Social Sciences

Howard Pressman, Class II – Step 4

Fine Arts

Trisha Brodaksilva, Class II – Step 4

Health Science & Athletics

Victoria Robertson, Class II- Step 4

Industry & Technology

Andrew Freesh, Class II – Step 5

Mathematics

Terri Malouf, Class II – Step 4

Zhong-Yuan Zhang, Class II – Step 4

33. Employment - The following part-time/temporary instructors to be hired as needed for the 2014 fall semester, not to exceed 67% FTE or 25 hours per week.

Behavioral & Social Sciences

Mohammed Abdelhamid

Peter Aguilera

Jose Arrieta

Dustin Black

Levenae Buggs

Geralin Clark

Michael Critelli

Ismael De La O

Mediha Din

Darla Fjeld

Eddie Galvan

Joe Georges

Shireetha Gethers

Thomas Glenn

Scott Godfrey

Austin Gordon

Paul Harley

Maribel Hernandez

Raul Herrera

Hong Herrera Thomas

Scott Hoaby

Arne Jaaska

LaQuita Jones

Lorrie Kato

Meric Keskinel

Thomas Keville

Amy Marie La Coe

Christopher Lee

Sonya Lott-Harrison

John Mc Dermott

Gerard Meraz

Roberto Montes

Alejandro Morales

Hatien Nguyen

Kim-Lien Nguyen

Worku Nida

Kirsten Olson

Julieta Ortiz

Edgar Pacas
Cynthia Pacheco
Saul Panski
Jalpa Parikh
Allen Perlstein
H. Mark Pressman
Kirsten Resnick
Bradley Reynolds
Jessica Schilling
Christine Sepulveda

Tommetta Shaw
Sergio Soto
Kell Stone
Karl Striepe
Paul Swendson
Farshid Tahernia
Joan Thureson
Jocelyn Tucker
Alberto Vigil
Ventris Woods

Business

Steven Alexander
Lovell Alford
Paulette Baumgardener
Arnold Blanshard
Maureen Bernal
Jack Bliss
Pebble Carballo
Douglas Carnahan
Jeffrey Cowan
John Craig
Loretta Daniels
Vincent DeLuca
Edwin Dimaculangan
Keith Everett
Allan Fork
Dorf Fredericks
Gina Hwang
Paula Koch

Jeffrey Levine
Ming Chun Lu
Katherine Maschler
Walker Matthews
Donna McGovern
Xavier Miranda
Jerry Muraoka
Pavan Nagpal
Denise Nevin
Richard Perkins
Norman Riggs
Robert Rooks
Paul Rorie
William Saichek
Sophia Sherif
David Sherwood
John Slawson
Brenda Williams

Fine Arts

Deborah Aitken
Amy Allen
Carolyn Almos
Craig Antrim
Cynthia Bahti
Larisa Bates
Alisha Bauer
Kim Borgaro
Trisha Brodaksilva
Andrea Bronte
Linda Busch

Valerie Cabag
Ellie Choate
Kyung Eun Choi
Robert Coomber
Camille Cornelius
Walter Cox
Brent Crayon
Jeffrey Crum
Anthony Cuomo
Joy Curtis Urlik
Robert Dalton

John Dearman
Sainte DeLude
John De Mita
Rhonda Dillon
Cheryl Dimson
Mary Drobny
Barbara Dyer
Susan Einstein
Joseph Evans
Richard Ewing
Suzanne Fagan
Anne Farnsworth
Virginia Frazier
Jacqueline Freedman
Michelle Funderburk
Matthew Greif
Hiroshi Hamanishi
Jamie Hammond
Gloriane Harris
Ayla Harrison
Kent Hayward
Hiroko Hojo
Pamela Huth
Kelly Janke
Karin Jensen
Jill Jensen
Angela Jordan
Marc Katznelson
Simon Kenrick
Emma Kheradyar
Leroy Kim
Dean Koba
Amanda Konya
Jennifer La Curan
Kristi Lobitz
Norman Looney
James Mack
Patricia Maki
Sheila Malone
Margot Martin
Julia Matthews
Susanna Meiers

Michael Miller
Ruby Millsap
Ryota Minei
Minodora Moldoveanu
Vicki Muto
Daryle Nagano
Binh Ngo
Annette Owens
Ann Patterson
Elyse Peterson
Gretchen Potts
Jerry Prell
Vincent Pruden
Michael Quinn
Imara Quinonez
Karen Roberts
Lois Roberts
Gary Robertson
Michael Rocha
Ronald Romain
Bruce Russell
Fariba Sadeghi-Tabrizi
Victoria Sanchez
Karen Schwenkmeyer
Katherine Sheehan
David Sills
Diane Simons
Holly Sneed
Susan Ste Marie
Lawrence Steen
Laura Thompson
Sandra Trepasso
David Turner
Liubomir Velockovic
Helene Wagner
Kimberly Wilkinson
Matthew Witek
Juliann Wolfgran
Suzanne Wong
Erin Wood
Lucretia Wright

