

*Any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the President's Office, 16007 Crenshaw Blvd., Torrance, CA 90506; telephone, (310) 660-3111; fax, (310) 660-6067.*



**El Camino Community College District  
Board of Trustees**

**Agenda, Monday, June 18, 2012  
Board Room  
4:00 p.m.**

- I. Roll Call, Pledge of Allegiance to the Flag**
- II. Approval of Minutes of the Regular Board Meeting of May 21, 2012,  
Pages 5-8**
- III. Oath of Office – Jasmine Hormati**
- IV. Presentations**
  - A. Public Opinion Strategies
  - B. Title V Grants (Graduation Initiative, STEM)
- V. Public Hearing – none**
- VI. Public Comment on Consent Agenda**
- VII. Consent Agenda – Recommendation of Superintendent/President, Discussion  
and Adoption**
  - 1. Academic Affairs  
*See Academic Affairs Agenda,  
Pages 9-17*
  - 2. Student and Community Advancement  
*See Student Services Agenda,  
Pages 18-26*
  - 3. Administrative Services  
*See Administrative Services Agenda, Pages 27-39*
  - 4. *See Measure “E” Bond Fund Agenda,  
Pages 40-47*
  - 5. *See Human Resources Agenda,  
Pages 48-88*

6. Compton Community Educational Center  
*See Compton Community Educational Center  
Agenda, Pages 89-91*

### **VIII. Public Comment on Non-Agenda Items**

#### **IX. Oral Reports**

- A. Academic Senate Report
- B. Compton Center Report
- C. Board of Trustees Report
- D. President's Report

#### **X. Closed Session**

- A. Existing Litigation, Brown Act,  
Section 54956
  - 1. Case # BC400227
- B. Labor Relations, Brown Act Section 54957.6, Mr. Spencer Covert, District  
Labor Negotiator
  - 1. El Camino College Federation of Teachers, Local 1388
- C. Anticipated Litigation, Brown Act  
Section 54956.9 – Significant  
Exposure to Litigation
  - 1. 2 Cases
- D. Personnel Matters, Brown Act Section  
54957
  - 1. Personnel Matter
  - 2. Public Employee Performance Evaluation – Superintendent/President

<b>Board of Trustees Meeting Schedule for 2012</b> <b>4:00 p.m. Board Room</b>
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Monday, July 16, 2012  
Monday, August 20, 2012  
Tuesday, September 4, 2012  
Monday, October 15, 2012  
Monday, November 19, 2012  
Monday, December 17, 2012

## Board Policy 1200 The El Camino College Mission, Philosophy, Values And Guiding Principles

### **Vision Statement**

El Camino College will be the College of choice for successful student learning, caring student services and open access. We, the employees, will work together to create an environment that emphasizes people, respect, integrity, diversity and excellence. Our College will be a leader in demonstrating accountability to our community.

### **Mission Statement**

El Camino College offers quality, comprehensive educational programs and services to ensure the educational success of students from our diverse community.

### **Statement of Philosophy**

Everything El Camino College is or does must be centered on its community. The community saw the need and valued the reason for the creation of El Camino College. It is to our community that we must be responsible and responsive in all matters educational, fiscal and social.

### **Statement of Values**

Our highest value is placed on our students and their educational goals, interwoven in that value is our recognition that the faculty and staff of El Camino College are the College's stability, its source of strength and its driving force. With this in mind, our five core values are:

**People** – We strive to balance the needs of our students, employees and community.

**Respect** – We work in a spirit of cooperation and collaboration.

**Integrity** – We act ethically and honestly toward our students, colleagues and community.

**Diversity** – We recognize and appreciate our similarities and differences.

**Excellence** – We aspire to deliver quality and excellence in all we do.

### **Guiding Principles**

The following guiding principles are used to direct the efforts of the District:

El Camino College must strive for distinction in everything the College does—in the classroom, in services and in human relations. Respect for our students, fellow employees, community and ourselves, must be our underlying goal.

Cooperation among our many partners including other schools and colleges, businesses and industries, and individuals is vital for our success.

Access and success must never be compromised. Our classrooms are open to everyone who meets our admission eligibility and our community programs are open to all. This policy is enforced without discrimination and without regard to gender, ethnicity, personal beliefs, abilities or background.

### **Strategic Initiatives**

- A. Enhance teaching to support student learning using a variety of instructional methods and services.
  - B. Strengthen quality educational and support services to promote student success.
  - C. Foster a positive learning environment and sense of community and cooperation through an effective process of collaboration and collegial consultation.
  - D. Develop and enhance partnerships with schools, colleges, universities, businesses, and community-based organizations to respond to the workforce training and economic development needs of the community.
  - E. Improve processes, programs, and services through the effective use of assessment, program review, planning, and resource allocation.
  - F. Support facility and technology improvements to meet the needs of students, employees, and the community.
  - G. Promote processes and policies that move the College toward sustainable, environmentally sensitive practices.
- Adopted: 1/16/01, Amended: 1/22/02, 6/18/07, 6/21/10

**BOARD PRESENTATIONS AND REPORTS 2012-2013**

<i>Month</i>	<i>Presentation</i>	<i>Report</i>
July	Compton Center Accreditation Status Report	
August	Budget	Notice of Public Hearing Quarterly Fiscal Status FTES – Both Locations
September	Financial Aid	Budget Adoption Accreditation Mid-term Educational Master Plan
October	Redistricting Trustee Areas	Staff Development/Diversity
November	Program Review, Planning and Budgeting	FTES – Both Locations Quarterly Fiscal Status
December	Foundation Annual Report	Success and Retention (including basic skills)
January	Student Success	Annual Financial Audit
February	Student Success Task Force	Quarterly Fiscal Status
March		Full Time Equivalent Student (FTES) – Both Locations
April	Citizens Oversight Committee Community Advancement	Measure E-Bond Annual Report
May	GO Bond Poll Extension Accountability Reporting for Calif. Community Colleges (ARCC)	Quarterly Fiscal Status
June	Title V grants (Graduation Initiative, STEM)	Tentative Budget Planning & Budget Calendar

Revised: Jan. 24, 2012, April 10, 2012

EL CAMINO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING OF  
Monday, May 21, 2012

The Board of Trustees of the El Camino Community College District met at 4 p.m. on Monday, May 21, 2012, in the Bookstore Building, East Dining Room at El Camino College.

The following Trustees were present: Trustee William Beverly, President; Trustee Maureen O'Donnell, Vice President; Trustee Mary E. Combs, Secretary; Trustee Kenneth A. Brown, Member; Trustee Ray Gen, Member; and Student Member Joshua Casper.

Also present were Dr. Thomas M. Fallo, Superintendent/President; Dr. Francisco Arce, Vice President, Academic Affairs; Ms. Jo Ann Higdon, Vice President, Administrative Services; Dr. Jeanie Nishime, Vice President, Student and Community Advancement; Ms. Barbara Perez, Vice President, Compton Community Educational Center; and Dr. Lynn Solomita, Interim Vice President, Human Resources.

Minutes of the Regular Board Meeting of April 16, 2012

The Minutes of the Regular Board Meeting of April 16, 2012 were approved.

Accountability Reporting for the Community Colleges (ARCC) 2012

It was moved by Trustee Brown, seconded by Trustee Combs, that the Board accept the Accountability Reporting for the Community Colleges (ARCC) 2012. Student Trustee Casper recorded a yes advisory vote. Motion carried unanimously.

Consent Agenda

It was moved by Student Trustee Casper, seconded by Trustee Combs, that the Board adopt the items presented on the agenda in the following areas.

Academic Affairs

Information Item – Administrative Procedure 4255- Course Repetition

Information Item – Administrative Procedure 4231- Grade Change

Student and Community Advancement

2012 Summer Football Passing League

International Travel

Expulsion – 2011/2012-#2

### Administrative Services

Interfund Transfer  
Tentative Budget 2012-13  
Contracts Under \$81,000  
Contracts Over \$81,000  
Personal Service Agreements  
Destruction of Records  
Information Item  
Epson Data Video Projector Products  
Leased Digital Copiers  
Purchase Orders and Blanket Purchase Orders

### Measure E Bond Fund

Category Budgets and Balances  
Informational Item – CCS Presentation Systems, Inc.-Math Business Allied Health  
Bid Award 2011-7-Audiovisual Systems Installation-Math Business Allied Health  
Change Order-Pacwest Corporation-Restroom Accessibility and Renovation  
Notice of Completion-Pacwest Corporation-Restroom Accessibility and Renovation  
Change Order-Taisei Construction Corporation-Math Business Allied Health  
Purchase Orders and Blanket Purchase Orders

### Human Resources

Employment and Personnel Changes  
Temporary Non-Classified Service Employees  
Resolution-Equivalence to Minimum Qualifications  
Declaration of Indefinite Salaries for Retroactive Pay  
Destruction of Records

### President/Board of Trustees

Travel  
Absence of a Board Member  
Signature Authorization  
Redistricting Action Plan

Student Trustee Casper recorded a yes advisory vote. Motion carried.

### Non-Consent Agenda

#### Tax Revenue Anticipation Note 2012-13

It was moved by Trustee Brown, seconded by Trustee Combs, that the Board of Trustees authorize the participation of the District in the issuance of a Tax Revenue Anticipation Note for the 2012-13 fiscal year, not to exceed \$10 million. A complete copy can be

viewed at:

[http://www.elcamino.edu/administration/board/agendas/2008/TRAN\\_Trust\\_5-21-12.pdf](http://www.elcamino.edu/administration/board/agendas/2008/TRAN_Trust_5-21-12.pdf)

Student Trustee Casper recorded a yes advisory vote. Motion carried unanimously.

#### Resolution for Tax Revenue Anticipation Note 2012-13

It was moved by Trustee Brown, seconded by Trustee Combs that the Board of Trustees adopt the resolution authorizing and approving:

1. The borrowing of funds for Fiscal Year 2012-13 not to exceed \$10 million,
2. The issuance and sale of a 2012-13 tax revenue anticipation note (TRAN), and
3. Participation in the Los Angeles County Schools Tax Revenue Anticipation Notes (TRAN) Program for the 2012-13 fiscal year.

A complete copy of the resolution can be viewed at:

[http://www.elcamino.edu/administration/board/agendas/2008/TRAN\\_Resolution\\_5-21-12.pdf](http://www.elcamino.edu/administration/board/agendas/2008/TRAN_Resolution_5-21-12.pdf)

Student Trustee Casper recorded a yes advisory vote. Motion carried unanimously.

#### Tax Revenue Anticipation Note 2012-13

The Board received advice that the District will also need a mid-year TRAN in early 2013 in an amount of approximately \$30 million.

#### Bond Authorization

It was moved by Trustee Combs, seconded by Trustee Brown, that the June Board Meeting include a recommendation authorizing the issuance and sale of the remaining El Camino Community College District General Obligation Bonds (election of 2002), Series 2012C, in an amount of \$180,000,000. The underwriters are currently working on the design and structuring of that issuance. Student Trustee Casper recorded a yes advisory vote. Motion carried.

#### Collegial Consultation

Mr. Nehasi Lee, Dr. Christina Gold, Ms. Margaret Quinones-Perez, Dr. Florence Baker and Ms. Georgiana Coughlan addressed collegial consultation. The Board took no action.

#### Public Agenda Request

Resolution of No Confidence in the Implementation of the Collegial Consultation Process was presented for information at the request of the El Camino Community College District Academic Senate President Dr. Christina Gold.

Public Comment

Mr. Nehasi Lee addressed Student Success Task Force and read letter from Compton Center Student Tiffany Carr. Ms. Darilyn Rowan acknowledged Compton Center faculty member.

Closed Session

Regular Meeting adjourned to a Closed Session at 7 p.m. which ended at 8:30 p.m.

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Mary E. Combs, Secretary of the Board

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Thomas M. Fallo, Secretary to the Board



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**Agenda for the El Camino Community College District Board of Trustees  
from  
Academic Affairs  
Francisco Arce, Vice President**

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**Page No.**

A. Center for the Arts Presentations – 2012-2013 Season.....10

B. Proposed Curriculum Changes Effective 2012-2013 Academic Year.....12

**A. CENTER FOR THE ARTS PRESENTATIONS – 2012-2013 SEASON**

It is recommended that the Board approve the Center for the Arts presentations for the 2012-2013 season. Cost of the presentation is negotiated between the artist and his/her management representative and the District.

**2012-2013 Performances**

<b><u>Performances</u></b>	<b><u>Date</u></b>	<b><u>Amount</u></b>
<p>1. <i>Triple Entendre</i>  <b>Payable to: Triple Entendre</b>                      Triple Entendre trio consists of a piano, oboe and flute. They will be performing for Fine Arts students for the summer session.</p>	July 8, 2012	\$1,000
<p>2. <i>Elixer Piano Trio</i>  <b>Payable to: Samvel Chilingarian</b>                      The Los Angeles based international award winning trio, composed of piano, cello and violin will perform traditional and modern repertoire with classical, folk and jazz influences.</p>	October 12, 2012	\$2,500
<p>3. <i>Mariangela Vacatello, Piano</i>  <b>Payable to: Van Cliburn Foundation</b>                      The 2009 Van Cliburn Finalist will make her Los Angeles piano recital debut on the Marsee Auditorium stage.</p>	October 19, 2012	\$4,500
<p>4. <i>Rachel Cruze, Speaker</i>  <b>Payable to: The Lampo Group, Inc.</b>                      Rachel Cruze will talk on the concepts of handling money in practical and common sense ways for everyday life.</p>	November 2, 2012	\$6,200
<p>5. <i>Yuval Ron Ensemble</i>  <b>Payable to: Cadence Arts Network, Inc.</b>  <b>Payable to: Yuval Ron Ensemble</b>                      A multi-national ensemble composed of Jewish and Arabic Musicians, as well as Christian artists, will create musical bridges between people of various faiths and ethnic groups worldwide through dance and music.</p>	November 16, 2012	\$10,000 2,000 8,000
<p>6. <i>SONS OF ETTA: A Tribute to Etta James</i>  <b>Payable to: Barbara Collin</b>  <b>Payable to: Zavala Songs, Inc.</b></p>	December 1, 2012	\$7,500 750 6,750

This is a tribute band to Etta James which will feature her legendary blues and jazz music with songstress Thelma Jones, Etta's longtime harp & sax man, Jimmy Z, and Etta's drummer and son, Donto James.

7. *The Nutcracker* December 16, 2012 Co-Sponsor  
**Payable to: South Bay Ballet**  
 The Nutcracker will be performed on the Marsee stage. Clara's dream of becoming a ballerina to dance with the Nutcracker prince will come true during this holiday tradition.
  
8. *Thornton String Quartet from USC* March 30, 2013 \$2,500  
**Payable to: Thornton String Quartet from USC**  
 String musicians from USC's Thornton School of Music will grace Marsee Auditorium with their repertoire from classical string quartet pieces to contemporary works.
  
9. *Grant Geissman and The Cool Man Cool Band* May 3, 2013 \$1,750  
**Payable to: Grant Geissman**  
 Guitarist Grant Geissman and the Cool Man Cool Band will perform earthy blues, classical, flamenco, zydeco and funk in a boogaloo environment with other surprises included in the mix.
  
10. *Raul Hernandez, Tenor* May 5, 2013 \$5,000  
**Payable to: Victoria Kirsch**  
 Mexico's lyrical tenor along with pianist Victoria Kirsch will honor the legacy of the great Spanish tenor Alfredo Kraus in a concert featuring excerpts from his most famous operatic roles, traditional Spanish music, and in honor of Cinco de Mayo, songs from Mexico.
  
11. *Laura Ellis, Vocalist* May 17, 2013 \$4,500  
**Payable to: Laura Ellis**  
 Laura Ellis, jazz vocalist, joined by John Rodby, pianist, will perform classical jazz greats of "old," swing and rarely heard musical gems.
  
12. *Nickerson-Rossi Dance Company* May 18, 2013 \$4,500  
**Payable to: Nickerson-Rossi Dance Company**  
 Nickerson-Rossi Dance will perform modern dance pieces and provide a Master Class to El Camino College dance students.

**B. PROPOSED CURRICULUM CHANGES EFFECTIVE 2012-2013 ACADEMIC YEAR**

It is recommended that the Board approve the proposed curriculum changes, effective the 2012-2013 academic year, as listed below.

**HEALTH SCIENCES AND ATHLETICS**

**NEW CERTIFICATE OF ACCOMPLISHMENT**

**1. Fitness Trainer**

The kinesiology program provides a foundation for the study of diverse dimensions of exercise, science and sport. Upon completion of the program, students will have knowledge and skills for advancement into a number of kinesiology fields, such as adapted physical education, athletic training, coaching, exercise science, fitness specialist, kinesiotherapy, and teaching. Competency will be assessed by a student's ability to solve problems in exercise program design and to evaluate movement skills, tactics, and strategies in various physical activities.

A Certificate of Accomplishment will be granted upon completion of all program requirements.

**Certificate Requirements**

Physical Education 1abcd (one semester), 277, 280, 290, First Aid 1  
Total Units: 13

**2. Recreation Leadership**

The recreation program is designed for students desiring to transfer or to obtain entry-level positions in recreation and leisure services. After acquiring the historical, philosophical, and theoretical foundations of recreation, students will apply administrative, leadership, planning, supervision, and counseling skills in diverse commercial, municipal, and camp recreation settings. Competencies will be assessed by evaluating the student's ability to solve problems in recreation and leisure program design and to develop organizational skills in a variety of situations.

A Certificate of Accomplishment will be granted upon completion of all program requirements.

**Certificate Requirements**

Recreation 207, 217, First Aid 1  
Elective Courses: Child Development 104, Physical Education 201, 217,

242abcd (one semester), 277  
Total Units: 16

## HUMANITIES

### CHANGE IN MAJOR; COURSE REQUIREMENTS

#### 1. Journalism

*Current Status/Proposed Changes*

##### **Major Requirements**

At least 15 units required for the major must be completed at El Camino College.

Journalism 1, 3ab (one semester); Journalism 6 or Photography 10; Journalism 9abcd (one semester), 11abcd (one semester), 12, 14abcd (one semester)  
one course from: Journalism 2,4,5; Journalism 7ab or Photography 11ab (one semester); Economics 1, Political Science 5, 8 9

Total Units: 21-22

*Recommendation*

##### **Major Requirements**

At least 15 units required for the major must be completed at El Camino College.

Journalism 1, 3ab (one semester); Journalism 6 or Photography 10; Journalism 9abcd (one semester), 11abcd (one semester), 12, 14abcd (one semester)  
one course from: Journalism 2; Journalism 7ab or Photography 11ab (one semester); Economics 1, Political Science 5, 8

Total Units: 21-22

## INDUSTRY AND TECHNOLOGY

### NEW COURSE

#### 1. Administration of Justice 10ab – Introduction to Homeland Security

Units: 3      Lecture: 3.0 hours      Lab: 0 hours      Faculty Load: 20.00%

Grading Method: Letter

Credit, degree applicable

This course provides an overview of important components of homeland security, including various agencies and their interrelated responsibilities. Topics include historical events, critical threats, and legislative constraints that impact national security. The course clarifies the roles of military agencies and local, federal, and international law enforcement in combating terrorism and indentifies

characteristics, ideologies, motives, and behaviors of extremist groups that foster and support terrorist activities. Students will examine and interpret forensic evidence to reconstruct crimes of terrorism.

