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**El Camino Community College District  
Board of Trustees**

**Agenda, Tuesday, February 22, 2011  
Board Room  
4:00 p.m.**

- I. Roll Call, Pledge of Allegiance to the Flag**
- II. Approval of Minutes of the Regular Board Meeting of January 18, 2011,  
Pages 4-6**
- III. Presentation – Accreditation  
Dr. Jeanie Nishime**
- IV. Public Hearing – none**
- V. Public Comment on Consent Agenda**
- VI. Consent Agenda – Recommendation of Superintendent/President, Discussion  
and Adoption**
  1. Student and Community Advancement  
*See Student Services Agenda,  
Pages 7-12*
  2. Administrative Services  
*See Administrative Services Agenda, Pages 13-34*
  3. *See Measure “E” Bond Fund Agenda,  
Pages 35-41*
  4. Human Resources  
*See Human Resources Agenda,  
Pages 42-53*
  5. Superintendent/President  
*See Superintendent/President Agenda,  
Pages 54-56*
  6. Compton Education Center  
*See Compton Education Center Agenda,  
Pages 57-62*

**VII. Non-Consent Agenda, Pages 63-66**

- A. Public Comment

**VIII. Public Comment on Non-Agenda Items**

**IX. Oral Reports**

- B. Academic Senate Report
- C. Compton Center Report
- D. Board of Trustees Report
- E. President's Report

**X. Closed Session**

- A. Existing Litigation, Brown Act, Section 54956
  - 1. Case # YC057938
  - 2. Case # BC400227
  - 3. Case # BC432800
  - 4. Case # ADJ7165388
- B. Personnel Matters, Brown Act Section 54957
  - 1. Public Employee Performance Evaluation – Superintendent/President

<p><b>Board of Trustees Meeting Schedule for 2011</b> <b>4:00 p.m. Board Room</b></p>
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Monday, March 21, 2011  
Monday, April 18, 2011  
Monday, May 16, 2011  
Monday, June 20, 2011  
Monday, July 18, 2011  
Monday, August 15, 2011  
Tuesday, September 6, 2011  
Monday, October 17, 2011  
Monday, November 21, 2011  
Monday, December 12, 2011

## EL CAMINO COLLEGE STRATEGIC PLAN 2010 THROUGH 2014

### **Vision Statement**

El Camino College will be the College of choice for successful student learning, caring student services and open access. We, the employees, will work together to create an environment that emphasizes people, respect, integrity, diversity and excellence. Our College will be a leader in demonstrating accountability to our community.

### **Mission Statement**

El Camino College offers quality, comprehensive educational programs and services to ensure the educational success of students from our diverse community.

### **Statement of Philosophy**

Everything El Camino College is or does must be centered on its community. The community saw the need and valued the reason for the creation of El Camino College. It is to our community that we must be responsible and responsive in all matters educational, fiscal and social.

### **Statement of Values**

Our highest value is placed on our students and their educational goals, interwoven in that value is our recognition that the faculty and staff of El Camino College are the College's stability, its source of strength and its driving force. With this in mind, our five core values are:

**People** – We strive to balance the needs of our students, employees and community.

**Respect** – We work in a spirit of cooperation and collaboration.

**Integrity** – We act ethically and honestly toward our students, colleagues and community.

**Diversity** – We recognize and appreciate our similarities and differences.

**Excellence** – We aspire to deliver quality and excellence in all we do.

### **Guiding Principles**

The following guiding principles are used to direct the efforts of the District:

El Camino College must strive for distinction in everything the College does—in the classroom, in services and in human relations. Respect for our students, fellow employees, community and ourselves, must be our underlying goal.

Cooperation among our many partners including other schools and colleges, businesses and industries, and individuals is vital for our success.

Access and success must never be compromised. Our classrooms are open to everyone who meets our admission eligibility and our community programs are open to all. This policy is enforced without discrimination and without regard to gender, ethnicity, personal beliefs, abilities or background.

### **Strategic Initiatives**

- A. Enhance teaching to support student learning using a variety of instructional methods and services.
- B. Strengthen quality educational and support services to promote student success.
- C. Foster a positive learning environment and sense of community and cooperation through an effective process of collaboration and collegial consultation.
- D. Develop and enhance partnerships with schools, colleges, universities, businesses, and community-based organizations to respond to the workforce training and economic development needs of the community.
- E. Improve processes, programs, and services through the effective use of assessment, program review, planning, and resource allocation.
- F. Support facility and technology improvements to meet the needs of students, employees, and the community.
- G. Promote processes and policies that move the College toward sustainable, environmentally sensitive practices.

EL CAMINO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING OF  
Tuesday, January 18, 2011

The Board of Trustees of the El Camino Community College District met at 4 p.m. on Tuesday, January 18, 2011, in the Board Room at El Camino College.

The following Trustees were present: Trustee William Beverly, President; Trustee Ray Gen, Vice President; Trustee Mary E. Combs, member; Trustee Kenneth A. Brown, member; and Student Member Johanna Zamora. Trustee Maureen O'Donnell was absent.

Also present were Dr. Thomas M. Fallo, Superintendent/President; Dr. Francisco Arce, Vice President, Academic Affairs; Ms. Jo Ann Higdon, Vice President, Administrative Services; Dr. Jeanie Nishime, Vice President, Student and Community Advancement; Ms. Barbara Perez, Vice President, Compton Community Educational Center; and Dr. Lynn Solomita, Interim Vice President, Human Resources.

Mr. George Nakano led the pledge of allegiance to the flag.

Minutes of the Regular Board Meeting of December 13, 2010

The Minutes of the Regular Board Meeting of December 13, 2010 were approved.

El Camino College Foundation Annual Report

The El Camino College Foundation Annual Report was presented by Mr. George Nakano.

Basic Skills

Dr. Francisco Arce and Ms. Irene Graff presented information on Basic Skills.

Consent Agenda

It was moved by Trustee Brown, seconded by Trustee Combs, that the Board adopt the items presented on the agenda in the following areas.

Student and Community Advancement

El Camino College Pep Squad 2011 Cheer Competitions

Administrative Services

Non-Resident Tuition Fee for 2011-2012

AB 2910 Quarterly Fiscal Status Report

Contracts Under \$78,900

Contracts Over \$78,900

Personal Service Agreements

Notice of Job Completion/Best Roofing and Waterproofing Science Complex Roofing Project

Purchase Orders and Blanket Purchase Orders

Measure E Bond Fund

Category Budgets and Balances

Bid Award – Pacwest – Restroom Accessibility Renovation Project

Contract – Heider Engineering Services, Inc. – Restroom Accessibility Renovation Project

Contract – Sandy Pringle Associates – Restroom Accessibility Renovation Project

Contract – Utelogy – Smart Classroom Control

Change Order – Commercial Paving & Coating – Campus Paving Improvement Project

Purchase Orders and Blanket Purchase Orders

Human Resources

Employment and Personnel Changes

Temporary Non-Classified Service Employees

Revised Classification Specifications for Classified Position

New Classification Specifications for Classified Positions

Elimination of Classification Specifications for Classified Position

President/Board of Trustees

Travel

Motion carried. Student Trustee Zamora recorded a yes advisory vote.

2009-10 Audit Report

It was moved by Trustee Brown, seconded by Trustee Combs, that the Board accept the annual financial audit report prepared by Vavrinek Trine, Day and Co., for the El Camino Community College District. Copies of the audit report for the 2009-2010 fiscal year have been distributed to the Board of Trustees. The District received an unqualified opinion on its financial statements for 2009-10. The public may review the audit report in the Office of the Vice President-Administrative Services, in Administration Building Room 106, or on the web at:

[http://www.elcamino.edu/administration/board/agendas/2008/Audit\\_June\\_30\\_2010\\_ECC\\_D.pdf](http://www.elcamino.edu/administration/board/agendas/2008/Audit_June_30_2010_ECC_D.pdf)

Although Trustee O'Donnell could not attend the Board meeting, she asked that Trustee Beverly convey her concern that the accounts identified in the audit were not reconciled as required and she requests that this situation be remedied in a timely manner.

Motion carried. Student Trustee Zamora recorded a yes advisory vote.

Committee of the Whole – Redistricting El Camino Community College District Trustee Areas

Trustee Beverly said the El Camino Community College District was originally established with Trustee Areas based on high school districts giving each high school a representative on the El Camino Community College District Board of Trustees. Since one of the high school districts no longer exists and the district residency requirement is disproportionate, he believes it is time to look at establishing equalized wards with voting within each ward.

Board members asked President Fallo to include a motion on the February 22, 2011 Board of Trustees agenda asking the Administration to outline process and timeline for redistricting.

Closed Session

Regular Meeting adjourned to a Closed Session at 5:45 p.m. which ended at 7:25 p.m.

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Maureen O'Donnell, Secretary of the Board

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Thomas M. Fallo, Secretary to the Board

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**Agenda for the El Camino Community College District Board of Trustees**  
**From**  
**Student and Community Advancement**  
**Jeanie M. Nishime, Vice President**

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## STUDENT AND COMMUNITY ADVANCEMENT

### A. EL CAMINO COLLEGE PEP SQUAD 2011 CHEER COMPETITIONS

It is recommended that the Board of Trustees approve attendance of the El Camino College Pep Squad to the 2011 Cheer Competition at Gibson Amphitheatre at Universal City Walk, Universal City, California. The Cheer competition will be held March 13, 2011. Expenses in the amount of \$600 to be paid from Auxiliary Services Pep Squad Competition Account.

Diana Galias, Pep Squad Coach, Crystal Oropeza, Assistant Coach  
David Oropeza, Assistant Coach

#### El Camino College Pep Squad

Glenn Alicaya, Cassandra Dewey, Brandy Deutsch, Skylar Feist, Monique Garibald, Dashanna Gordon, Danielle Harris, Victor Herrera, Christopher Jocson, Alecia Johnson, Daisy Magdeleno, Christina Malave, Ruben Martinez, Jessica Meader, Megan Rogers, Angela Rosas, Karissa Sakamoto, Emanuel Salomon, Erica Sanchez, Rubin Trinidad

### B. GRANT – APPLICATIONS

It is recommended that the Board of Trustees receive the following grant information:

1. California Community Colleges Chancellor's Office – Center for Applied Competitive Technologies (CACT) Responsive Training Fund (RTF) grant.  
The proposed Responsive Training Fund (RTF) for Incumbent Workers project is designed to address the strategic priority area of business and workforce improvement. If funded, this proposal will enable the provision of short-term, intensive training for incumbent workers in spacecraft, aerospace, custom packaging, and computer disc manufacturing. Collaboration involves a variety of participants including: California State University – Long Beach, Arizona State University, El Camino College, and industry subject-matter experts in the development of curriculum and delivery of training. The industry partners on the project, Space Exploration Technologies (Space X), BE Aerospace, Marfred Industries, Panasonic Commercial Disc Manufacturing, Kirkhill Elastomers, and HITCO Carbon Composites are recognized as global innovators in the products they provide.

Amount of Grant Funding from Granting Agency	\$322,773
Amount of College Match (in-kind)	<u>\$422,200</u>
Total Amount of Grant	\$744,973
Source of Matching Funds	
(Industry Partners in-kind)	
Indirect Rate	\$12,414 (4%)



Performance Period: March 8, 2011 through June 30, 2012

2. California Community Colleges Chancellor's Office – Aerospace Fastener Manufacturing Training Alliance (AFMTA). The El Camino Community College District's Industry-Driven Regional Collaborative (IDRC) grant proposal, the Aerospace Fastener Manufacturing Training Alliance (AFMTA), is designed to meet the regional workforce challenges in Los Angeles County, Orange County, and the Inland Empire's growing aerospace fastener manufacturing industry. Within the defined region, there are 56 fastener and related manufacturers that need trained technician level workers. The Compton Center is the only community college in the nation equipped with an aerospace fastener manufacturing center, and will be the training center for this project.

Amount of Grant Funding from Granting Agency	\$200,000
Amount of College Match (in-kind)	<u>\$261,480</u>
Total Amount of Grant	\$461,480

Source of Matching Funds

(Center for Applied Competitive Technologies (CACT)/  
Business Training Center (BTC) and Industry  
Partners in-kind)

Indirect Rate \$7,692 (4%)

Performance Period: March 8, 2011 through June 30, 2012

3. California Community Colleges Chancellor's Office – Center for Applied Competitive Technologies (CACT) Workforce Innovation Partnerships (WIPs). The intent of the Workforce Innovation Partnerships (WIPs) grant is to develop projects aligned with Economic and Workforce Development (EWD) Program Strategic Priority Areas. This project will provide 60 students with training as Machine Tool Technicians for exam preparation and testing in the National Institute of Metalworking Skills (NMS) Level 1 Machining Certification. Students will gain additional training by participating in field trips to Space X (Space Exploration Technologies) in Hawthorne, Jet Propulsion Laboratory (JPL) in Pasadena, and Alcoa Fastening Systems (AFS) in Torrance. Each will gain first-hand knowledge from leading edge California based technology organizations that employ scientists, engineers, and technicians in career paths ranging from machining metal components to designing and building rocket ships.

David Gonzales, Project Director

Amount of Grant Funding from Granting Agency	\$225,000
Amount of College Match (in-kind)	<u>\$125,000</u>
Total Amount of Grant	\$350,000

Source of Matching Funds

(El Camino College (ECC)/Business Training Center (BTC)  
and Partners in-kind)

Indirect Rate \$8,654 (4%)

Performance Period: March 8, 2011 through January 31, 2013

4. California Community Colleges Chancellor's Office – Center for International Trade Development (CITD) Responsive Training Fund (RTF) grant. The proposed Responsive Training Fund (RTF) for incumbent Workers project is designed to address the strategic priority area of business and workforce improvement. El Camino College seeks RTF funds for an extensive training program on international trade regulations. California's international trade is heavily based on sectors that are mostly impacted by international trade regulations – especially agriculture, aerospace, electronics, information technologies and medical equipment. Compliance training is critically needed to overcome fears, raise compliance levels, and minimize inadvertent violations that put the nation and the unwitting businesses at risk. The proposed training will focus on international trade regulations that affect California exporters and importers.

Maurice Kogon, Project Director

Amount of Grant Funding from Granting Agency \$194,483

Amount of College Match (in-kind) \$194,524

Total Amount of Grant \$389,007

Source of Matching Funds

(El Camino College (ECC)/Business Training Center (BTC)  
and Industry Partners in-kind)

Indirect Rate \$7,480 (4%)

Performance Period: March 8, 2011 through June 30, 2012

5. California Community Colleges Chancellor's Office - Center for International Trade Development (CITD) Workforce Innovation Partnerships (WIPs). The intent of the Workforce Innovation Partnerships (WIPs) grant is to develop projects aligned with Economic and Workforce Development (EWD) Program Strategic Priority Areas. The El Camino College Center for International Trade Development will partner with multiple Los Angeles area high schools globalization initiative which focuses on four priority areas: 1) High School International Trade Academies, 2) High School "Virtual Enterprise" Classes, 3) High School International Trade Careers Program and, 4) High School Faculty Training in International Trade. The El Camino College Center for International Trade Development (CITD) and partners will develop teaching aids and training workshops for high school teachers starting or considering international trade courses.

Maurice Kogon, Project Director

Amount of Grant Funding from Granting Agency	\$224,593
Amount of College Match (in-kind)	<u>\$124,810</u>
Total Amount of Grant	\$349,403
Source of Matching Funds	
(El Camino College (ECC)/Business Training Center (BTC) and Industry Partners in-kind)	
Indirect Rate	\$8,638 (4%)
Performance Period:	March 8, 2011 through January 31, 2013

6. National Science Foundation – The Guest Math Teacher Model Project. This proposed project seeks to implement and test the effectiveness of the Guest Math Teacher Model, a new model designed to enhance the early field experience component for pro-service teacher preparation.  
Dr. Judy Kasabian, Project Director

Amount of Grant Funding from Granting Agency	\$449,852
Amount of College Match (Cash)	<u>\$ 0</u>
Total Amount of Grant	\$449,852
Source of Matching Funds	\$0
Indirect Rate	\$22,174 8%
Performance Period:	August 1, 2011 through July 31, 2014

**C. GRANT - ACCEPTANCE**

It is recommended that the Board of Trustees accept the following grant:

California Community Colleges Chancellor's Office – The Math and Science Teacher Initiative Grant. The Math and Science Teacher Initiative (MSTI) establishes a process to increase the number of math and science students recruited through California community colleges to teach in California's secondary schools. This initiative coordinates the efforts of the Mathematics, Engineering, Science Achievement (MESA) and Career and Technical Education (CTE)/Teacher Preparation Pipeline (TPP) programs to establish and facilitate clear course pathways for math and science majors who wish to become secondary math or science teachers.

