

Board of Trustees El Camino Community College District



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Trustee Area Four

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Vice President
Trustee Area Five

Mr. William Beverly
Secretary
Trustee Area Three

Mrs. Mary E. Combs
Member
Trustee Area Two

Ms. Johanna Zamora
Student Member

Dr. Thomas M. Fallo
Superintendent,
El Camino Community College District
President,
El Camino College

El Camino College
16007 Crenshaw Boulevard
Torrance, California 90506-0001
Telephone: (310) 532-3670

Special Board Meeting
Agenda, Monday, December 6, 2010
Board Room
4:00 p.m.

- A. Roll Call, Pledge of Allegiance to the Flag**
- B. Public Comment on Agenda**
- C. Selection Process for Trustee Area One**
- D. Candidate Selection for Trustee Area One**

The Next Regularly Scheduled Board of Trustees
Meeting is Monday, December 13, 2010
4:00 p.m. in the East Cafeteria Room
Bookstore Building

Agenda for the El Camino Community College District Board of Trustees

From

The Office of the President and Board of Trustees

Thomas M. Fallo, Superintendent/President

A. Selection Process for Trustee Area One.....Page 3

B. Candidate Selection for Trustee Area One.....Page 4

Note: It is not necessary for applicants for the position to attend this meeting.

A. Selection Process for Trustee Area One

- I. It is recommended that the Board of Trustees discuss and select candidates to be interviewed for Trustee Area One on December 13, 2010. The following process is suggested.
 1. Applications for the position of Trustee Area One were due to the Superintendent/President's Office by 4:00 p.m., Thursday, December 2, 2010.
 2. All applications were forwarded on December 3, 2010, to each Board member for review.
 3. "Trusteeship in a Nutshell" was provided to Board members on December 3, 2010, as a guide in evaluating each application.
 4. All applications were posted to the El Camino College website on December 3, 2010.
 5. The Board of Trustees will discuss and determine how many total applicants they recommend for interviews. Interviews will take place during the Regular Meeting of the Board on December 13, 2010.
 6. At the December 6, 2010 Special Meeting of the Board, each Board member will provide the names of the three candidates they recommend be invited to an interview on December 13 – not ranked in priority order – to the Superintendent/President on a card provided.
 7. All names submitted by the Board will be publicly announced once each Board member has submitted their three potential candidates.
 8. The Board members will determine which applicants will be invited for an interview.

B. Candidate Selection for Trustee Area One

- I. It is recommended that the Board of Trustees discuss and select the interview process for candidates for Trustee Area One. The following process is suggested.
 1. On December 7, 2010, all applicants selected for an interview will be notified and invited to the December 13, 2010 Board meeting, 4:00 p.m. in the Alondra Room.
 2. Each candidate will be given 1 minute for an introduction/opening statement; each candidate will be given 2 minutes to answer each prepared question – a timekeeper will be present to notify candidates of their time limits
 3. Each Board member will prepare one question to be asked of the selected applicants on December 13 for the interviews. Each question will be provided to the Superintendent/President on cards. *
 4. Questions will rotate, so each candidate answers one questions first; and Board members will rotate asking prepared questions of the candidates.

*If more than one question is similar, the Superintendent/President will work with Board members to develop a different question.

TRUSTEESHIP IN A NUTSHELL

You are a member of a lay board that, as a unit:

- Sets the policy direction.
- Employs a chief executive officer as the institutional leader.
- Acts as community bridge and buffer.
- Establishes the climate in which educational goals are accomplished.
- Defines legal, ethical, and prudent standards for college operations.
- Assures fiscal health and stability.
- Maintains standards for good personnel relations.
- Monitors institutional performance.
- Leads as a thoughtful educated team.

Kenneth A. Brown
7717 S. Victoria Ave.
Inglewood, CA 90305-1221
(323) 750-1444 home (818) 667-5538 mobile
Kenneth.A.Brown@JPL.NASA.GOV

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3:24 pm

SP

December 2, 2010

Dr. Ray Gen
President of the Board of Trustees
El Camino Community College District
16007 Crenshaw Boulevard
Torrance, California 90506-0001

Dr. Gen:

Please accept this letter of interest and attached resume for the position of Member of the El Camino Community College District Board of Trustees (Area 1, Inglewood). In addition to my experience with Engineering Technology for NASA's Jet Propulsion Laboratory in Pasadena, California, my credentials include:

- 20+ years experience as higher education professor including long-standing positions with California State University, and Santa Monica College teaching physics, computer science, mathematics, and business;
- 12+ years of effective program management experience for government and non-profit programs. This includes managing JPL's office of Strategic University Research Program office and Chairman Emeritus of the Board of Director's of JobStarts, Incorporated, a Los Angeles-based, non-profit, job-training and microenterprise development organization.
- 5+ year working with the California State Board of Education and Superintendent of Public Instruction for California to aid in the formulation of a plan to dramatically improve student achievement in California by the use of education technology. The State Board last year nominated me to be on the Science Curriculum Framework and Evaluation Criteria Committee.
- 10+ years experience teaming with other professionals for the creation of professional development programs for educators and students in government, non-profit, and university settings (including community colleges) inclusive of managing internships opportunities for university faculty and students;
- 15+ years counseling, motivating and encouraging diverse student populations, assisting with academic advising, and interfacing with department colleagues, administration and support staff.

Because scientific and technical discoveries are being made at such a high rate, and our students in a variety of environments are adapting and learning much differently than students of 20 years ago, I believe education practices must evolve and develop for this new generation of learners. I feel with the correct blueprint for instruction we can help our schools (especially our community colleges), teachers, and students by providing a modern approach to learning. This way we will be able to help not only the most advanced learners, but also, more significantly, to motivate and engage a wider diversity of students to compete in an ever changing global market.

I believe that though my work in science, engineering, job training, and education that I've developed a keen sense of community and a commitment to continue working with populations that remain underrepresented. I enjoy teaming with colleagues, university faculty, and corporate partners towards the success of outreach and recruitment programs for communities and persons in need. I consider myself a motivated self starter very adept with board policy governance.

I welcome the chance to discuss specifics on how I would contribute to El Camino College and how I might add value to "Area 1" as an appointed Trustee.

Thank you for your time and consideration as I look forward to speaking with you in the near future. I am available by phone at (818) 354-5657 or (818) 667-5538, and via electronic mail at Kenneth.A.Brown@JPL.NASA.GOV.

Sincerely,

Kenneth A. Brown

Kenneth A. Brown - ECC Board of Trustees

Professional References

Jack O'Connell
Superintendent of Public Instruction
California Department of Education
1430 N Street
Sacramento, CA 95814
(916) 319-0800

Ayanna Howard
Associate Professor, Electrical and Computer
Engineering
Georgia Institute of Technology
Van Leer Electrical Engineering Building
777 Atlantic Drive NW
Atlanta, GA 30332-0250
(404) 385-4824
ayanna.howard@ece.gatech.edu

Randy Bartman
Deputy Section Manager – Optics Section
Jet Propulsion Laboratory
4800 Oak Grove Drive
Pasadena, CA 91109
(818) 687-8104 / (818) 354-5320
randall.k.bartman@jpl.nasa.gov

Rick Miller
Deputy Superintendent, Policy Development and
External Affairs
Office of the Superintendent of Public Instruction
California Department of Education
1430 N Street
Sacramento, CA 95814
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rdmiller@cde.ca.gov

Eva Graham
Manager, Minority Education
California Institute of Technology
1200 E. California Blvd.
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Pasadena, CA 91125-8600
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egramham@caltech.edu

Glen Peterson
Consultant/Trainer
Center for Nonprofit Management
5812 Milton Ave
Whittier, CA 90601
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gpeterson@capacitypartnership.com

Laverne Hall
Program Manager – MGSS-IOS
Jet Propulsion Laboratory
4800 Oak Grove Drive
Pasadena, CA 91109
(818) 393-5430
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Emanuel Waddell
Assistant Professor, Department of Chemistry
University of Alabama in Huntsville
MSB 203C
Huntsville, AL 35899
(256) 824-2695
ewaddell@chemistry.uah.edu

KENNETH A. BROWN

7717 S. VICTORIA AVENUE
INGLEWOOD, CA 90305
KENNETH.A.BROWN@JPL.NASA.GOV

EDUCATION

Masters of Science Degree in Applied Physics, May 1996
CLARK ATLANTA UNIVERSITY, Atlanta, GA
Concentrated Studies in Modern Physics & Optics

Bachelor of Science Degree in Physics and Computer Science/Minor in Physical Education, May 1991
MOREHOUSE COLLEGE, Atlanta, GA

PROFESSIONAL EXPERIENCE

JET PROPULSION LABORATORY, Pasadena, California

1987 to Present

Product Controls Liaison – Project Control Section (2010 – Present)

Currently working with the Mars Science Laboratory (MSL) Terminal Descent Sensor (TDS) for entry, descent, and landing. Responsible for identifying, maintaining, and negotiation of project tasks and schedules between project subsystems and cognizant engineers. This includes the planning, analysis, reporting, project performance assessment and earned value implementation of the TDS product.

Served as Product Scheduler for the Soil moisture Active & Passive (SMAP) Project. Responsible for maintaining detailed network schedules as well as planning, analysis, reporting, project performance assessment and earned value implementation for Division 33 Radar Element.

Senior Systems Engineer – Active Optical Sensing Group (1996 to 2010)

As Mission Assurance System Engineer for government sponsored Advanced Mirror Design technology development was responsible for identifying, maintaining, and negotiation of key Beam Launcher requirements with Production and Integration & Testing Teams as well as producing supporting documents for each team for final delivery.

Served as Integration & Testing System Engineer on the Mars Science Laboratory (MSL) Tunable Laser Spectrometer (TLS). This tunable diode laser spectrometer will be used to study atmospheric and sub-surface gas measurements on Mars. Responsible for capturing testbed assembly and inspection data records and drawings as well as assisting with flight hardware integration.

System Engineering Analyst for the Spacecraft Interferometry Mission (SIM) External Metrology. Cognizant of the preparation, upkeep, and consistency of functional requirements of external metrology (xMET) relating to that of other project requirements.

Acting Deputy Manager for the Strategic University Research Partnership Office. Responsible for managing science and technology research liaisons that establish and strengthen strategic relationships with leading universities. Provide direct input to JPL's Chief Scientist and Chief Technologist on technical projects and resources.

Task Manager and Principal Investigator responsible for state-of-the-art research and development of Laser-Driven Microthrusters. The proposed work, in conjunction with Morgan State University's Department of Chemistry, will give JPL the foundation for a "proof-of-concept" model microthruster for use in JPL/NASA's future miniature spacecraft.

Cognizant Engineer for Cryogenic Nulling Interferometer activities for Terrestrial Planet Finder mission. Led the development, integration, testing, and maintenance of a cryogenic testbed and provided system engineering expertise for the design and implementation of interferometric laboratory experiments. The testbed set a precedent in being the first successful white light interferometric nulling at cryogenic temperatures.

System Engineering Analyst to identify potential near-term direction in High Energy Laser Systems. The work was done in conjunction with the High Energy Laser Systems Test Facility (HELSTF) to characterize and measure successes and technical challenges inside the Laser Weapon community. This roadmap would assist customers to matriculate down a path to develop laser weapons with specific specifications on targets and scenarios.

Task Leader for test and integration of JPL's GeoSAR Laser Baseline Measurement System (LBMS). Additionally responsible for coordinating ground and airborne calibration personnel, and organized and designed task-specific experiments for the testing and system integration of devices aboard the JPL/NASA GeoSAR flight program. Authored and organized field experiments test plans as well as all Technology Exchange documents associated with the GeoSAR LBMS.

"Secret Level" Security Clearance through US Department of Defense and NASA Certified explosives handler.

Systems Engineer – Planetary Instruments Group (1994 to 1996)

Aided in the development of the CASSINI Visible and Infrared Mapping Spectrometer (VIMS). Contributed to the fabrication, modification, and operations of NASA Flight Hardware by designing data analysis tools for primary scan mechanism. Responsible for building, alignment, and calibration of a test setup for measuring the 2-axis scan mechanism used for CASSINI/VIMS. Aided with thermal vacuum chamber test set-up and data acquisition for VIMS alignment and testing. This instrument is successfully characterizing and mapping the Saturn system.

Performed multi-spectral image analysis of Hellenistic antiquities in conjunction with conservators from the J. Paul Getty Museum in Malibu, California.

PROFESSIONAL EDUCATIONAL EXPERIENCE

CALIFORNIA DEPARTMENT OF EDUCATION, Sacramento, California 2004 – Present

Technology Advisory Committee Member – Office of the Superintendent of Public Instruction

Recruited by Jack O'Connell, the Superintendent of Public Instruction for California. Aided in the formulation of a plan to dramatically improve student achievement in California by the use of education technology, especially for students and teachers in economically deprived districts. Currently serving as Chargé d'Affaires between the Office of the Superintendent and the Jet Propulsion Laboratory.

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS, Carson, California 2002 – Present

Adjunct Professor – Department of Physics, School of Arts & Sciences

Professor providing instruction for undergraduate lectures and laboratory classes in Physics, Physical Science, and Astronomy. Responsible for establishing creative and effective curriculum. Additional responsibilities include working with diverse student populations, assisting with academic advising, and interfacing with department colleagues, administration and support staff on student and administrative issues.

SANTA MONICA COLLEGE, Santa Monica, California 1998 – Present

Advisory Board Member – Department of Computer Science, School of Business (2003 – Present)

Provided advice and constructive input to the Department to modernize and sustain modern computer science program. Served as one of the chief architects creating a robotics curriculum and laboratory within the department – one of the few at the Junior College level in California.

Adjunct Professor – Department of Computer Science, School of Business (1998 – 2005)

Provided instruction that includes Computer Science lectures and laboratory exercises in accordance with established SMCC approved curriculum and course outlines. Taught introductory Computer Systems courses as well as an Introduction to Robotics special elective. In addition to the students academic preparation, contributed technical expertise which optimized the teaching style of the course to provide a real-world atmosphere to augment the theoretical basis of class.

LOS ANGELES CITY COLLEGE, Los Angeles, California 2005 – Present

Advisory Board Member – Department of Computer Science

Served as an informed advisor and industry liaison. Helped department initiate the development of a new long-range strategic plan for programs in the department. Evaluated curriculum and texts and helped establish evaluation criteria and techniques.

CREDENTIALS HELD

Preliminary Designated Subjects Adult Education Teaching Credential: Full Time

- Authorized Subjects: Elementary and Secondary Basic Skills; English as a Second Language; Mathematics; Physical Science, including General Science; Computer Technology

SELECTED PUBLICATIONS

- A. Howard, E. Graham, K. Brown, "Adopting a Multi-Disciplinary Approach to Robotics Education", submitted to *Journal on Educational Resources in Computing*, 2004.
- A. Howard, K. Brown, C. Padgett, "Real Time Intelligent Target Detection and Analysis with Machine Vision", 3rd International Symposium for Robotics & Applications, Maui, HI, June 2000.
- K.A. Lynch, K.A. Brown, et. al., "Faraday Ring Ammeter Development for Measurement of Electric Currents in Space Plasmas", a submitted proposal to the California Institute of Technology President's Fund, May 1999.
- K.A. Brown, A. Howard, C. Padgett, "Intelligent Data Analysis in Hyperspectral Images", Computational Intelligence. Methods and Applications (CIMA '99).
- A. Howard and C. Padgett and K. Brown. "Intelligent Target Detection in Hyperspectral Imagery", Proceedings of the Thirteenth International Conference on Applied Geologic Remote Sensing, March 1999.
- K.A. Brown, R.K. Bartman, L.I. Dorsky, R. Goldstein, "Faraday Ring Ammeter Development for Measurements of Ambient Ionospheric Currents", a submitted proposal to the Director's Research and Development Fund (DRDF), July 1998.
- C. Liebe, K.A. Brown, G. Udomkesmalee, et al., "VIGIL – A GPS Based Target Tracking System", SPIE v. 3365, April 1998.
- K.A. Brown, "The VIGILANTE Project: An Overview", published in JPL/NASA Summer Review Document, September 1996.
- K.A. Brown, "Computer Interaction In The Use Of Radiometric Calibration For The CASINNI Space Flight Probe", for ACM Transactions On Computer-Human Interaction, December 1995.
- K.A. Brown, "Radiation Effects on A Floating-Gate Isolation Transistor in Gate Arrays", JPL/NASA Document D-10296, 1992.

AREAS OF EXPERTISE

Integrated Business Management Solutions; Earned Value Management; Remote Sensing; Metrology; Interferometry; Integration & Testing; Interferometric Nulling; Cryogenic Nulling; Optics; In-Situ Measurement; IT Hardware Solutions; Technical Writing; Science, Mathematics, & Technology Education; Aerospace-Education Partnerships; School-to-Career and Workforce Development; School Restructuring and Technology; Public Speaking; Education Reform.

