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**El Camino Community College District
Board of Trustees
Agenda, Monday, January 22, 2007
Board Room
4:30 p.m.**

- I. Roll Call, Pledge of Allegiance to the Flag**
- II. Approval of Minutes of the Regular Board Meeting of December 18, 2006, and Approval of Amended Minutes of November 20, 2006, Pages 5 - 18**
- III. Presentations – none**
- IV. Public Hearings – none**
- V. Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption**
 - A. Public Comment
 - B.
 - 1. Academic Affairs
See Academic Affairs Agenda, Pages 19-46
 - 2. Student and Community Advancement
See Student Services Agenda, Pages 47-48
 - 3. Administrative Services
See Administrative Services Agenda, Pages 49-64
 - 4. *See Measure "E" Bond Fund Agenda, Pages 65-71*
 - 5. *See Human Resources Agenda, Pages 72-88*
 - 6. Superintendent/President
See Superintendent/President Agenda, Pages 89-90
- VI. Non-Consent Agenda**
 - A. Public Comment
 - B. Change Order – Humanities Building – Borbon, Inc., Page 91

VII. Other Items

- A. Public Comment
- B. Memorandum of Understanding
Between the El Camino Community
College District and the Compton
Community College District, Pages 92-98
- C. Resolution, Pages 99-100

VIII. Public Comment on Non-Agenda Items

IX. Oral Reports

- A. Academic Senate Report
- B. Compton Center Provost Report
- C. Board of Trustees Report
- D. President's Report

X. Closed Session

- A. Pending Litigation, Brown Act Section 54956.9
 - 1. 1 Case

- B. Labor Relations, Brown Act Section 54957.8
 - 1. American Federation of Teachers,
Local 1388
 - 2. El Camino Classified Employees Local 6142
 - 3. El Camino College Police Officers
Association
 - 4. Non-Represented Employees –
Confidential, Supervisors, and
Management

Board of Trustees Meeting Schedule for 2007
4:30 p.m. Board Room

Monday, January 22, 2007
Tuesday, February 20, 2007
Monday, March 19, 2007
Monday, April 16, 2007
Monday, May 21, 2007
Monday, June 18, 2007
Monday, July 16, 2007
Monday, August 20, 2007
Tuesday, September 4, 2007
Monday, October 15, 2007
Monday, November 19, 2007
Monday, December 17, 2007

EL CAMINO COLLEGE STRATEGIC PLAN 2004-2007

Vision Statement

El Camino College will be the College of choice for successful student learning, caring student services and open access. We, the employees, will work together to create an environment that emphasizes people, respect, integrity, diversity and excellence. Our College will be a leader in demonstrating accountability to our community.

Mission Statement

The mission of El Camino College is to meet the educational needs of its diverse community and ensure student success by offering quality, comprehensive educational opportunities.

Statement of Philosophy

Everything El Camino College is or does must be centered on its community, for without the community, we have no students, no faculty or staff, no reason to exist. It is our community that saw the need and valued the reason for the creation of El Camino College. Therefore, it is to our community that we must be responsible and responsive in all matters educational, fiscal and social.

Statement of Values

Our highest value is placed on our students and their educational goals. Interwoven in that value is our recognition that the faculty and staff of El Camino College are the College's stability, its source of strength and its driving force. With this in mind, our five core values are:

People – We strive to balance the needs of our students, employees and community.

Respect – We work in a spirit of cooperation and collaboration.

Integrity – We act ethically and honestly toward our students, colleagues and community.

Diversity – We recognize and appreciate our similarities and differences.

Excellence – We aspire to deliver quality and excellence in all we do.

Guiding Principles

The following guiding principles are used to direct the efforts of the District:

El Camino College must strive for distinction in everything the College does—in the classroom, in services and in human relations. Respect for our students, our fellow employees, our community and ourselves, must be our underlying goal.

Cooperation among our many partners is vital for our success—whether they be other schools and colleges, businesses and industries, or individuals.

Access and opportunity must never be compromised. Our classrooms are open to everyone who meets our admission eligibility and our community programs are open to all. This policy is enforced without discrimination and without regard to gender, ethnicity, personal beliefs, abilities or background.

Strategic Goals 2004-2007

1. Support and constantly improve the quality of our educational offerings.
2. Promote student-centered learning to increase student success.
3. Support innovative practices that enhance the educational experience.
4. Foster a climate that promotes integrity and accountability.
5. Support and develop effective and motivated employees.
6. Improve and enhance internal and external communication.
7. Incorporate flexibility into institutional structure and process.

EL CAMINO COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING OF
Monday, December 18, 2006

The Board of Trustees of the El Camino Community College District met at 4:30 p.m. on Monday, December 18, 2006, in the Board Room at El Camino College.

The following Trustees were present: Trustee William Beverly, President; Trustee Mary E. Combs, Vice President; Trustee Ray Gen, Member; Trustee Maureen O'Donnell, Member; and Mr. Julian Peters, Student Member. Trustee Nathaniel Jackson, Secretary; was absent.

Also present were Dr. Thomas M. Fallo, Superintendent/President; Dr. Francisco Arce, Vice President, Academic Affairs; Dr. John Baker, Interim Vice President, Student Services; Dr. Jeff Marsee, Vice President, Administrative Services; and Dr. Doris Givens, Provost, El Camino College Compton Center.

Minutes of the Regular Board Meeting of November 20, 2006

The Minutes of the Regular Board Meeting of November 20, 2006 were approved.

Annual Organizational Meeting

This meeting is called as prescribed in Education Code Section 72125 for the purpose of organizing the Board of Trustees by the (A) election of a president, vice president, and secretary from the members of the Board, (B) select a Board Member as a representative to the Los Angeles County Committee on School District Organization, (C) select a Board Member as a representative to the Los Angeles County School Trustees Association, (D) select a Board Member to serve on the El Camino Community College District Foundation; (E) appoint a Secretary to the Board; and to (F) set the time and place of Board Meetings; (G) (H) (I) establish the order of authority of chief administrative officers in the absence of the Superintendent/President; and to (J) approve signatures on change orders; to approve purchase orders; to approve warrants; to authorize personnel changes. In addition, it is called as a regular meeting.

A. Election of Officers for Period December 18, 2006 through the Annual Organizational Meeting in December, 2007

It was moved by Trustee Gen, seconded by Trustee Combs, that the Board elect Trustee Beverly, President; Trustee Combs, Vice President; and Trustee Jackson, Secretary for the period December 18, 2006, through the Annual Organizational Meeting in December, 2007.

Motion carried. Student Trustee Peters recorded a yes advisory vote.

B. Los Angeles County Committee on School District Organization

It was moved by Trustee Beverly, seconded by Trustee Combs, that the Board appoint Trustee Combs as the representative to the Los Angeles County Committee on School District Organization.

Motion carried. Student Trustee Peters recorded a yes advisory vote.

C. Los Angeles County School Trustees Association

It was moved by Trustee Beverly, seconded by Trustee Combs, that the Board is to appoint Trustee Gen as the representative to the Los Angeles County School Trustees Association for 2006-2007.

Motion carried. Student Trustee Peters recorded a yes advisory vote.

D. El Camino Community College District Foundation

It was moved by Trustee Beverly, seconded by Trustee Combs, that the Board appoint Trustee O'Donnell to serve on the El Camino Community College District Foundation.

Motion carried. Student Trustee Peters recorded a yes advisory vote.

E. Secretary to the Board for Period December 18, 2006 through the Annual Organizational Meeting in December, 2007

It was moved by Trustee Combs, seconded by Student Trustee Peters, that Thomas M. Fallo be appointed Secretary to the Board for the period December 18, 2006, through the Annual Organizational Meeting in December, 2007.

Motion carried. Student Trustee Peters recorded a yes advisory vote.

F. Time, Date and Place of Board Meetings

It was moved by Trustee Combs, seconded by Student Trustee Peters, that the Board hold its regular meetings at 4:30 p.m. on the third Monday of each month or as noted below, in the Board Room in the Administration Building at El Camino College. If an El Camino Community College District holiday falls on Monday, the Board meeting will be held on the following Tuesday. Dates for 2007 are as follows:

Monday, January 22, 2007	Monday, July 16, 2007
Tuesday, February 20, 2007	Monday, August 20, 2007
Monday, March 19, 2007	Tuesday, September 4, 2007
Monday, April 16, 2007	Monday, October 15, 2007
Monday, May 21, 2007	Monday, November 19, 2007
Monday, June 18, 2007	Monday, December 17, 2007

Motion carried. Student Trustee Peters recorded a yes advisory vote.

It was moved by Trustee Combs, seconded by Student Trustee Peters, that the January meeting be held on Monday, January 22, 2007.

Motion carried. Student Trustee Peters recorded a yes advisory vote.

G. Order of Administrative Authority in Absence of Superintendent/President

It was moved by Trustee Combs, seconded by Student Trustee Peters, that a Vice President be appointed to serve as Acting Superintendent/President of the El Camino Community College District in the absence of the Superintendent/President, the following order of authority is to be followed for period December 18, 2006, through the Annual Organizational Meeting in December, 2007:

Francisco M. Arce, Jeff Marsee

Motion carried. Student Trustee Peters recorded a yes advisory vote.

H. Acting Secretary to the Board of Trustees

It was moved by Trustee Combs, seconded by Student Trustee Peters, that in the absence of the Superintendent/President and Secretary to the Board of Trustees during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007, the Vice Presidents serve as Acting Secretary to the Board of Trustees of the El Camino Community College District in the following sequence of authority:

Francisco M. Arce, Jeff Marsee

Motion carried. Student Trustee Peters recorded a yes advisory vote.

I. Documents Authorized for Signature of Superintendent

It was moved by Trustee Combs, seconded by Student Trustee Peters, that the Acting Superintendent be permitted to sign documents authorized for signature of the Superintendent in his absence from the College during the period from December 18, 2006, through the Annual Organizational Meeting in December, 2007. Motion carried. Student Trustee Peters recorded a yes advisory vote.

J. Signature Authorization

It was moved by Trustee Combs, seconded by Student Trustee Peters, that the Board authorize signatures as follows:

1. Authority to Sign “A” and “B” Warrants

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeff Marsee, Vice President – Administrative Services; and Janice Ely, Director of Accounting to sign “A” and “B” warrants and other documents as authorized by the Board of Trustees, during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007, one signature only being required. Josie Cheung, Accounting Officer and Estella Lee, Accounting Officer authorized for on-line approval of “B” warrants, during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007.

2. Authority to Sign Contracts

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeff Marsee, Vice President – Administrative Services; Rocky Bonura, Director of Business Services; and Janice Ely, Director of Accounting, to be authorized to sign contracts during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007, one signature only being required.

3. Authority to Sign Purchase Orders

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeff Marsee, Vice President – Administrative Services; Rocky Bonura, Director of Business Services; and Janice Ely, Director of Accounting, to sign purchase orders for all District funds, the Auxiliary Services fund, and all Associated Student funds during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007, one signature only being required.

4. Authority to Sign Purchase Orders for the Bookstore

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeff Marsee, Vice President – Administrative Services; and Janice Ely, Director of Accounting, to sign purchase orders for the bookstore fund during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007, one signature only being required.

Lynnda Nelson, Director of the Bookstore during the period from December 18, 2006 through December 30, 2006.

Andrew Nasatir, Assistant Director of the Bookstore during the period from January through June 30, 2007.

5. Authority to Sign Change Orders

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeff Marsee, Vice President – Administrative Services; Rocky Bonura, Director of Business Services; and Janice Ely, Director of Accounting, be authorized to sign contract change orders during the period of December 18, 2006, through the Annual Organizational Meeting in December, 2007, one signature only being required.

6. Authority to Sign Notices of Employment and Orders for Salary Payments

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeff Marsee, Vice President – Administrative Services; Marcia M. Wade, Associate Vice President - Human Resources; and Janice Ely, Director of Accounting, to sign Notices of Employment and Orders for Salary Payments during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007, one signature only being required.

7. Revolving Cash Fund – El Camino Community College District

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeff Marsee, Vice President – Administrative Services; Janice Ely, Director of Accounting; Josie Cheung, Accounting Officer; and Estella Lee, Accounting Officer, to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007, two signatures required.

8. Registration Fund

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeff Marsee, Vice President – Administrative Services; and Janice Ely, Director of Accounting, to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007, two signatures required.

9. Cash Management Fund

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeff Marsee, Vice President – Administrative Services; and Janice Ely, Director of Accounting, to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007, two signatures required.

10. Trust Funds

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeff Marsee, Vice President – Administrative Services; and Janice Ely, Director of Accounting, to draw money from and issue checks against Trust Funds of El Camino College on deposit in the Bank of America, Hawthorne Branch, during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007, two signatures required.

11. Associated Students Bank Account

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeff Marsee, Vice President – Administrative Services; and Janice Ely, Director of Accounting, to draw money from and issue checks against any funds of the Associated Students on deposit in the Bank of America, Hawthorne Branch, during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007, any two signatures required.

12. Bookstore Fund

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeff Marsee, Vice President – Administrative Services; and Janice Ely, Director of Accounting, to draw money from and issue checks against any funds of the Bookstore of El Camino College on deposit in the Bank of America, Hawthorne Branch, during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007, any two signatures required.

Lynnda Nelson, Director of the bookstore during the period from December 18, 2006 through December 30, 2006.

Andrew Nasatir, Assistant Director of the Bookstore during the period from January through June 30, 2007.

13. Small Business Development Center Bank Account

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeff Marsee, Vice President – Administrative Services; and Janice Ely, Director of Accounting, to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007, two signatures required.

14. El Camino College Business Office Account

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeff Marsee, Vice President – Administrative Services; and Janice Ely, Director of Accounting, to draw money from and issue checks against funds in the El Camino College Business Office account in the Bank of America, Hawthorne Branch, during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007, two signatures required.

15. Auxiliary Services Fund

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeff Marsee, Vice President – Administrative Services; and Janice Ely, Director of Accounting, to draw money from and issue checks against funds in the Auxiliary Services account in the Bank of America, Hawthorne Branch, during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007, two signatures required.

16. Dental Self-Insurance Fund, Wells Fargo Bank Account

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeff Marsee, Vice President – Administrative Services; and Janice Ely, Director of Accounting, to draw money from and issue checks against the Dental Self-Insurance Trust Account with Wells Fargo Bank for up to \$30,000, during the period December 18, 2006, through the Annual Organizational Meeting December, 2007, two signatures required.

17. National Direct/Federal Perkins Student Loan/Nursing Loan Billing Service

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeff Marsee, Vice President – Administrative Services; and Janice Ely, Director of Accounting, to draw money from and issue checks against any funds deposited in the Student Loan/Nursing Loan Billing Service account in City National Bank, during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007, any two signatures required.

18. Computer Loan Revolving Cash Fund – El Camino Community College District

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeff Marsee, Vice President – Administrative Services; Janice Ely, Director of Accounting; Josie Cheung, Accounting Officer; and Estella Lee, Accounting Officer, to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007, two signatures required.

19. El Camino College Self-Insurance Account for Property and Liability – Keenan and Associates

Continue the Self-Insurance Account for Property and Liability with the Union Bank, 21515 Hawthorne Boulevard, Torrance Branch, and that the following be authorized to sign for the account during the period December 18, 2006, through the Annual Organizational Meeting in December, 2007, facsimile signature up to \$5,000 or any two signatures together required.

El Camino College: Thomas M. Fallo, President; Jeff Marsee, Vice President – Administrative Services; and Janice Ely, Director of Accounting.

Keenan and Associates: David J. DeWenter, Chief Operating Officer; David Seres, Chief Financial Officer; Connie Koeller, Director, Financial Analysis; Suleman Moloo, Controller; Arlene La Coste, Claims Manager and Mary C. King, Senior Vice President.

Motion carried. Student Trustee Peters recorded an advisory yes vote.

Consent Agenda

It was moved by Student Trustee Peters, seconded by Trustee Combs, that the Board adopt the items presented on the agenda in the following areas.

Academic Affairs

Center for the Arts Presentations – 2007/2008

Conference Attendance – Mathematics, Engineering, Science Achievement (MESA) Program

Proposed Curriculum Changes – Effective 2007 Spring Semester

Proposed Curriculum Changes – Effective 2007-2008 Academic Year

Student Services

Student Field Trips

Community Education Class – Spring 2007

Community Education Program for Spring 2007

Administrative Services

Contracts Under \$65,100

Contracts \$65,100 or Higher

Purchase Orders and Blanket Purchase Orders

Adjustments to Final Budget 2006-2007

Measure E Bond Fund

Category Budgets and Balance

Contract – LPA, Inc. – Food Court

Bid Award 2006-8 – Fire Academy Room Repairs

*Change Order – Humanities Building

(* Item D-4 – Change Order for Borbon, Inc. for \$22,735 – pulled from agenda and no substitutions were made)

Change Order – Modular Site Infrastructure Project

Notice of Job Completion

Purchase Orders and Blanket Purchase Orders

Human Resources

Employment and Personnel Changes

Temporary Non-Classified Service Employees

Classified Professional Growth

Minimum Wage Adjustment

President and Board of Trustees

Travel

Board of Trustees Goals 2006 - 2007

Motion carried. Student Trustee Peters recorded an advisory yes vote.

Memorandum of Understanding Between the El Camino Community College District and The Compton Community College District

It was moved by Trustee Gen, seconded by Student Trustee Peters, that the revised Memorandum of Understanding Between the El Camino Community College District and the Compton Community College District be approved as presented.

Trustee Beverly and Trustee Gen voted yes. Trustee Combs and Trustee O'Donnell voted no. Student Trustee Peters recorded an advisory yes vote. Upon reflection, Trustee Gen changed his vote to no. Motion failed.

It was moved by Trustee Gen, seconded by Trustee Beverly, that the Board reconsider the Board's action on above item.

Trustee Beverly, Trustee Combs and Trustee Gen voted yes. Trustee O'Donnell voted no. Student Trustee Peters recorded an advisory abstention.

Substitute Motion – It was moved by Trustee Gen, seconded by Trustee Beverly, that the Board consider a substitute motion to approve amended Memorandum of Understanding with the addition of the words “including, without limitation, the requirement that a replacement District has been secured” in the second to the last sentence in paragraph 17. The last two sentences would then read:

In that event, the Special Trustee, the Chancellor and the Board of Governors of the California Community Colleges will be deemed to have waived any and all rights whatsoever that they may have to require El Camino to continue to provide services, including, without limitation, the requirement that a replacement District has been

secured. This waiver provision is irrevocable; and is a material inducement for El Camino's agreement to execute this Memorandum of Understanding.

Trustee Combs asked that this item be tabled until the January 2007 Board meeting. Trustee Beverly, Trustee Combs, and Trustee Gen voted yes. Trustee O'Donnell abstained. Student Trustee Peters recorded an advisory yes vote.

Non-Consent Agenda

Community College Governance, Funding Stabilization, and Student Fee Reduction Act. No action was taken.

Public Comment

Mr. Don Brown, President, Federation of Teachers, supported the Community College Initiative. Mr. David Westberg opposed the Community College Initiative. Mr. Nehasi Lee addressed Memorandum of Understanding between El Camino College and the Compton Center; questioned opportunity for public to speak before Board taking action; and commented on the process for re-accreditation of Compton Center. Susan Taylor addressed motion from Planning and Budget Committee. Arvid Spor noted this resolution was not adopted by the Planning and Budget Committee.

Meeting recessed to a closed session at 7:10 p.m. and adjourned at 8:00 p.m.

Nathaniel Jackson, Secretary of the Board

Thomas M. Fallo, Secretary to the Board

EL CAMINO COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING OF
Monday, November 20, 2006

The Board of Trustees of the El Camino Community College District met at 4:30 p.m. on Monday, November 20, 2006, in the Board Room at El Camino College.

The following Trustees were present: Trustee William Beverly, President; Trustee Mary E. Combs, Vice President; Trustee Nathaniel Jackson, Secretary; Trustee Ray Gen, Member; Trustee Maureen O'Donnell, Member; and Mr. Julian Peters, Student Member.

Also present were Dr. Thomas M. Fallo, Superintendent/President; Dr. Francisco Arce, Vice President, Academic Affairs; Dr. John Baker, Interim Vice President, Student Services; and Dr. Jeffrey Marsee, Vice President, Administrative Services.

Minutes of the Regular Board Meeting of October 16, 2006

The Minutes of the Regular Board Meeting of October 16, 2006 were approved.

Public Hearing – Notice of Intent to Enter Into Energy Services Contract and to Lease and/or Purchase of Energy Conservation Facilities Construction

It was moved by Trustee O'Donnell, seconded by Trustee Jackson, that a Public Hearing regarding the Notice of Intent to Enter Into Energy Services Contract and to Lease and/or Purchase Energy Conservation Facilities Construction opened at 4:32 p.m. Motion carried. Student Trustee Peters recorded an advisory yes vote.

No comments were made. It was moved by Trustee Jackson, seconded by Trustee O'Donnell, that the Public Hearing be closed at 4:33 p.m.

Contract – Chevron Energy Solutions and ACCO Engineered Systems

It was moved by Trustee O'Donnell, seconded by Trustee Combs that the Board approve entering into a contract with the joint venture of Chevron Energy Solutions and ACCO Engineered Systems to construct the

Central Plant Project according to the plans and specifications of Request for Proposal #06-005.

Government Code 4217 gives public agencies the ability to procure energy conservation projects through a selection and negotiation process. The Central Plant qualifies as such a project and this procurement process was used.

Proposals were solicited from 17 firms. Four firms responded with proposals. Three firms were interviewed by a panel of District managers and project staff. The fourth firm was not interviewed because the cost of its proposal was significantly higher than the three firms interviewed.

Chevron Energy Solutions and ACCO Engineered Systems was selected based upon the judgment of the selection panel that its proposal represented the best value to the District.

The primary factors considered in making selection included price, the vendor's prior experience with this type of project and the experience and expertise of the proposed project team.

The low proposal was not selected because:

1. The firm failed to demonstrate prior experience in similar projects.
2. The presentation of a value engineering proposal that would have required DSA approval that would have resulted in a timely and costly delay.

Dates of Service: November 21, 2006 through March 31, 2008.

Cost: Not to Exceed \$12,245,000.

Other Vendors: Honeywell Building Solutions - \$17,250,000, Southland Industries - \$13,998,000, Compass Energy Solutions - \$11,482,000

Motion carried. Student Trustee Peters recorded an advisory yes vote.

Consent Agenda

It was moved by Student Trustee Peters, seconded by Trustee Combs, that the Board adopt the items presented on the agenda in the following areas.

Academic Affairs

Proposed Curriculum Changes – Effective 2007 Spring Semester

Proposed Curriculum Changes – Effective 2007-2008 Academic Year

Student Services

Student Field Trips

International Travel

El Camino College School Calendar 2007/2008

Administrative Services

AB 2910 – Quarterly Fiscal Status Reports

Summary of Adjustments to Final Budget 2006-07

Bid 2006-7/Carpet and Flooring

Resolution – Withdrawal from Schools Excess Liability Fund (SELF) JPA
Information –Emergency Planning Consultants
Purchase Orders and Blanket Purchase Orders

Measure E Bond Fund

Citizens' Bond Oversight Committee Calendar
Category Budgets and Balance
Final Project Proposal – Social Science Remodel for Efficiency
Bid 2006-4 Learning Resource Center Construction
Rejection of Bid Protest – Bid 2006-5 Phase 1 Infrastructure Project
Bid 2006-5 Phase 1 Infrastructure Project
Bid 2006-6 Humanities Hazardous Materials Abatement
Notice of Job Completion – Circulating Air
Contract – Statewide Education Wrap-Up (Insurance) Program (SEWUP)
Change Order – Humanities Building
Purchase Orders and Blanket Purchase Orders

Human Resources

Employment and Personnel Changes
Temporary Non-Classified Service Employees
Revised Classification Specifications for Supervisor Position

President and Board of Trustees

Revised Board Policy 3410 – Non-Discrimination – Second Reading & Adoption

Motion carried. Student Trustee Peters recorded an advisory yes vote.