Arturo Hernandez, Project Director

Amount of Grant Funding from Granting Agency	\$ 9,000
Amount of College Match (Cash )	<u>\$ 0</u>
Total Amount of Grant	\$ 9,000
Source of Matching Funds	\$0

Indirect Rate \$0  
Performance Period: July 1, 2010 through June 30, 2011

**D. GRANT - RENEWAL**

It is recommended that the Board of Trustees accept the following grant:

California Community Colleges Chancellor's Office – Mathematics, Engineering, Science Achievement (MESA) Fund for Student Success. Funding support enables the recurrent implementation of resources designed to promote student academic and personal development. One pivotal resource is the maintenance of the El Camino College Mathematics, Engineering, and Science Achievement (MESA) Center headquarters. Funds will be used to maintain and equip this central location with computers, up-to-date software, and other equipment that facilitates student study and resource accessibility.

Arturo Hernandez, Project Director

Amount of Grant Funding from Granting Agency	\$ 50,500
Amount of College Match (in-kind)	<u>\$177,337</u>
Total Amount of Grant	\$227,837

Source of Matching Funds

(Salaries, benefits, other operating expenses and services)

Indirect Rate \$1,942.32 (4%)

Performance Period: July 1, 2010 through June 30, 2011

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**Agenda for the El Camino Community College District Board of Trustees**  
**From**  
**Administrative Services**  
**Jo Ann Higdon, Vice President**

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## Administrative Services

### A. **NON-RESIDENT TUITION FEE FOR 2011–2012 - AMENDED**

It is recommended that the Board of Trustees adopt the non-resident tuition fee for the fiscal year 2011-2012, commencing with the summer session of 2011, in the amount of \$176 per unit of course work pursuant to Education Code Section 76140. Non-resident students are residents of a state other than California.

It is also recommended that the Board of Trustees adopt a non-resident capital outlay fee for the fiscal year 2011-2012, commencing with summer session 2011, in the amount of \$35 per unit of course work, pursuant to Education Code Section 76141 (a). The additional fee for all non-resident students is permitted to be charged for capital outlay purposes. This fee was previously charged only to foreign non-resident students. Education Code Section 76141 (a) now requires that this fee be charged to all non-resident students. El Camino College will set aside these additional dollars for the purpose of capital outlay, maintenance, and equipment.

### B. **CONTRACTS UNDER \$78,900**

It is recommended that the Board of Trustees, in accordance with Board Policy 6340, ratify the District entering into the following agreements. The Vice President of Administrative Services, or an authorized designee, has executed the necessary documents.

1. **Contractor:** **CFHS HOLDINGS, INC. dba MARINA DEL REY HOSPITAL**  
**Services:** Contractor will allow use of its facility to provide El Camino College nursing students with state required clinical experience.  
**Requesting Dept.:** Health Sciences & Athletics –Nursing Department  
**Date(s):** 1/1/11 – 12/31/13  
**Financial Terms:** No cost to the District
2. **Contractor:** **COMBUSTION ASSOCIATES, INC.**  
**Services:** Contractor will receive twenty-four hours of Green Workforce training.  
**Requesting Dept.:** Community Advancement – Center for Applied Competitive Technologies (CACT)  
**Date(s):** 2/23/11 – 12/31/11  
**Financial Terms:** Projected Gross Income \$8,006
3. **Contractor:** **COMMUNITY LEGAL SERVICES**  
**Services:** Contractor will provide part-time work activity opportunities

- for CalWORKs students to work as paralegal assistants.
- Requesting Dept.:** Counseling and Student Services  
**Date(s):** 12/1/10 – 6/30/11  
**Financial Terms:** No Cost to the District
4. **Contractor:** **CONTINENTAL CURRENCY SERVICES, INC.**  
**Services:** Contractor will provide part-time work activity opportunities for CalWORKs students to work as cashier trainees.  
**Requesting Dept.:** Counseling & Student Services  
**Date(s):** 1/3/11 – 6/30/11  
**Financial Terms:** No Cost to the District
5. **Contractor:** **DISNEY CRUISE LINE**  
**Services:** Contractor employees will be provided training in U.S. Coast Guard Standards for Training Certification and Watchkeeping Certification in Personal Survival Training.  
**Requesting Dept.:** Community Advancement – Workplace Learning Resource Center  
**Date(s):** 1/20/11 – 4/25/11  
**Financial Terms:** Projected Gross Income \$67,200
6. **Contractor:** **HERITAGE 21<sup>st</sup> CENTURY MOVERS**  
**Services:** Contractor provided the moving and storage facility for the Inglewood One Stop Center classroom furniture and equipment.  
**Requesting Dept.:** Community Advancement – Inglewood One Stop Center  
**Date(s):** 1/24 & 1/25/11  
**Financial Terms:** Cost not to exceed \$5,796
7. **Contractor:** **LONG BEACH COMMUNITY COLLEGE DISTRICT**  
**Services:** The El Camino Community College District’s Small Business Development Center (SBDC) will implement the contractor’s Business Training for At Risk Youth, Youth Entrepreneurship Academy (YEA) Program.  
**Requesting Dept.:** Community Advancement – SBDC  
**Date(s):** 10/1/10 – 6/30/12  
**Financial Terms:** Projected Gross Income \$38,471
8. **Contractor:** **PEARSON EDUCATION, INC.**  
**Services:** As part of the Title V Graduation Initiative Grant, the contractor will provide comprehensive training and on-going support for instructor collaboration (Learning Teams) to

increase efficiency in teaching practices to improve student learning outcomes.

**Requesting Dept.:** Student Services - Enrollment Services

**Date(s):** 2/5/11 – 6/15/11

**Financial Terms:** Cost not to exceed \$27,500

9. **Contractor:** **PHYSICIAN'S CHOICE HOME HEALTH**  
**Services:** Contractor will allow use of its facility to provide El Camino College nursing students with state required clinical experience.

**Requesting Dept.:** Health Sciences & Athletics –Nursing Department

**Date(s):** 2/1/11 – 1/31/15

**Financial Terms:** No cost to the District

10. **Contractors:**
1. **PIEE BFL**
  2. **WASHINGTON CHRISTIAN INTERNATIONAL SCHOOL CM**
  3. **WEI GAO & ASSOCIATES, INC.**
  4. **XIAMEN YIYUAN ENTRY & EXIT AFFAIRS CONSULTING SERVICES**

**Services:** Contractors will serve as F-1 Visa Educational Agents to recruit F-1 Visa Students for El Camino College.

**Requesting Dept.:** Admissions – International Student Program

**Dates:** 7/1/10 – 6/30/11 - with four optional one-year renewal periods.

**Financial Terms:** The fee shall be \$250 for each student per consecutive semester completed, not exceed \$500

11. **Contractor:** **RUDOLPH & SLETTEN, INC.**  
**Services:** Contractor will receive twenty-four hours of Green Workforce training.

**Requesting Dept.:** Community Advancement – CACT

**Date(s):** 2/23/11 – 6/30/11

**Financial Terms:** Projected Gross Income \$2,771

12. **Contractor:** **ST. FRANCIS MEDICAL CENTER dba ST. FRANCIS CAREER COLLEGE**  
**Services:** Contractor will permit use of its facility to provide El Camino College nursing students with state required clinical experience.

**Requesting Dept.:** Health Sciences & Athletics –Nursing Department

**Date(s):** 1/1/11 – 12/31/12

**Financial Terms:** No cost to the District



13. **Contractor:** **TORRANCE MEMORIAL MEDICAL CENTER**  
**Services:** Contractor will permit use of its facility to provide El Camino College nursing students with state required clinical experience.  
**Requesting Dept.:** Health Sciences & Athletics –Nursing Department  
**Date(s):** 2/1/11 – 2/1/14  
**Financial Terms:** No cost to the District
14. **Contractor:** **TRADEMARK PLASTICS, INC.**  
**Services:** Contractor will receive a total of forty hours of training in Green Workforce, Manufacturing, and/or Business Skills.  
**Requesting Dept.:** Community Advancement – CACT  
**Date(s):** 2/23/11 – 6/30/11  
**Financial Terms:** Projected Gross Income \$12,232
15. **Contractor:** **WOLFRAM RESEARCH, INC.**  
**Services:** Contractor will provide a two-day customized training course at El Camino College for the math faculty on how to use Mathematica M50 and M101 software in the classroom.  
**Requesting Dept.:** Mathematical Science – Science Technology Engineering Technology  
**Date(s):** 1/31/11 – 2/2/11  
**Financial Terms:** Cost not to exceed \$6,600; Funded by STEM Grant.

**C. PERSONAL SERVICE AGREEMENTS**

1. **Contractor:** **JEREMY LEE JAMES dba WRITE CLICK MEDIA**  
**Services:** Contractor to develop the L.A. Export series content into podcast format.  
**Requesting Dept.:** Community Advancement – Center for International Trade Development  
**Date(s):** 2/23/11 – 6/30/11  
**Financial Terms:** Cost not to exceed \$9,000
2. **Contractor:** **GABRIEL MARCOS dba TIEMPOS DORADOS**  
**Services:** Contractor to produce a fifteen-minute promotional video for the Career Technical Education project.  
**Requesting Dept.:** Community Advancement – Center for Applied Competitive Technologies  
**Date(s):** 2/23/11 – 6/30/11  
**Financial Terms:** Cost not to exceed \$2,560
3. **Contractor:** **MARC SALAZAR**

**Services:** Contractor will design, fabricate, deliver, and install all new cases and tables for the Anthropology Museum remodel project; and also remove the old existing ones.

**Requesting Dept.:** Behavioral and Social Sciences

**Date(s):** 2/1/11 – 6/30/11

**Financial Terms:** Cost not to exceed \$70,026

**D. DESTRUCTION OF RECORDS – PURCHASING & BUSINESS SERVICES**

It is recommended that the Board of Trustees authorize the destruction of the following Class II disposable records. These records have met the retention period requirements and are not in conflict with Education Code Title V, Sections 59020 through 59029.

Invoices: 1998 – 1999 and 2004 – 2005  
 Check Copies: 1998 – 1999 and 2004 – 2005  
 Purchase Orders: 1998 – 1999 and 2004 – 2005

**E. DECLARATION OF SURPLUS PROPERTY**

It is recommended that the Board of Trustees approve the appropriate disposition of the following property. Education Code Sections 81450 through 81460 and Board Policy 6550 provide the method and manner of disposal of personal property no longer required or suitable for District use.

Serial	Manufacturer	Model	Description	Condition
FYMMG51	Dell	GX-270	Computer, Optiplex, P4	2
80NMG51	Dell	GX-270	Computer, Optiplex, P4	2
H6JWG11	Dell	GX-240	Computer, Optiplex, P4	2
17TMG51	Dell	GX-270	Computer, Optiplex, P4	2
GXMMG51	Dell	GX-270	Computer, Optiplex, P4	2
73N1F11	Dell	GX-240	Computer, Optiplex, P4	2
1GDBW21	Dell	GX-260	Computer, Optiplex, P4	2
DK8VZ01	Dell	4300	Computer, Dimension, P4	2
720R921	Dell	8250	Computer, Dimension, P4	2
1HTYP41	Dell	GX-270	Computer, Optiplex, P4	2
6Y6YT31	Dell	GX-270	Computer, Optiplex, P4	2
79PMG51	Dell	GX-270	Computer, Optiplex, P4	2
9HR8811	Dell	GX-240	Computer, Optiplex, P4	2
9Y6YT31	Dell	GX-270	Computer, Optiplex, P4	2
D4X8N31	Dell	GX-270	Computer, Optiplex, P4	2
5NP5R21	Dell	GX-260	Computer, Optiplex, P4	2
8Y6YT31	Dell	GX-270	Computer, Optiplex, P4	2

H6B9V21	Dell	GX-260	Computer, Optiplex, P4	2
39T0F11	Dell	GX-260	Computer, Optiplex, P4	2
2DMMF11	Dell	8200	Computer, Dimension, P4	2
BHTYP41	Dell	GX-270	Computer, Optiplex, P4	2
8RMMG51	Dell	GX-270	Computer, Optiplex, P4	2
H71CV51	Dell	GX-280	Computer, Optiplex, P4	2
JHTYP41	Dell	GX-270	Computer, Optiplex, P4	2
753MG51	Dell	GX-270	Computer, Optiplex, P4	2
FS2QT41	Dell	GX-270	Computer, Optiplex, P4	2
9DPMG51	Dell	GX-270	Computer, Optiplex, P4	2
4S2QT41	Dell	GX-270	Computer, Optiplex, P4	2
HN4LX01	Dell	4300	Computer, Dimension, P4	2
7HMCT21	Dell	GX-260	Computer, Optiplex, P4	2
HV4LX01	Dell	4300	Computer, Dimension, P4	2
811J211	Dell	4300	Computer, Dimension, P4	2
HYLVB11	Dell	4400	Computer, Dimension, P4	2
GJ3DY61	Dell	170L	Computer, Optiplex, P4	2
8HL3V51	Dell	170L	Computer, Optiplex, P4	2
FH5GC01	Dell	4100	Computer, Dimension, P3	2
77YB711	Dell	4400	Computer, Dimension, P4	2
6N4LX01	Dell	4300	Computer, Dimension, P4	2
479426	NewTech	P3	Computer, Clone, P3	2
0019430	Tagram	P3	Computer, Clone, P3	2
GB27J01	Dell	P3	Computer, Clone, P3	2
E4HU2	Dell	P3	Computer, Clone, P3	2
GG5GC01	Dell	P3	Computer, Clone, P3	2
9JPX401	Dell	4100	Computer, Dimension, P3	2
6KMX401	Dell	P4	Computer, Clone, P3	2
928GC01	Dell	4100	Computer, Dimension, P3	2
8FQMN01	Dell	4100	Computer, Dimension, P3	2
DTBQH01	Dell	4100	Computer, Dimension, P3	2
CNBRC23959	HP	LJ4	Printer, Laser	2
H022D	Dell	4100	Computer, Dimension, P3	2
HGCX401	Dell	2400	Computer, Dimension, P3	2
0019073	Tagram	P3	Computer, Clone, P3	2
HTS0F11	Dell	6450	Computer, Server	2
8QZ700B	Dell	XPS T600	Computer, CPU, P3	2
CGPX401	Dell	GX-280	Computer, Optiplex, P4	2
F827J01	Clone	P3	Computer, CPU, P3	2
5L1KX61	Dell	SX-280	Computer, Optiplex, P4	2
29DHX61	Dell	SX-280	Computer, Optiplex, P4	2

