

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the President's Office, 16007 Crenshaw Blvd., Torrance, CA 90506; telephone, (310) 660-3111; fax, (310) 660-6067.



**El Camino Community College District
Board of Trustees**

**Agenda, Monday, June 21, 2010
Board Room
4:00 p.m.**

- I. Roll Call, Pledge of Allegiance to the Flag**
- II. Approval of Minutes of the Regular Board Meeting of May 17, 2010,
Pages 4-5**
- III. Oath of Office – Johanna Zamora**
- IV. Public Hearing – Negotiations – El Camino Community College District and
El Camino Federation of Teachers, Local 1388, AFT, AFL-CIO for Full
Contract Negotiations**
 1. Public Comment
 2. Adoption
- V. Presentation – 2010 Facilities Master Plan**
- VI. Public Comment on Consent and Closed Session Agenda**
- VII. Consent Agenda – Recommendation of Superintendent/President, Discussion
and Adoption**
 1. Academic Affairs
*See Academic Affairs Agenda,
Pages 6-14*
 2. Student and Community Advancement
*See Student Services Agenda,
Pages 15-19*
 3. Administrative Services
See Administrative Services Agenda, Pages 20-38
 4. *See Measure “E” Bond Fund Agenda,
Pages 39-47*

5. *See Human Resources Agenda,
Pages 48-112*
6. Superintendent/President
*See Superintendent/President Agenda,
Pages 113-121*

VIII. Public Comment on Non-Agenda Items

IX. Oral Reports

- A. Academic Senate Report
- B. Compton Center Report
- C. Board of Trustees Report
- D. President's Report

X. Closed Session

- A. Existing Litigation, Brown Act
Section 54956
 1. Case # BC420453
 2. Case # BC432800
 3. Case # ADJ7165388
- B. Labor Relations, Brown Act Section 54957.6, Dr. Lynn Solomita, District
Labor Negotiator
 1. El Camino College Federation of
Teachers, Local 1388
- C. Personnel Matters, Brown Act Section
54957
 1. Public Employee Performance Evaluation – Superintendent/President

Board of Trustees Meeting Schedule for 2010 4:00 p.m. Board Room

Monday, June 21, 2010
Monday, July 19, 2010
Monday, August 16, 2010
Tuesday, September 7, 2010
Monday, October 18, 2010
Monday, November 15, 2010
Monday, December 13, 2010

EL CAMINO COLLEGE STRATEGIC PLAN 2007 THROUGH 2010

Vision Statement

El Camino College will be the College of choice for successful student learning, caring student services and open access. We, the employees, will work together to create an environment that emphasizes people, respect, integrity, diversity and excellence. Our College will be a leader in demonstrating accountability to our community.

Mission Statement

El Camino College offers quality, comprehensive educational programs and services to ensure the educational success of students from our diverse community.

Statement of Philosophy

Everything El Camino College is or does must be centered on its community. The community saw the need and valued the reason for the creation of El Camino College. It is to our community that we must be responsible and responsive in all matters educational, fiscal and social.

Statement of Values

Our highest value is placed on our students and their educational goals. Interwoven in that value is our recognition that the faculty and staff of El Camino College are the College's stability, its source of strength and its driving force. With this in mind, our five core values are:

People – We strive to balance the needs of our students, employees and community.

Respect – We work in a spirit of cooperation and collaboration.

Integrity – We act ethically and honestly toward our students, colleagues and community.

Diversity – We recognize and appreciate our similarities and differences.

Excellence – We aspire to deliver quality and excellence in all we do.

Guiding Principles

The following guiding principles are used to direct the efforts of the District:

El Camino College must strive for distinction in everything the College does—in the classroom, in services and in human relations. Respect for our students, fellow employees, community and ourselves, must be our underlying goal.

Cooperation among our many partners including other schools and colleges, businesses and industries, and individuals is vital for our success.

Access and success must never be compromised. Our classrooms are open to everyone who meets our admission eligibility and our community programs are open to all. This policy is enforced without discrimination and without regard to gender, ethnicity, personal beliefs, abilities or background.

Strategic Initiatives

1. Offer excellent educational and student support services:

- a) Enhance college services to support student learning using a variety of instructional delivery methods and services.
- b) Maximize growth opportunities and strengthen programs and services to enhance student success.
- c) Strengthen partnerships with schools, colleges and universities, businesses and community-based organizations to provide workforce training and economic development for our community.

2. Support self-assessment, renewal, and innovation:

- a) Use student learning outcomes and assessment to continually improve processes, programs and services.
- b) Use research-based evidence as a foundation for effective planning, budgeting and evaluation processes.

3. Modernize the infrastructure to support quality programs and services:

- a) Use technological advances to improve classroom instruction, services to students and employee productivity.
- b) Improve facilities to meet the needs of students and the community for the next fifty years.

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Monday, May 17, 2010

The Board of Trustees of the El Camino Community College District met at 4 p.m. on Monday, May 17, 2010, in the Board Room at El Camino College.

The following Trustees were present: Trustee Ray Gen, President; Trustee Maureen O'Donnell, Vice President; Trustee William Beverly, Secretary; and Student Member Christopher Pham. Trustees Jackson was absent due to illness.

Also present were Dr. Thomas M. Fallo, Superintendent/President; Dr. Francisco Arce, Vice President, Academic Affairs; Ms. Jo Ann Higdon, Vice President, Administrative Services; Dr. Jeanie Nishime, Vice President, Student and Community Advancement; Ms. Barbara Perez, Vice President, Compton Center; and Dr. Lynn Solomita, Interim Vice President, Human Resources.

Minutes of the Regular Board Meeting of April 19, 2010

It was moved by Trustee O'Donnell, seconded by Trustee Combs, that the Board adopt the minutes of the Regular Board Meeting of April 19, 2010.

Motion carried. Student Member Pham recorded an advisory yes vote.

2010 Accountability Reporting for the Community Colleges (ARCC)

It was moved by Trustee Beverly, seconded by Trustee O'Donnell, that the Board accept the 2010 Accountability Reporting for the Community Colleges (ARCC) report. Motion carried unanimously. Student Member Pham recorded an advisory yes vote.

Consent Agenda

It was moved by Trustee Beverly, seconded by Student Member Pham, that the Board adopt the items presented on the agenda in the following areas.

Academic Affairs

Proposed Curriculum Changes: Effective 2010-2011 Academic Year

Student and Community Advancement

Grants

2010 Summer Camps

Administrative Services

Tentative Budget 2010-2011

Transfer of Funds – Fund 14

Destruction of Records

Contracts Under \$78,500

Purchase Orders and Blanket Purchase Orders

Measure E Bond Fund

Category Budgets and Balances

Contract – The Vinewood Company – Social Science Modernization Project

Change Order – Mackone Development, Inc., - Bookstore Renovation

Change Order – GDL Construction – Humanities Plaza Project

Change Order – HPS Mechanical – Phase 3 Infrastructure

Purchase Orders and Blanket Purchase Orders

Human Resources

Employment and Personnel Changes

Temporary Non-Classified Service Employees

Declaration of Indefinite Salaries for Retroactive Pay

Notice and Scheduling of Hearing Negotiations – El Camino Community College District
and El Camino Community College Federation of Teachers, Local 1388, AFT, AFL-CIO

Revised Classification Specifications For Classified Position

New Classification Specifications For Classified Position

President/Board of Trustees

Absence of a Board Member

Travel

Motion carried. Student Member Pham recorded an advisory yes vote.

Public Comment

Representatives from Inglewood City Honors High School addressed need for classes. Mr. Nehasi Lee addressed Commencement at Compton Center. Mr. Vic Couton addressed Fine Arts Division.

Closed Session

Meeting adjourned to a Closed Session at 6:30 p.m.

Adjournment

Meeting reopened at 7:15 p.m. and immediately adjourned.

William Beverly, Secretary of the Board

Thomas M. Fallo, Secretary to the Board

Agenda for the El Camino Community College District Board of Trustees
from
Academic Affairs
Francisco Arce, Vice President

	<u>Page No.</u>
A. Board Policy 4020 (Program, Curriculum, and Course Development) – First Reading	7
B. Board Policy 4100 (Graduation Requirements for Degrees and Certificates) – First Reading	7
C. Center for the Arts Presentations – 2010/2011 Season	7
D. Mathematics, Engineering, Science Achievement (MESA) Program – Research Apprenticeship (RA) Program.....	9
E. Mathematics, Engineering, Science Achievement (MESA) Program – Young Scholars Program.....	9

ACADEMIC AFFAIRS

A. BOARD POLICY 4020 (PROGRAM, CURRICULUM, AND COURSE DEVELOPMENT) – FIRST READING

It is recommended that the Board accept for a first reading the revisions to Board Policy 4020, as attached. Administrative Procedure 4020 is presented for informational purpose only.

B. BOARD POLICY 4100 (GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES) – FIRST READING

It is recommended that the Board accept for a first reading Board Policy 4100, as attached. Administrative Procedure 4100 is presented for informational purpose only.

C. CENTER FOR THE ARTS PRESENTATIONS – 2010/2011 SEASON

It is recommended that the Board approve the Center for the Arts presentations for the 2010/2011 season. Costs for each presentation are established as negotiated between the artist and his/her management representative and the District.

2010 -2011

<u>Performance</u>	<u>Date</u>	<u>Amount</u>
1. <i>Spamalot</i> June 19 & 20, 2010 Payable to: Sunset Theatre Company The Sunset Theatre Company will present in the Campus Theatre <i>Spamalot</i> for two days. The production company will pay a building rental fee prior to the performances and after the completion of the final performance, the company will receive an itemized statement for any further monies that may be due for the production.	Co-Sponsor	
2. <i>Lula Washington Dance School Recital</i> Payable to: Lula Washington Dance/Theatre School Lula Washington School of Theatre and Dance will have a recital performance on June 27, 2010. The school will pay a building rental fee prior to the recital performance and after the completion of the recitals, the school will then receive an itemized statement for any further monies that may be due for their recital performance.	June 27, 2010	Co-Sponsor

ACADEMIC AFFAIRS

3. *Dennis Prager* October 9, 2010 \$7,500
Payable to: Kansas and Brooklyn, Inc.
Dennis Prager will lecture on the Marsee Auditorium stage. The program will be decided upon by Mr. Prager prior to event.
4. *Erin Wood, Soprano* October 15, 2010 \$4,000
Payable to: Erin Wood
Soprano Erin Wood will perform on the Marsee Auditorium stage and additionally, she will conduct a Master Class for Fine Arts vocal students.
5. *Printz Dance Project* October 17, 2010 \$7,500
Payable to: Printz Dance Project
Printz Dance Project is an eclectic dance company. The company will perform on the Marsee Auditorium stage with various disciplines and styles of performance dance and a master class for the Dance Department.
6. *Yeol Sum Son* October 29, 2010 \$5,750
Payable to: Van Cliburn Foundation, Inc.
Ms. Yeol Sum Son earned a silver medal at the Van Cliburn International Piano Competition. She is considered one of the most notable pianists of her generation in South Korea. She will perform on the Marsee Auditorium stage and also host a Master Class for Fine Arts musicians.
7. *The Nutcracker* December 18 & 19, 2010 Co-Sponsor
Payable to: South Bay Ballet
The holiday tradition of Peter Tchaikovsky *The Nutcracker* is brought to the Marsee Auditorium by the South Bay Ballet. The company's artistic interpretation of this famous ballet brings to life the story of the Nutcracker Prince and ballerina Clara.
8. *Morgenstern Trio* May 15, 2011 \$5,000
Payable to: Morgenstern Trio
KLR award winning Morgenstern Trio consists of three classical artists from Germany. They will perform classical music on the Marsee Auditorium stage which will showcase their virtuosity in this musical genre.
9. *Lula Washington Dance School Recital* June 26, 2011 Co-Sponsor
Payable to: Lula Washington Dance School
Lula Washington School of Theatre and Dance will have its recital performances on the Marsee Auditorium stage. The school will pay a building rental fee prior to

ACADEMIC AFFAIRS

the recital performances and after the completion of the recitals, the school will then receive an itemized statement for any further monies that may be due for their recital performances.

D. MATHEMATICS, ENGINEERING, SCIENCE ACHIEVEMENT (MESA) PROGRAM – RESEARCH APPRENTICESHIP (RA) PROGRAM

It is recommended that the Board approve MESA student Fernando Reyes to participate in “The Research Apprenticeship (RA) Program” during the summer 2010. This is a paid summer internship program that will be funded by JPL. The student will receive credit for 1-3 units of independent study course. To facilitate this process, Arturo Hernandez, MESA director, will serve as the Principal Investigator for this project.

The RA program is designed to allow experienced and qualified students to participate in research activities at JPL. Because JPL missions involve major engineering design and produce a large amount of scientific data, a pool of high-quality student research apprentices can be of considerable help in carrying out the engineering and scientific work on these projects.

E. MATHEMATICS, ENGINEERING, SCIENCE ACHIEVEMENT (MESA) PROGRAM – YOUNG SCHOLARS PROGRAM

It is recommended that the Board approve 25-30 local high school students to participate in the Young Scholars summer program, sponsored by the STEM grant, from July 6-29, 2010. The students will participate in STEM enrichment activities and three field trips to universities and/or local industries. The program is open to high school students interested in learning about academic degrees and careers in Science, Technology, Engineering and Mathematics.

The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Superintendent/President shall establish procedures for the development and review of all curricular offerings, including their establishment, modification or discontinuance.

The Superintendent/President delegates to the Vice President of Academic Affairs the development of procedures to initiate and review curriculum and program development. These procedures are developed jointly by the Academic Senate and the Vice President of Academic Affairs. The procedures are located in the College Curriculum Handbook.

These procedures shall include:

1. involvement of the faculty and the Academic Senate in creating, updating, and reviewing courses, establishing prerequisites, and placing courses within disciplines;
2. regular review and justification of programs tied to the program review process;
3. opportunities for training for persons involved in curriculum development; and
4. consideration of job market and other related information for vocational and occupational programs.

All new programs and all program deletions shall be approved by the Board.

All new programs shall be submitted to the Office of the Chancellor for the California Community Colleges for approval as required.

See also Title 5, Subchapter 2, Sections 53200-53206.

This policy replaces Board Policy 4020.1 Curriculum Review and Approval

Reference:

Education Code Section 70901(b); 70902(b); 78016; Title 5, Section 51000, 51022, 55100, 55130, 55150

Procedures for program and curriculum development and review are located in the Curriculum Handbook which is housed in the Office of Academic Affairs, division offices and the College website.

The District grants the degrees of Associate in Arts and Associate in Science to those students who have completed the subject requirements for graduation and who have maintained a 2.0 grade point average in subjects attempted. Students must also complete the general education residency and competency requirements set forth in Title 5 regulations.

Students may be awarded Certificates of Achievement upon successful completion of a minimum of 18 or more semester units of degree-applicable coursework designed as a pattern of learning experiences designed to develop certain capabilities that may be related to career or general education.

The Superintendent/President shall establish procedures to determine degree and certificate requirements that include appropriate involvement of the College Curriculum Committee. The procedures shall assure that graduation requirements are published in the College Catalog and included in other resources that are convenient for students.

References:

Education Code Section 70902(b)(3); Title 5, Sections 55060 et seq.

- 1) Graduation requirements for degrees include:
 - a) Satisfactory completion of at least 60 semester units of college work.
“College work” is defined as courses acceptable toward the associate degree including those that have been properly approved pursuant to Title 5, Section 55002(a) at a California Community College.
 - (i) Courses taken at a California Community College may be used to satisfy general education and/or major requirements.
 - (ii) If the course is offered at El Camino College, but the originating California Community College uses it in a different area than El Camino College, the course will be used in the area that benefits the student.
 - (iii) If the course is not offered at El Camino College, the college will honor the course in the same general education area in which the originating California Community College places the course.
 - (iv) Courses taken at other than a California Community College may satisfy general education and/or major requirements if the institution is accredited by one of the regional accrediting associations and the scope and rigor of the course meets the guidelines set forth by the college.
 - (v) If there is doubt of the reasonable application, the course(s) must be approved by the discipline faculty and/or the dean of the division in which the course(s) in question would normally be placed.
 - b) Completion of at least 18 semester units in general education and at least 18 semester units in which a grade of C or better has been earned in a major listed in the Community Colleges’ “Taxonomy of Programs.” Catalog rights do apply; see Board Policy 4100.1. The general education requirements must include a minimum number of units as specified in the college catalog in the natural sciences, social and behavioral sciences, humanities, and language and rationality. Ethnic studies must be integrated within general education offerings.
 - c) Completion of at least 12 semester units of study in residence within requirements for either the general education and/or major.
 - d) Demonstrated competence in reading, written expression, and mathematics.
- 2) Students may receive credit for knowledge or skills to be counted toward satisfaction of the requirements for an associate degree as defined in Policy 4235 – Credit by Exam. Advanced Placement Exams with a score of 3, 4, or 5 may be used toward general education as approved by the Academic Senate for California

Community Colleges document entitled “Standardized Template for Advanced Placement Examination Information.” Credit may be used towards specific courses as determined by the faculty and listed in the college catalog.

- 3) District policies and procedures regarding general education and degree requirements are published in the college catalog and are filed with the State Chancellor’s Office.
- 4) Requirements for Certificates of Achievement include:
 - a) Successful completion of a course of study or curriculum that consists of 18 or more semester units of degree-applicable credit coursework. The certificate of achievement shall be designed to demonstrate that the student has completed coursework and developed capabilities relating to career or general education.
 - b) Content and assessment standards that ensure the certificate programs are consistent with the mission of the District.
 - c) Shorter credit programs that lead to a certificate may be established by the District. Certificates for which the State Chancellor’s approval is not sought may be given any name or designation deemed appropriate except for certificate of achievement, certificate of completion, or certificate of competency.
- 5) Students qualifying for more than one AA or AS degree will have all degrees posted on their transcripts; however, they will only receive one diploma for an achieved AA degree and one diploma for an achieved AS degree.
- 6) Students qualifying for more than one certificate of achievement will receive the certificates and have them posted on their transcripts.

References:

Title 5, Sections 55002(a) and 55060 et seq.; Board Policies 4100.1 and 4235

Agenda for the El Camino Community College District Board of Trustees
From
Student and Community Advancement
Jeanie M. Nishime, Vice President

	<u>Page No.</u>
A. Strategic Initiatives for 2011-2014.....	16
B. Grants - Information.....	17
C. Grants – Renewal.....	18
D. Community Education Summer Classes – 2010.....	18
E. International Travel.....	19

STUDENT AND COMMUNITY ADVANCEMENT

A. STRATEGIC INITIATIVES FOR 2011-2014

It is recommended that the Board adopt the following Strategic Initiatives for 2011-14:

Strategic Initiatives for 2011 – 2014 were developed during the Planning Summit held in the spring. Fifty-seven faculty, staff, and students from both El Camino Torrance and El Camino Compton Center participated in the development of the strategic initiatives which will be a key component for annual plans at both locations. All consultative groups had an opportunity to review the initiatives and to provide further input.

1. **Strategic Initiative A:** Enhance teaching to support student learning using a variety of instructional methods and services.
2. **Strategic Initiative B:** Strengthen quality educational and support services to promote student success.
3. **Strategic Initiative C:** Foster a positive learning environment and sense of community and cooperation through an effective process of collaboration and collegial consultation.
4. **Strategic Initiative D:** Develop and enhance partnerships with schools, colleges, universities, businesses, and community-based organizations to respond to the workforce training and economic development needs of the community.
5. **Strategic Initiative E:** Improve processes, programs, and services through the effective use of assessment, program review, planning, and resource allocation.
6. **Strategic Initiative F:** Support facility and technology improvements to meet the needs of students, employees, and the community.
7. **Strategic Initiative G:** Promote processes and policies that move the College toward sustainable, environmentally sensitive practices.

STUDENT AND COMMUNITY ADVANCEMENT

B. GRANTS – INFORMATION

It is recommended that the Board receive the following grants:

1. California Community Colleges Chancellor’s Office Economic Development and Workforce Preparation Division – Carl D. Perkins Vocational and Technical Education Act (Perkins, Title II Tech Prep). The proposed project will increase focus on the academic achievement of career and technical education students, strengthen the connections between secondary and postsecondary education, and improve state and local accountability.
David Gonzales, Project Director

Amount of Grant Funding from Granting Agency	\$69,708
Amount of College Match (In-kind)	<u>-0-</u>
Total Amount of Grant	\$69,708
Source of Matching Funds - \$0	
Indirect Rate	\$2,681 (4%)
Performance Period:	July 1, 2010 through June 30, 2011

2. MetLife Foundation/Civic Venture – Community College Encore Career Project/Initiative. The MetLife Foundation/Civic Ventures Community College Encore Career Project seeks to assist older adults (age 50 and older) who want “encore careers” combining continued income, personal fulfillment, and social impact. The Community College Encore Career Project is sponsored by Civic Ventures, a think tank dedicated to America’s baby boomers work and social purpose, and is funded by the MetLife Foundation. The Encore Career Project will award grants of up to \$25,000 each to eight community colleges in the United States that are developing innovative encore career programs for students age 50 and older in education, healthcare, nonprofit leadership, and the environment.
Betty Sedor, Project Director

Amount of Grant Funding from Granting Agency	\$25,000
Amount of College Match (In-kind)	<u>-0-</u>
Total Amount of Grant	\$25,000
Source of Matching Funds	\$0
Indirect Rate	\$0
Performance Period:	July 1, 2010 through June 30, 2011

STUDENT AND COMMUNITY ADVANCEMENT

C. GRANTS – RENEWAL

It is recommended that the Board accept the following grants:

1. California Community Colleges Chancellor’s Office Economic and Workforce Development – Career and Technical Education Teacher Preparation Pipeline (CTE). The proposed fourth year project will strengthen Math, Science, and English courses in the pipeline and the path to community college teaching.
Naomi Tokuda, Project Director

Amount of Grant Funding from Granting Agency	\$199,900
Amount of College Match (In-kind)	<u>-0-</u>
Total Amount of Grant	\$199,900
Source of Matching Funds – \$0	
Indirect Rate	\$7,688.48 (4%)
Performance Period:	October 1, 2010 through September 30, 2011

2. California Community Colleges Chancellor’s Office Economic and Workforce Development – Statewide Strategic Initiative Hub Centers for Applied Competitive Technologies (CACT). The proposed Initiative will provide marketing services and outreach to Industry (Riverside); implement Manufacturing Skill Standards Certifications (El Camino); and provide Robotic Camps to colleges and high schools supporting Youth Outreach (Sierra).

Amount of Grant Funding from Granting Agency	\$100,000
Amount of College Match (In-kind)	<u>-0-</u>
Total Amount of Grant	\$100,000
Source of Matching Funds - \$0	
Indirect Rate	\$3,846 (4%)
Performance Period:	July 1, 2010 through June 30, 2011

D. COMMUNITY EDUCATION – SUMMER 2010

It is recommended that the Board accept the following instructors for the 2010 Summer Community Education classes:

Name of Course	Instructor	Fee	Class Fee
Health Information Management Training Program: Medical Billing & Coding	William, Amita	\$35/hr	\$1,199
Health Information Management Training Program: Medical Billing & Coding	Smith, Debbie	\$35/hr	\$1,199

STUDENT AND COMMUNITY ADVANCEMENT

E. INTERNATIONAL TRAVEL

It is recommended that the Board approve international travel for Leonid Rachman to participate in the Tokyo IIE Educational College Fair, October 22-27, 2010.

The purpose of the trip is for F-1 Visa student recruitment. Expenses not to exceed \$5,000 will be paid from International Student Program Conference funds.

**Agenda for the El Camino Community College District Board of Trustees
from
Administrative Services
Jo Ann Higdon, Vice President**

	<u>Page No.</u>
A. Tentative Budget 2010-2011	21
B. Resolution – District Appropriation Limit for 2010-2011	21
C. Assignment of Delinquent Tax Receivables	21
D. Interfund Transfers	22
E. Interfund Transfer from Fund 15.....	22
F. Year-End Appropriation Transfers 2009-2010	23
G. Contracts Under \$78,500.....	23
H. Contracts Over \$78,500.....	28
I. Contract - Standard School Supplies and Cut Stock Paper.....	29
J. BID#2009-14/Roofing Project: Summer 2010.....	29
K. Memorandums of Understanding	31
L. Purchase Orders and Blanket Purchase Orders	32

Administrative Services

A. **TENTATIVE BUDGET 2010–2011**

It is recommended that the Tentative Budget be approved for the following funds: General Fund-Unrestricted, General Fund-Restricted, General Fund-Compton Center Related, General Fund-Special Programs, Student Financial Aid, Workers' Compensation, Child Development, Capital Outlay, General Obligation Bond, Property and Liability Self-Insurance, Dental Self-Insurance, Special Reserve Fund-Retiree Health Premiums, and Bookstore Funds for the 2010-2011 fiscal year.

California Code Regulations Section 58305(a) requires that, on or before the first day of July, each community college district shall file a tentative budget with the County Superintendent of Schools. The Tentative Budget is posted on the El Camino College web site in the Administration, Board of Trustees section.