## **NEW MAJOR**

### **1. Administration of Justice**

The administration of justice program provides students with the ability to apply principles of the justice system, constitutional and procedural considerations affecting arrest, search and seizure, human relations, and concepts of criminal law as well as demonstrate proficiency in report writing and record keeping. Students completing this program will be prepared to transfer and major in criminal justice. Competencies will be assessed regularly in accordance with the California Commission on Peace Officers Standards and Training (P.O.S.T.) criteria.

The Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing the AS-T are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn an AS-T degree, students must complete a minimum of 18 semester units in the major, a minimum 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0 and the CSU General Education Breadth requirements or Intersegmental General Education Transfer Curriculum (IGETC). This degree may not be the best option for students intending to transfer to a particular university or college that is not part of the CSU system. Students planning to complete the degree should consult with an El Camino counselor for more information on university admission and transfer requirements.

### **Major Requirements**

Administration of Justice 100, 103

select two courses: 6 units

Administration of Justice 107, 111, 115, 126, 130, 131, 132

select two courses: minimum 6 units

Sociology 101; Sociology 109 or Psychology 9A; Psychology 5

Total units: 18-19

## **MATHEMATICAL SCIENCES**

El Camino College will offer two associate degrees in mathematics, an Associate in Science (AS) degree and Associate in Science for Transfer (AS-T).

## CHANGE IN MAJOR; CHANGES IN PROGRAM DESCRIPTION, COURSE REQUIREMENTS, UNITS

### 1. Mathematics

#### *Current Status/Proposed Changes*

The ~~degree~~ mathematics program provides the student with sufficient depth to support a

lifelong interest in mathematics, and is suitable for the student who plans to transfer in mathematics. The core of the major is the calculus sequence, in which the student will acquire a conceptual understanding of the principles of differential and integral calculus for functions of one and several variables, as well as the ability to apply calculus techniques in a variety of applications. ~~A minimum of~~ One course in Differential Equations with Linear Algebra is required, as well as one additional course ~~is required~~ to provide the student with greater breadth in mathematics. Competency will be assessed by evaluating the student's ability to solve a wide range of calculus and other mathematical problems.

At least 8 units for this degree must be completed at El Camino College.

#### **Major Requirements**

Mathematics 190, 191, 220, 270

~~four units~~ one course from: Computer Science 1, 2, 3, Mathematics ~~140~~, 150, 210, 270, Physics 1A, 3A

Total Units: ~~19-20~~ 24-25

#### *Recommendation*

The mathematics program provides the student with sufficient depth to support a lifelong interest in mathematics, and is suitable for the student who plans to transfer in mathematics. The core of the major is the calculus sequence, in which the student will acquire a conceptual understanding of the principles of differential and integral calculus for functions of one and several variables, as well as the ability to apply calculus techniques in a variety of applications. One course in Differential Equations with Linear Algebra is required, as well as one additional course

to provide the student with greater breadth in mathematics. Competency will be assessed by evaluating the student's ability to solve a wide range of calculus and other mathematical problems.

#### **Major Requirements**

At least 8 units for this degree must be completed at El Camino College.

Mathematics 190, 191, 220, 270

one course from: Computer Science 1, 2, 3, Mathematics 150, 210, Physics 1A, 3A

Total Units: 24-25

## **NEW MAJOR**

### **1. Mathematics**

The Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing the AS-T are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn an AS-T degree, students must complete a minimum of 18 semester units in the major, a minimum 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0 and the CSU General Education Breadth requirements or Intersegmental General Education Transfer Curriculum (IGETC). This degree may not be the best option for students intending to transfer to a particular university or college that is not part of the CSU system.

Students planning to complete the degree should consult with an El Camino College counselor for more information on university admission and transfer requirements.

#### **Major Requirements**

Mathematics 190, 191, 220, 270

one course from: Computer Science 1, 2, 3, Mathematics 150, 210, Physics 1A, 3A

Total Units: 24-25

## **NATURAL SCIENCES**

## **NEW MAJOR**

### **1. Physics**

The physics program provides students with the ability to use and develop problem solving strategies that apply to physical concepts involving mechanics, thermodynamics, sound, light, electricity and magnetism, and modern physics. Laboratory activities establish a foundation in measurement and analysis techniques necessary to test, understand, and apply physical concepts. Upon completion of the program requirements, students will be prepared to transfer and major in physics. Competency will be assessed by evaluating the student's ability to quantitatively and qualitatively determine the results of physical situations.

The Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing the AS-T are guaranteed admission to the CSU system, but not to a



particular campus or major. In order to earn an AS-T degree, students must complete a minimum of 18 semester units in the major, a minimum 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0 and the CSU General Education Breadth requirements or Intersegmental General Education Transfer Curriculum (IGETC). This degree may not be the best option for students intending to transfer to a particular university or college that is not part of the CSU system. Students planning to complete the degree should consult with an El Camino College counselor for more information on university admission and transfer requirements.

**Major Requirements**

Physics 1A, 1C; Physics 1B or 1D; Mathematics 190, 191, 220

Total Units: 26

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**Agenda for the El Camino Community College District Board of Trustees**  
**From**  
**Student and Community Advancement**  
**Jeanie M. Nishime, Vice President**

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**STUDENT AND COMMUNITY ADVANCEMENT**

**A. COMMUNITY EDUCATION CLASSES FOR SUMMER 2012**

It is recommended that the Board of Trustees approve the Community Education Classes for Summer 2012 as shown in attachments.

**B. COMMUNITY EDUCATION CLASSES FOR FOSTER YOUTH PROGRAMS FOR SUMMER 2012**

It is recommended that the Board of Trustees approve the Community Education Classes for Foster Youth Programs for Summer 2012 as shown in attachments.

**C. GRANTS - APPLICATIONS**

It is recommended that the Board of Trustees receive the following grants for information.

1. California Community Colleges Chancellor’s Office and the Foundation for California Community Colleges. California Community Colleges Student Mental Health Program. The overarching goal of the El Camino College Student Wellness Activities Network (SWAN) project will be to implement prevention and early intervention (PEI) strategies that will address the mental health needs of the overall student population in general, and student veterans in particular, at both the El Camino College and El Camino Compton Educational Center campuses. Participants in the SWAN project will cooperate to promote sustainable collaborative infrastructures between our campus and local mental health service systems. The purpose of SWAN is to: (1) enhance the college’s infrastructure and capacity for suicide prevention and intervention, (2) create peer-to-peer student mental health activities, and (3) expand access to training for faculty, staff and students.  
Christina Acoff, Administrator

Amount of Grant from Grant Funding Agency:	\$236,637
Amount of Match:	<u>\$ 52,000</u>
Total Amount of Project Funding:	\$288,637
Source of Matching Funds: Personnel in-kind	
Indirect Rate:	\$10,370 (7.5%)
	(Calculated on all expenses except Contractual)
Performance Period:	July 1, 2012 through May 31, 2014

2. US Department of Homeland Security Federal Emergency Management Agency - Assistance to Firefighters Grant Program. Fire Prevention and Safety (FP&S) Grants. The Department of Homeland Security (DHS) Federal Emergency Management Agency's (FEMA) Grant Programs Director is responsible for the implementation and administration of the Assistance to Firefighters Grant (AFG) Program. The purpose of the AFG Program is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards. The Fire Prevention & Safety grants are offered to support projects in two activities: (1) Activities designed to reach high-risk target groups and mitigate the incidence of death and injuries caused by fire and fire-related hazards ("Fire Prevention and Safety Activity"); and (2) Projects aimed at improving firefighter safety, health and wellness through research and development that reduces firefighter fatalities and injuries ("Firefighter Safety Research and Development Activity").  
Dr. Stephanie Rodriguez, Administrator

Amount of Grant from Grant Funding Agency:	\$884,275
Amount of Match:	\$ -0-
Total Amount of Project Funding:	\$884,275
Source of Matching Funds:	n/a
Indirect Rate:	\$25,756 (3%)
Performance Period:	October 1, 2012 through September 30, 2015

3. U.S. Department of Labor (DOL) Employment and Training Administration (ETA) - Trade Adjustment Assistance Community College and Career Training Grants Program. The Trade Adjustment Assistance Community College and Career Training Program is a collaborative effort among eight (8) California community college districts' Centers for Applied Competitive Technology (CACT), as well as the state-wide Workplace Learning Resource Centers (WpLRC) Initiatives. The Manufacturing Matters to California project will incorporate the five Core Elements: (1) Evidence-Based Design, (2) Stacked and Latticed Credentials, (3) Online and Technology-Enabled Learning, (4) Transferability and Articulation, and (5) Strategic Alignment. The design of Manufacturing Matters to California will meet the needs of employers.  
Jose Anaya, Administrator

Amount of Grant from Grant Funding Agency:	\$14,422,225
Amount of Match:	\$ -0-
Total Amount of Project Funding:	\$14,422,225
Source of Matching Funds:	n/a

Indirect Rate: \$1,249,618 (8.6%)  
 Performance Period: October 1, 2012 through September 30, 2016

**D. GRANTS - ACCEPTANCE**

It is recommended that the Board of Trustees accept the following grants:

1. California Community Colleges Chancellor’s Office Career and Technical Education Unit – Career Technical Education (CTE) Transitions. El Camino College will work to support the Chancellor Office's decision to invoke the option of a “10% Reserve” set-aside allowed within Perkins IV, and will maintain support of transition activities through this proposed CTE Transitions. The emphasis of this project is on facilitating the transition from secondary to postsecondary to occupation. The five major areas targeted within this CTE Transitions project are: (1) Outreach/Career Exploration, (2) Validation of current articulation agreements, (3) Support for "credit by examination" mechanisms, (4) Support for concurrent enrollment options, and (5) Support for coordination of work-based learning/internships/placement.

Naomi Tokuda, Administrator

Amount of Grant from Grant Funding Agency:	\$49,389
Amount of Match:	\$ -0-
Total Amount of Project Funding:	\$49,389
Source of Matching Funds: n/a	
Indirect Rate:	\$1,900 (4%)
Performance Period:	July 1, 2012 through June 30, 2013

2. California Community Colleges Chancellor’s Office Economic and Workforce Development Center for International Trade Development (CITD) Responsive Training Fund. El Camino College Center for International Trade Development (CITD) received a \$75,000 augmentation to their Responsive Training Fund grant of \$234,730, and an extension of the time to complete project activities. This allows an additional \$2,885 in indirect for the college. The total grant amount awarded to this project is now \$309,730. El Camino College applied for and received a grant to support an extensive training program on international trade regulations. U.S. and foreign trade regulations have a major impact on California’s international trade, mostly restrictive and highly punitive if ignored. The training will focus on the international trade regulations that most affect California exporters and importers.

Bronwen Madden, Administrator

Amount of Grant from Granting Funding Agency	\$309,730
Amount of Match:	\$234,858
Total Amount of Project Funding:	\$544,588

Source of matching Funds: ECC/BTC & Partners In-kind  
 Indirect Rate: \$11,913 (4%)  
 Performance Period: October 1, 2011 through March 31, 2013

**E. GRANTS – APPLICATIONS AND ACCEPTANCE**

It is recommended that the Board of Trustees approve the application and acceptance of the following grants administered by the California Community Colleges Chancellor’s Office Economic and Workforce Development Office. Each of the grants is for one-year in duration. Because of the shortened turnaround time given for approval, the grants are submitted to the Board as Information and Acceptance at this Board meeting:

1. California Community Colleges Chancellor’s Office Economic and Workforce Development – Center for Applied Competitive Technologies (CACT). The Centers for Applied Competitive Technologies enhance the competitiveness of California's small and medium-sized manufacturers by facilitating the transfer and adoption of advanced and environmentally-sound manufacturing technologies and techniques by assisting in the deployment of new technologies. The CACTs provide continuous improvement techniques, allowing California manufacturers and their employees to remain competitive in changing markets and a global economy.

David Gonzales, Administrator

Amount of Grant from Grant Funding Agency:	\$205,000
Amount of Match:	<u>\$205,000</u>
Total Amount of Project Funding:	\$410,000

Source of Matching Funds: ECC/ BTC and Partners in-kind  
 Indirect Rate: \$7,885 (4%)  
 Performance Period: July 1, 2012 through June 30, 2013

2. California Community Colleges Chancellor’s Office Economic and Workforce Development – Center for Applied Competitive Technologies – Strategic Priority Leadership, Coordination & Technical Assistance. The Leadership positions will work with the Chancellor’s Office, a statewide initiative advisory committee, and the Economic and Workforce Development Program Advisory Committee (EDPAC), to coordinate resources and assist in providing a system-wide response to economic and workforce development opportunities. These positions share expertise and communicate the effective practices in the field to others.

Jose Anaya, Administrator

Amount of Grant from Grant Funding Agency:	\$172,500
Amount of Match:	<u>\$ -0-</u>

Total Amount of Project Funding: \$172,500  
 Source of Matching Funds: n/a  
 Indirect Rate: \$6,635 (4%)  
 Performance Period: July 1, 2012 through June 30, 2013

3. California Community Colleges Chancellor’s Office Economic Development and Workforce Development - Statewide Strategic Initiative Hub Centers for Applied Competitive Technologies.( CACT). Initiative duties will enhance the Economic & Workforce Development (EWD) Program-level objectives. Hub Directors will work with the Strategic Initiative Director and System Office Dean of Economic and Workforce Development to implement the following activities for Centers for Applied Competitive Technologies: (1) Provide marketing services and outreach to Industry (Riverside College); (2) Implement Manufacturing Skill Standards Certifications (El Camino College); and (3) Provide Robotic Camps to colleges and high schools supporting Youth Outreach (Sierra High School).  
 David Gonzales, Administrator

Amount of Grant from Grant Funding Agency: \$100,000  
 Amount of Match: \$ -0-  
 Total Amount of Project Funding: \$100,000  
 Source of Matching Funds: n/a  
 Indirect Rate: \$3,846 (4%)  
 Performance Period: July 1, 2012 through June 30, 2013

4. California Community Colleges Chancellor’s Office - Economic and Workforce Development - Workplace Learning Resource Center (WpLRC) Initiative. Workplace Learning Resource Centers drive economic and workforce development in California through high quality, innovative, affordable education, learning and training solutions through community colleges for employers in the private and public sectors. The WpLRCs serve their colleges, communities, and colleagues and build California’s future workforce by providing educational programs through community colleges that are customized for the local communities they serve. The Centers provide programs that are functional in context to the job providing skills enhancement that employees can apply immediately to their work after training. These programs provide basic skills training in communication, math and English as a Second Language. Also included are, what have now been described as, the Basic Skills for the 21<sup>st</sup> Century, identified by employers as critical in meeting the needs of a technology-based and highly competitive global economy.  
 Philip Sutton, Administrator

Amount of Grant from Grant Funding Agency:	\$205,000
Amount of Match:	<u>\$205,000</u>
Total Amount of Project Funding:	\$410,000
Source of Matching Funds: ECC in-kind & Contract Training	
Indirect Rate:	\$7,885 (4%)
Performance Period: July 1, 2012 through June 30, 2013	



**Community Education Classes  
Summer 2012**

<b>Course Name</b>	<b>Instructor Name</b>	<b>Salary</b>	<b>Tuition Fee</b>
CPR	<del>Mundell, Shah</del> Rescue Medical Services, LLC	40%	\$45
First Aid	<del>Mundell, Shah</del> Rescue Medical Services, LLC	40%	\$45
BLS/CPR for Healthcare Provider	<del>Mundell, Shah</del> Rescue Medical Services, LLC	40%	\$55
Lil' Pixie Enchanted Fairy Camp (Grades 1-5)	A Faery Hunt, c/o Debbie Rothstein	\$200 Flat Fee	\$99
Pirate Camp (Grades 1-5)	William Christopher Ford	\$29 per hour	\$99
Pirate Camp (Grades 1-5)	North Beach Group, LLC	\$350 – flat fee	\$99
3D Advanced Architectural Software 3-part Series: Part 1 3ds Max, Part 2 Revit, Part 3 Revit into 3ds Max	Jason Muller	40%	\$299
Learn to Become a Live Scan Fingerprint Operator	<del>Vega, Susan</del> Nelson Education Corp, c/o Arron Nelson	40%	\$139

<b>Community Education Foster Youth Program Classes - Summer 2012 -</b>			
Accessing Resources Effectively	Lorrie Irving	\$37	FKCE
AB-12 Workshops	Bobbie Lanham	\$37	FKCE
SB 500: Whole Family Certification	Pamela Edwards	\$37	FKCE
Diversity	TaWanna Smith	\$37	FKCE
Navigating the System – A Child’s Point of View	Naynette Kennett	\$37	FKCE
Resources for Advocacy for Ages 0-5	Gregory Uba	\$37	FKCE
Social and Emotional Development Ages 0-5	Jocelyn Tucker	\$37	FKCE
Sexual Development	Tasha Stiger	\$37	FKCE
Navigating the Special Education System	April McLaughlin	\$37	FKCE
Parenting the Jigsaw Child	Denise Lamb	\$37	FKCE
Fetal Alcohol Syndrome	Maurice Carter	\$30	FKCE
PS-MAPP Workshops	Rebecca Alegria	\$37	PS-MAPP
PS-MAPP Workshops	Andrea Majors	\$37	PS-MAPP
PS-MAPP Workshops	Elonda Austin	\$37	PS-MAPP
PS-MAPP Workshops	April McLaughlin	\$37	PS-MAPP
PS-MAPP Workshops	Lissa Dillon	\$30	PS-MAPP
Life Skills Training	Lissa Dillon	\$37	YESS
Life Skills Training	Maurice Carter	\$37	YESS
Life Skills Training	Tasha Stiger	\$37	YESS
Life Skills Training	Lorrie Irving	\$37	YESS
Life Skills Training	Bobbie Lanham	\$37	YESS

**Legend**

- FKCE: Foster and Kinship Care Education  
 PS-MAPP: Permanence and Safety – Model Approach to Partnership in Parenting  
 YESS: Youth Empowerment Strategies for Success

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**Agenda for the El Camino Community College District Board of Trustees**  
**From**  
**Administrative Services**  
**Jo Ann Higdon, Vice President**

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**A. Tentative Budget 2012-2013**

It is recommended that the Tentative Budget, including the General Funds, Unrestricted and Restricted, General Fund-Compton Center Related, General Fund-Special Programs, Student Financial Aid Fund, Workers' Compensation Fund, Child Development Fund, Capital Outlay Projects Fund, General Obligation Bond Fund, Property and Liability Self-Insurance Fund, Dental Self-Insurance Fund, Post-Employment Benefits Fund, and Bookstore Fund for the 2012-2013 fiscal year be submitted to the Board for adoption at the June 18, 2012 meeting. California Code Regulations Section 58305(a) requires that, on or before the first day of July, each community college district shall file a tentative budget with the County Superintendent of Schools. The Tentative Budget is posted on the El Camino College web site in the Administration, Board of Trustees section at: [http://www.elcamino.edu/administration/board/agendas/2008/Tentative Budget 2012-13.pdf](http://www.elcamino.edu/administration/board/agendas/2008/Tentative_Budget_2012-13.pdf)

**B. Resolution – District Appropriation Limit for 2012-2013**

It is recommended that the Board of Trustees adopt the resolution establishing the Appropriation Limit of \$123,886,326 for the 2012-2013 fiscal year. Article XIII B of the State Constitution as approved by the voters in November 1979 requires the establishment of an Appropriation Limit on “Proceeds of Taxes” revenues for public agencies, including school districts. The governing board must approve each year the appropriation limit for the District.