Rejection of Bid Protest – Bid 2006-4 Learning Resource Center Construction

It was moved by Trustee O'Donnell, seconded by Trustee Peters, that the Board adopt the Vice President of Administrative Services' decision to reject the bid protest submitted by T.B. Penick & Sons, Inc., in relation to the Learning Resources Center construction project. Upon review and evaluation, it has been determined the issues expressed are not sufficient to agree with the bid protest. Motion carried. Student Trustee Peters recorded an advisory yes vote.

Non-Consent Agenda

2005-2006 Board of Trustees Goals and Evaluation
Policy on Board Support for Political Issues - The Board considered development of a process to use to determine if and when to take positions on political issues. No action was taken.

Public Comment

Mr. Don Brown, President, Federation of Teachers, addressed campus work environment. Dr. Angela Simon urged the Board to support recommendations from the Calendar Committee regarding Cesar Chavez Day.

Meeting recessed to a closed session at 6:50 p.m. and adjourned at 7:45 p.m.

Nathaniel Jackson, Secretary of the Board

Thomas M. Fallo, Secretary to the Board

**Agenda for the El Camino Community College District Board of Trustees
from
Academic Affairs
Francisco Arce, Ed.D., Vice President**

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ACADEMIC AFFAIRS

A. CENTER FOR THE ARTS PRESENTATIONS – 2006-2007

It is recommended that the Board approve the following amendment to the Center for the Arts presentations for 2006/2007. Costs for each presentation are established as negotiated between the artist and his/her management representative and the District.

2006/2007

Change of Stipend Amount

1. Amend Stipend Assignment – Dr. James Hurd, full-time instructor of Piano, Fine Arts, performing an organ recital with accompaniment as a winter resident artist, effective January 21, 2007, to be paid \$750.00 instead of \$500.00 due to additional musical accompaniment, in accordance with the Agreement, Article X, section 9 (m). Previously Board approved on June 19, 2006 under Human Resources – Administrative Services.

B. PROPOSED CURRICULUM CHANGES: EFFECTIVE 2007 SPRING SEMESTER

It is recommended that the Board approve the proposed curriculum additions, effective the 2007 spring semester, listed below:

BEHAVIORAL AND SOCIAL SCIENCES DIVISION

NEW COURSE

1. Psychology 22 – Sport Psychology
Units: 3 Lecture: 3 hours Faculty Load: 20.000%
Recommended Preparation: Psychology 5; eligibility for English 1A
Credit, degree applicable; Transfer CSU
This course is a scientific study of the psychological factors associated with participation and performance in sport activities. Emphasis will be placed on how psychological principles and research can be used to understand and enhance sport performance. Topics will include historical and theoretical perspectives of sport psychology, research methods, and the relationship between sport performance and various personality, motivational, and social psychological variables. Gender and age issues, as well as the effects and management of unhealthy behaviors, will be discussed.
Note: This course is the same as Physical Education 275.

FINE ARTS DIVISION

NEW COURSES

1. Music 82abc – Digital Audio Recording for Commercial Music
Units: 3 Lecture: 2 hours Lab: 3 hours Faculty Load: 28.333%
Prerequisite: Music 81A with a minimum grade of C
Credit, degree applicable; Transfer CSU
This course provides instruction on the functions and operations of digital music audio recording software such as Pro Tools. Emphasis is placed on recording, editing, and mixing digital audio in both Macintosh and PC computer environments.

2. Music 83abcd – Keyboarding for Commercial Music
Units: 2 Lecture: 1 hour Lab: 3 hours Faculty Load: 21.667%
Recommended Preparation: Music 1
Credit, degree applicable; Transfer CSU
This course is designed for students who plan to use the piano keyboard as a song writing and music theory tool. Students will acquire a basic knowledge of intervals, chords, melodic voicing, and chord progressions used in the construction of commercial songs and in music arranging. Techniques in transcription and re-harmonization are also included.

3. Music 84 – Commercial Music Business Studies
Units: 3 Lecture: 3 hours Faculty Load: 20.000%
Recommended Preparation: eligibility for English 1A
Credit, degree applicable; Transfer CSU
In this course students will examine the major components of the music industry. Topics will include publishing, copyrights, and recording/production contracts. Students will analyze industry trends, develop a comprehensive business plan, and explore job opportunities within the industry.

4. Music 85ab – Songwriting for Commercial Music
Units: 3 Lecture: 2 hours Lab: 3 hours Faculty Load: 20.000%
Credit, degree applicable; Transfer CSU
In this course students will develop and improve their ability to write songs, lyrics, and melodies through analysis and application of techniques used by professional songwriters. Students will be introduced to contemporary music technology and an overview of the music business as they pertain to songwriting.

HEALTH SCIENCES AND ATHLETICS DIVISION

NEW COURSE

1. Physical Education 275 – Sport Psychology
Units: 3 Lecture: 3 hours Faculty Load: 20.000%
Recommended Preparation: Psychology 5; eligibility for English 1A

Credit, degree applicable; Transfer CSU

This course is a scientific study of the psychological factors associated with participation and performance in sport activities. Emphasis will be placed on how psychological principles and research can be used to understand and enhance sport performance.

Topics will include historical and theoretical perspectives of sport psychology, research methods, and the relationship between sport performance and various personality, motivational, and social psychological variables. Gender and age issues, as well as the effects and management of unhealthy behaviors, will be discussed.

Note: This course is the same as Psychology 22.

HUMANITIES DIVISION

NEW COURSES

1. English as a Second Language 01 – Preparation for Naturalization and Citizenship

Units: 0 Lecture: 3 hours Faculty Load: 20.000%

Non-Credit

This course provides foreign-born students whose first language is not English with basic knowledge of the history of the United States and the structure of American government, and prepares them for passing the written, reading, and oral interview portions of the United States Naturalization Examination.

2. English as a Second Language 02D – Conversation and Grammar Level IV

Units: 0 Lecture: 5 hours Faculty Load: 33.333%

Recommended Preparation: qualification by assessment or completion of English as a Second Language 02C; concurrent enrollment in English as a Second Language 03D

Non-Credit

This Level IV conversation and grammar course provides focused practice on English grammar forms and structures through listening, speaking, reading, and writing activities. Emphasis is on the continuous and perfect tenses, transitive and intransitive verbs, irregular verb forms, the passive voice, participial adjectives, and idioms.

3. English as a Second Language 03D – Reading and Writing Level IV

Units: 0 Lecture: 5 hours Faculty Load: 33.333%

Recommended Preparation: qualification by assessment or completion of English as a Second Language 03C; concurrent enrollment in English as a Second Language 02D

Non-Credit

This Level IV reading and writing course is designed to provide students with strategies to improve reading comprehension and writing skills. Reading practice activities will be presented to increase vocabulary, use context for determining meaning of texts, and develop critical thinking skills. In writing, students will study a variety of grammatical structures and transitional expressions to help generate simple expository paragraphs.

INDUSTRY AND TECHNOLOGY DIVISION

NEW COURSES

1. Fire and Emergency Technology 115A – Fire Academy I
Units: 7.5 Lecture: 6 hours Lab: 5 hours Faculty Load: 65.000%
Prerequisite: Fire and Emergency Technology 1 with a minimum grade of C or equivalent; Fire and Emergency Technology 140 and 141 (Emergency Medical Training) with a minimum grade of C in each or equivalent or possession of valid certification as an Emergency Medical Technician; Physical Education 8 or pass the Candidate Physical Agility Test (CPAT) or Biddle Physical Agility Test
Enrollment Limitation: Pass a physical examination according to the National Fire Protection Association (NFPA) Standard #1582; possess a valid California driver's license
Credit, degree applicable
This is the first course of a two-course sequence for the student who wishes to prepare for entry level positions as a firefighter and become certified as a Fire Fighter 1 as specified by the California State Fire Marshal's office. Emphasis is placed on physical fitness, fire company organization, fire protective equipment, fire behavior, basic fire fighting skills, building construction, fire apparatus, and fire equipment maintenance.
Note: The two-course sequence, Fire and Emergency Technology 115A and 115B is the same as Fire and Emergency Technology 15. Students must apply through the Compton Community Education Center Office of Vocational Technology. Once acceptance into the academy has been verified, college registration will take place at the first class meeting.
2. Fire and Emergency Technology 115B – Fire Academy II
Units: 7 Lecture: 5 hours Lab: 6 hours Faculty Load: 63.333%
Prerequisite: Fire and Emergency Technology 115A with a minimum grade of C or equivalent
Enrollment Limitation: Pass a physical examination according to the National Fire Protection Association (NFPA) Standard #1582; possess a valid California driver's license
Credit, degree applicable
This is the second course of a two-course sequence for the student who wishes to prepare for entry level positions as a firefighter and become certified as a Fire Fighter 1 as specified by the California State Fire Marshal's office. Emphasis is placed on fire behavior, basic fire fighting skills, structure fires, ventilation, vehicle fires, wildland fires, search and rescue operations, rappelling, fire apparatus, and fire equipment operation.
Note: The two-course sequence, Fire and Emergency Technology 115A and 115B is the same as Fire and Emergency Technology 15. Students must apply through the Compton Community Education Center Office of Vocational Technology. Once acceptance into the academy has been verified, college registration will take place at the first class meeting.

C. PROPOSED CURRICULUM CHANGES: EFFECTIVE 2007-2008 ACADEMIC YEAR

It is recommended that the Board approve the proposed curriculum revisions and additions, effective the 2007-2008 academic year, listed below:

BEHAVIORAL AND SOCIAL SCIENCES DIVISION

NEW COURSE

1. Child Development 169 – Special Education Practicum
Units: 3 Lecture: 2 hours Lab: 3 hours to be arranged Faculty Load: 28.333%
Prerequisite: Child Development 4 or 32; Child Development 7, 8, 9, and 10; Child Development 16 or 17 or 18 or 19 with minimum grade of C in prerequisite or equivalent Credit, degree applicable; Transfer CSU
This practicum provides students with supervised experience working with infants, toddlers, and young children with special needs in a variety of early intervention and education settings such as self-contained or fully-included day care programs, regional centers, or early childhood classroom. Students will assist in the planning and implementation of intervention strategies and will work collaboratively with families as well as early intervention and special education professionals. Students will develop communication skills that are culturally sensitive towards the unique needs of children and families of children with special needs.

CHANGES IN MAJORS

1. Childhood Education
Current Status/Proposed Change
Child Development 3, 9, 12, ~~34~~; ~~choose~~ Child Development 4 or 32; two courses from: Child Development 16, 17, 18, 19; ~~choose three courses~~ complete 8-9 units from: Child Development 4, 7, 8, 10, 16, 17, 18, 19, 20, 21, 29, 30, 31, 32, 33, 45, 46, 135, 160, 163, 166, Nutrition and Foods 15
Total Units: ~~26-27~~ 29-30
Note: A minimum of 15 units must be completed at El Camino College.
Note: Proof of valid Pediatric CPR and First Aid Certification may be required for employment. This requirement may be met by successfully completing Child Development 11.

Recommendation:
Child Development 3, 9, 12, 34; Child Development 4 or 32; two courses from: Child Development 16, 17, 18, 19; complete 8-9 units from: Child Development 4, 7, 8, 10, 16, 17, 18, 19, 20, 21, 29, 30, 31, 32, 33, 45, 46, 135, 160, 163, 166, Nutrition and Foods 15
Total Units: 29-30
Note: A minimum of 15 units must be completed at El Camino College.

Note: Proof of valid Pediatric CPR and First Aid Certification may be required for employment. This requirement may be met by successfully completing Child Development 11.

2. Ethnic Studies

Current Status/Proposed Change

African American Studies Option:

English 43, Ethnic Studies 1, History ~~12~~ 12A, 16A, 16B, Psychology 10; ~~plus~~ 6 units from ~~the following~~: Art 9, English 44, History 12B, 32, Music 13, Political Science 5, Sociology 104, 107

Total Units: ~~24~~ 24

American Cultures Option:

Ethnic Studies 1; 15 units from ~~the following~~: Anthropology 6, Art 7, English 42, 43, 44, History 9, 16A, 16B, 17, 32, Psychology 10, Sociology 107; ~~plus~~ 6 units from ~~the following~~: American Studies 3, Anthropology 2, History ~~12~~, 12A, 12B, 14A, 14B, 19, Music 13, Political Science 5, Sociology 104

Total Units: ~~24~~ 24

Asian American Studies Option:

English 44, Ethnic Studies 1, History 14A, 14B, Political Science 5, Sociology ~~104~~ 107; ~~plus~~ 6 units from ~~the following~~: Art 5A, 5B, 6, Japanese 25, Sociology 104

Total Units: ~~24~~ 24

Chicano Studies Option:

Art 7, English 42, Ethnic Studies 1, History 17, 19, Political Science 5; ~~plus~~ 6 units from ~~the following~~: American Studies 3, English 44, History 32, Sociology 104, 107

Total Units: ~~24~~ 24

Native American Studies Option:

Anthropology 6, English 44, Ethnic Studies 1, History 9, Political Science 5, Sociology ~~104~~ 107; ~~plus~~ 6 units from ~~the following~~: Anthropology 2, 7, 8, Art 7, Sociology 104

Total Units: ~~24~~ 24

Recommendation:

African American Studies Option:

English 43, Ethnic Studies 1, History 12A, 16A, 16B, Psychology 10; 6 units from: Art 9, English 44, History 12B, 32, Music 13, Political Science 5, Sociology 104, 107

Total Units: 24

American Cultures Option:

Ethnic Studies 1; 15 units from: Anthropology 6, Art 7, English 42, 43, 44, History 9, 16A, 16B, 17, 32, Psychology 10, Sociology 107; 6 units from: American Studies 3, Anthropology 2, History 12A, 12B, 14A, 14B, 19, Music 13, Political Science 5, Sociology 104

Total Units: 24

Asian American Studies Option:

English 44, Ethnic Studies 1, History 14A, 14B, Political Science 5, Sociology 107; 6 units from: Art 5A, 5B, 6, Japanese 25, Sociology 104

Total Units: 24

Chicano Studies Option:

Art 7, English 42, Ethnic Studies 1, History 17, 19, Political Science 5; 6 units from: American Studies 3, English 44, History 32, Sociology 104, 107

Total Units: 24

Native American Studies Option:

Anthropology 6, English 44, Ethnic Studies 1, History 9, Political Science 5, Sociology 107; 6 units from: Anthropology 2, 7, 8, Art 7, Sociology 104

Total Units: 24

3. Sociology

Current Status/Proposed Change

Anthropology 2, Sociology 101, 104; Mathematics 150 or Psychology 9A or Sociology 109; two courses from: Anthropology 9, Philosophy 2, 3, 5, 8, Psychology 5, 10, 12, 16, Sociology 102, 107, 112, 115

Total Units: 19

Recommendation:

Anthropology 2, Sociology 101, 104; Mathematics 150 or Psychology 9A or Sociology 109; two courses from: Anthropology 9, Philosophy 2, 3, 5, 8, Psychology 5, 10, 12, 16, Sociology 102, 107, 112, 115

Total Units: 19

CHANGES IN CERTIFICATES OF COMPETENCE

1. Childhood Education

Current Status/Proposed Change

Early Childhood Education Option:

A Certificate of Competence will be granted upon completion of the following courses with a minimum grade average of B. ~~At least~~ A minimum of 15 units, including Child Development 20 and two courses from Child Development 16, 17, 18, or 19, must be completed at El Camino College.

Child Development 3, 4, 8, 9, 10, 12, 20, 34; Child Development 4 or 32; ~~choose~~ two courses from ~~the following~~: Child Development 16, 17, 18, 19

Total Units: ~~27~~ 30

Early Intervention Assistant Option:

A Certificate of Competence will be granted upon completion of the following courses with a minimum grade average of B. A minimum of 15 units, including Child Development 169, must be completed at El Camino College.

Child Development 3, 4, 7, 9, 10, 11, 32, 169; 3 units from: Child Development 16, 17, 19; 3 units from: Child Development 33, 34, 160, 163, 166

Total Units: 28

Infant/Toddler Education Option:

A Certificate of Competence will be granted upon completion of the following courses with a minimum grade average of B. ~~At least~~ A minimum of 15 units, including Child Development 20 and ~~two~~ one courses from Child Development 16, 17, 18, or 19, must be completed at El Camino College.

Child Development 3, 4, 7, 9, 10, 11, 12, 20, Nutrition and Foods 15; Child Development 4 or 32; ~~choose one course from the following:~~ Child Development 16, 17, ~~18~~, 19

Total Units: ~~28~~ 31

Program Administration Option:

A Certificate of Competence will be granted upon completion of the courses listed below with a minimum grade average of B. A minimum of 15 units of the certificate requirements, including Child Development 29 or 30 and Child Development 31, must be completed at El Camino College.

Child Development 3, 4, 8, 9, ~~10, 12~~, 20, (~~or two years of equivalent job experience~~), 29, 30, 31, 34; Child Development 4 or 32; ~~two courses~~ 6 units from: Child Development 4, 7, 10, 16, 17, 18, 19, 45, 46, 135, 160, 163, 166, Nutrition and Foods 15; ~~one course from:~~ Child Development 7, 8, 45

Total Units: ~~32-35~~

School Age Child Care Option:

A Certificate of Competence will be granted upon completion of the following courses with a minimum grade average of B. A minimum of 15 units, including Child Development 20, and Child Development 45 or 46, ~~and one course from Child Development 16, 17, 18, or 19~~, must be completed at El Camino College.

Child Development 3, 4, 9, 10, 12, 20, 34, 45, 46; Child Development 4 or 32; ~~choose one course~~ two courses from: ~~Child Development 16, 17, 18, 19~~; ~~choose one course from:~~ English 27, Geology 6, Mathematics 110, 111, Music 7, Oceanography 10, Physical Science 25

Total Units: ~~30~~ 33

Special Education Assistant Option:

A Certificate of Competence will be granted upon completion of the courses listed below with a minimum grade average of B. A minimum of 15 units of the certificate requirements, including Child Development 32 and 33, must be completed at El Camino College.

Child Development 3, 4, 9, ~~10~~, 11, ~~20~~, 32, 33, 169; Child Development 10 or Nursing 112; ~~two one~~ courses from Child Development 16, 17, 18, 19; ~~two courses~~ 6 units from: Child Development 7, 8, ~~12~~, 34, 45, 160, 163, 166, Nursing ~~112~~, 118, Nutrition and Foods 15, Sign Language/Interpreter Training 15

Total Units: ~~31-34~~

Recommendation:

Early Childhood Education Option:

A Certificate of Competence will be granted upon completion of the following courses with a minimum grade average of B. A minimum of 15 units, including Child Development 20 and two courses from Child Development 16, 17, 18, or 19, must be completed at El Camino College.

Child Development 3, 8, 9, 10, 12, 20, 34; Child Development 4 or 32; two courses from: Child Development 16, 17, 18, 19

Total Units: 30

Early Intervention Assistant Option:

A Certificate of Competence will be granted upon completion of the following courses with a minimum grade average of B. A minimum of 15 units, including Child Development 169, must be completed at El Camino College.

Child Development 3, 4, 7, 9, 10, 11, 32, 169; 3 units from: Child Development 16, 17, 19; 3 units from: Child Development 33, 34, 160, 163, 166

Total Units: 28

Infant/Toddler Education Option:

A Certificate of Competence will be granted upon completion of the following courses with a minimum grade average of B. A minimum of 15 units, including Child Development 20 and one course from Child Development 16, 17, 18, or 19, must be completed at El Camino College.

Child Development 3, 7, 9, 10, 11, 12, 20, Nutrition and Foods 15; Child Development 4 or 32; one course from: Child Development 16, 17, 19

Total Units: 31

Program Administration Option:

A Certificate of Competence will be granted upon completion of the courses listed below with a minimum grade average of B. A minimum of 15 units of the certificate requirements, including Child Development 29 or 30 and Child Development 31, must be completed at El Camino College.

Child Development 3, 8, 9, 20, 29, 30, 31, 34; Child Development 4 or 32; 6 units from: Child Development 4, 7, 10, 16, 17, 18, 19, 45, 46, 135, 160, 163, 166, Nutrition and Foods 15

Total Units: 32

School Age Child Care Option:

A Certificate of Competence will be granted upon completion of the following courses with a minimum grade average of B. A minimum of 15 units, including Child Development 20 and Child Development 45 or 46 must be completed at El Camino College.

Child Development 3, 9, 10, 12, 20, 34, 45, 46; Child Development 4 or 32; two courses from: English 27, Geology 6, Mathematics 110, 111, Music 7, Oceanography 10, Physical Science 25

Total Units: 33

Special Education Assistant Option:

A Certificate of Competence will be granted upon completion of the courses listed below with a minimum grade average of B. A minimum of 15 units of the certificate requirements, including Child Development 32 and 33, must be completed at El Camino College.

Child Development 3, 4, 9, 11, 32, 33, 169; Child Development 10 or Nursing 112; one course from Child Development 16, 17, 18, 19; 6 units from: Child Development 7, 8, 34, 45, 160, 163, 166, Nursing 118, Nutrition and Foods 15, Sign Language/Interpreter Training 15

Total Units: 31

2. School Health Clerk

Current Status/Proposed Change

A Certificate of Competence will be granted upon completion of the courses listed below with a minimum grade average of B. A minimum of 12 units of the certificate requirements, including Nursing 110, 112, and 114, must be completed at El Camino College.

Child Development 3, 10, 11, Nursing 110, 112, 114; three units from: Child Development 4, 7, 8, 9, 32, 34, 45, 160, 163, 166, Nursing 116, 118, Nutrition and Foods 15, Sign Language/Interpreter Training 15

Total Units: 18

Recommendation:

A Certificate of Competence will be granted upon completion of the courses listed below with a minimum grade average of B. A minimum of 12 units of the certificate requirements, including Nursing 110, 112, and 114, must be completed at El Camino College.

Child Development 3, 10, 11, Nursing 110, 112, 114; three units from: Child Development 4, 7, 8, 9, 32, 34, 45, 160, 163, 166, Nursing 116, 118, Nutrition and Foods 15, Sign Language/Interpreter Training 15

Total Units: 18

CHANGES IN CERTIFICATES OF COMPLETION

1. Childhood Education

Current Status/Proposed Change

Early Childhood Education Option:

A Certificate of Completion will be granted upon completion of the following courses with a minimum grade average of C. ~~At least~~ A minimum of 15 units, including Child Development 20 and two courses from Child Development 16, 17, 18, or 19, must be completed at El Camino College.

Child Development 3, ~~4, 8, 9, 10, 12, 20, 34~~; Child Development 4 or 32; ~~choose~~ two courses from ~~the following~~: Child Development 16, 17, 18, 19

Total Units: ~~27~~ 30

Early Intervention Assistant Option:

A Certificate of Completion will be granted upon completion of the following courses with a minimum grade average of C. A minimum of 15 units, including Child Development 169, must be completed at El Camino College.

Child Development 3, 4, 7, 9, 10, 11, 32, 169; 3 units from: Child Development 16, 17, 19; 3 units from: Child Development 33, 34, 160, 163, 166

Total Units: 28

Infant/Toddler Education Option:

A Certificate of Completion will be granted upon completion of the following courses with a minimum grade average of C. ~~At least~~ A minimum of 15 units, including Child Development 20 and ~~two~~ one courses from Child Development 16, 17, 18, or 19, must be completed at El Camino College.

Child Development 3, ~~4, 7, 9, 10, 11, 12, 20~~, Nutrition and Foods 15; Child Development 4 or 32; ~~choose~~ one course from ~~the following~~: Child Development 16, 17, ~~48~~, 19

Total Units: ~~28~~ 31

Program Administration Option:

A Certificate of Completion will be granted upon completion of the courses listed below with a minimum grade average of C. A minimum of 15 units of the certificate requirements, including Child Development 29 or 30 and Child Development 31, must be completed at El Camino College.

Child Development 3, 4, 8, 9, 10, ~~12~~, 20, (~~or two years of equivalent job experience~~), 29, 30, 31, 34; Child Development 4 or 32; ~~two courses~~ 6 units from: Child Development 4, 7, 10, 16, 17, 18, 19, 45, 46, 135, 160, 163, 166, Nutrition and Foods 15; ~~one course from: Child Development 7, 8, 45~~

Total Units: ~~32-35~~

School Age Child Care Option:

A Certificate of Completion will be granted upon completion of the following courses with a minimum grade average of C. A minimum of 15 units, including Child Development 20, and Child Development 45 or 46, ~~and one course from Child Development 16, 17, 18, or 19~~, must be completed at El Camino College.