B. **RESOLUTION – DISTRICT APPROPRIATION LIMIT FOR 2010-2011**

It is recommended that the Board of Trustees adopt the resolution establishing the Appropriation Limit of \$130,344,588 for the 2010-2011 fiscal year. Article XIII B of the State Constitution as approved by the voters in November 1979 requires the establishment of an Appropriation Limit on “Proceeds of Taxes” revenues for public agencies, including school districts. The governing board must approve each year the appropriation limit for the District.

C. **ASSIGNMENT OF DELINQUENT TAX RECEIVABLES**

It is recommended that the Board of Trustees approve the resolution to assign delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority for the fiscal years ending June 30 in 2011 through 2013 and authorize execution and delivery of related documents and actions.

Section 6516.6 of the Government Code of the State of California allows a community college district to assign to a joint powers agency any of its interest in and collection of delinquent and uncollected property taxes that have been levied on the secured, unsecured or supplemental property tax rolls. The California Statewide Delinquent Tax Finance Authority will purchase the District’s delinquent property taxes at a rate of 108.5%.

D. INTERFUND TRANSFERS

It is recommended that the Board of Trustees approve the following interfund transfers for 2010-2011.

Interfund Transfers

From: General Fund-Unrestricted (11)	
To: General Fund - Restricted (12)	\$430,000
General Fund - Compton Center Related (14)	1,000,000
General Fund - Special Programs (15)	3,000,000
Child Development Center Fund (33)	75,000
Workers' Compensation Fund (61)	100,000
Property & Liability Fund (61)	100,000
Dental Fund (63)	900,000
Auxiliary Services Fund (79)	25,000
Foundation – Scholarships	<u>10,000</u>
Total	\$5,640,000

From: General Fund - Restricted (12)	
To: Capital Outlay Fund (41)	\$60,000

From: General Fund - Special Programs (15)	
To: Special Reserve - Retiree	\$1,400,000
Health Benefits Fund (17)	

Contributions to Other Funds

From: General Fund - Unrestricted (11)	
To: Workers' Compensation Fund (61)	\$1,114,366
Property & Liability Fund (62)	<u>900,000</u>
Total	\$2,014,366

From: Bookstore Fund (51)	
To: Auxiliary Services (79)	276,000

E. INTERFUND TRANSFER FROM FUND 15

It is recommended that the Board of Trustees approve an additional \$500,000 Interfund Transfer from Fund 15 – Special Programs Fund (15) ending balance to the Special Reserve Fund-Retiree Medical Benefits (17) for fiscal year 2009-10.

This increase in annual funding from \$900,000 to \$1,400,000 is to align the annual District contribution to the amount recommended in the independent Actuarial Study of Retiree Health Liabilities prepared in October 2009.

F. YEAR-END APPROPRIATION TRANSFERS 2009-2010

It is recommended that the Board of Trustees authorize the County Superintendent of Schools to make appropriate transfers necessary at the close of the 2009-2010 school year to permit the payment of obligations of the district during such school year.

G. CONTRACTS UNDER \$78,500

It is recommended that the Board of Trustees, in accordance with Board Policy 6340, ratify the District entering into the following agreements. The Vice President of Administrative Services, or an authorized designee, has executed the necessary documents.

- 1. Contractor:** **ALMEX USA, Inc.**
Services: Contractor will receive between twenty-four and forty-eight hours of training classes in business skills, computers, and continuous improvement, on an as needed basis.
Requesting Dept.: Community Advancement – Workplace Learning Resource Center (WpLRC)
Date(s): 6/22/10 – 6/30/11
Financial Terms: Projected Gross Income \$4,003.
- 2. Contractor:** **AMERICAN SHIELD COMPANY**
Services: Contractor will provide part-time work opportunities for El Camino College CalWORKs students.
Requesting Dept.: Student Services – Counseling Dept.
Date(s): 5/1/10 – 6/30/10
Financial Terms: No cost to the District.
- 3. Contractor:** **BORDER’S BOOK STORE**
Services: Contractor will provide part-time work opportunities for El Camino College CalWORKs students.
Requesting Dept.: Student Services – Counseling Dept.
Date(s): 5/21/10 – 6/30/10
Financial Terms: No cost to the District.
- 4. Contractor:** **CABLECONN INDUSTRIES, INC.**
Services: Contractor will receive between twenty-four and forty-eight hours of training classes, in business skills, computers, and continuous improvement, on an as needed basis.
Requesting Dept.: Community Advancement

- Date(s):** 5/18/10 – 6/30/11
Financial Terms: Projected Gross Income \$9,341.
- 5. Contractor:** **CITY OF GARDENA**
Services: Contractor will allow El Camino Community College District’s law enforcement officers to utilize the City’s firearms range for firearms training.
Requesting Dept.: Administrative Services - El Camino Campus Police
Date(s): 5/24 /10 – 5/23/15
Financial Terms: No cost to the District.
- 6. Contractor:** **COMPTON COMMUNITY COLLEGE DISTRICT**
Services: El Camino College will provide interpreters/real-time captionists for verified deaf and hard-of-hearing students at the Compton Education Center as needed.
Requesting Dept.: Health Sciences & Athletics – Special Resource Center
Date(s): 7/1/10 – 6/30/11
Financial Terms: Projected Gross Income \$20,000.
- 7. Contractor:** **ESTWICK AND ASSOCIATES, INC.**
Services: Contractor will provide overall administration and training for the District’s Foster Kinship Care Education (FKCE) program.
Requesting Dept.: Student Services – Enrollment Services
Date(s): 7/1/10 – 6/30/11
Financial Terms: Costs \$71,992
Funded by The Foundation for California Community Colleges.
- 8. Contractor:** **ESTWICK AND ASSOCIATES, INC.**
Services: Contractor will provide overall administration and training for the District’s Youth Empowerment Strategies for Success (YESS) program.
Requesting Dept.: Student Services – Enrollment Services
Date(s): 7/1/10 – 6/30/11
Financial Terms: Costs \$53,292.
Funded by The Foundation for California Community Colleges
- 9. Contractor:** **GARLAND BEAUTY PRODUCTS, INC.**
Services: Contractor will provide part-time work activity opportunities for CalWORKs students.
Requesting Dept.: Student Services – Counseling Department.

- Date(s):** 4/22/10 – 6/30/10
Financial Terms: No cost to the District.
- 10. Contractor:** **HITCO CARBON COMPOSITES**
Services: Contractor employees will receive between twenty-four and forty-eight hours of training in advanced skills, business skills, computers, continuous improvement, and manufacturing skills, based on employer's needs.
Requesting Dept.: Community Advancement - WpLRC
Date(s): 6/22/10 – 6/30/11
Financial Terms: Projected Gross Income \$4,156.
- 11. Contractor:** **JONES & MAYER**
Services: Contractor will provide legal advice, guidance, and representation pertaining to Human Resources' matters specific to law enforcement personnel.
Requesting Dept.: Administrative Services - El Camino College Campus Police
Date(s): 7/1/09 – 6/30/14
Financial Terms: Costs \$8,000/annually.
- 12. Contractor:** **JULIA R. MOEN CHIROPRACTIC, INC.**
dba PROWELLNESS
Services: Contractor will provide professional medical services, treatment, rehabilitation evaluations, and approved clinical instructors for student interns enrolled in the District's athletic training education program.
Requesting Dept.: Academic Affairs – Health Sciences and Athletics
Date(s): 7/1/10- 6/30/11 (with two optional one-year renewal periods not to exceed three years).
Financial Terms: No cost to the District.
- 13. Contractor:** **KERN COMMUNITY COLLEGE DISTRICT**
Services: Companies participating in the State's Employment Training Program, under contract with the contractor, will receive various workplace customized training, to include occupational-specific job assessment needs and related task analysis.
Requesting Dept.: Community Advancement – WpLRC
Date(s): 6/22/10 – 6/30/11
Financial Terms: Projected Gross Income \$70,000.
- 14. Contractor:** **MCGRAW-HILL HIGHER EDUCATION LEARNING SOLUTIONS**

- Services:** Contractor will produce customized student handbooks for English 1A.
- Requesting Dept.:** Academic Affairs – Humanities Department
- Date(s):** 8/10 – 8/14 – Four-year grant
- Financial Terms:** Projected Gross Income \$3,000/year, plus a \$1 per book royalty to be paid biannually to the English Department.
- 15. Contractor:** **MEDICAL BILLING TECHNOLOGIES, INC.**
- Services:** Contractor will provide Medi-Cal Administrative Activities (MAA) training, consultation, conduct strategic planning, and develop surveys and other services as noted in the contract to assist the District with maximizing its reimbursement opportunities.
- Requesting Dept.:** Student Services – Counseling
- Date(s):** 7/1/10 – 6/30/11
- Financial Terms:** Projected Gross Income \$30,000. Federally funded program.
- 16. Contractor:** **METHODIST HOSPITAL**
- Services:** Contractor will provide El Camino College students with state required clinical experience.
- Requesting Dept.:** Health Sciences & Athletics – Nursing Department
- Date(s):** 7/1/10 – 6/30/12
- Financial Terms:** No cost to the District.
- 17. Contractor:** **OUR LADY OF VICTORY PARISH**
- Services:** The Compton Education Center will provide English as a Second Language to the contractor’s students and community participants.
- Requesting Dept.:** Academic Affairs – Compton Education Center
- Date(s):** 7/1/10 – 6/30/11
- Financial Terms:** The Compton Education Center will receive FTE credits.
- 18. Contractor:** **PT ASPECTAMA NUSANTARA**
- Services:** Contractor will recruit F-1Visa Students for El Camino College.
- Requesting Dept.:** Admissions – International Student Program
- Date(s):** 7/1/09 – 6/30/10 with four optional one-year renewal periods.
- Financial Terms:** The fee shall be \$250 USD for each student per consecutive semester completed. The fee shall not exceed \$500.
- 19. Contractor:** **PACKAGING PLUS, LLC**

- Services:** Contractor will receive between twenty-four and forty-eight hours of training classes in business skills, computers, and continuous improvement on an as needed basis.
- Requesting Dept.:** Community Advancement – WpLRC
- Date(s):** 5/18/10 – 6/30/11
- Financial Terms:** Projected Gross Income \$8,013.
- 20. Contractor:** **PROVIDENCE HEALTH SYSTEMS – SOUTHERN CALIFORNIA dba PROVIDENCE LITTLE COMPANY OF MARY MEDICAL CENTER**
- Services:** Contractor will provide El Camino College students with state required clinical experience.
- Requesting Dept.:** Health Sciences & Athletics – Nursing Department
- Date(s):** 1/1/10 – 12/31/10
- Financial Terms:** No cost to the District.
- 21. Contractor:** **PROVIDENCE HEALTH SYSTEMS – SOUTHERN CALIFORNIA dba PROVIDENCE LITTLE COMPANY OF MARY MEDICAL CENTER**
- Services:** Contractor will provide El Camino College students with state required clinical experience.
- Requesting Dept.:** Health Sciences & Athletics – Respiratory Care
- Date(s):** 7/1/10 – 6/30/12
- Financial Terms:** No cost to the District.
- 22. Contractor:** **SEAMEO RETRAC**
- Services:** Contractor will organize and supervise travel activities related to the Summer 2010 Vietnam and Cambodia Program.
- Requesting Dept.:** Student Services – Grants Office
- Date(s):** 7/4/10 – 8/1/10
- Financial Terms:** Costs \$43,043.
Funded by the Fulbright-Hays Group, Project Abroad Grant.
- 23. Contractor:** **SIXTEN AND ASSOCIATES**
- Services:** Contractor will provide assistance with the preparation of the District’s required annual State mandated cost reimbursement claims.
- Requesting Dept.:** Administrative Services – Fiscal Services
- Date(s):** 7/1/10 – 6/30/11
- Financial Terms:** Costs not to exceed \$24,000.
- 24. Contractor:** **U.S. HYBRID CORP.**
- Services:** Contractor will provide part-time work activity opportunities for students enrolled in the District’s CalWORKs’ program.

Requesting Dept.: Student Services – Counseling Department.
Date(s): 5/1/10 – 6/30/10
Financial Terms: No cost to the District.

25. **Contractor:** UTOPIA
Services: Contractor will provide part-time work activity opportunities for students enrolled in the District’s CalWORKs’ program.
Requesting Dept.: Student Services – Counseling Department.
Date(s): 4/19/10 – 6/30/10
Financial Terms: No cost to the District.

26. **Contractor:** WATTS/WILLOWBROOK BOYS AND GIRLS CLUB
Services: Contractor will offer El Camino College Human Development courses through the El Camino College Compton Center. These courses will provide 11th and 12th grade students a stepping stone for transition to college studies. The courses will be open to all.
Requesting Dept.: Academic Affairs – Compton Education Center
Date(s): 7/1/10 – 6/30/11
Financial Terms: The Compton Education Center will receive FTE credits.

H. CONTRACTS OVER \$78,500

It is requested that the Board of Trustees approve that the District enter into the following agreements:

1. **Contractor:** COMPTON COMMUNITY COLLEGE DISTRICT (CCC DISTRICT)
Services: The El Camino Community College Bookstore will operate the bookstore located at the Compton Educational Center.
Requesting Dept.: Administrative Services – El Camino Community College District Bookstore
Date(s): 7/1/10 -6/30/12
Financial Terms: The District will pay the CCC District: 3% commission of net sales up to \$1,300,000 million dollars; 4% commission on net sales from \$1,300,000 to \$1,500,000; 4.5 % commission on net sales from \$1,500,000 to \$1,750,000; and, 5% commission on net sales above \$1,750,000.
2. **Contractor:** CITY OF TORRANCE
Services: Contractor will receive fourteen hundred hours of training in communications, customer services, and ethics.
Requesting Dept.: Community Advancement – Contract Education
Date(s): 6/22/10 – 6/30/11

Financial Terms: Projected Gross Income \$129,000.

3. Contractor: LONG BEACH COMMUNITY COLLEGE DISTRICT (LBCCD)

Services: As a subcontractor to LBCCD, the El Camino College District's Small Business Development Center (SBDC) will provide training workshops and one-on-one consulting to small businesses in the South Bay and surrounding cities.

Requesting Dept.: Community Advancement – Small Business Development Center (SBDC)

Date(s): 1/1/10 – 12/31/10

Financial Terms: Projected Gross Income \$300,000.
Federal Grant

4. Contractor: UNIVERSAL COLLEGE OF BEAUTY

Services: Contractor will provide credits and certificates to students enrolled in the Career Technology & Education Program.

Requesting Dept.: Academic Affairs – Compton Education Center

Date(s): 7/1/10 – 6/30/11

Financial Terms: Projected Gross Income \$594,227 for Compton Community College District.

I. Contract - Standard School Supplies and Cut Stock Paper

It is recommended that the Board approve entering into a contractual relationship with Staples/Corporate Express for the campus procurement of office supplies and cut stock paper.

The authority of this purchase is made possible through Los Angeles County Office of Education (LACOE), Bid number 06/07 1342 in cooperation with the EdBuy program, the purchasing cooperative established by the California County Superintendents of Schools working together through the California County Superintendents Educational Services Association. All public agencies are authorized by law to purchase (piggyback) from a contract awarded by an agency that has itself gone to bid, including all K-12 school districts and community college districts pursuant to Public Contract Code Sections 20118 and 20652. Contract is good until April 15, 2011, but can be rolled over for another year by mutual agreement of LACOE and vendor.

J. BID #2009-14/Roofing Project: Summer 2010

It is recommended that the Board of Trustees approve that the following contract(s) to be awarded as shown for new roofing installation and/or repair, white coating* of the various campus buildings noted. Funds for these projects are

provided from Fund 41 – Capital Outlay. Awards are based on the lowest responsive bids based on volume pricing.

Natural Science Building:

<u>Contractor</u>	<u>Bid Amount</u>
Best Contracting	\$9,500

Other Bidders:

Letner Roofing	\$26,500
Vance & Assoc	NBR
Chapman Coast	NBR
CIS Roofing	NBR
RGSLA Roofing	NBR
J. Cab & Sons Roofing	NBR
Eberhard	NBR
Alcal Arcade Contracting	NBR

Administration, Community Advancement and Library West Buildings:

<u>Contractor</u>	<u>Bid Amount</u>
Best Contracting	\$21,600

Other Bidders:

Letner Roofing	\$42,600
Vance & Assoc	NBR
Chapman Coast	NBR
CIS Roofing	NBR
RGSLA Roofing	NBR
J. Cab & Sons Roofing	NBR
Eberhard	NBR
Alcal Arcade Contracting	NBR

Construction Technology Building:

<u>Contractor</u>	<u>Bid Amount</u>
Best Contracting	\$58,890 Base Bid
*Best Contracting	\$6,000 Alternate

Other Bidders:

Letner Roofing	\$58,000
*Letner Roofing	\$9,500 Alternate
Vance & Assoc	NBR
Chapman Coast	NBR
CIS Roofing	NBR

RGSLA Roofing	NBR
J. Cab & Sons Roofing	NBR
Eberhard	NBR
Alcal Arcade Contracting	NBR

Planetarium Building:

<u>Contractor</u>	<u>Bid Amount</u>
Best Contracting	\$64,750

Other Bidders:

Letner Roofing	\$91,000
Vance & Assoc	NBR
Chapman Coast	NBR
CIS Roofing	NBR
RGSLA Roofing	NBR
J. Cab & Sons Roofing	NBR
Eberhard	NBR

Science Complex Building:

<u>Contractor</u>	<u>Bid Amount</u>
Best Contracting	\$97,400

Other Bidders:

Letner Roofing	\$98,000
Vance & Assoc	NBR
Chapman Coast	NBR
CIS Roofing	NBR
RGSLA Roofing	NBR
J. Cab & Sons Roofing	NBR

Requesting Dept: Administrative Services – Facilities Planning and Services

Date(s): 7/12/10 – 8/24/10

K. MEMORANDUMS OF UNDERSTANDING

It is recommended that the Board of Trustees approve the District entering into the following Memorandums of Understanding:

1. JOYFUL EDUCATION SERVICE, INC.

This memorandum is between the contractor and the El Camino College Language Academy, to establish an intensive, not-for-credit summer English as a Second Language (ESL) Program for twenty-four Japanese students. The contractor will coordinate all travel and necessary arrangements for students coming from Japan to join the ECLA's summer English program at El Camino College.

Requesting Dept.: Student Services - Admissions and Records
Date(s): 7/19/10 – 8/5/10
Financial Terms: Cost \$400 per person

2. NORTHROP GRUMMAN (NGC)

This memorandum is between the contractor and the District’s Business Training Center’s Center for Applied Competitive Technologies (CACT), and will allow the CACT to provide forty hours of Quality Engineering Technology course training at the contractor’s site.

Requesting Dept.: Community Advancement – Center for Applied Competitive Technologies (CACT)
Date(s): 6/14/10 – 8/24/10
Financial Terms: No cost to the District.
 Students’ fees will pay for the materials and instructor costs.

L. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS

It is recommended that all purchase orders be ratified as shown.

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund 11	Unrestricted - El Camino			
P0303849	Ergonomic	Health,Safety & Risk	Non-Instruct Supplies	\$95.80
P0303853	Commercial Fence &	FPS	Repairs Noninstructional	\$395.00
P0303855	Life-Assist Inc.	Automotive Tech	Instructional Supplies	\$947.62
P0303857	Michael O. Shodiya	Presidents Office	Other Services And Expenses	\$2,000.00
P0303858	Timothy U. Johnson	Presidents Office	Other Services And Expenses	\$2,000.00
P0303860	Jennifer L. Lampkins	Presidents Office	Other Services And Expenses	\$2,000.00
P0303861	Isel G. Chavarria	Presidents Office	Other Services And Expenses	\$2,000.00
P0303863	Catherine M. Trippel	Presidents Office	Other Services And Expenses	\$2,000.00
P0303864	Verizon Wireless	Health,Safety &Risk	Telephone	\$55.84
P0303865	At&t Mobility	Health,Safety & Risk	Telephone	\$128.90
P0303866	Christopher Brennan	Ctr for Arts Instr/	Contract Services	\$375.00
P0303867	Michael D. Gibson	Presidents Office	Other Services And Expenses	\$2,000.00
P0303868	Phuong T. Nguyen	Presidents Office	Other Services And Expenses	\$2,000.00
P0303869	Lizette Nunez	Presidents Office	Other Services And Expenses	\$2,000.00
P0303877	The Resource Network	Staff Development	Non-Instruct Supplies	\$395.13
P0303878	Xpedx Paper &	Warehouse	Inventories, Stores, Prepaid I	\$3,697.15
P0303879	Kristie L.	Human Resources	Employee Recognition	\$2,000.00
P0303880	Mayra I. Thrush	Human Resources	Employee Recognition	\$2,000.00
P0303884	Contra Costa College	Counseling Office	Dues And Memberships	\$25.00
P0303900	American Express	Community	Transportation/ Mileage And	\$172.40
P0303902	The Center for	VP-SCA	Contract Services	\$1,500.00
P0303903	FARONICS	ITS	Maintenance Contracts	\$4,620.00
P0303904	Governet	ITS	Maintenance Contracts	\$12,500.00
P0303905	Alfalink	VP-SCA	Contract Services	\$500.00
P0303907	CDW-G	ITS	Non-Instruct Supplies	\$834.10
P0303909	McMaster Carr	Construction	Repairs Parts And Supplies	\$44.49
P0303911	AT&T California	ITS	Maintenance Contracts	\$2,661.34

P0303913	Center for Education	Admissions/Recors	Other Books	\$241.95
P0303922	Nextel/Sprint	FPS	Non-Instruct Supplies	\$240.50
P0303927	Enterprise Rent-A-Car	Transfer Center	Transportation	\$120.00
P0303933	Kater-Crafts	Div Office Instr.	Bookbinding	\$450.00
P0303935	Service Industry News	Pool	Non-Instruct Supplies	\$22.00
P0303937	Colors Flowers and	Outreach and School	Non-Instruct Supplies	\$290.84
P0303938	El Camino College	Outreach and School	Non-Instruct Supplies	\$128.00
P0303939	R & D Printing	Outreach and School	Non-Instruct Supplies	\$128.41
P0303940	Law Offices of Larry	Institutional Services	Legal	\$7,762.50
P0303943	FACCC-Education	Staff Development	Conferences Mgmt	\$950.00
P0303945	Domestic Linen Supply	FPS	Non-Instruct Supplies	\$119.36
P0303946	Intelcom	Instructional Television	Other Services And Expenses	\$9,507.99
P0303953	AEO Tour	International Students	Conferences Mgmt	\$13,900.00
P0303955	City of Hawthorne	Community	Other Services And Expenses	\$106.00
P0303961	Sirsidynix	Div Office Instr.	Publications-Magazines	\$3,089.63
P0303983	Shredder Specialties	Admissions/Recors	Repairs Noninstructional	\$115.00
P0303987	Community College	Div Office Instr.	Publications-Magazines	\$13,299.00
P0303991	VeriSign, Inc	ITS	Maintenance Contracts	\$995.00
P0303996	Mark Robson	Ctr for Arts Instr/Admin	Contract Services	\$200.00
P0303998	El Camino College	VP-SCA	Non-Instruct Supplies	\$2,325.00
P0303999	All American Automatic	FPS	Repairs Noninstructional	\$3,645.36
P0304002	Leonid Rachman	International Students	Conferences Mgmt	\$1,859.00
P0304006	American	Hazmat	Waste Disposal	\$6,300.00
P0304015	National TV Radio	Public Relations &	Radio Advertising	\$15,000.00
P0304022	Johnstone Supply	Air Conditioning And	Instructional Supplies	\$116.25
P0304025	Fast Deer Bus Charter	Transfer Center	Transportation	\$433.64
P0304056	American	Hazmat	Waste Disposal	\$1,440.00
P0304057	Thomson-Reuters/Barc	VP-SCA	Publications/ Periodicals And	\$291.00
P0304059	Bryan Brock	Ctr for Arts Instr/Admin	Contract Services	\$150.00
P0304060	Otmaro Ruiz	Ctr for Arts Instr/Admin	Contract Services	\$150.00
P0304061	Aaron Serfaty	Ctr for Arts Instr/Admin	Contract Services	\$150.00
P0304070	Harland Technology	ITS	Maintenance Contracts	\$2,131.00
P0304075	Jean M. Shankweiler	Div Office Nat Science	Non-Instruct Supplies	\$145.34
P0304078	Chronicle of Higher	Public Relations &	Publications/ Periodicals And	\$72.50
P0304079	Rodrick McMillan	FPS	Non-Instruct Supplies	\$75.60
P0304081	Time Clock Sales &	Admissions/Recors	Repairs Noninstructional	\$154.11
P0304091	America's Trophy	Speech	Other Services And Expenses	\$136.64
P0304092	Carolee G.	Student Affairs	Non-Instruct Supplies	\$82.11
P0304107	Inverter Technology	FPS	Repairs Noninstructional	\$752.50
P0304108	United Oil Company	Hazmat Transportation	Gasoline	\$9,655.79
P0304109	Torrance Fire	Fire	Contract Services	\$23,540.00
P0304110	Santa Monica Fire	Fire	Contract Services	\$19,712.50
P0304111	Redondo Beach Fire	Fire	Contract Services	\$10,462.50
P0304112	Manhattan Beach Fire	Fire	Contract Services	\$2,925.00
P0304113	City of Hermosa Beach	Fire	Contract Services	\$5,400.00
P0304114	City of El Segundo	Fire	Contract Services	\$9,782.50
P0304115	Culver City Fire	Fire	Contract Services	\$11,997.50
P0304116	Beverly Hills Fire Dept.	Fire	Contract Services	\$16,492.50
P0304117	L.A. County Ems	Paramedic Academy	Contract Services	\$29,855.10
P0304118	UCLA Center for	Paramedic Academy	Contract Services	\$8,112.00
P0304119	Maximino Pena	Architectural	Instructional Supplies	\$365.27
P0304122	Thompson Trophy	Commencement	Non-Instruct Supplies	\$856.05
P0304129	BOG's - California	Public Relations &	Publications/ Periodicals And	\$120.00
P0304131	Michael D. Blada	Pool	Non-Instruct Supplies	\$217.73
P0304149	Campus Food Services	Public Relations &	Conferences Mgmt	\$50.23
P0304151	U.S. Bank	Institutional Services	Escrow/adminstrtn fees -	\$250.00