**C. Interfund Transfers**

It is recommended that the Board of Trustees approve the following interfund transfers for 2012-2013. These transfers are based upon the current Tentative Budget and are subject to additional changes in the Final Budget as well as during the 2012-2013 fiscal year.

Interfund Transfers

From:	General Fund-Unrestricted (11)	
To:	General Fund-Restricted (12)	\$ 430,000
	General Fund-Compton Center Related (14)	1,000,000
	General Fund-Special Programs (15)	3,000,000
	Child Development Center Fund (33)	225,000
	Workers' Compensation Fund (61)	100,000
	Property & Liability Fund (62)	100,000
	Dental Fund (63)	900,000
	Auxiliary Services Fund (79)	25,000
	Foundation – Scholarships	<u>10,000</u>
		\$5,790,000

From: General Fund-Restricted (12)  
 To: Capital Outlay Fund (41) \$ 60,000

From: General Fund-Special Programs (15)  
 To: General Fund-Unrestricted (11) \$ 950,000  
 Special Reserve-Post Employment Benefits Fund (17) 900,000  
 \$ 1,850,000

Contributions to Other Funds

From: General Fund-Unrestricted (11)  
 Workers' Compensation Fund (61) \$1,412,622  
 Property & Liability Fund (62) 900,000  
 \$ 2,312,622

From: Bookstore (51)  
 To: Auxiliary Services (79) \$ 276,000

**D. Year-End Appropriations Transfers 2011-2012**

It is recommended that the Board of Trustees authorize the County Superintendent of Schools to make appropriate transfers necessary at the close of the 2011-2012 school year to permit the payment of obligations of the district during such school year.

**E. Interfund Transfer for 2011-12**

It is recommended that the Board of Trustees approve the following interfund transfer for 2011-12. This transfer is based upon the anticipated increased need for general public information on El Camino College in the upcoming year.

From: General Fund – Unrestricted (11)  
 To: General Fund – Restricted (12) \$100,000

**F. Contracts Under \$81,000**

It is recommended the Board of Trustees, in accordance with Board Policy 6340, approve/ratify the District entering into the following agreements. The Vice President of Administrative Services or an authorized designee has executed the necessary documents.

1. **Contractor:** CITRUS VALLEY HEALTH PARTNERS  
**Services:** Contractor will provide access and assist faculty with supervision of qualified paramedic students in clinical setting for twenty eight-hour shifts in an emergency room.  
**Requesting Dept.:** Academic Affairs – Industry and Technology

- Date(s):** 7/1/12 – 6/30/13  
**Financial Terms:** No cost to the District
2. **Contractor:** **GTS GLOBOTOURS**  
**Services:** Contractor will provide meeting planning and logistical services for up to 10 California companies participating in the California Cleantech Trade Mission to China.  
**Requesting Dept.:** Student and Community Advancement – Center for International Trade Development (CITD)  
**Date(s):** 6/1/12 – 6/30/12  
**Financial Terms:** Cost not to exceed \$35,000  
Funded by state and federal grants
3. **Contractor:** **HONG KONG TRADE DEVELOPMENT COUNCIL**  
**Services:** Contractor will provide access booth space for up to 16 California small businesses that will participate in the Hong Kong Food Show.  
**Requesting Dept.:** Student and Community Advancement – CITD  
**Date(s):** 6/19/12 – 6/30/12  
**Financial Terms:** Cost not to exceed \$36,000  
Funded by Federal Grant – State Trade Export Promotion (STEP)
4. **Contractor:** **INDUSTRIAL EMERGENCY COUNCIL**  
**Services:** Contractor will provide emergency response and preparedness training.  
**Requesting Dept.:** Academic Affairs – Industry & Technology  
**Date(s):** 7/1/12 – 6/30/13 with four (4) optional one-year renewal periods  
**Financial Terms:** Cost not to exceed \$6,700  
Funded by FTES income
5. **Contractor:** **JARROW INDUSTRIES**  
**Services:** Contractor will receive forty hours (40) of supervisory training.  
**Requesting Dept.:** Student and Community Advancement – Community Advancement – Center for Applied Competitive Technologies (CACT)  
**Date(s):** 6/19/12 – 6/30/13  
**Financial Terms:** Projected Gross income \$15,568  
Funded by Employment Training Panel
6. **Contractor:** **LOYOLA MARYMOUNT UNIVERSITY**

- Services:** Contractor will partner with ECC to recruit two cohorts that will participate in a summer research project for the duration of two consecutive summers beginning July 2012. ECC faculty, counselors, and advisors will assist with the recruitment process, student interviews, and participate in the summer workshop series.
- Requesting Dept.:** Student and Community Advancement – Enrollment Services  
**Date(s):** 5/1/12 – 4/30/15  
**Financial Terms:** Projected Gross Income \$41,200
7. **Contractor:** **MAGIC**  
**Services:** Contractor will provide booth space for ten California small businesses to participate in the MAGIC Sourcing Pavilion supported by ECC CITD, under the STEP program.  
**Requesting Dept.:** Student and Community Advancement – CITD  
**Date(s):** 6/19/12 – 6/30/12  
**Financial Terms:** Cost not to exceed \$15,000  
Funded by Federal STEP grant
8. **Contractor:** **MARINA DEL REY HOSPITAL**  
**Services:** Contractor will provide clinical experience for students enrolled in El Camino College’s Radiologic Technology program.  
**Requesting Dept.:** Academic Affairs – Health Sciences and Athletics – Radiologic Technology  
**Date(s):** 7/1/12 – 7/1/15  
**Financial Terms:** No cost to the District
9. **Contractor:** **PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT**  
**Services:** Contractor’s students will receive pre-engineering instruction provided through El Camino College partnership of schools offering Project Lead the Way curriculum under the District’s Engineering Technology Program.  
**Requesting Dept.:** Academic Affairs – Industry & Technology  
**Date(s):** 7/1/12 – 6/30/13  
**Financial Terms:** No cost to the District
10. **Contractor:** **THE REGENTS OF THE UNIVERSITY OF CALIFORNIA PUENTE PROJECT**  
**Services:** Contractor will provide mentor activities to educationally disadvantaged students.

- Requesting Dept.:** Student and Community Advancement - Counseling and Student Services  
**Date(s):** 7/1/11 – 6/30/12  
**Financial Terms:** Cost not to exceed \$1,500  
 Funded by the Regents of the University of California
- 11. Contractor:** **RIVERSIDE COMMUNITY COLLEGE DISTRICT**  
**Services:** Contractor will provide training services using ECC's Alternative & Renewable Fuel and Vehicle Technology Program.  
**Requesting Dept.:** Student and Community Advancement – Community Advancement – CACT  
**Date(s):** 6/19/12 – 2/28/13  
**Financial Terms:** Cost not to exceed \$75,000  
 Funded by Employment Training Panel (ETP)
- 12. Contractor:** **SANTA MONICA FIRE DEPARTMENT**  
**Services:** Contractor will provide in-service fire fighter training classes through the District's Fire and Emergency Technology Division.  
**Requesting Dept.:** Academic Affairs – Industry & Technology  
**Date(s):** 7/1/12 – 6/30/13  
**Financial Terms:** Cost not to exceed \$60,000  
 Funded by FTES income
- 13. Contractor:** **SANTA MONICA-UCLA MEDICAL CENTER AND ORTHOPAEDIC HOSPITAL**  
**Services:** Contractor will provide clinical experience for students enrolled in El Camino College's Radiologic Technology program.  
**Requesting Dept.:** Academic Affairs – Health Sciences and Athletics – Radiologic Technology  
**Date(s):** 7/1/12 – 7/1/15  
**Financial Terms:** No cost to the District
- 14. Contractor:** **STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Services:** Contractor will receive 10 international career pathways modules based on the Certified Global Business Professional certified curriculum; develop scripts to include brief market video interview segments; develop needs assessment survey; disseminate faculty professional development opportunities; and coordinate two Fulbright group study abroad for faculty.



**Requesting Dept.:** Student and Community Advancement – Community Advancement

**Date(s):** 7/1/12 – 6/30/13

**Financial Terms:** Projected Gross Income \$75,000

15. **Contractor:** **TRADEMARK PLASTICS, INC.**  
**Services:** Contractor will receive twenty-four hours of Frontline Leadership training.

**Requesting Dept.:** Student and Community Advancement – Community Advancement - CACT

**Date(s):** 6/19/12 – 6/30/13

**Financial Terms:** Projected Gross Income \$8,773

16. **Contractor:** **UCLA CENTER FOR PREHOSPITAL CARE**  
**Services:** Contractor will provide Pre-Paramedic Preparation Courses to ECC students through the District’s Fire and Emergency Technology Department.

**Requesting Dept.:** Academic Affairs – Industry & Technology

**Date(s):** 7/1/12 – 6/30/13 with four (4) optional one-year renewal periods

**Financial Terms:** Cost not to exceed \$55,000  
Funded by FTES income

#### G. Contracts Over \$81,000

It is requested that the Board of Trustees approve that the District enter into the following agreements:

**Contractor:** **CALIFORNIA MANUFACTURERS & TECHNOLOGY ASSOCIATION (CMTA)**

**Services:** Contractor will implement the H-1B Technical Skills Training to area manufacturers and aerospace companies.

**Requesting Dept.:** Student and Community Advancement – Center for Applied Competitive Technologies (CACT)

**Date(s):** 11/14/12 – 11/30/15

**Financial Terms:** Projected Gross Income \$2,000,000  
Funded by the US Department of Labor

#### H. Amendments

1. **Contractor:** **CALDWELL FLORES WINTERS INC.**  
**Services:** Contractor will provide data to assist District to create five trustee areas, each of which will contain an equal number of

persons, and which will balance population counts while maintaining consistency in local neighborhood populations within each area.

**Requesting Dept.:** President's Office – Public Relations and Marketing

**Date(s):** 6/21/11 – 4/30/12

**Financial Terms:** Cost not to exceed \$17,250 (increase from \$15,000)  
Previously Board approved June 20, 2011

2. **Contractor:** **CALIFORNIA COMMUNITY COLLEGES – BOG**  
**Services:** El Camino College CITD will utilize the Green Export Enabler Program (GEEP) model to increase global competitiveness and exports of U.S. green technology to China; attend International Federation for Alternative Trade (IFAT) Trade Show in China; develop, update and maintain the California State Trade and Export Promotion (STEP) website; and maintain the California CITD website.

**Requesting Dept.:** Student and Community Advancement – Community Advancement

**Date(s):** 9/30/11 – 9/29/12

**Financial Terms:** Projected Gross Income \$191,896  
(Previously Board Approved for \$106,896 on February 21, 2012)

3. **Contractor:** **LOS ANGELES COUNTY OFFICE OF EDUCATION**  
**Services:** Contractor is responsible agency for the coordination of the Medi-Cal Administrative Activities Program for the California County Superintendents Educational Services. Contractor will provide services such as training, operational planning and site reviews.

**Requesting Dept.:** Student and Community Advancement – Counseling and Student Services

**Date(s):** 7/1/11 – 6/30/14 (Original dates of service 7/1/11-6/30/12)

**Financial Terms:** Projected Gross income \$100,000 (State Funded)  
Previously Board approved July 19, 2011

4. **Contractor:** **MEDICAL BILLING TECHNOLOGIES, INC**  
**Services:** Contractor will provide Medi-Cal Administrative Activities training, consultation, conduct strategic planning, and develop surveys and other services as noted in the contract to assist the District with maximizing its reimbursement opportunities.

**Requesting Dept.:** Student and Community Advancement – Counseling and Student Services

**Date(s):** 7/1/10 – 6/30/14 (Original dates of service 7/1/10-6/30/12)

**Financial Terms:** Projected Gross income \$100,000  
 Previously Board approved August 15, 2011

**I. Carpet and Flooring – Contractual/Cooperative Agreement**

It is recommended the Board approve an award to C&A Floorcoverings, Inc. dba Tandus, for the purchase and installation of carpet and flooring for rooms throughout the campus. Included are all of the labor, materials, tools and equipment necessary to perform the work.

The authority for this purchase is made possible through the cooperative purchasing (piggybacking) provision of the Santa Monica-Malibu Unified School District Bid No. 9.10 Flooring Material District-Wide, Board awarded, January 19, 2009. The term of this contract may be extended annually by mutual agreement between the District and C&A (Tandus) in five 12-month increments for an option period not to exceed 60 months. The term of this contract is currently in year three of a five year contract. In accordance with California Ed Code a contractor may not increase his prices more than 10% of the original contract at the time of extending the contract. Purchase and installation of carpet is considered a Public Works contract as defined in Section 1101 of the Public Contract Code and as such shall require documentation associated with Public Works prior to each work performed.

<b><u>PO#</u></b>	<b><u>Vendor</u></b>	<b><u>Bid Amount</u></b>
Various	C&A Floorcoverings, Inc.(Tandus) [4]	will vary per project

**J. Purchase Orders And Blanket Purchase Orders**

It is recommended all purchase orders be ratified as shown.

<b>P.O. Number</b>	<b>Vendor Name</b>	<b>Site Name</b>	<b>Description</b>	<b>P.O. Cost</b>
<b>Fund 11</b>	<b>Unrestricted - El Camino</b>			
P0503225	Grainger	Health,Safety and Risk	New Equipment -	\$879.83
P0503249	Paper Direct	V.P. Academic Affairs	Instructional Supplies	\$90.28
P0503253	Comm College League	Div Office Instr.	Publications-Magazines	\$23,281.00
P0503254	Comm College League	Div Office Instr.	Publications-Magazines	\$32,413.00
P0503256	Cheryl A. Shenefield	Human Resources	Employee Recognition	\$2,000.00
P0503257	Maria A. Brown	Human Resources	Employee Recognition	\$2,000.00
P0503260	Paradise Awards	Public Relations &	Non-Instruct Supplies	\$38.12
P0503267	Decco Graphics, Inc.	Commencement	Indirect Supplies	\$744.94
P0503270	Thompson Trophy	Commencement	Non-Instruct Supplies	\$848.25
P0503274	Verizon Wireless	Health,Safety and Risk	Telephone	\$28.10
P0503276	Mass Press	Copy Center	Printing	\$5,698.50
P0503277	Verizon Wireless	Institutional Services	Telephone	\$1,847.78
P0503280	Verizon Wireless	Ctr for Arts Instr/Admin	Contract Services	\$557.90

P0503283	Law Office Larry Frierson	Institutional Services	Legal	\$450.00
P0503284	Law Office Larry Frierson	Institutional Services	Legal	\$1,068.75
P0503288	Dept of Industrial	Facilities/Planning/Serv	Repairs Noninstructional	\$1,350.00
P0503301	Kimberly Wilkinson	Ctr for Arts Production	Non-Instruct Supplies	\$107.66
P0503302	Campus Food Services	Commencement	Contract Services	\$21,200.00
P0503310	ACBO	Administrative Services	Conferences Mgmt	\$285.00
P0503311	ACCCA	Accounting Use Only	Prepaid Expense	\$300.00
P0503313	Baker & Taylor, Inc.	Div Office Instr.	Library Books	\$125.60
P0503314	RP Group, the	Institutional Research	Dues And Memberships	\$350.00
P0503319	CPR Industries, Inc.	Facilities/Planning/Serv	Repairs Noninstructional	\$2,500.59
P0503332	Rancho Janitorial	Operations	Non-Instruct Supplies	\$1,536.64
P0503333	NCMPR	Public Relations &	Conferences Mgmt	\$150.00
P0503334	Newark Electronics	Electric Shop	Non-Instruct Supplies	\$87.81
P0503335	Harland Technology	Information Technology	Maintenance Contracts	\$729.00
P0503336	Satomi Kanazawa	Ctr for Arts Instr/Admin	Contract Services	\$150.00
P0503341	Aim High Education,	VP-SCA	Contract Services	\$250.00
P0503343	Monterey Graphics	Facilities/Planning/Serv	Non-Instruct Supplies	\$48.94
P0503344	At&t	Information Technology	Maintenance Contracts	\$162,366.97
P0503345	C.F. Peters Corporation	Music	Instructional Supplies	\$35.00
P0503348	Grainger	Health,Safety and Risk	Non-Instruct Supplies	\$104.13
P0503349	Northern Safety	Health,Safety and Risk	Non-Instruct Supplies	\$94.26
P0503362	RSD	Facilities/Planning/Serv	Repairs Noninstructional	\$3,600.96
P0503363	Clark Security Products	Facilities/Planning/Serv	Non-Instruct Supplies	\$30.91
P0503366	Grainger	Health,Safety and Risk	Non-Instruct Supplies	\$33.50
P0503369	Verizon Wireless	Ctr for Arts Instr/Admin	Contract Services	\$566.32
P0503370	John L. Ballinger	Ctr for Arts Instr/Admin	Contract Services	\$200.00
P0503374	Campus Food Services	Information Technology	Non-Instruct Supplies	\$12.51
P0503375	Wavefunction, Inc.	Information Technology	Maintenance Contracts	\$2,500.00
P0503376	CI Solutions	Technical Services	Repairs Parts And Supplies	\$156.38
P0503386	Verizon Wireless	Health,Safety and Risk	Telephone	\$83.11
P0503387	Trumba Corporation	Public Relations &	Other Services And Expenses	\$3,598.00
P0503392	Kimberly Wilkinson	Ctr for Arts Production	Non-Instruct Supplies	\$87.71
P0503395	Campus Food Services	Transfer Center	Non-Instruct Supplies	\$108.75
P0503403	Campus Concerts	Theatre/Dance	Contract Services	\$450.00
P0503406	Thomson Reuters	V.P. Academic Affairs	Publications-Magazines	\$290.00
P0503419	Academic Senate for	V.P. Academic Affairs	Conferences Mgmt	\$775.00
P0503420	Verizon Wireless	Institutional Services	Telephone	\$687.72

