

Agenda, Monday, August 20, 2001
4 p.m.

- I. Roll Call, Pledge of Allegiance to the Flag**
- II. Approval of Minutes of the Regular Board Meeting of July 16, 2001**
- III. Presentations (none)**
- IV. Public Hearing: El Camino Community College District and the American Federation of Teachers, Local 1388, AFT, AFL-CIO, for Reopener Negotiations**
- V. Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption**
 - A. Public Comment
 - B. Academic Affairs
See Academic Affairs Agenda, Page 1
 - C. Student and Community Advancement
See Student & Community Advancement Agenda, Pages 1 - 19
 - D. Administrative Services
See Administrative Services Agenda, Pages 1 – 24
See Human Resources Agenda, Pages 1 - 16
- VI. Public Comment on Non-Agenda Items**
- VII. Oral Reports**
 - A. Board of Trustees Report
 - B. President’s Report
 - C. Academic Senate Report
- VIII. Closed Session**
 - A. Existing Litigation, Brown Act Section 54946.9
 - 1. Case BS 047821
 - B. Labor Relations, Brown Act 54957.8
 - 1. American Federation of Teachers, Local 1388
 - 2. El Camino Classified Employees, Local 6142

Agenda for the El Camino Community College District Board of Trustees
from
Academic Affairs
Nadine Ishitani Hata, Ph.D., Vice President

Page No.

A. College Curriculum Committee Strategic Planning Day 1

A. COLLEGE CURRICULUM COMMITTEE STRATEGIC PLANNING DAY

It is recommended that the Board approve the College Curriculum Committee Strategic Planning Day to be held at the Portofino Hotel in Redondo Beach on 14 September 2001. The purpose of the day is for the committee to address critical issues regarding the compressed calendar and curriculum review, the Title 5 mandated course review cycle, the College Curriculum Committee bylaws, and the formation of College Curriculum Committee subcommittees for 2001/02. Total expenses will not exceed \$1,600.

Agenda for the El Camino Community College District Board of Trustees
From
Student and Community Advancement
Patricia F. Caldwell, Ph.D., Vice President

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A. COMMUNITY EDUCATION PROGRAM – SUMMER 2001

It is recommended that the Board approve instructor changes for the following Community Education program courses for Summer 2001. Courses and instructor guidelines were approved at the May 21, 2001 meeting of the Board of Trustees:

<u>Course #</u>	<u>Course Name</u>	<u>Instructor</u>
16080	Study Skills Grade 9-12	Curry Jankans, Eunice Ewing-Warner, Stephanie
16180	Grammar Grade 9-12	Curry Jankans, Eunice Loy, Alexandria
16187	Report Writing Grade 8-10	Curry Jankans, Eunice Richardson, Debra

B. COMMUNITY EDUCATION PROGRAM – FALL 2001

It is recommended that the Board approve the attached Community Education Program classes/events for Fall 2001 as shown on pages 4-13. It is further recommended that payment to the instructors for the classes be based on specifications in their contract. The specification is either 1) a 50-50 split of revenue collected from student enrollments after a 30% overhead fee is deducted from the gross amount of enrollment fees collected; OR 2) a percentage split of revenue or hourly rate deemed appropriate by mutual agreement.

C. GRANT – INFORMATION

It is recommended that the Board receive information concerning applications for the following grants:

1. Chancellor’s Office – Bridge to Teacher Education Program. The Bridge to Teacher Education Program will target students who have identified teaching as a career goal but are under-prepared for academic success and cannot qualify for El Camino College’s Teacher Education Program (TEP). The proposed program will offer a special support network for these future teachers by placing them in cohorts of 35 students. Participants will enroll in a developmental education course linked with a counselor-taught Academic Strategies course. By June 30, 2002, 80% of over 100 students will be retained in the developmental Math and English courses offered through the Bridge to Teacher Education project.

Amount of Grant Funding from Granting Agency	\$35,445
Amount of College Match (In-kind)	<u>\$ 6,937</u>
Total Amount of Grant	\$42,382
Performance Period: September 12, 2001 through September 11, 2002	

2. Chancellor’s Office – Future Teachers Conferences Training Program. Fund for Instructional Improvement (FII) funds will develop and implement the Future Teachers Conferences Training Program, which joins two-year colleges throughout the state to design, plan, and host a Future Teachers Conference.

Amount of Grant Funding from Granting Agency	\$66,202
Amount of College Match (In-kind)	<u>\$13,424</u>
Total Amount of Grant	\$79,626
Performance Period: September 12, 2001 through September 11, 2002	

3. Chancellor’s Office – “MERLOT: A Library of Digital Resources for Instruction in California Community Colleges”. The California community colleges system is one of 23 higher education systems in the United States and Canada that are partners in the MERLOT Project. MERLOT (Multimedia Educational Resource for Learning and Online Teaching) is an online repository of links and peer-reviews for computerized teaching and learning modules, organized by academic fields such as Biology, History and World Languages. This grant seeks funds mainly for the purpose of providing California faculty who serve as MERLOT peer reviewers with the released time or stipends and for the purpose of covering required faculty travel. California community college participation in MERLOT has been endorsed by the system’s State Academic Senate.

Amount of Grant Funding from Granting Agency	\$71,750
Amount of College Match (In-kind)	<u>\$ 7,185</u>
Total Amount of Grant	\$78,935
Performance Period: September 12, 2001 through October 11, 2002	

4. U. S. Department of Education, Community Technology Centers Program – Community Technology Centers Program. The Inglewood Community Education and Technology Center network proposed by the El Camino Community College District and its partners, Inglewood Unified School District, Inglewood One-Stop Career Center and Inglewood Public Library is dedicated to expanding free public access to computers and technology for low-income, almost 100% minority-populated communities in the City of Inglewood. The project aims at bringing education and technology services directly into local communities and thus reducing the obstacles that limit Inglewood citizens on the route to stable employment and higher income levels.

Amount of Grant Funding from Granting Agency	\$ 199,771
Amount of College Match (In-kind)	<u>299,564</u>
Total Amount of Grant	\$ 499,335
Indirect Rate (\$14,797.84) (4%)	
Performance Period: October 1, 2001 through September 30, 2002	

D. DESTRUCTION OF RECORDS

It is recommended that the Board approve destruction of the following EOP&S student records for 1996-97. The records have been maintained for the required

retention period:

EOP&S/CARE Application
EOP&S/CARE Documentation Log
EOP&S/CARE Financial Documents
Unofficial Transcripts
Student Responsibility Contract
Progress Reports

E. ALTERNATIVE TO PREFERRED EL CAMINO COMMUNITY COLLEGE DISTRICT SCHOOL YEAR CALENDAR FOR 2002-2003

It is recommended that the Board approve the Alternative to the Preferred El Camino Community College District School Year Calendar for 2002-2003 as shown on pages 14-19 of attachments. This calendar differs from the calendar approved at the July board meeting in that it shows two five-week back-to-back summer sessions. Both calendars will be submitted to the Chancellor's Office for approval. The final choice for a compressed calendar will depend upon the outcome of negotiations with the faculty and classified.

F. EXTENDED OPPORTUNITY PROGRAMS & SERVICES STAFF DEVELOPMENT

It is recommended that the Board ratify the attendance of the following staff at the Extended Opportunity Programs & Services Staff Development Day, August 17, 2001, Embassy Suites Hotel, El Segundo, California. The purpose of this in-service is to unify staff on the mission and goals of EOP&S as well as enhancing the professionalism and job satisfaction in providing services to student. Expenses in the amount of \$1,500 to be paid from EOP&S Conference Funds. Advisors: Caroly Hardy, Dawn Reid, Dan LaCoe. EOP&S staff attending – Peggy Ginocchio, Linda Massarotti, Regina Robinson, Kathryn Romero, Claudia Velazquez, Karen Weber, Rosalva Amezcua, Mary Ahmadian, Adam Ajetunmobi, Aurelia Alonzo, David Brown, Diana Castellanos, Christine Chu, David Citizen, Marla Coronado, Virginia Devoux, Huong Duong, David Echivibel, Ernie Frausto, Shawn Freeman, Crystal Fuentes, Darlene Heckard, Hai Hoang, Wanda Holt, Desiree Johnson, Verginie Kassouf, Tamela Kinstle, Queenie Le, John Lewis, Tanisha Marshall, Lorna Mcgreggor, Carmen Navarro, An Nguyen, Kathleen Norick, La Tanya O'Neal, Kim Oatts, Nancy Rangel-Fong, Keyana Rice, Olinda Rivas, Franciso Robles, Martha Rojas, Hector Ruiz, Rosie Sanchez, Noriel Sandoval, Bridgett Smith, Sharon Sylvers, Doris Wilkerson.

**Community Education
Fall 2001**

Board of Trustees

E-empl
N-non

Meeting Dates	Time
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ID	Type	Cert	Title	Instructor	E/N	#mtgs	First	Day	Start	End	Add'l Dates
17000	PersDev		Community Woodturning Club	Selph, Jack	Y	10	9/2	Sun	1:00 PM	4:00 PM	1st Sun each month + 9/23 all
17030	Comp		Access Advanced (MOUS)	Active Education	N-non	0	9/27	Thur			90 days
17031	Comp		Access Beginning (MOUS)	Active Education	N-non	0	9/27	Thur			90 days
17032	Comp		Access Intermediate (MOUS)	Active Education	N-non	0	9/27	Thur			90 days
17262	Comp		Access Series (MOUS)	Active Education	N-non	0	9/27	Thur			
17033	Comp		Excel Advanced (MOUS)	Active Education	N-non	0	9/27	Thur			90 days
17034	Comp		Excel Beginning (MOUS)	Active Education	N-non	0	9/27	Thur			90 days
17035	Comp		Excel Intermediate (MOUS)	Active Education	N-non	0	9/27	Thur			90 days
17259	Comp		Excel Series (MOUS)	Active Education	N-non	0	9/27	Thur			
17036	Comp		Outlook Beginning (MOUS)	Active Education	N-non	0	9/27	Thur			90 days
17037	Comp		Outlook Intermediate (MOUS)	Active Education	N-non	0	9/27	Thur			90 days
17268	Comp		Outlook Series (MOUS)	Active Education	N-non	0	9/27	Thur			
17038	Comp		PhotoDraw 2000 Introduction	Active Education	N-non	0	9/27	Thur			90 days
17039	Comp		PowerPoint Advanced (MOUS)	Active Education	N-non	0	9/27	Thur			90 days
17040	Comp		PowerPoint Beginning (MOUS)	Active Education	N-non	0	9/27	Thur			90 days
17041	Comp		PowerPoint Intermediate (MOUS)	Active Education	N-non	0	9/27	Thur			90 days
17265	Comp		PowerPoint Series (MOUS)	Active Education	N-non	0	9/27	Thur			
17042	Comp		Word Advanced (MOUS)	Active Education	N-non	0	9/27	Thur			90 days
17043	Comp		Word Beginning (MOUS)	Active Education	N-non	0	9/27	Thur			90 days
17044	Comp		Word Intermediate (MOUS)	Active Education	N-non	0	9/27	Thur			90 days
17256	Comp		Word Series (MOUS)	Active Education	N-non	0	9/27	Thur			
17135	Comp		Access Advanced (MOUS)	Active Education	N-non	0	10/25	Thur			90 days
17136	Comp		Access Beginning (MOUS)	Active Education	N-non	0	10/25	Thur			90 days
17137	Comp		Access Intermediate (MOUS)	Active Education	N-non	0	10/25	Thur			90 days
17263	Comp		Access Series (MOUS)	Active Education	N-non	0	10/25	Thur			
17138	Comp		Excel Advanced (MOUS)	Active Education	N-non	0	10/25	Thur			90 days
17139	Comp		Excel Beginning (MOUS)	Active Education	N-non	0	10/25	Thur			90 days
17140	Comp		Excel Intermediate (MOUS)	Active Education	N-non	0	10/25	Thur			90 days
17260	Comp		Excel Series (MOUS)	Active Education	N-non	0	10/25	Thur			
17141	Comp		Outlook Beginning (MOUS)	Active Education	N-non	0	10/25	Thur			90 days
17142	Comp		Outlook Intermediate (MOUS)	Active Education	N-non	0	10/25	Thur			90 days
17269	Comp		Outlook Series (MOUS)	Active Education	N-non	0	10/25	Thur			
17143	Comp		PhotoDraw 2000 Introduction	Active Education	N-non	0	10/25	Thur			90 days
17144	Comp		PowerPoint Advanced (MOUS)	Active Education	N-non	0	10/25	Thur			90 days
17145	Comp		PowerPoint Beginning (MOUS)	Active Education	N-non	0	10/25	Thur			90 days
17146	Comp		PowerPoint Intermediate (MOUS)	Active Education	N-non	0	10/25	Thur			90 days
17266	Comp		PowerPoint Series (MOUS)	Active Education	N-non	0	10/25	Thur			
17147	Comp		Word Advanced (MOUS)	Active Education	N-non	0	10/25	Thur			90 days