P0304156	American Express	Human Resources	Prepaid Expense	\$253.41
P0304158	Dept of Industrial	FPS	Repairs Noninstructional	\$280.00
P0304159	Safety-Kleen	FPS	Non-Instruct Supplies	\$401.21
P0304166	Clarus Corporation	Public Relations &	Multi Media Advertising	\$8,000.00
P0304190	Abtech Systems,	ITS	Maintenance Contracts	\$27,708.00
P0304192	OfficeMax a Boise	Purchasing and	Non-Instruct Supplies	\$491.54
P0304193	Hitt Marking Devices	Purchasing and	Non-Instruct Supplies	\$86.63
P0304194	Campus Food Services	Commencement	Contract Services	\$22,159.40
P0304197	CES Central Education	VP-SCA	Contract Services	\$750.00
P0304198	Carolee G.	Commencement	Indirect Supplies	\$16.22
P0304199	United States Postal	FPS	Non-Instruct Supplies	\$185.00
P0304200	All Tire Supply	FPS	New Equipment -	\$4,775.07
P0304201	Monterey Graphics	International Students	Multi Media Advertising	\$4,994.42
P0304202	Academic Senate for	Human Resources	Prepaid Expense	\$725.00
P0304207	Lisa's Bon Appetit	Ctr for Arts Promo	Other Services And Expenses	\$175.98
P0304219	Reliable Elevator	FPS	Repairs Noninstructional	\$6,254.00
P0304507	Full Compass	Ctr for Arts Production	Repairs Parts And Supplies	\$614.60
P0304508	Shredder Specialties	Admissions/Recors	Maintenance Contracts	\$782.82
P0304581	Community College	Public Relations &	Conferences Mgmt	\$125.00
P0340216	Verizon Wireless	Health,Safety & Risk	Telephone	\$56.02

Fund 11 Total: 103

\$364,652.99

Fund 12 Restricted - El Camino

P0303854	American Express	MESA Program	Conferences Mgmt	\$385.40
P0303856	Fastsigns	TANF-CDC (FCCC)	Non-Instruct Supplies	\$205.78
P0303872	Dipte D. Patel	WRIEC Year 5	Conferences Mgmt	\$488.25
P0303873	Elvia Alvarez	WRIEC Year 5	Conferences Mgmt	\$35.00
P0303874	Windy Kellems	WRIEC Year 5	Conferences Mgmt	\$46.00
P0303875	Arlene Narvaez	WRIEC Year 5	Conferences Mgmt	\$44.00
P0303876	Sophia Aguirre	WRIEC Year 5	Conferences Mgmt	\$64.00
P0303882	Maribel Hernandez	Puente Reporting	Non-Instruct Supplies	\$189.68
P0303883	Loretta V. Ramirez	Puente Reporting	Non-Instruct Supplies	\$223.36
P0303885	CI Solutions	EGADNP	New Computer	\$3,650.16
P0303886	College of the Canyons	WPLRC State	Conferences Mgmt	\$150.00
P0303887	Campus Food Services	CalWORKs	Non-Instruct Supplies	\$113.48
P0303888	Student Insurance	El Camino Language	Other	\$13,956.00
P0303889	Matthew Bender	Instructional Services	Library Books	\$809.21
P0303890	Thomson West	Instructional Services	Library Books	\$5,821.14
P0303891	Thomson Gale	Instructional Services	Library Books	\$1,489.02
P0303893	Barnes & Noble	Contract Education	Non-Instruct Supplies	\$5,526.05
P0303894	Advance Healthcare	Contract Education	Non-Instruct Supplies	\$238.00
P0303901	R & D Printing	STEM transfer-Hispanic	Non-Instruct Supplies	\$194.26
P0303906	Bayside Medical Center	Parking-Student	Other Services And Expenses	\$120.00
P0303908	Imperial Media	Sign Language	Reproduction -	\$1,926.20
P0303910	Van Lingen Towing	Parking-Student	Repairs Non Instr	\$75.00
P0303912	Bob Lee's Automotive	Parking-Student	Repairs Non Instr	\$12.74
P0303914	Rio Hondo College	Parking-Student	In-Service Training	\$10.40
P0303915	Sue Oda-Omori	STEM transfer-Hispanic	Conferences - Student	\$71.32
P0303916	Memorial Care Health	Parking-Student	Other Services And Expenses	\$3,684.00
P0303917	ACCCA	Staff Development -	Conferences Mgmt	\$4,450.00
P0303921	NAFSA: Association	El Camino Language	Dues And Memberships	\$365.00
P0303934	Victoria A. Martinez	Community	Non-Instruct Supplies	\$307.91
P0303936	Holiday Inn Capitol	WPLRC State	Conferences Mgmt	\$174.00
P0303942	Bothwell Automotive,	Parking-Student	Repairs Non Instr	\$86.59
P0303949	American Express	Center Int'l Trade Dev	Transportation/ Mileage And	\$333.40

P0303952	Juan F. Pazos	TitleV Activity -Oct	Other Services And Expenses	\$405.00
P0303957	Levy Restaurants	WRIEC Year 5	Conferences Mgmt	\$98.43
P0303958	Campus Food Svs	Sign Language	Conferences Other	\$294.20
P0303959	Yolanda Chavira	WRIEC Year 5	Conferences Mgmt	\$114.05
P0303960	Susan Aro-Ruiz	WRIEC Year 5	Conferences Mgmt	\$32.00
P0303964	OfficeMax a Boise	TitleV Activity -Oct	Other Services And Expenses	\$1,142.73
P0303965	Audience Response	TitleV Activity -Oct	Other Services And Expenses	\$1,770.03
P0303971	Hyatt Regency Mission	TitleV Activity -Oct	Conferences Other	\$312.17
P0303972	Juan F. Pazos	TitleV Activity -Oct	Other Services And Expenses	\$84.00
P0303973	Workforce Economic	TitleV Activity -Oct	Conferences Other	\$295.00
P0303978	Time Warner Cable	Egypt Initiative	Other Services And Expenses	\$115.87
P0303979	Southern California	Egypt Initiative	Other Services And Expenses	\$20.03
P0303993	Regina R. Smith	Matriculation	Conferences Mgmt	\$895.00
P0303994	Marina Security Gate	Community	Other Services And Expenses	\$288.78
P0303997	Sars Software	Matriculation	Non-Instruct Supplies	\$5,670.00
P0304000	Bothwell Automotive,	Parking-Student	Repairs Non Instr	\$240.51
P0304001	South Bay Municipal	Parking Violations DMV	Other Services And Expenses	\$7,727.50
P0304007	Seattle University -	CTE II-grant	Conferences Other	\$2,500.00
P0304008	SDSU Research	CTE II-grant	Conferences Other	\$7,000.00
P0304009	Campus Food Svs	VTEA Title II Tech Prep	Non-Instruct Supplies	\$863.61
P0304011	The Gas Company	Egypt Initiative	Other Services And Expenses	\$14.91
P0304013	Laura M. Narvaez	EOPS CARE	Contract Services	\$50.00
P0304014	Campus Food Services	TANF	Non-Instruct Supplies	\$103.49
P0304016	Marcial Flores	WRIEC Year 5	Contract Services	\$300.00
P0304017	Campus Food Services	EOPS CARE	Non-Instruct Supplies	\$589.41
P0304018	Project Lead the Way,	CTE II-grant	Dues And Memberships	\$5,000.00
P0304019	American Express	Responsive Training	Transportation/ Mileage And	\$159.40
P0304020	Holiday Inn Capitol	Responsive Training	Conferences Mgmt	\$191.16
P0304021	Juan F. Pazos	TitleV Activity -Oct	Other Services And Expenses	\$245.00
P0304029	Matthew Bender	Instructional Services	Library Books	\$376.75
P0304030	Nolo Press	Instructional Services	Library Books	\$37.19
P0304031	Thomson Gale	Instructional Services	Library Books	\$25.99
P0304032	Matthew Bender	Instructional Services	Library Books	\$6,081.01
P0304033	Holiday Inn Capitol	RTF Grant #08-332-046	Conferences Mgmt	\$95.58
P0304035	American Express	RTF Grant #08-332-046	Transportation/ Mileage And	\$243.40
P0304054	Cal Poly Pomona	EWD/CTE Grant	Conferences Mgmt	\$10,500.00
P0304055	Campus Food Services	Pacific Gateway	Non-Instruct Supplies	\$150.19
P0304071	Institution for Higher	Walmart MSSl	Conferences Faculty	\$5,000.00
P0304073	Jones & Mayer	Parking-Student	Self Insurance Legal Fees	\$1,026.00
P0304074	El Camino College	Artes de El Camino	Other Services And Expenses	\$75,000.00
P0304080	APCO, AFC, Inc.	Parking-Student	Other Services And Expenses	\$210.00
P0304090	New Wave Computer	HSA	New Equipmen-Instr. \$5k less	\$756.18
P0304093	Susan D. Brouillette	WRIEC Year 5	Non-Instruct Supplies	\$43.75
P0304094	RP Group, the	Basic Skills	Conferences Other	\$400.00
P0304106	Campus Food Services	WPLRC PIC Aerospace	Non-Instruct Supplies	\$150.19
P0304120	The College Board	Matriculation	Non-Instruct Supplies	\$50,001.00
P0304121	Dell Computer	Matriculation	Non Inst Comp Eq less than	\$11,206.63
P0304132	Long Beach City	SBDC Program Income	Other Services And Expenses	\$360.00
P0304133	California Association	SBDC Program Income	Dues And Memberships	\$80.00
P0304143	Nikki D. Williams	Basic Skills	Contract Services	\$300.00
P0304144	Eyob Wallano	Basic Skills	Contract Services	\$300.00
P0304145	Rosemary Most	Basic Skills	Contract Services	\$300.00
P0304146	William E. Keig	Basic Skills	Contract Services	\$300.00
P0304147	Vanessa Haynes	Basic Skills	Contract Services	\$300.00
P0304148	Judith E. Crozier	Basic Skills	Contract Services	\$300.00
P0304152	Georgia A. Moten	Basic Skills	Contract Services	\$300.00

P0304179	Public Identity	EOPS CARE	Non-Instruct Supplies	\$564.93
P0304184	Campus Food Services	TANF	Non-Instruct Supplies	\$48.47
P0304203	Campus Food Services	VTEA Title II Tech Prep	Conferences Other	\$563.23
P0304205	Anita M. Higgins	TANF-CDC (FCCC)	Contract Services	\$100.00
P0304209	Deborah F. Smith	Contract Education	Contract Services	\$300.00
P0304211	Vizion Marketing	TitleV Activity -Oct	Printing	\$268.28
P0304218	Campus Food Services	MESA Program	Conferences - Student	\$1,199.02
P0304223	Susan D. Brouillette	DSPS	Conferences Mgmt	\$50.00
P0304224	Campus Food Services	DSPS	Conferences Mgmt	\$189.32
P0304225	S & B Foods	TitleV Activity -Oct	Other Services And Expenses	\$180.00
P0304500	American Express	Veterans Education	Travel And Conference	\$374.04
P0304501	Mass Press	Responsive Training	Printing	\$658.50
P0304502	Campus Food Services	First Year Experience	Contract Services	\$816.17
P0304509	Foreign Trade	CITD - ECC Exp/Imp	Conferences Mgmt	\$55.00
P0304510	Starleen Van Buren	SBDC-YEP (COCCC)	Noninstructional Supplies	\$1,030.98
P0304511	RP Group, the	Basic Skills	Conferences Other	\$400.00
P0304512	Barnes & Noble	Contract Education	Non-Instruct Supplies	\$1,575.49
Fund 12 Total: 105				\$253,984.92

Fund 15 General Fund -Special Programs

P0303892	Matthew Bender	Div Office Instr.	Library Books	\$1,060.73
P0303944	New Century Education	Div Office Instr.	Library Books	\$12,250.00
P0303950	Studio Tee	Staff Development	Non-Instruct Supplies	\$962.67
P0303956	Community College	Div Office Instr.	Publications-Magazines	\$27,237.00
P0304050	Matthew Bender	Div Office Instr.	Library Books	\$860.80
P0304051	Matthew Bender	Div Office Instr.	Library Books	\$2,022.06
P0304123	Campus Food Services	Staff Development	Contract Services	\$3,695.32
P0304126	CDW-G	Matriculation	Non Inst Comp Eq less than	\$15,957.65
Fund 15 Total: 8				\$64,046.23

Fund 62 Property & Liability

P0303926	El Camino Community	Purchasing and	Liability - Self Insurance	\$15,000.00
P0303969	Public Agency Law	Purchasing and	Liability - Self Insurance	\$1,417.80
P0303970	El Camino Community	Purchasing and	Liability - Self Insurance	\$3,157.43
P0304069	Enterprise	Purchasing and	Liability - Self Insurance	\$5,160.00
Fund 62 Total: 4				\$24,735.23

Fund 71 Associated Students

P0303947	Thompson Trophy	Student Affairs	ASB Exp.	\$780.43
Fund 71 Total: 1				\$780.43

Fund 74 Student Financial Aid

P0304048	Marie I. Talamoa	HRSA-Scholarships for	Nursing Scholarships	\$5,000.00
P0304049	Evon K. Truong	HRSA-Scholarships for	Nursing Scholarships	\$5,000.00
Fund 74 Total: 2				\$10,000.00

Fund 79 Auxiliary Services

P0303918	Campus Food Services	Honors Program	Non-Instruct Supplies	\$1,079.12
P0303923	Lisa Hoglan	Fine Arts	Non-Instruct Supplies	\$250.00
P0303924	Michael H. Walker	Fine Arts	Non-Instruct Supplies	\$300.00
P0303929	Campus Food Services	Counseling Office	Non-Instruct Supplies	\$1,485.75
P0303941	Tams-Witmark Music	Fine Arts	Non-Instruct Supplies	\$48.00
P0303962	Kelli L. Lundin	Fine Arts	Non-Instruct Supplies	\$250.00
P0304010	Applecore Uniforms	Radiologic Tech	Non-Instruct Supplies	\$935.07
P0304034	Lori B. Medigovich	Humanities	Non-Instruct Supplies	\$1,987.62
P0304036	Joseph J. Derthick	Fine Arts	Non-Instruct Supplies	\$248.00
P0304037	Sandra J. Nitchman	Fine Arts	Non-Instruct Supplies	\$165.00
P0304038	Geoffrey Dent	Fine Arts	Non-Instruct Supplies	\$85.00
P0304039	Deborah B. Minnichelli	Fine Arts	Non-Instruct Supplies	\$85.00
P0304062	Campus Concerts	Fine Arts	Non-Instruct Supplies	\$3,275.00
P0304067	Paradise Awards	Resp Therapy	Non-Instruct Supplies	\$131.70
P0304089	Karina B. Corradini	Fine Arts	Non-Instruct Supplies	\$200.00
P0304135	Kenneth W. Lefort	Fine Arts	Non-Instruct Supplies	\$2.16
P0304150	Bernice L. Boseman	Fine Arts	Non-Instruct Supplies	\$207.42
P0304195	Ken Retzack	Fine Arts	Non-Instruct Supplies	\$100.00
P0304196	Allyson Dvir	Fine Arts	Non-Instruct Supplies	\$100.00
P0304206	Torrance Postmaster	Fine Arts	Non-Instruct Supplies	\$190.92
P0304213	Lavette Allen	Fine Arts	Non-Instruct Supplies	\$400.00
P0304220	Campus Food Services	Counseling Office	Non-Instruct Supplies	\$1,448.92
P0304221	Marie Rodriguez	Fine Arts	Non-Instruct Supplies	\$100.00
P0304222	Victoria R. Carr	Fine Arts	Non-Instruct Supplies	\$110.00
P0304227	C. Leonard Coduti	Fine Arts	Non-Instruct Supplies	\$250.00
P0304320	Cosima Luther	Fine Arts	Non-Instruct Supplies	\$382.00
P0304322	Kevin Wiley	Fine Arts	Non-Instruct Supplies	\$150.00
P0304323	Roger A. Quadhamer	Fine Arts	Non-Instruct Supplies	\$200.00
P0304325	Zoran D. Rausavljevich	Fine Arts	Non-Instruct Supplies	\$150.00
P0304503	Richard E. Alleshouse	Fine Arts	Non-Instruct Supplies	\$115.00
P0304504	Geoffrey Dent	Fine Arts	Non-Instruct Supplies	\$75.00
P0304505	Deborah B. Minnichelli	Fine Arts	Non-Instruct Supplies	\$75.00
P0304506	Patricia D. Mack	Fine Arts	Non-Instruct Supplies	\$75.00
P0304513	Amy L. Wolff	Fine Arts	Non-Instruct Supplies	\$200.00
P0304514	Karen Lawrence	Fine Arts	Non-Instruct Supplies	\$155.00
P0304516	Anja D. Pitsker	Fine Arts	Non-Instruct Supplies	\$50.00
Fund 79 Total: 36				\$15,061.68

Fund 81 Student Organizations

P0303948	Ron Meyers	Student Affairs	A/P Manual.Gen.	\$1,000.00
Fund 81 Total: 1				\$1,000.00

Fund 82 Scholarships & Trust/Agency

P0303852	Robin Hood Custom	Health Sciences and	Fundraising	\$912.30
P0303992	Paradise Awards	Health Sciences and	Fundraising	\$394.11
P0304004	Campus Food Services	Trust Career Expo	Fundraising	\$75.73

P0304012	Accutek Imaging	Health Sciences and	Fundraising	\$265.35
P0304068	New Wave Computer	Health Sciences and	Fundraising	\$1,423.46
P0304084	Registry of Interpreters	Special Resource	Fundraising	\$250.00
Fund 82 Total: 6				\$3,320.95
PO Funds Total: 266				\$737,582.43
Fund 11 Unrestricted - El Camino				
B0311143	B.D. White Top Soil	Grounds	Non-Instruct Supplies	\$1,076.00
B0311148	San Dieguito Printers	Public Relations &	Printing	\$75,000.00
B0311166	Mary A. Harmon	Public Relations &	PSA Contract Services	\$14,000.00
Fund 11 Total: 3				\$90,076.00
Fund 12 Restricted - El Camino				
B0303622	Fast Deer Bus Charter	El Camino Language	Student Transportation Rental	\$800.00
B0303646	Yuhak Times Co., Ltd.	El Camino Language	Contract Services	\$1,500.00
B0311145	Solutions Integration	Cact CA Employee	Contract Services	\$5,000.00
B0311147	E.C.C. Public	Adminstration	Printing	\$168.00
B0311157	ECCD Petty Cash	CTE II-grant	Non-Instruct Supplies	\$1,000.00
B0311163	Desimone	RTF Grant #08-332-046	Contract Services	\$4,000.00
B0311164	Seameo Retrac	Social Transformation	Contract Services	\$43,043.00
Fund 12 Total: 7				\$55,511.00
Fund 15 General Fund -Special Programs				
B0311160	Fast Deer Bus Charter	Athletics-	Transportation	\$7,500.00
Fund 15 Total: 1				\$7,500.00
Fund 79 Auxiliary Services				
B0311165	E.C.C. Public	Fine Arts	Non-Instruct Supplies	\$612.00
Fund 79 Total: 1				\$612.00
BPO Funds Total: 12				\$153,699.00
<u>Grand Total POs and BPOs: 278</u>				\$891,281.43

**Agenda for the El Camino Community College District Board of Trustees
For
Measure E Bond Fund
Administrative Services**

	<u>Page No.</u>
A. Category Budgets and Balances.....	40
B. Contract – Converse Consultants – Social Science Modernization Project.....	40
C. Contract – Koury Engineering & Testing, Inc.– Infrastructure Phase 3.....	40
D. Contract Amendment – Flewelling & Moody – Bookstore Modernization Project.....	41
E. Contract Amendment – Sandy Pringle Associates – Bookstore Modernization Project.....	41
F. Bid Award – Best Contracting – Roofing Contract.....	41
G. Bid Award – Al Shankle Construction – Social Science Modernization Project.....	42
H. Change Order – GDL Construction – Humanities Plaza Project.....	43
I. Change Order – HPS Mechanical – Infrastructure Phase 3.....	43
J. Change Order – Mackone Development, Inc. – Bookstore Renovation Project.....	45
K. Change Order – Tropical Creations – Track and Field Sod Project.....	46
L. Purchase Orders and Blanket Purchase Orders.....	46

Administrative Services – Measure E Bond Fund

A. CATEGORY BUDGETS AND BALANCES

**GENERAL OBLIGATION BOND FUND CATEGORIES
AND PROJECT SUMMARY**

The following table reports Measure E expenditures and commitments through May 31, 2010.

CATEGORY	BUDGET	EXPENDED	COMMITTED	BALANCE
Additional Classrooms and Modernization	\$211,118,972	\$74,161,173	\$24,988,589	\$111,969,211
Campus Site Improvements	34,607,523	24,619,948	207,339	9,780,235
Energy Efficiency Improvements	2,818,000	2,756,426	14,214	47,360
Health and Safety Improvements	136,931,805	41,456,719	2,416,975	93,058,111
Information Technology and Equipment	34,776,156	11,552,294	28,293	23,195,568
Physical Education Facilities Improvements	1,585,700	572	0	1,585,128
Contingency*	<u>2,757,031</u>	<u>0</u>	<u>0</u>	<u>2,757,031</u>
TOTAL	<u>\$424,595,187</u>	<u>\$154,547,132</u>	<u>\$27,655,411</u>	<u>\$242,392,645</u>

*Includes unallocated refunding income and interest through 12/2009.

**B. CONTRACT– CONVERSE CONSULTANTS – SOCIAL SCIENCE
MODERNIZATION PROJECT**

It is recommended that the Board of Trustees approve entering into a contract with Converse Consultants to provide specialty tests and inspections for the Social Science Modernization Project.

Three inspection firms were interviewed by the District and the Construction Management staff and were evaluated based upon previous experience, staff qualifications, responses to questions and the proposed fee structure.

Dates of Service: July 2010 through completion of project

Cost: Not to exceed \$95,000, invoiced monthly.

**C. CONTRACT– KOURY ENGINEERING & TESTING, INC. –
INFRASTRUCTURE PHASE 3**

It is recommended that the Board of Trustees approve the following contract with Koury Engineering & Testing to provide geotechnical monitoring, special inspection and materials testing through the completion of the Phase 3 Infrastructure Project.

Dates of Service: June 2010 – Through completion of project

Cost: Not to Exceed \$35,000

D. CONTRACT AMENDMENT – FLEWELLING & MOODY - BOOKSTORE MODERNIZATION PROJECT

It is recommended that the Board of Trustees approve the following additional design services.

Design and provide architectural and engineering construction documents for the addition of an elevator to service the North side of the Bookstore Building.	\$45,000
--	----------

Total Change Order Amount	<u>\$45,000</u>
---------------------------	-----------------

Original Contract Amount	\$587,075
Prior Changes	75,000
Contract Amendment Amount	<u>45,000</u>
New Contract Amount	<u>\$707,075</u>

E. CONTRACT AMENDMENT – SANDY PRINGLE ASSOCIATES – BOOKSTORE MODERNIZATION PROJECT

It is recommended that the Board of Trustees approve the following additional inspection services.

Additional services required for project completion and closeout. Original contract fee was based upon a nine month construction schedule which has increased to twelve months. The increase is a not to exceed amount.	\$40,000
---	----------

Total Increase in Contract Amount	<u>\$40,000</u>
-----------------------------------	-----------------

Original Contract Amount	\$150,000
Prior Changes	0
Contract Amendment Amount	<u>40,000</u>
New Contract Amount	<u>\$190,000</u>

F. BID AWARD 2009-14 – BEST CONTRACTING – ROOFING PROJECT

It is recommended that Bid No. 2009-14 be awarded to the following Contractor in accordance with the specifications, terms and conditions of the above-named bid.

RECOMMENDED BIDDER	BID AMOUNT
Best Contracting	\$252,480

OTHER BIDDERS	BID AMOUNT
Letner Roofing	\$312,000
Vance & Associates	No Bid Response
Chapman Coast	No Bid Response
CIS Roofing	No Bid Response
RGSLA	No Bid Response
J. Cab & Sons	No Bid Response
Eberhard Roofing	No Bid Response
Alcal Arcade Contracting	No Bid Response

G. BID AWARD 2009-11 – AL SHANKLE CONSTRUCTION COMPANY – SOCIAL SCIENCE MODERNIZATION PROJECT

It is recommended that Bid No. 2009-11 be awarded to the following Contractor in accordance with the specifications, terms and conditions of the above-named bid. This award is contingent upon approval of the California Community College Chancellor’s Office, a 50% funding partner of this project.