HWPGX61	Dell	SX-280	Computer, Optiplex, P4	2
7CWJX61	Dell	SX-280	Computer, Optiplex, P4	2
4NN6071	Dell	SX-280	Computer, Optiplex, P4	2
FYPGX61	Dell	SX-280	Computer, Optiplex, P4	2
2NN6071	Dell	SX-280	Computer, Optiplex, P4	2
CNN6071	Dell	SX-280	Computer, Optiplex, P4	2
8TPGX61	Dell	SX-280	Computer, Optiplex, P4	2
9ZPGX61	Dell	SX-280	Computer, Optiplex, P4	2
JNN6071	Dell	SX-280	Computer, Optiplex, P4	2
93WJX61	Dell	SX-280	Computer, Optiplex, P4	2
71QGX61	Dell	SX-280	Computer, Optiplex, P4	2
15WJX61	Dell	SX-280	Computer, Optiplex, P4	2
BNN6071	Dell	SX-280	Computer, Optiplex, P4	2
36DHX61	Dell	SX-280	Computer, Optiplex, P4	2
37DHX61	Dell	SX-280	Computer, Optiplex, P4	2
58WJX61	Dell	SX-280	Computer, Optiplex, P4	2
49DHX61	Dell	SX-280	Computer, Optiplex, P4	2
4WPGX61	Dell	SX-280	Computer, Optiplex, P4	2
D5WJX61	Dell	SX-280	Computer, Optiplex, P4	2
2DWJX61	Dell	SX-280	Computer, Optiplex, P4	2
66DHX61	Dell	SX-280	Computer, Optiplex, P4	2
6JYFV91	Dell	GX620	Computer, Optiplex, P4	2
2WPGX61	Dell	SX-280	Computer, Optiplex, P4	2
9YPGX61	Dell	SX-280	Computer, Optiplex, P4	2
5ZPGX61	Dell	SX-280	Computer, Optiplex, P4	2
7BDHX61	Dell	SX-280	Computer, Optiplex, P4	2
DBWJX61	Dell	SX-280	Computer, Optiplex, P4	2
B9WJX61	Dell	SX-280	Computer, Optiplex, P4	2
D1QGX61	Dell	SX-280	Computer, Optiplex, P4	2
D7DHX61	Dell	SX-280	Computer, Optiplex, P4	2
94BMG51	Dell	Prec 360	Computer, Workstation	2
10BMG51	Dell	Prec 360	Computer, Workstation	2
13BMG51	Dell	Prec 360	Computer, Workstation	2
D2BMG51	Dell	Prec 360	Computer, Workstation	2
G4BMG51	Dell	Prec 360	Computer, Workstation	2
80BMG51	Dell	Prec 360	Computer, Workstation	2
31BMG51	Dell	Prec 360	Computer, Workstation	2
H2BMG51	Dell	Prec 360	Computer, Workstation	2
F1BMG51	Dell	Prec 360	Computer, Workstation	2
34BMG51	Dell	Prec 360	Computer, Workstation	2
63BMG51	Dell	Prec 360	Computer, Workstation	2

H5BMG51	Dell	Prec 360	Computer, Workstation	2
50BMG51	Dell	Prec 360	Computer, Workstation	2
25BMG51	Dell	Prec 360	Computer, Workstation	2
92BMG51	Dell	Prec 360	Computer, Workstation	2
C0BMG51	Dell	Prec 360	Computer, Workstation	2
D77QX61	Dell	Prec 670	Computer, Workstation	2
387QX61	Dell	Prec 670	Computer, Workstation	2
787QX61	Dell	Prec 670	Computer, Workstation	2
22LMX61	Dell	Prec 670	Computer, Workstation	2
277QX61	Dell	Prec 670	Computer, Workstation	2
177QX61	Dell	Prec 670	Computer, Workstation	2
187QX61	Dell	Prec 670	Computer, Workstation	2
687QX61	Dell	Prec 670	Computer, Workstation	2
J67QX61	Dell	Prec 670	Computer, Workstation	2
887QX61	Dell	Prec 670	Computer, Workstation	2
B87QX61	Dell	Prec 670	Computer, Workstation	2
G67QX61	Dell	Prec 670	Computer, Workstation	2
J87QX61	Dell	Prec 670	Computer, Workstation	2
19JX401	Dell	Prec 670	Computer, Workstation	2
J1LMX61	Dell	Prec 670	Computer, Workstation	2
G77QX61	Dell	Prec 670	Computer, Workstation	2
XB1220HFKL1	Apple	G3	Computer, Mac, Tower	2
11BMG51	Dell	Prec 360	Computer, Workstation	2
24BMG51	Dell	Prec 360	Computer, Workstation	2
91BMG51	Dell	Prec 360	Computer, Workstation	2
22BMG51	Dell	Prec 360	Computer, Workstation	2
95BMG51	Dell	Prec 360	Computer, Workstation	2
F3BMG51	Dell	Prec 360	Computer, Workstation	2
B3BMG51	Dell	Prec 360	Computer, Workstation	2
D5BMG51	Dell	Prec 360	Computer, Workstation	2
62BMG51	Dell	Prec 360	Computer, Workstation	2
65BMG51	Dell	Prec 360	Computer, Workstation	2
F64NS	Dell	Prec 410	Computer, Workstation	2
4NV8P41	Dell	GX270	Computer, CPU, P4	2
HK1R871	Dell	GX280	Computer, CPU, P4	2
FV8J2B1	Dell	GX620	Computer, CPU, P4	2
45BLT31	Dell	GX270	Computer, CPU, P4	2
4C3DY61	Dell	170L	Computer, CPU, P4	2
2PN6071	Dell	SX-280	Computer, Optiplex, P4	2
BF3DY61	Dell	170L	Computer, CPU, P4	2
22XP171	Dell	GX280	Computer, CPU, P4	2

HLWTB01	Dell	3100	Computer, CPU, P4	2
C0X8N31	Dell	GX270	Computer, CPU, P4	2
83X8N31	Dell	GX270	Computer, CPU, P4	2
F3K8N31	Dell	GX270	Computer, CPU, P4	2
J4X8N31	Dell	GX270	Computer, CPU, P4	2
HZLVB11	Dell	4400	Computer, Dimension, P4	2
8GKGB11	Dell	GX240	Computer Optiplex	2
60PP761	Dell	GX280	Computer Optiplex	2
1FR8811	Dell	GX240	Computer Optiplex	2
FGR8811	Dell	GX240	Computer Optiplex	2
JCR8811	Dell	GX240	Computer Optiplex	2
8FR8811	Dell	GX240	Computer Optiplex	2
7GR8811	Dell	GX240	Computer Optiplex	2
1S8JB11	Dell	GX240	Computer Optiplex	2
2S8JB11	Dell	GX240	Computer Optiplex	2
4HR8811	Dell	GX240	Computer Optiplex	2
5GR8811	Dell	GX240	Computer Optiplex	2
6FR8811	Dell	GX240	Computer Optiplex	2
FFR8811	Dell	GX240	Computer Optiplex	2
6DR8811	Dell	GX240	Computer Optiplex	2
CDR8811	Dell	GX240	Computer Optiplex	2
8GR8811	Dell	GX240	Computer Optiplex	2
5DR8811	Dell	GX240	Computer Optiplex	2
CFR8811	Dell	GX240	Computer Optiplex	2
2FR8811	Dell	GX240	Computer Optiplex	2
1HR8811	Dell	GX240	Computer Optiplex	2
HDR8811	Dell	GX240	Computer Optiplex	2
2DR8811	Dell	GX240	Computer Optiplex	2
DDR8811	Dell	GX240	Computer Optiplex	2
GDR8811	Dell	GX240	Computer Optiplex	2
6GR8811	Dell	GX240	Computer Optiplex	2
JFR8811	Dell	GX240	Computer Optiplex	2
HFR8811	Dell	GX240	Computer Optiplex	2
CHR8811	Dell	GX240	Computer Optiplex	2
4GR8811	Dell	GX240	Computer Optiplex	2
BHMCT21	Dell	GX260	Computer Optiplex	2
	Shure	UC4-UB	Shure UC4-UB Reciever	2
	Shure	CC4-UR	Shure UC4-UB Reciever	2
	Alpine	24 CF	Alpine Updraft Kiln	2
054JKE	Dell	Demension	Tower	2
37172-03N-H244	Dell	Dell Quiet Key	Keyboard	2

511VAEEL	Dell	Dell	Monitor	2
008044	Dell	4100	Dell Computer	2
391763	3M	435	Book Desensitizer	2
396158	3M	435	Book Desensitizer	2
FA8410173	Panasonic	CT-1384VY	Panasonic-Color Video Monitor (AV3853)	2
LTT300093	Panasonic	AG-5210P	Video Cassette Recorder	2
10003293	JVC	TM-131SU	Color Video Monitor (AV3891)	2
FA8510501	Panasonic	CT-1331Y	Color Video Monitor	2
HOTC00022	Panasonic	AG-6500	Video Cassette Recorder (AV3541)	2
USKC 066505	HP	HP	HP Laserjet 5N	2
JPHAB	HP	4500N	Color Laserjet Printer	2
110087	TASCAM	M-308	8 Channel Audio Mixer	2
EEB0250206C	EPSON	EMP-720	Powerlite Projector 720C (silver small)	2
7429	Wells	5M	Horizontal Bandsaw	2
68654	Millrite	MVN	Verticle Mill	2
120145	Bridgeport	J Head	Verticle Mill	2
80106	Bridgeport	J Head	Verticle Mill	2
3577	Induma	1S	Verticle Mill	2
1681843	Rockwell/Delta	70-6x0	Floor Drill Press	2
8451	Hammond	WD-10	Carbide Tool Grinder	2
22-4357	K & T	#2 Model H	Horizontal Mill	2
4396	Leblond	15"-8C	Engine Lathe	2
4395	Leblond	15"-8C	Engine Lathe	2
60811	Charmilles	D-20	Sinker EDM	2
CCRJG21	Dell	GX-260	Computer, CPU, Tower	2
34Q5R21	Dell	GX-260	Computer, CPU, Tower	2
1KJRQ21	Dell	GX-260	Computer, CPU, Tower	2
JS0MQ21	Dell	GX-260	Computer, CPU, Tower	2
D1Q5R21	Dell	GX-260	Computer, CPU, Tower	2
BLQJQ21	Dell	GX-260	Computer, CPU, Tower	2
1NP5R21	Dell	GX-260	Computer, CPU, Tower	2
G25QR21	Dell	GX-260	Computer, CPU, Tower	2
74Q5R21	Dell	GX-260	Computer, CPU, Tower	2
17Q5R21	Dell	GX-260	Computer, CPU, Tower	2
81Q5R21	Dell	GX-260	Computer, CPU, Tower	2
DNP5R21	Dell	GX-260	Computer, CPU, Tower	2
F6Q5R21	Dell	GX-260	Computer, CPU, Tower	2
6RWKQ21	Dell	GX-260	Computer, CPU, Tower	2
635LQ21	Dell	GX-260	Computer, CPU, Tower	2
9SWKQ21	Dell	GX-260	Computer, CPU, Tower	2

36Q5R21	Dell	GX-260	Computer, CPU, Tower	2
23Q5R21	Dell	GX-260	Computer, CPU, Tower	2
66Q5R21	Dell	GX-260	Computer, CPU, Tower	2
68MJQ21	Dell	GX-260	Computer, CPU, Tower	2
96Q5R21	Dell	GX-260	Computer, CPU, Tower	2
51Q5R21	Dell	GX-260	Computer, CPU, Tower	2
49MJQ21	Dell	GX-260	Computer, CPU, Tower	2
12Q5R21	Dell	GX-260	Computer, CPU, Tower	2
GNP5R21	Dell	GX-260	Computer, CPU, Tower	2
755LQ21	Dell	GX-260	Computer, CPU, Tower	2
CKQJQ21	Dell	GX-260	Computer, CPU, Tower	2
BJQJQ21	Dell	GX-260	Computer, CPU, Tower	2
9KQJQ21	Dell	GX-260	Computer, CPU, Tower	2
6LQJQ21	Dell	GX-260	Computer, CPU, Tower	2
4SQJQ21	Dell	GX-260	Computer, CPU, Tower	2
7KQJQ21	Dell	GX-260	Computer, CPU, Tower	2
JLQJQ21	Dell	GX-260	Computer, CPU, Tower	2
5MGHQ21	Dell	GX-260	Computer, CPU, Tower	2
4PP4V21	Dell	GX-260	Computer, CPU, Tower	2
5HRJQ21	Dell	GX-260	Computer, CPU, Tower	2
5WWKQ21	Dell	GX-260	Computer, CPU, Tower	2
9MQJQ21	Dell	GX-260	Computer, CPU, Tower	2
5NQJQ21	Dell	GX-260	Computer, CPU, Tower	2
CRWKQ21	Dell	GX-260	Computer, CPU, Tower	2
FMP4V21	Dell	GX-260	Computer, CPU, Tower	2
4H3DY61	Dell	GX-260	Computer, CPU, Tower	2
5KQJQ21	Dell	GX-260	Computer, CPU, Tower	2
6CQJQ21	Dell	GX-260	Computer, CPU, Tower	2
DGRJQ21	Dell	GX-260	Computer, CPU, Tower	2
F8MJQ21	Dell	GX-260	Computer, CPU, Tower	2
1LQJQ1	Dell	GX-260	Computer, CPU, Tower	2
9TWKQ21	Dell	GX-260	Computer, CPU, Tower	2
GRWKQ21	Dell	GX-260	Computer, CPU, Tower	2
2DRJQ21	Dell	GX-260	Computer, CPU, Tower	2
845LQ21	Dell	GX-260	Computer, CPU, Tower	2
16MJQ21	Dell	GX-260	Computer, CPU, Tower	2
18TMG51	Dell	GX-260	Computer, CPU, Tower	2
9RWKQ21	Dell	GX-260	Computer, CPU, Tower	2
35MJQ21	Dell	GX-260	Computer, CPU, Tower	2
C8MJQ21	Dell	GX-260	Computer, CPU, Tower	2
69MJQ21	Dell	GX-260	Computer, CPU, Tower	2



H7MJQ21	Dell	GX-260	Computer, CPU, Tower	2
255LQ21	Dell	GX-260	Computer, CPU, Tower	2
9ZMX401	Dell	4100	Computer, CPU, Tower	2
286700B	Dell	XPS t600	Computer, CPU, Tower	2
18MJQ21	Dell	GX-260	Computer, CPU, Tower	2
66MJQ21	Dell	GX-260	Computer, CPU, Tower	2
57MJQ21	Dell	GX-260	Computer, CPU, Tower	2
B7MJQ21	Dell	GX-260	Computer, CPU, Tower	2
B6MJQ21	Dell	GX-260	Computer, CPU, Tower	2
CXWKQ21	Dell	GX-260	Computer, CPU, Tower	2
HKLJQ21	Dell	GX-260	Computer, CPU, Tower	2
7NP5R21	Dell	GX-260	Computer, CPU, Tower	2
4TWKQ21	Dell	GX-260	Computer, CPU, Tower	2
8XHBT21	Dell	GX-260	Computer, CPU, Tower	2
CYWKQ21	Dell	GX-260	Computer, CPU, Tower	2
6XWKQ21	Dell	GX-260	Computer, CPU, Tower	2
1ZWKQ21	Dell	GX-260	Computer, CPU, Tower	2
F2XKQ21	Dell	GX-260	Computer, CPU, Tower	2
DMQJQ21	Dell	GX-260	Computer, CPU, Tower	2
6YWKQ21	Dell	GX-260	Computer, CPU, Tower	2
JSWKQ21	Dell	GX-260	Computer, CPU, Tower	2
B5MJQ21	Dell	GX-260	Computer, CPU, Tower	2
2WWKQ21	Dell	GX-260	Computer, CPU, Tower	2
GKQJQ21	Dell	GX-260	Computer, CPU, Tower	2
J15LQ21	Dell	GX-260	Computer, CPU, Tower	2
BHRJQ21	Dell	GX-260	Computer, CPU, Tower	2
DYWKQ21	Dell	GX-260	Computer, CPU, Tower	2
6TWKQ21	Dell	GX-260	Computer, CPU, Tower	2
G05LQ21	Dell	GX-260	Computer, CPU, Tower	2
HCRJQ21	Dell	GX-260	Computer, CPU, Tower	2
GCRJQ21	Dell	GX-260	Computer, CPU, Tower	2
BVWKQ21	Dell	GX-260	Computer, CPU, Tower	2
6HRJQ21	Dell	GX-260	Computer, CPU, Tower	2
25MJQ21	Dell	GX-260	Computer, CPU, Tower	2
GWWKQ21	Dell	GX-260	Computer, CPU, Tower	2
GHRJQ21	Dell	GX-260	Computer, CPU, Tower	2
GNFCT21	Dell	GX-260	Computer, CPU, Tower	2
56MJQ21	Dell	GX-260	Computer, CPU, Tower	2
2SQJQ21	Dell	GX-260	Computer, CPU, Tower	2
F6MJQ21	Dell	GX-260	Computer, CPU, Tower	2
1YWKQ21	Dell	GX-260	Computer, CPU, Tower	2