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17148	Comp	Word Beginning (MOUS)	Active Education	N-non	0	10/25	Thur			90 days
17149	Comp	Word Intermediate (MOUS)	Active Education	N-non	0	10/25	Thur			90 days
17257	Comp	Word Series (MOUS)	Active Education	N-non	0	10/25	Thur			
17219	Comp	Access Advanced (MOUS)	Active Education	N-non	0	11/29	Thur			90 days
17220	Comp	Access Beginning (MOUS)	Active Education	N-non	0	11/29	Thur			90 days
17221	Comp	Access Intermediate (MOUS)	Active Education	N-non	0	11/29	Thur			90 days
17264	Comp	Access Series (MOUS)	Active Education	N-non	0	11/29	Thur			
17222	Comp	Excel Advanced (MOUS)	Active Education	N-non	0	11/29	Thur			90 days
17223	Comp	Excel Beginning (MOUS)	Active Education	N-non	0	11/29	Thur			90 days
17224	Comp	Excel Intermediate (MOUS)	Active Education	N-non	0	11/29	Thur			90 days
17261	Comp	Excel Series (MOUS)	Active Education	N-non	0	11/29	Thur			
17225	Comp	Outlook Beginning (MOUS)	Active Education	N-non	0	11/29	Thur			90 days
17226	Comp	Outlook Intermediate (MOUS)	Active Education	N-non	0	11/29	Thur			90 days
17270	Comp	Outlook Series (MOUS)	Active Education	N-non	0	11/29	Thur			
17227	Comp	PhotoDraw 2000 Introduction	Active Education	N-non	0	11/29	Thur			90 days
17228	Comp	PowerPoint Advanced (MOUS)	Active Education	N-non	0	11/29	Thur			90 days
17229	Comp	PowerPoint Beginning (MOUS)	Active Education	N-non	0	11/29	Thur			90 days
17230	Comp	PowerPoint Intermediate (MOUS)	Active Education	N-non	0	11/29	Thur			90 days
17267	Comp	PowerPoint Series (MOUS)	Active Education	N-non	0	11/29	Thur			
17231	Comp	Word Advanced (MOUS)	Active Education	N-non	0	11/29	Thur			90 days
17232	Comp	Word Beginning (MOUS)	Active Education	N-non	0	11/29	Thur			90 days
17233	Comp	Word Intermediate (MOUS)	Active Education	N-non	0	11/29	Thur			90 days
17258	Comp	Word Series (MOUS)	Active Education	N-non	0	11/29	Thur			
17319		TBA	Active Education	N-non	0					TBA
17320		TBA	Active Education	N-non	0					TBA
17321		TBA	Active Education	N-non	0					TBA
17322		TBA	Active Education	N-non	0					TBA
17323		TBA	Active Education	N-non	0					TBA
17324		TBA	Active Education	N-non	0					TBA
17325		TBA	Active Education	N-non	0					TBA
17326		TBA	Active Education	N-non	0					TBA
17327		TBA	Active Education	N-non	0					TBA
17328		TBA	Active Education	N-non	0					TBA
17329		TBA	Active Education	N-non	0					TBA
17330		TBA	Active Education	N-non	0					TBA
17051	Arts/Hobbies	Beginning Stained Glass-Foil	Allen, Lisa	N-non	5	10/2	Tues	6:30 PM	9:00 PM	thru 10/30
17124	Arts/Hobbies	Beginning Stained Glass-Lead	Allen, Lisa	N-non	6	10/18	Thur	6:30 PM	9:00 PM	thru 11/29
17128	Arts/Hobbies	Glass Mosaic Stepping Stones & Tabletops	Allen, Lisa	N-non	2	10/20	Sat	1:00 PM	4:00 PM	10/27
17150	Arts/Hobbies	Beginning Stained Glass-Foil	Allen, Lisa	N-non	5	10/27	Sat	9:00 AM	11:30 AM	thru 11/24

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17108	PersD		Get Paid to Travel	Anderson, Cherie	N-non	1	10/13	Sat	9:30 AM	12:30	
17111	PersD		Become an Int'l & Domestic Tour Director	Anderson, Cherie	N-non	1	10/13	Sat	1:30 PM	4:30 PM	
17018	HF		Intro to Yoga, Basics	Anderson, David	N-non	11	9/22	Sat	10:30 AM	12:00 PM	thru 12/15, no class 11/10,24
17016	PersDev		Spanish Made Easy for Adults	Barrera, Maria	N-non	8	9/22	Sat	9:15 AM	11:15 AM	9/29,10/6,13,20,27,11/3,17
17019	CFY		Spanish for Kids, It's Kool!	Barrera, Maria	N-non	8	9/22	Sat	11:30 AM	1:30 PM	9/29,10/6,13,20,27,11/3,17
17054	CFY		How to Use the Internet	BDG Online	N-non	0	10/5				thru 11/4
17154	CFY/spint		What is Genealogy? Course 1	BDG Online	N-non	0	10/27				thru 11/26
17157	CFY		American Patriotism	BDG Online	N-non	0	10/31				thru 11/30
17158	CFY/spint		Finding Specific Gene. Info, Course 2	BDG Online	N-non	0	10/31				thru 11/30
17159	CFY/spint		Stamp Collecting and the Internet	BDG Online	N-non	0	10/31				thru 11/30
17214	CFY/spint		Advanced Genealogy, course 3	BDG Online	N-non	0	11/18				thru 12/18
17216	CFY/spint		World Genealogy, Course 4	BDG Online	N-non	0	11/26				thru 12/26
17023	Bus		How to Become Special Event Planner	Binder, Farla	N-non	1	9/25	Tues	6:30 PM	9:30 PM	
17236	Comp		Build & Buy Best Upgradable PC & Save \$\$\$	Chilvers, Jonathan	N-non	1	12/6	Thur	6:00 PM	10:00 PM	
17024	Bus/Car	Ach	Global Negotiation & Communication	CITD	N-non	2	9/25	Tues	6:30 PM	9:30 PM	10/2
17117	Bus/Car	Ach	Int'l Marketing & Sales	CITD	N-non	2	10/16	Tues	6:30 PM	9:30 PM	10/23
17168	Bus/Car	Ach	Global E-Commerce & the Internet	CITD	N-non	1	11/6	Tues	6:30 PM	9:30 PM	
17062	Comp		Database Design	Digital Ed	N-non	0	10/8	M,W			thru 11/7
17063	Comp		Introduction to Oracle 8	Digital Ed	N-non	0	10/8	M,W			thru 11/14
17064	Comp		Introduction to SQL	Digital Ed	N-non	0	10/8	M,W			thru 11/7
17065	Comp		Introduction to XML	Digital Ed	N-non	0	10/8	M,W			thru 11/14
17066	Comp		Learning Active Server Pages (ASP)	Digital Ed	N-non	0	10/8	M,W			thru 11/7
17067	Comp		Macromedia Flash 1	Digital Ed	N-non	0	10/8	M,W			thru 10/31
17068	Comp		Macromedia Flash 2	Digital Ed	N-non	0	10/8	M,W			thru 10/31
17069	Comp		Macromedia Flash 3	Digital Ed	N-non	0	10/8	M,W			thru 10/31
17305			TBA	Digital Ed	N-non	0		M,W			TBA
17306			TBA	Digital Ed	N-non	0		M,W			TBA
17307			TBA	Digital Ed	N-non	0		M,W			TBA
17308			TBA	Digital Ed	N-non	0		M,W			TBA
17309			TBA	Digital Ed	N-non	0		M,W			TBA
17310			TBA	Digital Ed	N-non	0		M,W			TBA
17311			TBA	Digital Ed	N-non	0		M,W			TBA
17312			TBA	Digital Ed	N-non	0		M,W			TBA
17313			TBA	Digital Ed	N-non	0		M,W			TBA
17314			TBA	Digital Ed	N-non	0		M,W			TBA
17315			TBA	Digital Ed	N-non	0		M,W			TBA

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17316		TBA	Digital Ed	N-non	0		M,W		TBA
17317		TBA	Digital Ed	N-non	0		M,W		TBA
17318		TBA	Digital Ed	N-non	0		M,W		TBA
17070	Comp	101 Tips & Tricks for the Mac & iMac	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17071	PersD	A to Z Grantwriting	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17072	Comp	Advanced Web Pages	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17073	Comp	Basic A+ Certification	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17074	Comp	Beginning Access	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17075	Comp	Beginning Excel	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17076	Comp	Beginning Word	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17077	Comp	CGI Programming for the Web	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17078	Comp	Creating Web Pages (HTML)	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17079	MM	Debt Elimination Techniques That Work	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17080	Arts/Hobbies	Discover Digital Photography	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17081	Comp	Dreamweaver	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17082	Comp	FrontPage	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17083	Comp	Intermediate A+ Certification	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17084	Comp	Intro to PC TroubleShooting	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17085	Comp	Intro to the Internet	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17086	HF	Introduction to Natural Health & Healing	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17087	Comp	Performing Payroll in QuickBooks	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17088	Comp	PhotoShop Basics	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17089	Comp	PowerPoint	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17090	ProfD	Project Mgmt 1:	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17091	ProfD	Project Mgmt 2:	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17092	ProfD	Project Mgmt 3:	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17093	ProfD	Project Mgmt 4:	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17094	ProfD	Project Mgmt 5:	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17095	Comp	Publisher	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17096	Comp	QuickBooks for the Mac	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17097	Comp	QuickBooks Introduction	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17098	Bus/Careers	Start & Operate Own Homebased Business	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17099	PersD	Travel Writing	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17100	Comp	Windows File & Disk Management	Ed to Go	N-non	12	10/10	W,F		thru 11/16
17180	Comp	Achieving Top Search Engine Positions	Ed to Go	N-non	12	11/14	W,F		thru 12/21
17181	Comp	Advanced A+ Certification	Ed to Go	N-non	12	11/14	W,F		thru 12/21
17182	Comp	Advanced Web Pages	Ed to Go	N-non	12	11/14	W,F		thru 12/21
17183	Comp	Advanced Word	Ed to Go	N-non	12	11/14	W,F		thru 12/21
17184	Comp	Basic A+ Certification	Ed to Go	N-non	12	11/14	W,F		thru 12/21
17185	Comp	Beginning Access	Ed to Go	N-non	12	11/14	W,F		thru 12/21
17186	Comp	Beginning Excel	Ed to Go	N-non	12	11/14	W,F		thru 12/21

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17187	Comp	Beginning Word	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17188	Comp	Creating Web Graphics	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17189	Comp	Creating Web Pages (HTML)	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17190	MM	Debt Elimination Techniques That Work	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17191	Comp	Intermediate A+ Certification	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17192	Comp	Intermediate Access	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17193	Comp	Intermediate Excel	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17194	Comp	Intermediate Word	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17195	Comp	Intro to PC TroubleShooting	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17196	Bus	Marketing Your Business or Organization	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17197	Comp	Performing Payroll in QuickBooks	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17198	Comp	PhotoShop Basics	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17199	ProfD	Project Mgmt 1:	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17200	ProfD	Project Mgmt 2:	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17201	ProfD	Project Mgmt 4:	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17202	ProfD	Project Mgmt 5:	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17203	ProfD	Project Mgmt3:	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17204	Comp	QuickBooks for the Mac	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17205	Bus/Careers	Start Your Own Consulting Practice	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17206	PersD	Travel Writing	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17207	Comp	Visual Basic 6.0 Introduction	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17208	Comp	Windows File & Disk Management	Ed to Go	N-non	12	11/14	W,F			thru 12/21
17240	Comp	101 Tips & Tricks for the Mac & iMac	Ed to Go	N-non	12	12/12	W,F			thru 1/18
17241	PersD	A to Z Grantwriting	Ed to Go	N-non	12	12/12	W,F			thru 1/18
17242	Comp	Advanced A+ Certification	Ed to Go	N-non	12	12/12	W,F			thru 1/18
17243	Comp	Creating Web Pages (HTML)	Ed to Go	N-non	12	12/12	W,F			thru 1/18
17244	Arts/Hobbies	Discover Digital Photography	Ed to Go	N-non	12	12/12	W,F			thru 1/18
17245	HF	Introduction to Natural Health & Healing	Ed to Go	N-non	12	12/12	W,F			thru 1/18
17246	Comp	QuickBooks Introduction	Ed to Go	N-non	12	12/12	W,F			thru 1/18
17247	Comp	Quicken	Ed to Go	N-non	12	12/12	W,F			thru 1/18
17271		TBA	Ed to Go	N-non	12		W,F			TBA
17272		TBA	Ed to Go	N-non	12		W,F			TBA
17273		TBA	Ed to Go	N-non	12		W,F			TBA
17274		TBA	Ed to Go	N-non	12		W,F			TBA
17275		TBA	Ed to Go	N-non	12		W,F			TBA
17276		TBA	Ed to Go	N-non	12		W,F			TBA
17277		TBA	Ed to Go	N-non	12		W,F			TBA
17278		TBA	Ed to Go	N-non	12		W,F			TBA
17279		TBA	Ed to Go	N-non	12		W,F			TBA
17280		TBA	Ed to Go	N-non	12		W,F			TBA
17281		TBA	Ed to Go	N-non	12		W,F			TBA

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17282			TBA	Ed to Go	N-non	12		W,F			TBA
17283			TBA	Ed to Go	N-non	12		W,F			TBA
17284			TBA	Ed to Go	N-non	12		W,F			TBA
17285			TBA	Ed to Go	N-non	12		W,F			TBA
17286			TBA	Ed to Go	N-non	12		W,F			TBA
17287			TBA	Ed to Go	N-non	12		W,F			TBA
17288			TBA	Ed to Go	N-non	12		W,F			TBA
17289			TBA	Ed to Go	N-non	12		W,F			TBA
17290			TBA	Ed to Go	N-non	12		W,F			TBA
17291			TBA	Ed to Go	N-non	12		W,F			TBA
17292			TBA	Ed to Go	N-non	12		W,F			TBA
17293			TBA	Ed to Go	N-non	12		W,F			TBA
17294			TBA	Ed to Go	N-non	12		W,F			TBA
17295			TBA	Ed to Go	N-non	12		W,F			TBA
17296			TBA	Ed to Go	N-non	12		W,F			TBA
17297			TBA	Ed to Go	N-non	12		W,F			TBA
17298			TBA	Ed to Go	N-non	12		W,F			TBA
17299			TBA	Ed to Go	N-non	12		W,F			TBA
17300			TBA	Ed to Go	N-non	12		W,F			TBA
17301			TBA	Ed to Go	N-non	12		W,F			TBA
17302			TBA	Ed to Go	N-non	12		W,F			TBA
17303			TBA	Ed to Go	N-non	12		W,F			TBA
17304			TBA	Ed to Go	N-non	12		W,F			TBA
17102	ProfD	AMA mgmt	Communication Skills for Mgrs	Ewing-Warner, Stephanie	N-non	5	10/11	Thur	6:30 PM	9:30 PM	10/18,25,11/1,8
17045	Comp		QuickBooks Introduction	Farmer, Kevin	N-non	1	9/29	Sat	9:00 AM	4:00 PM	
17114	Bus/Car		Journals and the General Ledger	Farmer, Kevin	N-non	1	10/15	Mon	7:00 PM	10:00 PM	
17129	Bus/Car		Income Statement Analysis	Farmer, Kevin	N-non	1	10/22	Mon	7:00 PM	10:00 PM	
17155	Bus/Car		Balance Sheet Analysis	Farmer, Kevin	N-non	1	10/29	Mon	7:00 PM	10:00 PM	
17012	Arts/Bus		Floristry Training Cert Pgm, Course 1	Fink, Roxana	N-non	10	9/22	Sat	9:00 AM	12:00 PM	9/29, 10/6,13,20,27,11/3,17,12
17046	Comp		DeMystifying the PC	Fish, Robert	N-non	1	9/29	Sat	9:00 AM	5:00 PM	
17153	Arts/Hobbies		Make Own Mohair Teddy Bear!	Garrison, Laura	N-non	1	10/27	Sat	10:00 AM	4:00 PM	
17028	MM		Financial Strategies for Successful Retirement	Garvin, Calvin	N-non	4	9/27	Thur	6:30 PM	9:00 PM	10/4,11,18
17056	MM		Financial Strategies for Successful Retirement	Garvin, Calvin	N-non	2	10/6	Sat	9:00 AM	3:00 PM	10/13
17025	Bus/Car	Ach/Nurs	Hypnotherapy as a Career	Genco, Frank	N-non	10	9/25	Tues	7:00 PM	10:00 PM	10/2,9,16,23,30,11/6,13,20,27