Health Sciences & Athletics

Brandon Alcocer
Marc Alvillar
David Bacon
Sivi Banks-Carson
Jaymie Baquero
Richard Blount
Melanie Bronstein
Kathryn Cass
Salomay Corbaley
Linda Delzeit
Juan Diaz
Heather Dohy
Arshad Fazalbhoy
Diana Galias
Don Gereau
Linda Goldman
Elizabeth Hazell
Jennifer Henderson
Hiroko Hojo
William Hood
Michael Houck
Kevin Hughley
Naveed Hussain
Christina Johnson
Nicholas Jones
Stacy Komai
Monica Lizarraga
Valentino Lopez

Elaine Martinez
Christina Meissner
Stan Mintz
Douglas Mizukami
Josephine Moore
Patrick Moore
Helen Nakano
Ellen Olaivar
Taryn Parker
Kurt Peters
Julie Poepoe
Danielle Roman
Krysti Rosario
Jennifer Sears
Stephen Shaw
Sean Sheil
Elva Sipin
Daniel Speltz
Susan Stohrer
Ruth Taylor
Mark Thomas
Matthew Trites
Steven Van Kanegan
Nick Van Lue
Joel Weiss
Karen Wyatt
Mits Yamashita
Charleen Zartman

Health Sciences & Athletics (Nursing)

Mansoureh Abraham
Joy Bostic
George Chua
Nina Collins
Lisa Correa
Tolu Fashola
Kelsey Feng
Joan Gahan
Karen Hellwig

Yeon Kim
Elizabeth Leon
Katarzyna McGoldrick
Ngozi Onyegbuiem
Yasna Ouwerkerk
Paula Park
Heather Riley
Amy Scarlet

Humanities

Amanda Ackerman
Arnold Adler
Rebecca Ahn
Karen Amano-Tompkins
Tommy Amano-Tompkins
Robin Arehart
Jack Arensmeyer
Maria Barrio De Mendoza
Maria Bauer
Natasha Bauman
Leeanne Bergeron
Vicki Blaho
Jason Bostick
Lauren Brown
Ronald Brutti
Nancilynn Burruss
Cynthia Caloia
Zeina Chakhchir
Nathalie Cox
David Cron
Judith Crozier
Yolanda Cuesta
Agnes Davies
Allison DeVaney
Jeffrey Douglas
Stefanie Elwood
Leslie Ferguson
Katie Friedman
Lisa Gaydosh
Tiffany Gebhard
Christopher Glover
Ellen Griffin
Kathy Hall
Mickey Harrison
Yvette Hawley
Jeremy Hector
Great Henricks
Susan Herdzina
Irma Hernandez
Elizabeth Hindman
Jennifer Holt

Patricia Hoovler
Miriam Houssels
Tiffany Huynh
Aura Imbarus
Katrina Jalloh
Roberto Jimenez
Susan Johnson
Francesca Kemitch
Angie Kirk
Gary Kohatsu
Kim Krizan
Sylwia Kulczak
Mari Lopez
Debra Lorango
Karen Lugo
Heather Mac Donald
Meagan Madigan
Susan Magabo
Clinton Margrave
Anna Mavromati
Francisca Mejia
John Millea
Yuki Minekawa
Kathleen Motoike
Susan Nozaki
Luis Orozco
Sumino Otsuji
Megan Ozima
Kendyl Palmer
Danielle Panto
Bonita Pereyra
Rossella Pescatori
Jennifer Peters
Claire Phillips
Lana Phillips
Claudia Prada
Robert Puglisi
Veronica Quezada
Cynthia Quintero
Silvia Ribelles de la Vega
Natalie Ricard

Elayne Rodriguez-haven
Lugene Rosen
Kim Runkle
Catherine Schaeffer
Joyce Marie Schenk
Katharine Sentz
Amir Sharifi
Grace Shibata
Ryan Michael Shiroma
DeAnna Stansbury
Christopher Stevens
Eric Takamine

Kanzo Takemori
Margarita Talavera-Hoferer
Leslie Tajada
Cindy Tino-Sandoval
Sharon Van Enoo
Kathy Vertullo
Kerri Webb
John Wietting
Xiaowen Wu
Hailiang Zhao
Alfred Zucker

Industry & Technology

Mark Arnold
Gayle Baizer
Allen Bakalyar
Charlene Brewer-Smith
Michael Brownlie
Kevin Coffelt
Nicholas Colin
Bruce Cook
Randal Davis
Timothy Dennis
Robert Diaz
Stephen Ellis
Carlos Garcia
Gregory George
Belinda Goodwin
Mina Greas
Matthew Griffin
Charles Hamilton
Sharon Higgins
William Johnson
Thomas Kurth
James Lemmon
Mary Lyons
Curt Mahoney
Michael Marshall

Donald Mason
Donald Meredith
Sheila Murray
Nick Nickolin
Steven Null
Annette Owens
Charles Owens
Maximeno Pena
Pricilla Ratcliff
Geoffrey Rizzo
Bernardo Rodriguez
Rey Rojo
Linda Schuetze
Oscar Serrano
Cheryl Shaffer
Steven Shibuya
John Skipper
Lynn Strobel
Bradley Sweatt
Daniel Valladares
Shirley Warren
Sue Warren
David Winkler
Issac Yang