Child Development 3, 4, 9, 10, 12, 20, 34, 45, 46; Child Development 4 or 32; ~~choose one course~~ two courses from: ~~Child Development 16, 17, 18, 19~~; ~~choose one course from:~~ English 27, Geology 6, Mathematics 110, 111, Music 7, Oceanography 10, Physical Science 25

Total Units: ~~30~~ 33

Special Education Assistant Option:

A Certificate of Completion will be granted upon completion of the courses listed below with a minimum grade average of C. A minimum of 15 units of the certificate requirements, including Child Development 32 and 33, must be completed at El Camino College.

Child Development 3, 4, 9, ~~10~~, 11, ~~20~~, 32, 33, 169; Child Development 10 or Nursing 112; ~~two one~~ courses from Child Development 16, 17, 18, 19; ~~two courses~~ 6 units from: Child Development 7, 8, ~~12~~, 34, 45, 160, 163, 166, Nursing ~~112~~, 118, Nutrition and Foods 15, Sign Language/Interpreter Training 15

Total Units: ~~31-34~~

Recommendation:

Early Childhood Education Option:

A Certificate of Completion will be granted upon completion of the following courses with a minimum grade average of C. A minimum of 15 units, including Child Development 20 and two courses from Child Development 16, 17, 18, or 19, must be completed at El Camino College.

Child Development 3, 8, 9, 10, 12, 20, 34; Child Development 4 or 32; two courses from: Child Development 16, 17, 18, 19

Total Units: 30

Early Intervention Assistant Option:

A Certificate of Completion will be granted upon completion of the following courses with a minimum grade average of C. A minimum of 15 units, including Child Development 169, must be completed at El Camino College.

Child Development 3, 4, 7, 9, 10, 11, 32, 169; 3 units from: Child Development 16, 17, 19; 3 units from: Child Development 33, 34, 160, 163, 166

Total Units: 28

Infant/Toddler Education Option:

A Certificate of Completion will be granted upon completion of the following courses with a minimum grade average of C. A minimum of 15 units, including Child Development 20 and one course from Child Development 16, 17, 18, or 19, must be completed at El Camino College.

Child Development 3, 7, 9, 10, 11, 12, 20, Nutrition and Foods 15; Child Development 4 or 32; one course from: Child Development 16, 17, 19

Total Units: 31

Program Administration Option:

A Certificate of Completion will be granted upon completion of the courses listed below with a minimum grade average of C. A minimum of 15 units of the certificate requirements, including Child Development 29 or 30 and Child Development 31, must be completed at El Camino College.

Child Development 3, 8, 9, 20, 29, 30, 31, 34; Child Development 4 or 32; 6 units from: Child Development 4, 7, 10, 16, 17, 18, 19, 45, 46, 135, 160, 163, 166, Nutrition and Foods 15

Total Units: 32

School Age Child Care Option:

A Certificate of Completion will be granted upon completion of the following courses with a minimum grade average of C. A minimum of 15 units, including Child Development 20 and Child Development 45 or 46 must be completed at El Camino College.

Child Development 3, 9, 10, 12, 20, 34, 45, 46; Child Development 4 or 32; two courses from: English 27, Geology 6, Mathematics 110, 111, Music 7, Oceanography 10, Physical Science 25

Total Units: 33

Special Education Assistant Option:

A Certificate of Completion will be granted upon completion of the courses listed below with a minimum grade average of C. A minimum of 15 units of the certificate requirements, including Child Development 32 and 33, must be completed at El Camino College.

Child Development 3, 4, 9, 11, 32, 33, 169; Child Development 10 or Nursing 112; one course from Child Development 16, 17, 18, 19; 6 units from: Child Development 7, 8, 34, 45, 160, 163, 166, Nursing 118, Nutrition and Foods 15, Sign Language/Interpreter Training 15

Total Units: 31

2. School Health Clerk

Current Status/Proposed Change

A Certificate of Completion will be granted upon completion of the courses listed below with a minimum grade average of C. A minimum of 12 units of the certificate

requirements, including Nursing 110, 112, and 114, must be completed at El Camino College.

Child Development 3, 10, 11, Nursing 110, 112, 114; three units from: Child Development 4, 7, 8, 9, 32, 34, 45, 160, 163, 166, Nursing 116, 118, Nutrition and Foods 15, Sign Language/Interpreter Training 15
Total Units: 18

Recommendation:

A Certificate of Completion will be granted upon completion of the courses listed below with a minimum grade average of C. A minimum of 12 units of the certificate requirements, including Nursing 110, 112, and 114, must be completed at El Camino College.

Child Development 3, 10, 11, Nursing 110, 112, 114; three units from: Child Development 4, 7, 8, 9, 32, 34, 45, 160, 163, 166, Nursing 116, 118, Nutrition and Foods 15, Sign Language/Interpreter Training 15
Total Units: 18

FINE ARTS DIVISION

CHANGE IN CERTIFICATE OF COMPETENCE

1. Art – Digital Arts

Current Status/Proposed Change

A Certificate of Competence will be issued to students completing the required ~~core courses and the~~ courses in one of these options: Computer Animation, Digital Photography, Graphic Design, Illustration, Motion Graphics, or Web Design, with a minimum grade ~~point~~ average of B. A minimum of 12 units required for the Certificate of Competence must be completed at El Camino College.

~~Required Core Courses: Art 10ab, 37ab, 41ab, 141abcd, 142abcd, 195ab, Photography 51, 2 units of Art 96abcd or 99abc~~

Computer Animation Option:

Art 10ab, 37ab, 41ab, 141abcd, 142abcd, 144abcd, 145abcd, 147abcd, 195ab; one course from Art 150 or Photography 51; two units from: Art 96abcd or 99abc; two courses from: Art 17ab, 31abcd, 82abcd, 146abcd

Total Units: ~~36-37~~

Digital Photography Option:

Art 10ab, 37ab, 41ab, 141abcd, 142abcd, 195ab, Photography 1, 2, 23A, 51; two units from: ~~Art 96abcd or Art 99abc~~; two courses from: Art 143abcd, 144abcd, 146abcd, 147abcd, Photography 3, 4

Total Units: 38-39

Graphic Design Option:

Art 10ab, 37ab, 39ab, 40abcd, 41ab, 141abcd, 142abcd, 143abcd, 146abcd, 195ab; one course from Art 150 or Photography 51; two units from: Art 96abcd or 99abc; one course from: Art 29, 87ab

Total Units: ~~36-37~~

Illustration Option:

Art 10ab, 17ab, 37ab, 41ab, 52abcd, 53ab, 54abcd, 141abcd, 142abcd, 195ab; one course from: Art 150 or Photography 51; two units from: Art 96abcd or 99abc; one course from: Art 19ab, 22ab, 87ab

Total Units: 36-37

Motion Graphics Option:

Art 10ab, 37ab, 41ab, 141abcd, 142abcd, 144abcd, 145abcd, 147abcd, 195ab; one course from Art 150 or Photography 51; two units from: Art 96abcd or 99abc; two courses from: Art 146abcd, Film/Video 20, 22, 28ab

Total Units: 36-37

Web Design Option:

Art 10ab, 37ab, 39ab, 41ab, 141abcd, 142abcd, 145abcd, 146abcd, 195ab; one course from: Art 150 or Photography 51; two units from: Art 96abcd or 99abc; two courses from: Art 144abcd, 147abcd, Computer Information Systems 133

Total Units: 36-37

Recommendation:

A Certificate of Competence will be issued to students completing the required courses in one of these options: Computer Animation, Digital Photography, Graphic Design, Illustration, Motion Graphics, or Web Design, with a minimum grade average of B. A minimum of 12 units required for the Certificate of Competence must be completed at El Camino College.

Computer Animation Option:

Art 10ab, 37ab, 41ab, 141abcd, 142abcd, 144abcd, 145abcd, 147abcd, 195ab; one course from Art 150 or Photography 51; two units from: Art 96abcd or 99abc; two courses from: Art 17ab, 31abcd, 82abcd, 146abcd

Total Units: 36-37

Digital Photography Option:

Art 10ab, 37ab, 41ab, 141abcd, 142abcd, 195ab, Photography 1, 2, 23A, 51; two units from: Art 99abc; two courses from: Art 143abcd, 144abcd, 146abcd, 147abcd, Photography 3, 4

Total Units: 38-39

Graphic Design Option:

Art 10ab, 37ab, 39ab, 40abcd, 41ab, 141abcd, 142abcd, 143abcd, 146abcd, 195ab; one course from Art 150 or Photography 51; two units from: Art 96abcd or 99abc; one course from: Art 29, 87ab

Total Units: 36-37

Illustration Option:

Art 10ab, 17ab, 37ab, 41ab, 52abcd, 53ab, 54abcd, 141abcd, 142abcd, 195ab; one course from: Art 150 or Photography 51; two units from: Art 96abcd or 99abc; one course from: Art 19ab, 22ab, 87ab

Total Units: 36-37

Motion Graphics Option:

Art 10ab, 37ab, 41ab, 141abcd, 142abcd, 144abcd, 145abcd, 147abcd, 195ab; one course from Art 150 or Photography 51; two units from: Art 96abcd or 99abc; two courses from: Art 146abcd, Film/Video 20, 22, 28ab

Total Units: 36-37

Web Design Option:

Art 10ab, 37ab, 39ab, 41ab, 141abcd, 142abcd, 145abcd, 146abcd, 195ab; one course from: Art 150 or Photography 51; two units from: Art 96abcd or 99abc; two courses from: Art 144abcd, 147abcd, Computer Information Systems 133

Total Units: 36-37

CHANGE IN CERTIFICATE OF COMPLETION

1. Art – Digital Arts

Current Status/Proposed Change

A Certificate of Completion will be issued to students completing the required ~~core~~ ~~courses and the~~ courses in one of these options: Computer Animation, Digital Photography, Graphic Design, Illustration, Motion Graphics, or Web Design, with a minimum grade point average of C. A minimum of 12 units required for the Certificate of Completion must be completed at El Camino College.

~~Required Core Courses: Art 10ab, 37ab, 41ab, 141abcd, 142abcd, 195ab, Photography 51, 2 units of Art 96abcd or 99abc~~

Computer Animation Option:

Art 10ab, 37ab, 41ab, 141abcd, 142abcd, 144abcd, 145abcd, 147abcd, 195ab; one course from Art 150 or Photography 51; two units from: Art 96abcd or 99abc; two courses from: Art 17ab, 31abcd, 82abcd, 146abcd

Total Units: 36-37

Digital Photography Option:

Art 10ab, 37ab, 41ab, 141abcd, 142abcd, 195ab, Photography 1, 2, 23A, 51; two units from: ~~Art 96abcd or Art 99abc~~; two courses from: Art 143abcd, 144abcd, 146abcd, 147abcd, Photography 3, 4

Total Units: 38-39

Graphic Design Option:

Art 10ab, 37ab, 39ab, 40abcd, 41ab, 141abcd, 142abcd, 143abcd, 146abcd, 195ab; one course from Art 150 or Photography 51; two units from: Art 96abcd or 99abc; one course from: Art 29, 87ab

Total Units: 36-37

Illustration Option:

Art 10ab, 17ab, 37ab, 41ab, 52abcd, 53ab, 54abcd, 141abcd, 142abcd, 195ab; one course from: Art 150 or Photography 51; two units from: Art 96abcd or 99abc; one course from: Art 19ab, 22ab, 87ab

Total Units: 36-37

Motion Graphics Option:

Art 10ab, 37ab, 41ab, 141abcd, 142abcd, 144abcd, 145abcd, 147abcd, 195ab; one course from Art 150 or Photography 51; two units from: Art 96abcd or 99abc; two courses from: Art 146abcd, Film/Video 20, 22, 28ab

Total Units: 36-37

Web Design Option:

Art 10ab, 37ab, 39ab, 41ab, 141abcd, 142abcd, 145abcd, 146abcd, 195ab; one course from: Art 150 or Photography 51; two units from: Art 96abcd or 99abc; two courses from: Art 144abcd, 147abcd, Computer Information Systems 133

Total Units: 36-37

Recommendation:

A Certificate of Completion will be issued to students completing the required courses in one of these options: Computer Animation, Digital Photography, Graphic Design, Illustration, Motion Graphics, or Web Design, with a minimum grade average of C. A minimum of 12 units required for the Certificate of Completion must be completed at El Camino College.

Computer Animation Option:

Art 10ab, 37ab, 41ab, 141abcd, 142abcd, 144abcd, 145abcd, 147abcd, 195ab; one course from Art 150 or Photography 51; two units from: Art 96abcd or 99abc; two courses from: Art 17ab, 31abcd, 82abcd, 146abcd

Total Units: 36-37

Digital Photography Option:

Art 10ab, 37ab, 41ab, 141abcd, 142abcd, 195ab, Photography 1, 2, 23A, 51; two units from: Art 99abc; two courses from: Art 143abcd, 144abcd, 146abcd, 147abcd, Photography 3, 4

Total Units: 38-39

Graphic Design Option:

Art 10ab, 37ab, 39ab, 40abcd, 41ab, 141abcd, 142abcd, 143abcd, 146abcd, 195ab; one course from Art 150 or Photography 51; two units from: Art 96abcd or 99abc; one course from: Art 29, 87ab

Total Units: 36-37

Illustration Option:

Art 10ab, 17ab, 37ab, 41ab, 52abcd, 53ab, 54abcd, 141abcd, 142abcd, 195ab; one course from: Art 150 or Photography 51; two units from: Art 96abcd or 99abc; one course from: Art 19ab, 22ab, 87ab

Total Units: 36-37

Motion Graphics Option:

Art 10ab, 37ab, 41ab, 141abcd, 142abcd, 144abcd, 145abcd, 147abcd, 195ab; one course from Art 150 or Photography 51; two units from: Art 96abcd or 99abc; two courses from: Art 146abcd, Film/Video 20, 22, 28ab

Total Units: 36-37

Web Design Option:

Art 10ab, 37ab, 39ab, 41ab, 141abcd, 142abcd, 145abcd, 146abcd, 195ab; one course from: Art 150 or Photography 51; two units from: Art 96abcd or 99abc; two courses from: Art 144abcd, 147abcd, Computer Information Systems 133
Total Units: 36-37

NEW CERTIFICATE OF COMPETENCE

1. Commercial Music

A Certificate of Competence will be granted upon completion of the courses listed below with a minimum grade average of B. Music 82abc, 84, and 85ab must be completed at El Camino College.

Required courses: Music 1, 81A, 82abc*, 83abcd*, 84, 85ab* (*one semester of)
Total Units: 16

NEW CERTIFICATE OF COMPLETION

1. Commercial Music

A Certificate of Completion will be granted upon completion of the courses listed below with a grade average of C. Music 82abc, 84, and 85ab must be completed at El Camino College.

Required courses: Music 1, 81A, 82abc*, 83abcd*, 84, 85ab* (*one semester of)
Total Units: 16

HUMANITIES DIVISION

CHANGES IN NUMBER, CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION; COURSE REVIEW

Current Status/Proposed Change

1. English ~~R~~ 82 – Introduction to Reading Skills

~~Recommended Preparation~~ Prerequisite: credit in English 80 or qualification by testing (English Placement Test) and assessment

~~Students will~~ This course is designed to improve general reading and thinking abilities through increasing the following skills: comprehension, vocabulary, reading speed, and study and test-taking techniques. These competencies are necessary for success in the developmental Special emphasis will be placed on analysis of longer reading and writing courses. This course is designed for students whose reading level is below high school level passages.

Recommendation:

English 82 – Introduction to Reading Skills

Prerequisite: credit in English 80 or qualification by testing (English Placement Test) and assessment

This course is designed to improve general reading and thinking abilities through increasing the following skills: comprehension, vocabulary, and study and test-taking techniques. Special emphasis will be placed on analysis of longer reading passages.

Current Status/Proposed Change

2. English ~~2R~~ 84 – Developmental Reading and Writing

Prerequisite: credit in English ~~R~~ 82 or qualification by testing (English Placement Test) and assessment

~~Students will improve vocabulary comprehension, thinking processes, essay and objective study skills, test-taking techniques, and reading speed. These reading, writing, and thinking skills are necessary for success in~~ This course is designed to prepare students to read college-level materials. This course is designed for students whose reading level is above remedial but whose reading level does not meet English 1A competency materials. Special emphasis will be placed on moving the students from a literal level of comprehension to a critical analysis of texts. Students will be able to integrate specific reading strategies rather than focus on individual skills, and will write responses to texts.

Recommendation:

English 84 – Developmental Reading and Writing

Prerequisite: credit in English 82 or qualification by testing (English Placement Test) and assessment

This course is designed to prepare students to read college-level reading materials. Special emphasis will be placed on moving the students from a literal level of comprehension to a critical analysis of texts. Students will be able to integrate specific reading strategies rather than focus on individual skills, and will write responses to texts.

NEW COURSES

1. Italian 21ab – Beginning Conversational Italian

Units: 2 Lecture: 2 hours Faculty Load: 13.333%

Prerequisite: Italian 1 with a minimum grade of C or equivalent

Credit, degree applicable; Transfer CSU

This course is designed to develop fluency in oral expression, increase oral comprehension, and improve pronunciation of the Italian language. Conversational topics are based upon the daily experiences and cultural life of the ethnic areas involved with the Italian language.

2. Italian 22ab – Intermediate Conversational Italian

Units: 2 Lecture: 2 hours Faculty Load: 13.333%

Prerequisite: Italian 2 and 21ab with a minimum grade of C in prerequisite or equivalent

Credit, degree applicable; Transfer CSU, UC

This course is designed for the intermediate student to develop Italian fluency in oral expression, increase Italian oral comprehension, and improve Italian pronunciation. Conversational topics are based upon the daily experiences and cultural life of the ethnic areas involved with the Italian language.

3. Italian 24 – Introduction to Italian Culture

Units: 3 Lecture: 3 hours Faculty Load: 20.000%

Recommended Preparation: eligibility for English 1A

Credit, degree applicable; Transfer CSU

This course provides an introduction to the cultural aspects of the Italian language through a study of geography, social institutions, literature, art, architecture, and music. Topics include a comparison of Italian and other Western languages and cultures. This course is taught in English.

INDUSTRY AND TECHNOLOGY DIVISION

NEW COURSES

1. Automotive Collision Repair/Painting 20 – Automotive Collision Investigation

Units: 3 Lecture: 3 hours Faculty Load: 20.000%

Credit, degree applicable; Transfer CSU

This is an introductory course in automotive collision investigation designed for students preparing for employment in the fields of automotive collision repair, automotive insurance investigation, and accident reconstruction. Emphasis is placed upon vehicle identification, vehicle design and construction, occupant restraint systems, tire identification and construction, identification of skid-marks, the coefficient of friction, and speed from skid formulas.

2. Automotive Collision Repair/Painting 22 – Automotive Repair Fraud

Units: 3 Lecture: 3 hours Faculty Load: 20.000%

Credit, degree applicable; Transfer CSU

This course covers the elements of fraud encountered in the automotive repair industry and is designed to prepare students for employment in the fields of automotive collision repair, automotive insurance investigation, and accident reconstruction. Topics covered include staged traffic accidents, Vehicle Identification Number (VIN) swapping, title washing, VIN cloning, National Highway Traffic Safety Administration (NHTSA), Federal Motor Vehicle Safety Standards, National Insurance Crime Bureau (NICB), automotive insurance industry, fraud detection and investigation procedures, collection of evidence, witness marks and material transfer, identification and implications of prior damage, vehicle crush analysis, traffic accident photography, vehicle lamp analysis, and vehicle fires.

3. Automotive Collision Repair/Painting 24 – Automotive Collision Analysis

Units: 3 Lecture: 3 hours Faculty Load: 20.000%

Recommended Preparation: Automotive Collision Repair/Painting 20

Credit, degree applicable; Transfer CSU

This course covers the elements of automotive collision analysis and is designed to prepare students for employment in the fields of automotive collision repair, automotive insurance investigation, and accident reconstruction. Emphasis is placed on accident

causation factors, collision deformation, low speed impacts, calculation of drag factors, speed determination from crush analysis, Event Data Recorder (EDR), failure analysis, roadway debris, and human factors.

4. Automotive Collision Repair/Painting 26 – Automotive Accident Reconstruction

Units: 3 Lecture: 3 hours Faculty Load: 20.000%

Recommended Preparation: Automotive Collision Repair/Painting 20 or 24

Credit, degree applicable; Transfer CSU

This course covers the elements of automotive collision reconstruction and is designed to prepare students for employment in the fields of automotive collision repair, automotive insurance investigation, and accident reconstruction. Emphasis is placed on photography of vehicle damage and computer modeling, measuring and documenting skid marks, calculation of drag factors, speed from skid marks considering radius and critical speed scuff, determination of combined velocities, occupant dynamics, time and position analysis, force line determination and Principle Direction of Force (PDOF), conservation of momentum analysis, and Delta-V determination.

CHANGE IN MAJOR

1. Automotive Collision Repair/Painting

Current Status/Proposed Change

At least 50% of the major requirements for the Associate in Science Degree must be completed at El Camino College.

A minimum of 20 units from the following: Automotive Collision Repair/Painting 1A, 1B, 1C, 1D, 2A, 2B, 2C, 3A, 4abcd, 5abcd, 20, 22, 24, 26

Recommended electives: Automotive Collision Repair/Painting 95abcd, Machine Tool Technology 16ab, Technical Mathematics 1, Welding ~~12ab~~ 15ab

Total Units: 20

Recommendation:

At least 50% of the major requirements for the Associate in Science Degree must be completed at El Camino College.

A minimum of 20 units from the following: Automotive Collision Repair/Painting 1A, 1B, 1C, 1D, 2A, 2B, 2C, 3A, 4abcd, 5abcd, 20, 22, 24, 26

Recommended electives: Automotive Collision Repair/Painting 95abcd, Machine Tool Technology 16ab, Technical Mathematics 1, Welding 15ab

Total Units: 20

CHANGE IN CERTIFICATE OF COMPETENCE

1. Automotive Collision Repair/Painting

Current Status/Proposed Change

A Certificate of Competence will be granted to the student completing the Core Requirements with ~~an a grade~~ average grade of B ~~or better~~ and the General Requirements with a grade average of C. At least 50% of the Core Requirements for the Certificate of Competence must be completed at El Camino College.

Core Requirements: 32 units from the following: Automotive Collision Repair/Painting 1A, 1B, 1C, 1D, 2A, 2B, 2C, 3A, 4abcd, 5abcd, 20, 22, 24, 26

General Requirements: English A or qualifying score for English 1A on English Placement Test, Machine Tool Technology 16ab, Technical Mathematics 1, Welding ~~12~~ 15ab (~~69~~-12 units)

Total Units ~~38~~ 41-44

Recommendation:

A Certificate of Competence will be granted to the student completing the Core Requirements with a grade average of B and the General Requirements with a grade average of C. At least 50% of the Core Requirements for the Certificate of Competence must be completed at El Camino College.

Core Requirements: 32 units from the following: Automotive Collision Repair/Painting 1A, 1B, 1C, 1D, 2A, 2B, 2C, 3A, 4abcd, 5abcd, 20, 22, 24, 26

General Requirements: English A or qualifying score for English 1A on English Placement Test, Machine Tool Technology 16ab, Technical Mathematics 1, Welding 15ab (9-12 units)

Total Units 41-44

CHANGES IN CERTIFICATES OF COMPLETION

1. Automotive Collision Repair/Painting

Current Status/Proposed Change

A Certificate of Completion will be granted to the student ~~who completes 32 units from~~ completing the courses in one of the following courses options: Automotive Collision Repair/Painting, Automotive Collision Investigation, or Automotive Accident Reconstruction with ~~an a~~ a grade average ~~grade~~ of C. At least 50% of the requirements for the Certificate of Completion must be completed at El Camino College.