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17050	PersDev		Self-Hypnosis for Speeding Up Learning Process	Genco, Frank	N-non	1	10/1	Mon	7:00 PM	9:30 PM	
17103	ProfD		Assertive Communication & Negotiations	Georgen, Pearl	N-non	1	10/11	Thur	6:30 PM	9:00 PM	
17125	ProfD	Ach	Negotiation 1: Art of Getting What You Want	Georgen, Pearl	N-non	1	10/18	Thur	6:30 PM	9:30 PM	
17133	ProfD	Ach	Negotiation 2: How to Talk, What to Say	Georgen, Pearl	N-non	1	10/25	Thur	6:30 PM	9:30 PM	
17160	ProfD	Ach	Negotiation 3: Mastery of the Art	Georgen, Pearl	N-non	1	11/1	Thur	6:30 PM	9:30 PM	
17170	ProfD	Ach	Negotiation 4: Resolving Critical Issues	Georgen, Pearl	N-non	1	11/8	Thur	6:30 PM	9:30 PM	
17105	Arts/Hobbies		Handmade Papermaking	Goodwin, Jane	N-non	1	10/13	Sat	9:00 AM	12:00 PM	
17110	Arts/Hobbies		Creative Works in Clay & Ceramics	Goodwin, Jane	N-non	3	10/13	Sat	1:00 PM	4:00 PM	10/20, 27
17126	Arts/Hobbies		How to Make 100 Unique Gift Baskets	Goodwin, Jane	N-non	1	10/20	Sat	9:00 AM	12:00 PM	
17151	HF		Aromatherapy & the Bath Shoppe	Goodwin, Jane	N-non	1	10/27	Sat	9:00 AM	12:00 PM	
17161	Arts/Hobbies		Instant Piano	Hardman, Patrick	N-non	1	11/3	Sat	9:00 AM	12:00 PM	
17167	Arts/Hobbies		How to Play Piano by Ear	Hardman, Patrick	N-non	1	11/3	Sat	1:00 PM	4:00 PM	
17169	PersD		How to Be Your Own Private Investigator	Harriger, Jim	N-non	1	11/7	Wed	6:30 PM	9:30 PM	
17029	ProfD		Intro to Supervision	Harris, Shirley	N-non	1	9/27	Thur	6:30 PM	9:30 PM	
17104	ProfD		Effective Communication for Supers/Mgrs	Harris, Shirley	N-non	1	10/11	Thur	6:30 PM	9:30 PM	
17134	ProfD		Performance Management	Harris, Shirley	N-non	1	10/25	Thur	6:30 PM	9:30 PM	
17171	ProfD		Effective Interviewing	Harris, Shirley	N-non	1	11/8	Thur	6:30 PM	9:30 PM	
17212	ProfD		Managing Conflict in the Workplace	Harris, Shirley	N-non	1	11/15	Thur	6:30 PM	9:30 PM	
17218	ProfD		Teambuilding for Effective Performance	Harris, Shirley	N-non	1	11/29	Thur	6:30 PM	9:30 PM	
17057	Arts/Hobbies		Independent Filmmaking: Product, Write & Direct a Feature Film	Hollywood Film Institute	N-non	2	10/6	Sat	9:00 AM	6:00 PM	Sunday, 10/7
17162	Arts/Hobbies		Independent Filmmaking: Product, Write & Direct a Feature Film	Hollywood Film Institute	N-non	2	11/3	Sat	9:00 AM	6:00 PM	Sunday, 11/4
17234	Arts/Hobbies		Independent Filmmaking: Product, Write & Direct a Feature Film	Hollywood Film Institute	N-non	2	12/1	Sat	9:00 AM	6:00 PM	Sunday, 12/2
17007	PersD		Intro to Poker 1 Using Mike Caro Method	Hollywood Park Casino	N-non	6	9/18	Tues	7:15 PM	10:00 PM	thru10/23
17165	PersD		Write to Get Published Now	Jensen, Jeff	N-non	1	11/3	Sat	9:30 AM	1:30 PM	
17213	PersD		How to Buy Home at Substantial Discount	Jensen, Jeff	N-non	1	11/17	Sat	9:30 AM	3:00 PM	
17047	MM		Personalized Financial Planning	Jo, Seok Hyon	N-non	2	9/29	Sat	9:30 AM	12:00 PM	10/6
17001	Comp		QuarkXPress, Level 1	KnowledgeWorks, Inc.	N-non	2	9/13	Th,F	8:30 AM	4:30 PM	9/14

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17002	Comp	Macromedia Flash 5, Level 1	KnowledgeWorks, Inc.	N-non	2	9/17	M,T	8:30 AM	4:30 PM	9/18
17008	Comp	Macromedia Flash 5, Level 2	KnowledgeWorks, Inc.	N-non	3	9/19	WTHF	8:30 AM	4:30 PM	9/20, 21
17061	Comp	PhotoShop Level 1	KnowledgeWorks, Inc.	N-non	3	10/8	MTW	8:30 AM	4:30 PM	10/9,10
17101	Comp	PhotoShop Level 2	KnowledgeWorks, Inc.	N-non	2	10/11	Th,F	8:30 AM	4:30 PM	10/12
17132	Comp	QuarkXPress, Level 2	KnowledgeWorks, Inc.	N-non	2	10/25	Th,F	8:30 AM	4:30 PM	10/26
17215	Comp	Macromedia Flash 5, Level 1	KnowledgeWorks, Inc.	N-non	2	11/12	M,T	8:30 AM	4:30 PM	11/13
17217	Comp	Macromedia Flash 5, Level 2	KnowledgeWorks, Inc.	N-non	3	11/14	WTHF	8:30 AM	4:30 PM	11/15,16
17210	Comp	PhotoShop Level 2	KnowledgeWorks, Inc.	N-non	2	11/15	Th,F	8:30 AM	4:30 PM	11/16
17174	Comp	PhotoShop Level 1	KnowledgeWorks, Inc.	N-non	3	11/19	MTW	8:30 AM	4:30 PM	11/20, 21
17235	Comp	PhotoShop Level 1	KnowledgeWorks, Inc.	N-non	3	12/5	MTW	8:30 AM	4:30 PM	12/6,7
17058	PersD	Landlord Survival Training	Kovatch, Paul	N-non	1	10/6	Sat	9:30 AM	12:30 PM	
17013	Arts/Hobbies	Mosaic Art - Pique Assiette	Kung, Li	N-non	3	9/22	Sat	9:00 AM	12:00 PM	9/29, 10/6 (first mtg 1 hr only)
17106	Arts/Hobbies	Mosaic Art Advanced - Pique Assiette	Kung, Li	N-non	2	10/13	Sat	9:00 AM	12:00 PM	10/20
17027	Bus/Careers	Real Estate Appraisal: New Career/New Business	Levitan, Les	N-non	1	9/25	Tues	7:00 PM	10:00 PM	
17003	PersD	Mastering the Art of Fly Fishing	Libeu, Joe	N-non	6	9/17	Mon	6:30 PM	9:30 PM	9/24,10/1,8,15,22
17014	HF	Yoga Intermediate	Market, Simone	N-non	11	9/22	Sat	9:00 AM	10:15 AM	thru 12/15, no class 11/10,24
17010	HF	Belly Dancing, Beginning	McClain, Nadra	N-non	8	9/20	Thur	7:00 PM	8:15 PM	9/27,10/4,11,18,25,11/1,8
17238	CFY	Let's Spell It Right	Memory School	N-non	1	12/8	Sat	9:00 AM	12:00 PM	
17239	CFY	Memory Power & Study Skills	Memory School	N-non	1	12/8	Sat	1:00 PM	4:00 PM	
17048	Bus/Careers	A Career in Voice Overs	Meza, Aaron	N-non	1	10/1	Mon	6:30 PM	9:30 PM	
17015	HF	Tai Chi Chuan 1	Millar, Michael	N-non	5	9/22	Sat	9:00 AM	10:30 AM	9/29,10/6,13,20,
17163	HF	Tai Chi Chuan 2	Millar, Michael	N-non	5	11/3	Sat	9:00 AM	10:30 AM	11/17,12/1,8,15
17021	PersD	How to Become a Mystery Shopper	Moran, Elaine	N-non	2	9/24	Mon	6:30 PM	9:30 PM	9/25-Tues
17017	HF	Belly Dancing Beginning	Nakano, Jeanie	N-non	6	9/22	Sat	10:00 AM	11:15 AM	9/29,10/6,13,20,27
17020	HF	Belly Dancing Mixed Levels	Nakano, Jeanie	N-non	6	9/22	Sat	11:30 AM	12:45 PM	9/29,10/6,13,20,27

Community Education Fall 2001

17131	Bus/Car		Become a Notary in Eight Hours	Notary Public Seminars	N-non	3	10/23	Tues	6:30 PM	9:30 PM	Th-10/25;Sat10/27-9-11
17059	Arts/Hobbies		Oriental Brush Painting	Okahashi, Seiko	N-non	8	10/6	Sat	10:00 AM	12:00 PM	10/13,20,27,11/3,17,12/1,8
17022	Bus/Careers		Earn Big Bucks as a Freelance Bookkeeper	Railsback, Sherrie	N-non	1	9/24	Mon	6:30 PM	9:30 PM	
17049	PersDev		How to Talk to Practically Anybody	Railsback, Sherrie	N-non	1	10/1	Mon	6:30 PM	9:30 PM	
17164	PersDev		Profiting with Fixer Uppers	Reddick, Marshall	N-non	1	11/3	Sat	9:00 AM	5:30 PM	
17052	HF		Reiki 1: Intro to Energy Healing	Rientord, Marie	N-non	4	10/2	Tues	7:00 PM	9:00 PM	10/9, 16, 23
17166	HF		Reiki 1: Intro to Energy Healing	Rientord, Marie	N-non	1	11/3	Sat	10:00 AM	6:00 PM	
17118	ProfD	AMA mgmt	Fair, Square & Legal/Mgrs Guide to Safe...	Rose, Shelley	N-non	5	10/16	Tues	6:30 PM	9:30 PM	10/23,30,11/6,13,
17172	MM		ABC's of Mutual Fund Investing	Scerra, Steve	N-non	2	11/8	Thur	6:30 PM	8:30 PM	11/15
17237	MM		Beating the Market w/Individual Stocks	Scerra, Steve	N-non	2	12/6	Thur	6:30 PM	8:30 PM	12/13
17053	MM		Stock Market Investment Game	Schuchard, Ken	N-non	4	10/3	Wed	6:30 PM	8:30 PM	10/10,17,24
17127	MM		Stock Market Investment Game	Schuchard, Ken	N-non	2	10/20	Sat	9:30 AM	12:30 PM	10/27
17248	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	1/7	Mon	5:30 PM	7:30 PM	thru 1/28
17249	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	1/7	Mon	3:30 PM	5:30 PM	thru 1/28
17250	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	1/8	Tues	5:30 PM	7:30 PM	thru 1/29
17251	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	1/8	Tues	3:30 PM	5:30 PM	thru 1/29
17252	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	1/9	Wed	5:30 PM	7:30 PM	thru 1/30
17253	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	1/9	Wed	3:30 PM	5:30 PM	thru 1/30
17254	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	1/10	Thur	5:30 PM	7:30 PM	thru 1/31
17255	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	1/10	Thur	3:30 PM	5:30 PM	thru 1/31
17112	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	10/15	Mon	5:30 PM	7:30 PM	thru 11/5
17113	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	10/15	Mon	3:30 PM	5:30 PM	thru 11/5
17115	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	10/16	Tues	5:30 PM	7:30 PM	thru 11/6
17116	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	10/16	Tues	3:30 PM	5:30 PM	thru 11/6
17120	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	10/17	Wed	5:30 PM	7:30 PM	thru 11/7
17121	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	10/17	Wed	3:30 PM	5:30 PM	thru 11/7
17122	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	10/18	Thur	5:30 PM	7:30 PM	thru 11/8
17123	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	10/18	Thur	3:30 PM	5:30 PM	thru 11/8