HONORS

- Candidate, The Regents of the University of California (2005)
- JPL Technology and Application Program (TAP) Honor Award (2000)
- NASA/Jet Propulsion Laboratory NOVA Award for Innovation and Initiative (1999)
- National Physical Science Consortium (N.P.S.C.) Graduate Fellow
- NASA/Jet Propulsion Laboratory Graduate Scholar
- Invited Delegate, National Conference of Black Physics Students (1996, 1997)
- Invited Presenter to NSF's 1st Annual National Conference on Diversity in the Scientific and Technological Workforce (1992)
- Invited Presenter of Research at The Fifth Annual N.P.S.C. Meeting (1992)
- Member Sigma Pi Sigma Physics Honor Society (1990 – 1996)

ACTIVITIES

- *JPL Division 34 Representative*, Diversity Program Office Affirmative Action Plan (AAP) (2003 – 2004)
- *Chairman, Executive Board Member*, JobStarts, Incorporated (Non-Profit, Community Service Organization) (1999 – 2005)
- *Member, Mentor*, Minority Education Initiatives Advisory Group, Jet Propulsion Laboratory (2000 – 2010)
- *Technical Recruiter – Division 38*, Jet Propulsion Laboratory (1999 – 2010)
- *Member*, Speakers Bureau, Jet Propulsion Laboratory (1998 – Present)
- *Student Advisor* to the Executive Producers of NBC's "A Different World" (1988 – 1990)
- *Recruiter, Assistant Coach, Two-time All-American, Co-Captain*, Track & Field, Morehouse College (1987 – Present)
- *Qualifier*, U.S. Track & Field Olympic Trials (1992)
- *Meet Director, Field Events Umpire, Rules Committee Member*, Morehouse College Track & Field Relays (1992 – Present)
- *Head Timer*, S.I.A.C. Track & Field Championships (1996 – Present)
- *Member*, National Society of Black Physicists / Black Physics Students (1995 – Present)
- *Four-Year Letterman*, Basketball Team, Track & Field Team, Morehouse College (1987 – 1991)
- *Member*, NCAA Division II "Final Four" Basketball Team, Morehouse College (1990)
- *Announcer, Score Keeper*, U.C.L.A. Ice Hockey Team (1996 – 2000)
- *Member, Executive Board Member*, Black Graduate Students Association, U.C.L.A. Chapter (1996 – 1998)
- *Graduate President, Member*, Society of Physics Students, Clark Atlanta University Chapter (1992)
- *Co-Director, Graduate Consultant*, Frederick Douglass Tutorial Institute (1988 – 1993)
- *Head Coach*, Valley Christian High School Summer League Basketball Team (1991)
- *Student Intern*, Jet Propulsion Laboratory (1987 – 1990)
- *Student Intern*, Hughes Aircraft Company (1984 – 1985)

INVITED SPEAKER / GUEST LECTURER

- *Keynote Speaker* – California State University, Los Angeles, MESA Engineering Program 2006 Annual Banquet
- *Invited Speaker* – Physics Colloquia Series (Morehouse College, Atlanta, Georgia) (1997 – 2010)
- *Invited Speaker* – California State University of Los Angeles, Minority Engineering Program (Los Angeles, California) (2003, 2005)
- *Invited Speaker* – Families in Schools' Going to College Conference (Occidental College, Los Angeles) (2005)
- *Invited Speaker* – Various Career Days at local area schools in and around Los Angeles & Atlanta (1997 – 2005)
- *Panelists & Invited Speaker* – National Conference of Black Physics Students (Stanford University, Palo Alto, California) (2001)
- *Invited Speaker* – California State University of Long Beach, Computer Science Department (Long Beach, California) (1999 – 2000)
- *Special Lecturer* – African Astronomy Course for the Department of History (University of California, Los Angeles) (1997)
- *Technical Reviewer/Referee* – Journal of Intelligent Automation and Soft Computing (2001, 2003, 2004)

REFERENCES

The names and contact information of several references can be provided immediately upon request.

EL CAMINO COMMUNITY COLLEGE DISTRICT
TRUSTEE VACANCY APPLICATION FORM

Name: Kenneth A. Brown

Home Address: 7717 S. Victoria Ave.

City, State, Zip: Inglewood, CA 90305

Phone: Home: 323-750-1444 Business: 818-354-5657 Cell: 818-667-5538

Email Address: Ken.Brown@jpl.nasa.gov or kbrown@csudh.edu

Occupation: Engineer / Adjunct Professor of Physics

Company: NASA's Jet Propulsion Laboratory / California State University of Dominguez Hills

Business Address: 4800 Oak Grove Drive M/S 241-242

City, State, Zip: Pasadena, CA 91109

Please complete the following: (This information is required in addition to your resume)

Education (List degrees or highest year completed and the college or school)

M.S. Applied Physics (Clark-Atlanta University);

B.S. Computer Science (Morehouse College);

B.S. Physics (Morehouse College);

California Adult Education Teaching Credential.

Employment History (most recent 10 years)

Jet Propulsion Laboratory – Product Controls Liaison – Project Control Section (2010 – Present)

Jet Propulsion Laboratory – Senior Systems Engineer – Active Optical Sensing Group (1996 – 2010)

CSUDH – Adjunct Professor – Department of Physics, School of Arts & Sciences (2002 – Present)

Santa Monica College – Advisory Board – Department of Computer Science, School of Business (2003 – Present)

Santa Monica College – Adjunct Professor – Department of Computer Science, School of Business (1998 – 2005)

Los Angeles City College – Advisory Board – Department of Computer Science (2005 – Present)

California Department of Education – Technology Advisory Committee Member (2004 – Present)

Public and Community Service

Member, Mentor, Minority Education Initiatives Advisory Group, Jet Propulsion Laboratory (2000 – 2010)

Member, Speakers Bureau, Jet Propulsion Laboratory (1998 – Present)

Chairman, Executive Board Member, JobStarts, Inc. (Non-Profit, Community Service Organization) (1999 – 2005)

Keynote Speaker – California State University, Los Angeles, MESA Engineering Program 2006 Annual Banquet

Numerous appearances at local schools as career fair speaker and STEM Outreach presenter

(Check if applicable) I am related to a current employee of the District. If yes, name of employee and relationship _____

I understand that I may not simultaneously be an employee of the El Camino Community College District and serve as a member of the Board.

I certify that I meet all eligibility requirements. (Note: To be eligible, an individual must be at least 18 years old; must be a resident of the District and specifically Trustee Area 1; must be a U.S. citizen; must be a registered voter who would not be disqualified from holding civil office by the Constitution or any law of the state.)

Signature:  Date: 12/2/10

**EL CAMINO COMMUNITY COLLEGE DISTRICT
TRUSTEE VACANCY
QUESTIONNAIRE**

(This information is required in addition to your resume)

1. Please describe your understanding of the role of a California Community College District Trustee and explain why you are interested in serving as a Trustee for El Camino College.

By the strictest definition, the CCC District Trustee is a person designated to “hold powers for the benefit of others”. Trustees represent the community and their expectations and plan the direction of educational services and programs and services of the college. I am particularly interested in serving as a Trustee because I have worked first-hand with colleges and universities across California and the nation who are struggling with formulating effective curriculum and texts in the areas of science, technology, engineering, and mathematics. My Godfather, Professor Edward McCrary retired from El Camino campus and I grew up learning first-hand about El Camino’s prowess in the community. I would like to make a positive impact in helping El Camino College achieve their goals in these uncertain economic times. I strongly believe that my background in the areas of curriculum development and program evaluation can contribute greatly to the immediate success of El Camino College.

2. Briefly share your public service and involvement in the Trustee Area 1 (Inglewood and Ladera Heights) communities, and how this service would enhance your position as a member of the El Camino Community College District Board of Trustees.

Besides being an active member and contributor to the PTA on the campus of Frank D. Parent Elementary in Inglewood (IUSD) where my two sons attend, I am also a contributing member of Inglewood Adult School’s Advisory Board. Many of these students look to matriculate from IUSD to community colleges like El Camino College and I interact with them quite often giving them advice and a road map that they don’t seem to be getting from their counseling offices. I think it’s essential that Board members have access with the people they represent as well as possess a knowledge and immersion into the respective communities. My experience with students and schools from this area would be immensely beneficial to the Area 1 seat.

3. What is your understanding of the primary responsibilities of the Board; and how do you envision your role as one member of the Board?

The Board is the policy-forming body of the school and Board members, or Trustees, are legally obligated to place the best interest of their beneficiaries – in this case El Camino’s Students, Faculty and Staff – above all else. I believe that though my work in science, engineering, job training, and education, I’ve developed a keen sense of community and a commitment to continue to work with a diverse group of students and faculty. I have vast experience teaming with colleagues, University faculty and strategic corporate partners towards the success of curriculum development, career guidance, funding identification, and Career & Technical Education (CTE). Since I have worked closely with many of El Camino’s educational partners such as Compton College, CSU Dominguez Hills, and local high schools, I look forward to helping motivate students in STEM and CTE careers as they transfer into competitive bachelor’s program.

4. What do you see as the major educational issues facing California community colleges in the next 3-5 years?

I believe there will be many issues facing California community colleges in the next 3-5 years but the biggest will be the rising cost of education. California Colleges Universities are facing this right now as operating costs and limited student funding such as FAFSA or Pell, limits those who can afford to go to school.

5. What do you see as the major educational issues facing the communities of Inglewood and Ladera Heights in the next 3-5 years?

Besides having affordable and accessible education, I believe the major educational issue we will see in our community will be the quality of education available to our students – especially those in underserved pockets. I believe we will see lower socio-economic groups falling farther and farther behind academically as they leave High School affecting their ability to enroll in 4-year baccalaureate programs or employment. We need to make sure there is a bridge in place and established for students to cross between secondary and post-secondary education.

6. Who do you believe you will be representing if you are appointed to the El Camino Community College District Board of Trustees?

In general, if appointed, I will represent all students, faculty and staff in the District, but more specifically, I will bring a voice to those constituents residing in Area 1. Because of El Camino's unique relationship with Compton College and partnership with CSU Dominguez Hills, it is the duty of the Board of Trustees to represent the best interest of those communities as well.

7. How would you ensure that all constituent groups – internal and external – have a voice in the governance of El Camino College?

First I would encourage constituents to attend Trustee Board meetings to voice their concerns directly to policy makers and also see first-hand the process of policy making and oversight. For issues that might take longer to understand and resolve, I would also ask interested parties to commit to helping the Trustees, Board, and College with specific challenges that face the school and district. Everyone should be able to reach out to their Trustee to communicate their concerns and be able to give their recommendations.

MARY H. BUENO

315½ W. Manchester Blvd.
Inglewood, CA 90301
Business: 310-677-4363

Home: 310-677-1467
Cell: 310-600-0142
Email Address: mry_bueno@yahoo.com

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DEC - 2 2010

11:17 a.m. sp

December 2, 2010

Office of the Superintendent/President
El Camino Community College District
16007 Crenshaw Boulevard
Torrance, California 90506

RE: Application for the Position of Trustee – Area 1

Dear Superintendent/President:

As per the application process for the above-mentioned position attached are the following:

- (1) Letter of interest
- (2) Resume
- (3) Application form and questionnaire

Please let me know if you need any information in addition to the attachments.

Your courtesy and consideration is greatly appreciated.

Very truly yours,



MARY H. BUENO

MARY H. BUENO

315½ W. Manchester Blvd.
Inglewood, CA 90301
Business: 310-677-4363

Home: 310-677-1467
Cell: 310-600-0142
Email Address: mry_bueno@yahoo.com

December 2, 2010

President of the Board of Trustees
El Camino Community College District
16007 Crenshaw Boulevard
Torrance, California 90506

RE: Application for the Position of Trustee – Area 1

Dear President of the Board:

This is to inform you of my interest to be considered for the position of Trustee, Area 1.
And that I am available if I should be selected to be interviewed at the regular meeting
of the Board of Trustees on December 13, 2010.

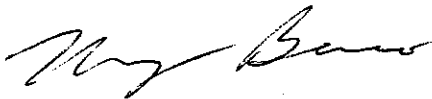
As per the application process for the above-mentioned position attached are the following:

- (1) Resume
- (2) Application form and questionnaire

Please let me know if you need any information in addition to the attachments.

Your courtesy and consideration is greatly appreciated.

Very truly yours,



MARY H. BUENO

MARY H. BUENO

315½ W. Manchester Blvd.
Inglewood, CA 90301
Business: 310-677-4363

Home: 310-677-1467
Cell: 310-600-0142
Email Address: mry_bueno@yahoo.com

Objective: EL CAMINO COMMUNITY COLLEGE DISTRICT
APPLICATION FOR THE POSITION OF TRUSTEE – AREA 1

Education

University of West Los Angeles, School of Law, J.D. 1981, passed California Bar June 1982

California State University, Long Beach, BA – Psychology, 1978

Los Cerritos Community College, Norwalk, CA , AA-Computer programmer/Business, 1968

Artesia High School, Hawaiian Gardens, CA, 1966

California Department of Real Estate, Broker, licensed January 2010

Experience

Law Offices of Owen P. Rafferty

Attorney at Law

Self-employed and associated with Law Offices of Owen P. Rafferty, Frank M. Rafferty and Mark S. Rafferty

Inglewood, CA 90301

1982 to present date

Clubs and Organizations

Inglewood Lions Club

2010 Inglewood Citizens Complete Count Committee

Crozier Middle School,(School Site Council Member 2009-2010),

Community Forums Re: IUSD issues (2008), 2 forms co-sponsored with Melvin Ellis

Parents for Unity, sponsored a parent's education program by Gabriel Medel-12 sessions 2009

Measure K Oversight Committee Member (2001-2005)

Appointed by Board of Education to Inglewood Unified School District to Seat #2

from December 2005 to April 2007 (regularly attended IUSD board meetings from 1999 to 2009)

Alternate on the Los Angeles County Democratic Party Central Committee (2004-to present)

2000 Inglewood Citizens Complete Count Committee

Elected member of Proposed Area Committee, Inglewood (1999-2000)

Coalition for a Better Inglewood (2004-2005)

One LA (founding convention-12,000 attendees (planning committee) July 2004

Certificates and Awards

Inglewood Unified School District - 2002, 2003, 2004, 2005

The Coalition for a Better Inglewood – 2004

Every Vote Counts 2004 – Inglewood/South Bay Community

Inglewood Measure K Citizen's Oversight Committee – 2004

Mayor's Community Achievement Award (Inglewood) – 2007

Inglewood Unified School District – Board Member Seat #2 - 2007

California State Assembly – 52nd District, Mervyn M. Dymally – 2008

**EL CAMINO COMMUNITY COLLEGE DISTRICT
TRUSTEE VACANCY APPLICATION FORM**

Name: MARY H. BUENO

Home Address: 315 1/2 W. Manchester Blvd.

City, State, Zip: Inglewood, CA 90301

Phone: Home: 310-677-1467 Business: 310-677-4363 Cell: 310-600-0142

Email Address: _____

Occupation: Attorney at Law

Company: Self-employed and associated with Law Offices of Owen P. Rafferty, Frank M. Rafferty and Mark S. Rafferty

Business Address: 315 W. Manchester Blvd.

City, State, Zip: Inglewood, CA 90301

Please complete the following: (This information is required in addition to your resume)
Education (List degrees or highest year completed and the college or school)

University of West Los Angeles, School of Law, J.D. 1981, passed California Bar June 1982

California State University, Long Beach, BA – Psychology, 1978

Los Cerritos Community College, Norwalk, CA, AA-Computer programmer/Business, 1968

Artesia High School, Hawaiian Gardens, CA, 1966

California Department of Real Estate, Broker, licensed January 2010

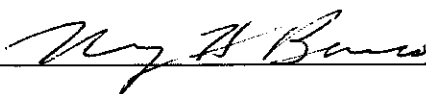
Employment History (most recent 10 years)
Self-employed and associated with Law Offices of Owen P. Rafferty (1982 to present date)

Public and Community Service
Inglewood Lions Club; Crozier Middle School (School Site Council Member 2009-2010), co-sponsored Community Forums Re: IUSD issues (2008); sponsored Parents for Unity (parent education program by Gabriel Medel-12 sessions 2009), Measure K Oversight Committee Member (2001-2005); Appointed by Board of Education to Inglewood Unified School District to Seat #2 and served from December 2005 to April 2007; regularly attended IUSD board meetings from 1999 to 2009; Alternate on the Los Angeles County Democratic Party Central Committee (2004-to present); 2000 and 2010 Inglewood Citizens Complete Count Committee; Elected member of Proposed Area Committee, Inglewood (1999-2000); Coalition for a Better Inglewood (2004-2005); One LA (founding convention-12,000 attendees (planning committee) July 2004

(Check if applicable) I am related to a current employee of the District. If yes, name of employee and relationship _____

I understand that I may not simultaneously be an employee of the El Camino Community College District and serve as a member of the Board.

I certify that I meet all eligibility requirements. (Note: To be eligible, an individual must be at least 18 years old; must be a resident of the District and specifically Trustee Area 1; must be a U.S. citizen; must be a registered voter who would not be disqualified from holding civil office by the Constitution or any law of the state.)

Signature: 

Date: 12-2-2010

**EL CAMINO COMMUNITY COLLEGE DISTRICT
TRUSTEE VACANCY
QUESTIONNAIRE**

(This information is required in addition to your resume)

1. Please describe your understanding of the role of a California Community College District Trustee and explain why you are interested in serving as a Trustee for El Camino College.

I believe the role is similar to the role I played as a member of the Inglewood Unified School District Board of Education.

I attended numerous district events such as graduations, award/recognition ceremonies, elementary-middle and high school presentations/parades, ground breaking ceremonies, as a board member attended municipal events and parades, and made presentations at city townhall meetings.

I traveled to board education training conferences, interstate board conferences (Chicago, New Mexico, Florida), met with the Department of Education in Sacramento with the superintendent and the director regarding the child development center which the Department was to terminate if a particular budget issue was not resolved (it was).

I would report information to the Board and/or the superintendent of school events/meetings (i.e. PTSA, Measure K) that I attended and parents/students brought up district/school issues, informed parents, students, and community members of the role of board members and the roles of the superintendent and administration regarding district or school issues.

I participated in and attended all board meetings—brought information of interest to other members in closed and open sessions with the understanding that all student and employee issues are protected by the right-to-privacy and all closed session discussions and decisions are privileged.

A member of the board has a fiduciary duty to the parents, students, administration, employees, and the community at large and must understand, acknowledge, and accept that the power of the board comes into being when there is a quorum, that a quorum can not occur without a noticed meeting and agenda, that the “member” has the power of the vote to approve or not approve a properly noticed agenda item, and that the “individual” has no authority or power by having a position at the Board.

2. Briefly share your public service and involvement in the Trustee Area 1 (Inglewood and Ladera Heights) communities, and how this service would enhance your position as a member of the El Camino Community College District Board of Trustees.

I have been very actively involved at all levels of community service in the city and the school district since 1999 to the present date as partially stated in the application. From the Inglewood Proposed Area Committee for the Redevelopment Agency to many city and district events/parades such as Cesar Chavez and Martin Luther King; Census Count Committees in 2000 and 2010; while serving on the Board responding to Ladera Heights residents application to the State to withdraw from the Inglewood Unified School District to the Culver City School District which I believe is in the appeal process because it was denied; bringing a non-profit, Parents for Unity, which gave about 12 sessions to Spanish and English speaking parents free of charge; made a presentation before the Ladera Heights Homeowners Association in 2009 to try to begin a dialogue between Inglewood and Ladera Heights residents; to the present service as a two-year term member of Crozier Middle School School Site Council to just name a few activities of involvement. I believe that my past service to the Inglewood

and Ladera Heights communities and in many cases their personal knowledge of me would enhance my position as a member of the El Camino Community College District Board of Trustees.