RECOMMENDED BIDDER	BID AMOUNT
Al Shankle Construction	\$4,015,104

OTHER BIDDERS	BID AMOUNT
Angeles Contractor*	\$3,700,000
Construct One	\$4,261,385
PW Construction	\$4,324,000
Harik Construction	\$4,417,000
AMG & Associates	\$4,482,000
Makone Development	\$4,491,000
NSA Construction	\$4,492,000
Delmac Construction	\$4,588,000
ACC Contractors	\$4,600,000
USS Cal Builders	\$4,730,200
H.A. Nichols	\$5,089,000
Minco Construction	\$5,577,700

*Withdrew from bid due to mathematical error.

H. CHANGE ORDER – GDL CONSTRUCTION – HUMANITIES PLAZA PROJECT

It is recommended that the Board of Trustees approve the following change order.

- | | |
|---|-----------------|
| 1. Modified drainage system for palm trees. | \$3,083 |
| 2. Relocate hydrant enclosure and provide a new water line to an additional hose bib location. District request. | \$827 |
| 3. Remove existing concrete seat wall and footings adjacent to the project site. District request. | \$3,454 |
| 4. Elimination of upgrading the existing water heater at the Humanities building as obtained with the Health Department's approval. | <u>-\$4,470</u> |

Total Change Order Amount \$2,894

Original Contract Amount	\$1,895,000
Prior Changes	179,727
This Change Order Amount	<u>2,894</u>
New Contract Amount	<u>\$2,077,621</u>

I. CHANGE ORDER – HPS MECHANICAL – INFRASTRUCTURE PHASE 3

It is recommended that the Board of Trustees approve the following change order.

- | | |
|--|-----------|
| 1. Elimination of the gas line stubbed for the future MBA building since no gas is required for the building. | -\$655 |
| 2. Upgrade the indoor rated chilled and hot water pumps to outdoor rated units at the Library chiller yard. | \$20,000 |
| 3. Elimination of inner duct in low voltage conduits. To be installed in a future project. District request. | -\$27,568 |
| 4. Relocation of electrical equipment outside of the Library chiller yard to achieve desired aesthetics by the District. | \$4,769 |
| 5. Replace existing 4" high voltage conduits south of Administration with 5" high voltage conduits in order to | \$25,903 |

- meet future electrical needs.
6. Revised routing for chilled and hot water lines to the South Gym and Pool buildings. -\$3,366
 7. Increase the limit of work for removing and replacing asphalt at the access road along Crenshaw at Manhattan Beach Blvd. District request. \$5,523
 8. Provide and install conduit from an existing emergency generator and new electrical equipment pads located at the Marsee Auditorium to the Social Science building point-of-entry. Provide and install an electrical transformer pad for future transformer installation in the Social Science project. District request. \$22,670
 9. Provide an emergency repair of an existing domestic water line break near the Library due to deteriorated pipe condition. District request. \$14,095
 10. Provide and install a new power supply on the west side of the Library from the Library loading dock with a new electrical yard box and receptacle inside in order to accommodate outdoor events. District request. \$3,034
 11. Elimination of two 12” fire water valves at the Library and Art & Behavioral Science due to relocation of two new 12” fire water valves. -\$1,365
 12. Raise an existing fire hydrant at the Humanities Plaza to meet code requirements. District request. \$487
 13. Overtime work on the weekend to pour concrete sidewalks at the Health Center/Pool building in order to keep the walkways open during classes. District request. \$2,415
 14. Replace an existing 2” fire water line located near the Music building due to deterioration of existing pipe. District request. \$1,397
 15. Overtime work to accelerate schedule of sod installation in order for the Library lawn to be ready for graduation. District request. \$276

Total Change Order Amount	<u>\$67,615</u>
Original Contract Amount	\$9,382,373
Prior Changes	382,748
This Change Order Amount	<u>67,615</u>
New Contract Amount	<u>\$9,832,736</u>

J. CHANGE ORDER – MACKONE DEVELOPMENT, INC. – BOOKSTORE RENOVATION PROJECT

It is recommended that the Board of Trustees approve the following change order.

- | | |
|--|----------|
| 1. Extend north and south wall next to existing fire rated wall between bookstore and storage area. Work to include demolition, framing, drywall and finishes. Code compliance. | \$6,236 |
| 2. Remove under floor data and electrical distribution channel and outlets in bookstore area. Patch mortar bed as required for tile installation. District request. | \$897 |
| 3. Reroute six sets of ¾” conduit to allow roof penetration for new air conditioning units on roof. Conduits were encased in concrete roof deck and were not shown on the as-built drawings. Unforeseen condition. | \$18,190 |
| 4. Oversight in design required diffuser in storage room 133B. District request. | \$3,438 |
| 5. Furnish and install door stops on exterior doors. District request. | \$2,083 |
| 6. Repair leaking duct joints in first floor air distribution duct system. Repair requires that the soffits be repaired to match existing and provide a uniform base texture prior to vinyl covering. District request. | \$25,723 |
| 7. Repair leaking duct joints in second floor air distribution duct system. Ducts are located within ceiling soffits. Repair requires that the soffits be repaired to match existing and provide a uniform base texture prior to vinyl covering. District request. | \$30,467 |

8. Install new light fixture supports in Stockroom and Water Heater Room. Unforeseen condition. \$1,682

Total Change Order Amount \$88,716

Original Contract Amount	\$4,899,000
Prior Changes	349,804
This Change Order Amount	<u>88,716</u>
New Contract Amount	<u>\$5,337,520</u>

K. CHANGE ORDER – TROPICAL CREATIONS – TRACK AND FIELD SOD PROJECT

It is recommended that the Board of Trustees approve the following change order.

Furnish and install soil amendments as specified in the soil report. \$621

Total Change Order Amount \$621

Original Contract Amount	\$19,286
Prior Changes	0
This Change Order Amount	<u>621</u>
New Contract Amount	<u>\$19,907</u>

L. PURCHASE ORDERS (PO) AND BLANKET PURCHASE ORDERS (BPO)

The following purchase orders have been issued in accordance with the District’s purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure E expenditures be ratified and payment be authorized upon delivery and acceptance of the items or services ordered.

P.O. #	VENDOR	SITE	DESCRIPTION	COST
P303859	American Rent A Fence	Math Business Allied Health	Site Improvements	\$415.50
P303862	All American Inspection	Temporary Space	Testing & Inspection	75.00
P303870	CDW-G	Humanities Complex	Group II Equipment	4,824.72
P303871	Insignia	Signage	Site Improvements	1,633.08
P303881	Commercial Fence	Bookstore Building	Site Improvements	825.00
P303925	Charles G. Hardy, Inc.	Temporary Space	Construction Material	689.76
P303980	Barco Products	Humanities Complex	Group II Equipment	5,438.75
P303981	Unique Products	Humanities Complex	Group II Equipment	11,128.65
P303982	Wausau Tile, Inc.	Humanities Complex	Group II Equipment	1,782.34
P303984	Keenan & Associates	Infrastructure Phase III	Contract Services	1,718.00
P303985	Keenan & Associates	Infrastructure Phase III	Contract Services	447.56
P303986	SEWUP/JPA	Infrastructure Phase III	Contract Services	8,131.00
P304005	AA Equipment Co.	Lot H Parking & Athletics	Group II Equipment	1,315.74

P304058	John R. Byerly, Inc.	Humanities Complex	Contract Services	5,100.00
P304072	Electrical Systems	Bookstore Building	Repairs Equipment-Bond	500.00
P304124	Tandus Flooring, Inc.	Bookstore Building	Buildings	20,535.32
B311162	The Vinewood	Social Sciences	Testing & Inspection	196,762.50
			TOTAL POs AND BPOs	<u>\$261,322.92</u>

**Agenda for the El Camino Community College District Board of Trustees
from
Human Resources
Lynn Solomita, Interim Vice President Human Resources**

	<u>Page No.</u>
A. Employment and Personnel Changes.....	49
B. Temporary Non-Classified Service Employees	75
C. Stipend for Compton Educational Center.....	89
D. Classification Specifications For New Administrator Position.....	90
E. Revised Classification Specification for Administrator Position.....	90
F. Temporarily Revised Classification Specifications For Administrator Position.....	91
G. Revised Administrator Salary Schedule.....	91
H. Revised Classification Specifications For A Classified Position.....	91
I. Notice and Scheduling of Hearing: Negotiations – El Camino Community College District and El Camino College Police Officers Association.....	91

A. EMPLOYMENT AND PERSONNEL

It is recommended that the Board ratify/approve the employment and personnel changes for academic, classified, special services professionals and temporary classified service employees as shown in items 1-86 and 1-92.

Academic Personnel:

1. Retirement - Mr. David Westberg, full-time instructor of Mathematics, last day worked June 11, 2010, first day of retirement, June 12, 2010, and that a plaque be prepared and presented to him in recognition of his service to the District since 1986.
2. Retirement - Dr. Kenneth Zion, full-time instructor of Automotive Collision and Repair Painting, Industry & Technology Division, last day worked June 11, 2010, first day of retirement, June 12, 2010, and that a plaque be prepared and presented to him in recognition of his service to the District since 1982.
3. Employment - Mr. Eduardo Barajas, full-time instructor of Mathematics, Class II, Step 4, Academic Salary Schedule, effective August 26, 2010.
4. Employment - Ms. Allison Carr, full-time instructor of English, Humanities Division, Class II, Step 5, Academic Salary Schedule, effective August 26, 2010.
5. Employment - Ms. Monica Chaban, full-time instructor of Computer Information Systems, Business Division, Class II, Step 4, Academic Salary Schedule, effective August 26, 2010.
6. Employment - Mr. Ross Durand, full-time instructor of Construction Technology, Industry & Technology Division, Class II, Step 4, Academic Salary Schedule, effective August 26, 2010.
7. Employment - Mr. Nathan Fernley, full-time instructor of Physical Education/Head Men's Baseball Coach, Health Sciences & Athletics Division, Class II, Step 4, Academic Salary Schedule, effective August 26, 2010.
8. Employment - Ms. Junko Forbes, full-time instructor of Mathematics, Class II, Step 4, Academic Salary Schedule, effective August 26, 2010.
9. Employment - Mr. Kurt Hull, full-time instructor of Accounting, Business Division, Class II, Step 7, Academic Salary Schedule, effective August 26, 2010.

10. Employment - Mr. Scott Kushigemachi, full-time instructor of English, Humanities Division, Class II, Step 4, Academic Salary Schedule, effective August 26, 2010.
11. Employment - Ms. Rachel Lewis, full-time instructor of English, Humanities Division, Class II, Step 4, Academic Salary Schedule, effective August 26, 2010.
12. Employment - Ms. Alice Martinez, full-time instructor of Mathematics, Class II, Range 4, Academic Salary Schedule, effective August 26, 2010.
13. Employment - Ms. Martha Sandoval-Martinez, full-time instructor of Mathematics, Class II, Range 4, Academic Salary Schedule, effective August 26, 2010.
14. Employment - Dr. Anne Valle, full-time instructor of Life Sciences, Natural Sciences Division, Class V, Step 4, Academic Salary Schedule, effective August 26, 2010.
15. Employment- Mr. Rory Natividad, Dean of Health Sciences & Athletics, Range 16, Step 3, Administrator Salary Schedule, effective July 14, 2010.
16. Change in Salary - Dr. Cynthia Mosqueda, full-time Counselor, from Class IV, Step 12 to Class V, Step 13, Fiscal Salary Schedule, effective July 1, 2010.
17. Change in Salary - Dr. Rodolfo Otero, full-time instructor of Anthropology, Behavioral & Social Sciences Division, from Class IV, Step 8 to Class V, Step 9, Academic Salary Schedule, effective August 26, 2010.
18. Extra Services - Ms. Leslie Back, full-time instructor of Music and Faculty Coordinator, Fine Arts Division, to coordinate Fine Arts Division Spring 2011 schedule development and Resident Artist events, to be paid \$69.39 an hour, not to exceed 64 hours or \$4,441, effective June 14 through June 30, 2010, in accordance with the Agreement, Article 10, Section 13(b).
19. Amend Special Assignment - Ms. Loretta Ramirez, part-time instructor of English, Humanities Division, to serve as Puente Faculty Coordinator, to be paid \$45.14 an hour, not to exceed 266 hours (instead of 256 hours) or \$12,008 (instead of \$11,560), effective August 18, 2009 through June 30, 2010, in accordance with the Agreement, Article 10, Section 9(m).
20. Special Assignment - Ms. Loretta Ramirez, part-time instructor of English, Humanities Division, to serve as Puente Faculty Coordinator, to be paid \$45.14 an

hour, not to exceed 256 hours or \$11,560, effective August 17, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 9(m).

21. Special Assignment - Mr. Craig Neumann, part-time instructor of Fire and Emergency Technology, Industry & Technology Division, to coordinate firefighter in-service training programs, to be paid \$60.18 an hour, not to exceed 60 hours or \$3,611, effective June 28 through August 13, 2010, in accordance with the Agreement, Article 10, Section 9(m).
22. Special Assignment - Mr. Craig Neumann, part-time instructor of Fire and Emergency Technology, Industry & Technology Division, to coordinate firefighter in-service training programs, to be paid \$60.18 an hour, not to exceed 144 hours or \$8,666, effective August 28, through December 17, 2010, in accordance with the Agreement, Article 10, Section 9(m).
23. Special Assignment - Mr. Jack Selph, full-time instructor of Construction Technology, Industry & Technology Division, to conduct not-for-credit Community Education classes for Community Advancement, to be paid \$45.14 an hour, not to exceed 111 hours or \$5,000, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 14(a).
24. Special Assignment - Mr. David Winkler, part-time instructor of Fire Technology, Industry & Technology Division, to conduct not-for-credit Community Education classes for Community Advancement, to be paid \$45.14 an hour, not to exceed 111 hours or \$5,000, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 9(m).
25. Special Assignment - Ms. Katherine Maschler, part-time instructor of Computer Information Systems, Business Division, to conduct not-for-credit computer classes under the South Bay Center for Counseling Agreement for Community Advancement, to be paid \$60.18 an hour, not to exceed 230 hours or \$13,841, effective May 1 through June 30, 2010, in accordance with the Agreement, Article 10, Section 9(m).
26. Special Assignment - Ms. Katherine Maschler, part-time instructor of Computer Information Systems, Business Division, to conduct not-for-credit computer classes under the South Bay Center for Counseling Agreement, Community Advancement, to be paid \$60.18 an hour, not to exceed 230 hours or \$13,841 effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 9(m).
27. Special Assignment - Mr. Victor De La Torre, part-time instructor of Machine Tool Technology, Industry & Technology Division, to provide faculty support and

supplemental instruction to students participating in grant-funded program, Career Technical Education Community Collaborative Grant (CTE II), to be paid \$45.14 an hour, not to exceed 60 hours or \$2,710, effective June 28 through August 19, 2010, in accordance with the Agreement, Article 10, Section 9(m).

28. Special Assignment - Ms. Rossella Pescatori, part-time instructor of Italian, Humanities Division, to administer credit-by-examination in Italian, to be paid \$60.18 an hour, not to exceed 3 hours or \$181, effective May 1 through June 11, 2010, in accordance with the Agreement, Article 10, Section 9(m).
29. Special Assignment - Ms. Rossella Pescatori, part-time instructor of Italian, Humanities Division, to conduct not-for-credit Community Education Classes for Community Advancement, to be paid \$45.14 an hour, not to exceed 111 hours or \$5,000, effective July 1, 2010 through June 11, 2011, in accordance with the Agreement, Article 10, Section 9(m).
30. Special Assignment - Ms. Gaile Price, part-time instructor of Child Development, Behavioral & Social Sciences Division, to conduct not-for-credit parenting instruction for inmates at the Federal Correctional Institute at Terminal Island, Community Advancement, to be paid \$60.00 an hour, not to exceed 63 hours or \$3,800, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 9(m).
31. Special Assignment - Mr. Roberto Pandolfi, part-time instructor of Technology, Industry & Technology, to conduct for-credit courses in Business Math Metal Trades Blueprint Reading and Machine Shop Calculations, at FCI-Terminal Island, Community Advancement, to be paid Class II, Step 6, Part-Time Faculty Salary Schedule, not to exceed 191 hours or \$18,000, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10 Section 9(m).
32. Special Assignment - Mr. Pete Moraga, part-time instructor of Auto-Cad, Industry & Technology, to conduct for-credit courses in Computer Aided Design/Drafting, at FCI-Terminal Island, Community Advancement, to be paid Class II, Step 6, part-time faculty salary schedule, not to exceed \$18,000, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10 Section 9(m).
33. Special Assignment - The following part-time instructors to conduct English as a Second Language (ESL) assessment interviews for the Assessment Center/Enrollment Services Division, to be paid \$45.14 an hour, not to exceed 8 hours per week, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 9(m).

Maria Bauer
Vicki Blaho
David Cron
Rita Fork
Sudeepa Gulati

Aura Imbarus
Sheryl Kunisaki
Susan Nozaki
Jan Shimaura
Eric Takamine

34. Special Assignment - The following full-time instructors to conduct English as a Second Language (ESL) assessment interviews for the Assessment Center/Enrollment Services Division, to be paid \$45.14 an hour, not to exceed 8 hours per week, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 14(a).

Alicia Class
Nancy Currey
Matthew Kline
Nitza Llado

Rebecca Bergeman
Debbie Mochidome
Jenny Simon
Evelyn Uyemura

35. Special Assignment - Ms. Kathryn Holmes, full-time instructor/Learning Disabilities Specialist, Special Resource Center/Health Sciences & Athletics Division, to assess students with disabilities, to be paid \$45.14 an hour, not to exceed 50 hours or \$2,257, effective June 12, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 14(a).

36. Special Assignment - Mr. Ricardo Castillo, part-time instructor/Learning Disabilities Specialist, Special Resource Center/Health Sciences & Athletics Division, to assess students with disabilities, to be paid \$45.14 an hour, not to exceed 50 hours or \$2,257, effective June 12, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 9(m).

37. Special Assignment - The following full-time instructors of foreign languages, Humanities Division, to administer credit-by-examination, to be paid \$60.18 an hour, not to exceed total of 140 hours or \$8,430, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 7(c).

Evelyne Berman
Alicia Class
Anne Cummings
Donna Factor
Tom Fonte
Nitza Llado

Takiko Morimoto
Francis Bernard Rang
David Shan
Carmen Sotolongo
Mercedes Thompson

38. Special Assignment - The following instructors of Nursing, Health Sciences & Athletics Division, to provide services for Institute of Nursing Success to be paid \$60.18 an hour through the Foundation, not to exceed 40 hours or \$2,407 each, effective June 28 through July 27, 2010, in accordance with the Agreement, Article 10, Section 14(a).

Full-time instructors

Mary Moon
Victoria Orton
Kathy Stephens
Kathleen Rosales
Maria D. White

Part-time Instructors

B.J. Anthony
Marisa Chang
Norene Gift
Ester Gravis
Bonnie Kayser
Mary Kitzmiller
Heather Riley

39. Special Assignment - The following instructors of Nursing, Health Sciences & Athletics Division, to perform summer skills and assessment workshop check-offs, to be paid \$60.18 an hour, not to exceed a total of \$50,203, effective June 21 through August 12, 2010, in accordance with the Agreement, Article 10, Section 14(a).

Full-time

Mary Moon
Victoria Orton
Kathleen Rosales

Maria White
Kathy Stephens
Yasna Ouwerkerk

Part-time

Marisa Chang
Mary Kitzmiller
Bonnie Kayser
Heather Riley
B.J. Anthony

Norene Gift
Ester Gravis
Joan Gahan
Sue Ferme

40. Special Assignment - Ms. Esther Gravis, part-time instructor of Nursing, Health Sciences & Athletics Division, coordinate Nursing Success Strategies (SOS), to be paid \$60.18 an hour, not to exceed 465 hours or \$28,000, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 14(a).

41. Special Assignment - Dr. Jeff Jung, full-time instructor of English, Humanities Division, to maintain adjust and update student records database for the Writing Center, to be paid \$45.14 an hour, not to exceed 10 hours or \$452, effective

February 15 through June 30, 2010, in accordance with the Agreement, Article 10, Section 14(a).

42. Special Assignment - Dr. Jeff Jung, full-time instructor of English, Humanities Division, to maintain adjust and update student records database for the Writing Center, to be paid \$45.14 an hour, not to exceed 30 hours or \$1,355, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 14(a).
43. Special Assignment - Ms. Barbara Budrovich, full-time instructor of English, Humanities Division, to supervise the Writing Center and Computer Assisted Instruction (CAI) Lab, to be paid \$45.14 an hour, not to exceed 90 hours or \$4,063, effective June 28 through August 10, 2010 in accordance with the Agreement, Article 10, Section 14(a).
44. Special Assignment - Ms. Barbara Budrovich, full-time instructor of English, Humanities Division, to work with faculty to assess classroom tutoring; observe and evaluate Writing Center tutors; determine performance improvement plans to be paid \$60.18 an hour, not to exceed 10 hours or \$602, effective June 28 through August 10, 2010 in accordance with the Agreement, Article 10, Section 14(a).
45. Special Assignment - The following part-time instructors of foreign languages, Humanities Division, to administer credit-by-examination, to be paid \$60.18 an hour, not to exceed total of 20 hours or \$1,204, effective July 1 through August 19, 2010, in accordance with the Agreement, Article 10, Section 7(c).

Antonio Gonzalez
Yaeko Hirano
Francisca Mejia

Rossella Pescatori
Cynthia Quintero
Kanzo Takemori

46. Special Assignment - Ms. Bonnilee Kaufman, part-time Disabilities Specialist, Special Resource Center, Health Sciences & Athletics Division, to perform learning disability assessments for students with disabilities, to be paid \$45.14 an hour, not to exceed 50 hours or \$2,257, effective June 12, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 9(m).
47. Special Assignment - Ms. Thi Mong Thu Van Nguyen, part-time Counselor, to work in English as a Second Language (ESL) Counseling and assessment, to be paid \$49.64 an hour, Class II, Step 4, Part-Time Faculty Salary Schedule, not to exceed 290 hours or \$13,100, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 9(e).

48. Special Assignment - Mr. Paul-Anthony Quintero, part-time Counselor, to provide counseling for students in Science, Technology, Engineering and Math (STEM), related majors and careers and transfer information collection, to be paid \$53.26 an hour, Class II, Step 6, Part-Time Faculty Salary Schedule, not to exceed 1116 hours, or \$50,376, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 9(e).
49. Special Assignment - Ms. Sara Blake, full-time instructor of English, Humanities Division, to work during summer as Humanities Basic Skills Coordinator, to be paid \$60.18 an hour, not to exceed 30 hours or \$1,806, effective June 22 through August 27, 2010, in accordance with the Agreement, Article 10, Section 14(a).
50. Special Assignment - The following full-time instructors of Mathematics to continue the work on using the faculty cohort model in order to set up faculty-to-faculty network training and collaboration mechanisms, establish shared online office hours using CCCConfer, develop default online homework sets for adopted textbooks for various courses and continue creating cooperative and collaborative activities for the joint Mathematics Title V Grant with Santa Monica College, to be paid \$60.18 an hour, not to exceed 200 hours or \$12,036, effective July 1 through August 31, 2010, in accordance with the Agreement, Article 10, Section 14(a).

<u>Instructor</u>	<u>Not to Exceed Hours</u>	<u>Not to Exceed Dollars</u>
Sue Bickford	10	\$ 602
Jeff Cohen	10	\$ 602
Hamza Hamza	20	\$1,204
Lars Kjeseth	10	\$ 602
Kaysa Laureano-Ribas	20	\$1,204
Arturo Martinez	10	\$ 602
Trudy Meyer	20	\$ 602
Greg Scott	60	\$3,611
Arkadiy Sheynshteyn	10	\$ 602
Jacquelyn Sims	10	\$ 602
Susan Tummers Stocum	10	\$ 602
Susan Taylor	10	\$ 602

51. Special Assignment - The following faculty members to be compensated reassigned time for performing Federation activities during the 2010 Spring semester, to be paid \$60.18 an hour, for a total of 200 hours, effective February 13 through June 11, 2010, in accordance with the Agreement, Article 3, Section 11(c):

Elizabeth Shadish	108 hours (taken as release time from classes)	
Donald Brown	20 hours	\$1,204
Margaret Quinonez-Perez	23 hours	\$1,384
Angela Simon	24 hours	\$1,444
Kenneth Key	15 hours	\$ 903
Sean Donnell	<u>10 hours</u>	<u>\$ 601</u>
TOTAL	200 hours	\$5,536

52. Special Assignment - The following non-credit instructors of English, Humanities Division, to supervise English 100 lab, to be paid \$45.14 an hour, not to exceed 30 hours each or \$1,355 each, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 9(m).