Learning Resources

Anita Colby
John Fowler

Tamar Khajadourian-Adams
Margaret Murphy

Vincent Robles
Parisa Samaie
Patricia Sophos

Sukena Taibjee
Douglas Thompson

Mathematics

Vage Avakyan
Adalinda Avila
Robert Bauman
Beyenne Bayssa
Robert Caldwell
Wei-Feng Chen
Marilyn Cortez
Dienetrios Dammerna
Zekarias Dammerna
Bruce Dover
Abdelwahab El-Abyad
Jacob Epstein
Farrah Esmaeili
Farid Faridpak
Henri Feiner
Timothy Ferguson
Winfred Ferrell
Manolita Formanes
Binyam Gebremichael
Marguerite George
Jack Gill
Astake Gizaw
William Hemmer
Laura Hinckley
Anthony Hoang
Joseph Hymna
Avid Khorram
Michael Lee
Gayathri Manikandan
Jose Martinez

Steve Martinez
Perry McDonnell
Emmanuel Ndoumna
Cuong Nguyen
Diem Nguyen
Hang Minh Nguyen
Alice O’Leary
Miguel Ornelas
Juan Ortiz
Aida Ovanessian
Delores Owens
Ann Pham
Russell Reece
Matthew Robertson
Malinni Roeun
Tatiana Roque
Lernik Saakian
Allen Sampson
Azzam Shihabi
Richard Sibner
Alan Stillson
Gizaw Tadele
Gerson Valle
James Wan
Er-Xiang Wang
Rich Wong
May Xu
Christie Yang
David Yee
Michael Zeitzew

Natural Sciences

Robert Altermatt
Premilla Arasasingham
Andrey Balakin
Jeanne Bellemin
Nicholas Bonness
Robin Bouse

Michael Brennan
Chris Chabot
Jo-Hsin Chen
Rebecca Donegan
Changming Dong
Charles Drew

Diana Garcia
Kelvin Harris
Julie Janicki
Kristin Jones
Norm Kadomoto
Melvin Kantz
Konstantin Kremenetski
Lida Latifzadeh
Octavian Le
Samuel Lee
Natalia Lev
Chih Min Lew
Adam Majewski
Janina Moretti

Bryan Murray
Marie Nagaya
Patricia Neumann
Laura Neurauter
Huyen Nguyen
Sanda Oswald
Leon Palmer
Anaha Qian
Peter Reonisto
Vineeta Sachdev
Thomas Stewart
Kyle Strohmaier
Rosmery Tajiboy
Michel Van Biezen

Special Resources Center

Trishmonisha Blagdon
Martin Blankenship
Tisa Casas
Kalen Feeney
Rachel Friedman
Barbara Gomez

Bonnilee Kaufman
Edward Kelly
Robert LoParo
Poh-Gaik Teh
Lee Elle Tullis

Classified Personnel:

1. Retirement - Kathleen Gleason, Executive Director, Foundation, Range 15, Step E, Foundation Division, Student and Community Advancement Area, effective December 31, 2014, and that a plaque be presented to her for her years of service to the District since 2001.
2. Retirement - Katherine Valot, Accounting Assistant II, Range 27, Step E, Business Services Division, Administrative Services Area, effective August 2, 2014, and that a plaque be presented to her for her years of service to the District since 1993.
3. Unpaid Leave of Absence - Keith Butler, Custodian, Range 20, Step E, Facilities Planning and Services Division, Administrative Services Area, effective April 9 through July 9, 2014.
4. Personal Leave of Absence 20% - Carolee Vakil-Jessop, Administrative Assistant I, Range 28, Sep E, Student Development/Enrollment Services Division, Student and Community Advancement Area, effective August 25 through December 12, 2014.

5. Rescind Personal Leave of Absence 25% - Linda Massarotti, Student Services Advisor, Range 35, Step E, Counseling and Student Services Division, Student and Community Advancement Area, effective July 1, 2014 through June 30, 2015.
6. Rescind Personal Leave of Absence 25% - Claudia Velazquez, Student Services Technician, Range 28, Step E, Counseling and Student Services Division, Student and Community Advancement Area, effective July 1, 2014 through June 30, 2015.
7. Change in Assignment - Anne Palmer, from 83% to 100% Library Media Technician III, Range 28, Step D, Learning Resources, Academic Affairs Area, effective July 1, 2014.
8. Change in Assignment - Kimberly Jones, from 83% to 100% Exercise Fitness Specialist, Range 33, Step D, Health Sciences & Athletics Division, Academic Affairs Area, effective July 1, 2014.
9. Stipend - The following employees to receive a \$50 per month stipend for carrying a cell phone for after-work hours for emergencies, effective July 1, 2014 through June 30, 2015:

Edwin Brooks	Information Technology Services
Hinh Pham	Information Technology Services
10. Employment - Elizabeth Greene, Staff Interpreter, Range 34, Step C, Special Resource Center/Health Sciences & Athletics Division, Academic Affairs Area, effective July 8, 2014.
11. Employment - Toni Newman, Student Services Technician, Range 28, Step E, Counseling and Student Services Division, Student and Community Advancement Area, effective August 13, 2014. *See item #10 under “Academic Personnel” for complete details.
12. Employment - Diane Palmer, Project Specialist, Range 32, Step A, Community Advancement Division, Student and Community Advancement Area, effective August 1, 2014.
13. Employment - Brenda Peterson, Student Services Specialist, Range 33, Step A, Admissions & Records Division, Student and Community Advancement Area, effective July 8, 2014.
14. Employment - Robert M. Sutton, Staff Interpreter (10 Month), Range 34, Step C, Special Resource Center/Health Sciences & Athletics Division, Academic Affairs Area, effective August 1, 2014.