**Fund 11 Total: 50**

**\$276,898.92**

**Fund 12 Restricted - El Camino**

P0503250	Campus Food Services	EOPS CARE	Non-Instruct Supplies	\$300.15
P0503255	Arturo Hernandez	MESA UCLA CEED	Conferences - Student	\$195.00
P0503263	Gaumard Scientific	Nursing	Maintenance Contracts	\$8,917.50
P0503264	Easy Overseas	El Camino Language	Contract Services	\$500.00
P0503265	Student Insurance	El Camino Language	Other	\$14,274.00
P0503266	Ramsey Jay, Jr.	EOPS CARE	Contract Services	\$300.00
P0503268	The Sign Language	Faculty & Staff Diversity	Contract Services	\$140.00
P0503269	FACCC-Education	Staff Development	Conferences Faculty	\$7,160.00
P0503275	Joshua S. Armstrong	Parking-Student	Non-Instruct Supplies	\$57.20
P0503285	Campus Food Services	TitleV-Improving	Non-Instruct Supplies	\$1,513.26
P0503287	Rio Hondo College	Cact CA Employee	Other Books	\$1,171.25
P0503294	Los Angeles Customs	CA Step Project	Conferences Other	\$747.00
P0503295	S and B Compton	CAA (10-091-002)	Non-Instruct Supplies	\$548.75

P0503296	National Institute for	CAA (10-091-002)	Non-Instruct Supplies	\$860.00
P0503297	Foreign Trade	Matching - IDRC, etc.	Conferences Mgmt	\$240.00
P0503305	B & H Inglewood Tow	Parking-Student	Repairs Non Instr	\$25.00
P0503306	Van Lingen Towing	Parking-Student	Repairs Non Instr	\$50.00
P0503315	Harbor Occupational	SBDC Program Income	Conferences Other	\$30.00
P0503316	Homeboy Industries,	Faculty & Staff Diversity	Contract Services	\$300.00
P0503331	Campus Food Services	MESA UCLA CEED	Conferences - Student	\$300.15
P0503340	Campus Food Services	TitleV-Improving	Non-Instruct Supplies	\$100.05
P0503342	Bothwell Automotive,	Parking-Student	Repairs Non Instr	\$66.29
P0503347	Robert L. Long	EOPS	Contract Services	\$250.00
P0503350	Joyful Education	El Camino Language	Contract Services	\$500.00
P0503353	City of Torrance	Parking-Student	Other Services And Expenses	\$500.00
P0503354	B & H Inglewood Tow	Parking-Student	Repairs Non Instr	\$25.00
P0503372	Verizon Wireless	Parking-Student	Telephone	\$236.21
P0503393	Fast Deer Bus Charter	Community Education	Transportation	\$430.00
P0503394	Campus Food Services	Community Education	Non-Instruct Supplies	\$737.60
P0503396	Campus Food Services	CalWORKS Regional	Non-Instruct Supplies	\$150.08
P0503401	Bob Lee's Automotive	Parking-Student	Repairs Non Instr	\$42.39
P0503402	B & H Inglewood Tow	Parking-Student	Repairs Non Instr	\$25.00
P0503407	Homeboy Industries,	TitleV-Improving	Contract Services	\$299.00
P0503414	Medical Billing	MediCal Administrative	Contract Services	\$19,097.25
P0503429	ACT	WPLRC Industry Driven	Non-Instruct Supplies	\$616.00
P0503430	City of Hermosa Beach	SBDC Program Income	Conferences Other	\$425.00
P0503431	Naylor, Llc	El Camino Language	Multi Media Advertising	\$300.00

**Fund 12 Total: 37**

**\$61,429.13**

**Fund 15 General Fund -Special Programs**

P0503273	Midwest Library Service	Div Office Instr.	Library Books	\$9,210.20
P0503309	The Gale Group	Div Office Instr.	Library Books	\$1,301.51
P0503317	Matthew Bender	Div Office Instr.	Library Books	\$877.66
P0503337	The Gale Group	Div Office Instr.	Library Books	\$31.74
P0503338	Midwest Library	Div Office Instr.	Library Books	\$1,808.28
P0503364	Baker & Taylor	Div Office Instr.	Library Books	\$19.51

**Fund 15 Total: 6**

**\$13,248.90**

**Fund 33 Child Development**

P0503248	AE Factory National	CDC Donations	Repairs Noninstructional	\$87.50
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**Fund 33 Total: 1**

**\$87.50**

**Fund 62 Property & Liability**

P0503368	Taber M. Shimono	Purchasing and	Benefits Paid	\$75.00
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**Fund 62 Total: 1**

**\$75.00**

**Fund 79 Auxiliary Services**

P0503278	Shobhana A. Warriar	Administrative Services	Non-Instruct Supplies	\$17.67
P0503279	Jo Ann. Higdon	Administrative Services	Non-Instruct Supplies	\$27.99

P0503281	Nancy A. Adler	Fine Arts	Non-Instruct Supplies	\$297.14
P0503282	Kelli L. Lundin	Fine Arts	Non-Instruct Supplies	\$250.00
P0503286	Campus Food Services	Counseling Office	Non-Instruct Supplies	\$217.61
P0503291	Torrance Postmaster	Fine Arts	Non-Instruct Supplies	\$527.99
P0503298	Martin Espino	Fine Arts	Non-Instruct Supplies	\$350.00
P0503299	Kinetic Lighting Inc	Fine Arts	Non-Instruct Supplies	\$362.83
P0503300	Nancy A. Adler	Fine Arts	Non-Instruct Supplies	\$163.97
P0503312	Patty Briles	Fine Arts	Non-Instruct Supplies	\$1,000.00
P0503321	Christine Stahl	Fine Arts	Non-Instruct Supplies	\$105.28
P0503330	Campus Food Services	MESA Program	Non-Instruct Supplies	\$1,388.19
P0503339	Nancy A. Adler	Fine Arts	Non-Instruct Supplies	\$120.00
P0503356	Eliseo Borrero	Fine Arts	Non-Instruct Supplies	\$100.00
P0503358	Daniel Arce	Fine Arts	Non-Instruct Supplies	\$200.00
P0503359	E.C.C. Public	Fine Arts	Non-Instruct Supplies	\$542.75
P0503408	Amy L. Wolff	Fine Arts	Non-Instruct Supplies	\$400.00
P0503409	Deborah B. Minnichelli	Fine Arts	Non-Instruct Supplies	\$50.00
P0503410	Bianca A. Lara	Fine Arts	Non-Instruct Supplies	\$100.00
P0503411	Joseph J. Derthick	Fine Arts	Non-Instruct Supplies	\$400.00
P0503412	Lori B. Medigovich	Humanities	Non-Instruct Supplies	\$1,605.44
P0503413	Campus Food Services	Counseling Office	Non-Instruct Supplies	\$1,200.60
P0503415	Kate L. McLaughlin	Humanities	Non-Instruct Supplies	\$649.51
P0503416	Kimberly Wilkinson	Fine Arts	Non-Instruct Supplies	\$999.11
P0503421	Amy L. Wolff	Fine Arts	Non-Instruct Supplies	\$100.00
P0503422	Marie Rodriguez	Fine Arts	Non-Instruct Supplies	\$100.00
P0503423	Lindsay Pearson	Fine Arts	Non-Instruct Supplies	\$100.00
P0503424	Valencia Mitchell	Fine Arts	Non-Instruct Supplies	\$100.00
P0503425	Karen Lawrence	Fine Arts	Non-Instruct Supplies	\$100.00
P0503426	Joseph J. Derthick	Fine Arts	Non-Instruct Supplies	\$200.00
P0503427	Victoria R. Carr	Fine Arts	Non-Instruct Supplies	\$100.00
P0503428	Allyson Bates	Fine Arts	Non-Instruct Supplies	\$100.00

**Fund 79 Total: 32**

**\$11,976.08**

**Fund 82 Scholarships & Trust/Agency**

P0503322	Paradise Awards	Health Sciences and	Fundraising	\$390.52
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**Fund 82 Total: 1**

**\$390.52**

**PO Funds Total: 128**

**\$364,106.05**

**Fund 11 Unrestricted - El Camino**

B0502580	Merry X-Ray	Physical Education	Repairs Parts And Supplies	\$450.00
B0510999	E.C.C. Public	English	Instructional Supplies	\$24.30

**Fund 11 Total: 2**

**\$474.30**

**Fund 12 Restricted - El Camino**

B0511001	Cerritos Community	CMTA-H1B	Contract Services	\$125,000.00
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**\$125,000.00**

**Fund 12 Total: 1**

**\$125,474.30**

**BPO Funds Total: 3**

**\$489,580.35**

**Grand Total POs and BPOs: 131**

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**Agenda for the El Camino Community College District Board of Trustees  
For  
Measure E Bond Fund  
Administrative Services**

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**Administrative Services – Measure E Bond Fund**

**A. CATEGORY BUDGETS AND BALANCES**

**GENERAL OBLIGATION BOND FUND CATEGORIES  
AND PROJECT SUMMARY**

The following table reports Measure E expenditures and commitments through May 31, 2012.

<b>CATEGORY</b>	<b>BUDGET</b>	<b>EXPENDED</b>	<b>COMMITTED</b>	<b>BALANCE</b>
Additional Classrooms and Modernization	\$237,359,418	\$101,766,403	\$10,593,223	\$124,999,793
Campus Site Improvements	32,416,561	26,362,188	2,623,804	3,430,569
Energy Efficiency Improvements	2,818,000	2,756,836	0	61,164
Health and Safety Improvements	128,799,541	60,456,440	3,008,062	65,335,040
Information Technology and Equipment	24,836,501	13,080,910	176,239	11,579,352
Physical Education Facilities Improvements	572	572	0	0
<b>TOTAL</b>	<b><u>\$426,230,593</u></b>	<b><u>\$204,423,348</u></b>	<b><u>\$16,401,328</u></b>	<b><u>\$205,405,917</u></b>

**B. BID AWARD 2011-9 – ATHLETIC EDUCATION & FITNESS COMPLEX  
– PHASE 1**

It is recommended Bid No. 2011-9 be awarded to the following vendor in accordance with the specifications, terms and conditions of the above-named bid for the construction of the Athletic Education & Fitness Complex – Phase 1.

**RECOMMENDED BIDDER**

Byrom-Davey

**BID AMOUNT**

\$2,810,095

**OTHER BIDDERS**

Ohno Construction	\$2,906,900
SBS Corporation	\$2,980,196
AMG & Associates	\$2,992,138
Minco Construction	\$3,077,000
Park West Landscape, Inc.	\$3,190,000
C.S. Legacy	\$3,319,040
Enterprise Construction, Inc.	\$3,840,000

**C. BID AWARD 2011-8 – INGLEWOOD ACADEMY PAVING IMPROVEMENT PROJECT**

It is recommended Bid No. 2011-8 be awarded to the following vendor in accordance with the specifications, terms and conditions of the above-named bid for the Inglewood Academy Paving Improvement Project.

<b><u>RECOMMENDED BIDDER</u></b>	<b><u>BID AMOUNT</u></b>
Ben’s Asphalt	\$34,888

**OTHER BIDDERS**

Allied Paving Enterprises, Inc.	\$36,500
United Paving Co.	\$37,000
Sequel Contractors, Inc.	\$59,947
Minco Construction	\$107,000

**D. CHANGE ORDER – AL SHANKLE CONSTRUCTION COMPANY – SOCIAL SCIENCE MODERNIZATION PROJECT**

It is recommended that the Board of Trustees approve the following change order.

- |   |        |
|---|--------|
| 1. HVAC ductwork from the main air handling units was observed to having excessive noise. Flexible connectors were added to these 1 <sup>st</sup> and 2 <sup>nd</sup> floor air handlers to mitigate chatter and isolate vibration. District request.   | \$806  |
| 2. Install new guardrails and handrails at the exterior east stair. District request.   | 2,886  |
| 3. After demolition of interior finishes, the flooring manufacturer inspected existing conditions and recommended that additional work be done to ensure adhesion of its product. The contractor provided grit blasting in response to the observations and to ensure there would be no conflict with product warranty.                         | 15,968 |
| 4. The landscape irrigation heads were substituted with a different product to better suit the current plants. The irrigation controller was also relocated to the north side of the building to allow easier access for maintenance personnel to change watering settings. Contractor also relocated power to this location. District request. | -209   |
| 5. Testing and inspection charges to be reimbursed by the contractor  | -5,031 |

due to no-shows, cancellations and requested overtime by the Contractor. Charges represent 87 hours of inspection services.

- |  |        |
|--|--------|
| 6. During construction activities, the existing storm drain line was observed having low flow due to tree roots growing into the piping. Rerouting of the existing piping was required and a new trench drain was added in response to this condition. Contractor also provided additional truncated dome tiles at adjacent paving to clearly mark accessible ramps. | 9,635  |
| 7. Chipping and removal of existing concrete-encased utility piping was required at the east side of the Social Science building to allow for the recommended thickness of paving to be installed.   | 2,169  |
| 8. The landscaping contractor proposed supplying Bougainvillea plants in a smaller size due to the specified larger size not being available. The supplier is providing a credit for the cost difference.  | -1,755 |
| 9. The contract initially specified Owner-furnished classroom speakers to be installed by the Contractor. The District elected to install speakers at a later date. Therefore, the Contractor is providing a credit for the installation.  | -2,271 |
| 10. Contractor is providing a credit for tackable wall panels that were eliminated at the classroom walls near doorways. This change allowed for a neater installation and painted wall finish.  | -2,518 |
| 11. While verifying field measurements for locating new sawcut window openings, it was discovered that existing structural beams would limit the size of several windows. One window was deleted and 3 other openings were redesigned to accommodate this condition.   | -92    |
| 12. Existing below-grade electrical utilities were identified at the north side of the building as being part of a separate project. To avoid introducing an additional responsible party to this area of work, the contractor was directed to delete paving demolition from its scope at this area and provide a credit. Demolition will be provided by others.     | -5,291 |
| 13. Modified seismic anchorage provisions were required at all projectors due to the existing concrete deck thickness, as  | 6,132  |

requested by DSA.	
14. Added ductwork to the mail room in order to provide it with air from the building's central air system.	1,516
15. Electrical and data device locations were reconfigured to accommodate furniture locations and updated faculty needs. District request.	4,845
16. Provide and install cabling to the elevator camera and converter.	2,806
17. Modify duct routing including shortening main return duct.	-22,308
18. Provide brace at ceiling level for pendant light fixtures per DSA Approved FCD #1 due to unforeseen existing conditions.	0
19. Revise equipment anchorage details per DSA approved FCD #3 due to unforeseen existing conditions.	0
20. Add a new exterior fire riser enclosure and new door hardware per DSA-approved FCD #5. District request.	0
21. Install new low wall at Division Office per DSA-approved FCD #7. District request.	<u>0</u>
Total Change Order Amount	<u>\$7,288</u>
Original Contract Amount	\$4,015,104
Prior Changes	56,521
This Change Order Amount	<u>7,288</u>
New Contract Amount	<u>\$4,078,913</u>

**E. CHANGE ORDER – HPS MECHANICAL, INC. – ELECTRICAL & DATA CONVERSION PROJECT**

It is recommended that the Board of Trustees approve the following change order.

- |   |     |
|---|-----|
| 1. Extension in contract time. Five-day extension due to rain in December, which exceeded the average working rainfall days for that month, per the contract special conditions. 12-day extension due to additional work performed through the Allowance. | \$0 |
|---|-----|

2. Value engineering of 4/0 bare ground wire, to be substituted with #6 bare copper ground wire such that it does not compromise the original design intent.	-\$29,611
3. Eliminate scope of work to convert the Police Department power on to the new 12kV system. Instead, maintain the building's power on the existing stand-alone system. Contract time reduced by 2-days.	-\$24,697
4. Revise routing of exterior conduits going into the Communications building.	-\$6,504
5. Back charge to the Contractor for District-hired security guard services to guard the copper cable that was delivered and stored onsite until installation.	-\$1,290
6. Eliminate one set of parallel feeds due to the reduction of building demand discovered through a building load study, which was performed prior to installation.	-\$1,447
7. Eliminate housekeeping pads for electrical equipment, as they are not required per seismic requirements.	-\$1,315
8. Provide 500kW Kohler emergency generator at the Natural Science building due to future requirements at the Industry & Technology building.	\$155,065
9. Back charge to the Contractor for District's time in assisting the Contractor with warranty repairs on electrical equipment.	-\$836
10. Keep the Math Computer Science building on the existing 5kV system. The conversion to the 12kV system will be included in the Industry & Technology project. Contract time to be reduced by 5-days.	<u>-\$92,849</u>
Total Change Order Amount	<u>-\$3,484</u>
Original Contract Amount	\$7,289,053
Prior Changes	0
This Change Order Amount	<u>-3,484</u>
New Contract Amount	<u><u>\$7,292,537</u></u>

**F. CHANGE ORDER – TAISEI CONSTRUCTION CORPORATION– MATH BUSINESS ALLIED HEALTH PROJECT**

It is recommended that the Board of Trustees approve the following change order.

- |  |               |
|--|---------------|
| 1. Contractor was directed to provide labor, materials and equipment to replace black top on road south of the new MBA and the existing Music Buildings. District request.   | \$70,000      |
| 2. Contractor was directed to provide labor, materials and equipment to relocate hose valve cabinet from its original location on grid line B.6, to its new location on grid line 13. Architect will be back charged in applicable.                      | 9,000         |
| 3. Contractor was directed to provide labor and materials to relocate already installed plumbing piping for a sink in the dark room and to provide new 30"x 36" WIC 671-b table for an existing developer. Architect will be back charged if applicable. | 2,863         |
| 4. Contractor was directed to provide labor and materials to close the gap between floors and walls at grid line "L". Architect will be back charged if applicable.  | 1,100         |
| 5. Contractor was directed to provide credits for the changes made to all wood panel holes, from 1/8" diameter at 1/4" on center to 3/16" diameter at 5/8" on center. This change was a suggestion from the contractor.                                  | <u>-4,454</u> |

Total Change Order Amount	<u>\$78,509</u>
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Original Contract Amount	\$20,666,000
Prior Changes	1,121,896
This Change Order Amount	<u>78,509</u>
New Contract Amount	<u>\$21,866,405</u>

**G. NOTICE OF JOB COMPLETION – AL SHANKLE CONSTRUCTION COMPANY – SOCIAL SCIENCE MODERNIZATION PROJECT**

It is recommended that the Board of Trustees accept as complete the following project and authorize final payment for the work. The required work has been completed in accordance with the conditions and specifications of the subject contract and accepted by a District representative.

**Contractor**  
Al Shankle Construction Company

**Contract Amount**  
\$4,078,913

Purchase Order Number: BPO 410062

**H. PURCHASE ORDERS (PO) AND BLANKET PURCHASE ORDERS (BPO)**

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure E expenditures be ratified and payment be authorized upon delivery and acceptance of the items or services ordered.