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17173	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	11/12	Mon	5:30 PM	7:30 PM	thru 12/10
17175	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	11/12	Mon	3:30 PM	5:30 PM	thru 12/10
17176	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	11/13	Tues	5:30 PM	7:30 PM	thru 12/11
17177	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	11/13	Tues	3:30 PM	5:30 PM	thru 12/11
17178	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	11/14	Wed	5:30 PM	7:30 PM	thru 12/12
17179	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	11/14	Wed	3:30 PM	5:30 PM	thru 12/12
17209	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	11/15	Thur	5:30 PM	7:30 PM	thru 12/13
17211	CFY		SCRM Reading & Math Clinics	SCRM	N-non	4	11/15	Thur	3:30 PM	5:30 PM	thru 12/13
17004	PersDev		Conversational Spanish for Adults Beg 1	Shimko, Celina	N-non	6	9/17	Mon	7:00 PM	9:00 PM	9/24,10/1,8,15,22
17156	PersDev		Conversational Spanish for Adults Beg 2	Shimko, Celina	N-non	6	10/29	Mon	7:00 PM	9:00 PM	11/5,19,26,123,10
17107	PersD		C-Best Preparation & Review	Steiman, Henry	N-non	3	10/13	Sat	9:00 AM	4:00 PM	10/20, 27
17152	PersD		C-Best Preparation & Review-Math Only	Steiman, Henry	N-non	1	10/27	Sat	9:00 AM	4:00 PM	
17005	Bus/Car		Advanced Medical Coding	Vantage Educational Services	N-non	16	9/18	T,Th	6:30 PM	9:30 PM	9/20,25,27,10,2,4,9,11,16,18,2
17006	Bus/Careers		Medical Terminology	Vantage Educational Services	N-non	8	9/18	T,Th	6:30 PM	9:30 PM	9/20,25,27,10/2,4,9,11
17119	Bus/Careers		Entry Level Medical Coding	Vantage Educational Services	N-non	16	10/16	T,Th	6:30 PM	9:30 PM	10/18,23,25,30,11/1,6,8,13,15
17109	MM		Financial Planning for Public School Empl.	Wray, Marjorie	N-non	1	10/13	Sat	9:30 AM	12:30 PM	
17060	CFY		SAT Preparation	Hines, Fred	N-non	4	10/6	Sat	10:00 AM	1:00 PM	10/13,20,27
17130	CFY		SAT Preparation	Hines, Fred	N-non	6	10/23	Tues	5:30 PM	7:30 PM	10/30,11/6,13,20,27
17011	Comp		Computer Concepts (Intro to Computing)	Hughes, Charles	Y	1	9/22	Sat	8:30 AM	1:00 PM	
17055	Comp		Intro to Office 2000	Hughes, Charles	Y	4	10/6	Sat	8:30 AM	12:00 PM	10/13,20,27
17009	Bus/Careers		Spanish for Health Prof	Landry, Laura	Y	8	9/20	Thur	7:00 PM	9:00 PM	9/27,10/4,11,18,25,11/8
17026	Bus/Careers		Spanish for Schools Personnel	Landry, Laura	Y	6	9/25	Tues	7:00 PM	9:00 PM	10/2,9,16,23,30

**EL CAMINO COMMUNITY COLLEGE DISTRICT
ALTERNATIVE TO THE PREFERRED CALENDAR
2002-2003**

AUGUST 2002

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SEPTEMBER 2002

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OCTOBER 2002

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NOVEMBER 2002

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DECEMBER 2002

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JANUARY 2003

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FEBRUARY 2003

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MARCH 2003

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APRIL 2003

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MAY 2003

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JUNE 2003

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JULY 2003

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 [13] 14 15 16 17 18 [19]
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AUGUST 2003

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 [3] 4 5 6 7 8 [9]
 [10] 11 12 13 14 15 [16]
 [17] 18 19 20 21 (22)[23]
 [24] 25 26 27 28 29 [30]
 [31]

Fall	Spring	Flex	Summer 1	Summer 2 (1 st 5) Summer 2 (2 nd 5)	Winter Intersession	No Classes
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- { } - Staff Development Flex Days – Campus Remains Open – Classes not in session
- [] - Campus Closed
- [*] - Holidays (Management, Faculty, Staff, Students)
- () - Campus Remains Open – Classes not in session

**EI CAMINO COMMUNITY COLLEGE DISTRICT
ALTERNATIVE TO THE PREFERRED CALENDAR**

2002-2003

Fall Semester – 2002

August	29	Flex Day
August	30	Flex Day (Mandatory)
September	2	Labor Day Holiday
September	3	Classes Begin
September	7 & 8	Weekend Classes Begin
November	11	Veterans Day Holiday
November	28	Thanksgiving Holiday
November	29	Local Holiday
November	30 & Dec 1	Classes Not In Session
December	22	Semester Ends
December	24	Local Holiday
December	25	Christmas Holiday
December	31	Local Holiday
January	1	New Year's Holiday

Spring Semester – 2003

February	10	Classes Begin
February	14	Lincoln's Holiday
February	17	Washington's Holiday
April	7 & 8	Flex Days
April	9-13	Spring Break
May	26	Memorial Day Holiday
June	6	Graduation
June	8	Semester Ends

Winter Intersession

January 6 – February 7, 2003 (No Saturday Classes)
January 20, 2003 Martin Luther King Holiday

Summer Session – 2003

5-Weeks Sessions

June 16 – July 18, 2003

July 21 – August 21, 2003

7-Weeks Session

June 23 – August 8, 2003

**EL CAMINO COMMUNITY COLLEGE DISTRICT
ALTERNATIVE TO THE PREFERRED CALENDAR
FOUR-WEEKS/EIGHT-WEEKS COURSE DATES
2002-2003**

FALL SEMESTER - 2002

First Four Weeks

September 3 – September 27, 2002
(19 Days)

First Eight Weeks

September 3 – October 25, 2002
(39 Days)

Second Four Weeks

September 30 – October 25, 2002
(20 Days)

Second Eight Weeks

October 28 – December 20, 2002
(37 Days)

Third Four Weeks

October 28 – November 22, 2002
(19 Days)

Fourth Four Weeks

November 25 – December 20, 2002
(18 Days)

SPRING SEMESTER - 2003

First Four Weeks

February 10 – March 7, 2003
(18 Days)

First Eight Weeks

February 10 – April 4, 2003
(38 Days)

Second Four Weeks

March 10 – April 4, 2003
(20 Days)

Second Eight Weeks

April 14 – June 6, 2003
(39 Days)

Third Four Weeks

April 14 – May 9, 2003
(20 Days)

Fourth Four Weeks

May 12 – June 6, 2003
(19 Days)

2002-2003

Fall Semester – 2002

Faculty & Staff Development Flex Day	Thursday	Aug 29	2002
Faculty & Staff Development Flex Day (Mandatory)	Friday	August 30	2002
Labor Day Holiday (All Employees)	Monday	September 2	2002
Fall Semester Classes Begin	Tuesday	September 3	2002
Weekend Classes Begin	Sat/Sun	September 7 & 8	2002
Last Day to Drop and to File for Refund of Enrollment Fee	Monday	September 16	2002
Active Enrollment Census	Monday	September 16	2002
<i>Last Day to Drop Without Notation on Permanent Record</i>	<i>Friday</i>	<i>September 23</i>	<i>2002</i>
Mid-Term Classes Begin	Monday	October 28	2002
Veterans Day Holiday (All Employees)	Monday	November 11	2002
Last Day to Drop with a “W”	Thursday	November 14	2002
Thanksgiving Day Holidays (All Employees)	Thurs-Fri	November 28 & 29	2002
Fall Semester Ends	Sunday	December 22	2002
Winter Holidays (All Employees)	Tues-Wed	December 24-25	2002
New Year’s Holidays (All Employees)	Tues-Wed	December 31-Jan 1	2002-2003

Winter Intersession – 2003

Classes Begin	Monday	January 6	2003
<i>Last Day to Drop and to File for Refund of Enrollment Fee</i>	<i>Friday</i>	<i>January 10</i>	<i>2003</i>
<i>Martin Luther King Holiday (All Employees)</i>	<i>Monday</i>	<i>January 20</i>	<i>2003</i>
<i>Winter Intersession Ends</i>	<i>Friday</i>	<i>February 7</i>	<i>2003</i>

Spring Semester - 2003

Spring Semester Classes Begin	Monday	February 10	2003
Lincoln’s Day Holiday (All Employees)	Friday	February 14	2003
Weekend Classes Begin	Sat/Sun	February 15 & 16	2003
Washington’s Day Holiday (All Employees)	Monday	February 17	2003
Active Enrollment Census	Monday	February 24	2003
Last Day to Drop and to File for Refund of Enrollment Fee	Tuesday	February 25	2003
Last Day to Drop Without Notation on Permanent Record	Monday	March 3	2003
Faculty & Staff Development Flex Days	Mon/Tues	April 7 & 8	2003
Spring Recess (Faculty & Students)	Wed-Sun	April 9-13	2003
Mid-Term Classes Begin	Monday	April 14	2003
Last Day to Drop with a “W”	Friday	May 2	2003
Memorial Day Holiday (All Employees)	Monday	May 26	2003
Graduation	Friday	June 6	2003
Spring Semester Ends	Sunday	June 8	2003

Summer Sessions – 2003

Last Day to Drop and to File for Refund of Enrollment Fee:

First Five Weeks: June 20, 2003; Second Five Weeks – July 25, 2003; Seven Weeks: June 23 – August 8, 2003

Saturdays – No Classes – 2002/2003:

Fall Semester

November 30 & December 1, 2002 (Thanksgiving Weekend)
December 28 & 29, 2002 (Christmas Weekend)

Spring Semester

April 12 & 13, 2003 (Spring Break weekend)

**HOLIDAYS FOR 12-MONTH EMPLOYEES
2002-2003**

1.	Independence Day Holiday	Friday, July 4	2002
2.	Labor Day Holiday	Monday, September 2	2002
3.	Veterans Holiday	Monday, November 11	2002
4.	Thanksgiving Holiday	Thursday, November 28	2002
5.	Local Holiday	Friday, November 29	2002
6.	Local Holiday	Tuesday, December 24	2002
7.	Christmas Holiday	Wednesday, December 25	2002
8.	Local Holiday	Tuesday, December 31	2002
9.	New Year's Holiday	Wednesday, January 1	2003
10.	M. L. King's Holiday	Monday, January 20	2003
11.	Lincoln's Holiday	Friday, February 14	2003
12.	Washington's Holiday	Monday, February 17	2003
13.	Memorial Day Holiday	Monday, May 26	2003

**EL CAMINO COMMUNITY COLLEGE DISTRICT
ALTERNATIVE TO THE PREFERRED CALENDAR
SUMMER 2003**

JUNE	JULY	AUGUST
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15 16 17 18 19 20 [21]	[13] 14 15 16 17 18 [19]	[10] 11 12 13 14 15 [16]
22 23 24 25 26 27 [28]	[20] 21 22 23 24 25[26]	[17] 18 19 20 21 22 [23]
29 30	[27] 28 29 30 31	[24] 25 26 27 28 29 [30]
		[31]

SUMMER SESSIONS -----2003

Five-Week Sessions

Seven-Week Session

June 16 **through**
July 21 through

July 18, 2003
August 21, 2003

June 23 **through August 8, 2003**

[*] – Holiday (Faculty, Staff, Students)
[] – Classes Not In Session. Campus Closed

Agenda for the El Camino Community College District Board of Trustees

**from
Administrative Services
Victor Hanson, Vice President**

	<u>Page No.</u>
A. Notice of Public Hearing /2001-2002 Budget	1
B. Transfer of Funds to Student Financial Aid Fund 74.....	1
C. Transfer of Funds to Property and Liability Self Insurance Fund 62.....	1
D. Transfer of Funds to Dental Self Insurance Fund 63	1
E. COTOP	1
F. Contracts.....	2
G. Notices of Job Completion	2
H. Bid Awards	2
I. Declaration of Surplus Property	3
J. Purchase Orders.....	10

A. NOTICE OF PUBLIC HEARING --- 2001-02 BUDGET

It is recommended that the Board of Trustees approve a public hearing to be held at the El Camino Community College District Board Room Administration Building, on September 10, 2001, at 4:00 p.m.

The proposed budget will be on file and available for public inspection at the El Camino Community College District Administration Building, in the office of the Vice President of Administrative Services, from August 30, 2001, through September 10, 2001, during regular business hours.

Additionally, on September 10, 2001, at the Board Meeting for the El Camino Community College District, the Board of Trustees will act to adopt a budget for 2001-02 for the Unrestricted and Restricted General Funds, Student Financial Aid Fund, Workers' Compensation Fund, Child Development Fund, Capital Outlay Projects Fund, Property and Liability Self-Insurance Fund, Dental Self-Insurance Fund, Cafeteria Fund, and Bookstore Fund.

B. TRANSFER OF FUNDS TO STUDENT FINANCIAL AID FUND 74

It is recommended that \$500,000 for the 2001-02 school year be transferred from the General Fund-Unrestricted to the Student Financial Aid Fund as a temporary loan. This will serve as a contingency fund to cover federal grant payments made by Financial Aid because the Federal Department of Education will no longer grant an initial federal allocation for Pell Grants (beginning with the 1999-2000 academic year). This contingency fund will cover the costs until reimbursements are received from the Department.

C. TRANSFER OF FUNDS TO PROPERTY AND LIABILITY SELF INSURANCE FUND 62

It is recommended that, pursuant to Education Code Section 81602, up to \$500,000 of moneys in the 2001-02 General Fund-Unrestricted budget be transferred to the Property and Liability Self Insurance Fund.

D. TRANSFER OF FUNDS TO DENTAL SELF INSURANCE FUND 63

It is recommended that, pursuant to Education Code Section 81602, up to \$625,000 of moneys in the 2001-02 General Fund-Unrestricted budget and \$185,000 from the Payroll Clearance Fund be transferred to the Dental Self Insurance Fund.

E. COTOP

It is recommended that unpaid fees of resident students and students paying out-of-state fees be submitted for collection under the contract with the Chancellor's Office Tax Offset Program.

F. CONTRACTS VALUED AT \$50,000 OR HIGHER

It is recommended that the Board of Trustees, in accordance with Board Policy 3538, approve the District entering into the following agreement with the following contractors and that the Vice President-Administrative Services or his designee be authorized to execute the necessary documents.

<u>Contractor/Service</u>	<u>Date</u>	<u>Amount</u>
<u>O'Melveny & Myers LLP</u> Legal representation services 8102 as needed at contractual hourly rates	07/01/01 – 06/30/02 B-47536	Cost: \$50,000 11-55713-00-679900-
<u>Parker & Covert</u> Legal representation services 8102 as needed at contractual hourly rates	07/01/01 – 06/30/01 B-47345	Cost: \$50,000 11-55713-00-679900-

G. NOTICES OF JOB COMPLETION

It is recommended that the Board approve payment for work performed on the projects listed below. The required work has been completed in accordance with the conditions and specifications of the subject Bids and have been accepted by District Representative Bob Gann. Payment is to be paid as indicated below.