3. What is your understanding of the primary responsibilities of the Board; and how do you envision your role as one member of the Board?

From my experience and understanding one of the primary responsibilities of the Board is to maintain the trust of those it serves (students, employees, the community at large); trust in that the Board acts in the best interest of all the parties involved in promoting El Camino's vision, mission, philosophy, values, and goals; committed to perform all duties and responsibilities in a prepared and timely manner; act in an honest and tempered manner knowing that it reflects upon the presence and reputation of the college and the community it serves; to communicate with a clear and sincere interest; to cooperate, respect, and value the roles of each and all board members, the administration, the students, the employees, and the community at large; and to understand the needs of each trustee area and how it relates to the needs of the whole in the decision making process. I envision my role as bringing people/parties of interest together and given my profession to resolve issues in a pragmatic manner balanced by what is in the best interest of all the parties involved in providing all the services at El Camino Community College.

4. What do you see as the major educational issues facing California community colleges in the next 3-5 years?

The major educational issues will be caused by the growth in student enrollment as reported in the Daily Breeze on November 21, 2010 and in the Los Angeles Times on November 22, 2010. The growth is fueled by the change in population demographics and increased tuition in the universities and four-year colleges. In my opinion the growth will also be fueled by the educational needs of our local high school students who seek to supplement high school courses that may not be offered at their school or seeking credit toward an AA degree with their high school diploma. The challenge will be to plan and prepare for that increase where possible in a cost effective and fair manner to build the necessary capacity to fulfill the El Camino Community College mission and services which is further complicated by the financial budget crisis in the state.

5. What do you see as the major educational issues facing the communities of Inglewood and Ladera Heights in the next 3-5 years?

The most serious issue in my opinion is the different and conflicting educational needs between Inglewood and Ladera Heights parents and students. Inglewood needs the economic funds/property taxes from Ladera Heights for the school district to exist. Ladera Heights educational needs at the middle and high school levels are not being met and they feel it will never be met given the present financial and academic state of the Inglewood School District. Ladera Heights parents send their children to private schools or outside the district at the middle and high school levels for the most part. La Tijera Elementary School was demolished and is in construction as a new school. The building of this school has been very controversial with the surrounding residents. Because local parents do not send their children to this school, it is populated by Inglewood students which are brought to the school by bus or their parents. The local residents fear that IUSD will bring in middle and high school students which the local residents prefer not to have around their properties. Inglewood students are about 60%+ Hispanic/Latino and Ladera Heights students are 90%+ African-American. Inglewood and Ladera Heights residents come from different educational-economic levels and cultural backgrounds. Therefore, there are educational, economic, social, and local residential issues affecting both communities. The solution I have offered is to change the manner in which school board members are elected from at-large to area such as the El Camino Board. In my opinion by Ladera Heights electing

it's own area representative it would have that community buy-in to and partner with the Inglewood community and in time build and improve a district that would service their needs.

6. Who do you believe you will be representing if you are appointed to the El Camino Community College District Board of Trustees?

If I am appointed to the El Camino Community College District Board of Trustees, I will be representing everyone described in 5 above which I have done when I served on the Inglewood Unified School District Board of Education. Many people do not understand that you cannot represent or act on the behalf of only one person/one group to the exclusion of everyone else. Fortunately, our educational system is not built that way, although, some may be trying to change that.

My parents are both from Mexico. I am bilingual in English and Spanish. I have lived in the City of Inglewood since 1968 and have practiced law in the city since 1985.

I believe that I am well known by the Hispanic/Latino and African-American communities in Inglewood. And given my participation and service in committees and events sponsored by the City of Inglewood, as a candidate for elective office, and as a former IUSD Board Member, I believe that I have a good and positive relationship with each community, the city, and school district officials.

7. How would you ensure that all constituent groups – internal and external – have a voice in the governance of El Camino College?

As a former board member of the Inglewood Unified School District, I found that it is not easy to give a “voice” to everyone at the same time. But it is possible, if it's one voice at a time. What is impossible is to meet everyone's expectations. Usually the expectation is based upon the belief that a board member has the “power” that he/she does not have.

The way that I ensured that all constituent groups at the Inglewood Unified School District as a board member had a voice was for me to “listen”. Many times that is what it means or takes to give someone a “voice”. I tried to respond to each “voice” by listening and explaining what a board member's role is to those that want their “voice” to be heard. In response I usually directed those “voices” to the appropriate persons or department with the power to resolve their issue. I tried to follow up on any referrals to be informed of the status of that referral. Many times it was a matter of helping that “voice” to determine what the “real” issue was and sometimes they found the answer.

In some circumstances I tried to explain that we have to understand the process and work within it, but if that is not satisfactory, then we must work within the system to make the necessary changes or reforms to reach the proper or preferred outcome.

RECEIVED

DEC - 2 2010

4:04 pm

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12/2/2010

To: El Camino Community College District Board President

The El Camino Community College District services a wide area of the southern California higher education system. My name is Donald A. Clytus. I am forwarding information to the executive committee in order to interview for the position of Board Trustee Seat 1. There are many issues that impact this district; yet, I seek a new vision in tune with the boards existing policies to make a difference. During the interview process, I welcome and opportunity to address the concerns of students who wish to attend college that cannot afford to attend; moreover, addressing the concerns of veterans who wish to attend California community colleges.

In short, the overall structure for the California Community College is to develop and evaluate comprehensive support services to offer programs to students that will ultimately enhance business and community systems as a whole.

Thank you for your time and consideration to my application.

Respectfully,



Donald A. Clytus

Candidate Board of Trustee #1

Donald A. Clytus 920 E. Enterprise Avenue #11 Inglewood, Ca. 90302

Email: dclytus@yahoo.com 323-635-0873

PROFILE: Strong project management experience, and organizational skills. Excellent communication, analytical and computer skills. Proficiencies, MS project, Siebel, Word, Excel, and PowerPoint.

PROFESSIONAL EXPERIENCE:

**Advance Dynamics Inc. a division of Heaven Home Healthcare Inc. 5/05-present
Healthcare Sales Manager**

*Responsibilities include market analysis, strategic business planning and development in achieving sales goals (>5M), annually.

*Developed new sales initiatives targeting, Discharge Planners, Caregiver Management, Managed Care Coordinators, Assisted Living Centers, Pharmacy Benefit Providers, Long Term Care consults and field sales staffing solutions.

*Delivered innovative business processing, system integration, application design and management to leading commercial and public sector healthcare organizations. via regional trade shows.

Healthcare Sales Specialist

*Met with top franchise accounts, maintained expense budgets, and consistently met key administrative requirements towards new business development.

*Disease Concentration: **Diabetes, Osteoporosis, Cardiovascular, Multispecialty.**

*Increased sales volume in individual practitioner for products marketed. **Marketing medical sales products. Thorlaser and Ionopatch for chronic pain reduction.**

*Key Accounts: DaVita facilities, Pulmonary ICU, White Memorial, Good Samaritan, California Hospital, St. Vincents, USC Hospital, Hollywood Presbyterian, Brotman Medical Center, St. Francis Hospital and Centinela Freeman. (Hollywood, Koreatown, South Los Angeles, Culver City, Century City, Inglewood, Hawthorne, and Lynwood).

*Key Physicians: **Cardiologists, Plastic Surgeons, Nephrology, Pulmonology, Rheumatology, and Orthopedic Surgeons, Neurology, Oncology, Endocrinology, Internal Medicine, Infectious Disease specialists and Ophthalmologists.**

Sepracor Inc

5/04-5/05

Pharmaceutical Sales Specialist- Neuroscience/Respiratory group

*Targeted COPD accounts and marketed sales programs in NICU hospital arena.

*Marketed sales programs to **Pediatricians, Allergists, and OtoPhysicians.**

*Rank #2 of 5 sales teams fy 04, Los Angeles district sales performance for **Xopenex.**

*Achieved highest increase in district market share %'s, categories, Medicaid, Hospital Volume, and Retail Prescriptions over goal for 5 consecutive month's fy04 vs. fy03.

*Responsibilities to include: Dinner (CME) accreditation programs primary care, Preceptorship evaluation Allergy and Asthma specialists, CEpharmacy roundtables

*Selected group leader-**Primed clinical Conference. Anaheim, CA. (Lunesta), Sleep therapy 4/05.** *Individually ranked #30 of 40 in California area fy04, and #197 of 450 territories nationally fy04.

Otsuka America Pharmaceuticals

11/03-4/04

Senior Medical Representative-Cardiovascular group

*Received excellence in training recognition sales training class 12/03 John Hopkins University. Vascular and Anatomy Certification.

*Initiated regional strategic routing and management program, National sales meeting Tampa 1/04. Increased ranking from #113 in 12/03 to #29 first 6 months for Pletal franchise volume and share increases in the nation. Total representatives 175.

Sold to Vascular surgeons in hospital, PharmD directors and office practitioners.

***FDA indicated denial of Pletal marketing and product extension 404**

Wyeth Pharmaceuticals

4/99-11/03

Territory Representative-CNS Therapeutics Division

Responsible for marketing **Altace**, **Effexor XR**, **Sonata**, **Protonix** and **IV infusion product** portfolio management. Key specialists include Pulmonology, Neurology, Nephrology, **Cardiology**, **Psychiatry**, and Gastroenterological units.

*#1 of 92 reps in confirmed sales attained 174 doses sold in 6 weeks Flu mist 10/03.

*#2 of 368 in Zone 4 national flu-mist launch revenue 150K in 10 days, 10/03.

*Selected as district sales trainer for Los Angeles marketplace fy 02/03.

*#2 of 86 representatives in zone 4 fy 00/01. #1 of 23 reps in sales rankings.

***Coordinated regional launch initiatives Sonata 9/99, Altace 9/00, Protonix IV 6/01**, closed 98% of contracts via Pharmacy and Therapeutics in 6 weeks. Los Angeles institutions to include Martin Luther King, Robert F. Kennedy, Daniel Freeman, Centinela, Brotman, White Memorial, Temple, Queen of Angels, and St. Vincents.

*Achieved 16 consecutive quarters nrx/trx share growth 00/02. **Effexor Xr & Sonata**.

*Received Awards for Leadership by American Stroke Association, LA chapter fy 01.

***National Wyeth Platinum Cup**, Awarded for distinguished sales performance FY 99/00

*Recognized as Top Los Angeles sales professional, Hospital markets by **Charles R. Drew Medical Society** fy 99/00.

***Recognized by NMA, Baltimore MD 03, via Thomas Jefferson Hospital for Excellence in Leadership, Cardiovascular Health initiative. National President Randall Maxey MD.**

Danka Office Imaging

8/98-4/99

Account Executive-Los Unified School District. (Kodak Team).

Philip Morris U.S.A.

12/94-6/98

Territory Sales Manager II 4/96-6/97 mass merchandisers, grocery retail

Territory Sales Manager I 12/94-4/96 liquor, convenience (c-stores)

Education: Arizona State University, BA. Sociology, emphasis in Business Management 12/93. (S.T.A.R.S. Leadership Academy in University Relations.)

*National Medical Association regional advisory representative. Charles R. Drew Medical Society. 03-05.*Liaison to LA. California Pharmaceutical Representative.

*Member of National Sales Network. National Sales and Leadership organization.

PROFESSIONAL ACCOMPLISHMENTS COMMUNITY SERVICES AND LEADERSHIP

1993 Founding member of STARS Association Students taking action to Reach Success at Arizona State University for leadership and civic enhancement

1995 Member of the New Leaders in Los Angeles ... Founded by John Bryant and Kevin Ross.

1996-00 Appointed to the Community Service committee for Education and Take a youth to work day in Los Angeles.

2000-02 Appointed to the Board of Directors by Board President Anthony Willoughby Attorney at Law. Co chair for public policy and civil service.

2003-10 Member at Large for the New Frontier Democratic Club. Senior Citizen membership and community advisory council.

2008-10 Liaison and mentor in Middle Ground. Non-Profit Community educational and leadership program to middle and high school students. In the Inglewood corridor.

1. The role of CCCD Trustee is simple. Leadership and Integrity by Example. In am interested in serving as trustee because I value what it means to achieve higher education. I am first generation to attend college in my family and graduated. I attended Central Arizona College in Coolidge Arizona prior to transferring to Arizona State University. A Trustee must set policy and direction; meanwhile, I have achieved goals of my current social and professional career, which students can emulate for their own guidance.
2. My public service in the Inglewood corridor is extensive; however, I take pride in leading by example as a committed member of Middle Ground in the city. I am able as a young member of the diversity initiative makes a difference by addressing a community that has been underrepresented for a number of years. Exposure, Vision, and Insights from my own personal and professional development would be an incredible asset to the Board as a whole.
3. Once again, I believe that my background is prudent; as I have worked extensively within the social and educational arena of Los Angeles. Education is a key that can enhance the lives and contributions of the community as a whole. I as the Board member am able to serve in the capacity mandated by the bylaws and instruction of the district to students, educators and political influences alike.
4. The educational issues most severe is a lack of Federal and State Funding to assist students seeking to achieve higher education. Furthermore, the funds necessary to assist a number of programs can influence our veterans as well. California is caught between budget restraints and a growing student, veteran's population returning home simultaneously. We must tackle that funding mechanism that is crucial to empowering the workforce of tomorrow.
5. The educational issues facing the communities for Inglewood and Ladera Heights is a lack of vision by the elected officials that currently hold seats that overlap the

community college district. Leading by Example starts at the top and is directed by policy and programs which are currently under funded and lack leadership for persons on Boards, within the respective district. Think tanks, lacks cohesive and well thought out protocol which should enhance to the development of students. Thus, new leadership is necessary over the next 3-5 years and beyond to make changes necessary to impact the future of k-12 and beyond.

6. I believe that I will be representing my district first and foremost. However, the state of California must the largest and fastest state of population increase in the nation. I look forward to making a difference for all citizens as a member of the Board of Trustees respectively.
7. The ability for all constituent groups to have a voice is to work hard and contact the offices that impact policy in the district and to the Board. Thus, I would contact members of the Board of Governors, devise a policy statement and inform persons that I am here as their representative with a 24/7 approach and commitment to making a difference. Thus, my voice and the voices of the underserved constituents would be heard and an impact can me made on behalf of their current lack of representation.

EL CAMINO COMMUNITY COLLEGE DISTRICT

TRUSTEE VACANCY APPLICATION FORM

Name: DONALD A. CLYTUS
 Home Address: 920 E. ENTERPRISE AVENUE APT #11 INGLEWOOD CA 90301
 City, State, Zip: INGLEWOOD CALIFORNIA 90302
 Phone: Home: _____ Business: (323) 635-0873 Cell: (323) 635-0873
 Email Address: DClytuse@yahoo.com
 Occupation: HEALTHCARE SALES MANAGER
 Company: HEAVEN HOME HEALTH INC.
 Business Address: 11326 MAGNOLIA BLVD Suite #1
 City, State, Zip: NORTH HOLLYWOOD, CA 91601

Please complete the following: (This information is required in addition to your resume)

Education (List degrees or highest year completed and the college or school)

SEE ATTACHED RESUME

Employment History (most recent 10 years)

SEE ATTACHED RESUME

Public and Community Service

SEE ATTACHED RESUME

SOCIAL AND POLITICAL AND EDUCATIONAL REFERENCES

AVAILABLE UPON REQUEST

(Check if applicable) I am related to a current employee of the District. If yes, name of employee and relationship

I understand that I may not simultaneously be an employee of the El Camino Community College District and serve as a member of the Board.

I certify that I meet all eligibility requirements. (Note: To be eligible, an individual must be at least 18 years old; must be a resident of the District and specifically Trustee Area 1; must be a U.S. citizen; must be a registered voter who would not be disqualified from holding civil office by the Constitution or any law of the state.)

Signature: Donald A. Clytus
DONALD A. CLYTUS

Date: 12/2/2010

EL CAMINO COMMUNITY COLLEGE DISTRICT
TRUSTEE VACANCY
QUESTIONNAIRE

(This information is required in addition to your resume)

1. Please describe your understanding of the role of a California Community College District Trustee and explain why you are interested in serving as a Trustee for El Camino College.

SEE ATTACHED DOCUMENTS

2. Briefly share your public service and involvement in the Trustee Area 1 (Inglewood and Ladera Heights) communities, and how this service would enhance your position as a member of the El Camino Community College District Board of Trustees.

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3. What is your understanding of the primary responsibilities of the Board; and how do you envision your role as one member of the Board?

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4. What do you see as the major educational issues facing California community colleges in the next 3-5 years?

u u u

5. What do you see as the major educational issues facing the communities of Inglewood and Ladera Heights in the next 3-5 years?

4 " 4
SEE ATTACHED DOCUMENTS

6. Who do you believe you will be representing if you are appointed to the El Camino Community College District Board of Trustees?

" " 4

7. How would you ensure that all constituent groups – internal and external – have a voice in the governance of El Camino College?

" " "

Kenneth Lee Crowe Ed.D.

5933 Halm Avenue
Los Angeles, CA 90056
Business: 310-753-2643
Home: 310-645-3939
E-mail: ksjna5@aol.com

RECEIVED

DEC - 2 2010

2:39 pm

December 1, 2010

Dr. Ray Gen, President of the Board of Trustees
El Camino Community College District
16007 Crenshaw Boulevard
Torrance, CA 90506-0001

Dear Dr. Gen:

This letter will serve as a formal request for you to accept my application materials to be considered for appointment to the vacant position of the El Camino Community College District Board of Trustees.

I believe that I am uniquely qualified to serve the District, collaborate with the Board and represent Trustee Area 1 as El Camino moves forward with its educational and facilities plan.

Over the last 35 years, I have gained broad experience, with evidence of increasing responsibility having served for over 18 years as a High School Principal and most recently as Assistant Superintendent in the South Bay. As an Assistant Superintendent, I understand the role and function of the policy setting Board as they collaborate to support the administration. I have the experience, ability and time, having recently retired from Public School Education, to fulfill the responsibilities of the Board listed in the vacancy announcement and can be trusted to work collaboratively with the existing Board to ensure high standards of excellence. Previously, I served as a member of the California Interscholastic Federation (CIF) Executive Committee, as the representative for all of the South Bay High Schools. I am a long term resident of the Ladera Heights community and currently, my youngest daughter attends El Camino College.

I am confident my skills, advanced academic training, knowledge of the community served and personality would blend perfectly with the existing Board of Trustees to assist moving the El Camino College District forward. I encourage you to afford me the opportunity to serve El Camino and represent Trustee Area 1 as a member of the Board.