Special Services Professional

15. Re-Employment - Rodolfo Ramos Jr. , Special Services Professional, Range 8, Step 5, of the Special Services Salary Schedule, not to exceed \$108,160, Information Technology Services Division, Administrative Services Area, effective July 1, 2014 through June 30, 2015.

Temporary Classified Services Employees - not to exceed 170 days per year, 25 total hours and/or 67% faculty load per week per week:

16. James Crumbaker - Clerk, Assessment/Testing/Enrollment Services Division, Student and Community Advancement Area, effective June 23, 2014 through June 30, 2015.
17. Katrina Kawagoe - Sr. Clerical Assistant Range 24, Step A, Vice President's Office, Student and Community Advancement Area, effective July 1, 2014 through June 30, 2015.
18. Susan Nozaki - Program Coordinator ESL Assessment, Range 36, Step A, Humanities Division, Academic Affairs Area, effective July 1 through August 25, 2014.
19. Jennifer Sellers - Theatre Technician, Range 31, Step A, Fine Arts Division, Academic Affairs Area, on-call, as needed, effective July 1, 2014 through June 30, 2015.
20. Martha Smith - Administrative Assistant II, Range 31, Step E, Health Sciences & Athletics, Academic Affairs Area, effective July 22, 2014 through June 30, 2015 (Retired Annuitant).
21. Angelina Smith - Dispatch Clerk, Range 25, Step A, Campus Police Division, Administrative Services Area, on-call as needed, effective July 1, 2014 through June 15, 2015.
22. Christine L. Stahl - Costume Technician, Range 31, Step A, Fine Arts Division, Academic Affairs Area, on-call, as needed, effective August 4, 2014 through June 30, 2015.
23. Leticia Thorsen - Bookstore Sales Assistant, Range 19, Step A, Bookstore Division, Administrative Services Area, effective July 1, 2014 through June 30, 2015.

24. Cruz Velazquez - Custodian, Range 20, Step E, Facilities Planning and Services Division, Administrative Services Area, effective July 22, 2014 through June 30, 2015. (Retired Annuitant).

B. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES

It is recommended that the Board authorize employment of the following Temporary Non-Classified Service Employees, not to exceed 170 days per year, 25 total work hours and/or the equivalent of 67% faculty load per week, effective July 22, 2014 through June 30, 2015, unless otherwise stated, as shown in items 1-22.

Campus Police Aide Series

1. Campus Police Aide IV

The following individual is responsible for overseeing the Campus Police Cadet program, maintenance and servicing the parking permit machines, and performing non-hazardous services for the college community.

Darren Behr, \$12.75 per hour

Instructional Aide Series

2. Instructional Aide I

The following individuals are to assist instructors or other staff in a classroom or laboratory setting with basic tutoring, support services, and accommodations for students.

Daniel Montoya, \$9.00 per hour

Tyrone Oraguzie, \$9.00 per hour

3. Instructional Aide II

The following individuals are to provide basic tutoring, support services, computer and equipment maintenance, and accommodations for students.

Joshua Gonzalez, \$10.00 per hour

Max Amaya Munoz, \$10.00 per hour

Alyssa Nguyen, \$10.00 per hour

4. Instructional Aide III

The following individual is to provide intermediate level tutoring, record maintenance, and other accommodations for students.

Amber Grace \$10.50 per hour

5. Instructional Aide IV

The following individual is to provide teaching assistance, intermediate level tutoring, technical support, classroom set-up, care and repair of equipment and instruments, exhibition installation, instructional support services, and accommodations for students.

Maria Ramirez, \$12.00 per hour

6. Instructional Aide V

The following individuals are to assist instructors with students on the floor with lab projects, maintain equipment, and dispense supplies.

Rachel Friedman, \$13.00 per hour

Patricia Kolpa, \$13.00 per hour

7. Instructional Aide VI

The following individual is to assist students with their writing assignments in all phases of the composing process – understanding and responding to the topic, generating ideas, outlining, drafting, revising and other duties as needed.

Laura Braun, \$15.00 per hour

Office Aide Series

8. Office Aide I

The following individuals are to assist the staff with basic tasks.

Janay Lee, \$9.50 per hour (eff. 7/1/14 to 6/30/15)

Orlicia Lee, \$9.50 per hour (eff. 7/1/14 to 6/30/15)

Brandi Tolson, \$9.25 per hour (eff. 7/1/14 to 6/30/15)

9. Office Aide II

The following individuals are to assist with office tasks, daily operations and maintenance such as compile, input, maintain data, payment process, customer service, and supporting division staff as needed.