<u>Project Name/Vendor</u>	<u>Cost</u>
<u>Construction/Remodel of Bookstore Convenience Stores</u>	\$182,451.00
Bid #9899-20/General Construction Projects	PO #B-16639

Payable to: ***C. A. Granger Construction***
Att: Darlene Granger
750 N. Batavia Unit F
Orange, CA 92868-1248

H. BID AWARDS

It is recommended the Board of Trustees authorize the following vendor be awarded the contract without competitive bidding, for the purchase of Flashover Container Systems & Educational Program (Phase 1 & 2), for the El Camino College Fire and Emergency Technology Program. The Los Angeles County Office of Education has reviewed all information pertinent to this purchase and has recommended a resolution regarding sole-source award be considered by the governing board.

Summary Statement

The Fire Tech Program received a grant partnership with the local fire departments and Swede Survival. The local fire departments provided a 50% cash match and Swede Survival provided a 15% discount on the purchase of their equipment for the grant which the

Chancellor's Office consider part of the cash match. Swede Survival is the Sole Source for Phase I and Phase II Flashover Container Systems on which the training grant is based. Swede Survival System would satisfy our criteria for using advanced technology to provide flashover training in a safe environment. Funds will be used to purchase Phase I and Phase II Swede Survival Flashover Container Systems and the needed supplies to train students enrolled in the El Camino College Fire Academy and currently employed firefighters from local agencies enrolled in college credit in-service sources. A staff development program is included that will provide college faculty and local agency training officers with training in the use of the Swede Systems. The purchase of the equipment and related professional development training will increase the capacity of El Camino College to serve both its students and the local fire agencies by better preparing future firefighters and increasing the readiness of currently employed suppression personnel.

<u>P.O.#</u>	<u>Vendor</u>	<u>Amount</u>
40091	Swede Survival Systems, Inc.	\$61,806.00 including tax and delivery

I. DECLARATION OF SURPLUS PROPERTY

It is recommended that the Board of Trustees approve the appropriate disposition of the following property. Education Code Sections 81450 through 81460 and Board Policy 6550 provide the method and manner of disposal of personal property no longer required or suitable for District use.

EL CAMINO COLLEGE SURPLUS LIST

Date: August 2001

Inventoried by: Ora Bryant

ECC #	Qty.	Description	Manufacturer	Model	Serial #	Condition*
N/A	1	Monitor	Display Datas	H-C8413P	62200386	1
N/A	1	Monitor	Infinity Systems	IN1441VG	10600456	1
N/A	1	Monitor	Compaq	420	93314544D159	3
N/A	1	Monitor	Dell	VC-2	U410088661	3
N/A	1	Monitor	Samsung	CJ4681	00301002	3
N/A	1	Monitor	Adds	Viewpoint-60	K008502	4
N/A	1	Monitor	Samsung	Ck4644	90704453	4
29046	1	Printer	Hewlett Packard	Deskjet-500	3329538102	4
25914	1	Printer	Epson	LX-810	OA500049188	4
22525	1	Printer	IBM	ProprinterXL	47-1113279	4
N/A	1	CD-ROM Drive	Hitachi	CDR-15035	K9H045124	4
N/A	1	Monitor	Televideo	925	74050359	4
N/A	1	Monitor	Televideo	925	74-56418	4
23309	1	CPU	Digital Design	N/A	88377	4
N/A	1	CPU	Win Enterprise	Win-486	MN9507-10004	4
N/A	1	CD-ROM Drive	Phillips	CM-100	A1 94394	4
20489	1	Monitor	Acing	WY-500	O105794	4
23311	1	Monitor	Samsung	SM-200	8751010422	4
23000	1	Printer	Epson	Epson FX86e	12008298	4
OO2505	1	CPU	A Open	386 5X-16	N/A	4
N/A	1	Modem	Racal	VA 3451	N/A	4
N/A	1	CD-ROM Drive	Hitachi	CDR-15035	K9H045620	4
N/A	1	Monitor	Infiniti Systems	285-V	K608137	4
N/A	1	Monitor	CTX	1451C	TAO-52001836	4
29121	1	CPU	Infiniti Systems	N/A	N/A	4
N/A	1	CPU	N/A	N/A	N/A	4
22484	1	Master Plus	Kensington	N/A	N/A	4
14594	1	Transcriber	Lanier	P-65	698306	4
17467	1	Transcriber	Lanier	P-65	826188	4
14592	1	Transcriber	Lanier	P-65	698289	4
10292	1	Dictaphone	Dictaphone Corp.	241	241284745	4
10287	1	Dictaphone	Dictaphone Corp.	241	241284748	4
N/A	154	Carousels	Kodak	N/A	N/A	4
14355	1	Typewriter	IBM	Selectric	N/A	4
20417	1	Video Switcher	Panasonic	N/A	N/A	4
N/A	1	Cassette deck	Sony	N/A	839729	4
N/A	1	Receiver	Sony	N/A	803579	4
28927	1	Computer Astra	Umax	N/A	N/A	4

* **Condition** 1 = EXCELLENT (in working order) 2 = GOOD (needs repairs)
 3 = FAIR (needs minor repairs) 4 = POOR (no longer serviceable)

EL CAMINO COLLEGE SURPLUS LIST

Date: August 2001

Inventoried by: Ora Bryant

ECC #	Qty.	Description	Manufacturer	Model	Serial #	Condition
15481	1	Signal Generator	Tek	Sg 502	BO774406	4
15480	1	Signal Generator	Tek	SG 502	BO74401	4
N/A	1	Digital Multi Meter	Tek	Dm 505	BO20542	4
15512	1	None	Tek	N/A	BO20581	4
29941	1	Dell PC	Dell	955/bar code	N/A	4
28099	1	Dell PC	Dell	1577/bar code	N/A	4
N/A	1	Ocean PC	Ocean	N/A	N/A	4
29567	1	Micron PC	Micron	1588/bar code	N/A	4
28872	1	PC Newtel	N/A	N/A	N/A	4
21548	1	JVC Cassette	JVC	N/A	N/A	4
21550	1	JVC Cassette	JVC	N/A	N/A	4
21862	1	Cassette Player	JVC	N/A	N/A	4
N/A	1	Kenward Cassette deck	Kenwood	N/A	N/A	4
28053	1	Telex Cassette deck	Telex	N/A	N/A	4
6327	1	3M Overhead Projector	3M	N/A	N/A	4
28052	1	Telex Cassette copier	Telex	N/A	N/A	4
21557	1	JVC Cassette player	JVC	N/A	N/A	4
21554	1	JVC Cassette player	JVC	N/A	N/A	4
21544	1	JVC Cassette player	JVC	N/A	N/A	4
23750	1	JVC Cassette Player	Panasonic	N/A	N/A	4
N/A	10	Assorted Monitors	Various	N/A	N/A	4
23396	1	Cassette Copier	Telex	N/A	N/A	4
29773	1	PC	Apple	N/A	N/A	4
27221	1	Cassette Video Player	Panasonic	N/A	N/A	4
29199	1	Cassette Video Player	Panasonic	N/A	N/A	4
N/A	1	Reel to Reel Audio	Teac	N/A	N/A	4
N/A	1	Cassette Audio	Telex	N/A	0020840	4
N/A	1	Laser Printer HP III	HP	N/A	3044J79573	4
29752	1	Battery Backup Power	Tripplite	N/A	N/A	4
N/A	1	Battery Backup Power	Tripplite	N/A	N/A	4
N/A	1	Battery Backup Power	Tripplite	N/A	N/A	4
29488	1	Apple Power PC	Apple	N/A	N/A	4
N/A	1	Printer Apple Dot	Apple	N/A	1273375	4
26431	1	Printer Laser	HP	N/A	N/A	4
23396	1	Cassette Coier	Telex	N/A	N/A	4
30130	1	PC	N/A	N/A	001274	4
30045	1	PC	N/A	N/A	001271	4

* **Condition** 1 = EXCELLENT (in working order) 2 = GOOD (needs repairs)
 3 = FAIR (needs minor repairs) 4 = POOR (no longer serviceable)

J. PURCHASE ORDERS

It is recommended that all purchase orders be ratified as shown.

Run Date
8/3/01

El Camino Community College District BOARD OF TRUSTEES PURCHASE ORDER LISTING

Meeting Date : 8-20-2001

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

P.O. Number Cost	Vendor Name	Site Name	Description	P.O.
P0038010	Action Sales Food Service	HVAC Shop	New Equipment – Noninstruc.	\$343.44
P0038086	The Sonshine Print Shop	SBDC CITD	Reproduction – Noninstruc.	\$1,264.68
P0038087	Harris Infosource	SBDC CITD	Software	\$539.00
P0038088	Nextel Communications	Public Information	Telephone	\$93.90
P0038089	ECCD Petty Cash	FII Oceanography Lab	Supplies	\$946.41
P0038090	South Bay Regional Public Commun.	Parking-Student Perm	Other Services And Expense	\$615.90
P0038091	El Camino College ASB	Friends of the Libra	Other Program Services	\$804.67
P0038092	B & L Crane	Facilities/Planning	Repairs Noninstructional	\$120.00
P0038093	Fancy Floors	Facilities/Planning	Repairs Noninstructional	\$630.00
P0040000	Academic Senate for Comm. Coll	Ca Virtual Uni. 2nd	Supplies	\$600.00
P0040004	Learning Resources Network	Contract Education	Dues And Memberships	\$395.00
P0040005	Full Compass Systems	Civic Center Fine	Supplies	\$993.60
P0040006	Wray Printing	DSPS	Supplies	\$38.88
P0040008	Los Angeles County Treasurer	Presidents Office	Dues And Memberships	\$100.00
P0040010	Charles G. Hardy, Inc	00-01 P4E Fine Arts	Site Improvements	\$429.10
P0040012	Fccc	Ca Virtual Uni. 2nd	Computer Software Account	\$41.58
P0040014	Accreditation Council for Higher	Presidents Office	Dues And Memberships	\$1,000.00
P0040015	Community and Junior Colleges	Presidents Office	Dues And Memberships	\$9,725.00
P0040016	Matson Printing	Forms Management	Supplies	\$1,095.12
P0040017	Relizon	Forms Management	Supplies	\$1,088.21
P0040018	Wray Printing	Facilities/Planning	Supplies	\$77.76
P0040022	Lab Safety Supply Company	Earth Sciences	Supplies	\$162.54
P0040023	MCSI	Geography	Supplies	\$189.00
P0040024	A-1 Office Plus	Health, Safety	New Equipment – Noninstruc.	\$44.28
P0040025	A-1 Office Plus	Health, Safety	New Equipment – Noninstruc.	\$2,708.64
P0040027	Archie Ivy, Inc.	Asphalt and Concrete	Repairs Noninstructional	\$14,335.00
P0040028	Empire Cleaning Supply	Operations	Supplies	\$4,935.44
P0040029	Pacific Coachways	El Camino Language	Student Transportation	\$350.00
P0040031	Visionics Corporation	Parking-Student Perm	Maintenance Contracts	\$6,577.00
P0040032	Gloria Miranda	Rideshare	Rideshare Incentive	\$50.00
P0040033	Carolyn Biedler	Rideshare	Rideshare Incentive	\$50.00
P0040034	Carol Quiroz	Rideshare	Rideshare Incentive	\$100.00
P0040035	Jonelle Jones-Morrison	Rideshare	Rideshare Incentive	\$100.00
P0040036	Quinlan Publishing Group	Health, Safety	Publications Periodicals	\$77.99
P0040037	Quinlan Publishing	Health, Safety	Publications Periodicals	\$77.99
P0040038	Business & Legal Reports	Health, Safety	Publications Periodicals	\$216.95
P0040039	World Press Renew	Geography	Publications Periodicals	\$29.13