B3Q5R21	Dell	GX-260	Computer, CPU, Tower	2
HMJQ21	Dell	GX-260	Computer, CPU, Tower	2
G15LQ21	Dell	GX-260	Computer, CPU, Tower	2
HJQJQ21	Dell	GX-260	Computer, CPU, Tower	2
D55LQ21	Dell	GX-260	Computer, CPU, Tower	2
CLGHQ21	Dell	GX-260	Computer, CPU, Tower	2
65MJQ21	Dell	GX-260	Computer, CPU, Tower	2
4RWKQ21	Dell	GX-260	Computer, CPU, Tower	2
JKQJQ21	Dell	GX-260	Computer, CPU, Tower	2
F7MJQ21	Dell	GX-260	Computer, CPU, Tower	2
445LQ21	Dell	GX-260	Computer, CPU, Tower	2
GSWKQ21	Dell	GX-260	Computer, CPU, Tower	2
DHRJQ21	Dell	GX-260	Computer, CPU, Tower	2
JYWKQ21	Dell	GX-260	Computer, CPU, Tower	2
H25LQ21	Dell	GX-260	Computer, CPU, Tower	2
FLQJQ21	Dell	GX-260	Computer, CPU, Tower	2
FJGHQ21	Dell	GX-260	Computer, CPU, Tower	2
8JGHQ21	Dell	GX-260	Computer, CPU, Tower	2
545LQ21	Dell	GX-260	Computer, CPU, Tower	2
CHJBT21	Dell	GX-260	Computer, CPU, Tower	2
4YWKQ21	Dell	GX-260	Computer, CPU, Tower	2
JRWKQ21	Dell	GX-260	Computer, CPU, Tower	2
87MJQ21	Dell	GX-260	Computer, CPU, Tower	2
C45LQ21	Dell	GX-260	Computer, CPU, Tower	2
C15LQ21	Dell	GX-260	Computer, CPU, Tower	2
5SWKQ21	Dell	GX-260	Computer, CPU, Tower	2
3SWKQ21	Dell	GX-260	Computer, CPU, Tower	2
435LQ21	Dell	GX-260	Computer, CPU, Tower	2
D45LQ21	Dell	GX-260	Computer, CPU, Tower	2
H45LQ21	Dell	GX-260	Computer, CPU, Tower	2
745LQ21	Dell	GX-260	Computer, CPU, Tower	2
B45LQ21	Dell	GX-260	Computer, CPU, Tower	2
98MJQ21	Dell	GX-260	Computer, CPU, Tower	2
D35LQ21	Dell	GX-260	Computer, CPU, Tower	2
C55LQ21	Dell	GX-260	Computer, CPU, Tower	2
955LQ21	Dell	GX-260	Computer, CPU, Tower	2
355LQ21	Dell	GX-260	Computer, CPU, Tower	2
3VWKQ21	Dell	GX-260	Computer, CPU, Tower	2
B35LQ21	Dell	GX-260	Computer, CPU, Tower	2
BQWKQ21	Dell	GX-260	Computer, CPU, Tower	2
J4MJQ21	Dell	GX-260	Computer, CPU, Tower	2

G45LQ21	Dell	GX-260	Computer, CPU, Tower	2
915LQ21	Dell	GX-260	Computer, CPU, Tower	2

2= No longer suitable

1= No longer required

## **F. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS**

It is recommended that all purchase orders be ratified as shown.

<b>P.O. Number</b>	<b>Vendor Name</b>	<b>Site Name</b>	<b>Description</b>	<b>P.O. Cost</b>
P0401879	Dell Marketing L. P.	Ed & Community	New Equip - Noninstr \$5k less	\$3,728.84
P0402024	Insight Systems	Information Technology	New Computer	\$74,412.68
P0402042	Rose Brand	Ctr for Arts Production	Non-Instruct Supplies	\$356.10
P0402051	AT&T Datacomm	Information Technology	New Computer	\$72,878.95
P0402052	L.A. County Ems	Paramedic Academy	Contract Services	\$7,477.47
P0402053	Reynolds Advanced	Art Department	Instructional Supplies	\$131.43
P0402055	Matthew Bender	Div Office Instr.	Library Books	\$803.91
P0402056	Infobase Publishing	Div Office Instr.	Library Books	\$385.20
P0402057	Thomson West	Div Office Instr.	Library Books	\$1,147.99
P0402058	Marshall & Swift	Div Office Instr.	Library Books	\$521.24
P0402062	Samy's Camera	Art Department	Instructional Supplies	\$1,569.70
P0402063	Ricoh Americas	Division Office Math	Instructional Supplies	\$80.05
P0402065	L.A. County Ems	Paramedic Academy	Contract Services	\$60,093.66
P0402066	Wave Community	Presidents Office	Other Services And Expenses	\$975.00
P0402068	Dave Bristol Musical	Music	Maintenance Contracts	\$202.20
P0402082	Time Clock Sales &	VP-SCA	Repairs Noninstructional	\$221.70
P0402084	AT&T Mobility	Health,Safety and Risk	Telephone	\$102.19
P0402085	Blackbaud, Inc.	Ctr for Arts Ticket Office	Contract Services	\$10,000.89
P0402086	Verizon Wireless	Health,Safety and Risk	Telephone	\$55.76
P0402087	UCLA Center for	Paramedic Academy	Contract Services	\$8,592.00
P0402088	The Printer Works	Technical Services	Repairs Parts And Supplies	\$661.48
P0402089	E.C.C. Industry &	Div Office Fine Arts	Instructional Supplies	\$60.00
P0402090	Graybar Electric	Information Technology	Non-Instruct Supplies	\$2,811.96
P0402097	SESAC Inc.	Ctr for Arts Production	License Fee/Site Licenses	\$1,080.71
P0402098	L.A. County Fire	Hazmat	Waste Disposal	\$4,305.00
P0402099	Scantron	History	Instructional Supplies	\$739.39
P0402100	Community College	Human Resources	Dues And Memberships	\$59.50
P0402104	El Camino College	VP-SCA	Dues And Memberships	\$865.00
P0402105	Enterprise Rentals	Facilities/Planning/Serv	Conferences Mgmt	\$83.56
P0402106	Lynda.Com	Ed & Community	Dues And Memberships	\$375.00
P0402108	ACCCA	Public Relations &	Conferences Mgmt	\$295.00
P0402111	El Camino College	VP-SCA	Dues And Memberships	\$450.00
P0402112	El Camino College	VP-SCA	Dues And Memberships	\$1,865.00
P0402113	Rain Master Irrigation	Facilities/Planning/Serv	Repairs Noninstructional	\$477.60
P0402114	Accrediting	Accreditation Support	Conferences Faculty	\$692.47
P0402119	CSI Technology	Information Technology	Maintenance Contracts	\$3,281.25
P0402121	Leonid Rachman	International Students	Conferences Mgmt	\$5,550.00
P0402125	CACCRAO	Admissions/Recors	Conferences Mgmt	\$195.00
P0402126	XAP Inc.	Admissions/Recors	Maintenance Contracts	\$5,460.00
P0402127	XAP Inc.	Admissions/Recors	Maintenance Contracts	\$11,259.00
P0402128	NCMPR	Public Relations &	Dues And Memberships	\$195.00
P0402133	ASCAP	Ctr for Arts Production	License Fee/Site Licenses	\$2,682.00
P0402134	Broadcast Music, Inc.	Ctr for Arts Production	License Fee/Site Licenses	\$2,716.42
P0402148	Staples Advantage	V.P. Academic Affairs	Non-Instruct Supplies	\$300.44

P0402149	Bank of America	Board Of Trustees	Conferences Mgmt	\$1,995.00
P0402161	Amazon.Com	Human Resources	Non-Instruct Supplies	\$119.68
P0402163	College of the Canyons	Ed & Community	Conferences Mgmt	\$49.00
P0402165	Ergo Direct	VP-SCA	Non-Instruct Supplies	\$178.62
P0402167	Staples Advantage	Human Resources	Non-Instruct Supplies	\$75.78
P0402168	Ergo Direct	VP-SCA	Non-Instruct Supplies	\$311.57
P0402169	Point Loma Nazarene	Speech	Other Services And Expenses	\$1,185.00
P0402180	Lomita Business	Human Resources	Non-Instruct Supplies	\$64.75
P0402186	OfficeMax a Boise	Human Resources	Non-Instruct Supplies	\$63.81
P0402187	ACCCA	Counseling Office	Conferences Mgmt	\$475.00
P0402188	Monterey Graphics	Presidents Office	Non-Instruct Supplies	\$49.39
P0402197	Carolina Biological	Life Sciences	Instructional Supplies	\$282.65
P0402204	Thomson West	Div Office Instr.	Library Books	\$3,778.14
P0402205	Nolo Press	Div Office Instr.	Library Books	\$29.51
P0402206	Matthew Bender	Div Office Instr.	Library Books	\$483.98
P0402207	Insight Media	Film Rental	Instructional Supplies	\$421.88
P0402210	Monterey Graphics	Student Affairs	Non-Instruct Supplies	\$49.39
P0402211	Namifiers	Counseling Office	Non-Instruct Supplies	\$68.19
P0402213	Kimberly Wilkinson	Ctr for Arts Production	Non-Instruct Supplies	\$1,914.79
P0402217	American City Pest &	Operations	Pest Control	\$135.00
P0402225	SurveyMonkey.Com	Staff Development	Non-Instruct Supplies	\$299.00
P0402226	M & K Metal Co.	Automotive Collision	Instructional Supplies	\$343.47
P0402227	L.A. County Ems	Paramedic Academy	Contract Services	\$55,793.43
P0402228	L.A. County Ems	Paramedic Academy	Contract Services	\$21,692.88
P0402232	Quickstart Intelligence	Information Technology	Software	\$6,180.00
P0402235	Xerox Corporation	Copy Center	Instructional Supplies	\$492.90
P0402236	KHL Engineered	Copy Center	Instructional Supplies	\$632.49
P0402243	Ronald A. LaFond	Horticulture	Instructional Supplies	\$1,284.50
P0402244	Xpedx Paper &	Copy Center	Instructional Supplies	\$291.39
P0402250	Barrister Books	Div Office Fine Arts	Instructional Supplies	\$240.01
P0402252	Scantron	Information Technology	Non-Instruct Supplies	\$1,809.18
P0402253	CCCCIO	V.P. Academic Affairs	Conferences Mgmt	\$315.00
P0402255	American Express	Ed & Community	Transportation/ Mileage And	\$233.40
P0402264	Ann M. Garten	Public Relations &	Conferences Mgmt	\$319.00
P0402265	El Camino College	Public Relations &	Conferences Mgmt	\$35.00
P0402267	ADT Security Services	Div Office Instr.	Other Services And Expenses	\$335.40
P0402268	Echo 360	Instructional Television	Other Services And Expenses	\$3,958.00
P0402269	CCLC/CCCAA	Presidents Office	Conferences Mgmt	\$150.00
P0402270	Daily Breeze, the	Presidents Office	Other Services And Expenses	\$806.10
P0402271	Real Volleyball	Physical Education	Instructional Supplies	\$707.72
P0402272	Forbes Magazine	Ed & Community	Dues And Memberships	\$10.00
P0402273	OmniUpdate	Copy Center	Conferences Mgmt	\$395.00
P0402276	NLNAC	Accreditation Support	Dues And Memberships	\$2,125.00
P0402281	Edgt Inc.	Nursing	Instructional Supplies	\$600.00
P0402282	NLNAC	Accreditation Support	Dues And Memberships	\$7,515.00
P0402288	AssetWorks	Warehouse	Inventories, Stores, Prepaid I	\$339.25
P0402289	Smart Computing	Campus Police	Publications/ Periodicals And	\$29.00
P0402290	Thomas M. Connolly	Administrative Services	Conferences Mgmt	\$105.00
P0402293	Terral Meisenheimer	Transition Center for	Contract Services	\$225.00
P0402305	Leadership Excellence	VP-SCA	Dues And Memberships	\$199.00
P0402308	VWR Scientific	Life Sciences	Instructional Supplies	\$1,077.47
P0402310	Techsmith	Information Technology	Software	\$273.00
P0402313	Christopher Brennan	Ctr for Arts Instr/Admin	Contract Services	\$500.00
P0402317	Tryten Technologies	Technical Services	Repairs Parts And Supplies	\$2,329.74

P0402319	McMaster Carr	Technical Services	Repairs Parts And Supplies	\$587.54
P0402320	Amazon.Com	Div Office BSSC	Instructional Supplies	\$25.47
P0402334	Angstrom Stage	Ctr for Arts Production	Non-Instruct Supplies	\$397.87
P0402335	Sitler's Suppliers, Inc.	Civic Center Fine Arts	Non-Instruct Supplies	\$653.87
P0402337	Paul F. Dasilva	Ctr for Arts Instr/Admin	Contract Services	\$100.00
P0402338	Christine S. Lopez	Ctr for Arts Instr/Admin	Contract Services	\$400.00
P0402339	Samuel Fischer	Ctr for Arts Instr/Admin	Contract Services	\$350.00
P0402345	ACCCA	Div Office Fine Arts	Conferences Mgmt	\$445.00
P0402347	Joint Review	Rad Tech	Dues And Memberships	\$1,800.00
P0402348	General Bank Supply	Fiscal Services	Non-Instruct Supplies	\$206.82
P0402350	Xerox Corporation	Equipment/Supplyaug	Non-Instruct Supplies	\$391.93
P0402351	Staples Advantage	Equipment/Supplyaug	Non-Instruct Supplies	\$641.27
P0402355	Community College	Presidents Office	Conferences Mgmt	\$30.00
P0402356	Monterey Graphics	Financial Aid	Non-Instruct Supplies	\$49.39
P0402358	Time Clock Sales and	Student Affairs	Non-Instruct Supplies	\$88.72
P0402359	Ricoh Business	Student Affairs	Non-Instruct Supplies	\$139.97
P0402364	Watson Bros. Inc.	Div Office Nat Sciences	Repairs - Instructional	\$1,785.00
P0402365	Anita L.S. Bdn Anindo	International Students	Multi Media Advertising	\$375.00
P0402366	AT&T Datacom, Inc	Information Technology	Non-Instruct Supplies	\$453.27
P0402369	CACCRAO	Admissions/Recors	Dues And Memberships	\$200.00
P0402374	Battery Specialties	Ctr for Arts Production	Non-Instruct Supplies	\$553.13
P0402380	Provantage	Ctr for Arts Promo	Non-Instruct Supplies	\$243.46
P0402381	J & R Corporate Sales	Ctr for Arts Promo	Non-Instruct Supplies	\$339.20
P0402386	Xpedx Paper &	Warehouse	Inventories, Stores, Prepaid I	\$5,399.70
P0402387	CACCRAO	Admissions/Recors	Conferences Mgmt	\$195.00
P0402390	Ward's Natural Science	Earth Sciences	Instructional Supplies	\$308.96
P0402396	Herald Publications	Public Relations &	Multi Media Advertising	\$350.00
P0402404	Beach Cities Map	Public Relations &	Multi Media Advertising	\$475.00
P0402407	Chronicle of	V.P. Academic Affairs	Publications-Magazines	\$82.50
P0402410	Monterey Graphics	International Students	Non-Instruct Supplies	\$49.39
P0402411	Provantage	Ctr for Arts Promo	Non-Instruct Supplies	\$321.28
P0402412	History Education	History	Instructional Supplies	\$27.90
P0402415	Leonid Rachman	International Students	Conferences Mgmt	\$7,839.08
P0402418	A2 Mend	Counseling Office	Conferences Mgmt	\$195.00
P0402423	Dreammaker	Career Center	Non-Instruct Supplies	\$32.38
P0402430	Cosco Fire Protection	Facilities/Planning/Serv	Repairs Noninstructional	\$5,520.00
P0402433	Cerritos College	Speech	Other Services And Expenses	\$1,250.00
P0402434	Ryugakusite.Com, Inc.	VP-SCA	Contract Services	\$500.00
P0402435	PT Aspectama	VP-SCA	Contract Services	\$250.00
P0402436	Myung Moon Overseas	VP-SCA	Contract Services	\$500.00
P0402438	ETHINK	VP-SCA	Contract Services	\$250.00
P0402439	Education Abroad Ltd	VP-SCA	Contract Services	\$250.00
P0402440	Torrance Fire	Fire	Contract Services	\$21,137.50
P0402441	Santa Monica Fire	Fire	Contract Services	\$19,852.50
P0402442	Redondo Beach Fire	Fire	Contract Services	\$11,642.50
P0402443	Manhattan Beach Fire	Fire	Contract Services	\$2,475.00
P0402444	City of Hermosa Beach	Fire	Contract Services	\$5,850.00
P0402445	City of El Segundo	Fire	Contract Services	\$8,977.50
P0402446	Culver City Fire	Fire	Contract Services	\$11,602.50
P0402447	Beverly Hills Fire Dept.	Fire	Contract Services	\$16,315.00
P0402449	Monterey Graphics	P.O.S.T.	Instructional Supplies	\$49.39
P0402451	Wood Magazine	Construction	Publications-Magazines	\$37.00
P0402455	Academic Senate for	Academic Senate	Conferences Mgmt	\$275.00
P0402457	California Chamber of	Community	Non-Instruct Supplies	\$53.10
P0402458	Lexis Nexis	Nursing	Other Books	\$73.27