Sincerely,



Kenneth Crowe, Ed.D

Biography: Kenneth Lee Crowe, Ed.D.

Dr. Kenneth Crowe has been a member of the Church of Christ for over 40 years. He was baptized at the age of 10 under the teachings of Minister R. N. Hogan. However, it was under the watchful care and inspiration of his grandmother, Mineola Crosby, that he first expressed an interest in public ministry. Kenneth was always active in the church. His spiritual and biblical immersion was very apparent from an early age. This often thrust his participation in a leadership role at devotional services, bible classes, and preaching the gospel. He has also facilitated Teacher Training Workshops as an instructor and organizer at the Figueroa Church of Christ. Dr. Calvin Bowers, current Minister of the Figueroa Church of Christ states, "Kenneth's involvement in many of the church's activities allowed me to monitor his development very carefully. This interest and monitoring process has continued through his academic and professional career." Both Kenneth's grandparents and his parents were faithful members of the Figueroa Church of Christ for many years.

Bro. Crowe moved his membership to the Inglewood Church of Christ in 1995 where he and his family were faithful and active members. Bro. Crowe was Director of the Education Department where he coordinated devotional activities, Children's Bible Hour, Sunday School, Teacher Training Workshops and Vacation Bible School.

In 2001, he accepted the invitation to serve as Minister of the 110th and Wilmington Church of Christ. This congregation has faithfully served the greater Los Angeles area since 1938. Under the stewardship of Bro. Kenneth Crowe, the congregation doubled in membership. The congregation expanded its outreach programs to include a Spanish ministry and a weekly food give-a-way program. The education program expanded and a modernization program was implemented and completed during his tenure.

Currently, Bro. Crowe serves as Minister of the Avalon Church of Christ in Los Angeles. The Avalon congregation is involved in several missionary efforts. Those efforts include support in the countries of India and Nigeria. Additionally, Bro. Crowe has initiated the implementation of a Prison ministry. The congregation is the headquarters for a Food Distribution Center and a Multipurpose Community Center; which serves the needs of the senior citizens, the unemployed and the homeless.

Professionally, Dr. Crowe has been an educator for over 30 years. He is a graduate of the University of California, San Diego and Pepperdine University. He has a B.A., M.S. and an earned Doctorate degree (Ed.D) in Educational Leadership. He has attended numerous National Institutes and is a recognized workshop presenter and educational leader. Dr. Crowe has received numerous awards and is the recipient of the prestigious Educator of the Year award given annually by the Hollywood-Beverly Hills Chapter of the NAACP.

He has been a high school principal and elementary school principal for over 14 years at Hawthorne High, Inglewood High and La Tijera K-8 Schools respectively and was responsible for administering a budget of over \$6,000,000. He also served as an adjunct professor in the Secondary Education Department with National University. Currently, Dr. Crowe is the recently retired Assistant Superintendent of Academic Services of the Inglewood Unified School District where he is directly responsible for the supervision of 21,000 students, 20 Principals and is the administrator of a 139 million dollar budget. A trained negotiator specializing in "Resolving Ethnic Conflict in Culturally Diverse Schools", Dr. Crowe is a published author and President/CEO of an Educational Consulting firm; Affluent Enterprises. He has numerous national and professional affiliations.

Kenneth has been married to his devoted wife Shirley for 34 years. Kenneth and Shirley have 3 adult children; one son, Jason (Irene), two daughters, Nia and Ashley, and 2 grandchildren. Shirley has been an employee with AT&T for over 29 years currently holding the position of Manager-Engineer. Kenneth and Shirley have been and continue to be liberal contributors to Christian Education, youth activities, the needy and many other charitable causes.

5933 Halm Avenue
Los Angeles, California
90056

Kenneth Lee Crowe
Telephone No. (Home) 310-645-3939
(Business) 310-753-2643
(E-mail) ksjna5@aol.com

EDUCATIONAL PREPARATION

Nova Southeastern University – Ed.D. Educational Leadership (1993)
Pepperdine University – M.S. Education Administration (1979)
California State University, Los Angeles – Standard Teaching Credential History (1975)
University of California, San Diego – B.A. Sociology (1974)

Institutes

- **Dale Carnegie Training (Internal Conflict Resolution) (2008)**
- **Margrath Training (Personnel Development) (2007)**
- **What Works in Schools Marzano Research Training (2005)**
- **Advancement Via Individual Determination (AVID) (2002)**
- **Crosscultural Language & Academic Development (CLAD) Training (2000)**
- **Superintendents Academy, ACSA (1999)**
- **Curriculum & Instructional Leaders Academy, ACSA (1997)**
- Sports Research Institute, USC (1996)
- The Cambridge Group – Site-Based Strategic Planning Training (1995)
- National Curriculum Audit Center – Curriculum Management Audit Training (1995)
- United States Department of Justice – Student Problem Identification Resolution Program (1994)
- The Achievement Council – Principal-to-Principal (1992)
- Ravenwood School District – Urban Institute (1991)
- Los Angeles Unified School District – Proficiency In English Program (1990)
- Nova Southeastern University Educational Leaders Summer Institute (1990)
- California School Leadership Academy – Administrative Training Program for Elementary and Secondary Education (1990)
- California State University, Fullerton – National Association of Secondary School Principals Assessment Center (1989)
- Three S Educational Management Institute – Self-Management Module (1985)
- Los Angeles Unified School District – Administrative Development Program (1983)

PROFESSIONAL EXPERIENCE

Education Consultant – CEO – Affluent Enterprises (2010 to Present)

Assistant Superintendent Academic Services – Inglewood Unified School District (2003 – 2010 Retired)

Principal – La Tijera K-8 School – Inglewood Unified School District (2000 – 2003)

Adjunct Professor of Education – National University (1998 – 2000)

Teacher (Social Science) – Inglewood Unified School District (1998 – 2000)

Principal – Inglewood High School – Inglewood Unified School District (1990-1998)

Principal – Centinela Valley Union High School District, Lawndale, California (1988 – 1990)

Kenneth Lee Crowe – continued Page Two

PROFESSIONAL EXPERIENCE – continued

Served on Centinela Valley Union High School District Negotiation Committee (1987 – 1989)
Assistant Principal – Centinela Valley Union High School District, Lawndale, California (1985 – 1988)
Director of Activities/Assistant Principal – Lynwood Unified School District (1983 - 1985)
Teacher (Social Science) – Los Angeles Unified School District (1976 – 1983)

PROFESSIONAL AFFILIATIONS

- Association of California School Administrators
- Association of Supervision and Curriculum Development
- Inglewood Management Association
- National Alliance of Black School Educators
- National Association of Secondary School Principals
- National School Safety Center
- Phi Delta Kappa
- Kappa Delta Pi

PUBLICATIONS AND PRESENTATIONS

Professional Development – “Classroom Management That Works” (2006 - 2009)

From The Minister’s Desk – Weekly (2001 – 2003)

“Is Your Child in a Gang?”; “Do You Know for Sure?” – Inglewood Community Parent Conference (1997)

Doctoral Dissertation “Improving Academic Performance at Inglewood High School by Increasing Parent Involvement, Expanding the Academy Program, Implementing Adopt-A-Student and Peer Tutoring Programs” (1993)

Keynote Speaker at the Young Black Scholars College Awareness Program (1993)

Workshop presented “Resolving Ethnic Conflict in Culturally Diverse Schools”

Speaker at the Association Risk Services Banquet (1992)

Speaker at 81st NAACP National Convention Youth Rally (1990)

Keynote Speaker for (LAE) Ladies Auxiliary for Education

Graduation Speaker, Whaley Junior High School

PUBLICATIONS AND PRESENTATIONS – continued

Guest Lecturer on “Situational Leadership”, California State University, Dominguez Hills, Secondary Education Department

Staff Development Presentation Workshop Leader on “Clinical Supervision”.

Keynote Speaker, Eleventh Coast Guard District Black History Celebration Program (1985, 1986, 1987)

Author, Techniques for Teaching U.S. History adopted by California State University, Los Angeles, Secondary Education Department

HONORS AND AWARDS

- Outstanding Achievement Award, Los Angeles County Bilingual Directors (2006)
- Outstanding Service Award, Inglewood Unified Schools (2004, 1995)
- Pepperdine University Recognition Award, Graduate School Of Education and Psychology (1994)
- Assemblyman Curtis Tucker Outstanding Service Award (1993)
- Beverly Hills/Hollywood NAACP “Educator of the Year” (1990)
- Omega – “Citizen of the Year” (1990)
- Elected by 29 Principals in the Coast area (Beverly Hills to Long Beach), as their representative to the C.I.F. (1989)
- Outstanding Leadership Award, County of Los Angeles (1988)
- Distinguished Service Award, Hawthorne P.T.S.A. (1988)
- Outstanding Service Award from the Los Angeles County Regional Occupational Program (1985)
- Outstanding and Dedicated Service Award, Student-to-Student Interaction Program, Los Angeles Unified Schools (1981)
- Golden Award for Community Service (1980)
- Kappa Delta Pi – An Education Honor Society (1979)
- Outstanding Social Studies Teacher Award (1977)

PERSONAL DATA

Minister - Avalon Church of Christ

Educational Consultant – Affluent Enterprises

Married – Three Children, Two Grandchildren

EL CAMINO COMMUNITY COLLEGE DISTRICT
TRUSTEE VACANCY APPLICATION FORM

Name: Kenneth Lee Crowe

Home Address: 5933 Halm Avenue

City, State, Zip: Los Angeles, CA 90056

Phone: Home: 310-645-3939 Business: 310-753-2643 Cell: _____

Email Address: ksjna5@aol.com

Occupation: Minister – Avalon Church of Christ

Company: Affluent Enterprises/Educational Consultant

Business Address: 13706 Avalon Boulevard

City, State, Zip: Los Angeles, CA 90061

Please complete the following: (This information is required in addition to your resume)

Education (List degrees or highest year completed and the college or school)

Ed.D. Educational Leadership – Nova Southeastern University (1993)

M.S. School Management & Administration – Pepperdine University (1979)

B.A. Sociology – University of California, San Diego (1974)

Employment History (most recent 10 years)

Minister – Avalon Church of Christ 2004 – Present

Affluent Enterprises - Educational Consultant 2010 – Present

Assistant Superintendent, Inglewood Unified School District (IUSD) 2003 -2010

Principal, IUSD 2000 - 2003

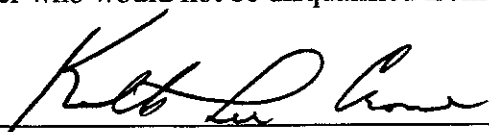
Public and Community Service

High School Principal, Assistant Superintendent, Parent-Teacher-Student Association (PTSA), Inglewood Unified School District; Inglewood YMCA; Inglewood Junior All American Football; Urban League; NAACP; Inglewood Ministerial Alliance; California Interscholastic Federation (CIF) Executive Committee Member; City of Inglewood Cesar Chavez and Martin Luther King Celebration Committees.

(Check if applicable) I am related to a current employee of the District. If yes, name of employee and relationship _____

I understand that I may not simultaneously be an employee of the El Camino Community College District and serve as a member of the Board.

I certify that I meet all eligibility requirements. (Note: To be eligible, an individual must be at least 18 years old; must be a resident of the District and specifically Trustee Area 1; must be a U.S. citizen; must be a registered voter who would not be disqualified from holding civil office by the Constitution or any law of the state.)

Signature: 

Date: December 1st 2010

**EL CAMINO COMMUNITY COLLEGE DISTRICT
TRUSTEE VACANCY
QUESTIONNAIRE**

(This information is required in addition to your resume)

1. Please describe your understanding of the role of a California Community College District Trustee and explain why you are interested in serving as a Trustee for El Camino College.

My role will be to represent Trustee Area 1 as a member of the Trustee Team that will work collaboratively to set policy direction, assure fiscal health, monitor constitutional performance, provide insight on current educational issues and help to define legal standards for college operations. I believe I am uniquely qualified to represent Trustee Area 1. I am a long term resident of the community and have been involved in many of the civic and community activities for a number of years as a minister in the area to include Martin Luther King, Junior All American Football, Cinco de Mayo and Cesar Chavez celebrations. Additionally, I have worked for over twenty years in the area as a High School Principal and Assistant Superintendent of Academic Services where I also served as the Inglewood Unified School District liaison with El Camino College. As a retired educator, I have the time and desire to serve.

2. Briefly share your public service and involvement in the Trustee Area 1 (Inglewood and Ladera Heights) communities, and how this service would enhance your position as a member of the El Camino Community College District Board of Trustees.

I have served as Principal of Inglewood High School for eight years where we collaborated with El Camino in many areas. As Principal, there were many civic programs in which we were asked to participate. As a minister of the Inglewood Church of Christ, we collaborated with the Inglewood Ministerial Association and community with the city-wide Prayer Breakfast and with City Hall on numerous community events. I understand the needs and desires of the Inglewood community. I also maintain a working relationship with the elected officials and community leaders of Inglewood.

3. What is your understanding of the primary responsibilities of the Board; and how do you envision your role as one member of the Board?

The primary responsibility of the Board is to set policy direction, assure fiscal stability, maintain standards for good personnel relations as well as monitor institutional performance. I would assist in the accomplishment of the above by participating fully in the work of the Board, attending all Board meetings, studying policy issues and being knowledgeable about the communities served and acting on behalf of those communities.

4. What do you see as the major educational issues facing California community colleges in the next 3-5 years?

I see the major educational issues facing California community colleges in the next 3-5 years as remaining fiscally solvent while maintaining broad outstanding course offerings, upgrading technology throughout the campus while providing diverse entertainment venues and exceptional athletic and fitness opportunities for the communities served.

5. What do you see as the major educational issues facing the communities of Inglewood and Ladera Heights in the next 3-5 years?

Without a doubt, the primary educational issue facing the Inglewood and Ladera Heights community is raising the academic achievement level and performance of our High School students. Another issue is attempting to provide instructional rigor in the classroom and academic support during the day, as well as before and after school. An additional issue is getting more of our students college eligible.

6. Who do you believe you will be representing if you are appointed to the El Camino Community College District Board of Trustees?

I will be representing the many diverse communities (faculty, staff, students, civic and business groups) of the South Bay served by the El Camino Community College District in addition to the Trustee #1 area (Inglewood, Ladera Heights).

7. How would you ensure that all constituent groups – internal and external – have a voice in the governance of El Camino College?

I would ensure that all constituent groups – internal and external – have a voice in the governance of El Camino College by working collaboratively with the Trustees to ensure that all constituents have legitimate avenues (formal and informal) to express their concerns, needs and desires. I would make myself available to hear and discuss those concerns and subsequently share them with the Board.

RECEIVED

Sergio Hernandez, Jr.
115 S Fir Avenue
Inglewood, CA 90301

DEC - 2 2010

1:38 pm *rf*

December 2, 2010

Dr. Ray Gen, President of the Board of Trustees
El Camino College
16007 Crenshaw Blvd.
Torrance, CA 90506

Letter of Interest for El Camino College District Board of Trustee Vacancy for District 1

Dear Dr. Ray Gen,

I am interested in the El Camino College District Board of Trustee Vacancy for District 1. Enclosed you will find my Application, Questionnaire, and Resume. I hope that you will take my application into consideration.

I currently work at St. John Chrysostom School, which is Pre - K through 8th Grade as the Athletic Director. As the Athletic Director I have established the after school sports program for boys and girls from 3rd Grade to 8th Grade and are governed by the Catholic Youth Organization.

Prior to working at St. John Chrysostom I worked for NSG Enterprises, Inc, a real estate brokerage in West LA where I was a consultant. I experienced immediate success and was promoted to Office Manager where I oversaw the daily operation of the company and reported directly to the owner. I have a B.A. in Politics from Occidental College. While I was working at NSG, I also began to get involved in my community. I was appointed to the Inglewood Housing Authority Commission and Blue Ribbon Police Commission. I participated in the Inglewood Community Police Academy, and I have been working with high school students at my church.

President Gen, I feel that I am the right candidate for the following reason. Through my education, work experience, and public service in the Inglewood Community I have the leadership and professionalism to serve as an elected official for El Camino College. Secondly, I would like the opportunity to serve the Inglewood and Ladera Heights Community which has approximately 48% Black, 48% Latino, and 4% White, Asian, and Other. Furthermore, El Camino College has a Latino enrollment of 38%, which is more than 1/3 of the college. I believe my background reflects the demographics of District 1 and the college. As a Latino Candidate, not only can I help the Latino Community, but also the entire community because everyone has dreams and aspirations to obtain a quality education.

In closing, I want to thank you for the opportunity of applying for the El Camino College District Board of Trustee Vacancy for District 1. As I stated before, I feel that my work experience and public service has prepared me to serve as a Trustee for El Camino College and I hope that you can confide in my ability to serve. Thank you.

Sincerely,



Sergio Hernandez, Jr.

Sergio Hernandez, Jr.

115 S. Fir Avenue
Inglewood, CA 90301

Phone: (310) 612-2820
E-mail:
serg.hernand@gmail.com

Objective To serve on the Board and act as a representative of my District and many other constituents in order to promote, grow, and sustain El Camino College.