Sean Gilmore, \$9.50 per hour (eff. 7/1/14 to 6/30/15)

Michael Osborn, \$10.25 per hour (eff. 7/1/14 to 6/30/15)

Derek Reed, \$10.25 per hour (eff. 7/1/14 to 6/30/15)

10. Office Aide III

The following individuals are to assist with appointments, and scheduling, payment processing, daily operations and maintenance such as compile, input, maintain data, payment process, customer service, and supporting the division staff as needed.

Annette Abelin, \$10.50 per hour (eff. 7/1/14 to 6/30/15)
Samuel Abrams, \$10.50 per hour (eff. 7/1/14 to 6/30/15)
Ruben Avila, \$10.50 per hour (eff. 7/1/14 to 6/30/15)
Erlene Brooks, \$10.50 per hour (eff. 7/1/14 to 6/30/15)
Delmyn Conchas Rocha, \$10.50 per hour (also eff. 6/17/14 to 6/30/15)
Kimberly Eatmon, \$10.50 per hour (eff. 7/1/14 to 6/30/15)
Edith Edwards, \$10.50 per hour (eff. 7/1/14 to 6/30/15)
Roberto Flores, \$10.50 per hour (eff. 7/1/14 to 6/30/15)
Reina Iguchi, \$10.50 per hour (also eff. 6/17/14 to 6/30/15)
Dena Langowski, \$10.50 per hour (eff. 7/1/14 to 6/30/15)
Eric Larson, \$10.50 per hour (eff. 7/1/14 to 6/30/15)
John Mijat, \$10.50 per hour (eff. 7/1/14 to 6/30/15)
Sonia Solis, \$10.50 per hour (eff. 7/1/14 to 6/30/15)
David Tran, \$10.75 per hour (eff. 7/1/14 to 6/30/15)
Shanda Weston, \$10.50 per hour (eff. 7/1/14 to 6/30/15)

Program Aide Series

11. Program Aide I

The following individual is to provide basic assistance with daily program operations.

Taylor Conley, \$9.00 per hour (also eff. 6/1/14 to 6/30/14)

12. Program Aide V

The following individual is to provide administrative support to specially funded programs such as those authorized by federal and state agencies, local groups, and industry partnerships.

Maria Isai, \$13.75 per hour (eff. 7/1/14 to 7/30/14)

The following individual is to provide administrative support to specially funded programs such as those authorized by federal and state agencies, local groups, and industry partnerships.

Maria Isai, \$16.00 per hour (eff. 8/1/14 to 6/30/15)

13. Program Aide VI

The following individual will assist the First Year Experience/Learning Communities counselor and faculty coordinator in working with students to increase knowledge of college requirements, college success skills strategies, enrollment procedures, and transfer information.

Elcira Jacobo, \$19.00 per hour

Sports Aide Series

14. Sports Aide III

The following individual is to receive, issue, and store materials, locks and towels in the athletic facilities.

Steven Drost, \$10.25 per hour

15. Sports Aide IV

The following individual is to be responsible for providing a safe and effective environment for exercise training and supervise the Fitness Center.

Jeffrey Miera, \$15.00 per hour

The following individual is to make videotapes of the football team.

Paul Fornelli, \$15.00 per hour

16. Sports Aide VI

The following individuals are to assist the coaching staff with the coordination of all aspects of practice and competition.

Reggie Ellis, \$17.00 per hour

Noah Rubke, \$17.00 per hour

Erica Shaw, \$17.00 per hour

Assistive Linguistics Professional Series

17. Assistive Linguistics Professional II

The following individual is to provide language interpreting support services between Deaf and Hard-of Hearing students, staff and their hearing peers, the classroom instructor and other personnel, and must possess National Certification.

Angela Emerson, \$42.50 per hour

Educational Professional Series

18. Education Professional I

The following individuals are to model for the Fine Arts life drawing and painting classes.

Xavier Alderette, \$25.00 per hour
Jonathan Beck, \$25.00 per hour
Timothy Beck, \$25.00 per hour
Robert Brajnikoff, \$25.00 per hour
Sherry Eckhart, \$25.00 per hour
Marguerite Garner, \$25.00 per hour
Constance Ilg, \$25.00 per hour
Rachel Metrovich, \$25.00 per hour
Violet Rangel, \$25.00 per hour
Rebecca Revelle, \$25.00 per hour
Helena Rowe, \$25.00 per hour
Karen Wright, \$25.00 per hour

19. Educational Professional III

The following individual is to instruct not-for-credit contract education classes in U.S. Coast Guard Certification (Basic Safety, Lifeboat, Vessel Security) and not-for-credit classes (Wheelchair Repair, Solar Panel Installation) under contract with the U.S. Bureau of Prisons Federal Correction Institution-Terminal Island.

Roberto Pandolfi, \$70.00 per hour (eff. 7/1/14 to 6/30/15)

The following individual is to perform as a Medical Director to provide and ensure direct physician interaction and involvement in student education in both the clinical and non-clinical settings.