Automotive Collision Repair/Painting Option:

32 units from:

Automotive Collision Repair/Painting 1A, 1B, 1C, 1D, 2A, 2B, 2C, 3A, 4abcd, 5abcd, 20, 22, 24, 26

Total Units: 32

Automotive Collision Investigation Option:

Automotive Collision Repair/Painting 20, 22

Total Units: 6

Automotive Accident Reconstruction Option:

Automotive Collision Repair/Painting 24, 26

Total Units: 6

Recommendation:

A Certificate of Completion will be granted to the student completing the courses in one of the following options: Automotive Collision Repair/Painting, Automotive Collision Investigation, or Automotive Accident Reconstruction with a grade average of C. At least 50% of the requirements for the Certificate of Completion must be completed at El Camino College.

Automotive Collision Repair/Painting Option:

32 units from:

Automotive Collision Repair/Painting 1A, 1B, 1C, 1D, 2A, 2B, 2C, 3A, 4abcd, 5abcd, 20, 22, 24, 26

Total Units: 32

Automotive Collision Investigation Option:

Automotive Collision Repair/Painting 20, 22

Total Units: 6

Automotive Accident Reconstruction Option:

Automotive Collision Repair/Painting 24, 26

Total Units: 6

2. Automotive Technology

Current Status/Proposed Change

A Certificate of Completion will be granted upon completion of ~~32-40~~ units from the following required courses for one of the following options: Automotive Technician, Automotive Tune-Up Technician, Automotive Brakes and Suspension Technician, Automotive Transmission and Drive Train Technician, and Automotive Engine Rebuilding and Repair Technician with a grade average of C. At least 50% of the requirements for the Certificate of Completion must be completed at El Camino College.

Automotive Technician Option:

~~Complete a minimum of:~~ 8 units from: Automotive Technology 33 or 34 and 35;-8 units from: Automotive Technology 22A or 23 and 24; 8 units from: Automotive Technology 22B or 25 and 26 (or ~~8 units from Automotive Technology 71 and 72~~); one course from: Automotive Technology 41, 42, 43, or 45; 8 units from: Automotive Technology 11 or 14 and 16

Total Units: ~~36~~ 32-40

Automotive Tune-Up Technician Option:

Automotive Technology 22A or 23 and 24; Automotive Technology 22B or 25 and 26

Total Units: 16

Automotive Brakes and Suspension Technician Option:

Automotive Technology 11 or 14 and 16

Total Units: 8

Automotive Transmission and Drive Train Technician Option:

Automotive Technology 33 or 34 and 35

Total Units: 8

Automotive Engine Rebuilding and Repair Technician Option:

Automotive Technology 41 or 42 or 43 and 45

Total Units: 8

Recommendation:

A Certificate of Completion will be granted upon completion of the required courses for one of the following options: Automotive Technician, Automotive Tune-Up Technician, Automotive Brakes and Suspension Technician, Automotive Transmission and Drive Train Technician, and Automotive Engine Rebuilding and Repair Technician with a

grade average of C. At least 50% of the requirements for the Certificate of Completion must be completed at El Camino College.

Automotive Technician Option:

8 units from: Automotive Technology 33 or 34 and 35;-8 units from: Automotive Technology 22A or 23 and 24; 8 units from: Automotive Technology 22B or 25 and 26 or 71 and 72; one course from: Automotive Technology 41, 42, 43, 45; 8 units from: Automotive Technology 11 or 14 and 16

Total Units: 32-40

Automotive Tune-Up Technician Option:

Automotive Technology 22A or 23 and 24; Automotive Technology 22B or 25 and 26

Total Units: 16

Automotive Brakes and Suspension Technician Option:

Automotive Technology 11 or 14 and 16

Total Units: 8

Automotive Transmission and Drive Train Technician Option:

Automotive Technology 33 or 34 and 35

Total Units: 8

Automotive Engine Rebuilding and Repair Technician Option:

Automotive Technology 41 or 42 or 43 and 45

Total Units: 8

CHANGE IN CATALOG PROGRAM DESCRIPTION

1. Automotive Collision Repair/Painting

Current Status/Proposed Change

The automotive collision repair/painting program prepares students for employment in the field and provides upgrade opportunities for currently employed personnel. By completing the degree ~~or certificate~~ requirements, ~~the students~~ will gain proficiency in safety practices, industry repair standards, vehicle identification and construction, estimating, body repairs, frame repairs, vehicle alignment, welding, collision analysis, manual and mechanical metal finishing techniques, structural repairs, vehicle alignment, surface preparation, and vehicle painting finishing, and the use of collision repair equipment. In addition, completing the certificate requirements prepares students for employment in the fields of automotive insurance investigation, vehicle accident reconstruction, automotive collision repair, or automotive painting. Competencies will be assessed regularly ~~in accordance with Automotive Service Excellence (ASE) and the Industry Conference on Automotive Collision Repair (ICAR) standards.~~ Students completing the program may expect to enter industry as automotive collision repair technicians or automotive painters by student performance in the Automotive Collision Repair/Painting classroom and laboratory.

Recommendation:

The automotive collision repair/painting program prepares students for employment in the field and provides upgrade opportunities for currently employed personnel. By completing the degree requirements, students will gain proficiency in industry repair standards, vehicle identification and construction, estimating, body repairs, frame repairs,

vehicle alignment, welding, and vehicle painting. In addition, completing the certificate requirements prepares students for employment in the fields of automotive insurance investigation, vehicle accident reconstruction, automotive collision repair, or automotive painting. Competencies will be assessed regularly by student performance in the Automotive Collision Repair/Painting classroom and laboratory.

CHANGES IN LECTURE HOURS, FACULTY LOAD, UNITS, CATALOG DESCRIPTION; COURSE REVIEW

1. Fire and Emergency Technology 152 – Flashover Survival Training

Current Status/Proposed Change

Units: ~~5~~ 1 Lecture: ~~9~~ 18 hours (one week course) Faculty Load: 3.333 6.667%

This course is designed to provide students with the skills necessary to survive fire flashover and low pressure smoke explosion, also known as a backdraft. Students learn to recognize the incipient stages of fire development, survival techniques, and combat techniques that delay flashover. Each student will participate in live exercises simulating flashover in a Swede Survival Flashover Container.

Note: Credit/no credit only.

Note: This course is repeatable.

Recommendation:

Units: 1 Lecture: 18 hours (one week course) Faculty Load: 6.667%

This course is designed to provide students with the skills necessary to survive fire flashover and low pressure smoke explosion, also known as a backdraft. Students learn to recognize the incipient stages of fire development, survival techniques, and combat techniques that delay flashover. Each student will participate in live exercises simulating flashover in a Swede Survival Flashover Container.

Note: Credit/no credit only.

Note: This course is repeatable.

MATHEMATICAL SCIENCES DIVISION

CHANGES IN CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION; COURSE REVIEW

1. Mathematics 23 – Pre-Algebra

Current Status/Proposed Change

Prerequisite: Mathematics 10B or 12 with a minimum grade of C in prerequisite or qualification by testing (El Camino College Mathematics Placement Test) and assessment
This course bridges the gap between arithmetic and formal algebra, developing number sense and operation sense, in order to formulate and solve algebraic equations with integers, fractions, and percents. Algebraic principles are applied to problems from a variety of fields. Other topics include: proportional reasoning, spatial reasoning, informal geometry and measurement, coordinate graphing, informational graphs, and data collection and description.

~~Note: A computer/tutoring laboratory will be available for assistance and group work.~~

Recommendation:

Prerequisite: Mathematics 10B or 12 with a minimum grade of C in prerequisite or qualification by testing (El Camino College Mathematics Placement Test) and assessment
This course bridges the gap between arithmetic and formal algebra, developing number sense and operation sense, in order to formulate and solve algebraic equations with integers, fractions, and percents. Algebraic principles are applied to problems from a variety of fields. Other topics include: proportional reasoning, spatial reasoning, informal geometry and measurement, coordinate graphing, informational graphs, and data collection and description.

CHANGE IN CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation); COURSE REVIEW

1. Mathematics 25 – Pre-Algebra Review

Current Status/Proposed Change

Prerequisite: Mathematics 10B or 12 with a minimum grade of C in prerequisite or qualification by testing (El Camino College Mathematics Placement Test) and assessment

Recommendation:

Prerequisite: Mathematics 10B or 12 with a minimum grade of C in prerequisite or qualification by testing (El Camino College Mathematics Placement Test) and assessment

NATURAL SCIENCES DIVISION

CHANGES IN LECTURE/LAB HOURS, FACULTY LOAD; COURSE REVIEW

1. Horticulture 55 – Plant Identification – Trees

Current Status/Proposed Change

Lecture: ~~2~~ 3 hours Lab: ~~3~~ 0 hours Faculty Load: ~~28.333~~ 20.000%

Recommendation:

Lecture: 3 hours Faculty Load: 20.000%

2. Horticulture 56 – Plant Identification – Shrubs, Vines, and Groundcovers

Current Status/Proposed Change

Lecture: ~~2~~ 3 hours Lab: ~~3~~ 0 hours Faculty Load: ~~28.333~~ 20.000%

Recommendation:

Lecture: 3 hours Faculty Load: 20.000%

NEW COURSES

1. Biology 101 – Principles of Biology I

Units: 5 Lecture: 3 hours Lab: 6 hours Faculty Load: 50.000%

Prerequisite: Chemistry 4 with a minimum grade of C or the equivalent

Recommended Preparation: eligibility for English 1A

Credit, degree applicable; Transfer CSU

This course is a survey of eukaryotic organisms, their evolution and ecology. The student will have a thorough exposure to plant and animal anatomy and physiology, and will utilize animal dissection in the lab. Students will be expected to complete a project that includes hypothesis, prediction, experimentation, and presentation of results. This course is one of three courses in the biology series designed for biology majors, including those students planning to pursue a career in medicine, dentistry, or other life sciences.

Note: It is recommended that Chemistry 1A be taken concurrently in preparation for Biology 102.

2. Biology 102 – Principles of Biology II

Units: 5 Lecture: 3 hours Lab: 6 hours Faculty Load: 50.000%

Prerequisite: Chemistry 1A with a minimum grade of C or the equivalent

Recommended Preparation: eligibility for English 1A

Credit, degree applicable; Transfer CSU

This course offers a detailed study of eukaryotic cell anatomy, metabolism, and division, including the study of Mendelian genetics and the molecular genetics of eukaryotes.

Prokaryotic cellular structure (eubacteria and archaea), microbial genetics, and viruses are also studied. The scientific method is discussed in the lecture component and students implement elements of the process in various laboratory exercises. This course is one of three courses in the biology series designed for biology majors, including those students planning to pursue a career in medicine, dentistry, or other life sciences.

3. Horticulture 60 – Basic Landscape Irrigation

Units: 3 Lecture: 2 hours Lab: 3 hours Faculty Load: 28.333%

Recommended Preparation: eligibility for Mathematics 23

Credit, degree applicable; Transfer CSU

This course introduces the basics of residential and small commercial landscape irrigation and determining the water demand and the water availability of a landscape site. Selection of sprinklers, proper sizing of pipe, and selection of irrigation controllers as well as typical irrigation materials and assembly techniques will be explored. Low volume irrigation systems will also be discussed.

Agenda for the El Camino Community College District Board of Trustees
From
Student and Community Advancement
John Baker, Ed. D., Interim Vice President

Page No.

A. Student Field Trips.....48

A. **STUDENT FIELD TRIPS**

It is recommended that the Board approve the following student field trips sponsored by the Transfer Center and the El Camino College Language Academy. The purposes of the trips are to provide transfer and orientation information and cultural enrichment: Others who may be needed as drivers or chaperones: Sue Oda-Omori, Lori Suekawa, Ken Key, Ken Gaines, Elaine Moore, Bill Cooper, Lisa Raufman, Tiffanie Hong, Griselda Castro, Lori Losorelli, Sabra Sabio, Maribel Hernandez, Dexter Vaughn, Junnette Fariolen, Cheryl Beverly.

Transfer Center – Dianne Martinez and Van Nguyen

February 17, 2007 – California State University at Los Angeles, Los Angeles, California. Estimated students 20. Depart 9am; return 3pm. Transportation by vans.

El Camino College Language Academy – Destyn LaPorte

March 15, 2007 – Getty Museum, Los Angeles, California. Estimated students 40. Depart 11:30am; return 4:30pm. Transportation by bus.

**Agenda for the El Camino Community College District Board of Trustees
from
Administrative Services
Jeff Marsee, Vice President**

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Administrative Services

A. 2005-2006 AUDIT REPORT

It is recommended that the Board accept the annual financial audit report prepared by Vavrinek, Trine, Day and Co. for the El Camino Community College District. Copies of the audit report for the 2005-2006 fiscal year have been distributed to the Board of Trustees. The public may review the audit report in the ECC Library and can be accessed on the El Camino College website at the following address: <http://www.elcamino.edu/administration/board/meetingagendas.asp>.

The auditors have identified this audit of the District's financial statements as unqualified, meaning no material weaknesses were identified. The audit report also recognizes that the District is in compliance with Governmental Accounting Standards Board Statement 45 (GASB-45), which recommends that the District must establish a fund to pay for the future costs of retiree medical insurance premiums by fiscal year 2007-2008.

The audit report confirms the difference between actual income and actual expenditures for fiscal year 2005-06, Unrestricted General Fund is \$52, 769. This modest increase to the Fund Balance for 2005-06 is offset by auditor recommended prior year adjustments to the Fund Balance in the amount of \$737,083, leading to a reduction in fund balance of \$684,314. This adjustment is due primarily to the write-off of prior year student receivables.

B. NON-RESIDENT TUITION FEE FOR 2007-2008

It is recommended that the Board of Trustees adopt the non-resident tuition fee for the fiscal year 2007-2008, commencing with the summer session of 2007, in the amount of \$173 per unit of course work pursuant to Education Code Section 76140. Pursuant to Education Code Section 76141 (a), it is recommended that the Board of Trustees adopt a non-resident tuition fee for non-resident students who are both citizens and residents of a foreign country for the fiscal year 2007-2008, commencing with the summer session 2007, in the amount of \$192 per unit of course work. The additional \$19 for non-resident aliens is permitted to be charged for capital outlay purposes. El Camino College will set aside these additional dollars for the purpose of capital outlay, maintenance, and equipment.

The 2006-07 non-resident tuition rate is \$160 per unit and an additional \$20 per unit for foreign non-resident students. The 2007-2008 adjustments are based on computations using reported statewide and district expenditures and FTES.

C. CONTRACTS UNDER \$65,100

It is recommended that the Board of Trustees ratify the District entering into the following agreements. The Vice President of Administrative Services, or his authorized designee, has executed the necessary documents.

Administrative Services

1. Student and Community Advancement - Community Advancement Division

The Community Advancement Division provides contract training to private industry consistent with the California State Education Department’s emphasis on economic development.

The Career Placement Services (CPS) Office provides employment services to students, alumni, faculty, and staff by coordinating job searches and interviews

with prospective employers. This program is funded through Joint Powers Agreement No. 83-100 between various cities in the South Bay Service Delivery area to provide employment-training services under the Workforce Investment Act of 1998 (SBWIA).

The El Camino College Center for Applied Competitive Technologies (ECC-CACT) helps to advance the State’s economic growth and global competitiveness through technology education, manufacturing training and services that contribute to continuous workforce development. This training is provided under the State Employment Training Programs Contract No. ET06-0112.

<u>Contractor</u>	<u>Dates of Service</u>	<u>Contract Amount</u>
<u>City of Gardena</u>	2/1/07 – 6/30/07	No Cost
Under the Workforce Investment Act Youth Program, the City of Gardena will provide employment sites for eligible City of Gardena high school seniors.		

<u>Lisi Aerospace</u>	12/1 & 12/8/2006 & 1/12 & 1/19/2007	Income: \$4,000 Expense: \$1,260 Net: \$2,740
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The CACT will present four four-hour computer training classes at \$250/hour.

<u>Teledyne Microelectronics</u>	11/6/06-4/23/07	Income: \$9,174 Expense: \$4,000 Net: \$5,174
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The CACT will provide 44 hours of Basic Math for Statistical Process Control (SPC).

Administrative Services

D. CONTRACTS \$65,100 OR HIGHER

It is recommended that the Board of Trustees, in accordance with Board Policy 6340, approve that the District enter into the following agreements.

1. Academic Affairs - Behavioral & Social Sciences Division

This division provides instruction in various programs that offer students an opportunity to examine and gain an understanding in areas of human development, history, economics, child education, sociology and other programs.

On October 1, 2004, El Camino College, with Santa Monica Community College District (SMCCD) as a partner, obtained a five-year Title V Cooperative Grant from the U.S. Department of Education, "Strengthening Institutions – Hispanic Serving Institutions", CFDA No. 84.031S. This grant is for the District's Teacher Education Program to assist future teachers through the education process. El Camino College is the administrator for these grant funds.

<u>Contractor</u>	<u>Dates of Service</u>	<u>Contract Amount</u>
<u>Santa Monica Community College District (SMCCD)</u>	10/1/06-9/30/07 (Year 3 of 5)	Income: \$275,000 Per Year Expense: \$275,000

Through a Cooperative Partnership Agreement, SMCCD will provide the same opportunities to students enrolled in their Teacher Academy Program.

2. Community Advancement Division

The ECC-CACT is a sub-grantee of the California Space Authority's California Innovation Corridor \$15 million grant awarded by the US Department of Labor.

<u>California Space Authority Workforce Innovation and Regional Economic Development</u>	2/1/2006 – 1/30/2009	Income: \$350,000 Per Year
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The ECC-CACT will (1) develop a not-for-credit Manufacturing Technician Training program, and (2) promote Science Technology, Engineering and Math Instruction at local high schools. The activities of this grant will be at no cost to the District.

E. TRANSFER OF FUNDS TO CAPITAL OUTLAY PROJECTS FUND 41

It is recommended that \$408,723 of monies in the 2006-07 General Fund-Unrestricted budget be transferred to the Capital Outlay Projects Fund for deferred maintenance projects and for capital outlay items to support technological upgrades.

Background – The District has received unbudgeted revenue in the amount of \$408,723 from Southern California Edison, as an incentive rebate for energy conservation measures performed by the District.

F. INFORMATION ITEM - PROPOSAL

EXCLUSIVE BEVERAGE PROPOSAL – Proposals were sought for a modified-exclusive beverage contract to provide Coca-Cola or Pepsi Cola products throughout all campus venues including vending machines. After careful consideration, the Bookstore staff recommended that the Request for Proposal obtained from the Coca-Cola Bottling Company of Southern California be selected and a contract be awarded for beverage services beginning January 16, 2007 through January 15, 2012.

G. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS

It is recommended that all purchase orders and blanket purchase orders be ratified as shown. Purchase orders and blank purchase orders have been separated by fund as follows.

- Fund 11 General Fund
- Fund 12 General Restricted
- Fund 33 Child Development
- Fund 41 Capital Outlay Projects
- Fund 62 Property & Liability Self Insurance
- Fund 72 Student Representation
- Fund 79 Auxiliary Services
- Fund 81 Student Organization
- Fund 82 Scholarships & Trust

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund: 11	Unrestricted - El Camino			
P0091490	Los Angeles County	Institutional Service	County Contracts	\$2,600.00
P0091498	Brinks Home Security, Inc.	Div Office Instr. Se	Other Services And Expense	\$87.31
P0091504	Ideal Glass & Mirror Inc.	Chemistry	Instructional Supplies/Lo	\$623.52
P0091505	Arvid E. Spor	Division Ofc Student	Non-Instruct Supplies	\$11.82
P0091508	SCIAC	Counseling Office	Dues And Memberships	\$75.00
P0091510	Office Max A Boise Company	Transfer Center	Non-Instruct Supplies	\$126.65
P0091511	John Wiley Publishers	Institutional Research	Non-Instruct Supplies	\$81.94
P0091512	SOLANO COMMUNITY	Counseling Office	Dues And Memberships	\$50.00
P0091513	Mass Press	Counseling Office	Non-Instruct Supplies	\$59.48

P0091514	Gardena Valley Chamber	Public Information	Conferences Mgmt	\$246.25
P0091515	Capitol Advantage	Public Information	Publications/ Periodicals	\$30.90
P0091516	Redondo Beach Chamber	Public Information	Conferences Mgmt	\$50.00
P0091519	Xpedx	Copy Center	Non-Instruct Supplies	\$556.07
P0091520	Xpedx Paper & Graphics	Copy Center	Non-Instruct Supplies	\$968.94
P0091523	Cal Western Paint	Ctr for Arts Product	Non-Instruct Supplies	\$72.32
P0091524	Rose Brand	Ctr for Arts Product	Non-Instruct Supplies	\$193.61
P0091525	Boyce Forest Products	Ctr for Arts Product	Non-Instruct Supplies	\$669.50
P0091527	Entertainment Lighting Service	Ctr for Arts Product	Non-Instruct Supplies	\$414.10
P0091528	Western Arts Alliance	Div Office Fine Arts	Dues And Memberships	\$375.00
P0091536	PC Mall Gov Inc.	Technical Services	Repairs Parts And Supplies	\$396.10
P0091537	Printer Works, the	Technical Services	Repairs Parts And Supplies	\$958.24
P0091538	Dell Marketing L. P.	Technical Services	Repairs Parts And Supplies	\$467.38
P0091539	American Association	President's Office	Dues And Memberships	\$12,690.00
P0091541	Redondo Beach Chamber	Public Information	Conferences Mgmt	\$37.00
P0091542	Redondo Beach Chamber	Public Information	Dues And Memberships	\$290.00
P0091543	Torrance Chamber	Public Information	Conferences Mgmt	\$20.00
P0091549	Matthew Bender Publisher	International Student	Other Books	\$325.39
P0091550	Bob Gann	Facilities/Planning/	Non-Instruct Supplies	\$86.59
P0091551	Chemsearch	Electric Shop	Non-Instruct Supplies	\$172.37
P0091557	California Chamber	Human Resources	Publications/ Periodicals	\$49.26
P0091565	Plastic Depot	Earth Sciences	Instructional Supplies/Lo	\$190.67
P0091569	Allied Electronic	Physics	Instructional Supplies/Lo	\$75.01
P0091571	Capital Wholesale Lighting	Construction Technol	Instructional Supplies/Lo	\$381.33
P0091572	Woodworker West	Construction Technol	Publications-Magazines/Lo	\$18.00
P0091573	Portable Power Systems	Technical Services	Repairs Parts And Supplie	\$497.51
P0091574	Maximum PC	Electronics	Publications-Magazines/Lo	\$12.00
P0091575	Diversified Imaging Supply	Photography	Instructional Supplies/Lo	\$735.36
P0091577	South Bay Heating & Air	Facilities/Planning	Repairs Noninstructional	\$9,490.00
P0091584	Postmaster	Ed & Community Devel	Postage	\$160.00
P0091586	Mouser Electronics	Astronomy	Instructional Supplies/Lo	\$83.07
P0091587	Red Hat Enterprise	Information Tech.	Maintenance Contracts	\$50.00
P0091588	Windows It Pro Magazine	Information Tech.	Non-Instruct Supplies	\$30.00
P0091590	Specialized Products	Information Tech.	Non-Instruct Supplies	\$133.11
P0091594	Torrance Postmaster	Ctr for Arts Promo	Multi Media Advertising	\$70.59
P0091596	Torrance Postmaster	Ctr for Arts Promo	Multi Media Advertising	\$1,904.06
P0091597	Mid City Mailing Services	Ctr for Arts Promo	Multi Media Advertising	\$810.00