<b>PO #</b>	<b>VENDOR NAME</b>	<b>SITE NAME</b>	<b>DESCRIPTION</b>	<b>COST</b>
P503251	West Coast Turf	Temporary Space Relocation	Site Improvements	\$12,300.00
P503252	The Dirt Yard	Temporary Space Relocation	Site Improvements	201.19
P503289	Sunstate Equipment	Temporary Space Relocation	Equipment Rental	361.24
P503292	SWRCB Accounting	Math Business Allied Health	Contract Services	582.00
P503293	Vector Resources, Inc.	Security Video	Contract Services	36,717.54
P503367	Golden Star	Math Business Allied Health	Group II Equipment	383,274.42
P503397	DGS	Athletic Education/Fitness	Architecture & Engineering	126,200.00
P503404	HPS Mechanical, Inc.	Infrastructure Phase III	Site Improvements	1,442.00
B511003	Fieldturf USA, Inc.	Athletic Education/Fitness	Site Improvements	1,799,272.00
			<b>TOTAL POs AND BPOs</b>	<b><u>\$2,360,305.39</u></b>

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**Agenda for the El Camino Community College District Board of Trustees  
from  
Human Resources  
Lynn Solomita, Interim Vice President Human Resources**

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**A. EMPLOYMENT AND PERSONNEL**

It is recommended that the Board ratify/approve the employment and personnel changes for academic, classified, special services professionals and temporary classified service employees as shown in items 1-68 and 1-75.

**Academic Personnel:**

1. Retirement - Ms. Monica Gross, full-time instructor of Nursing, Health Sciences & Athletics Division last day worked June 8, 2012, first day of retirement June 9, 2012 and that a plaque be prepared and presented to her in recognition of her service to the District since 1997.
2. Retirement - Dr. Mercedes Thompson, full-time instructor of Spanish, Humanities Division, last day worked June 8, 2012, first day of retirement June 9, 2012 and that a plaque be prepared and presented to her in recognition of her service to the District since 1983.
3. Resignation - Ms. Patricia McGinley, full-time instructor of Nursing, Health Sciences & Athletics Division, June 8, 2012.
4. Employment - Dr. Mohamad Abbani, full-time instructor of Chemistry, Natural Sciences Division, Class V, Step 4, Academic Salary Schedule, effective August 23, 2012.
5. Employment - Mr. David Pahl, full-time instructor of Office Administration, Business Division, Class III, Step 4, Academic Salary Schedule, effective August 23, 2012.
6. Employment - Dr. Daniel Walker, full-time instructor of History, Behavioral & Social Sciences, Range V, Step 4, Academic Salary Schedule, effective August 23, 2012.
7. Employment - Ms. Susan Endicott, full-time instructor of Nursing, Health Sciences & Athletics Division, Class III, Step 4, Academic Salary Schedule, effective August 23, 2012.
8. Employment - Ms. Elise Geraghty, Associate Dean, Humanities Division, Range 13, Step 2, Administrator Salary Schedule, effective July 1, 2012.

9. Amend Employment - Ms. Susanne Bucher, full-time instructor of Mathematics, Class IV instead of Class III, Step 4, Academic Salary Schedule, effective August 23, 2012.
10. Amend Employment - Ms. Nina Yoshida, full-time instructor of Japanese, Humanities Division, Class IV instead of Class II, Step 9 instead of Step 4, Academic Salary Schedule, effective August 23, 2012.
11. Special Assignment - Mr. Mark Lipe, full-time instructor of Physical Education, Health Sciences & Athletics Division, to work on curriculum, manual and course review, to be paid \$60.18 an hour, not to exceed 30 hours or \$1,806, effective June 19 through August 24, 2012, in accordance with the Agreement, Article 10, Section 14(a).
12. Special Assignment - Ms. Barbara Budrovich, full-time instructor of English, Humanities Division, to supervise Writing Center and Computer Assisted Instruction (CAI) lab for the summer, to be paid \$45.14 an hour, not to exceed 92 hours or \$4,153, effective June 18 through July 30, 2012, in accordance with the Agreement, Article 10, Section 14(a).
13. Special Assignment - Ms. Kaysa Laureano-Ribas, full-time instructor of Mathematics, to provide faculty support and work on Student Learning Outcomes (SLOs) and Curricunet, to be paid \$60.18 an hour, not to exceed 50 hours or \$3,010, effective June 11 through August 20, 2012, in accordance with the Agreement, Article 10, Section 14(a).
14. Special Assignment - Dr. Christopher Mello, full-time instructor of Music, Fine Arts Division, to work as Student Learning Outcomes (SLOs) coordinator, to be paid \$60.18 an hour, not to exceed 50 hours or \$3,009, effective June 19 through August 20, 2012, in accordance with the Agreement, Article 10, Section 14(a).
15. Special Assignment - Mr. Dale Ueda, part-time instructor of Air Conditioning and Refrigeration, Industry & Technology Division, to conduct non-credit training on Heating Ventilation Air Conditioning (HVAC) at Northrop Grumman for Community Advancement, to be paid \$60.18 an hour, not to exceed 40 hours or \$2,401, effective July 1 through December 31, 2012, in accordance with the Agreement, Article 10, Section 9(m).
16. Special Assignment - Mr. Matthew Griffin, part-time instructor of Machine Tool Technology, Industry & Technology Division, to provide faculty support and supplemental instruction in Machine Tool Technology for Community Advancement, to be paid \$45.14 an hour, not to exceed 10 hours or \$451, effective June 25 through June 30, 2012, in accordance with the Agreement, Article 10, Section 9(m).

17. Special Assignment - Mr. Matthew Griffin, part-time instructor of Machine Tool Technology, Industry & Technology Division, to provide faculty support and supplemental instruction in Machine Tool Technology for Community Advancement, to be paid \$45.14 an hour, not to exceed 70 hours or \$3,160, effective July 1 through August 16, 2012, in accordance with the Agreement, Article 10, Section 9(m).
18. Special Assignment - Mr. Roberto Pandolfi, part-time instructor of Engineering/Technology, Industry & Technology Division, to conduct for-credit courses in Business Math Metal Trades Blueprint Reading and Machine Shop Calculations at FCI-Terminal Island for Community Advancement, to be paid \$94.11 an hour, not to exceed 191 hours or \$17,975, effective May 23 through July 23, 2012, in accordance with the Agreement, Article 10, Section 9(m).
19. Special Assignment - Mr. Mark Walch and Ms. Susan Wade, non-credit instructors in Humanities, to conduct grammar and term paper related workshops at the Writing Center, to be paid \$45.14 an hour, not to exceed 4 hours or \$181 each, effective July 1 through June 30, 2013, in accordance with the Agreement, Article 10, Section 9(m).
20. Special Assignment - Mr. Pete Moraga, part-time instructor of Computer Aided Design/Drafting, Industry & Technology Division, to conduct for-credit Auto CAD courses at FCI - Terminal Island, to be paid \$94.11 an hour, not to exceed 191 hours or \$17,975, effective June 11 through August 15, 2012, in accordance with the Agreement, Article 10, Section 9(m).
21. Special Assignment - The following instructors of Mathematics, to participate in professional development in the Graduation Initiative Math Learning Teams affective domain training workshops, to be paid \$1,500 each, not to exceed a grand total of \$13,500, effective March 1 through June 30, 2012, in accordance with the Agreement, Article 10, Section 14(a).

Full-time

Arturo Martinez  
 Jacqueline Sims  
 Lijun Wang

Part-time

Loan Le  
 Jose Martinez  
 Hai Ngo

Mohammad Rahnavard  
 Malinni Roeun  
 David Yee

22. Special Assignment - Ms. Pamela Chappell, part-time instructor of Nursing, Health Sciences & Athletics Division, to teach Nursing 212 as part of the Kaiser Permanente Contract under Education Code Section 87470, to be paid \$71.39 per hour for 29 weeks for lab and \$94.11 for 52 weeks of lecture, not to exceed a total of \$6,962, effective January 3 through June 30, 2012, in accordance with the Agreement, Article 10, Section 9(m).
23. Special Assignment - Ms. Barbara Budrovich, full-time instructor of English, Humanities Division, to survey faculty for classroom tutor assessment, observe and evaluate tutors and determine performance improvement plan, to be paid \$60.18 an hour, not to exceed 8 hours or \$482, effective June 18 through July 30, 2012, in accordance with the Agreement, Article 10, Section 14(a).
24. Special Assignment - Mr. Jeff Jung, full-time instructor of English, Humanities Division, to assess and maintain data for computer tracking system at the Writing Center, to be paid \$45.14 an hour, not to exceed 10 hours or \$452, effective July 1, 2012 through June 30, 2013, in accordance with the Agreement, Article 10, Section 14(a).
25. Special Assignment - Ms. Jennifer Montgomery, full-time instructor of Child Development, Behavioral & Social Sciences Division, to continue as Head Start Grant Program Activity Director and plan and conduct training, to be paid \$60.18 an hour, not to exceed 480 hours or \$28,886, effective July 1, 2012 through June 30, 2013, in accordance with the Agreement, Article 10, Section 14(a).
26. Special Assignment - Mr. Jeffrey Cohen, full-time instructor of Mathematics, to oversee and assist in the management of National Science Foundation (NSF) Scholarship Grant, to be paid \$60.18 an hour, not to exceed 84 hours or \$5,055, effective July 1, 2012 through June 30, 2013, in accordance with the Agreement, Article 10, Section 14(a).
27. Special Assignment - Ms. Shimonee Kadakia, part-time instructor of Physical Science, Natural Sciences Division, to develop and present shows for El Camino College's Planetarium as part of the Science Technology Engineering & Mathematics (STEM) Grant, to be paid \$60.18 an hour, not to exceed 20 hours or \$1,204, effective July 1 through August 24, 2012, in accordance with the Agreement, Article 10, Section 9(m).
28. Special Assignment - Mr. Bryan Carey, full-time instructor of Biology and Ms. Sara Di Fiori, full-time instructor of Geology and Oceanography, Natural Sciences Division, to develop service learning activity for El Camino and Mount Saint Mary College students as part of the Science Technology Engineering & Mathematics (STEM) Grant, to be paid \$60.18 an hour, not to exceed 30 hours or

\$1,805 each, effective July 1 through August 24, 2012, in accordance with the Agreement, Article 10, Section 14(a).

- 29. Special Assignment - Mr. Matthew Cheung, full-time instructor of English, Humanities Division, to work on Accreditation Self-Study Report, to be paid \$60.18 an hour, not to exceed 100 hours or \$6,000, effective July 1, 2012 through June 30, 2013, in accordance with the Agreement, Article 10, Section 14(a).
- 30. Special Assignment - Ms. Holly Schumacher, part-time Counselor, to work on Accreditation Self-Study Report, to be paid \$60.18 an hour, not to exceed 67 hours or \$4,000, effective July 1, 2012 through June 30, 2013, in accordance with the Agreement, Article 10, Section 9(m).
- 31. Special Assignment - The following instructors for working on full contract negotiations during the Spring 2012 semester, to be paid \$60.18 an hour, for a total of 150 hours, effective February 13 through June 30, 2012, in accordance with the Agreement, Article 3, Section 11(a).

Sean Donnell	60	\$3,620
Julio Farias	30	1,805
Sue Oda-Omori	30	1,805
Michael Fenison	30	<u>1,805</u>
TOTAL		\$9,027

- 32. Special Assignment - The following instructors for performing Federation activities during the Spring 2012 semester, to be paid \$60.18 an hour, for a total of 200 hours, effective February 13 through June 30, 2012, in accordance with the Agreement, Article 3, Section 11(c).

Elizabeth Shadish	108	(taken as release time)
Sean Donnell	40	\$2,407
Julio Farias	16	963
Georgiana Coughlan	10	602
Margaret Quinonez-Perez	10	602
Kenneth Key	10	602
Michael Fenison	6	<u>361</u>
TOTAL		\$4,333 (exclusive of release time)

- 33. Special Assignment - The following full-time instructors of foreign languages, Humanities Division, to administer credit-by-examination, to be paid \$60.18 an hour, not to exceed a total of 140 hours or \$8,430, effective July 1, 2012 through June 30, 2013, in accordance with the Agreement, Article 10, Section 7(c).

Evelyne Berman  
Alicia Class  
Anne Cummings  
Donna Factor  
Nitza Llado

Francis Bernard Rang  
Xiaodong (David) Shan  
Carmen Sotolongo  
Nina Yoshida

34. Special Assignment - The following part-time instructors of foreign languages, Humanities Division to administer credit-by-examination, to be paid \$60.18 an hour, not to exceed a total of 16 hours or \$963, effective June 19 through August 9, 2012, in accordance with the Agreement, Article 10, Section 7(c).

Yolanda Cuesta  
Antonio Gonzalez  
Yaeko Hirano

Rossella Pescatori  
Claudia Prada  
Kanzo Takemori

35. Special Assignment - Dr. Janet Young, full-time instructor of Child Development, Behavioral & Social Sciences Division, to continue to oversee all aspects of the Head Start Grant including staffing, budget, objectives and reports, to be paid \$60.18 an hour, not to exceed 8 hours per week for 48 weeks, or \$23,109, effective July 1, 2012 through June 30, 2013, in accordance with the Agreement, Article 10, Section 14(a).

36. Special Assignment - The following instructors to teach critical research skills to summer bridge academy students, to be paid \$60.18 an hour, not to exceed 28.75 hours or \$1,743, effective July 1, 2012 through June 30, 2013, in accordance with the Agreement, Article 10, Section 14(a).

Matthew Cheung  
RoseAnn Cerofeci  
Kristie Daniel-DiGregorio

37. Special Assignment - Dr. Teresa Palos, full-time instructor of Biology, Natural Sciences Division, to work on El Camino College/Mount Saint Mary's College Science Technology Engineering & Mathematics (STEM) grant activities and responsibilities including summer research project for development for students, to be paid \$60.18 an hour, not to exceed 30 hours or \$1,805, on, effective July 1 through August 24, 2012, in accordance with the Agreement, Article 10, Section 14(a).

38. Special Assignment - The following full-time instructors to work as Science Technology Engineering & Math (STEM) Project Director, on activities and responsibilities (when classes not in session), to be paid \$60.18 an hour, not to

exceed 40 hours or \$2,407, effective July 1 through August 24, 2012, in accordance with the Agreement, Article 10, Section 14(a).

Lars Kjeseth  
Teresa Palos

39. Special Assignment - Mr. Steven Cocca, full-time instructor of Electronics & Computer Hardware Technology, Industry & Technology Division, to present an interactive workshop to high school program Science, Technology Engineering & Mathematics (STEM) students, to be paid \$60.18 an hour, not to exceed 10 hours or \$602, effective July 5 through July 26, 2012, in accordance with the Agreement, Article 10, Section 14(a).
40. Special Assignment - Mr. Craig Neumann, part-time instructor of Fire & Emergency Technology, Industry & Technology Division, to coordinate firefighter in-service training program, to be paid \$60.18 an hour, not to exceed 90 hours or \$5,417, effective June 18 through August 24, 2012, in accordance with the Agreement, Article 10, Section 14(a).
41. Special Assignment - Mr. Craig Neumann, part-time instructor of Fire & Emergency Technology, to develop all Transportation Security Administration (TSA) course outlines, faculty job descriptions and other duties for Community Advancement, to be paid \$60.18 an hour, not to exceed 63 hours or \$3,791, effective July 1 through August 17, 2012, in accordance with the Agreement, Article 10, Section 14(a).
42. Special Assignment - Mr. William Melendez, full-time instructor of Fire Academy, Industry & Technology Division, to provide training under the Alternative and Renewable Fuel and Vehicle Technology program for Community Advancement, to be paid \$60.18 an hour, not to exceed 600 hours or \$36,108, effective July 1, 2012 through June 30, 2013, in accordance with the Agreement, Article 10, Section 14(a).
43. Special Assignment - The following instructors of Mathematics to continue the design of both Math 50C and to revise and update Math 50D. The project is part of the on-going basic skills/developmental mathematics redesign project for the joint Mathematics Title V Grant with Santa Monica College, to be paid \$45.14 an hour, not to exceed a total of 810 hours or \$36,563, effective July 1 through August 31, 2012, in accordance with the Agreement, Article 10, Section 14(a).

<u>Instructor</u>	<u>Not to Exceed Hours</u>	<u>Not to Exceed Dollars</u>
Susan Bickford	80	\$ 3,611
Junko Forbes	80	\$ 3,611

Cynthia Hernandez-Saul	60	\$ 2,708
Lars Kjeseth	80	\$ 3,611
Alice Martinez	80	\$ 3,611
Arturo Martinez	80	\$ 3,611
Trudy Meyer	80	\$ 3,611
Russell Reece	80	\$ 3,611
Susan Taylor	80	\$ 3,611
Tim Vu	30	\$ 1,354
Ruth Zambrano	<u>80</u>	<u>\$ 3,611</u>
TOTAL	810	\$36,563

44. Special Assignment - The following part-time instructors of Mathematics, in preparation for teaching Math 50C & Math 50D in the Fall 2012 semester, to work with the instructors teaching these courses during the Spring 2012 semester, as part of the on-going basic skills/developmental mathematics redesign project for the Joint Mathematics Title V Grant with Santa Monica College, to be paid \$45.14 an hour, not to exceed 100 hours each for a grand total of 1,000 hours or \$45,140, effective February 1 through June 30, 2012, in accordance with the Agreement, Article 10, Section 9(m).

Nicole Bibb	Tatiana Roque
Laura Hinckley	Jose Villalobos
Diem Nguyen	May Xu
Russell Reece	David Yee
Malinni Roeun	Ruth Zambrano

45. Special Assignment - The following instructors of Mathematics, to prepare, teach and perform post-academy assessment for summer math academies, to be paid \$60.18 an hour, not to exceed 134 hours or \$8,064, effective July 1 through September 30, 2012, in accordance with the Agreement, Article 10, Section 14 (a).

Laura Hinckley  
Malinni Roeun

46. Special Assignment - Ms. Amy La Coe, Counselor, to prepare for and offer instruction in Human Development and to perform post-academy assessment for summer math academies, to be paid \$60.18 an hour, not to exceed 22.66 hours or \$1,364, effective July 1 through September 30, 2012, in accordance with the Agreement, Article 10, Section 14(a).

47. Special Assignment - Ms. Cynthia Mosqueda, full-time Counselor, to oversee Loyola Marymount University partnership grant, monitoring reports and budget, to be paid \$60.18 an hour, not to exceed 28.75 hours or \$1,743, effective June 19,



2012 through June 30, 2013, in accordance with the Agreement, Article 10, Section 14(a).

48. Special Assignment - Ms. Susanna Meiers, part-time instructor of Art, Fine Arts Division, to work as art gallery curator and prepare curriculum and laboratory, to be paid \$53.26 an hour, not to exceed 480 hours or \$25,565, effective August 6 through December 21, 2012, in accordance with the Agreement, Article 10, Section 9(m).
49. Special Assignment - Ms. Diane Simons, part-time instructor of Music, Fine Arts Division, to work as Artistic Director, South Bay Children's Choir, to be paid \$45.14 an hour, not to exceed 700 hours or \$31,598, effective July 1, 2012 through June 30, 2013, in accordance with the Agreement, Article 10, Section 14(a).
50. Special Assignment - Mr. Michael Miller, part-time instructor of Art, Fine Arts Division, to work in art gallery student laboratory, to perform installations and prepare curriculum, to be paid \$53.26 an hour, not to exceed 224 hours or \$11,930 effective August 6 through December 21, 2012, in accordance with the Agreement, Article 10, Section 9(m).
51. Special Assignment - The following part-time instructors of Music, Fine Arts Division, to perform Applied Music duty in Music Library, to be paid \$30.10 an hour each, not to exceed 480 hours each or \$14,480 each, effective July 1, 2012 through June 30, 2013, in accordance with the Agreement, Article 10, Section 9(m).