Sean Patrick

Susan Wade

Mark Walch

53. Special Assignment - Dr. Judy Kasabian, full-time instructor of Mathematics, to work as Project Director, Future Teacher's Conference, to plan meetings, order conference materials, contact speakers, host event, conduct evaluation and write final report, to be paid \$60.18 an hour, not to exceed 141 hours or \$8,500, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 14(a).
54. Special Assignment - Mr. Richard Hughes, full-time instructor of Computer Aided Design Drafting (CADD), Industry & Technology Division, to teach not-for-credit classes under the Employment Training Panel Agreement through El Camino College/Center Applied Competitive Technologies (CACT) for Community Advancement, to be paid \$75.00 an hour, not to exceed 70 hours or \$5,250, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 14(a).
55. Special Assignment - Dr. Patrick Schultz, full-time instructor of Music, Fine Arts Division, to work as Artistic Director, Associate Brass Specialist and Webmaster for South Bay Youth Orchestra, to be paid \$45.14 an hour, not to exceed 262 hours or \$11,827, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 14(a).
56. Special Assignment - Ms. Diane Simons, part-time instructor of Music, Fine Arts Division to work as Artistic Director of South Bay Children's Choir, to be paid \$45.14 an hour, not to exceed 708 hours or \$32,000, effective August 15, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 9(m).

57. Special Assignment - Ms. Susanna Meiers, part-time instructor of Art, Fine Arts Division, to work as art gallery curator and prepare curriculum and laboratory, to be paid \$53.26 an hour, not to exceed 480 hours or \$25,565, effective August 9 through December 23, 2010, in accordance with the Agreement, Article 10, Section 9(m).
58. Special Assignment - Mr. Michael Miller, part-time instructor of Art, Fine Arts Division, to work in art gallery student laboratory, to perform installations and prepare curriculum, to be paid \$53.26 an hour, not to exceed 224 hours or \$11,930 effective August 9 through December 23, 2010, in accordance with the Agreement, Article 10, Section 9(m).
59. Special Assignment - Dr. Malinni Roeun part-time instructor of Mathematics to prepare, teach and evaluate the Summer Math Academy students, to be paid \$60.18 an hour, not to exceed 100 hours, effective July 1 through September 1, 2010, in accordance with the Agreement, Article 10, Section 14(a).
60. Special Assignment - Ms. Amy LaCoe, part-time instructor of Human Development to prepare, teach and evaluate the Summer Math Academy students, to be paid \$60.18 an hour, not to exceed 72 hours, effective July 1 through September 1, 2010, in accordance with the Agreement, Article 10, Section 9(m).
61. Special Assignment - One or two of the following counselors will be selected to work with the Summer Math Academy, not to exceed a total of 24 hours, effective July 26 through August 19, 2010, in accordance with the Agreement, Article 10, Section 14(a).

<u>Counselor</u>	<u>Hourly Pay</u>
Stephanie Bennett	\$46.03
Barry Gropp	\$51.44
Hatien Nguyen	\$53.26
Else Reinertson	\$53.26

62. Special Assignment - Ms. Kathy Hall, part-time instructor of English, Humanities Division, to participate in summer bridge English program for Urban Teacher Fellowship students, Behavioral & Social Sciences Division, to be paid \$45.14 an hour, not to exceed 114 hours or \$5,146, effective June 28 through August 20, 2010, in accordance with the Agreement, Article 10, Section 9(m).
63. Special Assignment - Ms. Laura Hinckley, part-time instructor of Mathematics, to participate in summer bridge Math program for Urban Teacher Fellowship students, Behavioral & Social Sciences Division, to be paid \$45.14 an hour, not to

exceed 114 hours or \$5,146, effective June 28 through August 20, 2010, in accordance with the Agreement, Article 10, Section 9(m).

64. Special Assignment - Ms. Janet Young, full-time instructor of Child Development, Behavioral & Social Sciences, to continue as Head Start Grant Manager, to be paid \$60.18 an hour, not to exceed 480 hours or \$28,886, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 14(a).
65. Special Assignment - Ms. Jennifer Montgomery, full-time instructor of Child Development, Behavioral & Social Sciences Division, to continue as Head Start Grant Activity Director, to be paid \$60.18 an hour, not to exceed 480 hours or \$28,886, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 14(a).
66. Special Assignment - Ms. Pamella West, part-time instructor of Child Development, Behavioral & Social Sciences Division, Compton Center, to continue as Head Start Grant Coordinator of Compton Campus, to be paid \$60.18 an hour, not to exceed 229 hours or \$13,835, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 9(m).
67. Special Assignment - Mr. Richard Hughes, full-time instructor of Computer Aided Drafting, Industry & Technology Division, to deliver Geometric Dimensioning and Tolerancing classes at HITCO for Community Advancement, to be paid \$60.18 an hour, not to exceed 84 hours or \$5,000, effective June 6 through September 30, 2010, in accordance with the Agreement, Article 10, Section 14(a).
68. Special Assignment - Ms. Iino Kelsey, part-time Counselor, to work with Science, Technology, Engineering & Mathematics articulation activities with articulation Officer, to be paid \$45.14 an hour, not to exceed 100 hours or \$4,514, effective July 1 through September 30, 2010, in accordance with the Agreement, Article 10, Section 14(a).
69. Stipend Assignment - The following part-time instructors of Machine Tool Technology, Industry & Technology Division, to attend Project Lead The Way (PLTW) training, to be paid \$1,500 each, effective July 1 through July 30, 2010, in accordance with the Agreement, Article 10, Section 14(a).

Emmanuel Villaroman

Robert Diaz

70. Stipend Assignment - Ms. Nancy OBrien, part-time instructor of Music, Fine Arts Division, to perform as vocalist for rehearsal and performance for ECC

Community Choir, to be paid \$200, effective June 1 through June 5, 2010, in accordance with the Agreement, Article 10, Section 14(a).

71. Stipend Assignment - Mr. Hedley Nosworthy, full-time instructor of Music, Fine Arts Division, to perform as vocalist for rehearsal and performance for ECC Community Choir, to be paid \$200, effective June 1 through June 5, 2010, in accordance with the Agreement, Article 10, Section 14(a).
72. Stipend Assignment - Dr. Christopher Mello, full-time instructor of Music, Fine Arts Division, to perform as resident artist for Spring Jazz Concert, to be paid \$300, effective May 16, 2010, in accordance with the Agreement, Article 10, Section 14(a).
73. Stipend Assignment - Mr. Jason Davidson, part-time instructor of Speech, Fine Arts Division, to perform as resident artist for spring speech event, to be paid \$500, effective May 21, 2010, in accordance with the Agreement, Article 10, Section 14(a).
74. Stipend Assignment - Ms. Rhonda Dillon, part-time instructor of Music, Fine Arts Division, to perform as soloist for ECC Community Choir, to be paid \$200, effective June 1 through June 5, 2010, in accordance with the Agreement, Article 10, Section 14(a).
75. Stipend Assignment - Ms. Angela Wilson, Child Development Center Lead Teacher, Behavioral & Social Sciences Division, to be paid \$245 per month, effective July 1, 2010 through June 30, 2011.
76. Stipend Assignment - The following full-time coaches to be hired for the Fall 2010 semester to be paid a weekly stipend, in accordance with the Agreement, Article 10, Section 11(a).

<u>Coach</u>	<u>Team</u>	<u>Stipend</u>
John Britton	Soccer	\$1,021 (2 teams)
Eugene Engle	Football	\$ 553
John Featherstone	Football	\$ 553
Dean Lofgren	Cross Country	\$1,021 (2 teams)
LeValley Pattison	Women's Volleyball	\$ 553
Corey Stanbury	Water Polo	\$1,021 (2 teams)

77. Stipend Assignment - The following part-time coaches to be hired for the 2010-2011 Academic year, to be paid a weekly stipend, in accordance with the Agreement, Article 10, Section 11(e).

<u>Coach</u>	<u>Team</u>	<u>Stipend</u>
Edward Barrigan	Soccer	\$ 515
Michael Fenison	Men's Basketball	\$ 515
Matthew Kirk	Football	\$ 515
Steve Shaw	Women's Basketball	\$ 515
Lloyd Sherman	Pep Band	\$ 515
Sean Sheil	Cross Country	\$ 238
Michael Houck	Women's Basketball	\$ 515

78. Stipend Assignment - The following part-time clinical instructors of Respiratory Care, Health Sciences & Athletics Division, to provide clinical supervision to respiratory care students, to be paid \$60.18 an hour, not to exceed 17 hours per week or \$1,023 per week for 8 weeks for a total of \$8,185, effective June 28 through August 19, 2010, in accordance with the Agreement, Article 10, Section 9(m).

Douglas Mizukami
Taryn Nicole Parker
Salomay Dyer

Elva Sipin
Raymond Adoc

79. Stipend Assignment - Mr. John Featherstone, full-time instructor of Health Sciences & Athletics, to coach football for the Fall 2010 semester, to be paid \$4,279, 10% of his fall 2010 salary at the end of the football season, effective August 28 through December 17, 2010, in accordance with the Agreement, Article 10, Section 11(a).
80. Stipend Assignment - Ms. Dawn Charman, full-time Radiological Technology Coordinator, Health Sciences & Athletics Division, to receive a \$12,000 a year stipend to coordinate the Radiological Technology Program. She is to receive \$5,000 at the close of each semester and \$2,000 at the end of summer session, effective July 1, 2010 through June 30, 2011.
81. Stipend Assignment - Dr. Louis Sinopoli, Respiratory Care Coordinator, Health Sciences & Athletics Division, to receive a \$12,000 a year stipend to coordinate the Respiratory Care program. He is to receive \$5,000 at the close of each semester and \$2,000 at the end of summer session, effective July 1, 2010 through June 30, 2011.
82. Stipend Assignment - The following instructors to receive a stipend of \$300 each to participate in a 4-day On Course II workshop at El Camino College, effective June 21-June 24, 2010, in accordance with the Agreement, Article 10, Section 14(a).

Full-time:

Instructor

Jan Ball
Vera Bruce
Rose Ann Cerofeci
Susan Corbin
Kristie Daniel-DiGregorio
Pat Gebert
S. Vincent Lloyd
Roy Mekaru
Vivian Nemie
Inna Newbury
Juli Soden
Elizabeth Ann Sweeney
Jose Villalobos
David Vakil
Lijun Wang
Joy Zhao

Division

Humanities
Industry & Technology
Humanities
Humanities
Behavioral & Social Sciences
Industry & Technology
Natural Sciences
Health Sciences & Athletics
Industry & Technology
Humanities
Behavioral & Social Sciences
Health Sciences & Athletics (Compton)
Mathematics (Compton)
Natural Sciences
Mathematics
Humanities

Part-time:

Karen Amano-Tompkins
Elizabeth Craigg
Laura Hinckley
Victoria Martinez
Bonnilee Kaufman
Amy LaCoe
Sumino Otsuji
Sue Ellen Warren

Humanities
Humanities (Compton)
Mathematics
Behavioral & Social Sciences (Compton)
Health Sciences & Athletics
Behavioral & Social Sciences
Humanities
Industry & Technology

83. Employment - The following on-call, part-time/temporary Counselors to be hired as needed, not to exceed 24 hours per week, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 9(e), to be paid through District, EOP&S and other categorical grant funds.

Rosalva Amezcua
Lydia Basmajian
Stephanie Bennett
Tisa Casas
Geralin Clark
Yolanda Dawson
Arnette Edwards
Maria Estrada
Don Ferguson

Blanca Galicia
Margarita Gonzalez
Barry Gropp
Veronice Herrera
Nyora Higgs
Emmy Kong
Cathy Lakatos
Monica Lanier
Van Mong-Thu Nguyen

Paul-Anthony Quintero

Else Reinertsen

84. Employment - The following regularly scheduled part-time/temporary Counselors to be hired as needed, not to exceed 24 hours per week, effective July 1, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 9(e), to be paid through District, EOP&S and other categorical grant funds.

Vera Cheng

Maribel Hernandez

Kelsey Iino

Lorenda Johnson

Tri Hu Le

Daissa Lee

Dora Lozano

Eboni McDuffie

Myrna Mendoza

Bryan Mims

Hatien Nguyen

Efren Rangel

Blana Rodriguez

Celia Villalpando

Xiao Ying Wang

Tracey Ziegler

85. Employment - The following part-time/substitute teachers for the Child Development Center, Behavioral & Social Sciences Division, to be hired as needed effective July 1, 2010 through June 30, 2011.

Instructor

Class & Step

Jan Lang

Class IV, Step A

Janice Pea

Class II, Step A

Maria Pinos

Class I, Step A

Nancy Ramirez

Class I, Step A

Kay Young

Class IV, Step A

86. Employment - The following part-time/temporary employees to be hired for the 2010 summer session:

Behavioral & Social Science

Shahrokh Haghighi, Class V, Step 20

Jalpa Parikh, Class IV, Step 5

Business

Edwin Dimaculangan, Class II, Step 4

Donna McGovern, Class V, Step 6

Fine Arts

Tom Kidd, Class III, Step 9

Lucretia Wright, Class II, Step 8

Health Sciences & Athletics

Nathan Fernley, Class II, Step 5

Humanities

Antonio Gonzalez, Class V, Step 14

Francisca Mejia, Class II, Step 5

Cynthia Quintero, Class IV, Step 12

Mathematical Sciences

Abdelwahab El-Abyad, Class V, Step 6

Alice Martinez, Class II, Step 7

Lernik Saakian, Class V, Step 28

Gizaw Tadele, Class II, Step 28

Special Resource Center

Trishmonisha Blagdon, Class I, Step 6

Classified Personnel:

1. Retirement - Ms. Allene Quarles, Assistant Director Human Resources, Range 13, Step 5, Human Resources Division, VP Human Resources Area, effective July 10, 2010, and that a plaque be presented to her in recognition of her service to the District since 1998.
2. Retirement - Mr. Nelson Yuzon, Custodian, Range 20, Step E, Facilities Planning & Services Division, Administrative Services Area, effective January 1, 2010, and that a plaque be presented to him in recognition of his service to the District since 1986.
3. Change of Assignment - Ms. Patricia Kawashiri, Student Services Technician, Range 28, Step E, from Job Placement Center/Enrollment Services to Admissions and Records Division, Student and Community and Advancement Area, effective July 1, 2010.
4. Change of Assignment - Ms. Linda Lew, Student Services Technician, Range 28, Step E, from Job Placement Center/Enrollment Services to Student Development/Enrollment Services Division, Student and Community and Advancement Area, effective July 1, 2010.
5. Extend Employment - Ms. Rebecca Wilson, Computer Laboratory Specialist, Range 36, Step E, Learning Resources, Academic Affairs Area, to cover LMTC during summer session, effective June 26 through August 21, 2010.

6. Personal Leave of Absence 6.2% - Ms. Kathleen Collins, 83.33% Secretary, Range 26 Step E, Humanities Division, Academic Affairs area, effective June 28 through August 5, 2010.
7. Personal Leave of Absence 15% - Ms. Van Nguyen, Student Services Advisor, Range 35, Step E, Counseling and Student Services Division, Student and Community Advancement Area, effective July 1, 2010 through June 30 2011.
8. Change of Assignment - Ms. Ann Garten, Director Community Relations, from Range 11, Step 5, to Range 15, Step 2, Public Relations & Marketing Division, President's Office Area, effective July 1, 2010 through June 30, 2011.
9. Change of Assignment - Ms. Martha Perez from 50% to 100% Clerical Assistant, Range 22, Step E, to support Matriculation Counseling and Student Services Division, Student and Community Advancement Area, effective July 1, 2010 through June 30, 2011.
10. Stipend - The following employees to receive a \$50 per month stipend for carrying a cell phone for after-work hours for emergencies, Center for the Arts/Fine Arts, Division, Academic Affairs Area, effective July 1, 2010 through June 30, 2011:

Georgianna Levine
Jerry Root
Hector Salazar

11. Work Out of Classification - Ms. Debra Robertson, Bookstore Technical Assistant, Range 29, Step E Bookstore Division, Administrative Services Area, to Bookstore Supervisor, Range 16, Step B (Supervisory Salary Schedule), to oversee daily operation of the Compton Bookstore, effective July 1, 2010 through June 30, 2011.
12. Employment - Mr. Chang Woo Cha, Laboratory Technician II, Range 31, Step A, Natural Sciences Division, Academic Affairs Area, effective July 1, 2010.
13. Employment - Ms. Leisa Biggers, Director, Staff & Student Diversity, Range 13, Step 1, President's Area, effective July 6, 2010.

Special Services Professional

14. Re-Employment - Ms. Pauline Annarino, Special Services Professional, Range 6, Step 4, of the Special Services Professional Salary Schedule, not to exceed \$92,220, Special Resource Center/Health Sciences & Athletics Division, Academic Affairs Area, effective July 1, 2010 through June 30, 2011.

15. Re-Employment - Ms. Michelle Arthur, Special Services Professional, Range 5, Step 5, of the Special Services Professional Salary Schedule not to exceed \$83,200, Community Advancement Division, Student and Community Advancement Area, effective July 1, 2010 through June 30, 2011.
16. Re-Employment - Ms. Roberta Becka, Special Services Professional, Range 8, Step 5, of the Special Services Professional Salary Schedule, not to exceed \$108,160 Community Advancement Division, Student and Community Advancement Area, effective July 1, 2010 through June 30, 2011.
17. Re-Employment - Ms. Josefina Bedolla, Special Services Professional, Range 2, Step 3, of the Special Services Professional Salary Schedule, not to exceed \$60,580, Community Advancement Division, Student and Community Advancement Area, effective July 1, 2010 through June 30, 2011.
18. Re-Employment - Ms. Kerry Bonner, Special Services Professional, Range 5, Step 2, of the Special Services Professional Salary Schedule, not to exceed \$76,180, Community Advancement Division, Student and Community Advancement Area, effective July 1, 2010 through June 30, 2011.
19. Re-employment - Mr. Michael Chung, Special Services Professional, Range 1, Step 1, Behavioral & Social Sciences Division, Academic Affairs Area, not to exceed \$52,260, effective July 1, 2010 through June 30, 2011.
20. Re-Employment - Ms. Sharon Cortez, Special Services Professional, Range 5, Step 5, of the Special Services Professional Salary Schedule, Behavioral and Social Sciences Division, not to exceed \$83,200, effective July 1, 2010 through June 30, 2011.
21. Re-Employment - Ms. Denise DiPasquale, Special Services Professional, Range 4, Step 3, of the Special Services Professional Salary Schedule, not to exceed \$71,760, Community Advancement Division, Student and Community Advancement Area, effective July 1, 2010 through June 30, 2011.
22. Re-Employment - Mr. Patrick Imamua, Special Services Professional, Range 2, Step 2, of the Special Services Professional Salary Schedule, not to exceed \$52,260, Community Advancement Division, Student and Community Advancement Area, effective July 1, 2010 through June 30, 2011.
23. Re-Employment - Ms. Destyn LaPorte, Special Services Professional, Range 5, Step 3, of the Special Services Professional Salary Schedule, not to exceed

- \$77,480, Community Advancement Division, Student and Community Advancement Area, effective July 1, 2010 through June 30, 2011.
24. Re-Employment - Ms. Karen Latuner, Special Services Professional, Range 2, Step 4, of the Special Services Professional Salary Schedule, not to exceed \$62,140, Community Advancement Division, Student and Community Advancement Area, effective July 1, 2010 through June 30, 2011.
 25. Re-Employment - Ms. Bronwen Madden, Special Services Professional, Range 6, Step 4, of the Special Services Professional Salary Schedule, not to exceed \$88,400, Community Advancement Division, Student and Community Advancement Area, effective July 1, 2010 through June 30, 2011.
 26. Re-Employment - Mr. Rodolfo Ramos Jr., Special Services Professional, Range 8, Step 4, of the Special Services Professional Salary Schedule, not to exceed \$105,040, Information Technology Services Division, Administrative Services Area, effective July 1, 2010 through June 30, 2011.
 27. Re-Employment - Dr. Claudia Saddul, Special Services Professional, Range 8, Step 4, of the Special Services Professional Salary Schedule, not to exceed \$105,040, Enrollment Services Division, Student and Community Advancement Area effective July 1, 2010 through June 30, 2011.
 28. Re-Employment - Ms. Elena Tokuda, Special Services Professional, Range 9, Step 1, of the Special Services Professional Salary Schedule, not to exceed \$23,836, Behavioral & Social Sciences Division, Academic Affairs Area, effective July 1 through September 30, 2010.
 29. Re-Employment - Ms. Nancy Tonner, Special Services Professional, Range 1, Step 5, of the Special Services Professional Salary Schedule, not to exceed \$58,020, Foundation, Student and Community Advancement Area, effective July 1, 2010 through June 30, 2011.
 30. Re-Employment - Ms. Alicia Zambrano, Special Services Professional, Range 2, Step 4, of the Special Services Professional Salary Schedule, not to exceed \$62,140, Community Advancement Division, Student and Community Advancement Area, effective July 1, 2010 through June 30, 2011.

Temporary Classified Services Employees

The following individuals to be hired as Temporary Classified Services Employees, as needed, limited to 170 days per fiscal year:

31. Ms. Brenda Alvarez - Clerical Assistant, Range 22, Step A, EOP&S/Counseling and Student Services, Student and Community Advancement Area, to provide clerical assistance to EOP&S, 40 hours per week, days and times vary, effective July 1, 2010 through June 30, 2011.
32. Ms. Patricia Amezcua - Administrative Assistant II, Range 31, Step A, Fine Arts Division, Academic Affairs Area, to perform clerical assistance as assigned, 40 hours per week, effective July 1, 2010 through June 30, 2011.
33. Ms. Maria Armstrong - Clerk, Range 17, Step A, Fine Arts Division, Academic Affairs Area, to provide routine clerical duties, as needed, 32 – 40 hours per week, effective July 1, 2010 through June 30, 2011.
34. Ms. Donna Baldwin - Senior Clerical Assistant, Range 24, Step A, Behavioral and Social Sciences Division, Academic Affairs Area, to maintain program database, schedule appointments, support program, 40 hours per week, effective July 1, 2010 through June 30, 2011.
35. Mr. Seth Barnard - Toolroom/Instructional Equipment Attendant, Range 24, Step A, Industry & Technology Division, Academic Affairs Area, to provide lab support/check out tools and equipment to students, four days per week, effective July 1, 2010 through June 30, 2011.
36. Ms. Katherine Blanchard - Sound Technician, Range 36, and Stage Manager, Range 38, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on an on-call, as needed basis, to perform backstage crew duties effective July 1, 2010 through June 30, 2011.
37. Mr. David Brown - Project Specialist, Range 32, Step A, Counseling & Student Services Division, Student and Community Advancement Area, to monitor budget, process timesheets, create reports, input data, days and times vary, effective July 1, 2010 through June 30, 2011.
38. Ms. Elizabeth Campos - Sr. Clerical Assistant, Range 24, Step A, Vice President's Office, Student & Community Advancement Area, 40 hours per week to provide clerical support, effective July 1, 2010 through June 30, 2011.
39. Ms. Stephanie Casareo - CalWORKS Job Placement/ Placement Advisor, Range 35, Step A, Counseling & Student Services Division, Student and Community Advancement Area, to work with employers and industry leaders in the development of job development and placement opportunities and assist students with obtaining and maintaining employment, Monday through Friday, hours vary, effective July 1, 2010 through June 30, 2011.

40. Ms. Lizet Salazar Corona - Clerical Assistant, Range 22, Step A, CalWORKS/Counseling and Student Services Division, Student and Community Advancement Area, to perform clerical and front desk duties, Monday through Friday hours vary, effective July 1, 2010 through June 30, 2011.
41. Ms. Janice Davis - 50% Reprographics Operator, Range 22, Step A, Public Relations & Marketing Division, President's Office Area, to perform bindery work and operate copiers 2- 3 days per week, effective July 1, 2009 through December 15, 2010, February 1 through June 20, 2011.
42. Ms. Maria Delgado - Custodian, Range 20, Step A, Facilities Planning and Services Division, Administrative Services Area, Monday - Thursday, 9:00 a.m. to 5:30 p.m., effective July 1, 2010 through June 30, 2011.
43. Ms. Lanicesha Dodson - Bookstore Sales Assistant, Range 19, Step A, Bookstore Division, Administrative Services Area, 40 hours per week, cashiering and assisting customers at the Compton Center, effective July 1, 2010 through June 30, 2011.
44. Ms. Angela Farthing - Clerical Assistant, Range 22, Step A, Admissions and Records Division, Student and Community Advancement Area, to provide clerical assistance for International Students program, Monday - Friday, as needed, hours vary, effective July 1, 2010 through June 30, 2011.
45. Mr. Patrick Fisher - Promotion Assistant, Range 28, Step A, Fine Arts Division, Academic Affairs Area, on an on-call, as needed basis, for promotions, and hospitality for Center for the Arts events, not to exceed 20 hours per week, effective July 1, 2010 through June 30, 2011.
46. Ms. Lila Forray - Senior Clerical Assistant, Range 24, Step E, Mathematical Sciences Division, Academic Affairs Area, to provide clerical support, Tuesday and Thursday, 8:00 a.m. - 12:00 p.m., effective June 2 through June 30, 2010 (Retired Annuitant).
47. Ms. Lila Forray - Senior Clerical Assistant, Range 24, Step E, Mathematical Sciences Division, Academic Affairs Area, to provide clerical support, as needed, not to exceed 960 hours, effective July 1, 2010 to June 30, 2011 (Retired Annuitant).
48. Ms. Angeles Funes - 50% Student Services Advisor, Range 25, Step A, and 50% Senior Clerical Assistant, Range 24, Step A, Counseling and Student Services Division, Student and Community Advancement Area, to provide clerical support,

and coordinate/facilitate matriculation, Monday through Friday, 8:00 a.m. to 5:00 p.m., effective July 1, 2010 through June 30, 2011.