P0091598	US Digital	Machine Tool Tech.	Instructional Supplies/Lo	\$88.20
P0091601	Mass Press	Counseling Office	Non-Instruct Supplies	\$59.48
P0091603	CCS Presentation Systems, Inc.	Ctr for Arts Product	New Equipmen-Instr.	\$455.94
P0091610	A-1 Office Plus	Office Administration	Instructional Supplies/Lo	\$757.18
P0091613	Mark Hullibarger	Ctr for Arts Product	Center For The Arts Tech.	\$270.00
P0091614	American Educational	International Student	Conferences Mgmt	\$15,700.00
P0091616	Time Clock Sales and Service	Div Office Business	Non-Instruct Supplies	\$145.36
P0091617	Jist Publishing.	Job Placement	Non-Instruct Supplies	\$127.28
P0091618	The Progressive Woman	Human Resources	Multi Media Advertising	\$395.00
P0091631	Ash Enterprises International	Astronomy	Maintenance Contracts	\$5,200.00
P0091633	Van Lingen Body Shop	Facilities/Planning/	Repairs Noninstructional	\$49.00
P0091634	Pyro-Comm Systems, Inc.	Facilities/Planning/	Repairs Noninstructional	\$175.00
P0091635	Southland Industries	Facilities/Planning/	Repairs Noninstructional	\$7,204.59
P0091642	Porta Phone Co.	Physical Education	Instructional Supplies/Lo	\$14.48
P0091643	Matthew Bender Publisher	Div Office Instr. Se	Library Books	\$1,344.76
P0091644	CCSCE	Div Office Instr. Se	Library Books	\$189.44
P0091645	Midwest Library Service	Div Office Instr. Se	Library Books	\$771.39
P0091646	Emedco	Div Office Instr. Se	Instructional Supplies/Lo	\$28.10
P0091647	Gaylord Brothers, Inc.	Div Office Instr. Se	Instructional Supplies/Lo	\$113.34
P0091650	Verizon Wireless	Health, Safety	Telephone	\$84.00
P0091655	Klingspor	Construction Tech.	Instructional Supplies/Lo	\$422.27
P0091656	Daniel E. La Coe	Human Development	Conferences Faculty	\$55.23
P0091658	Kristie L. Daniel-Digregorio	Human Development	Conferences Faculty	\$1,009.72
P0091659	Arch Wireless	Information Tech.	Maintenance Contracts	\$327.27
P0091660	Datatel, Inc.	Information Tech.	Software	\$8,100.00
P0091664	Backupworks.Com	Information Tech.	Non-Instruct Supplies	\$2,886.59
P0091669	Accrediting Commission	President's Office	Dues And Memberships	\$14,783.00
P0091703	AAFPE Headquarters	Law/Legal Assistance	Dues And Memberships	\$375.00
P0091704	U.S. Bank	Institutional Service	Election	\$2,669.30
P0091705	Merrill Communications Llc	Institutional Service	Legal	\$9,845.21
P0091706	Law Offices of Larry Frierson	Compton Center Speci	Legal	\$8,887.50
P0091708	Marcia M. Wade	Institutional Service	Legal	\$324.75
P0091717	California Community College	Board Of Trustees	Conferences Mgmt	\$325.00
P0091718	California Community College	Board Of Trustees	Conferences Mgmt	\$235.00
P0091719	Community College League	President's Office	Conferences Mgmt	\$235.00
P0091720	James E. Snead	V.P. Academic Affairs	Contract Services	\$75.00
P0091722	CCV Software	Astronomy	Instructional Supplies/Lo	\$201.91

P0091723	Carl Wendt	V.P. Academic Affairs	Contract Services	\$75.00
P0091729	Council for Resource Develop	Resource Develop	Dues And Memberships	\$195.00
P0091730	Angstrom Stage Lighting	Ctr for Arts Product	Non-Instruct Supplies	\$129.90
P0091732	Angstrom Stage Lighting	Ctr for Arts Product	Other Rentals	\$300.00
P0091736	Mass Press	Purchasing and Busin	Non-Instruct Supplies	\$118.96
P0091739	California Community College	President's Office	Conferences Mgmt	\$325.00
P0091740	Nextel/Sprint	Health, Safety	Telephone	\$49.09
P0091753	California Community College	Board Of Trustees	Conferences Mgmt	\$325.00
P0091754	California Community College	Board Of Trustees	Conferences Mgmt	\$235.00
P0091755	California Community College	Board Of Trustees	Conferences Mgmt	\$235.00
P0091756	California Community College	Board Of Trustees	Conferences Mgmt	\$325.00
P0091759	California Community College	Board Of Trustees	Conferences Mgmt	\$235.00
P0091760	California Community College	Board Of Trustees	Conferences Mgmt	\$325.00
P0091767	Boise Cascade	Warehouse	Inventories, Stores, Prep	\$12,721.54
P0091773	James Publishing	Div Office Business	Publications-Magazines/Lo	\$28.00
P0091788	Superfast Copying & Binding	Inglewood One Stop	Printing	\$114.57
P0091803	Mass Press	Counseling Office	Non-Instruct Supplies	\$59.48
P0091805	Matthew V. Ebiner	Earth Sciences	Instructional Supplies/Lo	\$194.75
P0091811	Andrew W. Wolski	Ctr for Arts Product	Repairs Parts And Supplies	\$81.19
P0091813	Rotary Club of Hawthorne	President's Office	Dues And Memberships	\$90.00
P0091815	Kemtech America Inc.	Chemistry	Instructional Supplies/Lo	\$1,447.93
P0091820	Society for Human Resource	Community Advance	Dues And Memberships	\$160.00
P0091821	Solarwinds.Net	Information Tech.	Contract Services	\$1,390.00
P0091827	Source 4	Information Tech.	Maintenance Contracts	\$600.00
P0091828	Data Comm for Business Inc.	Information Tech.	Maintenance Contracts	\$975.43
P0091829	Konica Minolta Business	English	Instructional Supplies/Lo	\$47.14
P0091830	Bakbone Software	Information Tech.	Maintenance Contracts	\$3,690.35
P0091831	ASTD	Community Advance	Dues And Memberships	\$180.00
P0091840	Classic Cleaners and Laundry	Ctr for Arts Product	Non-Instruct Supplies	\$204.14
P0091841	Classic Cleaners and Laundry	Ctr for Arts Product	Non-Instruct Supplies	\$32.27
P0091845	Mouser Electronics	Physics	Instructional Supplies/Lo	\$141.07
P0091846	Redondo Beach Chamber	Public Information	Conferences Mgmt	\$74.00
P0091847	California Community College	Public Information	Conferences Mgmt	\$325.00
P0091848	California Community College	Public Information	Conferences Mgmt	\$235.00
P0091849	Association of Community	Public Information	Conferences Mgmt	\$648.00
P0091850	ACCCA	Public Information	Conferences Mgmt	\$325.00
P0091851	ACCCA	Public Information	Conferences Mgmt	\$125.00

P0091859	Rp Group, the	VP-SCA	Dues And Memberships	\$350.00
P0091861	Gow Mac Instrument Co.	Chemistry	Instructional Supplies/Lo	\$423.36
P0091862	Calmet Services	Utilities	Waste Disposal	\$3,000.85
P0091864	Camino Cleaners	Facilities/Planning	Repairs Noninstructional	\$255.00
P0091865	Fisher Scientific	Chemistry	Instructional Supplies/Lo	\$1,597.71
P0091869	California Chamber	Inglewood One Stop	Non-Instruct Supplies	\$49.26
P0091874	Pyro-Comm Systems, Inc.	Facilities/Planning	Repairs Noninstructional	\$175.00
P0091875	American Industrial Supply, Inc.	Paint Shop	Non-Instruct Supplies	\$402.38
P0091876	Southern California Boiler, Inc.	Facilities/Planning	Repairs Noninstructional	\$3,875.00
P0091879	Full Compass	Ctr for Arts Product	Non-Instruct Supplies	\$41.93
P0091880	NAVPA	Admissions/Records	Dues And Memberships	\$150.00
P0091887	CCFC Annual Conference	Facilities/Planning	Conferences Mgmt	\$252.00
P0091888	Rocky N. Bonura	Health, Safety	New Equipment - Noninstru	\$163.32
P0091889	Flue Steam, Inc.	Facilities/Planning	Repairs Noninstructional	\$75.00
P0091891	Pilatesstyle	Theatre/Dance	Non-Instruct Supplies	\$17.95
P0091894	Dance Spirit	Theatre/Dance	Non-Instruct Supplies	\$10.00
P0091895	Dance Teacher	Theatre/Dance	Non-Instruct Supplies	\$24.95
P0091896	Cclc/Coa Publications	Div Office Instr.	Other Services And Expense	\$100.00
P0091897	Highsmith Company Inc.	Div Office Instr.	Instructional Supplies/Lo	\$87.69
P0091898	Refrigeration Training Service	Film Rental	Instructional Supplies/Lo	\$274.65
P0091899	Films for the Humanities	Film Rental	Instructional Supplies/Lo	\$185.95
P0091900	Amazon.Com Corporate Credit	Film Rental	Instructional Supplies/Lo	\$63.49
P0091901	Thomson Delmar Learning	Film Rental	Instructional Supplies/Lo	\$1,137.14
P0091902	Atexing	Film Rental	Instructional Supplies/Lo	\$93.52
P0091903	R.R. Bowker	Film Rental	Instructional Supplies/Lo	\$102.96
P0091910	Irish News	Ctr for Arts Promo	Multi Media Advertising	\$700.00
P0091911	Stephen L. Odoi	Div Office Fine Arts	Other Services And Expense	\$500.00
P0091917	Mark Hullibarger	Ctr for Arts Product	Repairs Parts And Supplies	\$136.50
P0091923	American Express Travel	Human Resources	Conferences Mgmt	\$119.48
P0091924	Johnstone Supply	Art Department	Repairs Parts And Supplies	\$98.14
P0091928	Schooldude	Facilities/Planning	Repairs Noninstructional	\$5,135.92
P0091929	Bruce E. Hoerning	Facilities/Planning	Repairs Noninstructional	\$255.00
P0091950	KHL Engineered Packaging	Copy Center	Instructional Supplies/Lo	\$611.08
P0091956	Cummins-Allison Corporation	Fiscal Services	Maintenance Contracts	\$327.00
P0091965	Emlight Design	Ctr for Arts Product	Non-Instruct Supplies	\$1,142.84
P0091966	CCUPCA	Campus Police Depart	In-Service Training	\$290.00
P0091974	West Coast Sound Service Inc.	Ctr for Arts Product	Other Rentals	\$265.00

P0091993	Ann M. Garten	Public Information	Conferences Mgmt	\$190.00
P0092009	A-1 Office Plus	Philosophy	Instructional Supplies/Lo	\$82.92

Fund 11 Total : 159

\$170,881.54

Fund: 12 Restricted - El Camino

P0091491	Computerland of Silicon	Aerospace Export IDR	Non-Instruct Supplies	\$148.48
P0091492	American Express Travel	MESA Program	Conferences Mgmt	\$2,152.72
P0091493	SHPE West Coast Career Expo	MESA Program	Conferences Mgmt	\$1,750.00
P0091495	Andrew W. Wolski	Productions Donation	Non-Instruct Supplies	\$757.92
P0091500	Innovative Interfaces, Inc.	Instructional Service	License Fee/Site Licenses	\$25,835.00
P0091502	American Express Travel	Cact CA Employee	Transportation/ Mileage	\$64.30
P0091503	American Express Travel	Cact CA Employee	Transportation/ Mileage	\$208.30
P0091518	Armstrong Medical Industries	Capacity Bldg	New Equipment – Instruc.	\$18,265.02
P0091521	South Bay Ford	Parking-Student Perm	Repairs Non Instr	\$85.00
P0091522	Bob Lee's Automotive Center	Parking-Student Perm	Repairs Non Instr	\$508.61
P0091526	Pacific Parking Systems, Inc.	Parking-Student Perm	New Equipment - Noninstru	\$757.96
P0091529	Stacie N. Balasbas	2+2+2=5 Program	Student Stipends	\$500.00
P0091530	Oriental Trading Company	Foster Care Ed 03-04	Instructional Supplies/Lo	\$59.75
P0091531	Danny Le	2+2+2=5 Program	Student Stipends	\$500.00
P0091532	Gourmet Creations	Early Steps to Emanc	Other Services And Expense	\$356.25
P0091534	California Space Authority	Community Advance	Conferences Mgmt	\$575.00
P0091540	Augusoft	Contract Education	Dues And Memberships	\$648.92
P0091553	Chief Supply	Parking-Student Perm	Non-Instruct Supplies	\$1,671.51
P0091555	Cummins-Allison Corporation	Parking-Student Perm	Other Services And Expense	\$275.42
P0091561	Long Beach Acoustic, Inc.	Renov for Cap Bldg	Buildings	\$2,965.00
P0091564	Ad Club	Community Advance.	Multi Media Advertising	\$670.00
P0091567	KAMC	El Camino Language	Multi Media Advertising	\$900.00
P0091581	Sims Welding Supply	VATEA I&T	New Equipment – Instruc.	\$20,075.81
P0091582	Sims Welding Supply	VATEA I&T	New Equipment – Instruc.	\$5,018.95
P0091583	Kelvin Electronics	VATEA I&T	Instructional Supplies/Lo	\$1,046.91
P0091585	Roncon Smith Enterprises	Community Advance	Other Services And Expense	\$300.00
P0091592	C & A Floorcoverings, Inc.	MESA Program	Site Improvements	\$6,129.10
P0091600	Superfast Copying & Binding	Aerospace Export IDR	Printing	\$155.00
P0091605	Montgomery Hardware Co.	MESA Program	Site Improvements	\$960.45
P0091609	S & B Food Services	VTEA - Institutional	Conferences Other	\$884.01
P0091611	Kerry Records	Artes de El Camino	Contract Services	\$9,457.80

P0091629	Mass Press	CalWORKs	Non-Instruct Supplies	\$59.48
P0091640	Virtual Graffiti, Inc.	4CNet Video T-1 Conn	Contract Services	\$11,437.00
P0091652	Computrols	VATEA I&T	Instructional Supplies/Lo	\$1,215.76
P0091653	Vetronix	VATEA I&T	Computer Software Account	\$7,342.60
P0091654	Snap-On Industrial	VATEA I&T	Computer Software Account	\$7,294.60
P0091671	S & B Food Services	MESA Program	Conferences Mgmt	\$905.89
P0091695	Premium Promotionals	Faculty & Staff Dive	Non-Instruct Supplies	\$513.41
P0091696	Premier Corp Specialties Inc.	Faculty & Staff Dive	Non-Instruct Supplies	\$1,532.51
P0091721	Mass Press	Contract Education	Non-Instruct Supplies	\$59.48
P0091726	Arrowhead Spring Water	First Year Exp Found	Non-Instruct Supplies	\$37.57
P0091731	Bozena Morton	Univ - Silesia, Cieszy	New Computer Equipmnt-Ins	\$375.00
P0091733	Bozena Morton	Univ - Silesia, Cieszy	Instructional Supplies/Lo	\$139.19
P0091749	Pocket Nurse	Renov for Cap Bldg	New Equipment - Instructi	\$4,496.17
P0091750	Immersion Medical	Renov for Cap Bldg	New Equipment - Instructi	\$15,369.59
P0091751	Coursey Enterprises, Inc.	Capacity Bldg	New Equipment - Instructi	\$2,958.49
P0091752	Armstrong Medical Industries	Capacity Bldg	New Equipment - Instructi	\$3,244.95
P0091758	WALLCUR INC	Capacity Bldg	New Equipment - Instructi	\$564.59
P0091761	Parks Medical Electronics	Capacity Bldg	New Equipment - Instructi	\$713.63
P0091762	Moore Medical Corp	Capacity Bldg	New Equipment - Instructi	\$307.67
P0091766	Coursey Enterprises, Inc.	Capacity Bldg	New Equipment - Instructi	\$486.02
P0091771	Express Pipe & Supply Co.	VATEA I&T	Instructional Supplies/Lo	\$8,331.13
P0091772	Coursey Enterprises, Inc.	Capacity Bldg	New Equipment - Instructi	\$1,709.17
P0091775	Armstrong Medical Industries	Capacity Bldg	New Equipment - Instructi	\$3,515.70
P0091776	Mel Pierce Camera	SBA Contract Jan-Dec	Non-Instruct Supplies	\$567.10
P0091777	Pegasus Press Inc.	SBA Contract Jan-Dec	Printing	\$826.41
P0091778	Sandra P. DeMos	CCAccessMeansParent	Dues And Memberships	\$100.00
P0091779	Delphin Computer Supply	SBA Contract Jan-Dec	Non-Instruct Supplies	\$599.71
P0091780	Delphin Computer Supply	SBA Contract Jan-Dec	Non-Instruct Supplies	\$5,894.21
P0091781	Barnes & Noble Bookseller	Cact CA Employee	Non-Instruct Supplies	\$584.39
P0091782	A-1 Printing & Graphics, Inc	SBA Contract Jan-Dec	Printing	\$4,546.50
P0091783	Superfast Copying & Binding	SBA Contract Jan-Dec	Printing	\$527.96
P0091784	Armstrong Medical Industries	Capacity Bldg	New Equipment - Instructi	\$2,936.77
P0091787	Thinking Media	JDIF/Work Ready Cert	Non-Instruct Supplies	\$8,500.00
P0091789	EWDP Support Services	WPLRC State Leaders	Conferences Mgmt	\$185.00
P0091790	L. A. Area Chamber	CITD	Dues And Memberships	\$550.00
P0091806	City of Inglewood	CalWORKs	Non-Instruct Supplies	\$22.00
P0091807	City of Inglewood	CalWORKs	Non-Instruct Supplies	\$40.00

P0091816	Santa Rosa Junior College	Contract Education	Conferences Mgmt	\$299.00
P0091819	Apex Learning	VP AA 0506 new	Computer Software Account	\$6,000.00
P0091823	Peggy Kidwell-Udin	Community Advance	Non-Instruct Supplies	\$591.41
P0091824	North Star Graphics	Parking-Student Perm	Non-Instruct Supplies	\$460.06
P0091825	Bob Lee's Automotive Center	Parking-Student Perm	Repairs Non Instr	\$241.30
P0091826	Hec Ramsey Enterprises	Parking-Student Perm	Non-Instruct Supplies	\$1,082.50
P0091860	Vantage Point Productions, Inc	RITP Prog Training	Non-Instruct Supplies	\$21.43
P0091868	C & A Floorcoverings, Inc.	Renov for Cap Bldg	Buildings	\$2,990.73
P0091870	California Chamber of Commerce	Community Advance	Non-Instruct Supplies	\$49.26
P0091871	Monterey Graphics	Specialty Beverage	Reproduction Instructional	\$942.79
P0091872	Shred-It California	WPLRC State Leaders	Copiers	\$528.00
P0091873	Life Assist Inc.	Parking-Student Perm	Non-Instruct Supplies	\$591.09
P0091881	Thinking Media	JDIF/Work Ready Cert	Non-Instruct Supplies	\$25.00
P0091882	Bozena Morton	Univ - Silesia, Cieszy	New Computer Equipmnt-Ins	\$471.85
P0091884	Horizon Datasys	VP AA 0506 new	Computer Software Account	\$592.67
P0091885	Apple Computer, Inc.	VP AA 0506 new	Computer Software Account	\$3,450.00
P0091886	CVIS	VP AA 0506 new	Computer Software Account	\$12,500.00
P0091890	South Bay Ballet	Artes de El Camino	Contract Services	\$4,831.39
P0091908	Website ASP Inc.	VP AA 0506 new	Computer Software Account	\$7,188.00
P0091914	Naylor Publications, Inc.	El Camino Language	Multi Media Advertising	\$300.00
P0091915	Sidedoor Studio, The	El Camino Language	Multi Media Advertising	\$247.50
P0091921	Jobelephant.Com Inc.	Faculty & Staff Dive	Conferences Mgmt	\$1,800.00
P0091927	Pegasus Press Inc.	El Camino Language	Printing	\$1,517.40
P0091939	Myron Jimenez	MESA Program	Student Stipends	\$50.00
P0091940	Jose R. Torres Chavez	MESA Program	Student Stipends	\$50.00
P0091941	Bob Lee's Automotive Center	Parking-Student Perm	Repairs Non Instr	\$55.84
P0091942	Thomson Healthcare	Parking-Student Perm	Publications/ Periodicals	\$59.95
P0091943	John Villasenor	MESA Program	Student Stipends	\$100.00
P0091944	Brian T. Ichihara	MESA Program	Student Stipends	\$100.00
P0091945	Li Ma	MESA Program	Student Stipends	\$50.00
P0091946	Leselle A. Norville	MESA Program	Student Stipends	\$50.00
P0091947	Francisco Guidos	MESA Program	Student Stipends	\$50.00
P0091948	Daryl H. Addison	MESA Program	Student Stipends	\$200.00
P0091949	Amanda Y. Choi	MESA Program	Student Stipends	\$100.00
P0091957	S & B Food Services	CalWORKs	Non-Instruct Supplies	\$1,136.63
P0092007	Jacarit Business Solutions	DSPS	Instructional Supplies/Lo	\$503.36
P0092012	R. B. Wong	Global Experience Th	Contract Services	\$300.00

Fund 12 Total: 105

\$251,700.00

Fund: 41 Capital Outlay

P0091568	Ladner Coatings Inc.	Building Systems Upg	Buildings	\$2,850.00
P0091904	National Roofing Consultants	Repair Roof Hawthorn	Repairs Noninstructional	\$2,540.00
P0099116	Maas Companies, Llc	Architect Fees & Eng	Contract Services	\$5,000.00

Fund 41 Total: 3

\$10,390.00

Fund: 62 Property & Liability

P0091559	Hartford Life Insurance Co.	Purchasing and Busin	Excess Insurance	\$2,000.00
P0091918	Self Insurance Plans	Purchasing and Busin	Excess Insurance	\$4,055.88
P0091920	El Camino Community College	Purchasing and Busin	Liability - Self Insurance	\$765.44
P0091938	S.W.A.C.C.	Purchasing and Busin	Liability - Self Insurance	\$429.00
P0092010	Commercial Fence & Iron Works	Purchasing and Busin	Liability - Self Insurance	\$1,820.00

Fund 62 Total: 5

\$9,070.32

Fund: 71 Associated Students

P0091955	Laidlaw Education Services	Student Affairs	ASB Exp.	\$30.08
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Fund 71 Total: 1

\$30.08

Fund: 79 Auxiliary Services

P0091497	E.C.C. Public Information	Fine Arts	Non-Instruct Supplies	\$130.10
P0091509	Quantum Signs & Graphics	Counseling Office	Non-Instruct Supplies	\$215.50
P0091535	Paradise Awards	Health Sciences	Non-Instruct Supplies	\$194.85
P0091544	Music Theatre International	Fine Arts	Non-Instruct Supplies	\$5,336.00
P0091570	S & B Food Services	Formerly EOP&S Maint	Non-Instruct Supplies	\$2,828.59
P0091578	Lori B. Medigovich	Humanities	Non-Instruct Supplies	\$1,562.11
P0091608	Peter Liashkov	Fine Arts	Non-Instruct Supplies	\$275.00
P0091612	Alysa M. Brennan	Fine Arts	Non-Instruct Supplies	\$120.00
P0091619	Pacific Coachways	Fine Arts	Non-Instruct Supplies	\$330.00
P0091620	Nancy L. O'Brien	Fine Arts	Non-Instruct Supplies	\$200.00
P0091621	Roger A. Quadhamer	Fine Arts	Non-Instruct Supplies	\$200.00
P0091622	Hedley T. Nosworthy	Fine Arts	Non-Instruct Supplies	\$200.00
P0091697	Victoria Muto	Fine Arts	Non-Instruct Supplies	\$200.00
P0091701	Bernice L. Boseman	Fine Arts	Non-Instruct Supplies	\$2.56
P0091702	Mary Trahey	Fine Arts	Non-Instruct Supplies	\$2.08
P0091734	Christopher Gray Post Prod	Fine Arts	Non-Instruct Supplies	\$200.00
P0091741	America's Trophy Company	Humanities	Non-Instruct Supplies	\$185.38
P0091745	Campus Concerts	Student Affairs	Non-Instruct Supplies	\$500.00
P0091769	Pacific Coachways	Fine Arts	Non-Instruct Supplies	\$330.00

P0091785	Sue Oda-Omori	Counseling Office	Non-Instruct Supplies	\$14.75
P0091905	Jolene S. Combs	Humanities	Non-Instruct Supplies	\$208.86
P0091906	Kimberly Wilkinson	Fine Arts	Non-Instruct Supplies	\$498.77
P0091907	Daniel E. Berney	Fine Arts	Non-Instruct Supplies	\$71.76
P0091909	Phyllis S. Fowler	Fine Arts	Non-Instruct Supplies	\$200.00
P0091922	Ballematch	Health Sciences	Non-Instruct Supplies	\$1,814.19
P0091977	Paul Hadobas	Fine Arts	Non-Instruct Supplies	\$600.00
P0091978	Dawn C. Huntoon	Fine Arts	Non-Instruct Supplies	\$800.00
P0091979	Kimberly Wilkinson	Fine Arts	Non-Instruct Supplies	\$1,200.00
P0091980	William J. Georges	Fine Arts	Non-Instruct Supplies	\$500.00
P0091981	Charles F. Turner	Fine Arts	Non-Instruct Supplies	\$300.00
P0092000	Paradise Awards	Health Sciences	Non-Instruct Supplies	\$913.44