Education Bachelor of Arts, Politics Occidental College Los Angeles, CA
• May 2007

Experience **Athletic Director** St. John Chrysostom School Inglewood, CA
8/2010- Current

- Register teams with the Catholic Youth Organization
- Coordinate competitive sports in the Fall, Winter, and Spring
- Implement Physical Activity and Education
- Hire Coaches
- Coordinate daily practices
- Plan and communicate practice agendas, player's positions, and progress with other coaches
- Instill player discipline during practice and games
- Hold players accountable for their actions on and off the field
- Encourage player commitment to the program, sport, school, and their teammates while maintaining academic responsibility
- Teach players to use good sportsmanship with opponents, referees, and fellow teammates
- Positively reinforce player development throughout the season

Real Estate Consultant NSG Enterprises, Inc Los Angeles, CA
6/2007 – 8/2010

- Interviewed and hired of new employees
- Oversaw the daily tasks and duties of eight employees
- Maintained stock of office supplies
- Ensured the operation of the office phones and office network
- Daily engagement with tenants, clients, vendors, and potential clients
- Collected monthly rents and accounting for them
- Served Notices to tenants (i.e. 3 Day Notices to Pay or Quit, Notices to Enter Dwelling, Notices for Late Rent Fees, Notice to Perform or Quit Conditions, Notice of Change in the Terms of Tenancy, etc...)
- Diplomatically handled complaints from tenants (i.e. noise complaints, assigned parking complaints, etc...)
- Attended court for Eviction Cases
- Annual Inspections of rental units
- Conducted monthly inspections of properties
- Met with City Inspectors (i.e. Health Inspectors, Housing Inspectors, Housing Authority Inspectors, Building and Safety Inspectors, etc...)
- Met with vendors and potential vendors at job sites
- Coordinated repairs between tenants and vendors
- Obtained multiple bids from at least three different vendors
- Inspected the completion of work performed by vendors
- Conducted move out inspections for vacate units
- Calculated and sent out an Itemized Disposition of Security Deposit within 21 days of a tenant's move out date
- Paid bills for property (i.e. utilities, gardening services, mortgages, vendors, etc...)
- Provided property owners with monthly profit/loss statements
- Provided property owners with yearly profit/loss statements
- Maintained a monthly and yearly rent ledger
- Qualified potential Real Estate Sales
- Conducted open houses for leasing and sales
- Advertised and updated vacate units on Craigslist, Westsiderentals.com, The MLS, and others
- Scheduled open houses during the week and weekend

- Processed potential renter's application and qualified the application (i.e. credit check, eviction search, criminal background, income verification, employment verification, tenancy verification, etc...)
- Scheduled, drafted, and finalized residential leases with approved applicants
- Documented the condition of the rental unit before move in

Other Skills

- Bilingual: English and Spanish.
- Proficient in Word, Excel, PowerPoint, Vista, and Quicken

Volunteer

- | | | |
|--------------------------------------|-----------------------------|-----------|
| • Blue Ribbon Police Commission | City of Inglewood | Volunteer |
| • Inglewood Community Police Academy | Inglewood Police Department | Volunteer |
| • Housing Authority Commissioner | City of Inglewood, CA | Volunteer |
| • Confirmation Catechist | St. John Chrysostom | Volunteer |

EL CAMINO COMMUNITY COLLEGE DISTRICT

TRUSTEE VACANCY APPLICATION FORM

Name: Sergio Hernandez, Jr.

Home Address: 115 S. Fir Avenue

City, State, Zip: Inglewood, CA 90301

Phone: Home: _____ Business: _____ Cell: 310-612-2820

Email Address: serg.hernand@gmail.com

Occupation: Athletic Director

Company: St. John Chrysostom

Business Address: 530 E Florence Avenue

City, State, Zip: Inglewood, CA 90301

Please complete the following: (This information is required in addition to your resume)

Education (List degrees or highest year completed and the college or school)

Occidental College B.A. Politics 2007

Employment History (most recent 10 years)

NSG Enterprises, Inc Real Estate Consultant 6/2007 – 8/2010

St. John Chrysostom Athletic Director 8/2010 – Present

Public and Community Service

Inglewood Housing Authority Commission

Blue Ribbon Police Commission

Inglewood Community Police Academy Graduate

Confirmation Catechist

(Check if applicable) I am related to a current employee of the District. If yes, name of employee and relationship _____

I understand that I may not simultaneously be an employee of the El Camino Community College District and serve as a member of the Board.

I certify that I meet all eligibility requirements. (Note: To be eligible, an individual must be at least 18 years old; must be a resident of the District and specifically Trustee Area 1; must be a U.S. citizen; must be a registered voter who would not be disqualified from holding civil office by the Constitution or any law of the state.)

Signature: 

Date: 12/2/10

**EL CAMINO COMMUNITY COLLEGE DISTRICT
TRUSTEE VACANCY
QUESTIONNAIRE**

(This information is required in addition to your resume)

1. Please describe your understanding of the role of a California Community College District Trustee and explain why you are interested in serving as a Trustee for El Camino College.

It is my understanding that the role of a California Community College District Trustee is to develop, oversee, and evaluate educational policies that are implemented by the administration. This includes budget planning and approval and the selection and evaluation of the Chief Executive Officer of the District. I will be working with the administration, fellow Trustees, faculty, staff, community members and the Citizen's Bond Oversight Committee to support and improve student success at the college. Moreover, as an elected official I would represent the community member's within the District and bring forth any issues they have regarding the higher education at the college.

I am interested in serving as a Trustee for El Camino College in order to actively participate in creating and implementing policy for El Camino College that assures El Camino College continues to provide a quality higher education for the people residing in Trustee Area 1.

2. Briefly share your public service and involvement in the Trustee Area 1 (Inglewood and Ladera Heights) communities, and how this service would enhance your position as a member of the El Camino Community College District Board of Trustees.

The last two years I have actively participated in the Inglewood and Ladera Heights Communities. I am currently a Commissioner on the Housing Authority Commission and the Blue Ribbon Police Commission, and I am a graduate of the Inglewood Community Police Academy. In April 2009 I was appointed to serve on the Inglewood Housing Authority Commission. My responsibilities as a commissioner are to know the current rules and guidelines provided by the US Housing & Urban Development (HUD), attend the Housing Authority Commission Hearings once a month in which the entire commission is presented with individual cases of current Section 8 participants which have been proposed to be terminated from the program. The Commission must deliberate in these hearings and render final decisions. When the commission decides to terminate the participant, there is a monetary amount that must be repaid to the Inglewood Housing Authority which must be collected by the city. I enjoy serving on this commission because it is a way to positively enhance our community.

This past January I benefited by participating in a 10 week Community Police Academy that gave me an overview of the entire Inglewood Police Department. I learned more about the internal structure of the department; from the Police Chief to a patrol officer, from civilian employees and sworn police officers to the difference between Vice and Narcotics in addition to everyone's role in the department. The Academy allowed me to understand the department's leadership, structure, policies, and budget. By participating in the Academy, I realized that my role as a resident is much bigger than I thought when it comes to working and/or cooperating with the police department. What I learned in the Academy will help me immensely on the Blue Ribbon Police Commission.

Not only am I involved with the City of Inglewood, but also at my church. I am currently a Confirmation Catechist at St. John Chrysostom where I work with high school students once a week.

As a Trustee, I am representing everyone in the District. I must work collaboratively with fellow Trustees, College President, Citizen's Bond Oversight Committee Students, Faculty, Staff, and represent El Camino College. I feel that my service and participation in the Inglewood Housing Authority Commission and Inglewood Community Police Academy has prepared me with the experience and skill set that will enhance my position as a member of the El Camino Community College District Board of Trustee. I understand the role of the Board of Trustees in setting policy and evaluating how

policy is impacting the community. I am familiar with budget planning, financial forecasting, and the need to insure that the college is always on sound financial footing. I know how to integrate the needs of the residents into the educational planning of the college to sustain high quality programs and promote student success (e.g. completion and graduation of degrees and certificates).

3. What is your understanding of the primary responsibilities of the Board; and how do you envision your role as one member of the Board?

My understanding of the primary responsibilities of the Board is to develop, oversee, and evaluate policy. Secondly, is to monitor the short term and long term growth, success, and sustainability of El Camino College in accordance to the College's Master Plan and improve student success.

My role as a Board Member will be to help create, set and evaluate policy, monitor the attainment of the goals of the College Master Plan, and the State Wide Master Plan in accordance to Title V. Secondly, my role is to create a bridge and a partnership between the College and the community. We must recognize that the community is an integral part to the College's economic vitality because it is the homeowners that allow them to be taxed for education Bonds. Therefore, it is my responsibility as a board member to maintain the good will of the community at all times. And for those partnerships that already exist, it will be my role to build them and make them stronger. Thirdly, I envision myself making difficult decisions when it comes to the budget and policy of the College.

4. What do you see as the major educational issues facing California community colleges in the next 3-5 years?

I see college fees going up and a high demand of attendance as the major educational issues facing California community colleges in the next 3-5 years. This year we have seen the Cal State and UC systems both drop "student fees" and replaced it with "tuition". Many students fear that this will result in higher tuition to attend UC and the CSU. As a result of the increase in tuition for CSU and UC schools, Community Colleges will see a rise in enrollment. This will create a major challenge at El Camino because the College has to be mindful of not raising the cost of \$26 per unit to a price that will not be affordable to the residents of District 1. Moreover, drastically raising the cost to attend El Camino College may affect the availability of financial aid, which we know is already utilized by more than 50% of the students currently attending El Camino College...

Another major challenge for Community Colleges is that many of the students attending are not prepared to enter into college level mathematics and English. Many Colleges are spending additional resources for programs which help students in math and writing and often times courses in other areas (e.g. drama, art) have to be eliminated to provide sufficient pre-collegiate English and mathematics courses. This means that we have to look at our high schools and seek solutions to get the students ready to take college English and mathematics courses. This can be done by the College providing college level English and mathematics at the high schools and/or getting high school students to concurrently enroll in college level English and mathematics classes while they are still attending high school. In any event strong partnerships with K-12 to improve student academic preparation is an absolute requirement for student success.

5. What do you see as the major educational issues facing the communities of Inglewood and Ladera Heights in the next 3-5 years?

I see funding as a major educational issue facing the communities of Inglewood and Ladera Heights. Currently, with the increase of Charter schools in the community, schools are competing for the same children to attend public or charter school. The long term effect is that public schools are losing more funding and teachers, staff, school programs are being cut while we are still seeing the lack of student educational progress. In the end we are still facing the question of how to solve the lack of academic achievement of our students. One way is for everyone to forge partnerships, public, charter, and private schools, to create a master plan to improve the academic achievement of our students.

6. Who do you believe you will be representing if you are appointed to the El Camino Community College District Board of Trustees?

If I am appointed to the El Camino Community College District Board of Trustees not only will I represent my district, but also the dreams and aspirations of all the families attending El Camino College.

7. How would you ensure that all constituent groups – internal and external – have a voice in the governance of El Camino College?

would ensure that all constituent groups, internal and external, have a voice in the governance of El Camino by listening to their concerns, questions, and suggestions, and have as much transparency as possible. Together with the Administration, we can have town hall meetings, open forums, or even a questionnaire on the website in which we can have an open dialogue with the community.

RECEIVED

DEC - 2 2010

2:25 pm

Earon Hill
11607 Simms Ave
Inglewood, CA 90303
(310)675-2864

Dr. Ray Gen
President, Board of Trustees
El Camino College
16007 Crenshaw Blvd
Torrance, CA 90506

Dear Dr. Gen,

My name is Earon Hill and I am expressing interest in the vacant seat on the El Camino Board of Trustees. It would be a great privilege and honor to serve in a capacity to be able to contribute to the education of so many hopeful citizens of this community. I have benefited greatly from my own experience at El Camino and desire to be more involved in the developments of the El Camino community.

I have an extensive background in leadership and education. After earning an associates degree I went on to earn a Masters in Education. I have worked at the elementary, secondary, and post secondary levels of education. I have served in leadership capacities ranging from student led organizations to a national convention.

I have always wanted to contribute to the success of people beyond the walls of the classroom. In the classroom I can only impact my immediate students. As a board member, I will be able to help an entire community of learners. It takes a great deal of wisdom and humility to maintain the effectiveness and longevity of an institution; thus insuring the success of those who attend.

My experience and exposure to government at the student body level to being involved in the oversight of a national organization has prepared me for the tasks given to the occupant of this board seat. I am aware of the challenges facing California colleges in this present economy. I also know that being a member of a team whose job it is to see that the school continues to offer necessary services to the community requires trust and cooperation.

I do hope for your strong consideration. I am here to serve.

Sincerely,

Earon Hill, M.Ed.

Earon Hill 11607 Simms Ave. Inglewood, CA 90303 (310)675-2864

EDUCATION

Masters Ed. Cross Cultural Instruction: *National University*
California Clear Multiple Subject Teaching Credential: *UC San Diego*
Bachelor of Arts,; *Biola University*
A.A General Studies: *El Camino College*
Certificate, Local/Wide Area Networking: *Trinity Technical Institute*

EMPLOYMENT

Kaplan Services Present
K-12 Intervention instructor Develop/deliver math and ELA lessons

Adjunct Faculty, University of Phoenix 1 year
Facilitate adult learning courses Communicate via online portal
Create presentations via Power Point Maintain student records

Teacher; Elementary/Secondary 14 years
Short term/Long term planning Collaboration with colleagues
Data analysis Teach special populations (SDC/ELL)
Student portfolio management Supervision/evaluation of paraprofessionals
Monitoring outcomes Curriculum modification
Assess student progress Differentiate instruction

Lead Teacher 2 years
Facilitate school-wide science assessments Assist faculty in implementation of curriculum
Managed/maintained Foss Science inventory Liaison between faculty/administration/district
Order/distribute necessary materials

Related Experience

Director of Youth Activities 3 years
Overall program management Budget analysis and oversight
Set agenda for children/youth program Develop/write curriculum for all ages
Recruit volunteers Train and schedule teaching staff
Delegation of responsibilities Short term/long term planning
Create and organize workshops/activities Problem solving/mediation

Business Owner, Color Me Beautiful by Earon (2009)
Manage daily business operations Inventory control
Hiring and training of employees payroll and accounting
Legal compliance

Leadership/Community Service:

Outstanding Young Men of America 1992, 1996
President, B.S.A.S.I.C./Biola University 1993-1995
Teen Mentor; Los Angeles Team Mentoring (3 years)
President, National Baptist Youth Convention 1993-1995
Co-chair, Simms Ave Block club (Present)
Head of Men's ministry, New Life Community Church

EL CAMINO COMMUNITY COLLEGE DISTRICT

TRUSTEE VACANCY APPLICATION FORM

Name: Earon Hill

Home Address: 11607 Simms Ave

City, State, Zip: Inglewood, CA 90303

Phone: Home: (310)675-2864 Business: _____ Cell: (310)486-1253

Email Address: earonh@hotmail.com

Occupation: Tutor/K-12 educator

Company: Kaplan Learning Services

Business Address: 1015 Windward Ridge

City, State, Zip: Alpharetta, Georgia 30005

Please complete the following: (This information is required in addition to your resume)

Education (List degrees or highest year completed and the college or school)

Clear Multiple Subject Teaching Credential – UC San Diego

Master in Education – National University

Bachelor of Arts/Theology – Biola University

Associate of Arts/General Studies – El Camino College

Employment History (most recent 10 years)

Educator – Kaplan Learning Services (10/2010 – present)

Teacher – Today's Fresh Start Charter School (Jan. 2010 – June 2010)

Business Owner – Color Me Beautiful by Earon (July 2009 – Nov. 2009)

Teacher – Los Angeles Unified School District (Jan. 2000 – June 2009)

Adjunct Faculty - University of Phoenix (June 2009 – Present)

Public and Community Service

Co-Chair – Simms Ave Block Club

Teen Mentor – Los Angeles Team Mentoring (2002-2005)

(Check if applicable) I am related to a current employee of the District. If yes, name of employee and relationship _____

I understand that I may not simultaneously be an employee of the El Camino Community College District and serve as a member of the Board.

I certify that I meet all eligibility requirements. (Note: To be eligible, an individual must be at least 18 years old; must be a resident of the District and specifically Trustee Area 1; must be a U.S. citizen; must be a

registered voter who would not be disqualified from holding civil office by the Constitution or any law of the state.)

Signature: Earon M. Hill

Date: December 2, 2010

**EL CAMINO COMMUNITY COLLEGE DISTRICT
TRUSTEE VACANCY
QUESTIONNAIRE**

(This information is required in addition to your resume)

1. Please describe your understanding of the role of a California Community College District Trustee and explain why you are interested in serving as a Trustee for El Camino College.

My understanding of the role of a California Community College District Trustee is to serve as a member of a team that ensures that the school has policies that are in compliance with the law and do not serve as roadblocks to those wanting a higher education. I am a member charged with maintaining fiscal solvency and accreditation. I am interested in serving as a Trustee for El Camino College because I want to be deeply involved in the education of people. I want to serve in a way that will allow me to help enable many others to see the possibilities of even gaining access to higher education.

2. Briefly share your public service and involvement in the Trustee Area 1 (Inglewood and Ladera Heights) communities, and how this service would enhance your position as a member of the El Camino Community College District Board of Trustees.

My experience in the Trustee Area 1 community as a block club co-chair has given me the opportunity to develop relationships with my neighbors and their families. It has taken me beyond my own property boundary and has had me to engage members of my immediate community. In this role I have gotten to know more about the history of the members of the community and their children as well as the present children in the community. This service would enhance my position as a member of the board of trustees because my presence would be welcomed, and I won't have difficulty soliciting input from members in the area.

3. What is your understanding of the primary responsibilities of the Board; and how do you envision your role as one member of the Board?

My understanding of the primary responsibilities of the Board is that they are to ensure that the college is in sound fiscal health maintaining its longevity and viability so that it may fully serve members of the community aiding them in attaining their educational goals. This must be done while taking into account the concerns of members of the community so that we, as a board, may set policy that is in the best interest of students, faculty, staff, and community. I envision my role as one member of the board as offering perspective based on input from the communities I serve. I must do this while working on gaining consensus with other members of the board as to determine the best policies to implement.

4. What do you see as the major educational issues facing California community colleges in the next 3-5 years?

The major educational issue I see facing California community colleges in the next 3-5 years is the rising cost of getting a higher education. I attended community college because of the low cost and ability to transfer into a California university. For many today, and in the future, cutbacks and rising costs take what was once within reach and moves it beyond their grasp. The annual cost of attending a community college today is almost, if not more than, equal to the annual cost of attending a Cal State university 18 years ago.

5. What do you see as the major educational issues facing the communities of Inglewood and Ladera Heights in the next 3-5 years?

The major educational issues I see facing the communities of Inglewood and Ladera Heights in the next 3-5 years are adequately funded elementary and secondary schools which can adversely impact student achievement gains. I see the disparity in high school graduation rates in these communities compared to other communities which will affect the number of minorities attending college. Finally, with the presence of high stakes testing and NCLB, I see less of an emphasis to prepare students for post secondary school and more of an emphasis to prepare them to pass an exam. Because of this there has been an absence of elective classes and services exposing students to the possibilities of college.

6. Who do you believe you will be representing if you are appointed to the El Camino Community College District Board of Trustees?

I believe I will be representing the members of the encompassing communities of Area 1. This includes all members of the family as I would want all members of the family to have the experience of attending college. It is not only children who can attend college. Many parents return to school to either complete or further their own education. I will also represent present students of colleges in the El Camino district.