P0402466	P & O Movers	Music	Repairs Parts And Supplies	\$237.00
<b>Fund 11 Total: 154</b>				<b>\$546,200.56</b>

**Fund 12 Restricted - El Camino**

P0402043	Premium Promotionals	Faculty & Staff Diversity	Non-Instruct Supplies	\$1,065.80
P0402044	Dipte D. Patel	WRIEC Year 5	Non-Instruct Supplies	\$340.00
P0402048	Sandra J. Parvis	CCAccessMeansParen	Dues And Memberships	\$100.00
P0402061	The Apple Store	VP AA	Instr.CompEquip less than\$5k	\$20,352.78
P0402064	Samy's Camera	Fine Arts	Instructional Supplies	\$881.84
P0402067	El Camino College	Community	Contributions	\$350.00
P0402077	State Intern'l	Matching - IDRC, etc.	Dues And Memberships	\$208.30
P0402078	Nasbite International	Matching - IDRC, etc.	Conferences Mgmt	\$1,035.00
P0402079	Kompass Usa, Inc	ECP (YEP) Grant	License Fee/Site Licenses	\$2,200.00
P0402081	El Camino College	Community	Non-Instruct Supplies	\$350.00
P0402083	Monterey Graphics	Community	Non-Instruct Supplies	\$49.39
P0402091	South Bay Regional	Parking-Student	New Equipment -	\$4,990.13
P0402092	AT&T Mobility	Parking Fees Permit	Other Services And Expenses	\$169.88
P0402093	Torrance Memorial	Parking-Student	Other Services And Expenses	\$35.00
P0402094	Van Lingen Towing	Parking-Student	Repairs Non Instr	\$25.00
P0402095	Datamax O'Neil Printer	Parking-Student	Non-Instruct Supplies	\$2,561.81
P0402101	B & H Towing	Parking-Student	Repairs Non Instr	\$25.00
P0402102	Bothwell Automotive,	Parking-Student	Repairs Non Instr	\$339.95
P0402103	South Bay Municipal	Parking Violations DMV	Other Services And Expenses	\$8,089.50
P0402107	American Express	WPLRC State	Transportation/ Mileage And	\$233.40
P0402109	El Camino College	Teacher Preparation	Conferences Faculty	\$350.00
P0402110	UC Irvine School of	Natural Sci	New Equipment - Instructional	\$3,809.00
P0402115	ITSCO Corporation	Health Services	Non-Instruct Supplies	\$117.56
P0402116	Pauline Annarino	WRIEC Year 5	Non-Instruct Supplies	\$79.29
P0402135	Maneri Sign	Parking-Student	Site Improvements	\$1,049.77
P0402143	Campus Food Services	YESS Grant	Non-Instruct Supplies	\$200.00
P0402160	Radisson Hotel	WPLRC State	Conferences Mgmt	\$84.00
P0402162	Marina Security Gate	Community	Other Services And Expenses	\$110.00
P0402164	California Associaiton	Community Education	Conferences Mgmt	\$81.00
P0402170	Campus Food Services	CTE II-grant	Non-Instruct Supplies	\$264.10
P0402171	National Student	EOPS	Contract Services	\$425.00
P0402172	Hobart Institute of	Terminal	Other Books	\$925.12
P0402184	Aircraft Spruce and	Community	Non-Instruct Supplies	\$1,700.52
P0402189	Opto Electronics	RTF	Instructional Supplies	\$6,044.30
P0402190	Tequipment.Net	RTF	Instructional Supplies	\$14,306.35
P0402191	Tequipment.Net	RTF	Instructional Supplies	\$5,189.65
P0402193	Du Hoc & Du Lich My	El Camino Language	Contract Services	\$500.00
P0402195	Campus Food Services	EOPS CARE	Non-Instruct Supplies	\$800.00
P0402196	CMC Rescue, Inc.	Fire Tech Donations &	Instructional Supplies	\$3,405.70
P0402198	Mary St. John	Artes de El Camino	Contract Services	\$80.00
P0402199	Maurine Swiley	Artes de El Camino	Contract Services	\$150.00
P0402200	Kimi Tanji	Artes de El Camino	Contract Services	\$60.00
P0402201	Susan Spadaro	Artes de El Camino	Contract Services	\$160.00
P0402203	Westfall Commercial	Fine Arts	Instr.CompEquip less than\$5k	\$839.59
P0402215	US-Uhak.com	El Camino Language	Contract Services	\$500.00
P0402216	City of Torrance	(STCW) Standards for	Other Services And Expenses	\$250.00
P0402219	Antenna Plus	Parking-Student	New Equipment -	\$1,085.06
P0402221	Bayside Medical Center	Parking-Student	Other Services And Expenses	\$63.90
P0402222	Van Lingen Towing	Parking-Student	Repairs Non Instr	\$75.00
P0402223	Safeguard - So.	Parking-Student	Non-Instruct Supplies	\$923.00

P0402237	Growbiz Media	SBDC Program Income	Multi Media Advertising	\$95.00
P0402251	Copy R Office Solutions	Head Start Partnership	Instructional Supplies	\$137.44
P0402266	Leland	(STCW) Standards for	Non-Instruct Supplies	\$114.27
P0402274	Campus Food Services	(STCW) Standards for	Non-Instruct Supplies	\$164.63
P0402284	Borden Decal Co., Inc.	Parking-Student	Non-Instruct Supplies	\$3,042.66
P0402314	El Camino College	First Year Experience	Other Services And Expenses	\$350.00
P0402323	Hitt Marking Devices	EOPS	Non-Instruct Supplies	\$108.30
P0402324	Westhost, Inc.	El Camino Language	Multi Media Advertising	\$29.85
P0402325	Industrial Fasteners	CTE II-grant	Other Books	\$355.26
P0402326	RMC Project	Aerospace Conference	Other Books	\$769.47
P0402327	Gall's Inc	Parking-Student	Non-Instruct Supplies	\$660.06
P0402336	Nasbite Bradley	Matching - IDRC, etc.	Conferences Mgmt	\$50.00
P0402341	American Express	Matching - IDRC, etc.	Transportation/ Mileage And	\$489.30
P0402342	Francis Marion Hotel	Matching - IDRC, etc.	Conferences Mgmt	\$1,431.04
P0402343	Carolina Biological	STEM transfer-Hispanic	New Equipment - Instructional	\$576.03
P0402344	American Express	CACT COCCC	Transportation/ Mileage And	\$212.40
P0402346	Cupertino Inn	CACT COCCC	Conferences Mgmt	\$152.90
P0402354	American Express	Small Bus. Admin	Conferences Mgmt	\$285.40
P0402357	California Space	CACT COCCC	Dues And Memberships	\$500.00
P0402361	College of the Canyons	WPLRC State	Conferences Mgmt	\$49.00
P0402362	The Planning Shop	SBDC Program Income	Postage	\$444.34
P0402363	Embassy Suites Hotel	Small Bus. Admin	Conferences Mgmt	\$426.36
P0402367	EMSI	Career & Tech Ed	Publications/ Periodicals And	\$7,500.00
P0402368	The Apple Store	Nursing	New Computer	\$4,127.91
P0402375	Heckler & Koch	Parking-Student	In-Service Training	\$525.00
P0402376	Bothwell Automotive,	Parking-Student	Repairs Non Instr	\$2,449.48
P0402377	Dooley Enterprises	Parking-Student	Non-Instruct Supplies	\$1,766.98
P0402378	Dreammaker	TANF	Non-Instruct Supplies	\$406.81
P0402379	Michelle J. Gregg	Artes de El Camino	Contract Services	\$60.00
P0402382	Campus Food Services	TANF	Non-Instruct Supplies	\$87.91
P0402383	South Bay Municipal	Parking Violations DMV	Other Services And Expenses	\$6,279.00
P0402388	Dooley Enterprises	Parking-Student	Non-Instruct Supplies	\$1,766.98
P0402402	Bothwell Automotive,	Parking-Student	Repairs Non Instr	\$563.13
P0402405	Sign a Rama	Faculty & Staff Diversity	Non-Instruct Supplies	\$251.51
P0402413	Torrance Memorial	Parking-Student	Other Services And Expenses	\$35.00
P0402416	Russco	WPLRC Industry Driven	Non-Instruct Supplies	\$60.04
P0402417	Campus Food Services	(STCW) Standards for	Non-Instruct Supplies	\$109.75
P0402422	The Apple Store	VATEA Medial / TV	Instr.CompEquip less than\$5k	\$15,119.96
P0402428	World Trade Press	ECP (YEP) Grant	License Fee/Site Licenses	\$390.00
P0402432	Quality Council of	Aerospace Conference	Other Books	\$690.00
P0402437	Fisher Scientific	STEM transfer-Hispanic	Instructional Supplies	\$823.91
P0402453	Campus Food Services	STEM transfer-Hispanic	Non-Instruct Supplies	\$524.17
P0402459	College Source	Adminstration	Other Services And Expenses	\$955.00

**Fund 12 Total: 93**

**\$141,966.94**

**Fund 15**

**General Fund -Special Programs**

P0401953	Montgomery Hardware	Lock Shop	New Equipment -	\$4,993.63
P0402026	Smardan Supply	Plumbing Shop	New Equipment -	\$3,978.33
P0402032	Kimball International	Human Resources	New Equipment -	\$683.53
P0402033	A-1 Office Concepts	Human Resources	New Equipment -	\$570.66
P0402037	WCT Products	Plumbing Shop	New Equipment -	\$7,822.62
P0402049	Law Offices of Larry	Institutional Services	Legal	\$1,968.75
P0402060	Dell Marketing L. P.	Information Technology	New Computer	\$16,616.73
P0402117	Yamaha Golf Cars of	Campus Police	New Equipment -	\$21,833.67
P0402118	VEC Supply Inc.	Equipment/Supplyaug	New Equipment - Instructional	\$5,234.79

P0402120	Pro Lighting Group, Inc	Equipment/Supplyaug	New Equipment - Instructional	\$1,984.25
P0402122	Factory Select	Equipment/Supplyaug	New Equipment -	\$1,389.19
P0402123	Spinitar Presentation	Equipment/Supplyaug	New Equipment -	\$5,568.01
P0402124	Lakeshore Learning	Equipment/Supplyaug	New Equipment -	\$2,654.87
P0402129	Bone Clones	Equipment/Supplyaug	New Equipment - Instructional	\$3,098.98
P0402136	Spectracom	Campus Police	New Equipment -	\$6,362.59
P0402137	U Name It	Div Office-Studnt	Non-Instruct Supplies	\$5,319.42
P0402138	Global Datebooks	Div Office-Studnt	Non-Instruct Supplies	\$9,400.00
P0402139	Smart Desktop	Div Office-Studnt	Non-Instruct Supplies	\$1,139.21
P0402140	Sir Speedy	Div Office-Studnt	Non-Instruct Supplies	\$1,554.06
P0402142	South Bay Regional	Campus Police	New Equipment -	\$3,261.54
P0402159	Public Agency Law	Institutional Services	Legal	\$262.44
P0402173	A-1 Office Concepts	Purchasing and	New Equipment -	\$2,826.79
P0402175	MSC Industrial Supply	Equipment/Supplyaug	New Equipment - Instructional	\$1,053.12
P0402194	United Refrigeration	Equipment/Supplyaug	Instructional Supplies	\$2,958.86
P0402202	Tequipment.Net	Equipment/Supplyaug	New Equipment - Instructional	\$640.49
P0402238	Z Corporation	Equipment/Supplyaug	Instructional Supplies	\$481.44
P0402302	Entertainment Lighting	Equipment/Supplyaug	New Equipment -	\$128.10
P0402303	Entertainment Lighting	Equipment/Supplyaug	New Equipment -	\$12,884.74
P0402385	Shelfmaster, Inc.	Campus Police	New Equipment -	\$5,240.91
P0402392	Amazon.Com	Equipment/Supplyaug	New Equipment -	\$305.45
P0402393	Airgas	Equipment/Supplyaug	Instructional Supplies	\$1,107.72
P0402394	Denoyer Geppert	Equipment/Supplyaug	New Equipment -	\$6,499.41

**Fund 15 Total: 32**

**\$139,824.30**

**Fund 41 Capital Outlay**

P0401997	Interior Services	Classroom&Office	Buildings	\$1,377.00
P0402192	MACTEC	Architect Fees &	Contract Services	\$5,000.00

**Fund 41 Total: 2**

**\$6,377.00**

**Fund 43 2005 GO Refunding Bonds**

P0402321	Video Tape Products	Instructional Services	New Equipment - Instructional	\$6,912.25
P0402322	Video Tape Products	Instructional Services	New Equipment - Instructional	\$715.21

**Fund 43 Total: 2**

**\$7,627.46**

**Fund 62 Property & Liability**

P0402166	El Camino Community	Purchasing and	Liability - Self Insurance	\$3,286.61
P0402283	Keenan & Associates	Purchasing and	Liability - Self Insurance	\$1,385.00
P0402301	Keenan & Associates	Purchasing and	Liability - Self Insurance	\$3,895.77

**Fund 62 Total: 3**

**\$8,567.38**

**Fund 79 Auxiliary Services**

P0402059	Team Sports	Health Sciences and	Non-Instruct Supplies	\$1,292.30
P0402209	Campus Food Services	Counseling Office	Non-Instruct Supplies	\$75.00
P0402212	Campus Food Services	Counseling Office	Non-Instruct Supplies	\$151.71
P0402214	Kimberly Wilkinson	Fine Arts	Non-Instruct Supplies	\$10.74
P0402233	Rose Brand	Fine Arts	Non-Instruct Supplies	\$1,063.25
P0402234	Southland Lumber	Fine Arts	Non-Instruct Supplies	\$1,000.34



P0402239	Associated Collegiate	Humanities	Non-Instruct Supplies	\$139.00
P0402245	Patty Briles	Fine Arts	Non-Instruct Supplies	\$700.00
P0402246	Kenneth W. Lefort	Fine Arts	Non-Instruct Supplies	\$100.00
P0402247	Sean Vasquez	Fine Arts	Non-Instruct Supplies	\$100.00
P0402248	Bryan E. Bates	Fine Arts	Non-Instruct Supplies	\$250.00
P0402249	Kimberly Wilkinson	Fine Arts	Non-Instruct Supplies	\$1,500.00
P0402291	Edith Abeyta	Fine Arts	Non-Instruct Supplies	\$200.00
P0402292	Campus Concerts	Fine Arts	Non-Instruct Supplies	\$4,100.00
P0402312	Sun Mountain	Health Sciences and	Non-Instruct Supplies	\$894.08
P0402316	Super Sports, Inc.	Health Sciences and	Non-Instruct Supplies	\$2,409.02
P0402403	VS Athletics	Health Sciences and	Non-Instruct Supplies	\$1,922.54
P0402419	Brand Team Golf	Health Sciences and	Non-Instruct Supplies	\$1,343.73
P0402420	Cleveland Golf	Health Sciences and	Non-Instruct Supplies	\$1,027.75
P0402421	Staples Advantage	Counseling Office	Non-Instruct Supplies	\$67.63
P0402427	Leigh Allen	Fine Arts	Non-Instruct Supplies	\$500.00

**Fund 79 Total: 21** **\$18,847.09**

**Fund 82 Scholarships & Trust/Agency**

P0402050	Buddy's All Stars Inc.	Health Sciences and	Fundraising	\$3,444.75
P0402054	Team Sports	Health Sciences and	Fundraising	\$1,466.27
P0402182	Office Link, Inc.	Health Sciences and	Fundraising	\$142.62
P0402185	Campus Food Services	Health Sciences and	Fundraising	\$1,679.95
P0402299	ATI Assessment	Nursing	Fundraising	\$6,743.04
P0402414	Super Warehouse	Health Sciences and	Fundraising	\$96.68