P0040040	El Camino College Warehouse	Earth Sciences	Supplies	\$45.36
P0040041	National Geographic Society	Geography	Publications Periodicals	\$31.32
P0040042	Spitz Space Systems, Inc.	Astronomy	Maintenance Contracts	\$4,838.40
P0040043	California Geology Circulation Ma	Earth Sciences	Publications Periodicals	\$12.96
P0040048	Karcher Environmental	Hazmat Disposal	Other Services And Expense	\$6,800.00
P0040049	Western Office Interiors	DSPS	Repairs Noninstructional	\$1,353.02
P0040051	Wray Printing	Presidents Office	Supplies	\$38.88
P0040052	Medco Company	Radiologic Tech Dona	Supplies	\$4,636.94
P0040054	Xpedx Paper & Graphics	Copy Center	Supplies	\$2,217.37
P0040055	Xpedx	Copy Center	Supplies	\$1,011.53
P0040056	Western Office Interiors	DSPS	Supplies	\$34.56
P0040057	Spicers Paper Inc.	Copy Center	Supplies	\$426.25
P0040058	Mckesson Medical	Radiologic Tech Dona	Supplies	\$368.23
P0040059	Gunther Athletic Service	Health Sciences	Supplies	\$4,598.11
P0040060	California Pro Sports	Health Sciences	Supplies	\$3,529.48
P0040061	Brown & Bigelow	Recruitment/School	Supplies	\$1,550.56
P0040062	Sterling Ventures	Fine Arts	Supplies	\$2,160.00
P0040063	El Camino College Warehouse	Division Office NSci	Supplies	\$123.77
P0040064	South Coast Shingle	00-01 P4E Culinary	Replacement Equipment	\$243.00
P0040065	C. A. Granger Construction	Concrete Walkway	Site Improvements	\$18,900.00
P0040066	Griffith Observer	Astronomy	Publications Periodicals	\$27.00
P0040067	Charles G. Hardy, Inc	00-01 P4E Fine Arts	Site Improvements	\$54.00
P0040068	Minolta Business Systems, Inc.	Division Office NSci	Maintenance Contracts	\$261.36
P0040069	Minolta Business Systems, Inc.	Division Office NSci	Maintenance Contracts	\$261.36
P0040070	American Express Travel	P4E9900 Director INS	Conferences Mgmt	\$432.00
P0040071	The Air	P4E9900 Director INS	Conferences Mgmt	\$625.00
P0040072	Heather Brown	P4E9900 Director INS	Supplies	\$82.89
P0040073	Mission Football Conference	Health Sciences and	Supplies	\$900.00
P0040074	American Express Travel	Ca Virtual Uni. 2nd	Transportation/ Mileage	\$816.00
P0040075	American Express Travel	Ca Virtual Uni. 2nd	Transportation/ Mileage	\$846.00
P0040076	Jack Messenger	Fine Arts	Supplies	\$100.00
P0040077	Sherry Linnell	Fine Arts	Supplies	\$1,100.00
P0040078	John Atienza	Fine Arts	Supplies	\$200.00
P0040079	San Pedro City Ballet	Artes de El Camino	Contract Services	\$3,337.04
P0040080	S.W.A.C.C.	Purchasing and Bus.	Liability - Self Insurance	\$363,876.00
P0040081	S.W.A.C.C.	Purchasing and Bus.	Excess Insurance Liability	\$26,625.35
P0040082	New Readers Press	El Camino Language	Other Books	\$554.40
P0040083	Video Solutions	DSPS	Repairs - Instructional	\$765.00
P0040084	Shredder Specialties	Parking-Student Perm	Maintenance Contracts	\$159.50
P0040085	Aawcc Conference Coast Community	Financial Aid	Conferences Mgmt	\$90.00
P0040087	Medco Company	Radiologic Tech Dona	Supplies	\$2,445.09
P0040088	Osterbauer	Welding	Repairs Parts And Supplies	\$5,114.88
P0040089	Gunther Athletic Service	Health Sciences and	Supplies	\$1,010.88
P0040090	Fanuc America Corp.	Machine Tool Technol	Repairs - Instructional	\$5,000.00
P0040091	Swede Survival Systems, Inc.	Flashover Container	New Equipment - Instructi	\$61,806.00
P0040092	Medco Company	Radiologic Tech Dona	Supplies	\$4,310.39
P0040093	Xpedx Paper & Graphics	EOPS	Supplies	\$504.58
P0040094	Gunther Athletic Service	Health Sciences	Supplies	\$4,212.00
P0040095	U.S. Postmaster	Fine Arts	Supplies	\$2,547.61
P0040096	Mid-City Mailing Services	Fine Arts	Supplies	\$1,010.00
P0040097	Dell Marketing L. P.	Division Ofc Student	New Computer Equipment	\$1,426.68
P0040099	A-1 Office Plus	Health, Safetyi	New Equipment – Noninstruc.	\$893.48
P0040100	Antoinette Phillips	NIS Partnership Grant	Reproduction – Noninstruc.	\$162.40
P0040101	Bozena Morton	NIS Partnership Grant	Travel And Conference Exp.	\$16.00
P0040102	Manhattan Beach Chamber	President's Office	Dues And Memberships	\$85.00
P0040103	The Development	Fine Arts	Supplies	\$50.22
P0040104	El Camino College Warehouse	Physical Education	Supplies	\$202.24
P0040105	Hth Worldwide Insurance Service	El Camino Language	Other	\$4,300.00
P0040106	Jack Selph	V.P. Academic Affairs	Supplies	\$77.00
P0040107	El Camino College Warehouse	Division Office Bus.	Supplies	\$84.00
P0040108	Georgi Levine	Ctr for Arts Product	Supplies	\$137.10

P0040109	American Express Travel	VP-SCA	Conferences Classified	\$370.50
P0040110	Southwest Bldg Maint. Co.	Operations	Contract Serv Temp Agency	\$445.00
P0040111	Kenny Lefort	Fine Arts	Supplies	\$500.00
P0040112	Joseph Georges	Ca Virtual Uni. 2nd	Supplies	\$36.12
P0040113	Enviroserv	Hazmat Disposal	Other Services And Expense	\$4,210.00
P0040114	Marina Security Gate	Concrete Walkway	Contract Services	\$200.00
P0040115	El Camino College Warehouse	Division Ofc Student	Supplies	\$25.56
P0040118	Camtech Systems, Inc.	Machine Tool Technol	Other Books	\$85.00
P0040119	El Camino College Warehouse	Fire Academy/Emergen	Supplies	\$21.00
P0040120	Virco Manufacturing Corp.	P4E99-00 Business	Site Improvements	\$5,426.33
P0040121	Collins & Aikman	Restroom Renovations	Site Improvements	\$35,741.13
P0040124	E.G. Brennan	Admissions/Records	Repairs Noninstructional	\$2,607.60
P0040126	Image Solutions	Admissions/Records	Supplies	\$9,321.07
P0040127	Wray Printing	Division Office Fine	Supplies	\$38.88
P0040128	Carl Fisher Music Inc	Ctr for Arts Instr/A	Other Rentals	\$380.00
P0040129	DBL	Music Library	Supplies	\$41.90
P0040130	University Music Service	Music	Supplies	\$1,330.02
P0040131	Xpedex Paper & Graphics	Fine Arts	Supplies	\$441.26
P0040132	Sonshine Print Shop	Fine Arts	Supplies	\$579.96
P0040135	South Coast Conference	Health Sciences	Supplies	\$3,575.00
P0040136	American Express Travel	Staff Development	Conferences Mgmt	\$292.00
P0040137	El Camino College Warehouse	Ctr for Arts Ticket	Supplies	\$63.00
P0040138	El Camino College Warehouse	Ctr for Arts Ticket	Supplies	\$42.00
P0040139	El Camino College Warehouse	Admissions/Records	Supplies	\$248.00
P0040140	El Camino College Warehouse	Division Office Fine	Supplies	\$476.49
P0040141	Ipma	Recruitment	Conferences Mgmt	\$599.00
P0040142	Maurice Kogan	Recruitment	Transportation/ Mileage	\$600.00
P0040145	Ken Retzack	Fine Arts	Supplies	\$130.00
P0040146	Mercede Shamlo	Fine Arts	Supplies	\$130.00
P0040147	Seungmi Hur	Fine Arts	Supplies	\$90.00
P0040148	Karen Husmann	Fine Arts	Supplies	\$130.00
P0040149	Philip Reno	Fine Arts	Supplies	\$130.00
P0040150	Veronica Kim	Fine Arts	Supplies	\$130.00
P0040151	Ruth Ann Ploen	Fine Arts	Supplies	\$130.00
P0040152	Marcella Derthick	Fine Arts	Supplies	\$130.00
P0040153	Jean-Pierre Michelou	Fine Arts	Supplies	\$1,100.00
P0040155	Board of Governors, Ccc	Recruitment/School	Conferences Mgmt	\$40.00
P0040156	Minolta Business Systems	Art Department	Repairs Parts And Supplies	\$135.00
P0040157	Quality Business Machines	Division Office Fine	Repairs Parts And Supplies	\$270.00
P0040158	Shredder Specialties	Admissions/Records	Maintenance Contracts	\$149.50
P0040160	Ecc Food Service-Catering	International Student	Supplies	\$1,816.00
P0040161	Association of Performing Arts	Division Office Fine	Dues And Memberships	\$1,400.00
P0040162	Wray Printing	International Student	Supplies	\$77.76
P0040163	Diana Castellanos	EOPS	Supplies	\$23.00
P0040164	Margo Supplies, Ltd.	Parking-Student Perm	Supplies	\$180.00
P0040170	Doris A. Miles	Purchasing and Bus.	Liability - Self Insurance	\$39.25
P0040171	Borden Decal Co., Inc.	Parking-Student Perm	Supplies	\$1,598.40
P0040172	El Camino College Warehouse	Office Administration	Supplies	\$168.00
P0040174	Karcher Environmental	Hazmat Tech Arts Mec	Repairs Noninstructional	\$4,400.00
P0040175	Bob Gann	Facilities/Planning	Supplies	\$107.95
P0040177	West Coast Sound Service Inc.	Fine Arts	Supplies	\$2,177.00
P0040179	Ventura College Softball	Resp. Therapy	Supplies	\$250.00
P0040180	Los Angeles Valley College	Resp .Therapy	Supplies	\$275.00
P0040181	Mark Hullibarger	Music	Repairs Parts And Supplies	\$165.00
P0040182	Delphin Computer Supply	00-01 P4E Fine Arts	New Equipment – Instruc.	\$5,391.36
P0040184	SAWCX II	Purchasing and Bus.	Contract Services	\$15,551.00
P0040185	El Camino College Warehouse	Fiscal Services	Supplies	\$42.00
P0040186	Hitt Marking Devices	Purchasing and Bus.	Supplies	\$259.20
P0040187	Cal-Osha Reporter	Health, Safety	Publications Periodicals	\$337.00
P0040188	South Bay Ford	Parking-Student Perm	Supplies	\$28.42
P0040189	Iaclea	Parking-Student Perm	Dues And Memberships	\$225.00
P0040190	Hitt Marking Devices	Admissions/Records	Supplies	\$15.12
P0040192	Registers and Supplies	Admissions/Records	Supplies	\$32.40

P0040193	Fancy Floors	Facilities/Planning	Repairs Noninstructional	\$630.00
P0040194	Superior Interiors	Facilities/Planning	Repairs Noninstructional	\$117.00
P0040195	Pyro-Comm Systems, Inc.	Facilities/Planning	Repairs Noninstructional	\$2,190.00
P0040196	Diamond Automotive Center	Automotive Shop	Repairs Noninstructional	\$236.00
P0040197	Southwest Bldg. Maint. Co.	Operations	Contract Serv. Temp Agency	\$2,450.00
P0040198	Wray Printing	Student Affairs	Supplies	\$3,222.72
P0040199	Fradkin & Associates	Foundation	Other Program Services	\$1,000.00
P0040200	Ameri Assoc for Affirmative	Recruitment	Conferences Mgmt.	\$350.00
P0040201	Stephen Noyes	Recruitment	Transportation/ Mileage	\$457.56
P0040202	Higheredjobs	Human Resources	Multi Media Advertising	\$1,495.00
P0040203	El Camino College Warehouse	Recruitment	Supplies	\$496.00
P0040204	El Camino College Warehouse	Copy Center	Supplies	\$468.50
P0040205	Woodshop News	Construction Tech.	Publications Periodicals	\$35.95
P0040206	El Camino College Warehouse	Fiscal Services	Supplies	\$124.00
P0040207	El Camino College Warehouse	Recruitment	Supplies	\$15.95
P0040208	A-1 Office Plus	Faculty & Staff Dive	New Equipment – Noninstruc.	\$1,053.85
P0040209	California Association of Joint	Purchasing and Bus.	Conferences Mgmt	\$250.00
P0040210	Lanier Worldwide, Inc.	CalWORKs	Contract Services	\$756.00
P0040211	American Express Travel	Information Tech.	Transportation/ Mileage	\$811.00
P0040212	Allsteel C/O Russco	V.P. Academic Affairs	New Equipment – Noninstruc.	\$971.57
P0040214	School World Software	SBDC Federal	Software	\$294.84
P0040215	School Specialties	CDC	General Office Supplies	\$99.79
P0040216	Karcher Environmental	Concrete Walkway	Contract Services	\$4,350.00
P0040217	El Camino College Warehouse	EOPS	Supplies	\$105.00
P0040219	Chromate Industrial Corp.	Electric Shop	Supplies	\$949.46
P0040220	Chromate Industrial Corp.	Carpenter Shop	Supplies	\$344.08
P0040222	Xpedx Paper & Graphics	Copy Center	Supplies	\$354.73
P0040225	Archie Ivy, Inc.	Facilities/Planning	Repairs Noninstructional	\$1,363.00
P0040226	Lomita Business Machines	Torrance Program Inc	New Equipment – Noninstruc.	\$636.12
P0040227	Dawn Huntoon	Fine Arts	Supplies	\$300.00
P0040228	Western State Design	Physical Education	Laundry	\$132.00
P0040230	A-1 Office Plus	Health, Safety	New Equipment – Noninstruc.	\$4,518.72
P0040233	American Express Travel	DSPS	Conferences Classified	\$394.00
P0040234	American Express Travel	DSPS	Conferences Mgmt.	\$197.00
P0040235	Rotary Club of Hawthorne	Presidents Office	Dues And Memberships	\$415.00
P0040236	Phoenix Marketing Services	SBDC Federal	Multi Media Advertising	\$5,022.81
P0040237	Rcuh	DSPS	Conferences Mgmt.	\$249.00
P0040238	American Red Cross	Physical Education	Supplies	\$591.62
P0040239	American Express Travel	Staff Diversity	Conferences Mgmt.	\$190.50
P0040241	Consortium of Southern Calif. Col	Recruitment/School	Dues And Memberships	\$175.00
P0040242	NCCCCF	Foundation	Conferences Mgmt.	\$215.00
P0040243	ECC Food Service-Catering	CalWORKs	Supplies	\$400.14
P0040244	College Administration Publication	Division Ofc Student	Other Books	\$102.75
P0040245	Hispanic Outlook in Higher Educat	V.P. Academic Affairs	Publications Periodicals	\$29.95
P0040246	Kater-Crafts Bookbinders	V.P. Academic Affairs	Supplies	\$187.92
P0040247	Dominion Solutions	Information Tech.	Maintenance Contracts	\$556.50
P0040248	Clement Communications	Health, Safety	Publications Periodicals	\$243.88
P0040249	Business & Legal Reports, Inc.	Health, Safety	Publications Periodicals	\$325.45
P0040250	Lois Peck	Rideshare	Rideshare Incentive	\$100.00
P0040251	Patrick Chang	Rideshare	Rideshare Incentive	\$50.00
P0040253	California Community College Leag	President's Office	Dues And Memberships	\$23,354.00
P0040254	Franklin Covey	Purchasing and Bus.	Supplies	\$34.02
P0040256	Risk Management Services, Inc	Health Sciences	Liabilities/Fundraising	\$367.20
P0040257	Award Rex Group	Health Sciences	Liabilities/Fundraising	\$81.00
P0040258	Goodman Audio Services	Ctr for Arts Product	Repairs Parts And Supplies	\$225.00
P0040259	Dominion Solutions	Fiscal Services	Supplies	\$483.73
P0040260	Matson Printing	Fiscal Services	Supplies	\$639.90
P0040262	Debbie Prutsman	Fine Arts	Supplies	\$1,500.00