7. How would you ensure that all constituent groups – internal and external – have a voice in the governance of El Camino College?

I would ensure that all constituent groups have a voice in the governance of El Camino College by keeping an open line of communication. Because I represent constituents in the community I must know what they have to say. I would use all available resources, whether they are print, student body organizations, or electronic bulletin board to inform as well as solicit input. I have learned that an effective way to communicate with the community is to find the people who have the ears of its members. These people can serve as a channel of communication as well as a means of accountability.

Louida Miller

3337 Wes 118th Street, Inglewood, Ca 90303
Phone (310) 355-0259 Email lou@paff.org

November 27, 2010

Dr. Ray Gen President of Board of Trustee
El Camino Community College District
16007 Crenshaw Boulevard
Torrance, California 90506

Re: Board of Trustee Position

Dear DR. Gen

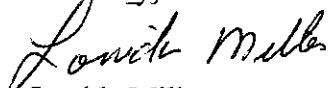
Please accept this letter along with my resume as my initial interest in the position. My outside background makes me a strong candidate.

As my resume indicates, I have many current and previous years of experience working in program and leadership capacities. I have worked with diverse population in my position with the Pan African Film Festival. I have worked closely with Mia Barber, Executive Director of the Association of African American Professional, INC as a research liaison. I have been in contact with the South African Consul-General and the Brazilian Consulate. I provide workshops to students about the importance of education. Each position has included maintaining records, correspondence and addressing the inquiries from the public, providing general support to executive staff, and organizing and implementing specials projects. I have a Bachelor of Science in Human Service and I am currently in the master program for Marriage Family Counseling.

My job responsibilities have reflected my ability to plan, work independently and complete tasks. My oral and written communication skills could also be an asset to the Board of Trustee. I am team oriented and committed to professionalism and efficiency. Lastly, I spearheaded a campaign to have the Sixth Edition Publication Manual of the American Psychological Association (writing/reference) available to faculty, staff, and students. As a temporary position, taught an interactive language course between English and Spanish.

By December 13, I hope to hear from you regarding an interview. If you have any questions, feel free to email or reach me by phone. Thank you in advance for your consideration.

Sincerely,


Louida Miller

Louida Miller
3337 West 118th Street
Inglewood, California 90303
Phone (310) 355-0259 Email lou@paff.org

EDUCATION

March 2010 – *Gardena, C.* MS candidate, Marriage Family Counseling-University of Phoenix.
January 2010 – *Gardena, Ca* BS: Human Service-University of Phoenix.
January, 2001 - 2004 - *Los Angeles, Ca* Certificate of Completion-Puente Learning Center.
September 1965 – *Los Angeles, Ca* Associated Arts-East Los Angeles College.

EMPLOYMENT

February 2003- present- *Los Angeles, Ca*: **Pan African Film and Art Festival**-serve as programmer and staff manager, responsible for logging in films and payment received, travel annually to National Black Art Film Festival, and view films.
August 2005-2007- *Culver City Ca*: **Home Instead Senior Care**: caregiver for seniors, assist with daily living, hospital duties, and companionship. Awarded the employee of the month twice.
February 1968-2000-*Los Angeles, Ca*: **United States Postal Service**: letter carrier, scheme trainer, group leader, safety captain, distribution clerk for zip codes in Los Angeles City, Los Angeles County, and the state of California. Un-Coded clerk for zip codes in Los Angeles, which did not have zip codes.
July 1981-2000 -*Inglewood, Ca* **Lou Miller Enterprise**: sold clothing to full figure men, gave clothing to low income families, gave clothes for fashion shows.

COMMUNITY SERVICE/ INTERNSHIP

June 2009 – *Long Beach, Ca*- Community Hospital of Long Beach-Long Beach, Ca: assist clinical staff in non-medical services, provide information to staff and visitors, helped triage emergency department and patients, liaison between staff and visitors.
September 2008 - *Los Angeles, Ca* A Place Called Home, diverse population, mentoring, research, and advisor.
January 2008 – *Los Angeles, Ca* - Southeast Communities Prevention and Intervention, diverse population, Intake counselor, supports groups, fund raising, workshops.
April 2007-2010 – *Los Angeles, Ca*, - Justice for Seniors in Nursing Care: talk to communities about senior care, visit nursing home.
February 2002-2010 – *Los Angeles, Ca* Association of African American Professions, INC, and The California Elder Care Initiative: advocated for seniors, informed seniors about resources, attended open forms, spoke at Tavis Smiley open forum.
December 2001-2003 – *Los Angeles, Ca* - Pan African Film and Art Festival: office support, log in films, cash payment received, view films.

AWARDS

2008 – Pan African film Festival-The African Channel-Night of Tribute Honoree
2008 - Certificate of commendation
2007 – Certificate for Valuable Contributions as a Senior Council Member

AWARDS

2004 – VOLUNTEER Honoree Film Award Recipient

2004 - Certificate of Recognition – Volunteer

2000 – Service Awards

REFERENCES

Asantewa Olatunji - General Manager- Pan African Film Festival (323) 337-4737 ao@paff.org

Ima Morgan – Supervisor - United States Postal Service (ret) Phone (760) 240-1650

Maureen Pickering – Teacher (infant/ toddler) (310) 676-7879

Lisa Simmons – mental Health Billing Support Staff (310) 400-2959 ff21am@yahoo.com

Beverly Turner – Health Care Center Clinic Administration (ret) (323) 936-3428

Walter Wells – The Education and Information Project- Project Director (310) 703-0599

EL CAMINO COMMUNITY COLLEGE DISTRICT

RECEIVED

TRUSTEE VACANCY APPLICATION FORM

DEC - 2 2010

3:30 pm

20

Name: Louida Miller

Home Address: 3337 West 118th Street

City, State, Zip: Inglewood, California, 90303

Phone: Home: (310) 355-0259__Business: (310) 337-4737__Cell None

Email Address: lou@paff.org

Occupation: Programmar

Company: Pan African Film and Art Festival

Business Address: 6820 La Tijera Blvd Ste #200

City, State, Zip: Los Angeles, CA 90045

Please complete the following: (This information is required in addition to your resume)

Education (List degrees or highest year completed and the college or school)

March 2010 - **Garden, Ca** MS candidate, Marriage Family Counseling - University of Phoenix

January 2010 - **Gardena Ca** BS Human Service - University of Phoenix

January 2001-2004 - **Los Angeles, Ca** Certificate of Completion - Puente Learning Center

September 1966 - **Los Angeles, Ca** - Associated Arts - East Los Angele College

Employment History (most recent 10 years)

June 2003 - Present - **Long Beach California - Pan African Film and Art Festivl**

August 2005 - 2007- **Culver City, Ca - Home Instead Senior Care**

February 1968 - 2000 - **Los Angeles Ca- United states Postal Service**

July 1981 - 2000 - **Inglewood, Ca - Lou Miller Enterprise**

Public and Community Service

June 2009 - **Long Beach, Ca - Community Hospital of Long Beach**

September 2008 - **Los Angeles, Ca - A Place Call Home**

January 2008 - **Los Angeles, Ca - Southeast Communities Prevention and Intervention**

April 2007 - 2010 **Los Angeles, Ca - Justice for Seniors in Nursing Care**

February 2002-2010 - **Los Angeles, Ca- Association of African American professionals, INC**

December 2001 - 2003 **Los Angeles, Ca -Pan African Film and Art Festival**

(Check if applicable) I am related to a current employee of the District. If yes, name of employee and relationship _____

I understand that I may not simultaneously be an employee of the El Camino Community College District and serve as a member of the Board.

I certify that I meet all eligibility requirements. (Note: To be eligible, an individual must be at least 18 years old; must be a resident of the District and specifically Trustee Area 1; must be a U.S. citizen; must be a registered voter who would not be disqualified from holding civil office by the Constitution or any law of the state.)

Signature: Louisa Miller

Date: Dec. 2, 2010

**EL CAMINO COMMUNITY COLLEGE DISTRICT
TRUSTEE VACANCY
QUESTIONNAIRE**

(This information is required in addition to your resume)

1. Please describe your understanding of the role of a California Community College District Trustee and explain why you are interested in serving as a Trustee for El Camino College.

The understanding of the role of a California Community College District Trustee is to have full participated with the board, attend all board meetings and all El Camino College District events. In addition, be knowledgeable on school policy and the communities served. However, be available and willing to act in behalf of the communities, maintain a commandment to the community and balance the needs of a diverse population.

2. Briefly share your public service and involvement in the Trustee Area 1 (Inglewood and Ladera Heights) communities, and how this service would enhance your position as a member of the El Camino Community College District Board of Trustees.

Working with the Pan African Film and Art Festival, I am involved in the community such as, discussing with the community the diverse awareness and culturally differences in people environment. In addition, I have spoken in open forums such as the Tavis Smiley Health Forum on health education, which was in Los Angeles, Ca. and in Inglewood, Ca on the importance of education.

3. What is your understanding of the primary responsibilities of the Board; and how do you envision your role as one member of the Board?

My understanding of the primary responsibilities of the Board is to have knowledge, ensure and engaged in balancing the needs of the community and school. In addition, keep the mission, vision, values, and education goals are enforce. However, to give direction and meaning of the goals and objective of the organization, follow the guidelines of the organization, to develop new ideas that would further the growth of the Board, and it targeted participants.

My role would be to provide myself as a role model and acting in a responsible way by sharing ideas to my constituency and other public entities which would provide and develop global mission and services.

4. What do you see as the major educational issues facing California community colleges in the next 3-5 years?

The major issues are providing a better bridge from secondary school to the college environment with meaningful supportive service, providing better financial aid services that link he students to his or hers community needs and providing a better financial assistance from state, federal, and local governments.

5. What do you see as the major educational issues facing the communities of Inglewood and Ladera Heights in the next 3-5 years?

The problem I see is the explanation of diversity, financial solutions to budgetary issues and better relation within the community. In addition, student preparedness for college and cost of education

6. Who do you believe you will be representing if you are appointed to the El Camino Community College District Board of Trustees?

I would be representing the communities, college district, older students, constituent groups as well as the working professionals.

7. How would you ensure that all constituent groups – internal and external – have a voice in the governance of El Camino College?

I would organize local involvement day three times a year, collaborate with the communities to schedule a quarterly participation in projects, scheduled and coordinate conferences with different communities and department in the community, and attend and represent the Board of Trustee at local events. In addition have an open forum with student group meetings, suggestion box via email, and strengthening the distance learning and increase the number of courses offered.

Rushing, Joyce
452 E. 138th Street
Los Angeles, California 90061

RECEIVED

DEC - 2 2010

4:04 PM

Dr. Ray Gen, President
Board of Trustees
El Camino Community College District
16007 Crenshaw Boulevard
Torrance, California 90506

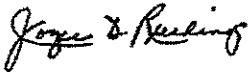
12/2/2010

Dear Dr. Gen;

I am submitting this letter of interest for the appointed member of the El Camino Community College District Board of Trustees. Accompanying this letter is my resume, completed application form and questionnaire for your review and consideration.

As you will see, I have an extensive background in various aspects of education. I am a results oriented professional looking to take my experience and expertise to the next level. With a love for continuing personal knowledge and growth, I believe I would not only be an asset to your organization, but also an enthusiastic Board member that is flexible, and willing to take on new challenges within the realm of your current environment.

Respectfully submitted,



Joyce D. Rushing

452 E. 138th Street
Los Angeles, Ca. 90061

Phone: 310. 515.6694
310. 780.2472
Fax: 310. 538.9228
E-mail jrush127@aol.com

Joyce D. Rushing

Objective To obtain an appointment as a member of the El Camino Community College District Board

Summary Proven professional with approximately thirty years of experience in all levels of education. Supports and provides mentoring to up and coming professionals and students in various career areas, as well as, advocates and recruits for careers in education. Well respected individual with numerous honors and accolades for outstanding services to employing districts, parents and students.

Experience *August 1, 2004 – Present Assistant Principal Morningside High School, Inglewood Unified School District*

- ◆ **Assistant Principal**
- ◆ Areas of Responsibility
- ◆ Attendance /Student Affairs
- ◆ Curriculum and Instruction
- ◆ SAIT Administrator
- ◆ Maintain SAIT budget / oversee expenditures for the SAIT Program
- ◆ Provide research for SAIT service providers to the MHS Leadership Team
- ◆ Work with SAIT providers to insure that state benchmarks are being met
- ◆ Student Attendance
- ◆ SART Team /SARB Team
- ◆ Department Responsibilities – Special Education, English Department
- ◆ Attend Senior student activities as an adult chaperone
- ◆ Supervise school wide activities calendar
- ◆ Supervise attendance staff
- ◆ Organize the graduation ceremony
- ◆ Provide college and career counseling for college bound students
- ◆ Committee member for high school registration procedures
- ◆ Supervise all Senior student events on and off campus

*September 6, 2002 – June 30, 2003
Lynwood High School, Lynwood Unified School District-CA*

Assistant Principal / Business & Activities

*July 2000 – September 5, 2002
Colin Powell Academy (K-8) and U.S. Grant Elementary (Split Position)
Long Beach Unified School District-CA*

Assistant Principal

- ◆ 50% Assistant Principal at newest K-8 school in Long Beach Unified School District, student population 1050
- ◆ 50% Assistant Principal at US Grant Elementary School, student population 1600

September 1997 – 2000
Clara Barton Elementary School, Long Beach Unified School District-CA
Title One Program Facilitator

1994-1997
Long Beach Unified School District-CA
Special Education Program Facilitator

- ◆ Provided technical assistance to special education teachers, Speech and Language Specialists, Resource Specialist and instructional classroom aides

1989- 1994
Santa Fe High School, Whittier Union High School District-CA
Assistant Director of Business and Activities

1976–1994
Santa Fe High School, Whittier Union High School District-CA
Speech and Language Specialist

- ◆ Provided training, methods and literature through Parent Meetings to assist parents of children with special needs

Education

2004 **Doctoral Educational Leadership**
Argosy University

2001 **Tier Two Administrative Services Coursework**
California State University , Dominguez Hills

1995 **California School Leadership Academy**
California State University Los Angeles

1985 **Masters of Arts, Educational Administration**
California State University Los Angeles

1972 **Bachelor of Arts, Communicative Disorders**
University of Redlands- California

Credentials

Life: Restricted: Speech and Hearing
Administrative Service Credential

EL CAMINO COMMUNITY COLLEGE DISTRICT

TRUSTEE VACANCY APPLICATION FORM

Name: Joyce D. Rushing

Home Address: 452 E. 138th Street

City, State, Zip: Los Angeles, CA 90061

Phone: Home: 310.515.6694 Business: 310.680.5233 Cell: 310.780.2472

Email Address: jrush127@aol.com

Occupation: Assistant Principal

Company: Inglewood Unified School District

Business Address: 10500 Yukon Avenue

City, State, Zip: Inglewood, Ca 90303

Please complete the following: (This information is required in addition to your resume)

Education (List degrees or highest year completed and the college or school)

Educational Leadership EdD. (ADB) Argosy University

Educational Administration MS 1985 California State University, Los Angeles

Communicative Disorders, AB, 1972 University of Redlands

Employment History (most recent 10 years)

Inglewood Unified School District: Morningside High School – Assistant Principal August 2004- Present

Lynwood Unified School District: Office of Special Education – Special Educational Facilitator

Lynwood High School Assistant Principal September 2002 -2003

Public and Community Service

Social Justice Learning Institute –Board Member

Morningside High School Community Garden Board Member

(Check if applicable) I am related to a current employee of the District. If yes, name of employee and relationship _____

I understand that I may not simultaneously be an employee of the El Camino Community College District and serve as a member of the Board.

I certify that I meet all eligibility requirements. (Note: To be eligible, an individual must be at least 18 years old; must be a resident of the District and specifically Trustee Area 1; must be a U.S. citizen; must be a registered voter who would not be disqualified from holding civil office by the Constitution or any law of the state.)

Signature: Joyce D. Rushing

Date: December 2, 2010

**EL CAMINO COMMUNITY COLLEGE DISTRICT
TRUSTEE VACANCY
QUESTIONNAIRE**

(This information is required in addition to your resume)

1. Please describe your understanding of the role of a California Community College District Trustee and explain why you are interested in serving as a Trustee for El Camino College.

The role of a California College Trustee is to ensure that the college has an inclusive role in the community and possess the ability to serve and support the on-going educational needs of service area. My desire to serve on this distinguished board would provide an opportunity for me to share my vast educational knowledge with colleagues who are interested in bettering the lives of students in our global society. Additionally, a trustee is responsible for over site, fiscal responsibility and the academic integrity of the institution.

2. Briefly share your public service and involvement in the Trustee Area 1 (Inglewood and Ladera Heights) communities, and how this service would enhance your position as a member of the El Camino Community College District Board of Trustees.

The past seven years of my professional career have been devoted to exposing the students of my current assignment as well as community residents and parents to the opportunity of obtaining their life goals via the avenue of education. I have participated in college fairs, organized assemblies, family nights and financial aid workshops with the central theme of promoting opportunities for advancement through education. In addition to

3. What is your understanding of the primary responsibilities of the Board; and how do you envision your role as one member of the Board?

It is my firm belief that the primary role as a Board member is to act faithfully and honor the integrity of the institution while supporting the educational initiatives of the college through a united voice. One who represents the common good of all stakeholders attending this institution. My expressed role as a member is to be informed of the concerns of the community which would allow me to assist my fellow board members is establishing policies that are in the best interest of the students.

4. What do you see as the major educational issues facing California community colleges in the next 3-5 years?

The lack of economic funding to support the basic academic needs of the community is a major issue that continues to affect the course offerings of our colleges. With continuous cuts in education, students are less inclined to pursue the American Dream that states a quality education is a key factor in their success.

5. What do you see as the major educational issues facing the communities of Inglewood and Ladera Heights in the next 3-5 years?

One major issue is the ability to adequately serve the vast educational needs of the growing diverse population. It is my opinion that the college must continue to examine programs that will best meet the academic needs of the population.

6. Who do you believe you will be representing if you are appointed to the El Camino Community College District Board of Trustees?

As a lifelong learner and committed educator, I firmly believe that I will represent all students and community stakeholders who desire the opportunity of achieving an outstanding education.

7. How would you ensure that all constituent groups – internal and external – have a voice in the governance of El Camino College?