49. Ms. Lorena Gomez - Clerical Assistant, Range 22, Step A, Special Resource Center/Health Sciences & Athletics Division, Academic Affairs Area, to perform clerical duties, on-call as needed for DSPS program effective July 1, 2010 through June 30, 2011.
50. Ms. Rebecca Greer - Clerical Assistant, Range 22, Step A, Enrollment Services Division, Student and Community Advancement Area, to assist with clerical duties, schedule activities, receptionist, Monday through Thursday, effective July 1, 2010 through June 30, 2011.
51. Mr. Matthew Grigsby - Accounting Assistant II, Range 27, Step A, Center for the Arts/Fine Arts Division, Academic Affairs Area, to assist in box office, to work as needed effective July 1, 2010 through June 30, 2011.
52. Mr. William Guerra - 40% Clerical Assistant, Range 22, Step A, Enrollment Services Division, Student and Community Advancement Area, to work Wednesday and Thursday, 8:00 a.m. – 4:30 p.m., to provide front office support, effective July 1, 2010 through June 30, 2011.
53. Mr. William Guerra - 40% Clerical Assistant, Range 22, Step A, Enrollment Services Division, Student and Community Advancement Area, to work Tuesday and Saturday, 8:00 a.m. – 4:30 p.m., to provide office support for Foster and Kinship Education, effective July 1, 2010 through June 30, 2011.
54. Ms. Miriam Jauregui - Clerical Assistant, Range 22, Step A, Admissions and Records Division, Student and Community Advancement Area, to perform residency verification and pre-req clearance, Monday – Friday, as needed, hours vary, effective July 1, 2010 through June 30, 2011.
55. Ms. Alice Kennedy - Accounting Assistant II, Range 27, Step A and Accounting Assistant III, Range 30, Step A, Fine Arts Division, Academic Affairs Area, to perform general office duties, on-call as-needed, effective July 1, 2010 through June 30, 2011.
56. Ms. Summer Kennedy - Clerical Assistant, Range 22, Step A, Admissions and Records Division, Student and Community Advancement Area, to perform clerical duties for ECLA, Monday – Thursday, 8:00 – 4:30, effective July 1, 2010 through June 30, 2011.

57. Ms. Mildred Larsen - Accounting Assistant II, Range 27, Step E, Bookstore Division, Administrative Services Area, to work as needed assisting during rush periods, effective July 1, 2010 through June 30, 2011 (Retired Annuitant).
58. Ms. Stacie Leong - Accounting Assistant I, Range 24, Step A, Bookstore Division, Administrative Services Area, 40 hours per week, effective July 1, 2010 through June 30, 2011.
59. Ms. Laurene Lina - Administrative Assistant I, Range 28, Step A, Vice President's Office, Academic Affairs Area, to work on curriculum, Curricuware and master course file, 40 hours per week, effective July 1, 2010 through June 30, 2011.
60. Mr. Jason Lobell - Theatre Assistant, Range 20, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on an on-call, as needed basis, to perform backstage crew duties effective July 1, 2010 through June 30, 2011.
61. Ms. Susan McLeod - Secretary, Range 26, Step A, Natural Sciences Division, Academic Affairs Area, to perform a variety of duties related to the Honors Transfer Program, to work as needed, effective July 1, 2010 through June 30, 2011.
62. Ms. Sandra Nash - Student Services Technician, Range 28, Step A, Special Resource Center/Health Sciences & Athletics Division, Academic Affairs Area, on-call as needed for DSPS program, effective July 1, 2010 through June 30, 2011.
63. Mr. Hoang-Linh Nguyen - Data Entry Operator, Range 18, Step A, Financial Aid/Enrollment Services Division, to do data entry 40 hours per week, effective July 1, 2010 through June 30, 2011.
64. Mr. Ezekiel Ortega - Toolroom/Instructional Equipment Attendant, Range 24, Step A, Industry & Technology Division, Academic Affairs Area, to provide lab support/check out tools and equipment to students, three days per week, effective July 1, 2010 through June 30, 2011.
65. Ms. Lorena Perez - Student Services Advisor, Range 35, Step A, Care/Counseling and Student Services Division, Student and Community Advancement Area, to coordinate CARE, 40 hours per week, days and times vary, effective July 1, 2001 through June 30, 2011.
66. Ms. Brenda Peterson - Clerical Assistant, Range 22, Step A, Admissions and Records Division, Student and Community Advancement Area, to assist with on-

line applications and verifications, Monday – Friday, as needed, hours vary, effective July 1, 2010 through June 30, 2011.

67. Mr. Derek Poepoe - Promotion Assistant, Range 28, Step A, Fine Arts Division, Academic Affairs Area, on an on-call, as needed basis, for promotions, and hospitality for Center of the Arts events, not to exceed 35 hours per week, effective July 1, 2010 through June 30, 2011.
68. Ms. Mildred Pullman - Clerical Assistant, Range 22, Step E, Mathematical Sciences Division, Academic Affairs Area, to cover the office 3:30 - 6:30 p.m. Monday - Thursday, 7:30 - 10:30 a.m. Saturday, effective July 1, 2010 through June 30, 2011 (Retired Annuitant).
69. Ms. Allene Quarles - Director Human Resources, Range 13, Step 5, Human Resources Division, VP Human Resources Area, to work 24 hours per week, days and hours vary, effective July 13, 2010 through June 30, 2011 (Retired Annuitant).
70. Ms. Nancy Quezada - Clerical Assistant, Range 22, Step A, CalWORKS/Counseling and Student Services Division, Student and Community Advancement Area, to perform clerical and front desk duties, Monday through Friday, hours vary, effective July 1, 2010 through June 30, 2011.
71. Ms. Jane Richmond - 60% Senior Clerical Assistant, Range 24, Step A, Staff Development/Human Resources Division, Human Resources Area, as needed, three to four days per week, effective July 1, 2010 through June 30, 2011.
72. Ms. Olivia Roby - Clerical Assistant, Range 22, Step A, Nursing/Health Sciences & Athletics Division, Academic Affairs Area, to answer phones, data entry, four days per week, effective July 1, 2010 through June 30, 2011.
73. Ms. Lisa Sandoval - 50% Student Services Advisor, Range 35, Step A, Counseling & Student Services Division, Student and Community Advancement Area, to assist with matriculation, not to exceed 20 hours per week, effective May 18, 2010 through June 30, 2010.
74. Ms. Lisa Sandoval - 50% Student Services Advisor, Range 35, Step A, Counseling & Student Services Division, Student and Community Advancement Area, to assist with matriculation, not to exceed 20 hours per week, effective July 1, 2010 through June 30, 2011.
75. Ms. Pamela Scottini - 50% Reprographics Operator, Range 22, Step A, Public Relations & Marketing Division, President's Office Area, to perform bindery work

and operate copiers 2 – 3 days per week, effective July 1, 2009 through December 15, 2010, February 1 through June 20, 2011.

76. Ms. Phan Tan - Clerical Assistant, Range 22, Step A, Behavioral & Social Sciences Division, Academic Affairs Area, to maintain website, create and maintain documents, Monday - Friday as needed, effective July 1 through December 31, 2010.
77. Mr. Stephen Teubner Jr. - Athletic Trainer, Range 35, Step A, Health Sciences & Athletics Division, Academic Affairs Area, to assist with medical care of athletes, Monday through Friday, 40 hours per week effective July 1, 2010 through June 30, 2011.
78. Mr. Sean Vasquez - Set Designer, Range 36, Step A, Fine Arts/Center the Arts Division, Academic Affairs Area, on an on-call, as needed basis, to design sets, effective July 1, 2010 through June 30, 2011.
79. Ms. Helen Wada - Clerical Assistant, Range 22, Step A, Humanities Division, Academic Affairs Area, to assist dean with clerical tasks Monday through Friday, hours vary, effective July 1, 2010 through June 30, 2011.
80. Ms. Sachi Watari - 40% Clerical Assistant, Range 22, Step E, Enrollment Services Division, Student and Community Advancement Area, to work Monday and Thursday 8:00 a.m. – 4:30 p.m., to provide front office support, effective July 1, 2010 through June 30, 2011. (Retired Annuitant).
81. Ms. Victoria Martinez-Weitzel - Program Coordinator, Range 36, Step A, Industry and Technology Division, Academic Affairs Area, Monday through Friday, three hours per day, effective July 1, 2010 through June 30, 2011.
82. Mr. David Wright - Science Lab Supervisor, Range 21, Step A, (Supervisory Salary Schedule) Natural Sciences Division, Academic Affairs Area, to perform a variety of duties related to running labs and equipment needed, Monday through Friday as needed, effective July 1, 2010 through June 30, 2011.
83. Ms. Jean Zane - Financial Aid Advisor, Range 35, Step E, Financial Aid/Enrollment Services Division, Student and Community Advancement Area, 24 hours per week effective July 1, 2010 through June 30, 2011 (Retired Annuitant).
84. The following individuals to work as Clerical Assistant, Range 22, Step A, Counseling and Student Services Division, Student and Community Advancement

Area, to provide clerical support to the Career Center, not to exceed 40 hours per week, effective July 1, 2010 through June 30, 2011:

Quan Hong

Saori Ueno

85. The following individuals to work as Clerk, Range 17, Step A, Assessment/Testing Center/Enrollment Services Division, Student and Community Advancement Area, to work 32 - 40 hours per week, performing clerical work and assisting in CPT lab effective July 1, 2010 through June 30, 2011:

Shinhee Kim Chong
Juan Guerra

Yoko Nishikawa
Carmen Valley

86. The following individuals to work as Custodian, Range 20, Step A, Facilities Planning and Services Division, Administrative Services Area, 40 hours per week, effective July 1, 2010 through June 30, 2011:

Angel Arguello
Dolores Bernal
Damion Crawford
Julia Flores

Steve Marselle
Enrique Quinones
Marcus Ross

87. The following individuals to work as Dispatch Clerk, Range 25, Step A, Campus Police Division, Administrative Services Area, to work on-call as needed, hours and days vary, effective July 1, 2010 through June 30, 2011:

Martha Cognac

Samuel Gil

88. The following individuals to work as PBX Operator/Receptionist, Range 21, Step A, Switchboard/Human Resources Division, Human Resources Area, on an as needed basis, to cover the switchboard and receptionist desk effective July 1, 2010 through June 30, 2011:

Karla Allen

Essie Blackman

Katherine West

89. The following individuals to work as Sound Technician, Range 36, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on an on-call, as needed basis, to perform backstage crew duties effective July 1, 2010 through June 30, 2011:

Erik Bleuer
Julie Ferrin

Phillip Manor
Brendan Moir

Kimberly Neal

Barak Weinstein

90. The following individuals to work as Theatre Technician, Range 31, Step A, Fine Arts Division, Academic Affairs Area, on an on-call, as needed basis, to perform backstage crew duties effective July 1, 2010 through June 30, 2011:

William Benson
Terri Hung
Anne Marin

John Swaffield
Aki Vasquez
Eric Zimmerman

91. The following individuals to work as Theatre Technician, Range 31, Step A, and Sound Technician, Range 36, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on an on-call, as needed basis, to perform backstage crew duties effective July 1, 2010 through June 30, 2011:

Matthew Alquiza

Michelle Krawczyk

92. The following individuals to work as Theatre Technician, Range 31, Step A, and Stage Manager, Range 38, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on an on-call, as needed basis, to perform backstage crew duties effective July 1, 2010 through June 30, 2011:

Janelle Asti
Madeline Burke
Marcelo Cacciagioni
Steven Norris

Robert Ory
Claudette Rizkallah
Dewain Robinson
Lauren Tyler

B. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES

It is recommended that the Board authorize employment of the following Temporary Non-Classified Service Employees, subject to funding, as shown in items 1-40.

The following temporary, non-classified service employees are to be hired for the 2010-2011 fiscal year, limited to 170 days, paid hourly, effective July 1, 2010 through June 30, 2011, days and hours vary as needed, unless otherwise stated.

Campus Police Aide Series

1. Campus Police Aide II

The following individual is responsible for non-hazardous police services to the students, staff, and faculty of El Camino College.

Miguel Castro, \$9.75 per hour

Instructional Aide Series

2. Instructional Aide I

The following individuals are to assist in the classroom, laboratory, or other facility with basic duties and accommodations.

\$8.00 per hour

Verna Bolton

Pirkko DeBar

Salvador Delgadillo

Dawn Ertl

Satoe Fukushima

Robin Hinkle

Kathryn Lee

Felipe Martinez

Amanda Wada

\$8.25 per hour

Donald Quok

Evan Sisson

3. Instructional Aide II

The following individuals are to provide basic tutoring, support services and accommodations for students.

\$9.25 per hour

Matthew Kincaide

Gee-Yung Lee

George Malak

Kristina Christian, \$10.00 per hour

Charles Spears, \$10.25 per hour

4. Instructional Aide III

The following individuals are to provide intermediate level tutoring, maintain records, and other specified accommodations for students.

\$10.50 per hour

Jill Bryant

MaryAnne Chappelle

Shirley Fuller

Misipeka Fiaigoa

Gabriel Valverde

Jill Bryant, \$11.50 per hour

5. Instructional Aide IV

The following individuals are to provide teaching assistance, intermediate level tutoring, technical support, classroom set-up, care and repair of equipment and instruments,

exhibition installation, and instructional support services and accommodations for student with disabilities.

\$11.75 per hour

Svetlana Alberani
Karyn Kerkhoff
Michael Martinez

Shelley Spearman
Mariko Takayama

Elizabeth Schwartz, \$12.00 per hour

\$12.25 per hour

Jason Fournier

Jeffrey Perez

Danijela Kojic, \$12.50 per hour

6. Instructional Aide V

The following individuals are to provide high level tutoring, student assistance for technical skills development, help organize and coordinate various projects, organize and manage students participating in specified programs, assist with the art installations, and provide classroom support services and online support.

\$13.00 per hour

Sharon Almendarez

Joon Kim

\$13.75 per hour

Ander-David Kahwach

John Shawstad

\$14.00 per hour

Adrian Amjadi
Pirkko DeBar
Dawn Ertl

Satoe Fukushima
Bobby Sagbigal
Kevin Tuxford

7. Instructional Aide VI

The following individual is to provide tutoring and academic support for the student athletes.

Jaymie Baquero, \$15.00 per hour

The following individuals are to provide support to specific programs with tutorial assistance in the classroom, laboratory, and online, and help organize and coordinate various projects.

Ramon Franco, \$15.00 per hour

\$17.00 per hour

Huong Duong
Janette Kuvhenguhwa

Hector Ruiz

The following individuals are to provide support as tutors for varied academic subjects with a College Reading Learning Association Certification Level 3 and Masters Degree preferred, \$19.00 per hour.

Ida Nazon

Gerald Schlosser

The following individuals are to assist students with their writing assignments in all phases of the composing process – understanding and responding to the topic, generating ideas, outlining, drafting, revising, and other duties as needed, \$15.00 per hour.

Damara Ademola Popoola
Barbara Beaupre
Roman Czarny
Amanda Edwards
Catherine Herold
Michelle Juergen

Esther Lee
Sarah Leinen
Ellen McCormack
Ryan Ritchie
Terry Wright

The following individuals are to assist students with their writing assignments in all phases of the composing process – understanding and responding to the topic, generating ideas, outlining, drafting, revising, and other duties as needed, with additional experience, \$17.00 per hour.

Sean Patrick
Kim Runkle
Beth Shibata

Susan Wade
Mark Walch
Leah Weed

Office Aide Series

8. Office Aide I

The following individuals are to assist the staff with basic duties.

\$8.00 per hour

Brandi Hardy
Robert Hoeck
Christina Griswold
Terry Reed

Nathaniel Roberts
Jennifer Sun
Collis Turner

Cynthia Roberts, \$8.75 per hour

9. Office Aide II

The following individuals are to assist with appointments and scheduling, basic office tasks, payment processing, media services, daily operations and maintenance, customer service, and supporting division staff as needed.

Sean Gilmore, \$9.25 per hour

\$9.50 per hour

Karla Allen
Ebony Chappell
Anthony Jung
Mark Moore
Quyên Nguyen

Elias Perez
Mia Robinson
Leticia Thorsen
Erica Yates

Emma Lomeli, \$9.75 per hour

\$10.00 per hour

Michelle Baez
Kimberly Eatmon
Ruben Guillen

Walter Martinez
Michael Osborn
Derek Reed

\$10.25 per hour

Ruben Avila

Sharon Shiromoto

10. Office Aide III

The following individuals are to process student payments in person, phone, web; calculate and check refunds; mail registration receipts; and assist the department with office support, \$10.50 per hour.

Annette Abelin
Samuel Abrams
Jasmin Anderson
Erlene Brooks
Melissa Guerrero
Sherrie Hoyer
Lovetta Kelley

Dena Langowski
Elizabeth Matusak
Fidela Mazariegos
Barbara Romano
Linda Saunders
Shanda Weston
Kevan Wilkes

The following individual is to process student payments in person, phone, web; calculate and check refunds; mail registration receipts; and assist the department with office support, effective June 2, 2010 through June 30, 2010.

Jasmin Anderson, \$10.50 per hour

11. Office Aide IV

The following individuals are to assist with department processes, to help coordinate the athletic and transportation for various sports events and to support staff through knowledge of department operations.

Kathleen Jakob-Garcia, \$11.75 per hour

Richard McGreevy, \$12.75 per hour

12. Office Aide V

The following individual is to assist the office staff, and faculty with clerical work, support and maintenance of the various athletic programs.

Ruth Ferrer, \$13.75 per hour

13. Office Aide VI

The following individuals are to assist with compiling data, training, assist with the tutoring process and other needs, \$15.00 per hour.

Charrissa Penn

Erika Yates

Program Aide Series

14. Program Aide I

The following individual is to provide basic assistance with daily program operations.

Andrea Sutton, \$8.00 per hour

The following individual is to provide basic assistance with daily program operations, effective June 22, 2010 to June 30, 2010.

Andrea Sutton, \$8.00 per hour

The following individual is to provide basic assistance with daily program operations, effective June 11, 2010 through June 30, 2010.

Jonathan Lucas, \$8.00 per hour

15. Program Aide II

The following individuals are to provide assistance and research in support of programs and services.

Jonathan Lucas, \$9.25 per hour

\$9.50 per hour

Jose Hernandez

Masiel Martinez

16. Program Aide III

The following individuals are to assist the staff with basic duties to support the needs of a program, function, or office.

Roxana Cortez Sosa, \$10.50 per hour

Cindy Pelayo, \$11.00 per hour

17. Program Aide IV

The following individuals are to assist the instructor with the Emergency Medical Technology and Fire Academy specialized programs, \$12.25 per hour.

Timothy Flora

Jeffrey Riley

Eric Guzman

Ellery Sanders

Monika Manson

Dan Stayne

Brian Molles

Nicholas Temple

Brandon Phillips

Ryan Wilkes

Jonathan Reyes

The following individual is to provide customer service and data management, to assist with a variety of general office duties and maintenance of files, to help the department with audio and video technology equipment, and support department with outreach and recruitment.

Louvena Ford, \$12.00 per hour

18. Program Aide V

The following individuals are to provide customer service and data management, to reconcile financial records with Datatel reports, to assist with a variety of general office duties and maintenance of files, and to support department outreach and recruitment, \$13.00 per hour.

Adrienne Green

Van Thu

Dennise Lopez

19. Program Aide VI

The following individual is to assist with coordinating a summer academic enrichment program.

Dennise Lopez, \$17.00 per hour

The following individual is to assist with coordinating a summer academic enrichment program, effective June 22, 2010 through June 30, 2010.

Dennise Lopez, \$17.00 per hour

The following individual is to supervise and coordinate employees and volunteers, manage auditions and travel arrangements for the Beginning Chorus program.

Susan Benson, \$17.00 per hour

The following individuals are to provide administrative, technical, financial, and contractual assistance, assist with coordinating staff and room schedules and activities, delegate clerical tasks to lab assistants, and review and verify reports for various programs.

Nancy Cisneros, \$15.00 per hour

Lois LaBeaud, \$18.00 per hour

Nancy Sanchez, \$15.00 per hour

Debra Zavala, \$19.00 per hour

Elizabeth Bermudez, \$17.00 per hour

The following individuals are to provide photo identification card services and customer service at front counter, supervise other ID staff, repair printer, order supplies, and assist as program coordinator, \$19.00 per hour.

Michael Carter

Richard Woods

Lawrence Moreno

The following individual is to assist the Instructional Specialist with classroom facilitation and logistics, and other related duties that support the implementation of the Foster & Kinship Care Education Program.

John Forbes, \$15.00 per hour

The following individual is to assist with software training for faculty and staff at El Camino College and Compton Educational Center, and to provide general technology assistance for the Staff Development Office and professional development programs.

Brian Hayden, \$15.00 per hour

The following individuals are to assist in implementing elements of the Youth Development Services Program or Foster & Kinship Care Education Program, \$18.00 per hour.

Sharonda Barksdale

Lorrie Irving

The following individual is to assist with the Student Learning Outcome (SLO) listing and limited database.

Theresa Wright, \$19.00 per hour

Sports Aide Series

20. Sports Aide III

The following individuals are to assist faculty and staff with basic tasks for practices and competition, \$10.50 per hour.

Mark Nielsen

Elias Perez

21. Sports Aide IV

The following individuals are to work as a lifeguard, \$12.00 per hour.

Joshua Clark

Richard Pieper

Jennie Harris

Julio Ramirez

22. Sports Aide VI

The following individuals are to assist the coaching staff with the coordination of all aspects of practice and competition, \$17.00 per hour.

Robert Baird

Mark Nielsen

Ernest Carr

Kurt Peters

Kevin Duncan

Teila Robertson

Tony Flores

Michael Sakurai

Michael Grissett

Kenneth Talanoa

Elizabeth Hazell

Adrian Walters

The following individual is to be responsible for providing a safe and effective environment for exercise training and supervise the Fitness Center.

Ross Babineaux, \$18.00 per hour

Theater Aide Series

23. Theater Aide I

The following individuals are to assist the theater management and staff with basic theater duties for on-campus events.

\$8.25 per hour

Sakira Moore

Gloria Nance

\$8.50 per hour

Verna Bolton

Melissa Guerrero

Julia Durante

Fidela Mazariego

Heidi Fuller

Gail Vasquez

24. Theater Aide II

The following individuals are to assist the theater management and staff with theater duties for on-campus events, \$9.25 per hour.

Galia Assasa
Heidi Fuller
Melissa Guerrero
Randy Jones

Lauren Matern
Fidela Mazariego
Rea Ramos
Alejandra Urbina

25. Theater Aide IV

The following individuals are to assist the theater management and staff with technical theater duties for on-campus events and manage and organize the front of house staff for any given event.

\$12.50 per hour

Su Hiraga
Louise Kirst-Kaye
Terry Klauck

Annie Meyer
Linda Mikell
Amalia Moreno

\$12.75 per hour

Agnes Garcia

Christine Zarro

26. Theater Aide VI

The following individuals are to perform technical theater duties for events at El Camino College, \$15.00 per hour.

Michelle Jang
Christian LeMay
Tammy Minion
Georgina Morales

Jana Morimoto
John Spence
Samuel Toebe
Danielle Van Der Linden

PROFESSIONAL SERIES

Assistive Linguistics Professional Series

27. Assistive Linguistics Professional II

The following individuals are to be hired by the Special Resource Center to provide language interpreting support services between Deaf and Hard-of Hearing students, staff, and their hearing peers, the classroom instructor and other personnel, and must possess National Certification.

Jennifer Martin, \$42.50 per hour

Saba McKinley, \$40.00 per hour

The following individuals are to be hired by the Special Resource Center to provide language interpreting support services between Deaf and Hard-of Hearing students, staff, and their hearing peers, the classroom instructor and other personnel, and must possess National Certification, effective June, 1, 2010 through June 30, 2010.

Jennifer Martin, \$42.50 per hour

Saba McKinley, \$40.00 per hour

Education Professional Series

28. Education Professional I

The following individuals are to model for the Fine Arts life drawing and painting classes, \$25.00 per hour.

Xavier Alderette

Rebecca Humphrey

Jonathan Beck

Constance Ilg

Timothy Beck

Steven Jacobsen

Robert Brajnikoff

Krissy Krissanayuth

Evelyn Clark

Ashley Lowery

Trace Devai

Helena Rowe

Sherry Eckhart

Karen Wright

The following individual is to work for the Workplace Learning Resource Center to work in conducting contract education training.

Paul Cabasa, \$32.00 per hour

The following individuals are to provide tutoring services, coordinate student tutors, monitor the Math Study Center, and must possess a Bachelor's degree.

\$20.00 per hour

Mark Burgin

Russell Reece

Henri Feiner

Lawrence Schreier

Manolita Formanes

Ellis Shamash

Laura Hinckley

Patricia Stoddard

Jeffery Post

Tim Vu

Mohammad Rahnvard

Eric Wang, \$30.00 per hour

29. Education Professional II

The following individual is to teach Basic, Low, and High Intermediate English as a Second Language (ESL) classes, Community Advancement.