**Fund 82 Total: 6** **\$13,573.31**

**PO Funds Total: 313** **\$882,984.04**

**Fund 11 Unrestricted - El Camino**

B0410892	ECCD Petty Cash	Rideshare	Non-Instruct Supplies	\$993.00
B0410896	ECCD Petty Cash	Transition Center for	Non-Instruct Supplies	\$200.00
B0410900	E.C.C. Public	Human Resources	Multi Media Advertising	\$270.00
B0410906	Zmags	Public Relations &	Contract Services	\$3,500.00
B0410913	ECCD Petty Cash	Health,Safety and Risk	Non-Instruct Supplies	\$180.00
B0410920	Heritage 21st Century	Transition Center for	Moving	\$5,796.00
B0410923	Vicenti, Lloyd, Stutzman	Institutional Services	Audit/Accreditation fees	\$12,500.00
B0410928	Signature Party Rental	Civic Center	Repairs Noninstructional	\$4,603.18
B0410935	Pacific Resource	Automotive Collision	Maintenance Contracts	\$2,875.00

**Fund 11 Total: 9** **\$30,917.18**

**Fund 12 Restricted - El Camino**

B0410899	E.C.C. Public	CTE II-grant	Printing	\$650.00
B0410902	ECCD Petty Cash	ECP (YEP) Grant	Non-Instruct Supplies	\$300.00
B0410903	San Dieguito Printers	Community Education	Non-Instruct Supplies	\$60,000.00
B0410905	La Parent Magazine	Community Education	Multi Media Advertising	\$2,200.00
B0410909	City of Torrance	(STCW) Standards for	Contract Services	\$5,000.00
B0410911	ECCD Petty Cash	TANF	Non-Instruct Supplies	\$638.65
B0410924	ECCD Petty Cash	Speciality Beverage	Non-Instruct Supplies	\$46.40

B0410927	MSC Industrial Supply	NSF Belcon Industries	Non-Instruct Supplies	\$2,600.00
B0410933	Courtesy Cleaners	Parking-Student	Dry Cleaning	\$2,100.00
B0410934	Pearson Education,	TitleV-Improving	Contract Services	\$27,500.00
<b>Fund 12 Total: 10</b>				<b>\$101,035.05</b>
<b>Fund 15</b>	<b>General Fund -Special Programs</b>			
B0410889	Interior Services	Human Resources	New Equipment -	\$7,143.00
B0410926	E.C.C.C.D. Bookstore	Equipment/Supplyaug	New Equipment - Instructional	\$16.04
<b>Fund 15 Total: 2</b>				<b>\$7,159.04</b>
<b>Fund 41</b>	<b>Capital Outlay</b>			
B0410917	J & J Environmental	Flooring Replacements	Buildings	\$9,100.00
<b>Fund 41 Total: 1</b>				<b>\$9,100.00</b>
<b>Fund 79</b>	<b>Auxiliary Services</b>			
B0410929	Campus Food Services	V.P. Academic Affairs	Non-Instruct Supplies	\$500.00
<b>Fund 79 Total: 1</b>				<b>\$500.00</b>
<b>BPO Funds Total: 23</b>				<b>\$148,711.27</b>
<b><u>Grand Total POs and BPOs: 336</u></b>				<b>\$1,031,695.31</b>

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**Agenda for the El Camino Community College District Board of Trustees  
For  
Measure E Bond Fund  
Administrative Services**

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**Administrative Services – Measure E Bond Fund**

**A. CATEGORY BUDGETS AND BALANCES**

**GENERAL OBLIGATION BOND FUND CATEGORIES  
AND PROJECT SUMMARY**

The following table reports Measure E expenditures and commitments through January 31, 2011.

<b>CATEGORY</b>	<b>BUDGET</b>	<b>EXPENDED</b>	<b>COMMITTED</b>	<b>BALANCE</b>
Additional Classrooms and Modernization	\$235,406,433	\$83,666,380	\$18,519,255	\$133,220,798
Campus Site Improvements	32,416,561	25,030,337	791,312	6,594,912
Energy Efficiency Improvements	2,818,000	2,756,426	0	61,574
Health and Safety Improvements	129,899,135	46,405,064	13,918,280	69,575,791
Information Technology and Equipment	24,678,355	11,824,843	46,180	12,807,333
Physical Education Facilities Improvements	572	572	0	0
<b>TOTAL</b>	<b><u>\$425,219,056</u></b>	<b><u>\$169,683,622</u></b>	<b><u>\$33,275,027</u></b>	<b><u>\$222,260,407</u></b>

**B. INFORMATIONAL ITEM – MATH BUSINESS HEALTH SCIENCES –  
FURNITURE**

The District intends to use the following multiple party purchasing agreements to acquire furniture for the new Math Business Health Sciences Building.

<b><u>Manufacturer</u></b>	<b><u>Agreement</u></b>
Allsteel Inc.	The Cooperative Purchasing Network #R4971
Virco Inc.	US Communities #844685
ISE Inc.	County of San Bernardino #10-212
Bretford Inc	US Communities #RQ7-878957-20A-E
Izzy Design	California Multiple Award Schedule #4-02-01-0071A
GunLocke Inc.	The Cooperative Purchasing Network #R4981
KI Inc.	Foundation of California Community Colleges #CB08-100
Global	California Multiple Award Schedule #GS-28F-0025J

The estimated cost of the purchases through these agreements is \$2,193,000.

**C. INFORMATIONAL ITEM – SOCIAL SCIENCE MODERNIZATION  
PROJECT – FURNITURE**

The District intends to use the following multiple party purchasing agreements to acquire furniture for the renovated Social Science building.

**Manufacturer**

Allsteel Inc.  
Global Furniture Inc.  
KI Inc.

**Agreement**

The Cooperative Purchasing Network #R4971  
California Multiple Award Schedule #GS-28F-0025J  
Foundation of California Community Colleges #CB08-100

The estimated cost of the purchases through these agreements is \$525,000.

**D. CHANGE ORDER – COMMERCIAL PAVING & COATING – CAMPUS PAVING IMPROVEMENT PROJECT**

It is recommended that the Board of Trustees approve the following change order.

- |  |                |
|--|----------------|
| 1. Replace and repair deteriorated and broken existing drain pipes at the Lot F Parking Structure. Unforeseen condition.                 | \$4,074        |
| 2. Additional sub grade soil replacement at the Lot F Parking Structure due to saturated soil conditions. Geotechnical Engineer request. | <u>\$9,758</u> |

Total Change Order Amount      \$13,832

Original Contract Amount	\$378,999
Prior Changes	0
This Change Order Amount	<u>13,832</u>
New Contract Amount	<u>\$392,831</u>

**E. CHANGE ORDER – HPS MECHANICAL - PHASE 3 INFRASTRUCTURE**

It is recommended that the Board of Trustees approve the following change order.

- |   |          |
|---|----------|
| 1. Revise routing of electrical conduits between the Music and Art & Behavioral Science buildings due to congestion of existing utilities. Unforeseen condition.  | -\$3,014 |
| 2. Eliminate the replacement of an existing domestic water valve for the Technical Arts and Maintenance buildings. District request. This work will be performed in a future project. District request. | -\$3,979 |
| 3. At the trash enclosures, revise the tube steel door frame attachment to the concrete walls in order to allow for future  | \$11,813 |

- removal and install bumper guards around the inside walls for protection. District request.
4. Eliminate the communication conduit lateral at northeast corner of the Marsee Auditorium due to a change in design requirements. District request. -\$2,126
  5. Revise lighting and pavement design at the northwest corner of the Music building and the north side of the Social Science building. District request. -\$27,993
  6. Revise elevations and locations of storm drains between the Music building and the Art & Behavioral Science buildings. Site conditions differed from construction drawings. \$6,223
  7. Eliminate two communication manholes, one south of the Art & Behavioral Science building and the other east of the Marsee Auditorium, due to inadequate space between existing underground utilities. District request. -\$5,528
  8. Revise landscaping between the North Gym and the Student Services buildings along with the addition of a permanent steel fence around existing electrical equipment. District request. \$12,082
  9. Investigate the underground location of the existing chilled and hot water pipes at the Marsee Auditorium. Revise the pipe routing to intercept the existing pipes at the vault and install four additional valves. District request. -\$6,481
  10. Remove planter soil at the north side of the Pool building in order to investigate a leak at the PE tunnel. Provide waterproofing around the planter walls to prevent future leakage problems. District request. \$8,559
  11. Emergency repair of an existing sewer pipe beneath a concrete walkway west of the Student Services building. District request. \$12,391
  12. Remove and replace an existing 4” sewer line south of Art & Behavioral Science building due to poor existing condition. District request. \$1,231

	Total Change Order Amount	<u>\$3,178</u>
Original Contract Amount		\$9,382,373
Prior Changes		892,070
This Change Order Amount		<u>3,178</u>
New Contract Amount		<u>\$10,277,621</u>

**F. CHANGE ORDER – TAISEI CONSTRUCTION CORPORATION - MATH BUSINESS HEALTH SCIENCES BUILDING PROJECT**

It is recommended that the Board of Trustees approve the following Change Orders.

- |   |           |
|---|-----------|
| 1. Provide exploration of areas around the Music Building to expose buried existing fire, domestic and mechanical lines. District request.        | \$6,743   |
| 2. Provide the removal and disposal of buried asbestos piping and contaminated soil from the building site. District request.                     | \$54,723  |
| 3. Deletion of installation of new manhole located at the northwest corner of the building. District request.                                     | -\$5,303  |
| 4. Provide exploration of routing of buried existing hydronic lines and install of waterproofing around Music Building. District request.         | \$6,991   |
| 5. Provide exploration of buried communication conduit conflicting with foundation at the northeast corner of the building pad. District request. | \$3,735   |
| 6. Existing gas line to remain and utilities to be re-routed. District request.   | -\$4,518  |
| 7. Provide additional concrete barrier to pathway running north and south along the east side of the project. District request.                   | \$15,718  |
| 8. Change layout of dimples in concrete walls from 2 feet on center to 4 feet on center. District request.  | -\$42,440 |
| 9. Provided domestic water line connection into Music Building.   | \$6,322   |

Unforeseen condition.

10. Provide installation of additional Energy Management System controls. District request.	\$1,121
11. Back charges associated with soil inspections. District request.	-\$4,773
12. Provide and install 3 additional furniture feed electrical floor boxes to the first floor office area to accommodate systems furniture layout. Architect's requirement.	\$4,625
13. Provided and installed 8 additional data floor boxes in rooms 106 and 108 for the data to computer tables. Architect's requirement.	\$9,788
14. Inspector of record re-inspection and overtime back charges. District request.	<u>-\$1,339</u>
Total Change Order Amount	<u>\$51,393</u>

Original Contract Amount	\$20,666,000
Prior Changes	410,801
This Change Order Amount	<u>51,393</u>
New Contract Amount	<u>\$21,128,194</u>

**G. PURCHASE ORDERS (PO) AND BLANKET PURCHASE ORDERS (BPO)**

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure E expenditures be ratified and payment be authorized upon delivery and acceptance of the items or services ordered.

<b>PO #</b>	<b>VENDOR NAME</b>	<b>SITE NAME</b>	<b>DESCRIPTION</b>	<b>COST</b>
P402019	Dell Marketing	Security Video	Group II Equipment	\$103,816.37
P402021	TMP Services, Inc.	MCS	Site Improvements	10,428.89
P402045	Keenan & Associates	Infrastructure Phase III	Contract Services	1,302.00
P402046	Keenan & Associates	Infrastructure Phase III	Contract Services	165.00
P402047	SEWUP/JPA	Infrastructure Phase III	Contract Services	3,004.00
P402150	Keenan & Associates	Infrastructure Phase III	Contract Services	10,099.00
P402277	Full Compass	Fine Arts	New Equipment	10,016.89
P402278	Full Compass	Fine Arts	New Equipment	19,958.52
P402279	Full Compass	Fine Arts	New Equipment	3,552.38
P402280	Black Sheep	Fine Arts	New Equipment	1,167.13
P402287	Banak Machinery	Industry & Technology	New Equipment	27,132.31



P402300	Entertainment Lighting	Fine Arts	New Equipment	7,502.45
P402304	Rockler	Industry & Technology	New Equipment	2,785.01
P402306	Epic Production	Fine Arts	New Equipment	2,852.44
P402315	Studica	Master Planning	Group II Equipment	1,706.61
P402340	Keenan & Associates	Infrastructure Phase III	Contract Services	1,922.00
P402349	VWR Scientific	Natural Sciences	New Equipment	2,411.40
P402352	CSI Fullmer	Bookstore Building	Group II Equipment	8,339.13
P402360	United Sports	Athletic Education/Fitness	Site Improvements	4,500.00
P402425	Smardan Supply	Infrastructure Phase III	Construction Material	1,055.44
P402426	Smardan Supply	Bookstore Building	Construction Material	2,894.55
B401893	Beck & Graboski	Signage and Wayfinding	Architecture & Engineering	25,000.00
B401894	S & K Engineers	Lighting Upgrade	Architecture & Engineering	243,000.00
B410895	Heider Engineering	Paving	Testing & Inspection	30,000.00
B410898	HMC Architecture	Master Planning	Architecture & Engineering	195,000.00
B410904	S & K Engineers	Security Video	Architecture & Engineering	120,000.00
B410908	American Reprographic	MCS	Blue Printing-Construction	15,000.00
B410910	UTELOGY	Math Business Health Sciences	License Fee/Site Licenses	217,500.00
B410918	MACTEC	Shops Building	Testing & Inspection	24,700.00
B410921	Pacwest Corporation	Restroom Accessibility	Buildings	1,247,000.00
			<b>TOTAL POs AND BPOs</b>	<b><u>\$2,117,200.00</u></b>

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**Agenda for the El Camino Community College District Board of Trustees  
from  
Human Resources  
Lynn Solomita, Interim Vice President Human Resources**

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**A. EMPLOYMENT AND PERSONNEL**

It is recommended that the Board ratify/approve the employment and personnel changes for academic, classified, special services professionals and temporary classified service employees as shown in items 1- 23 and 1-22.

**Academic Personnel:**

1. Employment - Ms. Esther Gravis, full-time/temporary instructor of Nursing, Health Sciences & Athletics Division, Class II, Step 4, Academic Salary Schedule, effective February 12 through June 17, 2011.
2. Change in Assignment - Dr. Barbara Jaffe, Associate Dean, Humanities to full-time instructor of English as a Second Language, Humanities Division, Class V, Step 20, Academic Salary Schedule, effective August 25, 2011.
3. Amend Special Assignment - Ms. Lori Medigovich, full-time instructor of Journalism, Humanities Division, to supervise Journalism lab, to be paid \$45.14 an hour, not to exceed 135 hours instead of 105 hours or \$6,094 instead of \$4,740, effective February 12 through June 10, 2011, in accordance with the Agreement, Article 10, Section 13(a).
4. Amend Special Assignment - Ms. Susanna Meiers, part-time instructor of Art, Fine Arts Division, to work as art gallery curator and prepare curriculum and laboratory, to be paid \$53.26 an hour, not to exceed 480 hours or \$25,565, effective January 24 through June 17, instead of June 14, 2011, in accordance with the Agreement, Article 10, Section 9(m).
5. Amend Special Assignment - Mr. Michael Miller, part-time instructor of Art, Fine Arts Division, to work in art gallery student laboratory, to perform installations and prepare curriculum, to be paid \$53.26 an hour, not to exceed 224 hours or \$11,930 effective January 24 through June 17 instead of June 14, 2011, in accordance with the Agreement, Article 10, Section 9(m).
6. Special Assignment - Ms. Caryn Desai and Mr. Christian LeMay, part-time instructors of Theatre, Fine Arts Division, to direct musical theatre production, to be paid \$515 per week each, not to exceed 8 weeks or \$4,120 each, effective March 29 through May 26, 2011, in accordance with the Agreement, Article 10, Section 9(m).
7. Special Assignment - Ms. Jocelyn Foye, part-time instructor of Art, Fine Arts Division, to lead digital arts workshop to update faculty on comp programs, to be

paid \$60.18 an hour, not to exceed 4 hours or \$241, effective February 28 through June 10, 2011, in accordance with the Agreement, Article 10, Section 9(m).