Hsin-Yi Chang  
Virginia Frazier  
James Hovorka

52. Special Assignment - The following instructors of Applied Music, Fine Arts Division, to be hired as needed, to be paid \$60.18 an hour, not to exceed 340 hours or \$20,462 each, effective July 1, 2012 through June 30, 2013, in accordance with the Agreement, Article 10, Section 9(m).

Deborah Aitken	Jamie Hovorka
Annie Bosler	Grant Hungerford
Robert Coomber	Maria Jaque
John Dearman	Rona Klinghofer
Rhonda Dillon	Dean Koba
Barbara Dyer	Kristi Lobitz
Virginia Frazier	Christoph Luty
Matthew Greif	James Mack
Richard Hastings	Pat Maki

Mark Massey  
Joseph Mitchell  
Vicki Muto  
Ann Patterson

Lois Roberts  
Manon Robertshaw  
Neil Stannard  
Larry Sheet

53. Special Assignment - The following instructors of Nursing, Health Sciences & Athletics Division, to coordinate Student Success Strategies workshops, not to exceed a grand total of \$6,200, effective June 26 through July 26, 2012, in accordance with the Agreement, Article 10, Section 14(a).

Margie Ramos	\$ 400
Heather Riley	600
Kathleen Rosales	2,000
Amy Scarlet	1,800
Kathleen Stephens	<u>1,400</u>
Total	\$6,200

54. Stipend Assignment - Ms. Rhonda Dillon, part-time instructor of Music, Fine Arts Division, to perform as summer resident artist at musical concert with accompaniment, to be paid \$350, effective July 21, 2012, in accordance with the Agreement, Article 10, Section 9(m).
55. Stipend Assignment - Mr. Christian LeMay, part-time instructor of Theatre, Fine Arts Division, to direct theatre play spring 2012 production, to be paid \$515 week, not to exceed 8 weeks or \$4,120, effective March 19 through May 20, 2012, in accordance with the Agreement, Article 10, Section 14(a).
56. Stipend Assignment - Ms. Diana Crossman and Ms. Francesca Bishop, full-time instructors of Speech, Fine Arts Division, to perform as summer resident artist at speech event, to be paid \$500 each, effective July 15, 2012, in accordance with the Agreement, Article 10, Section 14(a).
57. Stipend Assignment - Ms. Jamie Hammond, part-time instructor of Dance, Fine Arts Division, to perform as summer resident artist, to be paid \$100, effective July 20, 2012, in accordance with the Agreement, Article 10, Section 9(m).
58. Stipend Assignment - Mr. Robert Diaz, part-time instructor of Manufacturing Technology & Robotics, Industry & Technology Division, to attend Project Lead the Way (PLTW) training and successfully complete project based activities, to be paid \$1,000, effective July 8 through July 20, 2012, in accordance with the Agreement, Article 10, Section 14(a).

59. Stipend Assignment - Mr. Matthew Griffin, part-time instructor of Machine Tool Technology, Industry & Technology Division, to attend Factory Automatic Numerical Control (FANUC) training and complete project design and development, to be paid \$1,000 through Science, Technology, Engineering & Math (STEM) grant, effective June 26 through June 30, 2012, in accordance with the Agreement, Article 10, Section 9(m).
60. Stipend Assignment - Ms. Cynthia Hernandez-Saul, part-time instructor of Mathematics, to work with the Basic Accelerated Math team to improve and to create course materials and course infrastructure, to be paid \$2,700, effective May 21 through June 30, 2012, in accordance with the Agreement, Article 10, Section 14(a).
61. Extra Service Pay - The following full-time Counselors to be employed each scheduled day from July 2 through August 3, 2012, to be paid a daily per diem rate based on the Salary Schedule for Faculty Members Employed on an Academic Year Basis (197 days) in accordance with the Agreement, Article 10, Section 13(b).

Mary Beth Barrios  
 Griselda Castro  
 Kenneth Gaines  
 Rene Lozano

Cynthia Mosqueda  
 Margaret Quinones-Perez  
 Cecelia Raufman

62. Employment - The following part-time Clinical Psychologists, Health Sciences & Athletics Division, to be hired as needed in Student Health Services, effective July 2012 through June 30, 2013, to be paid in accordance with the Agreement, Article 10, Section 9(e).

<u>Instructor</u>	<u>Not to Exceed Hours Per Week</u>
Ruth Taylor	30 hours
Sally Emery	16 hours

63. Employment - The following part-time Nurse Practitioners, Health Sciences & Athletics Division, to be hired as needed in Student Health Services, not to exceed a total of 45 hours per week, effective July 1, 2012 through June 30, 2013, in accordance with the Agreement, Article 10, Section 9(m).

Theresa Berg  
 Melanie Bronstein  
 Linda Goldman

Ellen Schmidt-Olaivar  
 Julie Poepoe  
 Therese Wright

64. Employment - The following regularly scheduled part-time/temporary Counselors to be hired as needed, not to exceed 32 hours per week, effective June 18 through August 2, 2012, in accordance with the Agreement, Article 10, Section 9(e) to be paid through District, EOP&S and other categorical grant funds.

Stephanie Bennett	Myrna Mendoza
Vera Cheng	Bryan Mims
Maria Estrada	Hatien Nguyen
Jose Hernandez	Thi Mong Thu Van Nguyen
Marible Hernandez	Atheneus Ocampo
Lorenda Johnson	Valerie Olguin
Cathy Lakatos	Efren Rangel
Tri Huu Le	Holly Schumacher
Daissa Lee	Celia Villalpando
Eboni McDuffie	Xiao Ying Wang

65. Employment - The following regularly scheduled part-time/temporary Counselors to be hired as needed, not to exceed 24 hours per week, effective August 6, 2012 through June 30, 2013, in accordance with the Agreement, Article 10, Section 9(e) to be paid through District, EOP&S and other categorical grant funds.

Stephanie Bennett	Eboni McDuffie
Vera Cheng	Myrna Mendoza
Maria Estrada	Bryan Mims
Jose Hernandez	Hatien Nguyen
Marible Hernandez	Thi Mong Thu Van Nguyen
Lorenda Johnson	Atheneus Ocampo
Cathy Lakatos	Efren Rangel
Tri Huu Le	Celia Villalpando
Daissa Lee	Xiao Ying Wang

66. Employment - The following on-call, part-time/temporary Counselors to be hired as needed, not to exceed 24 hours per week, effective July 1, 2012 through June 30, 2013, in accordance with the Agreement, Article 10, Section 9(e) to be paid through District, EOP&S and other categorical grant funds.

Don Ferguson	Margarita Gonzalez
Blana Galicia	Nyora Higgs
Linda Gallucci	Emmy Kong
Amanuel Gebru	Monica Lanier

67. Employment - The following part-time/temporary instructors to be hired as needed for the 2012 summer session.

Business

Dudley Gray, Class V, Step 4

Melissa Som De Cerff, Class III, Step 4

Fine Arts

Lucretia Wright, Class II, Step 9

Health Sciences & Athletics

Richard Blount, Class II, Step 8

Diana Galias, Class I, Step 6

68. Employment - The following part-time/temporary instructors to be hired as needed for the 2012 fall semester.

Humanities

Yukiko Tsuboi

Mathematical Sciences

Gayathri Manikandan

**Classified Personnel:**

1. Resignation - Ms. Kristine Adams, Project Specialist, Range 32, Step C, Student and Community Advancement Division, Student and Community Advancement Area, effective June 26, 2012, plus accrued vacation.
2. Personal Leave of Absence 8.8% - Ms. Kathleen Collins, 83.33% Secretary, Range 26, Step E, Humanities Division, Academic Affairs Area, effective June 18 through July 26, 2012.
3. Personal Leave of Absence 50% - Ms. Thi Mong Thu Van Nguyen, Student Services Advisor, Range 35, Step E, Counseling and Student Services Division, Student and Community Advancement Area, effective July 2, 2012 through June 30, 2013.
4. Stipend - The following employees to receive a \$50 per month stipend for carrying a cell phone for after-work hours for emergencies, Center for the Arts/Fine Arts, Division, Academic Affairs Area, effective July 1, 2012 through June 30, 2013:

Georgianna Levine

Jerrold Root

Hector Salazar

5. Stipend - The following employees to receive a \$50 per month stipend for carrying a cell phone for after-work hours for emergencies, Information Technology Services Division, Administrative Services Area, effective July 1, 2012 through June 30, 2013:  
Edwin Brooks  
Hinh Pham
6. Work Out of Classification - Ms. Martha Perez, 50% Clerical Assistant Range 22, Step E, to work an additional 50% as Student Services Advisor, Range 35, Step A, effective July 2, 2012 through June 30, 2013.
7. Work Out of Classification - Ms. Debra Robertson, Bookstore Technical Assistant, Range 29, Step E, Bookstore Division, Administrative Services Area, to Bookstore Supervisor, Range 16, Step B (Supervisory Salary Schedule), to oversee daily operation of the Compton Bookstore, effective July 2, 2012 through June 30, 2013.
8. Extend Employment - Mr. Seth Barnard, 10-month Toolroom, Instructional Equipment Attendant, Range 24, Step ~~A~~ B, Industry & Technology Division, Academic Affairs Area, effective June 25 through June 30, 2012, \* not to exceed 20 hours per week. \*Correction made during Board meeting.
9. Extend Employment - Mr. Seth Barnard, 10-month Toolroom, Instructional Equipment Attendant, Range 24, Step ~~A~~ B, Industry & Technology Division, Academic Affairs Area, effective July 2 through August 16, 2012, \* not to exceed 20 hours per week. \*Correction made during Board meeting.
10. Extend Employment - Mr. Matthew Hutcherson, 10-month Toolroom, Instructional Equipment Attendant, Range 24, Step B, Industry & Technology Division, Academic Affairs Area, effective June 18 through June 30, 2012.
11. Extend Employment - Mr. Matthew Hutcherson, 10-month Toolroom, Instructional Equipment Attendant, Range 24, Step B, Industry & Technology Division, Academic Affairs Area, effective July 2 through August 9, 2012.
12. Re-Employment - Ms. Lisa Wang, Research Associate, Range 39, Step B, Institutional Research Division, Student and Community Advancement Area, effective July 2, 2012 through June 30, 2013.
13. Re-Employment - Mr. Marcus Thompson, Compton Police Officer, Range 1, Step D, Campus Police Division, Administrative Services Area, effective July 1, 2012.

## **Special Services Professional**

14. Re-Employment - Ms. Michelle Arthur, Special Services Professional, Range 8, Step 1, of the Special Services Professional Salary Schedule, not to exceed \$96,460, Enrollment Services Division, Student and Community Advancement Area, effective July 1, 2012 through June 30, 2013.
15. Re-Employment - Ms. Roberta Becka, Special Services Professional, Range 8, Step 5, of the Special Services Professional Salary Schedule, not to exceed \$108,160 Community Advancement Division, Student and Community Advancement Area, effective July 2, 2012 through June 30, 2013.
16. Re-Employment - Ms. Kerry Bonner, Special Services Professional, Range 5, Step 3, of the Special Services Professional Salary Schedule, not to exceed \$32,780, Community Advancement Division, Student and Community Advancement Area, effective July 2, through November 30, 2012.
17. Re-Employment - Ms. Denise DiPasquale, Special Services Professional, Range 4, Step 4, of the Special Services Professional Salary Schedule, not to exceed \$73,840, Community Advancement Division, Student and Community Advancement Area, effective July 2, 2012 through June 30, 2013.
18. Re-Employment - Ms. Destyn LaPorte, Special Services Professional, Range 5, Step 5, of the Special Services Professional Salary Schedule, not to exceed \$83,200, Community Advancement Division, Student and Community Advancement Area, effective July 2, 2012 through June 30, 2013.
19. Re-Employment - Ms. Karen Latuner, Special Services Professional, Range 2, Step 5, of the Special Services Professional Salary Schedule, not to exceed \$63,960, Community Advancement Division, Student and Community Advancement Area, effective July 2, 2012 through June 30, 2013.
20. Re-Employment - Ms. Bronwen Madden, Special Services Professional, Range 6, Step 5, of the Special Services Professional Salary Schedule, not to exceed \$90,740, Community Advancement Division, Student and Community Advancement Area, effective July 2, 2012 through June 30, 2013.
21. Re-Employment - Mr. Rodolfo Ramos Jr., Special Services Professional, Range 8, Step 5, of the Special Services Professional Salary Schedule, not to exceed \$108,160, Information Technology Services Division, Administrative Services Area, effective July 2, 2012 through June 30, 2013.

22. Re-Employment - Ms. Nancy Tonner, Special Services Professional, Range 2, Step 4, of the Special Services Professional Salary Schedule, not to exceed \$62,140, Foundation, Student and Community Advancement Area, effective July 2, 2012 through June 30, 2013.
23. Re-Employment - Ms. Alicia Zambrano, Special Services Professional, Range 2, Step 5, of the Special Services Professional Salary Schedule, not to exceed \$63,960, Community Advancement Division, Student and Community Advancement Area, effective July 2, 2012 through June 30, 2013.

**Temporary Classified Services Employees – (not to exceed 170 days per year)**

The following employees are to be hired for the 2012-2013 fiscal year, paid hourly, days and hours as listed, effective July 1, 2012 through June 30, 2013, unless otherwise stated:

24. Ms. Brenda Alvarez - Clerical Assistant, Range 22, Step A, EOP&S/Counseling and Student Services, Student and Community Advancement Area, to provide clerical assistance to EOP&S, 40 hours per week, days and times vary.
25. Ms. Marcia Armstrong - Clerk, Range 17, Step A, Fine Arts Division, Academic Affairs Area, to assist Executive Director with office work, as needed, not to exceed 24 hours per week.
26. Ms. Aster Assefa - Clerical Assistant, Range 22, Step A, Mathematical Sciences Division, Academic Affairs Area, to provide clerical support for division office, Monday through Thursday, 9:30 a.m. - 6:15 p.m., Saturday 7:30 a.m. - 10:30 am.
27. Ms. Katherine Blanchard - Sound Technician, Range 36, Step A, and Stage Manager, Range 38, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on an on-call, as needed basis, to perform backstage crew duties.
28. Mr. David Brown II - Program Coordinator, Range 36, Step A, EOP&S/Counseling and Student Services Division, Student and Community Advancement Area, to coordinate review and disseminate program material, 40 hours per week.
29. Ms. Elizabeth Campos - Sr. Clerical Assistant, Range 24, Step A, Vice President's Office, Student & Community Advancement Area, to provide front office support, various days, eight hours per day.



30. Ms. Lizet Salazar Corona - Financial Aid Assistant, Range 24, Step A, Financial Aid/Enrollment Services Division, Student and Community Advancement Area, Monday through Thursday 10:50 a.m. to 6:50 p.m., Friday 10:50 a.m. to 4:10 p.m.
31. Ms. Lanicesha Dodson - Bookstore Sales Assistant, Range 19, Step A, Bookstore Division, Administrative Services Area, to work at the El Camino and Compton Center Bookstores, cashiering, inventory, Monday through Friday as needed.
32. Ms. Angela Farthing - Clerical Assistant, Range 22, Step A, Admissions and Records Division, Student and Community Advancement Area, to assist with MIS reports, Monday - Friday, as needed.
33. Mr. Patrick Fisher - Promotions Assistant, Range 28, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, for hospitality and promotions needs, on call as needed, not to exceed 24 hours per week.
34. Ms. Frances Geller - Sound Technician, Range 36, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on an on-call, as needed basis, to perform backstage crew duties.
35. Ms. Lorena Gomez - Clerical Assistant, Range 22, Step A, Special Resource Center/Health Sciences & Athletics Division, Academic Affairs Area, on-call as needed for DSPS program.
36. Mr. Richard Gonzalez - Clerical Assistant, Range 22, Step A, Community Advancement Division, Student and Community Advancement Area, not to exceed 10 hours per week, or 8 hours per day.
37. Mr. William Guerra - 50% Clerical Assistant, Range 22, Step A, 50% Accounting Assistant, Range 22, Step A, Student Development/Enrollment Services Division, Student and Community Advancement Area, Monday through Thursday 8:00 a.m. to 5:00 p.m.
38. Ms. Amy Herrschaft - Financial Aid Assistant, Range 24, Step A, Financial Aid/Enrollment Services Division, Student and Community Advancement Area, to assist students at counter, Monday through Friday, 8:00 a.m. - 4:30 p.m.
39. Ms. Miriam Jauregui - Student Services Technician, Range 28, Step A, Admissions and Records Division, Student and Community Advancement Area, to provide technical assistance to veterans, Monday through Friday, 8:00 a.m. - 5:00 p.m. as needed.

40. Ms. Alice Kennedy - Accounting Assistant II, Range 27, Step A, and Accounting Assistant III, Range 30, Step A, Fine Arts Division, Academic Affairs Area, to perform general office duties, on-call as-needed.
41. Ms. Summer Kennedy - Clerical Assistant, Range 22, Step A, Admissions and Records Division, Student and Community Advancement Area, to perform clerical duties for ECLA, Monday – Friday, hours vary.
42. Ms. Louise Kirst - Project Specialist, Range 32, Step A, Center for the Arts/Fine Arts Division, Academic Affairs Area, to provide support to Executive Director, days/hours will vary, not to exceed 32 – 40 hours per week.
43. Ms. Mildred Larsen - Accounting Assistant II, Range 27, Step E, Bookstore Division, Administrative Services Area, to work as needed assisting during rush periods (Retired Annuitant).
44. Ms. Shannon Leong - Bookstore Sales Assistant, Range 19, Step A, Bookstore Division, Administrative Services Area, to Assist Bookstore with cashiering, inventory, Monday through Friday, as needed.
45. Mr. Jason Lobell - Theatre Assistant, Range 20, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on-call, as needed, to perform backstage crew duties.
46. Ms. Victoria Martinez-Weitzel - Program Coordinator, Range 36, Step A, Industry and Technology Division, Academic Affairs Area, Monday through Friday, three hours per day.
47. Ms. Susan McLeod - Secretary, Range 26, Step A, Natural Sciences Division, Academic Affairs Area, to perform secretary support for the Honors Transfer Program, Monday through Friday 8:00 a.m. – 4:30 p.m.
48. Ms. Sandra Nash - Student Services Technician, Range 28, Step A, Special Resource Center/Health Sciences & Athletics Division, Academic Affairs Area, on-call as needed for DSPS program.
49. Mr. Hoang-Linh Nguyen - Data Entry Operator, Range 18, Step A, Financial Aid/Enrollment Services Division, data entry, 40 hours per week.
50. Mr. Ezekiel Ortega - Toolroom, Instructional Equipment Attendant, Range 24, Step A, Industry & Technology Division, Academic Affairs Area, to check out tools and equipment to students Tuesday and Thursday, 6:00 p.m. - 10:00 p.m.