P0040263	Edgewise Media	Health Sciences	Supplies	\$223.56
P0040264	Cal-Ed Optical	Earth Sciences	Repairs - Instructional	\$738.60
P0040265	Geil Kilns	Art Department	Repairs Parts And Supplies	\$1,425.60
P0040266	Mc Logan's	Art Department	Supplies	\$263.02
P0040267	Lyon Art Supply	Art Department	Supplies	\$1,714.50
P0040268	Image IV Systems	English	Supplies	\$155.88
P0040269	Dane Teter	Fine Arts	Supplies	\$125.00
P0040270	Ward's Natural Science Establish.	School to Career	Supplies	\$2,650.38
P0040272	Awp Service	Division Office Huma	Supplies	\$200.00
P0040273	Yocum Business Furnishings	Presidents Office	New Equipment – Noninstruc.	\$953.28
P0040274	Don Milliagn	Special Resource Ctr.	Liabilities/Fundraising	\$250.00
P0040275	El Camino College Warehouse	Purchasing and Bus.	Supplies	\$148.80
P0040276	Ruth Banda-Ralph	TITLE V - ECC Individ.	Supplies	\$94.56
P0040277	Wray Printing	TITLE V - ECC Individ.	Supplies	\$38.88
P0040278	Professional Educational Systems,	Foundation	Conferences Mgmt.	\$239.00
P0040279	Briefings Publishing Group	Public Information	Publications/ Periodicals	\$79.00
P0040280	Daniel Har	RITC	Contract Services	\$90.00
P0040281	ECC Food Service-Catering	TITLE V - ECC Individ.	Supplies	\$12.96
P0040283	West Group	Human Resources	Other Books	\$198.00
P0040284	Pyro-Comm Systems, Inc.	Facilities/Planning	Repairs Noninstructional	\$235.00
P0040287	Wray Printing	TITLE V - ECC Individ.	Supplies	\$38.88
P0040290	Cerro Coso Community College	Contract Training	In-Service Training	\$99.00
P0040291	Micro Warehouse	00-01 P4E Coffee Equi	Software	\$463.22
P0040293	Le Meridien Hotel	Staff Development	Conferences Mgmt	\$4,126.20
P0040294	CQIN Summer Institute	Staff Development	Conferences Mgmt	\$3,525.00
P0040296	Specialty Technical Publishers	Health, Safety	Publications Periodicals	\$400.00
P0040297	South Bay Regional Public Commun.	Health, Safety	Supplies	\$214.92
P0040298	Martha Smith ECC - Nursing Depart	Rideshare	Rideshare Incentive	\$500.00
P0040299	Scaqmd Attn: Richard Palomino	Rideshare	Supplies	\$55.46
P0040300	Dane Teter	Fine Arts	Supplies	\$100.00
P0040301	El Camino College Warehouse	CIS	Supplies	\$168.00
P0040302	Mammoth Audio Systems	Fine Arts	Supplies	\$2,100.00
P0040304	Arbor Travel Associates, Inc.	Purchasing and Bus.	Conferences Mgmt.	\$106.00
P0040307	Highsmith Company Inc.	Division Office Inst	Supplies	\$369.14
P0040308	Vantage Lighting	Audio/Visual	Supplies	\$1,326.75
P0040310	Highsmith Company Inc.	Division Office Inst	Supplies	\$378.00
P0040311	Library Store, the	Division Office Inst	Supplies	\$581.58
P0040313	Crown Business Systems	EOPS	Supplies	\$378.00
P0040315	Gunther Athletic Service	Physical Education	Supplies	\$1,844.86
P0040317	Mcnaughton Bookservice	Division Office Inst	Other Rentals	\$9,673.35
P0040318	El Camino College Warehouse	Learning Center	Supplies	\$208.04
P0040319	The Gale Group	Division Office Inst	Publications Periodicals	\$505.10
P0040320	Advanced Audio Visual	Ctr for Arts Product	Repairs Parts And Supplies	\$455.55
P0040321	Navigator Press, Inc.	Ctr for Arts Promo.	Supplies	\$4,000.00
P0040322	Sterling Ventures	Ctr for Arts Product	Supplies	\$418.00
P0040323	Cal Epa	Hazmat Disposal	Other Services And Expense	\$392.00
P0040324	Pacific Coachways	EOP&S Maint	Supplies	\$650.34
P0040326	Staples Inc	Division Ofc Student	New Equipment – Noninstruc.	\$755.98
P0040327	Aardvark Clay and Supplies	Art Department	Supplies	\$3,238.24
P0040328	Rembrandt Graphic Arts	Art Department	Supplies	\$1,575.15
P0040330	El Camino College Warehouse	Job Placement	Supplies	\$84.00
P0040331	Palos Verdes Peninsula Newa	Fine Arts	Supplies	\$705.09
P0040332	Easy Reader, the	Fine Arts	Supplies	\$660.00
P0040333	El Camino College Warehouse	Fiscal Services	Supplies	\$5.32
P0040334	Phoenix Marketing Services	CACT Partnership	Reproduction – Noninstruc.	\$702.00
P0040335	Infinite Concepts	Mktg staff Web train	Multi Media Advertising	\$3,500.00
P0040336	Infinite Concepts	Mktg staff Web train	Multi Media Advertising	\$210.00
P0040337	Infinite Concepts	CACT Partnership	Multi Media Advertising	\$2,460.00
P0040338	California Placement Association	VATEA Supplementary	Conferences Mgmt	\$220.00
P0040339	El Camino College Warehouse	Contract Education	Supplies	\$10.64
P0040340	American Express Travel	Staff Development	Conferences Mgmt.	\$2,044.00
P0040341	Sherry Linnell	Fine Arts	Supplies	\$598.01
P0040342	Sterling Ventures	Fine Arts	Supplies	\$570.00

P0040343	Daily Breeze, the	Fine Arts	Supplies	\$2,599.22
P0040344	Archie Ivy, Inc.	Asphalt and Concrete	Repairs Noninstructional	\$3,983.00
P0040353	A.C.C.A.	President's Office	Conferences Mgmt.	\$350.00
P0040354	Commission on Athletics	President's Office	Dues And Memberships	\$8,649.00
P0040355	Lincoln Benefit Life Company	President's Office	Other Services And Expense	\$5,000.00
P0040356	Fortune Web Design	School to Career	Contract Services	\$1,200.00
P0040357	Otto Bindery	Fine Arts	Supplies	\$452.52
P0040358	Resource Directory	Division Ofc Student	Other Books	\$59.95
P0040359	Sherri A. Rodriguez	EOPS	Contract Services	\$124.60
P0040360	ECC BOOKSTORE	Purchasing and Bus.	Self Insurance Legal Fees	\$1,130.00
P0040361	David Lieberman Artist Rep.	CPI Grant	Contract Services	\$25,000.00
P0040362	Cal Western Paint	Civic Center Maint.	Supplies	\$607.50
P0040371	Lanier Worldwide, Inc.	Division Office Huma	Supplies	\$64.80
P0040372	Wray Printing	WPLRC Technical Inst	Supplies	\$38.88
P0040373	American Express Travel	CA Virtual Comm Coll	Transportation/ Mileage	\$574.25
P0040374	Vantage Point Productions	RITC	Supplies	\$2,276.10
P0040375	LRP Publications	WPLRC Technical Inst	Publications/ Periodicals	\$219.50
P0040376	Ednet	WPLRC State Leadership	Conferences Other	\$75.00
P0040377	Ednet Los Rios Community College	WPLRC State Leadership	Conferences Other	\$500.00
P0040378	The Gale Group	WPLRC Technical Inst	Supplies	\$770.96
P0040379	American Express Travel	CalWORKs	Conferences Other	\$114.50
P0040380	El Camino College Warehouse	WPLRC Terminal Island	Supplies	\$148.80
P0040381	Pyro-Comm Systems, Inc.	Facilities/Planning	Repairs Noninstructional	\$150.00
P0040382	Foundation Center, the	Foundation	Publications Periodicals	\$195.00
P0040383	Karcher Environmental	Hazmat Tech Arts Mec	Repairs Noninstructional	\$1,700.00
P0040384	Civic Research Institute	WPLRC Technical Inst	Publications/ Periodicals	\$129.95
P0040385	Lrp Publications	WPLRC Technical Inst	Publications/ Periodicals	\$142.00
P0040386	Rotary Club of Inglewood	WPLRC Technical Inst	Dues And Memberships	\$505.00
P0040387	ECC Food Service-Catering	CalWORKs	Supplies	\$151.20
P0040390	A-1 Office Plus	Human Resources	Supplies	\$94.50
P0040392	El Camino College Warehouse	Recruitment	Supplies	\$15.95
P0040393	Duraflex International Corp.	V.P. Academic Affairs	Repairs - Instructional	\$591.00
P0040394	Art Search Theatre Communication	Ctr for Arts Product	Publications Periodicals	\$75.00
P0040395	Elizabeth Ramos	Fine Arts	Supplies	\$400.00
P0040396	South Bay Assoc. of Realtors	Real Estate Escrow	Building Rental	\$200.00
P0040397	S.B.R.P.C.A	Facilities/Planning	New Equipment – Noninstruc.	\$376.42
P0040398	P & A Food Systems, Inc.	00-01 P4E School Hea	Supplies	\$124.74
P0040399	National League for Nursing	Nursing	Dues And Memberships	\$1,050.00
P0040400	California Pencil Co	Friends of the Libra	Supplies	\$914.35
P0040401	Rp Group, the	P4E9900 Director Ins	Dues And Memberships	\$300.00
P0040403	Ecc Food Service-Catering	TITLE V - ECC Indiv.	Supplies	\$2,069.56
P0040406	Wray Printing	Job Placement	Supplies	\$38.88
P0040407	Wray Printing	Job Placement	Supplies	\$38.88
P0040409	American Express Travel	NIS Partnership Grant	Travel And Conference Exp.	\$2,454.64
P0040410	South Bay Regional Public Commun.	Parking-Student Perm	Replacement Equipment	\$199.00
P0040411	Lee's Alignment Service	Campus Police Depart	Repairs Noninstructional	\$40.00
P0040412	Strategic Resource Solutions	Facilities/Planning/	Repairs Noninstructional	\$1,275.00
P0040413	Jobtrack	Job Placement	Multi Media Advertising	\$100.00
P0040414	El Camino College Warehouse	Copy Center	Supplies	\$540.10
P0040415	Marina Security Gate	Concrete Walkway	Site Improvements	\$1,000.00
P0040416	El Camino College Warehouse	Contract Education	Supplies	\$659.20
P0040417	American Express Travel	SBDC Federal	Transportation/ Mileage	\$249.50
P0040418	American Express Travel	Public Information	Conferences Mgmt.	\$101.50
P0040419	Mira Costa Girl's Volleyball	Public Information	Multi Media Advertising	\$400.00
P0040420	Mira Costa Football Program	Public Information	Multi Media Advertising	\$800.00
P0040421	American Express Travel	Public Information	Conferences Mgmt.	\$101.50
P0040422	Hinchcliff Int. Group Services	NIS Partnership Grant	Travel And Conference Exp.	\$80.00
P0040435	El Camino College Warehouse	Counseling Office	Supplies	\$177.35
P0040436	ECC Food Service-Catering	Counseling Office	Supplies	\$63.45
P0040437	Continuous Quality Improvement	Presidents Office	Dues And Memberships	\$1,750.00
P0040438	El Camino College Warehouse	Copy Center	Supplies	\$1,355.10
P0040439	Infinite Concepts	Mktg staff Web train	Multi Media Advertising	\$600.00
P0040443	Tomcat Mechanical Inc.	Facilities/Planning/	Repairs Noninstructional	\$1,133.00