I believe it is important to participate in community based focus groups, town hall meetings, board meetings which would provide the population an opportunity to express their concerns as they relate to the educational system.

RECEIVED

DEC - 2 2010

4:14 pm.

SP

WAYNE SPENCER
9133 La Cienega Blvd. Suite # 240
Inglewood, CA 90302

December 1, 2010

El Camino College District
16007 Crenshaw Blvd.
Torrance, CA 90506
Board of Trustees
President Dr. Ray Gen

Dear President Gen:

My name is Wayne Spencer. I am seeking the position of Board Trustee representing District # 1.

My attached resume will indicate that my professional background spans both business and education. I bring with me the opportunity for cross technology and educational exchanges with our local universities, colleges, school districts, municipalities and our business sector throughout Los Angeles County and the State of California.

I have established an exemplary record within the Inglewood Ladera Heights Communities and am highly regarded and respected because of my support and volunteerism with a variety of local organizations. I am known for my ability to get things done in a professional and efficient manner.

I truly believe I would be an asset as your Trustee representing District # 1 being able to speak the language of the business communities. I thank you for considering my resume and look forward to future discussions.

I may be contacted at Mobile # 310-770-8236 or by e-mail: aspencer4hire@cs.com

Respectfully,



Commissioner Wayne Spencer

Inglewood Citizen Police Oversight Commission

WAYNE SPENCER

9133 La Cienega Blvd. Suite # 240
Inglewood, California 90301

Office: 310-215-0560 Mobile: 310-770-8236 Fax: 310-215-0569 E-mail: aspencer4hire@cs.com

SUMMARY OF QUALIFICATIONS

- Experienced community leader with exceptional interpersonal and presentation skills
- Strong background in maintaining cultural sensitivity, establishes rapport with members of diverse groups, and promotes cohesiveness.
- Meet with local government officials, community leaders, and employers to assist in identifying appropriate resources to meet their training needs for new and incumbent workers.
- Numerous awards and commendations for community work and leadership from the U.S. Senate; U.S. Congress California Governor; State Senate; Assembly; Los Angeles County; City of Los Angeles; and the City of Inglewood.
- Certificates of training in Public Safety and Police Management.
- Sponsor of Portland to Buff Bay Bicycle Race U.S. National team Cyclist against Jamaican cyclist, Which includes training clinics and donations of equipment to local cyclist.

PROFESSIONAL EXPERIENCE

| | |
|------------------------------|-----------------------|
| President / Founder | 1982 – present |
| Spencer4hire Security Guards | Inglewood, California |

CHARITABLE AND COMMUNITY EXPERIENCE

2000—present Chairman
South Bay Workforce Investment Board is a multi-million dollar regional Workforce Development Agency, which includes regional collaboration through an alliance with nine South Bay Cities. This Collaboration brings in and engages many stakeholders including industry associations, chambers of commerce, employers, labor, economic development, education, and community based organizations, and others.

MEMBER AFFILIATIONS

| | |
|--------------|---|
| 2008-present | Chairman of Church Council at Grace United Methodist Church |
| 2008-2009 | Chairman Boy Scouts of America Thunderbird District |
| 2006-present | Centinela Valley Adult School District Advisory Board |
| 2004-present | Inglewood Police Commissioner & Founding Chairman of Commission |
| 2004-2006 | Vice President of the Jamaican Trade Commission |
| 2001-2003 | University of West Los Angeles Advisory Board |
| 1998-2000 | President American Red Cross South West District |
| 1996-1998 | President of Inglewood Airport Area Chamber of Commerce |

EDUCATION

Northrop University, Inglewood, California
Aircraft Engineering Technology

EL CAMINO COMMUNITY COLLEGE DISTRICT

TRUSTEE VACANCY APPLICATION FORM

Name: Wayne Spencer
 Home Address: 542 Hill St.
 City, State, Zip: Inglewood Ca. 90302
 Phone: Home: (310) 672-6551 Business: (310) 215-0560 Cell: (310) 770-8236
 Email Address: ASPENCER4HIRE@CS.COM
 Occupation: SECURITY CONSULTANT / BUSINESS OWNER
 Company: SPENCER4HIRE SECURITY
 Business Address: 9133 LA CIENEGA Blvd Suite #240
 City, State, Zip: Inglewood, Ca. 90301

Please complete the following: (This information is required in addition to your resume)

Education (List degrees or highest year completed and the college or school)

BROOKLYN COLLEGE N.Y. 2.5 YEARS, NORTHROP UNIVERSITY 3 YEARS,
SOUTHWEST COLLEGE 2 YEARS.

Employment History (most recent 10 years)

SPENCER4HIRE SECURITY GUARDS 1982 - PRESENT.

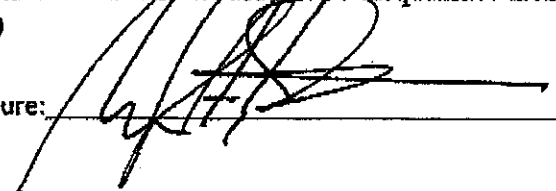
Public and Community Service

CHAIRMAN: - SOUTH BAY WORK FORCE INVESTMENT BOARD.
PAST DISTRICT CHAIRMAN: - ROSAMUND DISTRICT 5280
CHAIRMAN: - BOY SCOUTS OF AMERICA THUNDERBOLT DISTRICT
PRESIDENT AMERICAN RED CROSS SOUTH WEST DISTRICT
PRESIDENT INGLEWOOD CHAMBER OF COMMERCE

(Check if applicable) I am related to a current employee of the District. If yes, name of employee and relationship

I understand that I may not simultaneously be an employee of the El Camino Community College District and serve as a member of the Board.

I certify that I meet all eligibility requirements. (Note: To be eligible, an individual must be at least 18 years old; must be a resident of the District and specifically Trustee Area 1; must be a U.S. citizen; must be a registered voter who would not be disqualified from holding civil office by the Constitution or any law of the state.)

Signature: 

Date: 12/01/2010

EL CAMINO COMMUNITY COLLEGE DISTRICT
TRUSTEE VACANCY
QUESTIONNAIRE

(This information is required in addition to your resume)

1. Please describe your understanding of the role of a California Community College District Trustee and explain why you are interested in serving as a Trustee for El Camino College.

A California Community College Trustee has the responsibility of ensuring the fiscal, educational, moral and visionary health of the College District.

2. Briefly share your public service and involvement in the Trustee Area 1 (Inglewood and Ladera Heights) communities, and how this service would enhance your position as a member of the El Camino Community College District Board of Trustees.

① SINCE 1978 I HAVE BEEN A ROTARIAN. I HAVE HELD DISTRICT LEVEL CHAIRMANSHIPS. ② PAST PRES. INGLEWOOD CHAMBER, PAST PRESIDENT OF THE AMERICAN RED CROSS SO. WEST DISTRICT. ③ PAST PRESIDENT BOY SCOUTS OF AMERICA. THUNDERBOLT DISTRICT ④ PAST CHAIRMAN OF THE SO. BAY WORK FORCE INVESTMENT BOARD ⑤ PAST CHAIRMAN OF THE SO. BAY WORK FORCE INVESTMENT BOARD FOR THE LAST 10 YEARS.

3. What is your understanding of the primary responsibilities of the Board; and how do you envision your role as one member of the Board?

I SEE THE BOARD AS THE GOVERNING BODY OF THE INSTITUTION. THIS IS WHERE THE DUCK STOPS AND THE INSTITUTION GETS IT'S DIRECTION. I AM A GOOD TEAM PLAYER WITH GREAT INTERPERSONAL SKILLS. I OFFER LONG STANDING FRIENDSHIPS + WORKING RELATIONS WITHIN THE COMMUNITY, + POLITICAL SECTORS OF LOCAL GOVERNMENT + THE STATE CAPITOL.

4. What do you see as the major educational issues facing California community colleges in the next 3-5 years?

① PROJECT THE FUTURE NEEDS OF THE BUSINESS SECTORS. ② CREATING CERTIFICATE PROGRAMS TO MEET THE SHORT TERM NEEDS AND BRING A QUINCE COMMIT. TO FOUR YEAR INSTITUTIONS ③ MANAGING THE COST OF EDUCATION.

5. What do you see as the major educational issues facing the communities of Inglewood and Ladera Heights in the next 3-5 years?

① We will need to address the aging population in relation to the change in technology.

② The demographics of this area is changing with an influx of Spanish speakers who will need to be integrated into the education system.

6. Who do you believe you will be representing if you are appointed to the El Camino Community College District Board of Trustees?

I will be representing the people of my District through ensuring the integrity and validity of El Camino College District.

7. How would you ensure that all constituent groups – internal and external – have a voice in the governance of El Camino College?

I would utilize any mechanisms that are in place with the college, this would include: - e-mails, flyers, newspapers, articles, informational forums such as town hall meetings, or being agendaized on the various city council meetings.

Audrey Thompson
3626 W. 118th St.
Inglewood, CA 90303
thompsonenterprise@att.net
(310) 625-3710—cell

RECEIVED

DEC - 2 2010

4:03 p.m.

December 2, 2010

President of the Board of Trustees
El Camino College District
16007 Crenshaw Blvd.
Torrance, CA 90506-0001

RE: BOARD OF TRUSTEES APPLICATION—AUDREY THOMPSON

Dear President:

Please find the enclosed completed application and resume in consideration for the Board of Trustee position.

I have been a community and economic development professional for more than 20 years. In my experience in working in low-income communities, I recognize the direct correlation between education and the quality of life in these communities. I have worked diligently with Inglewood schools and the city leadership to bring resources and innovative programs to enhance the quality of our schools. Moreover, as a parent of three children in the district, I have a vested interest in ensuring that the quality of education in our city.

I believe that I bring a variety of skills and experiences that will prove to be an asset to El Camino College. I hope that you deem my application worthy of further consideration and that I am invited to discuss my qualifications further.

If you have any questions or need additional information, please feel free to give me a call at (310) 625-3710.

Best regards,

Audrey Thompson

Audrey Thompson

3626 W. 118th Street
Inglewood, CA 90303
(310) 644-0696—office
(310) 625-3710—cell
thompsonenterprise@att.net

Education: **University of California, Los Angeles**
Graduate School of Urban Planning
Master of Arts - June 1993
Concentration: Community & Economic Development; Social Policy Analysis

University of California, Los Angeles
Bachelor of Arts in Political Science-March 1991

Experience: **Consultant** **12/99-Present**
Thompson Community Enterprises

Thompson Community Enterprises is a full-service community development consulting firm that provides professional services to nonprofit, education, faith-based and government clients. Some services include: Project Planning and Implementation; Organizational Development and Strategic Planning; Program Assessment and Evaluation; Grant Research and Proposal Writing; Demographic Research and Analysis; and Community Outreach, Participation and Consensus Building. Audrey Thompson, principal has successfully planned and implemented community development, child care, health, youth and community technology projects. She has also written proposals that have secured more than \$ 13 million in grant funds from private and public funding sources for various nonprofit organizations. She has assisted in launching four nonprofit organizations in Los Angeles County. Conducted community based research and social policy analysis.

Executive Director **1/05-Present**
Arts and Minds, Inc.

Arts and Minds is a community-based nonprofit organization with a mission of exposing students in underserved communities and underperforming schools to enriched educational, philanthropic, community and economic development opportunities. Executive Director spearheads fund and program development. Conducts grant writing and has been successful in securing \$122,000 in funds. Developed and implementing a fund development strategy including online, individual & corporate donor, social enterprise and grantwriting campaigns. Leads program development efforts including community research, building collaborative relationships with local schools, nonprofits, businesses, faith-based and educational organizations. Create program plans and strategies and conduct project evaluation. Conducts PR and marketing activities. Oversee grant compliance and fiscal responsibilities for the agency.

Director of External Affairs and ConnectLA
Center for Governmental Studies

1/08-9/10

Director of External Affairs responsibilities include chief financial officer for \$2.2 million agency, creating and monitoring budgets and expenditures for multiple projects and the overall agency. Duties also include fund development, grant research and proposal writing, grant reports, correspondence with funders and donors. Facilitated a comprehensive strategic planning process with board of directors and staff; created a fund development strategy that maximizes revenue-generating opportunities for the agency. Lead staff efforts to assist board of directors as board liaison. Also directs the ConnectLA website that is creating a web-accessible database of all affordable housing in Los Angeles County. Responsible for supervising staff and technical consultants.

Director of Administration and Fund Development
Great Beginnings for Black Babies (0.5 FTE)

3/06-1/08

Director of the fund development strategy for this \$1.8 million agency. Work with executive staff, consultants and board of directors to develop and implement a viable financial funding sustainability plan. Activities include: grant proposal writing; development of corporate and individual donor campaigns; modifying plans for social enterprise business and spearheading fundraising events. Complete program and financial reports for various government and private foundation funders. Act as liaison to the board of directors, assisting them with the preparation of a succession plan for retiring Executive Director as well as facilitating board capacity building activities. Responsible for developing new and monitoring existing maternal & child health programs. Developed electronic database of local employment, social and human services providers.

Project Director
Center for Governmental Studies/Connect LA

12/97-5/04

Directed the design, development and production of Connect LA, a community-based multimedia Internet website designed to assist low-income residents gain access to relevant employment, health, community service, affordable housing, education and government information. Supervised staff, graphic art, video production and database design consultant team. Recruited more than 50 local employers and more than 400 community organizations and agencies to participate in the project. Established community advisory councils and facilitated the community input process for project design and development. Identified funding sources and wrote grants and funding proposals that secured more than \$900,000 in funds while directing the project. Created a business plan to develop a sustainable national business model.

Project Manager
Drew Economic Development Corporation

1/94-11/97

Planned, coordinated, implemented and managed a variety of community, economic and real estate development projects and programs. Supervised the design and development of two childcare centers and the Blueline Televillage, a community technology center in South Los Angeles. Developed innovative programs to assist local childcare providers to operate more economically sustainable businesses. Coordinated the community participation process in the first urban telemedicine projects in the nation. Conducted a full range of real estate development activities including: feasibility analysis, financial analysis and packaging, contract negotiations, assembly and management of real estate development team, and developed project budgets and schedules. Identified funding sources and wrote Funding proposals. Conducted needs assessments and market analysis. Facilitated the development of and coordinated community advisory committees to participate in a community input process in various projects.

Memberships:

Arts and Minds, Inc., Founder and Board Member
Inglewood Mayor Daniel K. Tabor Community Education Advisor
Community Technology Organizing Consortium, Board Member
Great Beginnings for Black Babies, Succession Planning Team
California Black Infant Health Program, Advisor
Monroe Math and Science Magnet Middle School PTA, Member
California Academy of Math and Science PTA, Secretary
Bennett-Kew Elementary PTA, Member

References furnished upon request

EL CAMINO COMMUNITY COLLEGE DISTRICT
TRUSTEE VACANCY APPLICATION FORM

Name: Audrey Thompson

Home Address: 3626 W. 118th Street

City, State, Zip: Inglewood, CA 90303

Phone: Home: 424-456-7762 Business: 310-644-0696 Cell: 310-625-3710

Email Address: Audrey@artsandmindsinc.org and thompsonenterprise@att.net

Occupation: Executive Director and CEO/Consultant

Company: Arts and Minds, Inc. and Thompson Community Enterprises

Business Address: 3626 W. 118th Street

City, State, Zip: Inglewood, CA 90303

Please complete the following: (This information is required in addition to your resume)

Education (List degrees or highest year completed and the college or school)

Master of Arts, Urban Planning—University of California, Los Angeles (1993); Bachelor of Arts, Political Science with Business Administration Minor—University of California, Los Angeles (1991)

Employment History (most recent 10 years)

Executive Director and Founder, Arts and Minds, Inc. (2004-Present); CEO/Consultant, Thompson Community Enterprises (1999-Present); Director of External Affairs and ConnectLA Project, Center for Governmental Studies (1997-2004; 2008-2010)

Public and Community Service

Arts and Minds, Inc. (Founder and Board Member); Community Education Advisor to Mayor Daniel K. Tabor, City of Inglewood; Monroe Math and Science Magnet Middle School PTA Member and Fund Development Committee Chair; California Academy of Math and Science PTSO Secretary and ; Bennett Kew Elementary PTA; Community Technology Organizing Consortium Board Member; Great Beginnings for Black Babies Fund Development Consultant and Leader of their Succession Planning Team; California Black Infant Health Program Advisor

(Check if applicable) I am related to a current employee of the District. If yes, name of employee and relationship _____

I understand that I may not simultaneously be an employee of the El Camino Community College District and serve as a member of the Board.

I certify that I meet all eligibility requirements. (Note: To be eligible, an individual must be at least 18 years old; must be a resident of the District and specifically Trustee Area 1; must be a U.S. citizen; must be a registered voter who would not be disqualified from holding civil office by the Constitution or any law of the state.)

Signature:

Audrey Thompson

Date:

December 2, 2010

EL CAMINO COMMUNITY COLLEGE DISTRICT
TRUSTEE VACANCY
QUESTIONNAIRE

(This information is required in addition to your resume)

1. Please describe your understanding of the role of a California Community College District Trustee and explain why you are interested in serving as a Trustee for El Camino College.

Per my understanding, the primary role of the California Community College District Trustee are six-fold: 1) to set district policy and direction; 2) oversee college operations, ensuring compliance with legal, ethical and superior educational standards; 3) community liaison supporting consistent dialogue between the district and its students, residents, businesses and other stakeholders; 4) provides fiscal oversight and assures financial health of the district; 5) monitors institutional performance and play an active role in ensuring that an environment supporting academic excellence is created and sustained; and 6) be a visionary, consistently looking for growth opportunities and chances for institutional improvement.

I am interested in serving as a Trustee for El Camino College because I'm committed to the success of El Camino College, one of our community's greatest educational institutions. Education is the biggest civil rights issue of our day. Education is also the "great equalizer". Continued educational disparities in underserved and communities of color will not only have negative impacts on persons in these communities, but will have detrimental effects on our nation as we seek to compete in the global economy. Community colleges have always played a critical role in preparing students for careers and/or continued education at four-year universities. I believe that I bring skills and perspective that will prove valuable to El Camino College if selected.