51. Ms. Lorena Perez - Student Services Advisor, Range 35, Step A, EOP&S/Counseling and Student Services Division, Student and Community Advancement Area, to coordinate CARE, 40 hours per week.
52. Ms. Brenda Peterson - Clerical Assistant, Range 22, Step A, Admissions and Records Division, Student and Community Advancement Area, to assist with on-line applications and verifications, Monday - Friday, as needed, hours vary.
53. Mr. Derek Poepoe - Promotions Assistant, Range 28, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, for promotions, hospitality, web assistance, on call as needed, not to exceed 32 - 40 hours per week.
54. Ms. Nancy Quezada - Clerical Assistant, Range 22, Step A, CalWorks/Counseling and Student Services Division, Student and Community Advancement Area, to perform clerical and general office work, Monday through Friday 8:00 a.m. to 5:30 p.m., hours will vary.
55. Ms. Jane Richmond - 60% Senior Clerical Assistant, Range 24, Step A, Staff Development/Human Resources Division, Human Resources Area, as needed, two to four days per week.
56. Ms. Portia Rushin Sorunke - Administrative Assistant I, Range 28, Step A, Academic Affairs Area, to work on Curriculum, Curricunet, SLO's, and Program Review, 40 hours per week.
57. Ms. Ranesha Stewart - Clerical Assistant, Range 22, Step A, Enrollment Services Division, Student and Community Advancement Area, to provide front office support, Tuesday through Thursday, 8:00 a.m. - 4:30 p.m.
58. Mr. Stephen Teubner Jr. - Athletic Trainer, Range 35, Step A, Health Sciences & Athletics Division, Academic Affairs Area, to assist with medical care of athletes, Monday through Friday 9:00 a.m. - 5:00 p.m.
59. Ms. Helen Wada - Clerical Assistant, Range 22, Step A, Humanities Division, Academic Affairs Area, to assist dean with clerical tasks Monday through Friday, hours vary.
60. Ms. Clara Weston - Clerical Assistant, Range 22, Step A, CalWorks/Counseling and Student Services Division, Student and Community Advancement Area, to perform clerical and general office duties, Monday through Friday, hours vary.

61. Mr. Michael Wilson - Research Analyst, Range 47, Step A, Institutional Research, Student and Community Advancement Area, on-call as needed for WRIEC Program (Grant) and duties of Research Analyst.
62. Ms. Patricia Witherall - Switchboard Operator/Receptionist, Range 21, Step E, Switchboard/Human Resources Division, Human Resources Area, to cover switchboard as needed, hours will vary, (Retired Annuitant).
63. Ms. Sachi Watari - Clerical Assistant, Range 22, Step E, Enrollment Services Division, Student and Community Advancement Area, to provide front office support, Monday 7:45 a.m. – 4:15 p.m., (Retired Annuitant).
64. Mr. David Wright - Science Lab Supervisor, Range 21, Step A, (Supervisory Salary Schedule) Natural Sciences Division, Academic Affairs Area, to perform a variety of duties related to running labs and equipment, as needed.
65. Ms. Jean Zane - Financial Aid Advisor, Range 35, Step E, Financial Aid/Enrollment Services Division, Student and Community Advancement Area, 24 hours per week, (Retired Annuitant).
66. The following individuals to work as Accompanist-Piano, Range 32, Step A, Fine Arts Division, Academic Affairs Area, to provide piano accompaniment as needed, not to exceed 20 hours per week:
- |                    |                |
|--------------------|----------------|
| Patricia Breitag   | Lisa Hamilton  |
| Hsin-Yi Chang      | Eun Huoung Nam |
| Carolyn Correnti   | Sherry Reed    |
| Donald Fredrickson | Barbara Scales |
67. The following individuals to work as Clerk, Range 17, Step A, Assessment/Testing Center/Enrollment Services Division, Student and Community Advancement Area, performing clerical work and assisting in CPT lab, 32 - 40 hours per week:
- |                   |                |
|-------------------|----------------|
| Robert Abbott     | Yoko Nishikawa |
| Shinhee Kim Chong | Carmen Valley  |
| Juan Guerra       |                |
68. The following individuals to work as Custodian, Range 20, Step A, Facilities Planning and Services Division, Administrative Services Area, 40 hours per week:
- |                |                    |
|----------------|--------------------|
| Angel Arguello | Debora Billingsley |
| Delores Bernal | Kia Davis          |

Maria Delgado  
Muriel Gardner  
Lester Green Jr.

Naketia Phillips  
Enrique Quinones

69. The following individuals to work as Dispatch Clerk, Range 25, Step A, Campus Police Division, Administrative Services Area, to work on-call as needed, hours and days vary:

Joshua Armstrong  
Martha Cognac  
Samuel Gil

70. The following individuals to work as Set Designer, Range 36, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on an on-call, as needed basis, to perform backstage crew duties:

Patrick John  
Sean Vasquez  
Daniel Volonte

71. The following individuals to work as Sound Technician, Range 36, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on an on-call, as needed basis, to perform backstage crew duties:

Erik Bleuer  
Barak Weinstein  
Paul Workman

72. The following individuals to work as Switchboard Operator/Receptionist, Range 21, Step A, Switchboard/Human Resources Division, Human Resources Area, to work on call as needed:

Melanie Hudnall  
Dena Langowski  
Katherine West

73. The following individuals to work as Theatre Technician, Range 31, Step A, Fine Arts Division, Academic Affairs Area, on an on-call, as needed basis, to perform backstage crew duties:

Janelle Asti  
David Gragg  
Terri Hung

Michelle Jang  
Anne Marin  
Hilda Outwater

Claudette Rizkallah  
Jennifer Sellers  
John Swaffield

Lauren Tyler  
Aki Vasquez

74. The following individuals to work as Theatre Technician, Range 31, Step A, and Stage Manager, Range 38, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on an on-call, as needed basis, to perform backstage crew duties:

Madeline Burke  
Marcelo Cacciagioni  
Steven Norris

Robert Ory  
Dewain Robinson  
Jerry Stratton

75. The following individuals to work as Theatre Technician, Range 31, Step A, and Sound Technician, Range 36, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on an on-call, as needed basis, to perform backstage crew duties:

Matthew Alquiza

Sylvia Krawczyk

**B. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES**

It is recommended that the Board authorize employment of the following Temporary Non-Classified Service Employees, subject to funding, as shown in items 1-34.

The following Temporary, Non-Classified Service Employees are to be hired for the 2012-2013 fiscal year, paid hourly, effective July 1, 2012 through June 30, 2013, days and hours vary as needed, unless otherwise stated.

**Instructional Aide Series**

1. Instructional Aide I

The following individuals are to assist instructors or other staff in a classroom or laboratory setting with basic tutoring, support services, and accommodations for students.

Robert Adams, \$9.00 per hour  
Jeral Bedgood, \$8.00 per hour  
Ryan Cleveland, \$8.00 per hour  
Olive Edmond, \$8.00 per hour  
Ebonie Edwards, \$8.00 per hour  
Andrea Eisen, \$8.00 per hour  
Thomas Freeman, \$8.00 per hour  
Hortensia Galvez, \$8.00 per hour  
Denise Gutierrez, \$8.00 per hour

Audrey Ledford, \$8.00 per hour  
Soo Young Lim, \$8.00 per hour  
Guillermo Moreno, \$8.00 per hour  
Matthew Palmer, \$8.00 per hour  
Stacy Ponce, \$8.00 per hour  
Victor Pulido, \$8.00 per hour  
Donald Quok, \$8.25 per hour  
Ron Regua, \$8.00 per hour  
Arnold Stodolsky, \$8.00 per hour  
Jennifer Tang, \$8.00 per hour  
Arturo Valdivia, \$8.00 per hour

2. Instructional Aide II

The following individuals are to provide basic tutoring, support services, computers and equipment maintenance, and accommodations for students.

Jessica Asbell, \$9.25 per hour  
Alicia Bartley, \$9.25 per hour  
Amber Beck, \$9.25 per hour  
Toni Borden, \$9.25 per hour  
Tiffany Bryant, \$9.25 per hour  
Elise Caywood, \$9.25 per hour  
Isel Charvarria, \$9.25 per hour  
Franchessa Denison, \$9.25 per hour  
Vinesha Gunawardena, \$9.25 per hour  
Matthew Kincaide, \$9.25 per hour  
George Malak, \$9.50 per hour  
Marlon Negapatan, \$9.25 per hour  
Robbin Nooner, \$9.25 per hour  
Megan Ruane, \$10.00 per hour  
Lawrence Schreier, \$10.25 per hour  
John Silva, \$9.25 per hour  
Charles Spears, \$10.25 per hour  
Rafael Speck, \$9.25 per hour  
Thao Tran, \$9.25 per hour  
Neha (Fizza) Zaidi, \$9.25 per hour

3. Instructional Aide III

The following individuals are to provide intermediate level tutoring, record maintenance, and other accommodations for students.

Afifa Alawi, \$10.50 per hour  
Aree Anne Bernabeo, \$10.50 per hour

Jill Bryant, \$10.50 per hour  
Mary Anne Chappellear, \$10.50 per hour  
Shirley Fuller, \$10.50 per hour  
Fiaigoa Misipeka, \$10.50 per hour  
Gabriel Valverde, \$10.50 per hour  
Branden Williams, \$10.50 per hour  
Valerie Wright, \$10.50 per hour

4. Instructional Aide IV

The following individuals are to provide teaching assistance, intermediate level tutoring, technical support, classroom set-up, care and repair of equipment and instruments, exhibition installation, instructional support services, and accommodations for students.

Kasey Armstrong, \$12.50 per hour  
Andrew Behrens, \$12.25 per hour  
Nikki Benjamin, \$12.25 per hour  
April Bernabeo, \$11.75 per hour  
Bethany Bird, \$11.75 per hour  
Joseph Calderon, \$11.75 per hour  
Joseph Fernandez, \$11.75 per hour  
Jason Fournier, \$12.25 per hour  
Lorena Gomez, \$11.75 per hour  
Karyn Kerkhoff, \$11.75 per hour  
Mary Kretzmar, \$12.25 per hour  
Garrett Maestri, \$12.25 per hour  
Linda Morford, \$12.00 per hour  
Maria Ramirez, \$11.75 per hour  
Shelley Spearman, \$11.75 per hour  
Mariko Takayama, \$11.75 per hour  
Joan Treat, \$12.25 per hour  
Benjamin Tzeng, \$12.25 per hour

5. Instructional Aide V

The following individuals are to provide high level tutoring, student assistance, classroom support services, and online support.

Luz Cortez, \$13.00 per hour  
Andre Kahwach, \$13.75 per hour  
Joon Kim, \$13.00 per hour  
George Malak, \$13.00 per hour  
John Shawstad, \$13.75 per hour

6. Instructional Aide VI



The following individuals are to assist students with their writing assignments in all phases of the composing process – understanding and responding to the topic, generating ideas, outlining, drafting, revising, and other duties as needed.

Damara Ademola Popoola, \$15.00 per hour

Laura Braun, \$15.00 per hour

Christine Chu, \$15.00 per hour

Donna Dean, \$15.00 per hour

Amy Dittoe, \$15.00 per hour

Catherine Herold, \$15.00 per hour

Carole Hoffman, \$15.00 per hour

Esther Lee, \$15.00 per hour

Sarah Leinen, \$15.00 per hour

Julie Taiwo Oni, \$15.00 per hour

Sean Patrick, \$17.00 per hour

Sara Pritzkat, \$15.00 per hour

Laura Rhinehart, \$15.00 per hour

Ryan Ritchie, \$15.00 per hour

Kim Runkle, \$17.00 per hour

Beth Shibata, \$17.00 per hour

Tristin Tobias, \$15.00 per hour

Susan Wade, \$17.00 per hour

Mark Walch, \$17.00 per hour

Terry Wright, \$15.00 per hour

The following individual is to provide individualized tutoring and academic support for the student athletes.

Nicholas Jones, \$15.00 per hour

The following individuals are to assist with day-to-day operations for Learning Resource Center computer labs, student patrons for various computing and tutorial needs, orientations to the facilities, and maintenance of the hardware and software in the computing labs.

Charrissa Penn, \$15.00 per hour

Erika Yates, \$15.00 per hour

The following individuals are to provide support as tutors for varied academic subjects with a College Reading Learning Association Certification Level 3.

Ida Nazon, \$19.00 per hour

Gerald Schlosser, \$19.00 per hour

The following individuals are to supervise support staff, assist students in reading and pre-writing assignments, and organize and maintain facility for daily operations.

Karen Lugo, \$19.00 per hour  
Sumino Otsuji, \$19.00 per hour  
Cindy Tino-Sandoval, \$19.00 per hour

### **Office Aide Series**

#### **7. Office Aide I**

The following individuals are to assist the staff with basic tasks.

Mika Fulbright, \$8.75 per hour  
Robert Hoeck, \$8.00 per hour  
Jonathan Lucas, \$8.00 per hour  
Terry Reed, \$8.00 per hour  
Nathaniel Roberts, \$8.00 per hour  
Esai Saucedo, \$8.00 per hour  
Jennifer Sun, \$8.00 per hour

#### **8. Office Aide II**

The following individuals are to assist with office tasks, daily operations and maintenance such as compile, input, maintain data, payment process, customer service, , and supporting division staff as needed.

Ruben Avila, \$10.25 per hour  
Allison Burch, \$9.75 per hour  
Ebony Chappell, \$9.50 per hour  
Kimberly Eatmon, \$10.00 per hour  
Edith Edwards, \$9.50 per hour  
Sean Gilmore, \$9.25 per hour  
Scotty Gomez, \$9.25 per hour  
Ebony Hawes, \$9.50 per hour  
DanTam Huynh, \$10.00 per hour  
Emma Lomeli, \$10.00 per hour  
Shirley McGowen, \$9.50 per hour  
Michael Osborn, \$10.00 per hour  
Derek Reed, \$10.00 per hour  
Jennifer Stoudenmire, \$9.50 per hour

#### **9. Office Aide III**

The following individuals are to assist with appointments, and scheduling, payment processing, daily operations and maintenance such as compile, input, maintain data, payment process, customer service, and supporting the division staff as needed.

Annette Abelin, \$10.50 per hour  
Samuel Abrams, \$10.50 per hour  
Jessica Asbell, \$10.50 per hour  
Erlene Brooks, \$10.50 per hour  
Melissa Guerrero, \$10.50 per hour  
Sherrie Hoyer, \$10.50 per hour  
Lovetta Kelley, \$10.50 per hour  
Dena Langowski, \$10.50 per hour  
Elizabeth Matusak, \$10.50 per hour  
Fidela Mazariegos, \$10.50 per hour  
Nayeli Oliva, \$10.75 per hour  
Elias Perez, \$10.50 per hour  
Sonia Solis-Morales, \$10.50 per hour  
Shanda Weston, \$10.50 per hour

10. Office Aide IV

The following individuals are to assist with all department processes and to support staff through knowledge of department operations.

Kathleen Jakob-Garcia, \$11.75 per hour  
Richard McGreevy, \$12.75 per hour

11. Office Aide V

The following individual is to assist the office staff, and faculty with clerical work, support, and maintenance of the various athletic programs.

Ruth Ferrer, \$13.75 per hour

12. Office Aide VI

The following individual is responsible for organizing and managing instructional sessions for students enrolled in the specific program, preparing course materials, meeting with staff and faculty, monitoring student performance, and other related duties.

Elizabeth Schwartz, \$15.00 per hour

**Program Aide Series**

13. Program Aide III

The following individuals are to assist staff with duties to support the needs of a program or specialized area.

Leanna Cortez, \$10.50 per hour

Cindy Pelayo, \$11.00 per hour

14. Program Aide V

The following individual is to assist with audio visual support, minor equipment maintenance and operation, and to supervise the student employees.

Norman Foster, \$13.00 per hour

15. Program Aide VI

The following individual is to assist with software training for faculty and staff at El Camino College and Compton Educational Center, and to provide general technology assistance for the Staff Development Office and professional development programs.

Brian Hayden, \$15.00 per hour

The following individuals are to provide administrative and contractual assistance, assist with classroom facilitation and logistics, coordinate staff, room schedules and planning/organizing activities, track and compile eligible student data, support outreach and recruitment, and provide other related duties to support the Foster and Kinship Education Program.

Sharonda Barksdale, \$18.00 per hour

John Forbes-Barton, \$15.00 per hour

Nancy Cisneros, \$15.00 per hour

Nancy Sanchez, \$17.00 per hour

The following individuals are to provide photo identification card services and customer service at the front counter, supervise other ID staff, repair printer, and order supplies.

William Guerra, \$19.00 per hour

Richard Woods, \$19.00 per hour

The following individual is to assist as a program coordinator for the photo ID area and Associate Student Board (ASB) promotions.

Lawrence Moreno, \$19.00 per hour

The following individual is to provide administrative support, interact with clients, prepare reports, and assist with training, tracking and verification of data and clients.

Diane Palmer, \$19.00 per hour

The following individual is to maintain and control client files and to perform audit functions.

Raymond Jacobs, \$19.00 per hour

### **Sports Aide Series**

#### 16. Sports Aide IV

The following individuals are to work as a lifeguard.

Richard Pieper, \$12.00 per hour

Julio Ramirez, \$12.00 per hour

Joshua Zurfluh, \$12.00 per hour

#### 17. Sports Aide VI

The following individual is to assist the coaching staff with the coordination of all aspects of practice and competition.

Chrissie Zartman, \$15.00 per hour

The following individual is to perform a variety of public information functions including, but not limited to the publicity and promotion of the college athletic programs.

Rafael Guerrero, \$17.00 per hour

### **Theater Aide Series**

#### 18. Theater Aide I

The following individuals are to assist the theater management and staff with basic theater duties for on-campus events.

Dennis Blackman, \$8.25 per hour

Stephanie Camello, \$8.25 per hour

Julia Durante, \$8.50 per hour

Salma Fariz, \$8.25 per hour

Heidi Fuller, \$8.50 per hour

Leilani Fuller, \$8.25 per hour

LC Raymond Grays, \$8.25 per hour

Collette Mapu, \$8.25 per hour

Raisa Mataalii, \$8.25 per hour

Fidela Mazariegos, \$8.50 per hour

Sakira Moore, \$8.25 per hour

La Toye Moorer, \$8.25 per hour  
Gloria Nance, \$8.25 per hour  
Chere Price, \$8.50 per hour  
Stacy Reid, \$8.25 per hour  
Jackie Ross, \$8.50 per hour  
Martha Solis, \$8.50 per hour  
Sonia Solis, \$8.50 per hour  
Gail Vasquez, \$8.50 per hour

19. Theater Aide II

The following individuals are to assist the theater management and staff with theater duties for on-campus events.

Heidi Fuller, \$9.25 per hour  
Melissa Guerrero, \$9.25 per hour  
Lauren Matern, \$9.25 per hour  
Fidela Mazariegos, \$9.25 per hour  
Kaysha Morgan, \$9.25 per hour  
Martha Solis, \$9.25 per hour  
Sonia Solis, \$9.25 per hour

20. Theater Aide IV

The following individuals are to assist the theater management and staff with theater duties for on-campus events and manage and organize the front of house staff for any given event.