Barbara Polk, \$38.00 per hour

The following individuals are to conduct contract education training for the Workplace Learning Resource Center.

\$40.00 per hour

Renny Bowden

James Ellingson

Robert Pandolfi, \$45.00 per hour

The following individuals are to assist faculty by teaching the beginning or intermediate levels of the choir for the South Bay Children's choir, \$37.00 per hour.

Bud Bisbee

Julie Huff-Corallo

Megan Eddy

Taryn Koch

Mary Herzbrun

Ellen Steinmetz

30. Education Professional III

The following individual is to provide professional instruction in the beginning chorus program using specialized knowledge of the Alexander technique.

Pamela Blanc, \$55.00 per hour per hour

31. Education Professional IV

The following individual is to conduct contract education training for the Workplace Learning Resource Center.

Robert Pandolfi, \$70.00 per hour

Program Professional Series

32. Program Professional I

The following individual is to work with the instructional staff or lab specialist to help students access the various programs for the computer assisted instruction, and maintenance of software and media materials.

Donna Helstrom, \$21.00 per hour

The following individual is responsible for producing and directing instructional and informative video/television programs.

Cheryl Clemons, \$30.00 per hour

The following individual is to be responsible for coordinating a summer academic enrichment program.

Zenia Bobadilla, \$20.00 per hour

33. Program Professional II

The following individual is to provide technical and engineering support in the design, installation, and repair of analog and digital equipment and systems.

Robert Smith, \$50.00 per hour

The following individual is to tabulate survey data, prepare aggregate data reports in graph and table format, and other duties to conduct validation studies.

Michael Wilson, \$34.00 per hour

The following individuals are to provide overall program administration of the Youth Development Services Program at the campus and community level, \$37.00 per hour.

John Forbes
Lorrie Irving

Michael Smith

The following individuals are to conduct business advising sessions and deliver workshops for the Small Business Development Center, \$45.00 per hour.

Alonzo Bonner
Kevin Farmer

Nathaniel Jemison

34. Program Professional II

The following individual is responsible for the operation of the Patient Simulation Center and performs program maintenance and repair, develops case scenarios, trains faculty, and assists with student teaching.

Christian Cannady, \$34.00 per hour

35. Program Professional III

The following individual is to act as the Principal Conductor and String Specialist for the South Bay Youth Orchestra.

Cosima Luther, \$49.00 per hour

The following individuals are to meet with injured athletes and administer physical exams to athletes, \$56.00 per hour.

William Mealer, M.D.

George Thompson, M.D.

The following individual is to assist in the management of the Career Technical Education grant activities related to Project Lead the Way and the ECC Pre-Engineering Program.

Ronald Way, \$65.00 per hour

The following individual is to conduct business advising sessions, deliver workshops and oversee the loan packaging process.

Sharon Peterson, \$53.00 per hour

36. Program Professional IV

The following individual is to provide technical assistance by identifying inmate disabilities and developing individual educational plans for inmates of the Federal Correctional Institution at Terminal Island.

Debra McNamee, \$115.00 per hour

Training Professional Series

37. Training Professional I

The following individuals are to provide training, expertise, leadership and professional services in the Police Reserve Academy, the Fire Academy, or Emergency Medical Technology program, \$32.00 per hour.

John Cusolito

Sloane Joseph

38. Training Professional II

The following individuals are to facilitate groups with youth at risk or foster youth using experiential training strategies and strength-based practices, \$37.00 per hour.

Sharonda Barksdale

Lorrie Irving

John Forbes

Naynette Kennett

39. Training Professional III

The following individual is to instruct the Standards for Training Certification and Watch keeping (STCW) Tankerman Person-in-Charge class.

Johnathan Brainard, \$50.00 per hour

40. Training Professional IV

The following individuals are to adapt or develop training materials and conduct training programs to facilitate employee development in the area of Contract and Community Education.

Nina Weinstein, \$75.00 per hour

Peter Gold, \$80.00 per hour

C. STIPENDS FOR COMPTON EDUCATIONAL CENTER

It is recommended that the following education administrators be paid a stipend for work at the Compton Educational Center, effective July 1, 2010 through June 30, 2011.

\$250 per month

Connie Fitzsimons
Donald Goldberg
Alice Grigsby
Thomas Lew
Gloria Miranda
Rory Natividad

Virginia Rapp
Stephanie Rodriguez
Jean Shankweiler
Regina Smith
Arvid Spor

\$330 per month

Kim Baily
Dipte Patel

\$500 month

Francisco Arce
Jo Ann Higdon
Jeanie Nishime
Barbara Perez (for El Camino College duties)
Lynn Solomita

Stipend - It is recommended that the following classified managers, supervisors and confidential employees be paid a monthly stipend for work at the Compton Education Center, effective July 1, 2010 through June 30, 2011:

\$160 per month

Andy Nasatir

\$250 per month

Rocky Bonura
Julie Bourlier
Janice Ely

Irene Graff
Tyler Robbins
Michael Trevis

John Wagstaff
Satish Warriar

\$330 per month

Leisa Biggers
Esperanza Nieto

\$415 per month

Hortense Cooper

William Mulrooney

Kathy Oswald

Stipend - It is recommended that the following classified staff be paid a monthly stipend for work at the Compton Education Center, effective July 1, 2009 through June 30, 2011:

\$50 per month

Rita Bruce
Josie Cheung
Hong Tran

Leimomi Elliott
Willie Ruth McGee

\$75 per month

Paul Almandres
Martha Angel
Capri Blount
Omar Brenes
Robert Butler
Quajuana Chapman
Angie Cholico
Lucy Dao

Jan Hearn
Pamela Lee
Ellen Lorenz
Linda Mobley
La Tonya Motley
Tung Nguyen
Heather Parnock
Carolyn Pineda

Leonid Rachman
Cheryl Shenefield
Dave Snowden
Marie Tate
Hiep Tran
Gary Turner

\$100 per month

Lovelle Alford
Shelton Bass
Aida Bosque

Veronica Cooper
Sophie Dao
Marjorie Hall

Agapita Moura
La Shanta Young

D. NEW CLASSIFICATION SPECIFICATIONS FOR ADMINISTRATOR POSITION

It is recommended that the Board approve the new classification specifications for the Associate Dean, Academic Affairs position as shown on pages 93-94.

E. REVISED CLASSIFICATION SPECIFICATIONS FOR ADMINISTRATOR POSITION

It is recommended that the Board approve the revised classification specifications for the Assistant Director, Human Resources and change the title to Director, Human Resources as shown on pages 95-101. The range and salary remain at Range 13, Administrator Salary Schedule. It is also recommended that the original job description for the Director of Human Resources be eliminated.

F. TEMPORARILY REVISED CLASSIFICATION SPECIFICATIONS FOR ADMINISTRATOR POSITION

It is recommended that the Board approve the revised classification specifications for the Director Community Relations, and temporarily increase the salary range from Range 11 to Range 15 to reflect the additional responsibilities at the Compton Education Center (will not exceed the duration of the Agreement between ECCCD and the Compton Community College District), as shown on pages 102-106.

G. REVISED ADMINISTRATOR SALARY SCHEDULE

It is recommended that the Board approved the revised Administrator Salary Schedule to reflect the adjustments made for the Director of Human Resources and the Director of Community Relations, as shown on pages 107-109.

H. REVISED CLASSIFICATION SPECIFICATIONS FOR A CLASSIFIED POSITION

It is recommended that the Board approve the revised classification specifications for the Instructional Services Advisor – Disabled Student Program Services (DSPS) as shown on pages 110-112.

I. NOTICE AND SCHEDULING OF HEARING: NEGOTIATIONS – EL CAMINO COMMUNITY COLLEGE DISTRICT AND THE EL CAMINO COLLEGE POLICE OFFICERS ASSOCIATION

It is recommended that the Board of Trustees schedule a public hearing and adoption of the following subjects for negotiations at its meeting on July 19, 2010. The Police Officers Association and the District wish to sunshine proposals for successor negotiations of the collective bargaining agreement which expired on December 31, 2008. The Police Officers Association and the District seek improvements, changes and modification in the language of the following articles:

- Article 1 – Recognition
- Article 2 – Definitions
- Article 3 – Rights of the District
- Article 4 – Right of ECCPOA
- Article 5 – Hours of Service
- Article 6 – Compensation
- Article 7 – Employment Status
- Article 8 – Performance Evaluation
- Article 9 – Paid Leaves
- Article 10 – Unpaid Leaves
- Article 11 – Vacations
- Article 12 – Holidays

Article 13 – Insurance Benefits
Article 14- Voluntary Termination
Article 15 – Retirement
Article 16 – Layoff
Article 17 – General Provisions
Article 18 – Disciplinary Action
Article 19 – Safety
Article 20 – Grievance Procedure
Article 21 – Work Stoppage Lock Out
Article 22 – Agreement Conditions and Duration

Additionally, there may be other subjects identified.

EL CAMINO COMMUNITY COLLEGE DISTRICT

CLASS TITLE: ASSOCIATE DEAN – ACADEMIC AFFAIRS

BASIC FUNCTION:

Under the direction of the Vice President, assist in the administration of the development, oversight and operations of policy, processes and programs in the Academic Affairs area.

DUTIES AND RESPONSIBILITIES:

Coordinate the development of the class schedule with staff.

Coordinate the development of the College catalog with staff.

Coordinate the development and assessment and monitoring of student learning outcomes with faculty and deans.

Coordinate the development and assessment and monitoring of program review.

Coordinate the development and monitoring of curriculum.

Coordinate, organize and train faculty and staff in the preparation of all aspects of accreditation.

Interact with students, faculty, staff and advisory councils and/or groups.

Participate at college meetings, committees and other official functions.

Work closely with applicable stakeholders in developing proposals for grants and contract support.

Coordinate faculty and staff working on special projects.

Work cooperatively with other administrators and supervisors to coordinate programs and services to meet student needs and resolve conflicts and issues.

Perform assigned program management responsibilities.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Curriculum Development
Student Learning Outcomes and Assessment
Program Review
Planning
Data Analysis
Accreditation Standards
Teaching in Post Secondary Education
Report Writing

ABILITY TO:

Assist in the development, direction and coordination of policies, programs and services.
Interpret and apply a variety of rules, regulations, policies and guidelines including Federal and state legislation and California Education Code.
Analyze problems.
Effectively counsel and assist staff, faculty, administrators and the general public.
Communicate effectively both orally and in writing.
Review and analyze data and make recommendations.
Establish and maintain cooperative and effective working relationships with others.
Maintain records and prepare reports.
Assign and review the work of others.
Work independently with little direction.
Interact with others using tact, patience and courtesy.
Train and evaluate staff.
Use personal computer and operate standard office equipment with proficiency.

EDUCATION AND EXPERIENCE:

Requires a Master's degree or the equivalent* and three years of full-time teaching/ counseling or related experience, and one year of formal training or leadership experience related to the administrator's assignment.

Must be sensitive to and have an understanding of the diverse academic, socioeconomic, cultural, ethnic backgrounds of students, and of persons with disabilities.

* Equivalency to be determined using the El Camino College District Board Policy 4119, Equivalence to the Minimum Qualifications.

Administrator Salary Schedule Range 13

Board Approved: June 21, 2010

EL CAMINO COMMUNITY COLLEGE DISTRICT
CLASS TITLE: ASSISTANT DIRECTOR-HUMAN RESOURCES

BASIC FUNCTION:

Under the direction of the ~~Director~~ *Vice President*, Human Resources, administer academic or classified personnel functions and services; supervise staff and assume primary responsibility for the Office of Human Resources in the absence of the ~~Director~~ *Vice President*.

REPRESENTATIVE DUTIES:

Provide assistance and counseling to managers and employees on matters, including those of a sensitive nature, related to District policies, procedures and practices, contractual provisions, Education Code and other applicable laws, rules and regulations.

Assist with the administration of all personnel programs to ensure that the programs are in accordance with applicable laws, codes, policies, procedures and sound personnel management practices.

Administer the recruitment, selection and employment program for academic or classified personnel.

Administer the District's performance evaluation programs.

Manage the records and Human Resource Information System functions; assure compliance with personnel records retention requirements; develop and design reports as necessary.

Administer personnel functions such as employee leave programs.

Assist with the administration of compensation and position classification issues.

Provide counsel and direction for supervisory and management training.

Assist the ~~Director~~ *Vice President*, Human Resources with matters concerning employer-employee relations, contract management and employee organizations; serve on the District's negotiating teams.

Provide counseling to employees concerning personnel matters; investigate, respond to and resolve complaints from employees.

Arrange for in-service training workshops for classified personnel, faculty members and administrators on personnel-related topics.

Monitor the State unemployment insurance procedures for personnel.

Support and promote compliance with the District's Staff Diversity and Affirmative Action Plan in various aspects of employment and education; encourage cultural and ethnic diversity in staffing, curriculum, programs and services.

Participate in shared governance through service on planning and/or operations committees and task forces; attend meetings of Board of Education and appropriate District, College and employee functions.

Assign and review the work of assigned staff; assist in the hiring and evaluation of human resources office staff and assist in the overall operation of the Office.

Assist with the development and implementation of new or revised procedures, forms and systems.

Assist in the preparation and monitoring of the human resources office budget.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Principles, practices, laws and trends of public personnel administration.

Job analysis and evaluation methodologies.

Principles of sound employer/employee relations and practices.

Affirmative action and equal opportunity employment guidelines, laws, regulations and practices

Benefits program administration.

District organization, operations, policies and objectives.

Basic public speaking techniques.

Basic computer operation.

ABILITY TO:

Assist in the development, direction and coordination of personnel policies, programs and services.

Interpret and apply a variety of rules, regulations, policies, and guidelines including Federal and state legislation and California Education Code.

Analyze problems.

Effectively counsel and assist staff, faculty, administrators and the general public.

Assist with employee benefits, records management, classification and compensation.

Communicate effectively both orally and in writing.

Evaluate candidate qualifications and academic transcripts.

Review and analyze data and make recommendations.

Establish and maintain cooperative and effective working relationships with others.

Maintain records and prepare reports.

Assign and review the work of others.

Work independently with little direction.

Interact with others using tact, patience and courtesy.

Train and evaluate staff.

Use personal computer and operate standard office equipment with proficiency.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: bachelor's degree in human resources, business or public administration or a related field and four years professional personnel experience including at least one year in a lead or supervisory capacity.

Must be sensitive to and have understanding of diverse academic, socioeconomic, cultural, and ethnic backgrounds of college students, and of individuals with disabilities.

Public sector experience is preferred.

WORKING CONDITIONS:

Must be able to adapt to changing situations.

Work under pressure.

Administrator Salary Schedule Range 13

~~Board Approved: July 17, 2000~~

Revised and Board Approved: June 21, 2010

EL CAMINO COMMUNITY COLLEGE DISTRICT

~~CLASS TITLE: DIRECTOR HUMAN RESOURCES~~

~~BASIC FUNCTION:~~

~~Under the direction of the Vice President of Administrative Services and in a multi-cultural diverse environment, plan, organize, control and direct the functions of the Human Resources department; review and improve personnel procedures and policies and develop positive labor management relations with organized bargaining units including collective bargaining in the best interests of the College; oversee and monitor employee benefits programs including employee safety, worker's compensation and staff development; monitor and respond to employee disputes and litigation; supervise and evaluate the performance of assigned personnel.~~

~~REPRESENTATIVE DUTIES:~~

~~Plan, organize, and provide leadership for the operation of the Human Resources office.~~

~~Implement existing collective bargaining agreements; advise managers in the interpretation of existing agreement language; communicate with union representatives to discuss questions or concerns related to interpretation or application of a particular provision.~~

~~Negotiate agreements and grievance process; compile and review information, communicate with managers and develop strategies for negotiations; monitor and assist with employee grievances; serve as spokesperson for the College in negotiations.~~

~~Assure that the variety of labor management committees established under the collective bargaining agreements operate as intended; attend and monitor related committees.~~

~~Direct and monitor the recruitment function; assure compliance with applicable laws and regulations, the College's hiring practices and affirmative action program; initiate process to change policies due to changes in legal requirements or other matters to assure sound human resource practices.~~

~~Implement policies and procedures in an effort to reduce or eliminate lawsuits or other actions filed against the College by employees or unions; respond to various employee or union litigation issues; assist counsel in gathering appropriate information for the College's defense as needed; coordinate with employees and managers to assure compliance with established guidelines.~~

~~Assure College compliance with performance evaluation systems for College employees; review performance evaluations to assist managers with performance issues; assist managers with improving employee performance and in the development of performance improvement programs as needed.~~

~~*Respond to situations regarding the discipline of employees for poor performance or misconduct; determine need to suspend employees; conduct investigations, interview employees and recommend appropriate level of discipline; assure proper procedural aspects related to the discipline of employees.*~~

~~Supervise and evaluate the performance of assigned staff; interview and select employees and recommend transfers, reassignment, termination and disciplinary actions; plan, coordinate and arrange for appropriate training of subordinates.~~

~~Provide leadership in the analysis, development, implementation and evaluation of technological advancements relevant to the field.~~

~~*Assure classified positions within the College are appropriately classified and compensated as required by the Education Code; assure non-certified temporary, casual and independent contractor staff are appropriately retained within the constraints of the Education Code and other applicable laws, policies and collective bargaining agreements.*~~

~~Oversee and monitor the College's employee benefit programs including PERS, COBRA, FMLA, Unemployment Insurance, Worker's Compensation, staff development, employee safety, EAP and others.~~

~~Direct the preparation and maintenance of a variety of narrative and statistical reports, records and files related to assigned activities and personnel.~~

~~Establish and maintain effective communications with other administrators, employees and contractors to strategize and coordinate activities and programs. Resolve issues and conflicts and exchange information.~~

~~*Develop and prepare the department's annual preliminary budget; analyze and review budgetary and financial data; control and authorize expenditures in accordance with budget limitations.*~~

~~Develop, implement, and evaluate departmental goals and objectives; participate in department and district long-range planning activities.~~

Operate a computer and other office equipment as assigned.

Director — Human Resources (Continued)

Page 3

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Planning, organization and direction of the Human Resources department.

State and federal laws, codes, rules and regulations including Title V, Title VII, ADA, FMLA and others related to assigned activities.

Board policies and procedures.

Collective bargaining agreements and negotiation techniques.

District organization, operations, policies and objectives.

Budget preparation and control.

Oral and written communication skills.

Principles and practices of administration, supervision and training.

Applicable laws, codes, regulations, policies and procedures.

Interpersonal skills using tact, patience and courtesy.

Operation of a computer and assigned software.

ABILITY TO:

Plan, organize, control and direct the functions of the Human Resources department.

Review and improve personnel procedures and policies and develop positive labor management relations with organized bargaining units.

Analyze policies, laws, regulations, collective bargaining agreement provisions and determine appropriate actions to take in various situations.

Monitor employee benefits programs.

Monitor and respond to employee disputes and litigation.

Supervise and evaluate the performance of assigned staff.

Communicate effectively both orally and in writing.

Interpret, apply and explain rules, regulations, policies and procedures.

Work effectively and cooperatively with peers, faculty, staff, students, and community members from multi-cultural, diverse backgrounds.

Operate a computer and assigned office equipment.

Meet schedules and time lines.

Work independently with little direction.

Plan and organize work.

Prepare comprehensive narrative and statistical reports.

Direct the maintenance of a variety of reports and files related to assigned activities.

EDUCATION AND EXPERIENCE:

Minimum qualifications: Bachelor's degree in human resources, business management or related field; two years of direct experience in human resources/personnel management; four years of increasingly responsible supervisory experience at the management level, preferably in human resources in an institution of higher education or the equivalent. Sensitivity to and understanding of diverse academic, socioeconomic, cultural, and ethnic backgrounds of college students, and of individuals with disabilities.

~~Desirable qualifications: Master's degree in a related field; knowledge of California community college laws and regulations, Title 5, and Education Code; and experience in labor relations, contract negotiations, and conflict resolution.~~

Administrator Salary Range 16

Reinstated and Board Approved: October 16, 2006

EL CAMINO COMMUNITY COLLEGE DISTRICT

CLASS TITLE: DIRECTOR OF COMMUNITY RELATIONS

BASIC FUNCTION:

Under direction of the Superintendent/President, or Designee, provide counsel and assistance in furthering college goals and objectives through community and media relations, legislative advocacy, public relations and marketing activities; plan, organize, control and direct college-wide marketing, community relations, legislative and public relations programs; coordinate activities with federal, state and local elected officials, public and private industry leaders and representatives from community and service organizations; serve as representative and liaison to leaders in the community, government, media, K-12 and higher education entities at the local, state and federal level; and assist the Superintendent/President with Board and external relations activities.

REPRESENTATIVE DUTIES:

Direct and oversee the development of a comprehensive college marketing plan, a community relations program and a legislative plan.

Coordinate and direct all marketing, community relations and public relations activities of the college; direct and oversee all college publications, including class schedules, college catalog news releases, brochures as well as the web site and related web pages; direct and coordinate college marketing, advertising and public relations campaigns.

Organize and direct the college's legislative efforts; develop and maintain an active, cooperative relationship and communication network with federal, state and local elected officials, their staff members and representatives of state organizations; seek support for college issues and funding from legislators and state organizations; represent the college at appropriate legislative and state organization meetings and hearings.

Provide counsel to the President, Board of Trustees, administrators, faculty, staff and students regarding current and potential public relations, community relations, marketing, legislative and communication issues.

Supervise and approve the design, content and production of all internal and external college publications with a marketing and public relations impact, including brochures, newsletters, posters, administrative job announcements and flyers.

Coordinate and supervise all media relations for the college to ensure accurate and timely coverage of college events and news, utilizing newspapers, radio and television; serve as lead media spokesperson for the college; represent and act in the President's behalf to the media when appropriate.

Provide counsel and assistance to the Superintendent/President relative to appropriate Board of Trustees requests and issues.

Direct and oversee the design and structure of the college web site; review and approve all web-related promotional products.

Coordinate and direct all college marketing and community promotional activities to best represent the college to a variety of audiences in an effort to maintain and/or increase student enrollment.

Determine the appropriate mix of all media to promote and represent the College; direct and coordinate mass media advertising for the college, including newspaper and magazine advertisements, radio, theater and television ads, direct mail, websites, posters and cable television.

Coordinate and supervise editing of numerous college publications, including brochures, newsletters and publications; oversee the review of all college publications to assure quality production and accuracy.

Research issues and develop position papers on legislative and related issues affecting the college; develop and implement programs to increase the college's voice in legislative activities and advocacy networks.

Prepare comprehensive reports, including researching, compiling and analyzing data for special projects and reports; provide information and assistance to members of the general public, the media and other institutions and organizations.

Serve as college community relations and protocol officer, including representing the college on local, state and national planning committees and boards; represent the college at various functions and activities.

Oversee the coordination and direction of college special events, including promoting same, review and approve events held on campus by community and other external groups and organizations.

Provide a clearinghouse for general information about the college history, present activities and future plans, including maintaining resource files on college information such as biographies, pictures, clippings, mailing lists and resource publications.

Direct and oversee the general operations of the Publications and Production Center, including ensuring the area operates efficiently and effectively utilizing the latest technological advances.

Monitor issues, trends and events in the community, predicts consequences and advises the Superintendent/President and Senior Management at the El Camino Community College District and Compton Community Educational Center on planned programs of action.

Demonstrate sensitivity and diplomacy for the Compton Community College District community, Compton Community Educational Center and the Compton Community College District Board of Trustees in analyzing issues, events and trends, predicting their potential consequences and providing guidance and advice relative to El Camino College, its accreditation and overall reputation.

Provide strategic direction for the El Camino Community College District Board of Trustees, Superintendent/President, Compton Center Vice President, Compton Community College District Special Trustee, Board of Trustees, and CEO to advance and maintain the reputation and image of all entities in the community, the state and the nation.

Develop and maintain the Community Relations Department budget.

Direct and supervise assigned personnel.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Planning, organization and direction of the Community Relations Department.

Community, government, marketing and public relations activities.

Media agencies, including newspaper, radio, television and web.

Design content and production of marketing and public relations materials.

Budget preparation and control.
Public speaking techniques.
Report-writing and record-keeping techniques.
Oral and written communication skills.
Principles and practices of administration, supervision and training.
Applicable laws, codes, regulations, policies and procedures including copyright regulations.
Interpersonal skills using tact, patience and courtesy.
Operation of a computer and assigned software.

ABILITY TO:

Plan, organize and administer the processes and operations of the Community Relations Department.
Plan, organize and implement comprehensive marketing, community relations and legislative programs/plans.
Provide and coordinate information to District administrators, employees, the public and media regarding a variety of District programs, policies, events, and activities.
Coordinate and oversee the production and distribution of a wide variety of materials.
Supervise and evaluate the performance of assigned staff.
Work confidentially with discretion.
Communicate effectively both orally and in writing.
Interpret, apply and explain rules, regulations, policies and procedures.
Establish and maintain cooperative and effective working relationships with others.
Operate a personal computer with proficiency.
Analyze situations accurately and adopt an effective course of action.
Meet schedules and time lines.
Work independently with little direction.
Plan and organize work.
Prepare comprehensive narrative and statistical reports.
Direct the maintenance of a variety of reports and files related to assigned activities.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: bachelor's degree in public relations, journalism, English, communications or related field and five years increasingly responsible experience in communications, journalism or public relations work of which at least two years are in a supervisory capacity..