Fund 79 Total: 31 \$20,133.94

Fund: 82 Scholarships & Trust

P0091494	California Pro Sports	Health Sciences	Fundraising	\$4,814.26
P0091496	Paradise Awards	Health Sciences	Fundraising	\$377.79
P0091533	Buddy's All Stars Inc.	Health Sciences	Fundraising	\$320.51
P0091604	Quality Silk Screen	Health Sciences	Fundraising	\$765.33
P0091670	West End Tennis Club	Health Sciences	Fundraising	\$5,525.00
P0091727	Gail Materials	Health Sciences	Fundraising	\$2,747.51
P0091728	Barendt Construction	Health Sciences	Fundraising	\$1,650.00
P0091770	Johnstone Supply	Health Sciences	Fundraising	\$741.51
P0091916	S & B Food Services	Health Sciences	Fundraising	\$1,231.27
P0091952	Pacific Coachways	Health Sciences	Fundraising	\$1,440.00

Fund 82 Total: 10 \$19,613.18

Funds Total: 314 \$481,819.06

Fund: 11 Unrestricted - El Camino

B0090815	United Rentals	Grounds	Repairs Noninstructional	\$436.21
B0090846	T & J Tire Center	Automotive Shop	Non-Instruct Supplies	\$420.00
B0097707	ECCD Petty Cash	Fiscal Services	Non-Instruct Supplies	\$600.00
B0097720	Pacific Diazo Produc	Architectural Techno	Instructional Supplies/Lo	\$325.00
B0097722	Mid City Mailing Ser	Public Information	Postage	\$6,000.00
B0097729	ECCD Petty Cash	Ctr for Arts Front	Non-Instruct Supplies	\$424.00
B0097730	ECCD Petty Cash	Ctr for Arts Ticket	Non-Instruct Supplies	\$200.00
B0097770	Iron Mountain	Information Tech.	Maintenance Contracts	\$3,386.28

Fund 11 Total: 8 \$11,791.49

Fund: 12	Restricted - El Camino		
B0090779	Mack Camera	Community Advance	Repairs Noninstructional \$10.00
B0090905	Beata Oelszlaeger	Univ - Silesia, Cieszy	Travel And Conference Exp \$805.00
B0090906	Jadwiga Mazur	Univ - Silesia, Cieszy	Travel And Conference Exp \$805.00
B0091340	Double Tree Hotel	SBA Contract Jan-Dec	Conferences Other \$4,325.67
B0091347	Xpressprint	SBA Contract Jan-Dec	Printing \$4,395.90
B0091433	Hollywood Park Casin	SBA Contract Jan-Dec	Conferences Other \$3,244.00
B0097690	Mark Bachman	MESA / UCI A-STAR	PSA Contract Services \$1,300.00
B0097691	Fan-Gang Zeng	MESA / UCI A-STAR	PSA Contract Services \$1,300.00
B0097692	Tadashi Kaneko	MESA / UCI A-STAR	PSA Contract Services \$1,300.00
B0097693	Robin Jeffers	MESA / UCI A-STAR	PSA Contract Services \$800.00
B0097695	Bonner Quorum Compan	SBDC COCCC	Contract Services \$3,000.00
B0097696	World Youth Life	El Camino Language	Contract Services \$250.00
B0097697	Ryugaku Journal, Inc	El Camino Language	Contract Services \$250.00
B0097698	Elite Overseas Educa	El Camino Language	Contract Services \$500.00
B0097699	Chiba Study Abroad	El Camino Language	Contract Services \$250.00
B0097700	ECCD Petty Cash	El Camino Language	Non-Instruct Supplies \$500.00
B0097701	Pixelfish, Inc.	Community Advance	Contract Services \$27,000.00
B0097702	Marcos Pena	MESA / UCI A-STAR	PSA Contract Services \$2,000.00
B0097704	Renita Tyson	SBDC COCCC	PSA Contract Services \$3,000.00
B0097705	Darick J. Simpson	SBDC COCCC	PSA Contract Services \$4,500.00
B0097706	Air Source Industries	Parking-Student Perm	Non-Instruct Supplies \$100.00
B0097708	Dering Marketing	Project Reach	Instructional Supplies/Lo \$1,106.46
B0097712	Laura W. Zijlstra	Community Advance	PSA Contract Services \$4,000.00
B0097713	ECCD Petty Cash	SBDC Program Income	Non-Instruct Supplies \$1,000.00
B0097717	Ardrey Associates	SBDC COCCC	Contract Services \$3,000.00
B0097719	Regents of University	MESA / UCI A-STAR	PSA Contract Services \$1,300.00
B0097725	E.C.C. Public Inform	KEPS	Reproduction Instructiona \$350.00
B0097731	Sky Study Abroad Cen	El Camino Language	Contract Services \$500.00
B0097754	Patricia Duck	Foster Care Ed 03-04	PSA Contract Services \$296.00
B0097756	Bridgitte B. Green	Foster Care Ed 03-04	PSA Contract Services \$740.00

Fund 12 Total: 30 \$71,928.03

Fund: 41	Capital Outlay		
B0097734	MNZ Janitorial serv	Library Addition-Cap	Buildings \$27,845.00
B0097735	Doja, Inc.	Library Addition-Cap	Buildings \$677,000.00
B0097736	H.L. Moe, Inc.	Library Addition-Cap	Buildings \$419,416.00
B0097737	Qualco Fire Protecti	Library Addition-Cap	Buildings \$217,848.00

B0097738	Braaksma Constructio	Library Addition-Cap	Buildings	\$187,000.00
B0097739	Stumbaugh & Associat	Library Addition-Cap	Buildings	\$18,132.00
B0097740	Inland Building Comp	Library Addition-Cap	Buildings	\$85,600.00
B0097741	Industry Coatings	Library Addition-Cap	Buildings	\$94,600.00
B0097742	R & S Flooring Cover	Library Addition-Cap	Buildings	\$103,684.00
B0097743	Performance Contract	Library Addition-Cap	Buildings	\$159,400.00
B0097744	R & S Flooring Cover	Library Addition-Cap	Buildings	\$56,126.00
B0097745	S. H. Fish Electric	Library Addition-Cap	Buildings	\$865,000.00
B0097746	Plumbing, Piping & C	Library Addition-Cap	Buildings	\$725,725.00
B0097747	Martinez Landscape	Library Addition-Cap	Buildings	\$105,414.00
B0097748	Southern Counties Qu	Library Addition-Cap	Buildings	\$519,000.00
B0097749	K & Z Cabinet Compan	Library Addition-Cap	Buildings	\$116,998.00
B0097750	Letner Roofing, Inc.	Library Addition-Cap	Buildings	\$250,000.00
B0097751	Superior Wall System	Library Addition-Cap	Buildings	\$1,549,720.00

Fund 41 Total: 18 \$6,178,508.00

Funds Total: 56 \$6,262,227.52

Grand Total POs and BPOs: 370 GRAND TOTAL: \$6,744,046.58

**Agenda for the El Camino Community College District Board of Trustees
For
Measure E Bond Fund
Administrative Services**

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Administrative Services – Measure E Bond Fund

A. CATEGORY BUDGETS AND BALANCES

The following table reports Measure E expenditures and commitments through November 30, 2006.

GENERAL OBLIGATION BOND FUND CATEGORIES AND PROJECT SUMMARY

CATEGORY	BUDGET	EXPENDED	COMMITTED	BALANCE
<u>Additional Classrooms and Modernization (ACM)</u>				
Acquisitions (0201)	\$5,000,000	\$705,867	0	\$ 4,294,133
Architectural Barrier Removal Phase 2 (0202)	1,529,000	18,582	0	1,510,418
Athletic Education and Fitness Complex (0203)	15,718,000	274,322	0	15,443,678
Bookstore/Cafeteria Conversion to Administration (0204)	6,084,896	457,518	382,332	5,245,046
Business Building Replacement (0205)	10,926,189	139,877	0	10,786,312
Central Plant (0206)	10,198,000	467,191	431,447	9,299,362
Child Development Center Phase 2 (0207)	2,525,000	30,573	0	2,494,427
Crenshaw Blvd. Frontage Enhancement (0208)	700,000	13,418	0	686,582
Fire Academy Structure (0209)	791,375	22,158	27,507	741,710
Fire Program Facility (0210)	123,000	1,656	0	121,344
Humanities Complex Replacement (0212)	30,896,287	11,305,217	15,724,404	3,866,666
Learning Resource Center Addition (0213)	7,100,000	224,397	3,705,743	3,169,860
Manhattan Bch Blvd. Parking Structure & Entrance (0214)	216,232	812	0	215,420
Remodeling Phase One-Three (0215-0217)	8,873,500	618,023	154,374	8,101,103
Science Complex Renovation (0219)	6,721,738	6,503,680	0	218,058
Signage and Wayfinding (0224)	2,600,000	79,455	39,840	2,480,705
Student Services and Activities Replacement (0220)	31,928,118	958,949	709,062	30,260,107
Temporary Space and Relocation Costs (0221)	3,469,200	2,982,084	289,405	197,711
Master Planning (0223)	0	599,553	2,268,697	(2,868,251)
Reserve for Contingencies (0299)	30,470,648	0	0	30,470,648
Total Additional Classrooms and Modernization	<u>\$175,871,183</u>	<u>\$25,403,333</u>	<u>\$23,732,810</u>	<u>\$126,735,039</u>
<u>Campus Site Improvements: Accessibility, Safety / Security (CSI)</u>				
Asphalt Resurfacing - All Lots (0301)	\$400,000	\$14,975	\$0	\$385,025
Emergency Generators and Distribution (0302)	2,005,000	122,673	0	1,882,327
Emergency Power to Security Lighting (0303)	175,000	4,289	0	170,711
Entrance - Redondo Beach Blvd. to Lot H (0304)	400,000	11,882	7,381	380,737
Fencing Replacement and Additions (0305)	375,000	2,926	2,851	369,223
Landscaping and Irrigation System Replacements (0306)	2,540,000	42,403	0	2,497,597
Lighting - Upgrade / Replace All Lots (0308)	2,440,000	59,807	0	2,380,193
Lot F Parking Structure Improvements (0309)	1,632,000	32,732	0	1,599,268
Lot H Parking Structure (0310)	8,348,666	1,071,342	354,790	6,922,533
Paving Replacement - All Walks and Driveways (0311)	2,187,000	45,234	1,172	2,140,594
Pedestrian Walks at Manhattan Bch Blvd. & Lot E (0312)	81,600	637	0	80,963
Security Video (0313)	180,000	7,831	0	172,169
Voice / Data / Signal Site Duct Bank (0314)	1,945,181	117,130	0	1,828,051
Reserve for Contingencies (0399)	1,757,784	0	0	1,757,784
Total Campus Site Improvements: Accessibility, Safety / Security	<u>\$24,467,231</u>	<u>\$1,533,861</u>	<u>\$366,195</u>	<u>\$22,567,175</u>
<u>Energy Efficiency Improvements (EEI)</u>				
Energy Efficiency Improvements Phase Two (0402)	\$2,818,000	\$1,376,787	\$328,282	\$1,112,931

Administrative Services – Measure E Bond Fund

CATEGORY	BUDGET	EXPENDED	COMMITTED	BALANCE
Reserve for Contingencies (0499)	215,653	0	0	215,653
Total Energy Efficiency Improvements	<u>\$3,033,653</u>	<u>\$1,376,787</u>	<u>\$328,282</u>	<u>\$1,328,584</u>
<u>Health and Safety Improvements (HSI)</u>				
Administration (0501)	\$4,367,732	\$96,859	\$0	\$4,270,873
Art & Behavioral Sciences (0502)	12,247,136	292,552	0	11,954,584
Auxiliary Warehouse (0504)	105,042	1,305	0	103,737
Communications (0507)	8,223,354	220,115	0	8,003,239
Construction Technology (0508)	943,970	16,588	0	927,382
Domestic Water System (0509)	2,440,800	110,208	0	2,330,592
Facilities and Receiving (0510)	1,985,416	144,596	0	1,840,820
Fire Alarm (0511)	780,800	274,997	4,696	501,106
Firelines (0512)	1,637,503	119,905	0	1,517,598
Hazardous Materials Abatement (0513)	200,000	77,815	31,975	90,209
Library (0515)	7,876,509	422,974	3,295	7,450,240
Marsee Auditorium (0516)	6,670,843	143,056	0	6,527,787
Math & Computer Sciences (0517)	10,761,643	195,644	0	10,565,999
Music (0518)	8,896,846	227,342	0	8,669,504
Natural Gas System (0519)	488,000	13,852	0	474,148
North Gymnasium (0520)	3,248,993	257,277	0	2,991,716
Physical Education and Men's Shower (0521)	4,216,871	67,627	0	4,149,244
Planetarium (0522)	559,465	12,921	0	546,544
Pool and Health Center (0523)	8,273,592	327,034	0	7,946,558
Primary Electrical Distribution System (0524)	13,060,000	4,235,239	1,207,593	7,617,168
Reimbursements (0525)	1,456,353	1,456,353	0	-
Security Systems (0526)	1,313,664	30,245	0	1,283,419
Sewer System (0527)	1,964,200	55,449	0	1,908,751
Social Sciences (0528)	7,415,520	184,312	0	7,231,208
Storm Drain System (0530)	1,083,909	30,644	0	1,053,265
Technical Arts (0531)	5,600,000	353,482	24,000	5,222,518
Shops (0533)	10,600,000	213,338	0	10,386,662
Reserve for Contingencies (0599)	8,337,328	0	0	8,337,328
Total Health and Safety Improvements	<u>\$134,755,489</u>	<u>\$9,581,730</u>	<u>\$1,271,560</u>	<u>\$123,902,199</u>
<u>Information Technology and Equipment (ITE)</u>				
Behavioral and Social Sciences (0601)	\$654,077	\$57,663	\$38,598	\$557,816
Business (0602)	1,143,650	447,944	7,355	688,351
Facilities Planning and Services (0603)	1,925,724	317,072	1,191	1,607,462
Fine Arts (0604)	2,879,046	328,212	0	2,550,834
Health Sciences and Athletics (0605)	1,267,690	214,252	0	1,053,438
Humanities (0606)	625,978	168,069	0	457,909
Industry and Technology (0607)	1,771,641	422,712	0	1,348,929
Information Technology (0608)	14,557,510	1,776,846	0	12,780,664
Learning Resources (0609)	4,940,775	260,085	0	4,680,690
Math (0610)	723,061	165,284	75,479	482,298
Natural Sciences (0611)	3,063,431	638,749	17,640	2,407,042
Nursing (0612)	252,651	116,478	0	136,173
Student and Community Advancement (0613)	645,925	217,394	(853)	429,384
Interfund Transfer (0614)	141,150	141,150	0	-
Campus Police (0621)	68,500	0	31,774	36,726
Purchasing (0622)	10,000	0	9,418	582

Administrative Services – Measure E Bond Fund

CATEGORY	BUDGET	EXPENDED	COMMITTED	BALANCE
Phase II, III, IV Purchases (0697)	12,686,900	0	0	12,686,900
Installation Contingency (0698)	4,464,194	349	0	4,463,845
Reserve for Contingencies (0699)	3,746,018	0	0	3,746,018
Total Information Technology and Equipment	<u>\$55,567,921</u>	<u>\$5,272,257</u>	<u>\$180,602</u>	<u>\$50,115,062</u>
<u>Physical Education Facilities Improvements (PEFI)</u>				
Baseball Field (0701)	\$1,091,800	\$0	\$0	\$1,091,800
North Field (0702)	481,600	0	0	481,600
Sand Volleyball (0703)	12,300	0	0	12,300
Reserve for Contingencies (0799)	121,349	0	0	121,349
Total Physical Education Facilities	<u>\$1,707,049</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,707,049</u>
Refunding Income	<u>5,980,713</u>	<u>0</u>	<u>0</u>	<u>5,980,713</u>
TOTAL	<u>\$401,383,239</u>	<u>\$43,167,969</u>	<u>\$25,879,450</u>	<u>\$332,335,821</u>

B. CONSOLIDATION OF BUDGETS – INFRASTRUCTURE PROJECTS

It is recommended the Board of Trustees approve the transfer of the project budgets shown in the following table into a single budget.

Background – The Measure E projects list contains individual budget amounts for different components of infrastructure work. In order to minimize the disruption to the campus and obtain better pricing, the plans and specifications of Bid 2006-5 Phase 1 Infrastructure Project included portions of work from all infrastructure components. At its November 20, 2006 meeting, the Board of Trustees approved the bid award for this project. In order to reduce the complexity and quantity of project accounting, it is desirable to consolidate the individual budgets into a single account.

The following table shows the original individual budgets, expenditures, commitments and balances of the projects that are being consolidated.

	BUDGET	TOTAL EXPENDED	COMMITTED	BALANCE
Emergency Generators and Distribution (0302)	\$2,005,000	\$122,673	\$ 0	\$1,882,327
Emergency Power to Security Lighting (0303)	175,000	4,289	0	170,711
Security Video (0313)	180,000	7,831	0	172,169
Voice / Data / Signal Site Duct Bank (0314)	1,945,181	117,130	0	1,828,051
Domestic Water System (0509)	2,440,800	110,208	0	2,330,592
Fire Alarm (0511)	780,800	274,997	4,696	501,106
Firelines (0512)	1,637,503	119,905	0	1,517,598
Natural Gas System (0519)	488,000	13,852	0	474,148
Primary Electrical Distribution System (0524)	13,060,000	3,936,579	1,506,322	7,617,099
Security Systems (0526)	1,313,664	30,245	0	1,283,419
Sewer System (0527)	1,964,200	55,449	0	1,908,751
Storm Drain System (0530)	1,083,909	30,644	0	1,053,265
Total Infrastructure Budget	<u>\$27,074,057</u>	<u>\$4,823,802</u>	<u>\$1,511,018</u>	<u>\$20,739,237</u>

Administrative Services – Measure E Bond Fund

Construction bids supported by this funding include:

Title	Board Approval Date	Amount
Bid 2004-01 Medium Voltage Metal Enclosed Switchgear	09/13/04	\$455,024
Bid 2005-06 Main Electrical System Replacement	11/21/05	3,282,069
Bid 2006-05 Phase 1 Infrastructure Project	11/20/06	10,790,000

Future construction bids that will be supported by this funding include, Phase 2 & 3 Infrastructure Projects.

C. **BUDGET AUGMENTATION – CENTRAL PLANT**

It is recommended the Board of Trustees approve reallocation of \$4,887,000 from Fund 42 Location 0299 (Reserve for Contingency) to Fund 42 Location 0206 (Central Plant).

This reallocation cost is required due to the escalation in construction costs experienced since January 2004 when the budget was established.

Project	Current Budget	Change	Revised Budget
Central Plant	\$10,198,000	\$4,887,000	\$15,085,000
Reserve for Contingencies (0299)	30,470,648	-4,887,000	25,583,648

D. **CONTRACT – RMA GROUP – LEARNING RESOURCES CENTER ADDITION**

It is recommended the Board of Trustees approve entering into a contract with RMA Group to provide special testing and inspection services for the Learning Resources Center Addition Project.

Four testing and inspection firms, responded to the District's request for proposals to provide special test and inspection services for construction projects, based upon the responses two firms were selected to be interviewed. The interviewed firms were evaluated based upon previous experience, staff qualifications, responses to questions and the proposed fee structure. RMA Group was the unanimous choice of the group. The fee is based upon upon a hourly fee schedule and the estimated amount of special inspections and material testing that will be required.

Dates of Service: February 1, 2007 though March 31, 2008.

Cost: Not to exceed \$217,725 invoiced monthly.

Administrative Services – Measure E Bond Fund

E. CONTRACT – RMA GROUP – CENTRAL PLANT

It is recommended the Board of Trustees approve entering into a contract with RMA Group to provide special testing and inspection services for the Central Plant Project.

Four testing and inspection firms responded to the District’s request for proposals to provide special test and inspection services for construction projects. Based upon the responses, two firms were selected to be interviewed. The interviewed firms were evaluated based upon previous experience, staff qualifications, responses to questions and the proposed fee structure. RMA Group was the unanimous choice. The fee is based upon an hourly fee schedule and the estimated amount of special inspections and material testing that will be required.

Dates of Service: February 1, 2007 though March 31, 2008.

Cost: Not to exceed \$201,535 invoiced monthly.

F. CONTRACT AMENDMENT - FLEWELLING & MOODY - BOOKSTORE/CAFETERIA RENOVATION PROJECT

It is recommended that the Board of Trustees approve increasing the fee amount for the architectural services contract with Flewelling & Moody by \$8,500.

At its December 19, 2005 meeting, the Board of Trustees approved entering into a contract in the amount of \$587,000 with Flewelling & Moody to provide architectural and engineering design services for the renovation of the Bookstore/Cafeteria Building. The recommended fee increase is for the development of additional design options related to accommodation of a 300 person dining area and the revision of the schematic drawings to incorporate the dining area.

G. PURCHASE ORDERS (PO) AND BLANKET PURCHASE ORDERS (BPO)

The following purchase orders have been issued in accordance with the District’s purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure “E” expenditures be ratified and that payment be authorized upon delivery and acceptance of the items or services ordered.

P.O. Number	Vendor Name	Site Name	Description	Cost
P0099109	JP Morgan Chase	Primary Electric	Buildings	\$13,090.00
P0099110	Maas Companies	Social Sciences	Prof. Services	24,000.00
P0099111	Best Buy	Facilities Planning	New Equipment	1,190.76

Administrative Services – Measure E Bond Fund

P0099112	Unique Products	Temporary Space	Site Improvements	3,767.10
P0099113	Wausau Tile, Inc.	Temporary Space	Site Improvements	1,898.07
P0099114	Montgomery Hardware	Primary Electric	Buildings	1,003.69
P0099118	Cole-Parmer Instrument	Behavioral/S.S.	New Equipment	687.24
P0099119	South Bay Regional	Campus Police	New Equipment	4,086.49
P0099121	Metronome Inc	Info. Technology	Computer Equip.	46,082.03
P0099143	Oseland Construction	Temporary Space	Site Improvements	2,800.00
P0099144	CCS Presentation Systems	Behavioral/S.S.	New Equipment	372.23
P0099145	A-1 Office Plus	Behavioral/S.S.	New Equipment	1,612.93
P0099146	CTL Environmental	Central Plant	Testing	3,655.00
P0099147	Christy Construction Inc.	Temporary Space	Buildings	4,620.00
P0099148	American Rent a Fence Co.	Central Plant	Site Improvements	130.00
P0099149	Southern California Edison	Primary Electric	Site Improvements	297.00
P0099150	Silvio's Photoworks	Natural Sciences	New Equipment	1,892.20
B0099108	John R. Byerly, Inc.	Master Planning	Testing	9,500.00
B0099115	Maas Companies	Master Planning	Prof. Svcs.	80,000.00
B0099120	Marcor Remediation	Humanities Complex	Testing	135,000.00
B0099134	Padua Glass Enterprise	LRC	Buildings	441,700.00
B0099137	Plas-Tal Manufacturing	LRC	Buildings	1,495,000.00
B0099139	Fredrick Towers, Inc	LRC	Buildings	<u>1,074,000.00</u>
PO &BPO				
TOTAL		23	GRAND TOTAL	<u>\$3,346,384.74</u>

**Agenda for the El Camino Community College District Board of Trustees
from
Human Resources - Administrative Services**

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A. EMPLOYMENT AND PERSONNEL

It is recommended that the Board ratify/approve the employment and personnel changes for certificated, classified, special service professionals and temporary classified service employees as shown in items 1-35 and 1-20.