Gregory Mason, \$56.00 per hour

Program Professional Series

20. Program Professional I

The following individual is to assist the office of Academic Affairs with reporting issues.

Adam Dunigan, \$26.00 per hour

The following individuals are to work with the instructor of the Standards for Training Certification and Watchkeeping (STCW).

Michael Brownlie, \$32.00 per hour
Richard Martinez, \$32.00 per hour

The following individual is to assist tracking various projects for the Center for Applied Competitive Technologies (CACT), and coordinate training services for displaced workers, incumbent workers, and clients in the aerospace or related industries.

Joseph Weichman, \$30.00 per hour (eff. 7/1/14 to 6/30/15)

21. Program Professional II

The following individual is to work under the director of the center for applied competitive Technologies, facilitate and coordinate assigned programs and projects affiliated with department. Assist with the planning and implementation of grant-funded programs as assigned.

Martha Payan-Hernandez, \$35.00 per hour (eff. 7/1/14 to 6/30/15)

The following individuals are to provide Basic and Advanced Fire Fighting instruction to merchant seamen in Fire Prevention and Fire Combat to help enable trainees to abate shipboard fire hazard and take appropriate action for the safety of personnel and the ship.

Michael Brownlie, \$40.00 per hour
Richard Martinez, \$40.00 per hour

Training Professional Series

22. Training Professional I

The following individuals are to provide training, expertise, leadership and professional services in the Fire Academy program.

John Kubota, \$32.00 per hour
Stefan Viera, \$32.00 per hour
Ryan Wilson, \$32.00 per hour

The following individuals are to assist businesses with services including consultation, employee performance, achieving profitable results, gaining a competitive advantage, and developing custom tailored training solutions.

Akhilesh Gulati, \$120.00 per hour
Viet Hoang, \$100.00 per hour

The following individual is to provide technical manufacturing consultation and program development and support for the Advanced Manufacturing Sector Navigator project and other projects as designed.

Marshall Gartenlaub, \$65.00 per hour (eff. 7/1/14 to 6/30/15)

C. REVISED CLASSIFICATION SPECIFICATIONS FOR ADMINISTRATOR POSITION

It is recommended that the Board of Trustees approve the revised classification specifications for the Assistant Director, Foundation as shown on pages HR 25-27.

D. REVIEW BY BOARD OF TRUSTEES: EL CAMINO CLASSIFIED EMPLOYEES LOCAL 6142, CFT, AFT, AFL~CIO, SALARY SETTLEMENT PUBLIC NOTIFICATION AND DISCLOSURE OF COSTS

In accordance with AB1200 and Government Code 3547.5, El Camino Community College District is required to publicly disclose the provision of the El Camino Classified Employees, Local 6142, CFT, AFT, AFL~CIO, and any new Agreement, before they are finally approved by the Board of Trustees. This is known as the “El Camino Classified Employees’ Salary Settlement Notification Component of the Statewide Criteria and Standards.” This ensures that the public is aware of the costs associated with a collective bargaining agreement before it becomes binding on the District.

The information provided in the attachments follows the public disclosure format by the State Superintendent of Public Instruction, and must be reviewed by the Board of Trustees prior to approval of the provision in the Agreement between the District and El Camino Classified Employees, Local 6142.

The “El Camino Classified Employees, Local 6142 Salary Settlement Notification Component of the Statewide Criteria and Standards” includes the summary of the costs of the agreement.

E. APPROVAL BY BOARD OF TRUSTEES: EL CAMINO CLASSIFIED EMPLOYEES, LOCAL 6142, CFT, AFT, AFL~CIO SALARY PROPOSAL

It is recommended that the Board approve for ECCE employees a new Step F, effective January 1, 2014.

The salary schedule will be increased by Community College COLA in adopted State budget or 1% whichever is greater, effective January 1, 2015.

The salary schedule will be increased by Community College COLA in adopted State budget, effective January 1, 2016.

The salary schedule change effective January 1, 2014 is shown on page HR 30-31.

F. CLASSIFIED SALARY PROPOSAL, NOTIFICATION COMPONENT OF THE STATEWIDE CRITERIA AND STANDARDS

Summary of Agreement:

Effective January 1, 2014, an additional Step F will be added for those eligible. The cost related increase is \$499,331 (1/2 year amount) or \$998,662 annually.

EL CAMINO COMMUNITY COLLEGE DISTRICT

**CLASS TITLE: ASSISTANT DIRECTOR, FOUNDATION
~~ASSISTANT DIRECTOR OF DEVELOPMENT—~~
~~ANNUAL AND ALUMNI GIVING~~**

BASIC FUNCTION:

~~Under the direction of an assigned administrator, the Assistant Director plans, develops and implements a comprehensive annual giving program to attract current, unrestricted operating support from alumni and friends of El Camino College.~~

Under the direction of the Executive Director the Assistant Director provides oversight and general management of programs, projects and events. The Assistant Director handles daily office and staff oversight, with follow up reporting to the Executive Director. The Assistant Director, in collaboration with the Executive Director and the Foundation Board of Directors, participates in the development and implementation of the organization's strategic plan.