Marcia Armstrong, \$12.50 per hour  
Jayme Barr, \$12.75 per hour  
Su Hiraga, \$12.50 per hour  
Louise Kirst, \$12.50 per hour  
Terry Klauck, \$12.50 per hour  
Annie Meyer, \$12.50 per hour  
Linda Mikell, \$12.50 per hour  
Farren Ronquillo, \$12.75 per hour

21. Theater Aide VI

The following individuals are to perform technical theater duties for the various events on campus.

Travis Deck, \$15.00 per hour  
Christian LeMay, \$15.00 per hour  
Georgina Morales, \$15.00 per hour  
Jana Morimoto, \$15.00 per hour

Tammy Minion, \$15.00 per hour  
Jonathan Reyes-Flores, \$15.00 per hour  
Samuel Toebe, \$15.00 per hour  
Danielle Vander Linden, \$15.00 per hour  
Alicia Yanez, \$15.00 per hour  
Christine Zarro, \$15.00 per hour

### **Assistance Linguistics Professional Series**

#### **22. Assistive Linguistics Professional I**

The following individuals are to provide language interpreting support services between Deaf and Hard-of Hearing students, staff, and their hearing peers, the classroom instructor and other personnel.

Bennie Barber, \$25.00 per hour  
Elizabeth Brambila, \$30.00 per hour  
Joseph Calderon, \$32.50 per hour  
Edward Corbell III, \$30.00 per hour  
Rosa Cruz, \$20.00 per hour  
Kristen Del Rosario, \$32.50 per hour  
Alejandro Gomez, \$25.00 per hour  
Lorena Gomez, \$20.00 per hour  
Mireya Graciano, \$30.00 per hour  
John Hennessy, \$25.00 per hour  
Kathryn Kelley, \$25.00 per hour  
Caroline King, \$25.00 per hour  
Patty Kwee, \$30.00 per hour  
Shannon Leavitt, \$32.50 per hour  
Anita Licea, \$25.00 per hour  
Karen Martin, \$30.00 per hour  
Catherine Nordstrom, \$25.00 per hour  
Lori Patton, \$32.50 per hour  
Maronda Powell, \$30.00 per hour  
Felicia Price, \$32.50 per hour  
Teresa Russ, \$25.00 per hour  
Alex Sandoval, \$20.00 per hour  
Lucas Soto, \$32.50 per hour  
D'yann Stewart, \$20.00 per hour  
Kelsey Szima, \$25.00 per hour  
Stephanie Teemer, \$25.00 per hour  
Rachel Winters, \$27.50 per hour

#### **23. Assistive Linguistics Professional II**

The following individuals are to provide language interpreting support services between Deaf and Hard-of Hearing students, staff and their hearing peers, the classroom instructor and other personnel, and must possess National Certification.

Malakia Adunni, \$40.00 per hour  
Krystal Armstrong, \$40.00 per hour  
Lenora Arnwine, \$37.50 per hour  
Pamela Ashe, \$40.00 per hour  
Bobbi Barnfather, \$45.00 per hour  
Shela Cardenas, \$35.00 per hour  
Selma Chavez, \$40.00 per hour  
Clarence Dionisio, \$42.50 per hour  
Martin Garcia, \$45.00 per hour  
Katherine Hammons, \$45.00 per hour  
Eduardo Huante, \$35.00 per hour  
Chung il Kwon, \$35.00 per hour  
Shawna Leader, \$35.00 per hour  
Robert Loparo, \$45.00 per hour  
Jennifer Martin, \$42.50 per hour  
Ken Marumoto, \$35.00 per hour  
Saba McKinley, \$40.00 per hour  
Jack Nielson, \$35.00 per hour  
Raena Oshiro, \$35.00 per hour  
Cynthia Parral, \$35.00 per hour  
Alejandro Perez, \$35.00 per hour  
Ancialyn Pickney, \$35.00 per hour  
Valerie Ransom, \$40.00 per hour  
Elena Reza, \$42.50 per hour  
Darlene Stevenson, \$35.00 per hour  
Robert Sutton, \$45.00 per hour  
Mona Tanji, \$35.00 per hour  
Desiree Tanner, \$42.50 per hour  
Lee Elle Tullis, \$40.00 per hour  
Egla Veal, \$40.00 per hour  
Lynette Vickers, \$40.00 per hour  
Debbie Weber, \$35.00 per hour  
Barbara Yancey, \$35.00 per hour

### **Educational Professional Series**

#### **24. Educational Professional I**

The following individuals are to provide tutoring services, monitor the Math Study Center, and must possess a Bachelor's degree.



Mark Burgin, \$20.00 per hour  
Henri Feiner, \$20.00 per hour  
Manolita Formanes, \$20.00 per hour  
Laura Hinckley, \$20.00 per hour  
Thu-Hang Hoang, \$20.00 per hour  
Jose Martinez, \$20.00 per hour  
Alice O'Leary, \$20.00 per hour  
Jeffrey Post, \$20.00 per hour  
Mohammad Rahnavaard, \$20.00 per hour  
Russell Reece, \$20.00 per hour  
Lawrence Schreier, \$20.00 per hour  
Richard Sibner, \$20.00 per hour  
Tim Vu, \$20.00 per hour

25. Educational Professional II

The following individuals are to conduct contract education training for the Workplace Learning Resource Center.

Renny Bowden, \$40.00 per hour  
James Ellingson, \$40.00 per hour

26. Educational Professional IV

The following individual is to conduct contract education class on Statistical Process Control and math by customizing instruction according to the specific client population.

Roberto Pandolfi, \$70.00 per hour

**Program Professional Series**

27. Program Professional I

The following individual is to oversee the primary functions of the day-to-day operations of the Reading Success Center.

Amanda Edwards, \$20.00 per hour

The following individual is to perform a variety of complex, specialized assignments related to the daily operation and maintenance of the Graduation Initiative Title V program office.

Tonda Parker, \$21.00 per hour

The following individual is to assist in the planning, development, and coordination of workshops, activities and other related projects for students in Math, Engineering, and Science careers.

Moises Gutierrez, \$24.00 per hour

The following individual is responsible for implementing the Science, Technology, Engineering and Math (STEM) Summer Design Challenge program under the direction of the Dean of Industry and Technology.

Glen Chapple, \$30.00 per hour

The following individual is responsible for producing and directing instructional and informative video/television programs.

Cheryl Clemons, \$30.00 per hour

The following individual is responsible for the operation of the Patient Simulation Center, performing program maintenance and repair, developing case scenarios, training faculty, and assisting with student teaching.

Mickey Harrison, \$30.00 per hour

The following individuals are to assist tracking various projects for the Center for Applied Competitive Technologies (CACT), and coordinate training services for displaced workers, incumbent workers, and clients in the aerospace or related industries.

Theresa Traina, \$30.00 per hour

Joseph Weichman, \$30.00 per hour

The following individual is to oversee all the daily operations of the Math Study Center, coordinate the student and casual employee work schedules and timesheets, and other duties as needed.

Erxiang Wang, \$30.00 per hour

The following individual is to coordinate the day to day operations of the Career and Technical Education Teacher Pipeline, implement Grant objectives, and interface with other campus programs and partners.

John Weitzel, \$33.00 per hour

## 28. Program Professional II

The following individuals are to conduct business advising sessions and deliver workshops for the Small Business Development Center.

Alonzo Bonner, \$45.00 per hour  
Kevin Farmer, \$45.00 per hour  
Michael Grimshaw, \$45.00 per hour  
Daniel Hancuff, \$45.00 per hour  
Jeremy James, \$45.00 per hour  
Nathaniel Jemison, \$45.00 per hour  
Lawrence Johnson, \$45.00 per hour  
Charles Lowe, \$45.00 per hour  
Carolyn O'Reilly, \$45.00 per hour  
Antonio Ruiz, \$45.00 per hour  
William Sorotsky, \$45.00 per hour  
Donald Stukes, \$45.00 per hour  
Rebekah Walker, \$45.00 per hour

The following individual is to perform and coordinate activities related to promotion and implementation of grant and contract supported projects that provide assessment, training services and professional certification.

Roberto Pandolfi, \$45.00 per hour

29. Program Professional III

The following individual is to provide technical and engineering support in the design, installation, and repair of analog and digital equipment and systems.

Robert Smith, \$50.00 per hour

30. Program Professional IV

The following individual is to provide technical manufacturing consultation, program development, and support for the Aerospace Manufacturing Education project.

Martin Mechsner, \$65.00 per hour

The following individual is to assist in the management of the Career and Technical Education (CTE) grant activities related to Project Lead the Way and the El Camino College Pre-Engineering program.

Ronald Way, \$65.00 per hour

The following individual is to provide technical assistance by identifying inmate disabilities and developing individual educational plans for inmates of the Federal Correctional Institution at Terminal Island.

Debra McNamee, \$115.00 per hour

### **Training Professional Series**

#### **31. Training Professional I**

The following individuals are to provide training, expertise, leadership and professional services in the Fire Academy program.

Eric Baker, \$32.00 per hour  
Andrew Behrens, \$32.00 per hour  
Michael Brownlie, \$32.00 per hour  
Clark Carney, \$32.00 per hour  
John Cusolito, \$32.00 per hour  
Timothy Dennis, \$32.00 per hour  
Martine Detro, \$32.00 per hour  
James Ellingson, \$32.00 per hour  
Daniel Engler, \$32.00 per hour  
Geoffrey Ertel, \$32.00 per hour  
Robert Franck, \$32.00 per hour  
Scott Hafdell, \$32.00 per hour  
Arturo Jimenez, \$32.00 per hour  
Sloane Joseph, \$32.00 per hour  
Deena Lee, \$32.00 per hour  
Stephen Loner, \$32.00 per hour  
Richard Martinez, \$32.00 per hour  
Adrian Oropesa, \$32.00 per hour  
John Pender, \$32.00 per hour  
Michael Reddy, \$32.00 per hour  
Craig Ross, \$32.00 per hour  
Michael Steenbergen, \$32.00 per hour  
Bradley Sweatt, \$32.00 per hour  
Breanne Tillman, \$32.00 per hour  
James Tulette, \$32.00 per hour  
Christopher Valente, \$32.00 per hour  
John Velasquez, \$32.00 per hour  
William Warren III, \$32.00 per hour  
David Winkler, \$32.00 per hour  
Issac Yang, \$32.00 per hour

The following individuals are to provide training, expertise, leadership and professional services in the Police Reserve program.

Hoda Beckman, \$32.00 per hour  
David Brock, \$32.00 per hour  
Robert Causey, \$32.00 per hour  
Thomas Kang, \$32.00 per hour  
Sterling Kim, \$32.00 per hour  
Paul Koppes, \$32.00 per hour  
Vincente Osorio, \$32.00 per hour  
Oscar Serrano, \$32.00 per hour  
Victor Serrrano, \$32.00 per hour

The following individual is to provide technical manufacturing training in corporate training and/or college classroom/laboratory setting.

Bryce Gartner, \$33.00 per hour

### 32. Training Professional II

The following individuals are to facilitate groups with youth at risk or foster youth using experiential training strategies and strength-based practices in the Foster and Kinship Care Education Program and the Youth Empowerment Strategies for Success Program.

Sharonda Barksdale, \$37.00 per hour  
John Forbes-Barton, \$37.00 per hour  
Ramon Franco, \$37.00 per hour  
Lorrie Irving, \$37.00 per hour (eff. 11/3/11 to 6/30/12)

The following individuals are to provide technical manufacturing training in corporate training and/or college classroom/laboratory setting.

Michael Huerth, \$40.00 per hour  
Philip Yaghmai, \$47.00 per hour

### 33. Training Professional III

The following individuals are to provide technical manufacturing training in corporate training and/or college classroom/laboratory settings.

Joel David Alpert, \$50.00 per hour  
John Anderson, \$50.00 per hour

The following individual is to instruct the Standards for Training Certification and Watch keeping (STCW) Tankerman Person-in-Charge class.

Johnathan Brainard, \$50.00 per hour

The following individual is to provide instruction for the U.S. Coast Guard certified Medical Provider course to meet the requirements of the Standards for Training Certification and Watchkeeping (STCW) Code.

Lawrence Crawford, \$50.00 per hour

The following individual is to provide parenting classes and various family supportive programs to inmates of the local Federal Correctional facilities.

Bobbie Lanham, \$55.00 per hour

34. Training Professional IV

The following individual is to assist businesses in a variety of services including consultation with business leaders to optimize company productivity, maximize employee performance, achieve profitable results, and develop custom tailored training solutions.

Mark Wilde, \$90.00 per hour

The following individual is to adapt and develop training materials, and conduct training programs to facilitate employee development.

Henry Rogers, \$110.00 per hour

**C. STIPENDS FOR COMPTON EDUCATION CENTER**

It is recommended that the following education administrators be paid a stipend for work at the Compton Educational Center, effective July 1, 2012 through June 30, 2013. All stipends may be rescinded with 30 days notice.

\$1,000 per month

Francisco Arce

Jo Ann Higdon

Jeanie Nishime

Barbara Perez (for El Camino College duties)

\$415 per month

Arvid Spor

\$330 per month

Theresa Kyle  
Dipte Patel  
Virginia Rapp

\$250 per month

Regina Smith

\$160 per month

Rory Natividad  
Stephanie Rodriguez

Stipend Assignment - It is recommended that the following classified managers, supervisors and confidential employees be paid a monthly stipend for work at the Compton Education Center, effective July 1, 2012 through June 30, 2013. All stipends may be rescinded with 30 days notice.

\$415 per month

Hortense Cooper  
William Mulrooney  
Kathy Oswald

Michael Trevis  
John Wagstaff

\$330 per month

Esperanza Nieto

\$250 per month

Leisa Biggers  
Rocky Bonura  
Julie Bourlier

Janice Ely  
Irene Graff  
Heather Parnock

\$160 per month

Donna Emery  
Andy Nasatir

Stipend Assignment - It is recommended that the following classified staff be paid a monthly stipend for work at the Compton Education Center, effective July 1, 2012 through June 30, 2013.

\$250 per month

Lovelle Alford

\$160 per month

Quajuana Chapman

\$100 per month

Omar Brenes  
C. Veronica Cooper  
Sophie Dao

Patrick Papetti  
Cheryl Shenefield  
Tri Vo

\$75 per month

Paul Almandres  
Martha Angel  
Odinah Angeles-Recio  
Aida Bosque  
Capri Blount  
Robert Butler  
Angelica Cholico  
Edgar Corona  
Lucy Dao  
Sharon Filio  
Marjorie Hall  
Jan Hearn

Ellen Lorenz  
Nina Marshall  
Linda Mobley  
Tung Nguyen  
Dave Snowden  
Marie Tate  
Steve Thoreson  
Hiep Tran  
Gary Turner  
LaShanta Young  
Rica Young

\$50 per month

Christina Baskin  
Josie Cheung  
Leimomi Elliott  
Sheryl Kimball  
Michael Martinez  
Monica Morrison  
Donna Pantaleo  
Jeffery Shearen  
Hong Tra



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**Agenda for the El Camino Community College District Board of Trustees  
from  
Compton Educational Center  
Barbara Perez, Vice President**

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## **COMPTON EDUCATIONAL CENTER**

### **A. TRANSFER/CAREER CENTER – INFORMATION**

It is recommended that the Board receive for information the following report on the Transfer/Career Center at the Compton Center.

In response to recommendations from the Fiscal Crisis Management Assistance Team and the Transfer Center's 2010 program review, the Transfer and Career centers were combined in spring 2011. The goal was to offer students a one-stop location to explore transfer options and different careers. The center also assists students who are seeking employment. The center is staffed with a full-time counselor, counseling interns, student workers, and an administrative assistant. All of the staff are under the direction of Director of Outreach and School Relations.

The mission of the Transfer/Career Center is to strengthen the transfer and career function at the Center by offering activities that increase student awareness of transfer and career opportunities so that more students are prepared to transfer to four-year colleges and universities. The Transfer/Career Center focuses on the following areas:

1. Transfer/Career counseling
2. Transfer/Career workshops
3. Transfer/Career Exploration and Links to Career Pathways
4. Career Preparedness (volunteering, internships, jobs, etc.)
5. Effective Job/College Searches
6. Partnering with colleges and employers

The Transfer/Career Center partners with stakeholders on and off campus to offer Student Success Transfer and Retention Services (SSTARS). SSTARS is an advisory committee comprised of representatives from business & industry, colleges & universities, and Center programs that meets quarterly to plan workshops in both transfer and career planning. The Transfer/Career Center offered more than 30 workshops during the 2011-2012 academic year. Students are learning how to write an effective resume, how to interview, how to dress for success and how to find and land a job. The highlight of the SSTARS workshops involved offering students an opportunity for 30-minute mock interviews, where they received positive feedback on improving their interviewing skills.

Many of the center's activities are a collaborative effort with other El Camino College Compton Center's programs and off-campus institutions. Students have the opportunity to participate in our annual Northern California University Tour. The tour is a collaborative effort of EOP&S, First Year Experience and the faculty to show students that they have options when selecting a transfer institution. More than 30 students used their spring break to visit Sacramento State, San Jose State, UC Berkeley, UC Davis, UC

Merced and UC Santa Cruz and explore the potential of transferring to one of these schools.

The ability for students to meet with university representatives is crucial to the transfer process. El Camino College has very strong partnerships with a wide array of four-year institutions and the Center has benefited from these partnerships as representatives meet with our students inside of our Transfer/Career Center. We participate in the transfer admissions guarantees with several universities and in other special programs such as UCLA's Center for Community College Partnerships and UCI's Regional Transfer Consortium. Through the past four years, select students have participated in the UC Irvine/ECC Compton Center Summer Transfer Institute, a weeklong residential program where students are exposed to the benefits of continuing their education.

Our most recent partnership is our Compton Commitment Partnership that is a collaborative agreement with Compton Unified School District (CUSD), California State University, Dominguez Hills (CSUDH) and the El Camino College Compton Center. Our partnership is to work together to increase local rates of college participation and student success. The overall objective of this agreement is to more closely link the recruitment and enrollment efforts of ECC Compton Center and Compton Unified School District with CSUDH to create a seamless process for academic, personal and professional success of students within our service area. Together, we facilitate the enrollment of students from CUSD to both ECC Compton Center and CSUDH and the transfer of ECC Compton Center students to CSUDH.

The partnership with CSUDH has resulted in increased numbers of ECC Compton Center students transferring to CSUDH. In 2009, only 25 students were admitted to CSUDH. This year, the number of ECC Compton Center students who were admitted to CSUDH is 83 and the number is still growing.

To entice students to share their success with us, the Transfer/Career Center gives students a transfer medal when they bring in their letter of acceptance. The transfer number of ECC Compton Center students admitted as of 6/7/12 is 119, which is a 51% increase over last year.

	<b>2011</b>	<b>2012</b>
<b>Total Transfers</b>	79	119
CSU	55	109
UC	6	7
Private/Out of State	15	3