Certificated Personnel:

1. Retirement – Mr. John Martinelli, full-time instructor of Accounting, Business, last day worked January 12, 2007, first day of retirement January 13, 2007, and that a plaque be prepared and presented to him in recognition of his service to the District since 1973.
2. Retirement – Ms. Phyllis West, full-time instructor of English as a Second Language (ESL), Humanities, last day worked January 14, 2007, first day of retirement January 15, 2007, and that a plaque be prepared and presented to her in recognition of her service to the District since 1990.
3. Employment – Dr. Jeanie Nishime, Vice President of Student Services, Student & Community Advancement, Vice President Salary Schedule Step 1, effective March 1, 2007.
4. Amend Employment – Ms. Dipte Patel, Interim Director, Special Resource Center, Health Sciences & Athletics, effective December 15, 2006 through February 28, 2007, or until position is filled.
5. Amend Pre-Retirement – Ms. Cheryl Beverly, full-time 12-month Counselor, Counseling, to work 75% effective July 1, 2006 through June 30, 2007 (instead of 100% July 1, 2006 through January 31, 2007 and 0% from February 1 through June 30, 2007), effective July 1, 2006 through June 30, 2007, in accordance with the Agreement, Article XVIII, Section 2.
6. Pre-retirement - Ms. Takiko Morimoto, full-time instructor of Japanese, Humanities, to work a reduced load of 100% Fall and 0% in Spring, for five years beginning Fall 2007 through Spring 2012, in accordance with the Agreement, Article XVIII, Section 2(c).
7. Extend Assignment – Mr. Rory Natividad, Interim Athletic Director, effective January 1 through February 28, 2007.
8. Change in Assignment (30%) – Ms. Kathryn Holmes, full-time instructor of Learning Disabilities, Health Sciences & Athletics, to provide management & operational support at Compton's Disabled Students' Programs & Services (DSPS) office, effective February 10 through June 8, 2007, in accordance with the Agreement, Article X, Section 14 (a & c).

9. Salary Placement Adjustment – Dr. Stephanie Rodriguez, full-time Counselor, from Class III, Step 12 to Class V, Step 14, for attaining her Doctorate, effective July 1, 2007 when her position as Interim Director of Workforce & Community Education ends.
10. Leave of Absence – (50% medical) – Mr. Massoud Ghyam, full-time instructor of Computer Sciences, Mathematical Sciences, effective February 10 through June 8, 2007.
11. Special Assignment – Mr. William Georges, full-time instructor of Theatre, Fine Arts, to set up lighting design for Play #3, Musical “Forum,” to be paid \$1,500, effective February 12 through March 16, 2007, in accordance with the Agreement, Article X, Section 14(c).
12. Special Assignment – Ms. Inna Newbury, full-time instructor of English, Humanities, to advise bridge to TEP students (Teacher Education Program), effective February 1 through June 30, 2007, to be paid \$55.65 an hour, not to exceed 210 hours or \$11,686.50, in accordance with the Agreement, Article X, Section 14(c).
13. Special Assignment – Ms. Soyun Ham Kang, part-time instructor of Music, Fine Arts, to provide certificated support to Women’s Chorus, to be paid \$41.74 an hour, not to exceed 102 hours or \$4,258, effective February 10 through June 8, 2007, in accordance with the Agreement, Article X, Section 9(m).
14. Special Assignment – The following full-time instructors of Journalism, Humanities, to supervise Journalism lab, to be paid \$41.74 an hour for 15 weeks not to exceed 120 hours or \$5,009 each, effective February 10 through June 8, 2007, in accordance with the Agreement, Article X, Section 13(a).

Jolene Combs

Lori Medigovich

15. Special Assignment – Ms. Patricia Maki, part-time instructor of Music, Fine Arts, to work as Fine Arts Applied Music Coordinator, to be paid \$55.65 an hour, not to exceed 128 hours or \$7,123, effective February 10 through June 8, 2007, in accordance with the Agreement Article X, Section 9(m).
16. Special Assignment – Mr. Michael Miller, part-time instructor of Art, Fine Arts, to work in art gallery student laboratory, to perform installations and prepare curriculum, to be paid \$49.24 an hour, not to exceed 200 hours or \$9,849, effective January 29 through June 15, 2007, in accordance with the Agreement, Article X, Section 9(m).
17. Special Assignment – Ms. Susanna Meiers, part-time instructor of Art, Fine Arts, to work as art gallery curator and prepare curriculum and laboratory, to be paid \$49.24 an hour, not to exceed 456 hours or \$22,455, effective January 29 through June 15, 2007, in accordance with the Agreement, Article X, Section 9(m).
18. Special Assignment – Mr. Terry Spearman, part-time instructor of Human Development, Behavioral & Social Sciences, to conduct evaluations of part-time Human Development

faculty, to be paid \$55.65 an hour, not to exceed 3 hours or \$166.55, effective October 16 through December 8, 2006, in accordance with the Agreement, Article X, Section 9(m).

19. Special Assignment – Ms. Elizabeth Shadish, full-time instructor of Philosophy, Behavioral & Social Sciences, to work with Global Education Through Technology (GETT) partners to prepare for spring 2007 semester classroom video connections, to be paid \$55.65 an hour, not to exceed 36 hours or \$2,000, effective January 3 through February 10, 2007, in accordance with the Agreement, Article X, Section 14(c).
20. Special Assignment – Dr. Joanna Nacheff, full-time instructor of Music, Fine Arts, to coordinate Global Education Through Technology (GETT), to be paid \$55.65 an hour, not to exceed 36 hours or \$2,000, effective January 3 through February 10, 2007, in accordance with the Agreement, Article X, Section 14(c).
21. Special Assignment – Mr. Craig Neumann, part-time instructor of Fire and Emergency Technology, Industry & Technology, to coordinate firefighter in-service training programs with local agencies, to be paid \$51.69 an hour, not to exceed 144 hours or \$7,443, effective February 21 through June 30, 2007, in accordance with the Agreement, Article X, Section 9(m).
22. Special Assignment – The following faculty members to be compensated reassigned time for performing Federation activities during the 2006 Fall semester, to be paid \$55.65 an hour, for a total of 200 hours, in accordance with the Agreement, Article III, Section 11 (c).

Donald Brown	140 hours	\$ 7,791.00 (already calculated as release/overload)
Sean Donnell	27 hours	\$ 1,502.55
Angela Simon	13 hours	\$ 723.45
Chris Jeffries	8 hours	\$ 445.20
Kenneth Key	3 hours	\$ 166.95
Emily Rader	<u>9 hours</u>	<u>\$ 500.85</u>
TOTAL	200 hours	\$11,130.00

23. Special Assignment – Ms. Frieda Dowden, full-time instructor of Sociology, Behavioral & Social Sciences, to work as service learning mentor for Project Reach, to be paid \$41.74 an hour, not to exceed 29 hours or \$1,211, effective January 17 through June 30, 2007, in accordance with the Agreement, Article X, Section 14(a).
24. Special Assignment – Ms. Ruth Banda-Ralph, full-time Faculty Coordinator, First Year Experience, Enrollment Services, to work as service learning mentor for Project Reach, to be paid \$41.74 an hour, not to exceed 29 hours or \$1,211, effective January 17 through June 30, 2007, in accordance with the Agreement, Article X, Section 14(a).
25. Amend Stipend Assignment – Mr. John DeMita, part-time instructor of Theatre, Fine Arts to work as Production Director in Fall 2006, to be paid \$476 (instead of \$442 per

week) for 8 weeks, not to exceed \$3,808, effective September 12 through November 2, 2006, in accordance with the Agreement, Article X, Section 10(d).

26. Stipend Assignment – Ms. LeValley Pattison, full-time instructor of Volleyball, Health Sciences & Athletics, to coach women’s volleyball team, to be paid \$511 per week, not to exceed 16 weeks or \$8,176, effective January 23 through June 10, 2007, in accordance with the Agreement, Article X, Section 11(a).
27. Stipend Assignment – Ms. Caryn Desai, part-time instructor of Theatre, Fine Arts, to direct theatre play production in Spring 2007, to be paid \$476 per week for 8 weeks, not to exceed \$3,808, effective April 17 through June 7, 2007, in accordance with the Agreement, Article X, Section 10(d).
28. Stipend Assignment – Ms. Ruby Millsap, part-time instructor of Dance, Fine Arts, to coordinate dance productions and direct presentation of dance class showings, to be paid \$476 per week for 8 weeks, not to exceed \$3,808, effective February 10 through June 8, 2007, in accordance with the Agreement, Article X, Section 10(d).
29. Stipend Assignment – Ms. Susan Einstein, part-time instructor of Photography, Fine Arts, to document six El Camino College Art Gallery Exhibits, to be paid \$108 each for a total of \$648, effective August 28, 2006 through June 1, 2007, in accordance with the Agreement, Article X, Section 9(m).
30. Stipend Assignment – Mr. Thomas Bradac, part-time instructor of Theatre, Fine Arts, to direct theatre production of Spring 2007 play, to be paid \$476 per week for 8 weeks, not to exceed \$3,808, effective February 12 through April 6, 2007, in accordance with the Agreement, Article X, Section 10(d).
31. Employment– The following non-regular (on-call) part-time/temporary Counselors to be hired as needed, not to exceed 24 hours per week, effective January 17, 2007 through June 30, 2007, in accordance with the Agreement, Article X, Section 9(e), to be paid through District, EOP&S and other categorical grant funds.

Lydia Basmajian
Lydia Delgado
Kelsey Iino
Rene Lozano
Dianne Martinez

Van Mong-Thu Nguyen
Dorali Pichardo
Efren Rangel
Rosilynn Tilley

32. Employment - The following part-time/temporary instructors be hired as needed for the Fall 2006 session.

Mathematical Science
Nasro Mehdizadeh

33. Employment - The following part-time/temporary instructors be hired as needed for the Winter 2007 session.

Behavioral & Social Science

Kaoru Oguri, Class V, Step 11

Fine Arts

Helen Wagner, Class II, Step 4

Health Sciences & Athletics

Nathan Fernley, Class II, Step 4

Diana Galias, Class I, Step 4

Humanities

Amanda Ackerman, Class II, Step 4

Matt Cheung, Class II, Step 4

Greta Hendricks, Class II, Step 4

William Johnson, Class II, Step 8

Mathematical Science

Richard Sibner, Class IV, Step 4

Special Resource Center

Rachel Friedman, Class I, Step 4

34. Employment - The following part-time/temporary instructors be hired as needed for the Spring 2007 semester.

Behavioral & Social Science

Van Chaney

Edward McCrary

Michelle Moen

Hoa Pham

Jessica Shilling-Wigley

Business

James Andre

Esther Nguyen

Russell Parker

Fine Arts

Laura Kay Almo

Thomas Bradac

Jamie Hammond

Patricia Maki

Holly Sneed

Health Sciences & Athletics

Colleen Caldwell
Jamie Hammond
Rosalie Hernandez
Joel Smith

Mathematical Science

Kaysa Laureano-Ribas
Maribel Lopez
Russell Reece
May Xu

Natural Science

Peter Doucette
Bruce Fitzpatrick
Mussie Okbamichael
Vineeta Sachdev
Rosmery Tajiboy
David Vasquez
Carla Weaver
Liqin Zhang

35. Employment - The following part-time/temporary substitute instructors be hired as needed for the Spring 2007 session.

Behavioral & Social Science
Steven Kaufman

Classified Personnel:

1. Deceased - Mr. David L. Miller, Assistant Director - Facilities Planning and Services, Range 8, Step 5, Facilities Planning and Services Division, Administrative Services area, effective January 14, 2007.
2. Retirement – Ms. Katherine Conley, 75% Cosmetology Assistant, Range 21, Step E, Industry & Technology Division, Academic Affairs area, effective January 1, 2007, and that a plaque be prepared and presented to her for service to the District since 1973.
3. Amend Personal Leave of Absence 100% - Mr. Rory Natividad, Senior Athletic Trainer, Range 37, Step E, Health Sciences & Athletics Division, Academic Affairs Area, effective July 1, 2006 through February 28, 2007 instead of January 31, 2007.
4. Personal Leave of Absence 50% - Ms. Jeannine Barba, Student Services Specialist, Range 33, Step E, Student Development/Enrollment Services Division, Student and Community Advancement area, effective February 12 through June 8, 2007.

5. Personal Leave of Absence 4% - Ms. Kathleen Collins, 83.33% Secretary, Range 26 Step E, Humanities Division, Academic Affairs area, effective February 10 through June 8, 2007.
6. Personal Leave of Absence 14.25% - Ms. Kimberly Wilkinson, Costume Technician, Range 31, Step E, Fine Arts Division, Academic Affairs area, effective February 10 through June 8, 2007.
7. Promotion – Ms. Carolee Casper, from Senior Clerical Assistant, Range 24, Step E, Public Information Division, President’s Office area, to Administrative Assistant I, Range 28 Step D, Student Development/Enrollment Services Division, Student & Community Advancement area, effective February 1, 2007.
8. Employment – Ms. Charlotte Cooper, Administrative Assistant II, Range 31, Step A, Public Information Division, President’s Office area, effective February 1, 2007.
9. Employment – Ms. Lorena Garcia, Clerical Assistant, Range 22, Step A, Assessment/Testing Center/Enrollment Services Division, student and Community Advancement Area, effective February 1, 2007.
10. Employment – Ms. Aida Bosque, Evaluations Specialist, Range 33, Step A, Admissions and Records Division, Student and Community Advancement area, effective February 1, 2007.
11. Employment – Ms. Jelena Savina, 75% Program Coordinator ESL Assessment, Range 36, Step A, Humanities Division, Academic Affairs area, effective February 1, 2007.
12. Employment – Mr. Michael Van Overbeck, Toolroom/Instructional Equipment Attendant, Range 24, Step A, Industry & Technology Division, Academic Affairs area, effective February 1, 2007.
13. Temporary Employment – Ms. Susan McLeod, 50% Secretary, Range 26, Step A, Honors Transfer Program/Behavioral and Social Sciences Division, Academic Affairs Area, effective January 23 through June 30, 2007.
14. Temporary Employment – Ms. Jacquelin S. Moss, Clerical Assistant, Range 22, step A, Mathematical Sciences Division, Academic Affairs area, effective January 23 through June 30, 2007.

Temporary Classified

15. Employment – Mr. Seth Barnard, Toolroom/Instructional Equipment Attendant, Range 24, Step A, Industry & Technology Division, Academic Affairs area, to work 16 hours per week checking out tools and supplies, effective February 10 through June 30, 2007.

16. Ms. Patricia Breitag - Accompanist-Piano, Range 32, Step A, Fine Arts Division, Academic Affairs area, to work as needed for the spring semester, effective February 10 through June 8, 2007.
17. Ms. Madeline Burke -Theatre Technician, Range 31, Step A, Fine Arts Division, Academic Affairs area, to work as needed, effective January 23 through June 30, 2007.
18. Ms. Charlotte Cooper - Administrative Assistant II, Range 31, Step A, Public Information Division, President's Office area, effective January 17 through 31, 2007.
19. Mr. Kevin Smith - Dispatch Clerk, Range 25, Step A, Campus Police Division, Administrative Services Area, to work on call as needed, effective January 23 through June 30, 2007.
20. Ms. Lindsey Suits -Theatre Assistant, Range 20, Step A, Fine Arts Division, Academic Affairs area, to work as needed, effective January 23 through June 30, 2007.

B. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES

It is recommended that the Board authorize employment of the following Temporary Non-Classified Service Employees, subject to funding, as shown in items 1-20.

The following temporary non-classified service employees are hired for the 2006-2007 fiscal year effective January 23, 2007 through June 30, 2007, unless otherwise stated:

1. Elizabeth Bailey – Program Assistant II, \$9.00 per hour, Monday through Thursday (days vary), 12:00 p.m. to 4:00 p.m. (hours vary), Honors Transfer Program (HTP)/Behavioral & Social Sciences, Academic Affairs area, to assist the staff with various projects and duties related to the HTP.
2. Enadine Bailey – Paraprofessional, \$14.00 per hour, days and hours vary as needed, effective February 1, 2007 through June 30, 2007, Admissions & Records/Enrollment Services, Student & Community Advancement area, to assist the staff with various Admissions processing, projects, and other duties as needed.
3. Dana Dugan – Paraprofessional, \$12.00 per hour, Monday through Friday (days and hours vary), Health Sciences & Athletics, Academic Affairs area, to work as a lifeguard for the swimming classes.
4. Linda England – Paraprofessional, \$12.00 per hour, Monday through Thursday (days vary), arrange up to ten (10) hours per week (hours vary), Fine Arts, Academic Affairs area, to supervise digital printing and the open computer lab for the art department.
5. Hoasa Hakami – Tutor I, \$7.50 per hour, Monday through Friday (days vary), and hours vary as needed, effective February 12, 2007 through June 8, 2007, Learning Resources, Academic Affairs area, to provide tutoring services in Learning Resources.

6. Stephen Jolley – Teacher Assistant IV, \$11.50 per hour, Tuesday, Wednesday, and Thursday (days vary), hours vary as needed, Emergency Medical Technology Program (EMT)/Industry and Technology, Academic Affairs area, to assist instructor with teaching/testing in the EMT program.
7. Gina Ladinsky – Paraprofessional, \$15.00 per hour, Monday through Friday (days vary), 7:00 a.m. to 10:30 p.m. (hours vary), effective February 1, 2007 through June 30, 2007, Writing Center/Humanities, Academic Affairs area, to assist students with their writing assignments in all phases of the composing process – understanding and responding to the topic, generating ideas, outlining, drafting, revising, and other duties as needed.
8. Randolph LeDoux – Paraprofessional, \$17.00 per hour, Monday through Friday (days vary), arrange up to 18 hours per week (hours vary), effective February 1, 2007 through June 30, 2007, Fine Arts, Academic Affairs area, to work as a model for the art classes.
9. Gee Yung Lee – Tutor II, \$8.50 per hour, Monday through Friday (days vary), hours vary as needed, Learning Resources, Academic Affairs area, to provide tutoring services in Learning Resources.
10. Benjamin Martin – Professional III, \$45.00 per hour, Monday through Saturday (days vary), 8:00 am to 9:00 pm (hours vary), Small Business Development Center (SBDC)/Community Advancement, Student & Community Advancement area, to work with the SBDC in conducting contract education training.
11. Sean Patrick – Paraprofessional, \$17.00 per hour, Monday through Friday (days vary), 7:00 a.m. to 10:30 p.m. (hours vary), effective February 1, 2007 through June 30, 2007, Writing Center/Humanities, Academic Affairs area, to assist students with their writing assignments in all phases of the composing process – understanding and responding to the topic, generating ideas, outlining, drafting, revising, and other duties as needed.
12. Jermaine Paul – Program Assistant III, \$10.00 per hour, days and hours vary as needed, Bookstore, Administrative Services area, to provide support with cashiering, stocking merchandise, assisting customers, and other duties as needed.
13. Beatriz Ramirez – Paraprofessional, \$18.50 per hour, Monday through Friday (days vary), hours vary as needed, Honors Transfer Program (HTP)/Behavioral & Social Sciences, Academic Affairs area, to perform a variety of duties related to running the HTP office.
14. Margarita Richards – Professional I, \$ 20.50 per hour, Monday through Saturday, (hours vary), Inglewood Center/Community Advancement, Student and Community Advancement area, to provide immediate administrative support to the Acting Director, the Technology Learning Coordinator of the Inglewood Center.

15. Franz Seifert – Professional IV, \$92.00 per hour, Monday through Friday (days vary), 7:00 am to 9:00 pm (hours vary), Center for Applied Competitive Technologies (CACT)/Community Advancement, Student & Community Advancement area, to teach contract training classes in Shop Math, Blueprint Reading, Shop Measurement, and other related classes.
16. Syed Shuja – Professional III, \$45.00 per hour, days and hours vary as needed, Small Business Development Center (SBDC)/Community Advancement, Student & Community Advancement area, to deliver Accounting and Quickbooks training workshops, and conduct one-on-one business counseling sessions.
17. Debra Zavala – Paraprofessional, \$18.00 per hour, Monday through Thursday (days vary), hours vary as needed, Fire Academy/Industry and Technology, Academic Affairs area, to assist Fire Academy Coordinators with schedules, rosters, certificate preparation, filing, field trip arrangements, and other duties as needed.
18. The following individuals are to work as Coaching Assistant, \$16.25 per hour, days and hours vary as needed, Health Sciences & Athletics, Academic Affairs area, to assist the coaching staff with the coordination of all aspects of practice and competition.

Michael Acosta Jr.

Robert Fernley

Kurt Peters

19. The following individuals are to work as Paraprofessional, \$18.00 per hour, Monday through Friday (days vary), arrange hours between 8:00 a.m. to 6:00 p.m. (hours vary), effective January 23, 2007 through March 10, 2007, Humanities, Academic Affairs area, to assist faculty with the Journalism program.

Amara Aguilar

Thomas Combs

Stefanie Frith

20. The following individuals are to work as Paraprofessional, \$15.00 per hour, Monday through Friday (days vary), 7:00 a.m. to 10:30 p.m. (hours vary), effective February 10, 2007 through June 30, 2007, Writing Center/Humanities, Academic Affairs area, to assist students with their writing assignments in all phases of the composing process – understanding and responding to the topic, generating ideas, outlining, drafting, revising, and other duties as needed.

Allison Lee

Jeff Taves

C. STIPEND FOR TRANSITION WORK DONE BY ADMINISTRATORS FOR COMPTON EDUCATIONAL CENTER

It is recommended that the following administrators in Administrative Services be paid a stipend for the transition work done for the Compton Educational Center, effective May through December 2006.

Andy Nasitir - \$2,500

Lynnda Nelson - \$2,500

Pamela Fees - \$1,786 (prorated for work done May through September)

D. CASUAL AND STUDENT HOURLY RATE SCHEDULE

It is recommended that the Board approve the Casual and Student Hourly Rate Schedule January 1, 2007 through June 30, 2007, as shown on pages 12-16.

This recommendation is in accordance with the State of California's adoption of the new minimum wage rate of \$7.50 per hour. Only those hourly positions with a starting rate of minimum wage are subject to this wage increase.

Student and Temporary, Non-Classified Service Employee Salary Table
Effective January 1, 2007 through June 30, 2007

The California minimum wage was increased from \$ 6.75 per hour to \$ 7.50 per hour, effective from January 1, 2007.

The following is a list of Student & Temporary, Non-Classified Service Employee job titles directly affected by this increase. The pay rates are calculated per hour, unless otherwise stated.

	Old Rate	New Rate
Accounting Aide I	\$ 6.75	\$ 7.50
Accounting Aide II	\$ 7.25	\$ 8.00
Admissions Aide I	\$ 6.75	\$ 7.50
Athletic Aide	\$ 7.00	\$ 7.75
Athletic Event Staff	\$ 6.75	\$ 7.50
Bookstore Aide I	\$ 6.75	\$ 7.50
Bookstore Aide II	\$ 7.00	\$ 7.75
Bookstore Aide III	\$ 7.25	\$ 8.00
Chain Crew – Football	\$ 6.75	\$ 7.50
Driver	\$ 6.75	\$ 7.50
Facility Attendant	\$ 7.00	\$ 7.75
House Staff I	\$ 7.00	\$ 7.75
House Staff II	\$ 7.25	\$ 8.00
ITS General Assistant I	\$ 7.00	\$ 7.50
ITS General Assistant II	\$ 8.00	\$ 8.50
ITS General Assistant III	\$ 9.00	\$ 9.50
Library/Media Aide I	\$ 6.75	\$ 7.50
Library/Media Aide II	\$ 7.25	\$ 8.00
Library/Media Aide III	\$ 7.75	\$ 8.50
Office Aide I	\$ 6.75	\$ 7.50
Office Aide II	\$ 7.25	\$ 8.00
Paraprofessional	\$ 6.75 - \$ 18.50	\$ 7.50 - \$ 18.50
Parking Lot Attendant	\$ 6.75	\$ 7.50
Parking Lot Cashier	\$ 7.00	\$ 7.75
*Peer Counselor I	\$ 6.75	\$ 7.50
*Peer Counselor II	\$ 7.25	\$ 8.00
Reader	\$ 6.75	\$ 7.50
Scorer-Announcer	\$ 6.75	\$ 7.50
Stage Assistant I	\$ 6.75	\$ 7.50
Stage Assistant II	\$ 7.00	\$ 7.50
Stage Assistant III	\$ 8.00	\$ 8.75
Stage Assistant IV	\$ 9.00	\$ 9.75
Statistician-Sports	\$ 6.75	\$ 7.50

*Student Help I	\$ 6.75	\$ 7.50
*Student Help II	\$ 7.00	\$ 7.75
*Student Official	\$ 6.75	\$ 7.50
Teacher's Assistant I	\$ 6.75	\$ 7.50
Teacher's Assistant II	\$ 7.00	\$ 7.75
Teacher's Assistant III	\$ 7.50	\$ 8.25
Teacher's Assistant IV	\$11.50	\$12.25
Tennis Court Keeper	\$ 7.00	\$ 7.75
Timer-Other Sports	\$ 6.75	\$ 7.50

The following is a list of student and casual employee job titles not affected by the January 1, 2007, California minimum wage increase. The pay rates are calculated per hour, unless otherwise stated.