REPRESENTATIVE DUTIES:

~~Develop and coordinate annual giving campaigns including direct mail and personal solicitations.~~

~~Oversee data entry and other development services, including donor database.~~

Manage direct mail program. Oversee data entry and track results using a donor database program.

Plan, develop and manage special events and programs.

Coordinate all aspects of the Scholarship Program including the annual scholarship program event.

~~Create, implement and maintain the Stewardship Program.~~

~~Assist in establishing and maintaining a Bequest Program.~~

~~Prepare reports for prospecting and solicitation.~~

Provide fundraising information and analysis by collecting, analyzing and summarizing data and trends.

~~Assign and review the work of assigned staff.~~

Provide daily office and staff oversight. Assign and review the work of assigned staff with direct reporting to the Executive Director.

~~Recruit, train and supervise Foundation volunteers.~~

Recruit, train and supervise Foundation staff and volunteers for all events and programs as needed.

Assistant Director of Development, Annual and Alumni Giving (continued) Page 2
Assistant Director, Foundation (continued) Page 2

Coordinate the development of Foundation collateral materials.

Manage activities for special Foundation related projects as needed.

Assist with identifying and implementing Foundation and fundraising initiatives in coordination with the Executive Director and Foundation board of directors.

~~Assist in writing grant proposals.~~

~~Responsible for soliciting corporate sponsors for a variety of programs and events.~~

~~Assist with identifying fundraising initiatives.~~

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Basic fundraising concepts.

Basic computer functions including, but not limited to, word-processing spreadsheet and database programs.

Oral, written, and interpersonal communication skills using tact, patience, and courtesy.

Principles of supervising, training and giving work direction.

Rules, regulations, and policies pertaining to conflict of interest issues.

ABILITY TO:

~~Raise funds for the program.~~

Coordinate several tasks or activities simultaneously.

Work with a variety of diverse individuals.

Communicate effectively both orally and in writing.

Plan, organize, and complete assignments with a minimal amount of detailed instructions.

Understand and carry out oral and written instructions.

Use modern office equipment.

Use personal computers for typical office applications, such as word processing, spreadsheets, and data base management.

Establish and maintain cooperative and effective working relationships with others.

Meet schedules and time lines.

Pay close attention to details.

Conceptualize ideas.

EDUCATION AND EXPERIENCE:

Requires a Bachelor's degree or equivalent and three years of relevant fund development and/or sales and marketing experience.

LICENSE AND OTHER REQUIREMENTS:

Valid California driver's license.

WORKING CONDITIONS:

Typical office setting.
Computer and telecommunications work.
Frequently move from one work area to another.
Lift up to 25 pounds.
Extended periods of sitting or standing.

Administrator Salary Schedule Range 5

~~Board Approved: June 11, 2001~~

~~Board Revised: March 10, 2003~~

Revised and Board Approved: July 21, 2014

**EL CAMINO COMMUNITY COLLEGE DISTRICT
and the
EL CAMINO CLASSIFIED EMPLOYEES
June 11, 2014**

TENTATIVE AGREEMENT

The bargaining teams for the El Camino Classified Employees and the El Camino College are pleased to announce that a tentative agreement was reached on June 11, 2014, with the assistance of the state mediator. There will be a new 3 year agreement, January 1, 2014 through December 31, 2016 with the following modifications.

The classified salary schedule (Appendix B) will be modified as follows:

1. Add new Step "F" at 5% effective January 1, 2014 (this will provide for additional step movement for all eligible unit members).
2. Increase salary schedule effective January 1, 2015 by Community College COLA in adopted State budget or 1% whichever is greater.
3. Increase salary schedule effective January 1, 2016 by Community College COLA in adopted State budget.
4. Modify Article 6, Section 1 so that new probationary classified employees commencing on July 1, 2014, shall move to Step B on the first day of the month following completion of 12 months of active service on Step A. All other steps shall continue to require 12 months of active service for step movement. (Delete language regarding completion of 18, 30, and 42 months of active service).

Modify Article 28, Section 6 to state that:

(a) This agreement shall become effective January 1, 2014 upon ratification of the parties and shall remain in effect until December 31, 2016. There shall be no reopener negotiations during the term of the agreement.


(b) The parties shall commence negotiations in Fall 2016 for a new successor agreement.


Date: June 11, 2014

Chief Negotiator

Negotiation Team Members

For the El Camino Classified Employees:

Name: 

Name: 

Name: 

Names continued on the next page.