I bring the perspective of a community and economic development professional. I understand the connection between community colleges and growing industries and the importance of ensure that we are training students for jobs of the future. I also recognize the direct correlation between an educated citizenry and the uplift of in the quality of life in low-income communities. I look forward to using my experience in facilitating linkages between industry, El Camino and our community. I also bring the perspective of a parent of three children in elementary, middle and high school in Inglewood. I'm actively engage at all three campuses as well as with members of the Inglewood Unified School District. I have a vested interest in seeing that students from Inglewood receive the best education possible.

2. Briefly share your public service and involvement in the Trustee Area 1 (Inglewood and Ladera Heights) communities, and how this service would enhance your position as a member of the El Camino Community College District Board of Trustees.

I bring more than twenty years on nonprofit and community development experience. My entire adult career has been dedicated to improving the quality of life in underserved communities. I have expertise in developing and implementing youth, community and economic development programs, community technology initiatives, health and human service programs and affordable housing and child care facility development. I have been successful in raising more than \$13 million for various nonprofits in South Los Angeles, including Inglewood nonprofits.

My family purchased a home in Inglewood ten years ago and I have continued to work diligently in the community. I am the founder and Executive Director of Arts and Minds, Inc., a nonprofit with the mission of improving the quality of education in Inglewood and surrounding communities via engaging academic activities, building linkages with growth industries and by assess public policies that act as an impediment to students in underserved communities receiving the best education possible. I have built a strong collaborative relationship with schools within the district as well as with IUSD board members.

I also work closely with Mayor Daniel Tabor of the City of Inglewood as a Community Education Advisor. We are currently collaborating with local utilities, schools (including El Camino College), and businesses on a Youth Energy Conservation program wherein local youth will be trained to conduct home and small business energy audits. The program goals are to introduce students to the growing "green" industry, provide an opportunity to increase the number of elective classes offered at Inglewood high schools (ultimately offering college units), while helping the city meet its conservation goals. Arts and Minds, Inc. has also brought a robotics/remotely operated vehicle (ROV) team to Monroe Magnet Middle school. My work with the Mayor has focused primarily on finding innovative strategies for linking schools, industry and community. My goal is to support excellence in Inglewood schools and to ensure that our students receive a top-notch education. I am confident that my partnership with the Mayor and IUSD schools will prove beneficial and will enhance my position as a member of the El Camino Community College District Board of Trustees.

3. What is your understanding of the primary responsibilities of the Board; and how do you envision your role as one member of the Board?

It is my understanding that the primary responsibilities of the Board are to set policy, oversee college operations, assure fiscal health and act as a bridge between the college and the community. As a board member, I would approach the job as I have with all of my endeavors. I will be professional, diligent, fair, thoughtful, deliberate, and forward thinking. I will work collaboratively with other board members, while insuring that the particular needs of the residents of District 1 are voiced and addressed. I will work hard to advocate for and give voice to those who are traditionally underrepresented in higher education.

4. What do you see as the major educational issues facing California community colleges in the next 3-5 years?

The major educational issues facing California community colleges in the next 3-5 years would include continued decreases in funding as a result of the State of California budget crisis, ensuring that we are preparing students for 21st century careers and addressing the growing educational disparities and lack of access to living wage career paths for students in under-performing schools.

With a State budget deficit nearing \$20 billion, it is probable that California community colleges, as well as all educational institutions, will continue to face cuts and/or tuition increases. Cuts will require a paradigm shift and an investigation of innovative strategies for funding education. This could include increasing partnerships with corporations support workforce development, bridge programs with high schools and other methods to maximize existing resources.

It is estimated more than 70% of future jobs will require math, science and/or technology skills. El Camino College has done a great job remaining cutting edge and relevant in a consistently changing educational environment. It is important that the community colleges keep a "finger on the pulse" of the rapidly changing world economy by maintaining strong ties to growth industries to ensure that students are being prepared for the jobs of tomorrow, and not receiving training for obsolete positions.

Finally, community colleges must be positioned to respond to the needs of diverse students with varying educational foundations. Community colleges are frequently regarded as a first step toward a career path and the students entering range from individuals on track to transfer to a four-year university to displaced workers looking to be trained for a new career to those with build a career upon a shaky educational foundation. This versatility is where I believe that community colleges derive much of its strength.

5. What do you see as the major educational issues facing the communities of Inglewood and Ladera Heights in the next 3-5 years?

The major educational issues facing Inglewood and Ladera and similar to those faced by most school districts: cuts in educational funding, high drop-out rates and preparing students for the 21st century economy.

Inglewood Unified School Districts budget problems are exacerbated by the hemorrhaging of students entering middle and high school as a result of underperforming schools. Parents are pleased with the elementary schools, however they frequently remove their students upon entering secondary schools. One solution is to improve the quality of the middle and high schools by building upon successful programs (i.e MESA) and learning from best practices in comparable districts across the state and nation.

Finally, the high drop-out rate could be addressed by making the education practical and relevant for the students. Schools with more than one track to success seem to perform best. Schools must provide options to students with different life circumstances (i.e. half day programs for students who need to work to help support their families, bridge programs with local community colleges to allow student to receive their high school diploma and AA degree simultaneously, etc.) Furthermore, tracks leading to growth industries and living wage will help to encourage students to remain in schools. Community colleges can play a key role in improving and impacting K-12 education.

6. Who do you believe you will be representing if you are appointed to the El Camino Community College District Board of Trustees?

If appointed I would be representing the residents of the City of Inglewood and Ladera. Not homogenous communities, this would mean that I would be representing individuals for various races, ethnicities, educational background and social standing. My obligation is to represent all the people in my community, while strongly providing a voice to those who have historically be voiceless in the higher education discussion.

7. How would you ensure that all constituent groups – internal and external – have a voice in the governance of El Camino College?

I would ensure that all groups have a voice in the governance of El Camino College by listening well, creating an environment where input is encouraged and respected and acting in good faith to respond to the needs of all constituencies.

RECEIVED

DEC - 2 2010

Sam N

Marcia Melton Wade

532 West Hyde Park Boulevard, Unit 3

Inglewood, CA 90302-7521

Residence: 310-677-1305 Office: 310-434-4010 Cell: 310-994-4798

Bluepearls_3@msn.com

Wade_Marcia@smc.edu

November 30, 2010

Dr. Ray Gen, President of the Board of Trustees

El Camino Community College District

16007 Crenshaw Boulevard

Torrance, CA 90506-0001

Dear Dr. Gen:

Please accept my condolences for the loss of Area 1 Trustee Dr. Nate Jackson. He was a man of wisdom and compassion whose service to El Camino Community College District was distinguished by his focus on students.

Enclosed are my application materials to express my interest in being appointed to fill the Area 1 Trustee vacancy. I have 26 years of experience in human resources administration of which 13 have been within community colleges. As a former administrator of El Camino College and 23-year resident of the City of Inglewood, I am keenly aware of and understand the dynamics and issues of the District.

My current position at Santa Monica College incorporates high profile interaction with the general public, employer management teams, labor relations group representatives and members, and staff. I have served in executive leadership capacities with several professional, community and voluntary affiliations. I understand the role of a Community College Trustee and have the temperament and skills to be effective.

I would bring added value to the El Camino Community College District through my background, leadership experience and my knowledge of the communities served by the District. I have developed policies and managed sizable budgets. I am a quick study. I express and share

opinions while respecting the opinions of others. I am able to listen and articulate ideas with clarity and purpose and would work well with fellow Trustees. I am committed, have a high sense of professionalism and demonstrate the ability to develop consensus among diversified interests.

Thank you for your consideration and I look forward to the opportunity to further discuss my qualifications with you.

Yours Truly,

A handwritten signature in cursive script, appearing to read "Marcia M. Wade", followed by a long horizontal flourish line extending to the right.

Marcia M. Wade

MARCIA MELTON WADE

532 West Hyde Park Boulevard, Unit 3, Inglewood, CA 90302-7521
Home: (310) 677-1305 * Office: (310) 434-4010 * Cell: (310) 994-4798
Bluepearls_3@msn.com * Wade_Marcia@smc.edu

SENIOR LEADERSHIP POSITIONS

Vice President, Human Resources Santa Monica Community College District (SMC)

Apr '07 – Present

Santa Monica College serves over 35,000 students and employs more than 1,700 faculty, staff, academic administrators, and classified managers. Ms. Wade is a member of the Superintendent/President's Senior Staff and she leads the District's Human Resources Office. Her significant accomplishments at SMC include: restructuring the District's Human Resources Office; guiding the District to implementing significant cost-saving measures related to health benefits; establishing more effective relations with the Personnel Commission Office and the District's faculty and classified employee collective bargaining units; and facilitating the District's participation in an Employee Assistance Program.

Supervisory Committee Member California Credit Union (CCU)

Jan '08 – Present

California Credit Union serves the members of California's education community primarily in the Los Angeles area. CCU serves a rich demographic; 66% of its members are women, CCU serves the African-American population at nearly double their representation in Los Angeles County as a whole, and the median household income in neighborhoods where CCU's members reside is 11% below the median for all of Los Angeles County. CCU manages assets of approximately 2 billion dollars. As a Supervisory Committee Member, Ms. Wade helps oversee the Credit Union in collaboration with CCU's Board of Directors, its Chief Executive Officer, and members of the executive management team.

Board Member (past), President (past), Vice President (past) Association of California Community College Administrators (ACCCA)

2003 – 2010

The Association of California Community College Administrators is the foremost member-supported professional organization for administrators and managers of California's community college system. ACCCA is committed to developing and supporting community college leaders through unparalleled advocacy, professional development, and networking opportunities. Ms. Wade has served ACCCA in many capacities, including service as a past Board member and past President, among other positions. Her significant accomplishments while serving on the ACCCA Board included working for the Fiscal Crisis Management Assistance Team and the California Community College Chancellor's Office during its review of Compton Community College District.

Board Member (past), President (past) Association of Chief Human Resources Officers/Equal Employment Officers (ACHRO/EEO)

2002 – 2005

ACHRO/EEO is a non-profit organization the mission of which is to assist the Chief Human Resource Officers and staff in the California community college system. ACHRO/EEO also plays an active role in generating and supporting legislation related to the California community college system. Ms. Wade has served ACHRO in many capacities, including her current service as a member and past service as Board Member and President, among other positions. Her significant accomplishments at ACHRO/EEO included planning and organizing the Association's Fall and Spring Training Institutes which alternated between Southern and Northern California.

Associate Vice President, Human Resources El Camino Community College District

July '97 – Apr '07

Ms. Wade led the El Camino College Human Resources Office for almost ten years, which included service as Associate Vice President and also as Assistant Director. Her significant accomplishments at El Camino College included serving as chief negotiator with the classified union and negotiating a full collective bargaining agreement within seven days during her first year of employment with the District.

MARCIA MELTON WADE

532 West Hyde Park Boulevard, Unit 3, Inglewood, CA 90302-7521
Home: (310) 677-1305 * Office: (310) 434-4010 * Cell: (310) 994-4798
Bluepearls_3@msn.com * Wade_Marcia@smc.edu

OTHER LEADERSHIP & PUBLIC SERVICE POSITIONS

- Maurine G. Perkinson Section Executive Board, National Council of Negro Women Inc.
- National Board Member, Lambda Kappa Mu Sorority, Inc. (Business/Professional Organization)

OTHER EXPERIENCE

- Personnel Management Specialist II, California State University, Office of the Chancellor
- Senior Human Resources Analyst, City of Manhattan Beach
- Human Resources Supervisor, Recruitment Supervisor, Compensation Supervisor, Security Pacific Auto Finance Corporate Headquarters

EDUCATION

- *Master of Public Administration*, C.S.U. Dominguez Hills
- *Bachelor of Arts - Communication Studies, Interpersonal Relations*, U.C.L.A.

AFFILIATIONS IN LOS ANGELES AND THE INGLEWOOD AREA

- Member and volunteer at St. Bernadette Roman Catholic Church in the Los Angeles Crenshaw/Baldwin Hills area
- Member of St. Mary's Academy Alumni Association in Inglewood
- Member, Secretary, and past President of Portsilver Townhome Association Board of Directors in Inglewood since 1989
- Member of U.C.L.A. Alumni Association and U.C.L.A. Pyrtanean Association (a fund raising organization)
- Member of C.S.U. Dominguez Hills Alumni Association
- Member of Honor Society of Phi Kappa Phi, C.S.U. Dominguez Hills

EL CAMINO COMMUNITY COLLEGE DISTRICT

TRUSTEE VACANCY APPLICATION FORM

Name: Marcia Melton Wade

Home Address: 532 W. Hyde Park Boulevard, Unit 3

City, State, Zip: Inglewood, CA 90302-7521

Phone: Home: 310-677-1305 Business: 310-434-4010 Cell: 310-994-4798

Email Address: bluepearls_3@msn.com

Occupation: Human Resources Administrator

Company: Santa Monica Community College District

Business Address: 1900 Pico Blvd.

City, State, Zip: Santa Monica, CA 90405

Please complete the following: (This information is required in addition to your resume)

Education (List degrees or highest year completed and the college or school)

Master of Public Administration California State University, Dominguez Hills

Bachelor of Science –Communication Studies, Interpersonal Relations University of California, Los Angeles

Employment History (most recent 10 years)

Santa Monica Community College District – Vice President of Human Resources April 2007 to Present

El Camino Community College District – Associate Vice President, Human Resources July 1997 to April 2007

Public and Community Service

Organized and participated in charitable and community projects through National Council of Negro Women, Inc – Maurine G. Perkinson Section (2006 -2010).

As a National Board Member of Lambda Kappa Mu Sorority, Inc., a business and professional women’s organization, I have served as a local and national leader promoting sisterhood, service, achievement and scholarship. I presently serve as Western Regional Director. Community activities include voters’ education and registration campaigns, mentorship programs with middle school and high school girls, collection of items for distribution and donation to charity and community organizations and raising funds for scholarships.

I also coordinate youth service activities through my church and have assisted with food collection and distribution activities in Los Angeles.

(Check if applicable) I am related to a current employee of the District. If yes, name of employee and relationship _____

I understand that I may not simultaneously be an employee of the El Camino Community College District and serve as a member of the Board.

I certify that I meet all eligibility requirements. (Note: To be eligible, an individual must be at least 18 years old; must be a resident of the District and specifically Trustee Area 1; must be a U.S. citizen; must be a registered voter who would not be disqualified from holding civil office by the Constitution or any law of the state.)

Signature: Marcia Melton Wade

Date: 11/30/10

**EL CAMINO COMMUNITY COLLEGE DISTRICT
TRUSTEE VACANCY
QUESTIONNAIRE**

(This information is required in addition to your resume)

1. Please describe your understanding of the role of a California Community College District Trustee and explain why you are interested in serving as a Trustee for El Camino College.

My understanding of the role of a California Community College Trustee is that the Trustee is a member of the District's governing board which sets and establishes District policy and defines standards for college operations. The Trustee sets the tone for a collaborative environment in which educational goals are accomplished; serves as a community liaison/bridge, monitors institutional effectiveness and performance; and assures the District's fiscal stability.

I am interested in serving as a Trustee for El Camino College to ensure that citizens of Inglewood and Ladera Heights know that El Camino College is their local community college and the perfect place to accomplish higher educational and job training goals. Given my knowledge about the District and my experience and my service orientation, I believe that I would be a very effective Trustee for the District.

2. Briefly share your public service and involvement in the Trustee Area 1 (Inglewood and Ladera Heights) communities, and how this service would enhance your position as a member of the El Camino Community College District Board of Trustees.

I have resided in Inglewood for 23 years. I was employed as a human resources administrator at El Camino College for ten years including serving as Associate Vice President of Human Resources. I have raised my children in Inglewood and have been involved with several programs for youth including mentoring programs for teens in pursuit of educational opportunities.

I have volunteered and worked with youth, young adults, and seniors. I bring a wealth of knowledge and information that translates well to El Camino College's diverse communities.

3. What is your understanding of the primary responsibilities of the Board; and how do you envision your role as one member of the Board?

My understanding of the primary responsibilities of the Board are to:

- 1) Establish policies that provide guidance and direction to the president and staff of the college, and to define a vision and mission that clearly reflect student and community expectations.
- 2) Monitor fiscal and prudent asset management for District effectiveness.
- 3) Support and to serve as advocates and essential links with the community.
- 4) Function as a team to explore issues thoroughly and to make policy decisions based on thorough deliberations and comprehensive understanding.

I envision my role to:

- 1) function as a part of a team;
- 2) promote the District within the community;
- 3) advocate for the needs of the College with other community entities and leaders;
- 4) utilize my skills and expertise in human resource management leadership to help create a supportive and positive climate;

- 5) ask good questions, analyze options; and,
 - 6) think critically to help clarify the most important values and priorities of the Board.
4. What do you see as the major educational issues facing California community colleges in the next 3-5 years?

I see the major educational issues facing California community colleges in the next 3-5 years to be:

- 1) *Maintaining student enrollment stability.*
 - 2) *Increasing the transfer rates of California Community Colleges to four-year institutions.*
 - 3) *Managing the Basic Skills Crisis in addressing student populations that are under-prepared for college.*
 - 4) *Improving career technology and vocational education options for students who opt to have expanded job training opportunities.*
5. What do you see as the major educational issues facing the communities of Inglewood and Ladera Heights in the next 3-5 years?

I see the major educational issues facing the communities of Inglewood and Ladera Heights in the next 3-5 years as:

- 1) Promoting El Camino College's presence in these communities. The District has excellent academic and career tech programs. The competing community college districts heavily market students in these communities.
 - 2) Improving relationships with feeder high schools.
 - 3) Creating more programs to increase the educational effectiveness of diverse populations of students within these areas.
 - 4) Fostering relationships for increased partnership with local businesses and opportunities to train.
6. Who do you believe you will be representing if you are appointed to the El Camino Community College District Board of Trustees?

I would be representing the entire District with specific interest in the Area 1 communities of Inglewood, Ladera Heights and Lennox.

7. How would you ensure that all constituent groups – internal and external – have a voice in the governance of El Camino College?

I would ensure that all constituent groups would have a voice by initiating an outreach effort to make myself known to the communities. I would study demographic, economic and social trends of comparable districts to be aware of issues facing the community. I would use what they have learned to make decisions that respond to community interests, needs and values. I would speak with one voice and support the decision of the Board once it was made.

I would be open to meeting with and listening to the concerns of faculty, staff and management. I would work to establish constructive relationships and assure that concerns, criticisms, issues and suggestions are heard. Relevant concerns, that can be addressed, will be brought to the Board of Trustees.