WORKING CONDITIONS:

Requires off-site travel.

Work under tight timelines.

LICENSES AND OTHER REQUIREMENTS:

Valid California Driver's license.

Administrator Salary Schedule Range 44-15 (Temporary) *

Board Approved *and Revised*: ~~May 15, 2006~~ June 21, 2010

** Duties relative to the Compton Agreement, effective July 1, 2010, not to exceed the duration of the Agreement between the El Camino Community College District and the Compton Community College District, or until such time as Compton has assumed complete responsibility for all Community Relations activities.*

**EL CAMINO COMMUNITY COLLEGE DISTRICT
ADMINISTRATOR SALARY SCHEDULE**

Effective: January 1, 2008

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
Range 1	60,183	62,047	63,966	65,954	67,966
Range 2	62,047	63,966	65,954	67,966	70,010
Range 3 Planetarium Director	63,966	65,954	67,966	70,010	72,091
Range 4	65,954	67,966	70,010	72,091	74,278
Range 5 Assistant Director of Development, Annual & Alumni Giving	67,966	70,010	72,091	74,278	76,504
Range 6 Director, MESA Program Assistant Director, Community Education & Development	76,778	79,146	81,518	83,960	86,492
Range 7 Assistant Director, Bookstore Assistant Director, Small Business Development Center Project Director, Regional Interpreter Training Grant	83,562	85,914	88,989	92,085	95,178
Range 8 Assistant Director, EOP&S/CalWORKS Assistant Director, Facilities Planning & Services Director, Accounting Director, Child Development Center Director, Outreach & School Relations Police Lieutenant	87,689	90,330	93,187	96,445	99,701
Range 9	90,419	93,225	96,085	98,961	101,944
Range 10	93,225	96,085	98,961	101,944	105,003
Range 11 Assistant Director, Admissions & Records Assistant Director, Financial Aid and Scholarships Athletic Director CalWORKS & Career Placement Services Director Director, Bookstore	96,084	98,961	101,944	105,003	108,152

**EL CAMINO COMMUNITY COLLEGE DISTRICT
ADMINISTRATOR SALARY SCHEDULE**

Effective: January 1, 2008

	Step 1	Step 2	Step 3	Step 4	Step 5
Range 11 (continued)					
Director, Center for Applied Competitive Technologies					
Director, Community Relations (See Range 15)					
Director, Contract and Community Education					
Director, EOP&S/CalWORKS					
Director, International Business Development					
Director, Small Business Services					
Director, Student Development					
Director, Technical Education					
Director, Workforce Education					
Director, Workplace Learning Resource Center					
PACE & Week-end College Director					
Range 12	101,276	104,406	107,556	110,757	113,508
Director, Institutional Research					
Range 13	104,406	107,556	110,757	113,508	117,523
Assistant Director, Human Resources					
Assistant Director, Information Technology Services					
Associate Dean					
Associate Dean, Academic Affairs					
Director, Business Services					
Director, Center for International Education					
Director, Financial Aid & Scholarship					
Director, Learning Resources					
Director, Resource Development/Grants Development & Management					
Director, Special Resource Center					
Director, Staff and Student Diversity					
Executive Director, El Camino Center for the Arts					
Range 14	110,234	113,673	117,056	120,584	124,220
Director, Nursing					
Range 15	113,672	117,076	120,584	124,220	127,929
Chief of Police and Director of Public Services Instructional Programs					
Director, Admissions & Records					
Executive Director, Foundation					
Director, Community Relations (Temporary, not to exceed duration of Agreement between the El Camino Community College District and the Compton Community College District)					

**EL CAMINO COMMUNITY COLLEGE DISTRICT
ADMINISTRATOR SALARY SCHEDULE**

Effective: January 1, 2008

Range 16	119,951	123,569	127,244	131,078	135,005
Business Manager					
Dean					
Director, Facilities, Planning & Services					
<i>Director, Human Resources</i>					
Director, Information Technology Services					
Range 17		123,569	127,244	131,078	135,006
139,057					
Range 18		127,244	131,078	135,006	139,057
143,218					

Revised and Board Approved: ~~January 20, 2009~~ June 21, 2010

EL CAMINO COMMUNITY COLLEGE DISTRICT

CLASS TITLE: INSTRUCTIONAL SERVICES ADVISOR – DISABLED STUDENT PROGRAM SERVICES (DSPS)

BASIC FUNCTION:

Under the direction of the Director of the Special Resource Center, provides direct academic/educational support services to students with disabilities attending El Camino College including assessing disability specific academic intervention plans and ~~developing~~ *implementing* service *delivery* plan to accommodate educational limitations.

REPRESENTATIVE DUTIES:

Provide direct academic/educational support to students with disabilities, ~~by orienting students to policies and procedures for obtaining services and following a specific~~ recommended plan addressing educational limitations.

~~Maintain and update a Handbook of Policy and Procedures for students obtaining support services.~~

Analyze student *support services* data and ~~screen for program eligibility and participation as required;~~ interpret, apply and explain complex rules, regulations, requirements and restrictions.

Oversee, train and coordinate the work of hourly and student staff and make recommendations for improvement.

Collaborate with a variety of professionals including but not limited to: academic counselors, District personnel, social service agencies, community resources and educational institutions with regards to effective DSPS service delivery.

Interview students with disabilities to ~~screen for service eligibility and~~ obtain information required ~~by~~ *to developing* appropriate intervention and ~~service~~ *ing delivery* plans to accommodate individual student needs.

Maintain current working knowledge of a variety of complex regulations, requirements and policies related to Disabled Student Programs and Services.

Coordinate direct and indirect DSPS services for academic intervention and coordinate support services and personnel to meet requests made by students and/or faculty and staff.

Perform direct in-class DSPS services/academic interventions.

Maintain accurate and confidential records and files of students served; document services provided for academic intervention needs.

Serve as a liaison with faculty and campus community, educational and community-based organizations for referrals, consultation, and advocacy support for students with disabilities.

Develop forms, handbooks, manuals, and other written materials to facilitate student advisement *and services*.

Perform related duties and responsibilities as required.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Specialized advisement and para-professional services to students with disabilities, American with Disabilities Act, Title V Regulations and California Education Code Technical and working knowledge of a variety of assistive devices utilized by students with disabilities.

Technical and working knowledge of a variety of assistive devices utilized by students with disabilities.

Principles and procedures of providing educational support services at the college level for students with disabilities.

District services and community resources available to students.

Interviewing techniques.

Oral and written communication skills.

Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets and databases.

~~Software applications necessary for performing work.~~

Modern office practices, procedures and equipment.

Working medical vocabulary and basic understanding of *symptomology* in relation to academic intervention.

Interpersonal skills using tact, patience and courtesy.

District organization, operations, policies and objectives.

Principles and procedures of financial and statistical record-keeping and filing techniques.

Correct English usage, grammar, spelling, punctuation and vocabulary.

**INSTRUCTIONAL SERVICES ADVISOR – DISABLED
STUDENT PROGRAM SERVICES (DSPS) (cont'd)**

Page 3

ABILITY TO:

Actively listen to ascertain disabled students needs and make appropriate recommendations.

Provide specialized paraprofessional duties and advisement to students with disabilities.

Assess student needs and interests and develop viable plans and alternatives.

Interview students to determine program eligibility and obtain relevant data

Plan, develop and conduct informal workshops *and orientations for students and staff.*

Communicate *clearly and concisely*, ~~effectively~~ both orally and in writing.

Interpret and apply applicable federal, state, and local laws, codes, and regulations.

Work independently with little direction.

Train and provide work direction to others.

Plan and organize work to meet changing priorities and deadlines.

Analyze situations accurately and adopt an effective course of action.

Exercise good judgment and maintain ~~Work~~ confidentiality regarding critical and sensitive information, records and reports: ~~with discretion.~~

Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.

Maintain records and prepare reports.

Carry up to 25 lbs.

Establish and maintain a cooperative and effective working relationship with others.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: Bachelor's degree in Social Sciences and Human Services and three (3) years of responsible experience in providing support services to students with disabilities.

WORKING CONDITIONS:

Typical office setting.

Extensive computer work.

Long periods of standing or sitting.

Direct contact with students with various health conditions (AIDS, HIV, Hepatitis, etc.)

Classified Salary Range 36

Effective: ~~March 1, 1999~~

Revised and Board Approved: ~~October 30, 2000~~ June 21, 2010

Agenda for the El Camino Community College District Board of Trustees
From
The Office of the President and Board of Trustees
Thomas M. Fallo, Superintendent/President

- A. Absence of Board MembersPage 114
- B. Travel.....Page 114
- C. 2010 Facilities Master Plan.....Page 114

A. Absence of Board Members

It is recommended that the Board excuse *Trustees Jackson and Combs from the ~~April 19~~ May 17, 2010 Board Meeting with no loss of salary due to illness.

*Item corrected during Board meeting.

B. Travel

It is recommended that the Board approve the attendance of Trustee Ray Gen at the Community College League of California Advisory Committee on Legislation in Sacramento, CA on Friday, June 4, 2010, with transportation and necessary expenses paid.

C. 2010 Facilities Master Plan

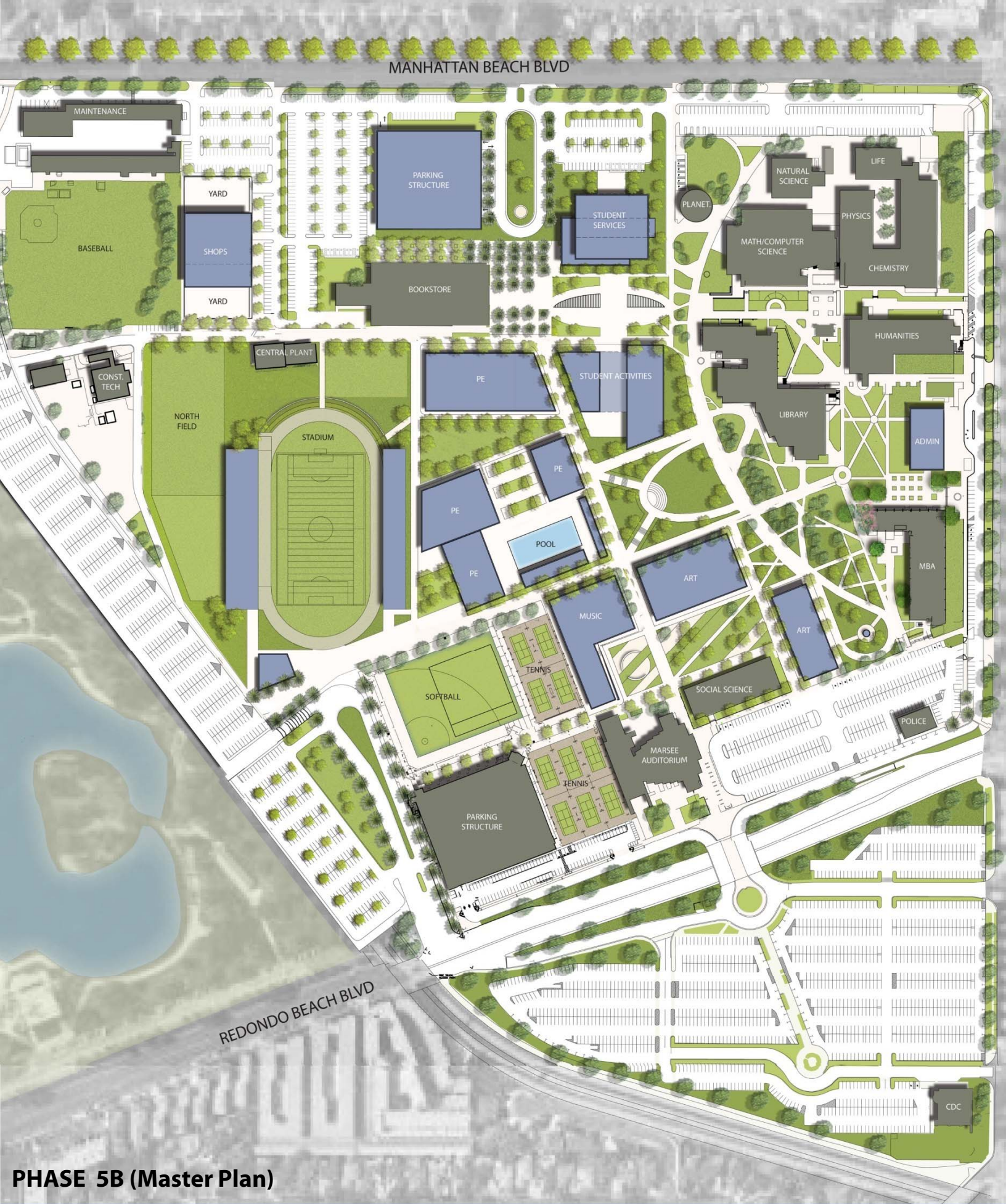
It is recommended the Board of Trustees adopt the 2010 Facilities Master Plan (FMP) shown in Table A and approve the related Measure E project budget changes shown in Table B.

A component of the College's Comprehensive Plan, the Facilities Master Plan (FMP) is reviewed and updated periodically, the previous review occurring in 2007. In spring of 2009, the process of review and updating began with interviews of College Staff to determine the future facilities' needs of the college. Options were then developed to address the needs and reviewed by campus staff. A preferred option emerged, was further developed, and in October 2009 the results were presented at two campus-wide forums. The option was then developed into a plan consisting of project scopes, budgets and schedules. Subsequently, the plan was presented to the campus community in April of this year and to the Facilities Steering Committee in May. A campus map showing the selected option is shown on the following page.

Several significant factors influenced the planning effort. One factor is the realization that State funding opportunities are, and likely will continue to be, limited. Also, the adoption of the 2007 Building Code made the renovation of many campus buildings uneconomical. Further, the relocations and displacements necessary to renovate existing buildings would place a severe burden on the College's efforts to provide quality programs. The new plan addresses these factors by increasing the number of new buildings to be built and anticipates a greater reliance upon local funding to do so.

The new plan is not fully funded. The overall cost is estimated to be \$575 million dollars. Remaining Measure E Funding is \$242 million. To implement the complete plan \$333 million of additional funding will be required.

The recommended budget revisions will enable the College to complete current projects and begin implementing the initial projects contained in this plan. Table B shows the amount needed to complete current projects and fund the new plan's initial projects.



PHASE 5B (Master Plan)

Table A 2010 FACILITIES MASTER PLAN COST & FUNDING

PROJECT	COST IN 2010 FMP
<u>Additional Classrooms and Modernization (ACM)</u>	
Athletic Education and Fitness Complex Replacement (0203)	\$121,424,706
Bookstore Modernization (0204)	3,000,000
Math & Business Building Replacement (0205)	8,416,527
Central Plant (0206)	175,449
Fire Academy Structure Modernization (0209)	1,500,000
Humanities Complex Replacement (0212)	93,923
Manhattan Bch Blvd. Parking Structure & Entrance (0214)	35,430,743
Remodeling (0215-0217)	32,570
Science Complex Modernization - STEM (0219)	2,700,000
Signage and Wayfinding (0224)	1,000,000
Student Services Replacement (0220)	39,191,744
Activities Center Replacement (0225)	<u>40,392,750</u>
Total Additional Classrooms and Modernization	\$253,358,412
<u>Campus Site Improvements Accessibility, Safety & Security (CSI)</u>	
Asphalt Resurfacing - All Lots (0301)	\$385,025
Fencing Replacement and Additions (0305)	100,000
Landscaping and Irrigation System Replacements (0306)	1,000,000
Lighting - Upgrade / Replace All Lots (0308)	3,000,000
Lot F Parking Structure Improvements (0309)	5,000,000
Lot H Parking Structure (0310)	100,000
Paving Replacement - All Walks and Driveways (0311)	1,000,000
Security Video (0313)	<u>2,000,000</u>
Total Campus Site Improvements	\$12,585,026
<u>Energy Efficiency Improvements (EEI)</u>	
Energy Efficiency Improvements (0402)	<u>47,360</u>
Total Energy Efficiency Improvements	\$47,360
<u>Health and Safety Improvements (HSI)</u>	
Administration Replacement (0501)	\$18,637,910
Art & Behavioral Sciences Replacement (0502)	65,950,844
Infrastructure (0503)	13,500,000
Auxiliary Warehouse Modernization (0504)	103,741
Construction Technology Modernization (0508)	2,727,828

Table A 2010 FACILITIES MASTER PLAN COST & FUNDING

PROJECT	COST IN 2010 FMP	
Facilities and Receiving Modernization (0510)	3,087,727	
Library Modernization (0515)	32,786,511	
Marsee Auditorium Modernization (0516)	27,368,403	
MCS Conversion to Technical Arts (0517)	33,981,241	
Music Replacement (0518)	49,850,259	
Planetarium Modernization (0522)	936,901	
Social Sciences Modernization (0528)	4,000,000	
Shops Replacement (0533)	<u>31,644,079</u>	
Total Health and Safety Improvements		\$284,575,445
<u>Information Technology and Equipment (ITE)</u>		
Behavioral and Social Sciences (0601)	\$516,985	
Business (0602)	666,054	
Facilities Planning and Services (0603)	1,524,754	
Fine Arts (0604)	2,429,110	
Health Sciences and Athletics (0605)	971,723	
Humanities (0606)	408,691	
Industry and Technology (0607)	1,296,700	
Information Technology (0608)	7,249,464	
Learning Resources (0609)	4,680,690	
Math (0610)	491,870	
Natural Sciences (0611)	2,397,009	
Nursing (0612)	136,173	
Student and Community Advancement (0613)	424,261	
Campus Police (0621)	1,850	
Purchasing (0622)	<u>582</u>	
Total Information Technology and Equipment		\$23,195,917
<u>Physical Education Facilities Improvements (PEFI)</u>		
Baseball Field (0701)	<u>\$1,091,228</u>	
Total Physical Education Facilities		<u>\$1,091,228</u>
TOTAL PROJECT COST IN 2010 FMP		\$574,853,388
FUNDING		
Available Measure E Funding		<u>-\$242,392,644</u>
UNFUNDED		<u>\$332,460,744</u>

Table B MEASURE E CATEGORIES AND PROJECTS

CATEGORY	JUNE 2010 BUDGET	CHANGE	JULY 2010 BUDGET
<u>Additional Classrooms and Modernization (ACM)</u>			
Acquisitions (0201)	\$705,867	\$0	\$705,867
Architectural Barrier Removal Phase 2 (0202)	18,582	-62	18,520
Athletic Education and Fitness Complex (0203)	15,718,000	26,505,638	42,223,638
Bookstore/Cafeteria Conversion to Administration (14,100,000	-3,231,392	10,868,608
Master Planning	0	5,000,000	5,000,000
Math & Business Building Replacement (0205)	63,442,427	-26,500,000	36,942,427
Central Plant (0206)	15,085,000	-540,000	14,545,000
Child Development Center Phase 2 (0207)	30,573	-103	30,470
Crenshaw Blvd. Frontage Enhancement (0208)	13,373	0	13,373
Fire Academy Structure (0209)	791,375	-626,482	164,893
Fire Program Facility (0210)	123,000	-121,349	1,651
Humanities Complex Replacement (0212)	30,896,287	-500,000	30,396,287
Learning Resource Center Addition (0213)	5,099,964	0	5,099,964
Manhattan Bch Blvd. Parking Structure	216,232	35,214,982	35,431,214
Remodeling Phase One-Three (0215-0217)	876,554	-32,570	843,984
Science Complex Renovation (0219)	6,721,738	-55,685	6,666,053
Signage and Wayfinding (0224)	2,600,000	-1,304,691	1,295,309
Student Services and Activities Replacement (0220)	26,492,800	14,585,121	41,077,921
Temporary Space and Relocation Costs (0221)	3,469,200	-7,448	3,461,752
Activities Center (0225)	<u>24,718,000</u>	<u>-24,718,000</u>	<u>0</u>
Total Additional Classrooms and Modernizati	211,118,972	23,667,959	234,786,931

Campus Site Improvements:

Asphalt Resurfacing - All Lots (0301)	\$400,000	\$0	\$400,000
Emergency Generators and Distribution (0302)	122,673	-6,500	116,173
Emergency Power to Security Lighting (0303)	4,289	0	4,289
Entrance - Redondo Beach Blvd. to Lot H (0304)	400,000	-369,792	30,208
Fencing Replacement and Additions (0305)	375,000	-269,223	105,777
Landscaping and Irrigation System Replacements (C	1,940,000	-890,068	1,049,932

Lighting - Upgrade / Replace All Lots (0308)	2,440,000	619,807	3,059,807
Lot F Parking Structure Improvements (0309)	1,632,000	-1,597,074	34,926
Lot H Parking Structure (0310)	25,600,000	-1,228,105	24,371,895
Paving Replacement (0311)	1,487,000	-376,305	1,110,695
Pedestrian Walks at MBB (0312)	81,600	-77,950	3,650
Security Video (0313)	7,831	2,000,000	2,007,831
Voice / Data / Signal	117,130	0	117,130
Total Campus Site Improvements:	34,607,523	-2,195,210	32,412,313

Energy Efficiency Improvements (EEI)

Energy Efficiency Improvements Phase Two (0402)	\$2,818,000	\$0	\$2,818,000
Total Energy Efficiency Improvements	2,818,000	0	2,818,000

Health and Safety Improvements (HSI)

Administration (0501)	\$4,367,732	-\$4,254,992	\$112,740
Art & Behavioral Sciences (0502)	12,247,136	-11,877,957	369,179
Infrastructure Phase 1-3 (0503)	37,000,000	8,470,718	45,470,718
Auxiliary Warehouse (0504)	105,042	-103,741	1,301
Communications (0507)	219,262	0	219,262
Construction Technology (0508)	943,970	-927,504	16,466
Domestic Water System (0509)	110,208	0	110,208
Facilities and Receiving (0510)	1,985,416	-1,770,257	215,159
Fire Alarm (0511)	279,694	-1,877	277,817
Firelines (0512)	119,905	0	119,905
Hazardous Materials Abatement (0513)	200,000	-23,535	176,465
Library (0515)	7,876,509	-7,423,750	452,759
Marsee Auditorium (0516)	6,670,843	-6,210,369	460,474
Math Science & New Tech Arts (0517)	12,600,000	21,709,701	34,309,701
Music (0518)	8,896,846	-8,656,246	240,600
Natural Gas System (0519)	13,852	0	13,852
North Gymnasium (0520)	3,248,993	-2,986,898	262,095
Physical Education and Men's Shower (0521)	4,216,871	-4,138,693	78,178
Planetarium (0522)	559,465	-546,650	12,815

Pool and Health Center (0523)	8,273,592	-7,767,771	505,821
Primary Electrical Distribution System (0524)	5,480,458	-418,439	5,062,019
Reimbursements (0525)	1,456,353	-42,000	1,414,353
Restroom Access Compliance	0	2,000,000	2,000,000
Security Systems (0526)	30,245	0	30,245
Sewer System (0527)	55,449	0	55,449
Social Sciences (0528)	7,415,520	-1,831,071	5,584,449
Storm Drain System (0530)	30,644	0	30,644
Technical Arts (0531)	1,927,800	-1,522,653	405,147
Shops (0533)	10,600,000	21,291,195	31,891,195
Total Health and Safety Improvements	136,931,805	-7,032,789	129,899,016

Information Technology and Equipment (ITE)

Behavioral and Social Sciences (0601)	\$654,077	-\$100,000	\$554,077
Business (0602)	1,143,650	-500,000	643,650
Facilities Planning and Services (0603)	1,925,724	-1,300,000	625,724
Fine Arts (0604)	2,870,096	-1,900,000	970,096
Health Sciences and Athletics (0605)	1,269,987	-500,000	769,987
Humanities (0606)	625,978	-200,000	425,978
Industry and Technology (0607)	1,883,641	-900,000	983,641
Information Technology (0608)	14,557,510	-1,600,000	12,957,510
Learning Resources (0609)	4,940,775	-1,895,718	3,045,057
Math (0610)	723,061	0	723,061
Natural Sciences (0611)	3,063,431	-1,200,000	1,863,431
Nursing (0612)	252,651	0	252,651
Student and Community Advancement (0613)	645,925	0	645,925
Interfund Transfer (0614)	141,150	0	141,150
Campus Police (0621)	68,500	-1,850	66,650
Purchasing (0622)	10,000	-582	9,418
Phase II, III, IV Purchases (0697)	0	0	0
Installation Contingency (0698)	0	349	349
Total Information Technology and Equipment	34,776,156	-10,097,801	24,678,355

Physical Education Facilities Improvements (PEFI)

Baseball Field (0701)	\$1,091,800	-\$1,091,228	\$572
North Field (0702)	481,600	-481,600	0
Sand Volleyball (0703)	12,300	-12,300	0
Reserve for Contingencies (0799)	<u>0</u>	<u>0</u>	<u>0</u>
Total Physical Education Facilities	1,585,700	-1,585,128	572

Contingency* \$2,757,031 -\$2,757,031 \$0

TOTAL \$424,595,187 \$0 \$424,595,187

*Includes unallocated refunding income and interest through 12/2009.