Name: [Signature]

Name: [Signature]

Name: [Signature]

Date: June 11, 2014

Chief Negotiator

Negotiation Team Members

For the District:

Name: [Signature]

Name: [Signature]

Name: [Signature]

Name: [Signature]

Name: [Signature]

[Signature]

**EL CAMINO COMMUNITY COLLEGE DISTRICT
CLASSIFIED SALARY RANGE SCHEDULE
Effective January 1, 2014**

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step A Equivalent
1	1931	2031	2126	2222	2328	2444	11.14
2	1978	2073	2194	2276	2379	2498	11.41
3	2031	2126	2222	2328	2439	2561	11.72
4	2073	2194	2276	2379	2499	2624	11.96
5	2126	2222	2328	2439	2555	2683	12.26
6	2194	2276	2379	2499	2624	2755	12.66
7	2222	2328	2439	2555	2685	2819	12.82
8	2276	2379	2499	2624	2758	2896	13.13
9	2328	2439	2555	2685	2814	2955	13.43
10	2379	2499	2624	2758	2883	3027	13.73
11	2439	2555	2685	2814	2955	3103	14.07
12	2499	2624	2758	2883	3024	3175	14.42
13	2555	2685	2814	2955	3105	3260	14.74
14	2624	2758	2883	3024	3175	3334	15.14
15	2685	2814	2955	3105	3257	3420	15.49
16	2758	2883	3024	3175	3331	3498	15.91
17	2814	2955	3105	3257	3413	3584	16.23
18	2883	3024	3175	3331	3499	3674	16.63
19	2955	3105	3257	3413	3584	3763	17.05
20	3024	3175	3331	3499	3680	3864	17.45
21	3105	3257	3413	3584	3763	3951	17.92
22	3175	3331	3499	3680	3861	4054	18.32
23	3257	3413	3584	3763	3953	4151	18.79
24	3331	3499	3680	3861	4060	4263	19.22
25	3413	3584	3763	3953	4161	4369	19.69
26	3499	3680	3861	4060	4272	4486	20.19
27	3584	3763	3953	4161	4366	4584	20.68
28	3680	3861	4060	4272	4476	4700	21.23
29	3763	3953	4161	4366	4593	4823	21.71
30	3861	4060	4272	4476	4711	4947	22.28
31	3953	4161	4366	4593	4829	5070	22.81
32	4060	4272	4476	4711	4962	5210	23.42
33	4161	4366	4593	4829	5085	5339	24.01
34	4272	4476	4711	4962	5218	5479	24.65
35	4366	4593	4829	5085	5346	5613	25.19
36	4476	4711	4962	5218	5485	5759	25.83
37	4593	4829	5085	5346	5625	5906	26.50
38	4711	4962	5218	5485	5772	6061	27.18
39	4829	5085	5346	5625	5925	6221	27.86

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step A Equivalent
40	4962	5218	5485	5772	6081	6385	28.62
41	5085	5346	5625	5925	6234	6546	29.34
42	5218	5485	5772	6081	6400	6720	30.10
43	5346	5625	5925	6234	6563	6891	30.84
44	5485	5772	6081	6400	6736	7073	31.64
45	5625	5925	6234	6563	6905	7250	32.45
46	5772	6081	6400	6736	7095	7450	33.30
47	5925	6234	6563	6905	7269	7632	34.18
48	6081	6400	6736	7095	7466	7839	35.08
49	6234	6563	6905	7269	7647	8029	35.96
50	6400	6736	7095	7466	7858	8251	36.93
51	6563	6905	7269	7647	8060	8463	37.86
52	6736	7095	7466	7858	8276	8690	38.86
53	6905	7269	7647	8060	8481	8905	39.84

Longevity Increments

Add \$ 75 per month to step after 20 years of service

Add \$150 per month to step after 25 years of service

Board Approved: July 21, 2014, effective January 1, 2014

Agenda for the El Camino Community College District Board of Trustees
from
The Office of The President and Board of Trustees
Thomas M. Fallo, Superintendent/President

Page No.

- A. Travel P/B 2
- B. Absence of a Board Member..... P/B 3

A. TRAVEL

1. It is recommended that the Board approve the following travel for Thomas M. Fallo, with no loss of salary, at no cost to the District:
 - a) Statewide Association of Community Colleges, Joint Powers Authority (SWACC)
Fiscal year 2014-2015, to attend SWACC meetings with transportation and necessary expenses paid by Statewide Association of Community Colleges, Joint Powers Authority.
 - b) Schools Association for Excess Risk (SAFER)
Fiscal year 2014-2015, to attend SAFER meetings with transportation and necessary expenses paid by Statewide Association of Community Colleges, Joint Powers Authority.
 - c) California Manufacturing Technology Consulting (CMTC)
Fiscal year 2014-2015, to attend CMTC meetings with transportation and necessary expenses paid by California Manufacturing Technology Consulting.

2. It is recommended that the Board approve the following travel for Thomas M. Fallo, with no loss of salary, transportation and necessary expenses paid:
 - a) California Community Colleges Chief Executive Officers Meetings
Fiscal year 2014-2015 – State of California.
 - b) California State Legislative Session
Fiscal year 2014-2015 – Sacramento, California.
 - c) Association of Community Colleges Trustees Meetings
Fiscal year 2014-2015.
 - d) Community College League of California Meetings
Fiscal year 2014-2015 – State of California.
 - e) California Community Colleges – Board of Governor Meetings
Fiscal year 2014-2015 – State of California.
 - f) Association of California Community College Administrators
Fiscal year 2014-2015 – State of California.

- g) Accrediting Commission for Community and Junior Colleges
Fiscal year 2014-2015 – State of California.

B. ABSENCE OF A BOARD MEMBER

It is recommended that the Board excuse Trustee Combs from the June 16, 2014 Board Meeting with no loss of salary due to illness.