Administration of Justice Trainer	\$ 27.50
*Advertising Manager – Student Newspaper	- 15% commission on paid account - \$ 50.00 per week bonus for selling 12-page edition (\$ 1,200.00) - \$ 100.00 per week bonus for 16-page or more (\$ 1,600.00-up) - minimum requirement of advertisement sales of \$ 800.00
Assistant Firearms Rangemaster	\$ 13.00
Assistant House Manager	\$ 8.50
Assistantship – Baccalaureate	\$ 9.00
Assistantship – Graduate	\$ 11.00
Camera Operator – Football	\$ 40.00 per game
#Chiropractor	\$ 24.50
#Clinical Psychologist	\$ 41.00
Coaching Assistant	\$ 16.25
Community Services Officer I	\$ 10.00
Community Services Officer II	\$ 11.00
Computer Network Assistant I	\$ 7.50
Computer Network Assistant II	\$ 8.50
Computer Network Assistant III	\$ 9.50
Computer Systems Support Assistant I	\$ 7.50
Computer Systems Support Assistant II	\$ 8.50
Computer Systems Support Assistant III	\$ 9.50
Emergency Technology Trainer	\$ 27.50
EMT Clinical Supervisor I	\$ 11.00
EMT Clinical Supervisor II	\$ 12.00
Fire Science Technology Trainer	\$ 27.50
House Manager	\$ 12.50
*Internet Assistant I	\$ 7.50
*Internet Assistant II	\$ 8.50
*Internet Assistant III	\$ 9.50
Intern – Chancellor’s Office	\$ 12.00

Interpreter – Novice	\$ 13.75
Interpreter I (for the deaf)	\$ 17.25
Interpreter II (for the deaf)	\$ 19.25
Interpreter III (for the deaf)	\$ 21.75
Interpreter IV (for the deaf)	\$ 24.25
Interpreter V (certificated)	\$ 25.75
Library/Media Technical Aide	\$ 9.00
Lifeguard	\$ 9.00
Livescan Technician I	\$ 9.50
Livescan Technician II (after 6 mos)	\$ 10.50
Model I	\$ 12.00
Model II	\$ 14.00
#Physician	\$ 56.00
Police Cadet I	\$ 8.00
Police Cadet II	\$ 8.50
Police Cadet III	\$ 9.00
Police Cadet IV	\$ 9.50
Police Communications Operator I	\$ 10.00
Police Communications Operator II	\$ 11.00
Police Reserve Officer I	\$ 10.00
Police Reserve Officer II	\$ 12.00
Police Reserve Officer III	\$ 14.00
Professional I	\$ 18.75 - \$ 27.50
Professional II	\$ 27.75 - \$ 37.00
Professional III	\$ 37.25 - \$ 55.00
Professional IV	\$ 55.25 and up
Program Assistant I	\$ 8.00
Program Assistant II	\$ 9.00
Program Assistant III	\$ 10.00
#Psychological Assistant	\$ 18.00
Radiological Technical Supervisor	\$ 10.00
Real Time Captionist – Trainee	\$ 12.75
Real Time Captionist I	\$ 16.75
Real Time Captionist II	\$ 19.75
Real Time Captionist III	\$ 23.50
Recreation Specialist	\$ 10.00
Registration Cashier/Clerk I	\$ 8.50
Registration Cashier/Clerk II	\$ 9.50
Registration Cashier/Clerk III	\$ 10.50
Respiratory Clinical Supervisor	\$ 20.00
* Student Representative - Board of Trustees	\$200.00 per month prorated by the number of meetings
Scout – Football	\$ 40.00 per game plus mileage
Special Event Police Officer	\$ 35.00

Stadium Announcer	\$ 10.00
Stadium Manager	\$ 10.00
Stadium Time Scorer (Soccer)	\$ 8.00
Summer Camp Coach	\$ 12.00
Summer Camp Director	\$ 25.00
Ticket Clerk	\$ 9.25
Timer – Men’s Basketball	\$ 10.00
Tutor I	\$ 7.50
Tutor II	\$ 8.50
Tutor III	\$ 9.50
Tutor IV	\$ 11.50
Tutor V	\$ 13.50
Tutor VI	\$ 15.50
Tutor VII	\$ 18.50

* Individuals filling these positions must be El Camino College students and enrolled in at least six (6) units.

Candidates for these positions must furnish valid license and certification of malpractice insurance for no less than \$ 1,000,000.

Agenda for the El Camino Community College District Board of Trustees
From
The Office of the President and Board of Trustees
Thomas M. Fallo, Superintendent/President

A. Absence of Board Member

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A. Absence of Board Member

It is recommended that the Board excuse Trustee Jackson from the December 18, 2006 Board Meeting with no loss of salary due to illness.

VI. Non-Consent Agenda

CHANGE ORDER – HUMANITIES BUILDING

It is recommended the following change order be approved to increase Borbon Inc.’s contract. Purchase Order #89166, by \$22,735.

Background: The work of this change order, the painting of various steel elements, was initially included in Bid 2005 -9 Bid Package 5-1 Structural Steel. This bid package was one of twenty one bid packages making up the scope of work for the Humanities Building. At the close of the bid period on March 29, 2006, zero bids were received for this bid package.

A second bid was prepared, Bid 2005 – 9A Bid Package 5-1 Structural Steel with a closing date of April 27, 2006. In an effort to make this bid package more attractive to potential bidders the painting portion of the work was not included. Bids were submitted for this bid package and the bid in the amount of \$617,146 was awarded to Bickerton Steel Inc. at the May 15, 2006 Board of Trustees meeting.

The painting of the various steel elements is still needed. It was decided the least expensive and timely method to obtain the painting is to add the work to the contract of the low bidder on bid 2005-9 Bid Package 9-5 Painting, Borbon Inc, which was awarded at the May, 15, 2005 Board of Trustees meeting.

If approved this change order would incorporate the painting into Borbon Ins.’s contract.

The added cost of the painting was determined though negotiations between the project’s construction manager, CW Driver and representatives of Borbon Inc.

The specific work of the change order is described below.

Paint 3/8” eyebrow and steel angle at window opening. Paint continuous 3/8” steel plate at wall opening (all four sides). Paint continuous 3/8” steel plate at the wall openings (all three sides). Paint continuous 3/8” steel angle. Paint continuous 3/8” bent steel plate. Paint all handrails, guardrails, and architectural grills.

Original Contract Amount	\$249,000
Prior Adjustment	0
Adjustment for this Change Order	<u>22,735</u>
Revised Contract Amount	<u>\$272,635</u>

VII. OTHER ITEMS

A. MEMORANDUM OF UNDERSTANDING

A revised version of the Memorandum of Understanding (MOU) between the El Camino Community College District and the Compton Community College District, with a revised termination date of June 30, *2001 2011, was presented at the December Board meeting. After discussion, the MOU was tabled and a request to place it on the agenda for the January 2007 Board meeting was approved. The revised MOU, with additional clarifying language in paragraph 17, is attached for Board review. This is presented for Board discussion and potential action – i.e., removed from tabled status.

***CORRECTION MADE DURING BOARD MEETING.**

MEMORANDUM OF UNDERSTANDING BETWEEN THE EL CAMINO COMMUNITY COLLEGE DISTRICT AND THE COMPTON COMMUNITY COLLEGE DISTRICT

This Memorandum of Understanding is made and entered into on the ~~21st day of August 2006~~ 22nd day of January, 2007, by and between the El Camino Community College District (hereinafter referred to as “El Camino”) and the Compton Community College District (hereinafter referred to as “Compton”), acting by and through the Special Trustee appointed by, and acting on behalf of, the Chancellor of the California Community Colleges. In consideration of the mutual commitments contained herein, the parties agree as follows:

1. This Memorandum of Understanding, and the parties’ implementation of it, is intended to provide a set of binding mutual understandings to achieve the following goals:
 - A. Provide the students and residents of Compton with access to accredited community college programs and services without interruption and in a way that minimizes the disruption students will experience.
 - B. Specify the various rights and responsibilities of each party in providing those programs and services.
 - C. Create the conditions under which Compton will have a genuine opportunity to re-establish its accreditation and regain its independence as an autonomous institution.
 - D. Build effective, mutually respectful relationships between and among the faculty, staff and administrators of El Camino and Compton.
2. As authorized by the Chapter 50 of the Statutes of 2006 (A.B. 318), El Camino shall establish an educational center to be known as the “El Camino Community College District Compton Community Educational Center,” also known as “El Camino College Compton Center” (hereinafter referred to as the “Center”) on Compton’s facilities in Compton, California. The educational program offered by El Camino at the Center shall consist of a full range of credit and non-credit offerings, and related student support services, as specifically agreed to (and from time to time modified as may be necessary) by the two parties. All programs and services offered at the Center shall be offered exclusively by El Camino. Compton shall not

use the term “College” to refer to Compton nor in connection with any activities undertaken by Compton.

3. Without implying any limitation on the programs and services to be provided, the parties agree that El Camino will include the following among the programs and services it provides at the Center:
 - A. EOPS, DSPS, CalWorks, GAIN and other categorical programs that are separate from and independent of equivalent programs at El Camino’s main campus;
 - B. An Associated Student Body organization at the Center that is separate from and independent of the Associated Student Body organization at El Camino’s main campus; and
 - C. Subject to approval by the Commission on Athletics of the Community College League of California, intercollegiate athletic teams that are separate from and independent of the athletic teams at El Camino’s main campus.
4. If El Camino does not currently offer programs or services that El Camino and Compton, after consulting with the other through the curriculum and program review process, reasonably determines are appropriate and necessary to meet the educational needs of the students and residents of Compton (for example, a larger number of non-credit and developmental courses than now appears in El Camino’s curriculum), El Camino shall promptly undertake all reasonable efforts to adopt appropriate curriculum or services. If El Camino reasonably determines that it cannot adopt appropriate curriculum or services requested by Compton, or that doing so would be impractical or ill-advised, El Camino shall work with Compton to attempt to find an alternative means of providing the programs or services. If necessary, such action will require approval from the Accrediting Commission for Community and Junior Colleges (ACCJC) through the substantive change proposal process.
5. The educational program and student support services offered at the Center shall be clearly identified as exclusively programs and services of El Camino, and El Camino shall have full authority over all aspects of the programs and services offered at the Center, including but not limited to, curriculum development and approval, program review, student assessment, faculty and staff qualifications and evaluation of performance, student services and institutional planning for the Center. However, El Camino and its Academic Senate shall initiate appropriate measures by which faculty employed by Compton but assigned to provide educational and support services at the Center are appropriately engaged in those activities and accorded appropriate professional standing in academic and professional matters as they relate to the Center.
6. El Camino shall have the responsibility to ensure compliance with all federal requirements to ensure that eligible students enrolled at the Center remain eligible for federal financial assistance.

7. Compton shall make appropriate District facilities available to El Camino without charge and shall name those facilities the “El Camino College Compton Center.”
8. The Chief Operating Administrator of the Center shall be a Provost, who shall be responsible to, and supervised by, the Superintendent/President of El Camino in connection with the proper oversight and administration of the educational and student support services at the Center. The Provost shall be appointed with the concurrence of El Camino and Compton and shall serve at the pleasure of El Camino and Compton. While the Provost will report to the Superintendent/President of El Camino, he or she shall be an employee of Compton and Compton shall retain the discretion to assign additional duties to the Provost, including duties as the Chief Executive Officer of the Compton Community College District. In the event the Provost simultaneously serves as Compton’s Chief Executive Officer, he or she shall be responsible to, and supervised by, the Special Trustee of the Compton Community College District only for those aspects of his or her assignment that relate to service as Compton’s Chief Executive Officer.
9. El Camino and Compton shall agree upon a staffing plan for the Center that identifies every position, in addition to the position of Provost, which will be needed to provide educational and support services at the Center and that specifies which of the positions Compton will fund. The parties shall implement the staffing plan as follows:
 - A. To the extent the parties determine necessary and appropriate, Compton shall propose assignment of its current employees to provide services at the Center pursuant to the staffing plan. Before any individual employee is assigned to provide services at the Center, El Camino, in its sole discretion, shall have the right to review the employee’s qualifications and to determine if the assignment is an appropriate one. If El Camino determines that the assignment is appropriate, the employee shall remain an employee of Compton and shall not become an employee of El Camino, but he or she will provide services at the Center under the day-to-day supervision of El Camino. If El Camino determines that the assignment is not appropriate and declines to accept the employee, he or she shall not be assigned to provide services for El Camino at the Center.
 - B. If new employees need to be hired by Compton pursuant to the staffing plan, Compton shall promptly undertake reasonable efforts to recruit qualified employees for those positions. Before extending an offer of employment to any individual who will provide services at the Center, Compton shall consult with El Camino to ensure that El Camino has the opportunity to review the prospective employee’s qualifications and to determine if his or her assignment to provide services at the Center under El Camino’s day-to-day supervision is appropriate pursuant to El Camino’s authority under Section 9.A, above, to approve assignments. The process by which El Camino completes its review and confirms its assent to the selection of a prospective employee shall be specified in the search and selection procedures that Compton and El Camino shall jointly develop. Barring an urgent need to hire new employees, the parties intend to avoid all hiring until they have developed appropriate search and selection procedures. If it is deemed necessary to hire an employee before procedures are developed and adopted, Compton shall use search and selection procedures that are analogous to El Camino’s existing

procedures and delegate responsibility for conducting the administrative aspects of the recruitment and selection process to El Camino.

- C. Every Compton employee who is assigned to provide services at the Center shall do so pursuant to Education Code Section 74293. No such employee shall be deemed to be an employee of El Camino nor shall any such employee gain any status with El Camino for any purpose.
10. El Camino shall have the primary right to direct the activities of employees assigned to provide educational and student support services at the Center consistent with Compton's role as the employer of those individuals. El Camino shall provide employee performance assessments to Compton regarding the services provided by Compton's employees and, if El Camino finds that it is necessary to do so, El Camino may reassign a Compton employee back to Compton after providing Compton with a reasonable opportunity to remedy any circumstances that El Camino believes warrants the reassignment.
 11. Nothing in this agreement shall be construed to limit El Camino's ability to assign its own employees to oversee activities or to manage the educational and student support services at the Center, or to employ employees of any type or class as otherwise authorized by law as needed to provide oversight of activities or the management of educational and student support services at the Center. Any person who provides services pursuant to this paragraph shall remain an employee of El Camino and shall not be deemed to be an employee of Compton nor shall any such employee gain any status with Compton for any purpose. If they deem it to be appropriate, El Camino and Compton may also enter into inter-jurisdictional agreements with each other to exchange employees needed for an interim period for a specific job classification.
 12. Compton shall remain responsible for the salary and benefits of its employees assigned to provide educational and student support services at the Center and El Camino shall remain responsible for the salary and benefits of its employees assigned to provide educational and student support services at the Center. Neither party shall have any responsibility for the salary or benefits of the other party's employees.
 13. As soon as it is achievable following the approval of this agreement, the parties shall organize meetings between appropriate representatives of their respective Academic Senates. The purpose of the meetings is to initiate a dialog between the parties regarding the academic and professional implications of establishing an educational center that is geographically separate from the El Camino campus and that serves a student population that has its own particular educational needs and expectations.
 14. All of the following functions shall remain independent of the Center and shall be managed exclusively by Compton:
 - A. Bond-funded construction and other capital improvement projects associated with the facilities in Compton at which the Center is located.

- B. Business and other administrative functions that relate exclusively to the management of the Compton Community College District and not the Center.

The parties may agree on other functions or activities that will remain under the supervision and control of Compton; provided, however, that Compton shall not assume any responsibility that requires status as an accredited institution or which, if performed by Compton, would pose a demonstrable risk to El Camino's accreditation.

15. As soon after the approval of this Memorandum of Understanding as practicable, the parties shall begin work on devising an explicit methodology by which they will attempt to resolve any disputes that arise between them regarding the interpretation and application of this agreement.
16. The term of this Memorandum of Understanding shall be from August 24, 2006, through the end of business on June 30, ~~2007~~2011; provided, however, that it is the intent of the parties to negotiate a comprehensive agreement regarding the continued operation of the El Camino College Compton Center for a period of at least five years. ~~El Camino's decision to enter into such a contract is conditional~~ upon enactment of ~~urgency~~ cleanup legislation compatible with the termination/waiver provisions set out in Paragraph 17 of this MOU, and conditional upon El Camino receiving additional annual state funding of at least \$2,000,000 based upon operating a Center and based upon enrollment in excess of 20,000 FTES. The parties agree to begin negotiations on that comprehensive agreement immediately with the aim of completing the negotiations no later than ~~December 31, 2006~~the effective date of the above legislation. Once approved by the Chancellor of the California Community Colleges, acting through the Special Trustee of the Compton Community College District, and the Board of Trustees of the El Camino Community College District, the comprehensive agreement between the parties will supersede this Memorandum of Understanding in its entirety.
17. Notwithstanding Paragraph 16 regarding the term of this Memorandum of Understanding, or any other provision of this agreement to the contrary, either party may initiate termination of this Memorandum of Understanding, or any subsequent agreements between the parties, by giving 180 days written notice to the other party and to the Board of Governors of the California Community Colleges. No termination pursuant to this paragraph may take effect until the end of the semester following the notice provided under this paragraph so as to protect students from a mid-term interruption of educational services. It is expressly understood, however, that in the event El Camino terminates this or any successor agreement between the parties pursuant to this paragraph, the Chancellor of California Community Colleges shall meet with the Superintendent/President of El Camino to determine if the proposed termination by El Camino relates to factors that can be resolved with the Chancellor's assistance. If that is not the case, and if El Camino declines to withdraw its notice of termination within ninety days after it was initially given to Compton and the Board of Governors, the Special Trustee shall immediately exercise the discretion delegated to him or her under Education Code Section 74292(1)(2), regarding termination of the agreement. In that event, the Special Trustee, the Chancellor and the Board of Governors of the California Community Colleges will be deemed to have waived any and all rights whatsoever that they may have to require El Camino to continue to provide services, including, without limitation,

the requirement that a replacement District has been secured. This waiver provision is irrevocable; and is a material inducement for El Camino's agreement to execute this Memorandum of Understanding.

18. El Camino shall provide fiscal and administrative oversight for the operation of the Center and all matters related to the Center. The budget for the Center shall be jointly developed and approved by El Camino and Compton. Compton shall provide fiscal and administrative oversight of any activities of Compton which are separate from, and unrelated to, the Center; e.g., Compton's bond program.
19. Within thirty days of the execution of this Memorandum of Understanding, Compton shall remit to El Camino the sum of \$500,000 towards the full compensation that El Camino shall be entitled to receive for administrative overhead it will incur preparing for and implementing this Memorandum of Understanding. Other reimbursable expenditures, not to exceed \$1,000,000 annually, shall be paid promptly by Compton upon submission by El Camino of appropriate invoices.
20. Compton shall save, defend, hold harmless, and indemnify El Camino in connection with any and all claims, actions or lawsuits that arise in any manner from the acts or omissions of Compton, its officers, employees or agents in the performance of this agreement, and El Camino shall save, defend, hold harmless, and indemnify Compton in connection with any and all claims, actions or lawsuits that arise in any manner from the acts or omissions of El Camino, its officers, employees or agents in the performance of this agreement. It is expressly understood that in the event of a claim, action, or lawsuit based upon an act or omission of a Compton employee assigned to provide services at the Center under this agreement, the Compton employee shall not be deemed to be an agent of El Camino unless the act or omission giving rise to the claim, action or lawsuit was one required by El Camino or taken at the explicit direction of an El Camino supervisor or manager.

IN WITNESS WHEREOF, the parties have executed this agreement on ~~August 24, 2006~~ January 22, 2007.

COMPTON COMMUNITY COLLEGE DISTRICT

By _____
Thomas Henry
Special Trustee

EL CAMINO COMMUNITY COLLEGE DISTRICT

By _____
Thomas M. Fallo
Superintendent President

I have reviewed this Memorandum of Understanding and assent to its terms. I also confirm that the Special Trustee has the power to sign it and, acting in accordance with the authority I have granted him under the law, to bind the Compton Community College District to the terms set forth in the agreement.

Marshall Drummond
Chancellor, California Community Colleges

B. RESOLUTION

Trustee Mary E. Combs requests that the El Camino Community College District Board of Trustees consider adopting the following resolution in support of the “Community College Governance, Funding Stabilization, and Student Fee Reduction Act.”

Resolution in Support of the Community College Governance, Funding Stabilization, and Student Fee Reduction Act

WHEREAS, California Community Colleges serve 2.4 million students annually through a system of 72 locally-established and governed community college districts with 109 colleges within a statewide system;

WHEREAS, California Community Colleges need stable funding, predictable student fees, local control, and the ability to provide effective leadership for the system of 109 colleges;

WHEREAS, the California Community College Initiative (officially known as the Community College Governance, Funding Stabilization, and Student Fee Reduction Act) would ratify the bilaterally-governed community college system by placing it in the State Constitution, thereby securing local governance while enhancing state leadership;

WHEREAS, the use of the actual community college enrollment growth figure would avoid the artificial funding cap that would otherwise be imposed on community colleges over the next ten years because of declining K-12 enrollment;

WHEREAS, the California Community College Initiative will provide additional funds to the El Camino Community College District over the next five years;

WHEREAS, the California Community College Initiative would not threaten funding for K-12 education in California because primary and secondary education would retain a separate funding mechanism tied to its growth;

WHEREAS, the California Community College Initiative funds the increase to community colleges over the next ten years through natural growth in the state's general fund, without raising taxes; WHEREAS, the California Community College Initiative reduces student fees to \$15 to make them stable and predictable as well as consistent with personal income, and prohibits the Legislature from increasing fees in the future by more than the change in per capita personal income;

WHEREAS, the California Community College Initiative ensures that fee revenue stays with the community colleges for the improvement of education, instead of being diverted to other state programs;

WHEREAS, the California Community College Initiative would allow the Board of Governors and Chancellor to hire the senior staff professionals currently appointed by the governor, and thus have the same authority as that provided to the UC President and CSU Chancellor;

WHEREAS, the California Community College Initiative includes provisions in the state constitution for locally-elected governing boards accountable to voters and for a statewide chancellor hired by a board appointed by the governor;

NOW, THEREFORE, be it resolved, that the Board of Trustees of the El Camino Community College District supports the Community College Governance, Funding Stability, and Student Fee Reduction Act.

1226. (06-0030)

Community Colleges. Funding. Governance. Fees. Initiative Constitutional Amendment and Statute.

Summary Date: 08/25/06 Circulation Deadline: 01/22/07 Signatures Required: 598,105

Proponents: Dennis Smith and Scott Lay c/o Eugene Hill (916) 442-2952

Establishes in state constitution a system of independent ~~*publie~~ public community college districts and Board of Governors. Generally, requires minimum levels of state funding for school districts and community college districts to be calculated separately, using different criteria and separately appropriated. Allocates 10.46 percent of current Proposition 98 school funding maintenance factor to community colleges. Sets community college fees at \$15/unit per semester; limits future fee increases. Provides formula for allocation by Legislature to community college districts that would not otherwise receive general fund revenues through community college apportionment. Summary of estimate by Legislative Analyst and Director of Finance of fiscal impact on state and local governments: Potential increases in state spending on K-14 education of about \$135 million 2007-08, \$275 million in 2008-09, and \$470 million in 2009-2010, with unknown impact annually thereafter. Annual loss of fee revenues to community colleges of about \$71 million in 2007-08, with unknown impacts annually thereafter. (06-0030.)

***Correction made during Board meeting.**