8. Special Assignment - The following part-time instructors of Art, Fine Arts Division, to lead digital arts workshop to update faculty on comp programs, to be paid \$60.18 an hour, not to exceed 7 hours or \$421 each, effective February 28 through June 10, 2011, in accordance with the Agreement, Article 10, Section 9(m).

Walter Cox                                  Eric Holman                                  Annette Owens

9. Special Assignment - The following part-time instructors of Art, Fine Arts Division, to participate in digital arts workshop to update skills, to be paid \$30.10 an hour, effective February 28 through June 10, 2011, in accordance with the Agreement, Article 10, Section 9(m).

<u>Instructor</u>	<u>Not to exceed Hours</u>	<u>Not to exceed Dollars</u>
Walter Cox	7	\$211
Eric Holman	7	\$211
Annette Owens	7	\$211
Jocelyn Foye	10	\$301
Joy Curtis-Erlik	14	\$421
Susan Einstein	14	\$421

10. Special Assignment - Ms. Janice Ball, part-time instructor of Academic Strategies, Humanities Division, to coordinate tutoring program for the Learning Resource Center, to be paid \$45.14 an hour, not to exceed 10 hours a week or \$451 a week for a grand total of \$7,222, effective February 9 through June 10, 2011, in accordance with the Agreement, Article 10, Section 9(m).

11. Special Assignment - Ms. Diane Hayden, part-time instructor of Art, Fine Arts Division, to work as Faculty Coordinator on faculty programs, to be paid \$45.14 an hour, not to exceed 608 hours or \$27,445, effective January 3 through June 30, 2011, in accordance with the Agreement, Article 10, Section 14(a).

12. Special Assignment - The following instructors/counselors to serve as facilitators in the 2-day STEM Counselor Training Seminar, to be paid \$45.14 an hour, effective March 5 and March 26, 2011, in accordance with the Agreement, Article 10, Section 14(a).

<u>Instructor/Counselor</u>	<u>Not to Exceed Hours</u>	<u>Not to Exceed Dollars</u>
Mary-Beth Barrios	16	\$722
Kenneth Key	16	\$722

Valencia Rayford	16	\$722
Catherine Lakatos	8	\$361
Susan Oda Omori	8	\$361
Cecelia Raufman	8	\$361
Eric Carlson	5	\$226
Steven Cocca	5	\$226

13. Stipend Assignment - The following instructors to participate in a two-day (Science, Technology, Engineering, Math) STEM Counselor Training Seminar, to be paid \$150 each per day of attendance, not to exceed \$300, effective March 5 and March 26, 2011 in accordance with the Agreement, Article 10, Section 14(a).

**Attendance on March 5, 2011 (\$150 stipend)**

Full-time:

Kate Beley	Rene Lozano
Griselda Castro	Elaine Moore
Yamonte Cooper	Cynthia Mosqueda
Bernadette Flameno	Susan Oda Omori
Kelsey Iino	Margaret Quinones-Perez
Janice Ishikawa	Cecelia Raufman
Brenda Jackson	Sabra Sabio
Chris Jeffries	Lori Suekawa
Kenneth Key	Rutina Taylor
	Dexter Vaughn

Part-time:

Stephanie Bennett	Daissa Lee
Vera Cheng	Myrna Mendoza
Maria Estrada	Brian Mims
Jose Hernandez	Hatien Nguyen
Maribel Hernandez	Thi Mong Thu Van Nguyen
Lorenda Johnson	Xiao-Ying Wang

**Attendance on March 26, 2011 (\$150 stipend)**

Full-time:

Mary Beth Barrios	Rene Lozano
Kate Beley	Elaine Moore
Griselda Castro	Cynthia Mosqueda
Yamonte Cooper	Margaret Quinones-Perez
Bernadette Flameno	Valencia Rayford
Kelsey Iino	Sabra Sabio
Janice Ishikawa	Lori Suekawa
Brenda Jackson	Rutina Taylor
Chris Jeffries	Dexter Vaughn

Part-time:

Stephanie Bennett  
Vera Cheng  
Maria Estrada  
Jose Hernandez  
Maribel Hernandez  
Lorenda Johnson  
Catherine Lakatos

Daissa Lee  
Myrna Mendoza  
Brian Mims  
Hatien Nguyen  
Thi Mong Thu Van Nguyen  
Xiao-Ying Wang

14. Stipend Assignment - Ms. Rhonda Dillon, part-time instructor of Music, Fine Arts Division, to perform as resident artist vocalist, to be paid \$500, effective January 21, 2011, in accordance with the Agreement, Article 10, Section 9(m).
15. Stipend Assignment - Ms. Kristi Lobitz, part-time instructor of Music, Fine Arts Division, to perform as winter resident artist, to be paid \$650, effective January 30, 2011, in accordance with the Agreement, Article 10, Section 9(m).
16. Stipend Assignment - Mr. James Mack, part-time instructor Music, Fine Arts Division, to perform as spring resident artist at musical concert to be paid \$400, effective March 4, 2011, in accordance with the Agreement, Article 10, Section 9(m).
17. Stipend Assignment - Dr. Christopher Mello, full-time instructor of Music, Fine Arts Division, to perform as musician for Godspell (Play #3), to be paid \$1,000, effective March 1 through March 28, 2011, in accordance with the Agreement, Article 10, Section 14(a).
18. Stipend Assignment - The following part-time instructors of Music, Fine Arts Division, to perform as musical accompanist for spring resident artist concert, to be paid \$150 each, effective March 4, 2011, in accordance with the Agreement, Article 10, Section 9(m).

Anna Bosler

Maria Jacque

Ann Patterson

19. Stipend Assignment - Ms. Kelly Holt, full-time instructor of Radiologic Technology, Health Sciences & Athletics Division to serve as Student Learning Outcomes (SLOs) facilitator at Compton Center Flex Day, to be paid \$45.14 an hour, not to exceed 6 hours or \$275, effective February 10, 2011, in accordance with the Agreement, Article 10, Section 14(a).
20. Stipend Assignment - Ms. Kaysa Laureano-Ribas, full-time instructor of Mathematics to serve as Student Learning Outcomes (SLOs) facilitator at Compton Center Flex Day, to be paid \$45.14 an hour, not to exceed 6 hours or

\$275, effective February 10, 2011, in accordance with the Agreement, Article 10, Section 14(a).

21. Stipend Assignment - The following full-time instructors to prepare, rehearse and present at the Spring 2011 Flex Day general session, to be paid \$375 each, effective February 9, 2011, in accordance with the Agreement, Article 14, Section 14(a).

Behavioral & Social Sciences

Kristie Daniel-DiGregorio

Humanities

Sara Blake

Rose Ann Cerofeci

Matthew Cheung

Matthew Kline

Darrell Thompson

22. Stipend Assignment – The following instructors of Mathematics, to rehearse and present at the Spring 2011 Flex Day general session, to be paid \$312.50, effective February 9, 2011, in accordance with the Agreement, Article 14, Section 14(a).

Full-time:

Arturo Martinez

Part-time:

Jose Villalobos

23. Employment - The following part-time/temporary instructors to be hired as needed for the 2011 Spring semester.

Behavioral & Social Science

Michael Collins

Edward McCrary

Sergio Soto

Business

Shantel Martinez

Ana Milosevic

Frank Moss

Pavan Nagpal

Fine Arts

Sainte DeLude

Christian LeMay

Eve Wood

Humanities

Janice Ball

Lauren Brown

Stefanie Elwood

Greta Hendricks

Nida Husain  
Andres Moina  
Stephane Muller  
Lana Phillips



Industry & Technology

Kenneth Mays

Natural Sciences

Shimonee Kakakia

Special Resource Center

Jan Wong

**Classified Personnel:**

1. Retirement - Mr. Steven Camper, Heating & Air Conditioning Mechanic, Range 39, Step E, Facilities Planning & Services Division, Administrative Services Area, effective March 18, 2011, and that a plaque be presented to him in recognition of his service to the District since 2000.
2. Retirement - Ms. Ruth Sanchez, Assistant to Vice President, Range 12, Step E, Vice President's Office, Administrative Services Area, effective February 18, 2011 and that a plaque be presented to her in recognition of her service to the District since 1973.
3. Personal Leave of Absence 35% - Mr. Luis Barrueta, Student Services Specialist, Range 33, Step E, Enrollment Services Division, Student and Community Advancement Area, effective February 14 through April 1, 2011.
4. Personal Leave of Absence 14.25% - Ms. Kimberly Wilkinson, Costume Technician, Range 31, Step E, Fine Arts Division, Academic Affairs Area, effective February 14 through June 10, 2011.
5. Change of Assignment - Ms. Susan Brouillette, from 100% to 90% Administrative Assistant II, Range 31, Step E, Special Resource Center/Health Sciences & Athletics Division, Academic Affairs Area, effective March 1 through May 31, 2011.
6. Work Out of Classification - Ms. Terri Dixon, Accounting Assistant \*II III, Range 30, Step E, to Lead Accounting Technician, Range 34, Step D, Fine Arts Division, Academic Affairs Area, effective January 1 through June 30, 2011.  
\*Item changed during Board of Trustees meeting.
7. Work Out of Classification - Mr. Rudolfo Lopez Jr., Administrative Assistant I, Range 28, Step E, to Project Specialist, Range 32, Step E, to assume extra duties in the absence of Director of Resource Development/Grants Development and Management, effective January 3 through June 30, 2011.

8. Promotion - Ms. Hoa Sophie Quach-Dao, from Accounting Technician II, Range 34, Step E, to Accounting Officer, Range 39, Step D, Fiscal Services Division, Administrative Services Area, effective March 1, 2011.
9. Amend Employment - Mr. Steven Duzich, Heating & Air Conditioning Mechanic, Range 39, Step C, instead of Step A, Facilities Planning & Services Division, Administrative Services Area, effective March 1, 2011.
10. Temporary Employment - Ms. Elizabeth Bermuda, Program Coordinator, Student Support Services Science, Technology, Engineering and Mathematics (SSS Stem), Natural Sciences Division, Academic Affairs Area, effective March 1, 2011 through October 1, 2015.
11. Employment - Mr. Adrian Amjadi, Laboratory Technician II, Range 31, Step A, Fine Arts Division, Academic Affairs Area, effective March 1, 2011.
12. Employment - Ms. Kristen Anderson, Financial Aid Assistant, Range 24, Step A, Financial Aid/Enrollment Services Division, Student and Community Advancement Area, effective February 23, 2011.
13. Employment - Ms. Tamara Evans, Library Media Technician III, Range 28, Step A, Learning Resources, Academic Affairs Area, effective February 23, 2011.
14. Employment - Mr. Mark Nielsen, Athletic and Physical Education Attendant, Range 23, Step A, Health Sciences and Athletics Division, Academic Affairs Area, effective March 1, 2011.
15. Employment - Ms. Idania Reyes, Project Director Title V, Graduation Initiate Grant, Range 11, Step 1, Enrollment Services Division, Student and Community Advancement Area, effective March 1, 2011.
- ~~16. Employment - Ms. Sandra Ruiz, Accounting Assistant II, Range 30, Step A, Fiscal Services Division, Administrative Services Area, effective March 1, 2011.~~

~~\*Item withdrawn and no substitutions were made.~~

### **Temporary Classified**

17. Change of Assignment - Mr. William Guerra, 60% Clerical Assistant, Range 22, Step A, from Foster & Kinship Education Services, to Enrollment Services Division, Student and Community Advancement Area, effective March 1, 2011.

18. Mr. John Patrick - Set Designer, Range 36, Step A, Fine Arts Division, Academic Affairs Area to work as needed designing sets, effective February 23 through June 30, 2011.
19. Ms. Beatriz Ramirez - Administrative Assistant I, Range 28, Step A, Foundation/Resource Development Division, Student and Community Advancement Area, effective January 18 through June 30, 2011.
20. Ms. Elizabeth Matusak - Accounting Assistant II, Range 27, Step A, Fiscal Services Division, Administrative Services Area, to process financial aid checks and disburse to students, effective November 22, 2010 through March 31, 2011.
21. Mr. Ronald Miranda - Graphics Specialist, Range 35, Step A, Public Relations & Marketing Division, President's office Area, effective February 23 through June 30, 2011.
22. Ms. Phan Tran - Laboratory Technician I, Range 27, Step A, Humanities Division, Academic Affairs Area, to supervise foreign language lab effective March 1 through June 10, 2011.

**B. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES**

It is recommended that the Board authorize employment of the following Temporary Non-Classified Service Employees, subject to funding, as shown in items 1-9.

The following temporary, non-classified service employees are to be hired for the 2010-2011 fiscal year, paid hourly, effective February 23, 2011 through June 30, 2011, days and hours vary as needed, unless otherwise stated.

**Instructional Aide Series**

1. Instructional Aide II

The following individual is to assist in the classroom, laboratory, or other facility with basic duties and accommodations.

Jeanette Alexis Dy, \$9.25 (eff. 2/9/11 to 6/30/11)

2. Instructional Aide VI

The following individual is to assist students with their writing assignments in all phases of the composing process – understanding and responding to the topic, generate ideas, outlining, drafting, revising, and other duties as needed.

Victoria Tokar, \$15.00 per hour

**Office Aide Series**

3. Office Aide II

The following individual is to provide assistance in the delivery of services in an office or laboratory setting.

Marta Oller Petit, \$9.25 per hour (eff. 1/19/11 to 6/30/11)

**Program Aide Series**

4. Program Aide II

The following individual is to assist the First Year Experience Program with daily operations.

Vuong Hoang, \$9.25 per hour (eff. 2/9/11 to 6/30/11)

5. Program Aide III

The following individuals are to assist in the Learning Resource Center Computer Lab with daily operations, maintaining computer software, and assisting students.

James Evans, \$10.50 per hour

Branden Williams, \$10.50 per hour

6. Program Aide VI

The following individual is to assist in implementing elements of the Youth Development Services Program or Foster and Kinship Care Education Program.

Sharonda Barksdale, \$18.00 per hour

The following individual is to develop and implement recruitment and marketing activities for the California Work Opportunity and Responsibility to Kids Act (CalWORKS) and Cooperative Agencies Resources for Education (CARE) programs.

Lizet Corona Salazar, \$19.00 per hour

**Sports Aide Series**

7. Sports Aide VI

The following individual is to assist the coaching staff with the coordination of all aspects of practice and competition.

Ron Edwards, \$17.00 per hour (eff. 8/7/10 to 6/30/11)

**Theater Aide Series**

8. Theater Aide IV

The following individual is to assist the theater management and staff with technical theater duties for on campus events.

Jayne Barr, \$12.75 per hour

**Professional Series**

9. Training Professional II

The following individual is to perform client intake and assessment, conduct, business advising sessions, and deliver workshops.

Michael Grimshaw, \$45.00 per hour

**C. RESOLUTION – EQUIVALENCE TO MINIMUM QUALIFICATIONS**

It is recommended that the Board of Trustees approve a Resolution of the Board of El Camino Community College District authorized by the California Education Code Section 87359 as shown below:

WHEREAS, California Education Code Section 87359 provides that the governing board upon the advice and judgment of the Academic Senate may approve employment of instructors who possess qualifications at least equivalent to the minimum qualifications specified in the regulations of the Board adopted pursuant to Education Code Section 87356; and

WHEREAS, the El Camino College Policy "Equivalence to the Minimum Qualifications" was adopted June 11, 1990; and

WHEREAS, there are instructors on the staff at El Camino Community College who are eminently qualified to teach in their designated subject area.

NOW, THEREFORE, BE IT RESOLVED, that the El Camino Community College District Board of Trustees hereby approves the assignment of the below listed instructor to teach in the designated discipline(s) during employment at El Camino College:

Shimonee Kadakia, Astronomy  
Rosalina Ramirez, Education Development

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Agenda for the El Camino Community College District Board of Trustees  
From  
The Office of the President and Board of Trustees  
Thomas M. Fallo, Superintendent/President

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A. Redistricting Action Plan.....Page 55

**A. Redistricting Action Plan**

It is recommended that the Board authorize staff to begin process to review El Camino Community College District Trustee Areas. Proposed timeline is as follows:

<p><b>February 2011</b></p>	<ol style="list-style-type: none"> <li>1. ECCCD Board discuss and determine process for appointees to a Boundary Review Committee (BRC)</li> <li>2. Following Board meeting, publicize via newspaper, web, social media, email, and meetings to community groups and individuals to recruit potential appointees for BRC</li> </ol>										
<p><b>March 2011</b></p>	<ol style="list-style-type: none"> <li>1. Continue recruiting members of BRC</li> <li>2. ECCCD solicit RFPs for firms to conduct mapping and plans for potential new trustee boundaries based on 2010 census data</li> </ol>										
<p><b>April 2011</b></p>	<ol style="list-style-type: none"> <li>1. ECCCD Board of Trustees appoint members of BRC</li> <li>2. Census data certified by DOF</li> <li>3. Agendized monthly board reports</li> </ol>										
<p><b>May 2011</b></p>	<ol style="list-style-type: none"> <li>1. Mapping firm selected</li> <li>2. BRC hold first meeting, select chair</li> <li>3. Agendized monthly board reports</li> </ol>										
<p><b>June 2011</b></p>	<ol style="list-style-type: none"> <li>1. BRC holds second meeting</li> <li>2. BRC and College staff develop a plan for outreach to community groups and individuals</li> <li>3. Consider languages spoken and types of media consumed by District residents</li> <li>4. Outreach and Publicizing the Process begins – BRC with assistance from College staff</li> <li>5. Agendized monthly board reports</li> </ol>										
<p><b>July 2011</b></p>	<ol style="list-style-type: none"> <li>1. BRC holds third meeting to define communities of interest throughout the District; and develop – with College staff - outreach/information plans</li> <li>2. Potential Communities of Interest: <table border="0" style="margin-left: 40px;"> <tr> <td>City boundaries</td> <td>Parks</td> </tr> <tr> <td>Neighborhoods/Neighborhood Assoc.</td> <td>Hospitals</td> </tr> <tr> <td>Schools</td> <td>Churches</td> </tr> <tr> <td>Precincts</td> <td>Malls</td> </tr> <tr> <td>Housing Developments</td> <td>Other</td> </tr> </table> </li> </ol>	City boundaries	Parks	Neighborhoods/Neighborhood Assoc.	Hospitals	Schools	Churches	Precincts	Malls	Housing Developments	Other
City boundaries	Parks										
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Schools	Churches										
Precincts	Malls										
Housing Developments	Other										
<p><b>August 2011</b></p>	<ol style="list-style-type: none"> <li>1. Mapping firm presents first plan proposal to Board</li> <li>2. Mapping firm presents first plan proposal to BRC; finalize outreach/info plans</li> </ol>										

<b>September 2011</b>	<ol style="list-style-type: none"> <li>1. Mapping firm presents revised plan to Board</li> <li>2. Mapping firm presents second plan to BRC</li> <li>3. Utilize the web and social media to provide information to the community and to solicit input from the community</li> <li>4. Post Google Earth maps with proposed boundaries outlined for the public to review online and/or print</li> <li>3. Provide proposed plan with info on how to submit input to libraries, schools, via email, and newspapers</li> </ol>										
<b>October November 2011</b>	<ol style="list-style-type: none"> <li>1. BRC meeting to plan briefings and informational sessions</li> <li>2. Host media briefings and ensure appropriate media coverage</li> <li>3. Hold Public Hearings throughout the ECCCD area - host one public hearing in each Trustee Area; vary times</li> <li>4. Identify communities of interest and organizations in each community and invite to public hearings</li> <li>5. Provide draft plans with options for Trustee Areas and ask public for input</li> </ol>										
<b>December 2011</b>	<ol style="list-style-type: none"> <li>1. Final proposed plan presented to Board for first reading</li> <li>2. Attorney reviews plans for any issues/concerns before submitting for public record</li> </ol>										
<b>January 2012</b>	<ol style="list-style-type: none"> <li>1. ECCCD Board adopts, by resolution or ordinance, new Trustee Areas</li> <li>2. ECCCD Board submits proposal to LA County Committee on School District Organization</li> </ol>										
<b>February 2012</b>	<ol style="list-style-type: none"> <li>1. LA County Office of Education conducts feasibility study</li> </ol>										
<b>March April 2012</b>	<ol style="list-style-type: none"> <li>1. ECCCD Board submits adopted Trustee Areas to LA County Registrar Recorder's Office</li> </ol>										
<p><b>Estimated outside costs for Trustee Redistricting process:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">1. Mapping Consultant</td> <td style="text-align: right;">\$15,000 - \$20,000</td> </tr> <tr> <td>2. Advertising</td> <td style="text-align: right;">\$ 3,000</td> </tr> <tr> <td>3. Attorney's Fees</td> <td style="text-align: right;">\$ 2,000-\$5,000</td> </tr> <tr> <td>4. Other (outreach briefings)</td> <td style="text-align: right;">\$ 2,000</td> </tr> <tr> <td> Total Estimated Costs:</td> <td style="text-align: right;"> \$22,000 - \$30,000</td> </tr> </table>		1. Mapping Consultant	\$15,000 - \$20,000	2. Advertising	\$ 3,000	3. Attorney's Fees	\$ 2,000-\$5,000	4. Other (outreach briefings)	\$ 2,000	 Total Estimated Costs:	 \$22,000 - \$30,000
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 Total Estimated Costs:	 \$22,000 - \$30,000										



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**Agenda for the El Camino Community College District Board of Trustees  
from  
Compton Education Center  
Barbara Perez, Vice President**

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	<u><b>Page No.</b></u>
A. Accreditation Update – Information .....	58

## COMPTON EDUCATION CENTER

### A. ACCREDITATION UPDATE – INFORMATION

It is recommended that the Board receive for information the following accreditation update for the Compton Center.

#### **Compton Accreditation Update**

February 6, 2011

#### **History**

El Camino Senior Management in coordination with the Special Trustee and the Compton Community College District executive staff developed an internal planning document, called *The Process to Accreditation*. This document was shared with the faculty and staff of both districts and the community through the publication, *Brick by Brick*. At Compton Center, the process began with an all-campus forum on November 2, 2010. The chairs of the Accreditation Steering Committee, Dr. Lawrence Cox, Ms. Barbara Perez and Mr. Saul Panski, briefly explained the accreditation process and took questions from the campus participants.

The Accreditation Steering Committee (ASC), comprised of representatives of key Center constituencies and chairs of the subcommittees, is meeting monthly to monitor the progress made toward accreditation. After the ASC reviewed its charge, the chairs of the five subcommittees were assigned the task of preparing a written assessment for each of the first 20 eligibility requirements for the February meeting. The reports would include determining whether or not the Center met the criteria, identifying any deficiencies and proposing a timeline to address the concerns identified.

For ACCJC eligibility criteria currently met, subcommittees will fine tune their reports and gather supporting documentation to support their reports. For areas of concern, appropriate personnel will be tasked with developing a specific timeline and process to align Compton with the ACCJC standards no later than the end of the Spring semester.

#### **Action Plan:**

<b>Date</b>	<b>Action</b>	<b>Responsible Party</b>	<b>Outcome</b>
Feb 2011	Assessment of Eligibility Criteria	ASC Subcommittees	Center meets the following criteria: 1-4, 6- 9, 11-15, and 20. More information is needed to determine the status of 16-18. The Center does not meet the criteria for 10 and 19. See Attachment 1

<b>Date</b>	<b>Action</b>	<b>Responsible Party</b>	<b>Outcome</b>
	Provide all subcommittee feedback on their reports	ASC	Comments due to ASC chairs by 2/25/11. Reports will be prepared for each subcommittee.
Mar 2011	Create action plans to address deficiencies.	ASC and ASC subcommittees	By June 2011, action plans will be fully implemented.
Apr 2011	2 <sup>nd</sup> draft of each eligibility criteria due with necessary documentation	ASC subcommittees	Working document for open forum
	Sr. Mgmt Review and Input	ASC & Sr. Mgmt.	Feedback and direction from Sr. Mgmt. is sent back to subcommittees
	Select writing team/editor	ASC	
May 2011	Open Forum	ASC	Feedback from open forum and Sr. Mgmt. is provided to subcommittees
Jun 2011	3 <sup>rd</sup> draft of eligibility criteria due	ASC subcommittees	Reports submitted to editor
Sum 2011	Editor prepares working draft	Editor	Preliminary draft of eligibility petition
Sept 2011	Incorporate results of action plans for Criteria 10 and 19	ASC Subcommittees	2 <sup>nd</sup> draft of eligibility petition
Oct 2011	Sr. Mgmt Review	ASC & Sr. Mgmt.	Feedback and direction from Sr. Mgmt. is sent back to subcommittees
	Open Forum	ASC	Feedback to subcommittees
Nov 2011	First reading	Boards of Trustees	

<b>Date</b>	<b>Action</b>	<b>Responsible Party</b>	<b>Outcome</b>
Dec 2011- Jan 2012	Final Edit	Editor	
Feb 2012	Second Reading	Boards of Trustees	Final approval
Spring 2012	Submit Eligibility petition	ALO	

### **Critical Issues**

The assessing of SLOs and finalizing the Educational Master Plan are critical to the planning and evaluation process. Therefore Compton must generate the Master Plan and other associated plans, show that the results of the plans guide resource planning and allocation, and that outcomes resulting from SLO statements, the plans, and resource allocations are evaluated. While some areas have already begun a cycle of evaluation, many areas have not. Therefore, this evaluation would be difficult to accomplish before the end of the fall 2011.

Other issues were identified during the assessment of the eligibility criteria that need to be addressed. Of the 21 criteria, ten are met due to El Camino College. Since the Center is part of El Camino this is appropriate for eligibility but for full accreditation, Compton will need to establish the processes for these functions.

Subcommittee 3 started to identify the processes that are currently done by El Camino that will need to be assumed by Compton. Academic Affairs and Administrative Services are undergoing a similar review. This impacts the Center's ability to meet the criteria of administrative capacity.

This timeline has us on pace to submit an eligibility application to ACCJC during spring 2012.

Attachment 1 – Eligibility Criteria

<b>Criterion</b>	<b>Criterion title</b>	<b>Subcommittee #</b>	<b>Meet criterion?</b>	<b>Notes</b>
1	Authority	1	Yes	Via ECC
2	Mission	1	Yes	Via ECC
3	Governing Board	1	Yes	Via ECC B.o.T.
4	Chief Executive Officer	1	Yes	Via Fallo or Cox
5	Administrative Capacity	1	No	Many functions for Compton done at ECC. See Nishime's list of ECC support from Student Services. Other areas told to do a similar analysis
6	Operational Status	1	Yes	Via ECC
7	Degrees	2	Yes	Via ECC
8	Educational Programs	2	Yes	Via ECC
9	Academic Credit	2	Yes	Via ECC
10	Student Learning and Achievement	2	No	Significant work on SLOs and assessment needs to be done. Faculty will be meeting on Feb. 10 to prepare an action plan delineating which courses and programs will be assessed over the next 2 years including re-evaluation.
11	General Education	2	Yes	Via ECC
12	Academic Freedom	2	Yes	Via ECC Board Policy and CCCD faculty contract
13	Faculty	2	Yes	Meet state and often ECC min quals.
14	Student Services	3	Yes	Offer many services, have categorical funding
15	Admissions	3	Yes	Via ECC
16	Information and Learning Resources	3	Uncertain	Do not currently have data to determine level of compliance. Gathering now.

17	Financial Resources	4	Uncertain	If part of ECCD, yes. If through CCCD, more problematic. Also, needs (see #5 above) not documented yet, maybe impact this criterion.
18	Financial Accountability	4	Probably	Have two years of audits, but many audit findings. It will be important that follow-up audit shows that findings have been addressed.
19	Institutional Planning and Evaluation	5	No	No educational master plan and cannot show that planning is linked to budgeting. Need to establish an evaluation process.
20	Public Information	3	Yes	Via catalog, schedule of classes, web pages
21	Relations with the Accrediting Commission	none	Presumably	Steering Committee did not discuss. Item is responsibility of Accreditation Liaison Officer.

Non-Consent Agenda

- A. Interfund Transfer (Resolution) and Payment Authorization.....Page 64
- B. Designation of Irrevocable Reserve Fund for Post Employment  
Benefits (Resolution.....Page 64
- C. Resolution in Support of California Community Colleges Budget  
Priorities and Principles.....Page 65

**A. INTERFUND TRANSFER (RESOLUTION) AND PAYMENT AUTHORIZATION**

It is recommended that the Board of Trustees approve a resolution for the following Interfund transfer for FY 2010-11.

**INTERFUND TRANSFER**

From: General Fund-Unrestricted (11) Reserve for Contingency  
To: Property & Liability Fund (62) Other Operating Expenses  
Amount: \$833,333.33

The Board also authorizes the use of these funds for payment to our insurance joint powers authority (SWACC) for the settlement of a liability claim.

**B. DESIGNATION OF IRREVOCABLE RESERVE FUND FOR POST EMPLOYMENT BENEFITS (RESOLUTION)**

It is recommended that the Board of Trustees approve a resolution to designate Fund 17 as an Irrevocable Fund

**CHANGE OF TITLE OF FUND**

From: Special Reserve - Retiree Health Premiums  
To: Irrevocable Reserve - Post Employment Benefits

The Board further authorizes the Superintendent/President or his designee to take future actions required for the operation of this fund, including: development of a formal Trust document, establishment of investment policies and investment advisor, designation of trust administrator, contract for an updated actuarial study and all other applicable actions related to the development and implementation of this fund. The balance in this irrevocable fund (as of June 30, 2011) is projected to be \$12.2 million: \$8.3 million projected from the existing Fund 17 and \$3.9 million projected from the Southern California Community College District (SCCCD) joint powers authority which currently holds a portion of these funds for investment.



C. **Resolution in Support of California Community Colleges Budget Priorities and Principles**

**Resolution in Support of California Community Colleges  
Budget Priorities and Principles**

WHEREAS, California's higher education system is in a crisis situation with insufficient resources at a time of record demand due to high school graduates and unemployed residents seeking retraining; and

WHEREAS, the Governor's Proposed Budget seeks a balanced approach of making \$12.5 billion in spending cuts and asking the voters to extend temporary tax increases totaling \$12 billion for five years; and

WHEREAS, under the Governor's Proposed Budget, California community colleges would face \$400 million in state general fund cuts; and

WHEREAS, without an extension of temporary tax increases, California community colleges could face \$900 million in state general fund cuts; and

WHEREAS, El Camino Community College District faces cuts of \$7 million under the Governor's Proposed Budget and \$15.7 million if an all-cuts budget were to be adopted instead; and

WHEREAS, California's locally elected community college trustees, together with their faculty, staff and students, are best able to decide where budget reductions can be absorbed while minimizing the impact on their communities; and

WHEREAS, "targeted" cuts at specific curriculum that cost colleges the least to offer will -- in addition to injuring students in transfer and career preparation programs -- require districts to reduce enrollment in higher-cost programs such as advanced technology and nursing; and

WHEREAS, California community colleges could mitigate state cuts and maintain essential student instruction and services if their local communities were able to approve parcel taxes to provide funds to replace reduced state General Fund revenues; and

WHEREAS, fee increases charged to community college students should protect the quality of instruction and student services; and

WHEREAS, policy and practice reforms to improve student success and motivate student behavior should be based on sound research implemented in a manner to allow students and institutions to adjust; now, therefore, be it

RESOLVED that the El Camino Community College District supports a balanced approach to budgeting, including the extension of temporary tax revenues to protect vital state programs along with budgetary cuts to bring California's state budget into balance; and be it further

RESOLVED that the El Camino Community College District supports redirecting any amount of student fee revenue increase to reduce the proposed apportionment cut to protect the quality of student instruction and services; and be it further

RESOLVED that the El Camino Community College District opposes the proposal to distribute apportionment based on student retention and instead supports an additive, categorical incentive funding program to encourage student success, as proposed in the report A 2020 Vision for Student Success; and be it further

RESOLVED that the El Camino Community College District supports the right of California's voters to be given the opportunity to allow local voters to approve parcel taxes with a 55% vote to backfill state budget cuts at community colleges; and be it further

RESOLVED that the Board of Trustees of the El Camino Community College District, by passage of this resolution, expresses its full support for the above principles and positions on the Governor's Proposed Budget for the 2011-12 fiscal year.

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William J. Beverly, President

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Ray Gen, Vice President

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Maureen O'Donnell, Secretary

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Mary E. Combs, Member

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Kenneth A. Brown, Member

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Johanna Zamora, Student Member