P0040444	Mammoth Audio Systems	Fine Arts	Supplies	\$300.00
P0040445	Fancy Floors	Replace / Repair	Repairs Noninstructional	\$752.72
P0040446	City of Inglewood	Utilities	Water	\$100.00
Total :		348		\$909,719.70
B0035909	La County Office	Film Rental	County Contracts	\$2,500.00
B0036573	Joann Baldwin	VTEA Title 1-B Career	PSA Contract Services	\$1,800.00
B0040046	Pak-West	Operations	Supplies	\$8,935.80
B0040221	Stone Roofing	Roof Repl Art, B/SS	Contract Services	\$29,989.00
B0040223	Letner Roofing, Inc.	Roof Repl Art, B/SS	Contract Services	\$28,331.00
B0040224	Millar Elevator	Upgrade Auditorium	Contract Services	\$83,680.00
B0040316	Grainger	Operations	Supplies	\$22,550.40
B0047001	Parkin Design	Ctr for Arts Promo	Multi Media Advertising	\$4,000.00
B0047002	So-Cal Airgas	Health Services	Supplies	\$175.00
B0047004	Wyeth	Health Services	Direct Supp	\$1,500.00
B0047005	Darby Drug Co	Health Services	Direct Supp	\$1,500.00
B0047006	Merck & Co.	Health Services	Direct Supp	\$2,000.00
B0047007	Jom Pharmaceutical	Health Services	Direct Supp	\$2,500.00
B0047008	Besse Medical Supply	Health Services	Direct Supp	\$1,500.00
B0047009	Unilab	Health Services	Contract Services	\$25,000.00
B0047010	Eureka - California	Career Center	Other Services And Expense	\$2,370.60
B0047011	Borders Books & Music	P4E 99-00 Math	Supplies	\$900.00
B0047012	Mckesson-General Med	Health Services	Supplies	\$1,500.00
B0047013	ECCD Petty Cash	Health Services	Supplies	\$350.00
B0047014	E.C.C. Public Inform	Health Services	Reproduction - Noninstruc	\$1,500.00
B0047015	H.L. Moore	Health Services	Supplies	\$7,000.00
B0047016	End2End, Inc.	Parking-Student Perm	Maintenance Contracts	\$2,600.00
B0047017	Postmaster	Contract Education	Postage	\$16,000.00
B0047018	Westminster Press	Contract Education	Supplies	\$25,000.00
B0047019	Sidedoor Studio, The	Contract Education	Contract Services	\$4,500.00
B0047020	Mid City Mailing Ser	Contract Education	Postage	\$5,100.00
B0047021	NCS	Information Technology	Maintenance Contracts	\$1,140.00
B0047022	Somerton Student Ins	Health, Safety	Insurance	\$20,175.00
B0047023	Somerton Student Ins	Health, Safety	Insurance	\$4,187.00
B0047024	Somerton Student Ins	Health, Safety	Insurance	\$29,800.00
B0047025	Daily Breeze, the	Contract Education	Multi Media Advertising	\$2,000.00
B0047026	August Enterprises,	Contract Education	Supplies	\$14,700.00
B0047027	Learning Resources	Contract Education	Conferences Mgmt.	\$565.00
B0047028	ECCD Petty Cash	Contract Education	Supplies	\$1,000.00
B0047029	Target Delivery Syst	Contract Education	Contract Services	\$2,300.00
B0047030	Cambridge Education	Contract Education	Supplies	\$3,250.00
B0047032	Federal Bureau of Pr	WPLRC Technical Inst	Contract Services	\$1.00
B0047033	Federal Bureau of Pr	T.I. for Food Service	Contract Services	\$1.00
B0047034	Vicenti, Lloyd, Stut	Institutional Service	Audit	\$60,000.00
B0047035	Sixten and Associate	Fiscal Services	Other Services And Expense	\$24,000.00
B0047036	Enforcement Technology	Parking-Student Perm	Maintenance Contracts	\$1,825.00
B0047038	Pacific Parking Syst	Parking-Student Perm	Maintenance Contracts	\$4,605.00
B0047040	Westway Cleaners	Campus Police Depart	Dry Cleaning	\$4,000.00
B0047041	Photo Zone	Campus Police Depart	Other Services And Expense	\$800.00
B0047042	South Bay Regional	Parking-Student Perm	Maintenance Contracts	\$3,600.00
B0047043	Memorial Hospital of	Parking-Student Perm	Other Services And Expense	\$1,000.00
B0047044	Emergency Medical	Parking-Student Perm	Other Services And Expense	\$1,000.00
B0047046	Bay Cities Car Wash	Parking-Student Perm	Other Services And Expense	\$1,500.00
B0047047	DBT Online, Inc.	Parking-Student Perm	Other Services And Expense	\$300.00
B0047048	Enterprise Fleet Ser	Parking-Student Perm	Other Rentals	\$4,325.00
B0047049	City of Torrance Rev	Parking-Student Perm	Other Services	\$4,000.00
B0047050	Strategic Resource	Facilities/Planning	Repairs Noninstructional	\$1,850.00
B0047051	Ctl Environmental	Asbestos Abatement	Contract Services	\$1,000.00
B0047052	Ge Capital Modular	Retrofit/Replace/Con	Building Rental	\$3,500.00
B0047053	Eberhard Equipment	Automotive Shop	Supplies	\$2,000.00
B0047054	Safety-Kleen Corpora	Automotive Shop	Maintenance Contracts	\$2,500.00
B0047055	Domestic Linen Suppl	Automotive Shop	Laundry	\$800.00
B0047056	Lee's Alignment Serv	Automotive Shop	Repairs Noninstructional	\$800.00

B0047057	Battery Systems	Automotive Shop	Repairs Noninstructional	\$4,900.00
B0047058	Yamada Service Center	Automotive Shop	Supplies	\$3,000.00
B0047059	Turf Star	Automotive Shop	Supplies	\$4,900.00
B0047060	Taylor-Dunn Manufact	Automotive Shop	Supplies	\$4,900.00
B0047061	Roy's Flower Garden	Automotive Shop	Supplies	\$3,000.00
B0047062	Power Lift	Automotive Shop	Supplies	\$1,000.00
B0047063	Parkhouse Tire, Inc	Automotive Shop	Supplies	\$4,900.00
B0047064	Goodyear Harmon & So	Automotive Shop	Supplies	\$2,000.00
B0047065	Ecc Food Service-Cat	Parking-Student Perm	Supplies	\$800.00
B0047066	Eddings Brothers Aut	Automotive Shop	Supplies	\$10,000.00
B0047067	Flue Steam, Inc.	Facilities/Planning	Other Services And Expense	\$1,700.00
B0047068	Airgas	Hazmat Transportation	Gasoline	\$700.00
B0047069	Larry's Concrete Saw	Facilities/Planning	Repairs Noninstructional	\$2,500.00
B0047070	Dynamic Imaging	Architect Fees & Eng	Contract Services	\$400.00
B0047071	L.A.C.O.E.	Facilities/Planning/	Conferences Mgmt	\$3,000.00
B0047072	Advanced Electronics	Electric Shop	Repairs Noninstructional	\$1,000.00
B0047073	Western Illuminated	Electric Shop	Supplies	\$3,000.00
B0047074	Graybar Electric	Electric Shop	Supplies	\$15,000.00
B0047075	Commercial Wholesale	Electric Shop	Supplies	\$10,000.00
B0047076	Industrial Wholesale	Electric Shop	Supplies	\$10,000.00
B0047077	Refrigeration Supplies	HVAC Shop	Supplies	\$4,800.00
B0047078	Grainger	HVAC Shop	Supplies	\$4,800.00
B0047079	Mcmaster-Carr Supply	HVAC Shop	Supplies	\$4,500.00
B0047080	George T. Hall	HVAC Shop	Supplies	\$4,800.00
B0047081	Applied Industrial	HVAC Shop	Supplies	\$4,500.00
B0047082	Aaa Motors	HVAC Shop	Supplies	\$4,900.00
B0047083	Sparkletts Water Pro	Health Services	Supplies	\$700.00
B0047084	Organon Inc.	Health Services	Direct Supp	\$500.00
B0047085	Gilbert's Bicycles	Parking-Student Perm	Supplies	\$500.00
B0047086	Building Adolescent	CalWORKs	CalWORKs Off Campus Work	\$1.00
B0047087	ACCE	Contract Education	Dues And Memberships	\$50.00
B0047088	ECCD Petty Cash	Fiscal Services	Supplies	\$600.00
B0047089	Image Solutions	Admissions/Records	Postage	\$10,150.00
B0047090	ECC Food Service-Cat	Rideshare	Rideshare Incentive	\$3,000.00
B0047091	ECC Food Service-Cat	Health, Safety	Supplies	\$300.00
B0047092	Moore Medical Corp	Health, Safety	Supplies	\$800.00
B0047093	ECCD Petty Cash	Health, Safety	Supplies	\$1,800.00
B0047094	ECCD Petty Cash	Rideshare	Supplies	\$1,200.00
B0047095	Mid City Mailing Ser	Ctr for Arts Promo.	Multi Media Advertising	\$8,500.00
B0047118	U.S. Filter	Chemistry	Repairs Parts And Supplies	\$400.00
B0047119	Ewing Irrigation Pro	Grounds	Supplies	\$1,000.00
B0047120	ECCD Petty Cash	Horticulture	Supplies	\$600.00
B0047121	ECCD Petty Cash	Earth Sciences	Supplies	\$500.00
B0047122	ECCD Petty Cash	Chemistry	Supplies	\$300.00
B0047123	ECCD Petty Cash	Physics	Supplies	\$600.00
B0047124	ECCD Petty Cash	Facilities/Planning	Supplies	\$300.00
B0047125	Animal Pest Management	Operations	Pest Control	\$2,500.00
B0047126	Gil Dheming, Major/G	Operations	Pest Control	\$2,500.00
B0047127	Klean Sweep	Grounds	Sweeping Service	\$7,500.00
B0047128	DHL World Wide Expre	Mailroom	Postage	\$1,800.00
B0047129	A.M. Leonard	Grounds	Supplies	\$2,000.00
B0047130	Remel	Life Sciences	Supplies	\$900.00
B0047131	So-Cal Airgas	Physics	Other Instr Supplies	\$125.00
B0047132	Unisource	Operations	Supplies	\$3,500.00
B0047133	ECCD Petty Cash	Horticulture	Other Services And Expense	\$200.00
B0047134	ECCD Petty Cash	Life Sciences	Supplies	\$2,200.00
B0047135	ECCD Petty Cash	Life Sciences	Other Services And Expense	\$200.00
B0047136	1099 Pro, Inc.	Fiscal Services	Contract Services	\$26,931.95
B0047137	Crest Graphics, Inc.	Ctr. for Arts Promo..	Supplies	\$48,000.00
B0047138	Nextel Communication	Health, Safety	Telephone	\$600.00
B0047139	Verizon Wireless	Health, Safety	Telephone	\$4,000.00
B0047140	Sacramento Valley	RITC	Contract Services	\$700.00
B0047141	Project Needs-San Di	RITC	Contract Services	\$1,000.00

B0047142	Robert Such	Parking-Student Perm	PSA Contract Services	\$3,000.00
B0047143	Corleen Rochlitz	Parking-Student Perm	PSA Contract Services	\$2,000.00
B0047144	Verizon Wireless	Parking-Student Perm	Other Services And Expense	\$3,000.00
B0047146	E.C.C.C.D. Bookstore	Middle College High	Other Books	\$4,000.00
B0047147	E.C.C.C.D. Bookstore	Fiscal Services	Supplies	\$100.00
B0047148	E.C.C. Public Inform	Student Affairs	Supplies	\$1.00
B0047149	Gunther Athletic Ser	Health Sciences	Supplies	\$500.00
B0047150	Gunther Athletic Ser	Health Sciences	Supplies	\$2,484.00
B0047151	Airgas	Parking-Student Perm	Supplies	\$200.00
B0047152	Carmen's Uniforms	Parking-Student Perm	Supplies	\$5,000.00
B0047154	U.S. Filter	Life Sciences	Repairs Parts And Supplies	\$400.00
B0047155	Enterprise Rent-A-Car	Radiologic Tech Dona	Supplies	\$4,000.00
B0047156	So-Cal Airgas	Chemistry	Other Instr Supplies	\$100.00
B0047157	Gerber Ambulance Ser.	Health Sciences	Supplies	\$1,500.00
B0047158	Scotch Paint Corpora	Paint Shop	Supplies	\$4,500.00
B0047159	Petty Cash/Auxiliary	Health Sciences	Supplies	\$2,500.00
B0047160	ECCD Petty Cash	Division Office NSci	Postage	\$35.00
B0047161	Inter Valley Pool	Pool	Supplies	\$3,000.00
B0047162	M & K Metal Co.	Welding Shop	Supplies	\$1,500.00
B0047163	Airgas	Welding Shop	Supplies	\$1,500.00
B0047164	Westwood Building	Carpenter Shop	Supplies	\$2,000.00
B0047165	Universal Tool	Carpenter Shop	Supplies	\$500.00
B0047166	Somerville Plywood	Carpenter Shop	Supplies	\$4,000.00
B0047167	Mcmaster-Carr Supply	Carpenter Shop	Supplies	\$4,500.00
B0047168	Home Depot/Gecf	Carpenter Shop	Supplies	\$3,000.00
B0047169	Lowe's Companies, In	Carpenter Shop	Supplies	\$1,500.00
B0047170	ECCD Petty Cash	Division Office NSci	Supplies	\$300.00
B0047171	Ideal Glass	Carpenter Shop	Repairs Noninstructional	\$4,000.00
B0047172	E.C.C.C.D. Bookstore	Division Office NSci	Other Books	\$500.00
B0047173	Steris Corp.	Life Sciences	Repairs - Instructional	\$1,355.80
B0047174	Smardan Supply Co.	Plumbing Shop	Supplies	\$9,000.00
B0047175	Tony's Printing Equi	Copy Center	Repairs Parts And Supplies	\$400.00
B0047176	Printers Parts Store	Copy Center	Repairs Parts And Supplies	\$600.00
B0047177	Otto Bindery	Copy Center	Supplies	\$3,500.00
B0047178	Xpedx Paper & Graphi	Copy Center	Supplies	\$4,500.00
B0047180	The College Campus	Matriculation	Supplies	\$48,000.00
B0047182	A-1 Coast Sanitation	Health Sciences	Liabilities/Fundraising	\$988.80
B0047183	E.C.C. Public Inform	Health Sciences	Liabilities/Fundraising	\$500.00
B0047184	E.C.C. Public Inform	Health Sciences	Liabilities/Fundraising	\$500.00
B0047185	ECCD Petty Cash	Physical Education	Supplies	\$700.00
B0047186	Ver Sales	Ctr for Arts Product	Supplies	\$500.00
B0047187	Torrance Electronics	Ctr for Arts Adm Pub	Supplies	\$700.00
B0047188	Torrance Electronics	Ctr for Arts Product	Repairs Parts And Supplies	\$700.00
B0047189	Sterling Ventures	Ctr for Arts Product	Supplies	\$2,000.00
B0047190	Sterling Ventures	Ctr for Arts Product	Center For The Arts Tech.	\$500.00
B0047191	Force Electronics	Ctr for Arts Product	Supplies	\$300.00
B0047192	ECCD Petty Cash	Ctr for Arts Adm Pub	Supplies	\$500.00
B0047193	ECCD Petty Cash	Ctr for Arts Product	Supplies	\$500.00
B0047194	Anza True Value Hard	Ctr for Arts Product	Supplies	\$1,500.00
B0047195	Bank of America	Parking-Student Perm	In-Service Training	\$3,000.00
B0047196	ECCD Petty Cash	SBDC Federal	Supplies	\$500.00
B0047197	Educon International	El Camino Language	Contract Services	\$240.00
B0047198	Anderson Supply, Inc	Ctr for Arts Product	Supplies	\$500.00
B0047199	Domestic Linen Supply	Copy Center	Laundry	\$500.00
B0047200	Xerox Corporation	Copy Center	Maintenance Contracts	\$528.00
B0047201	Pacific Coachways	Radiologic Tech Dona	Supplies	\$23,600.00
B0047202	Sonshine Print Shop	Copy Center	Printing	\$4,900.00
B0047203	Sonshine Print Shop	Copy Center	Printing	\$4,500.00
B0047204	Sonshine Print Shop	Copy Center	Printing	\$4,500.00
B0047206	E.C.C. Public Inform	Health Sciences	Supplies	\$6,000.00
B0047207	ECCD Petty Cash	Astronomy	Supplies	\$500.00
B0047208	Dan Levitt	WROCC Year 5	PSA Contract Services	\$250.00
B0047209	E.C.C. Public Inform	Health Sciences	Liabilities/Fundraising	\$500.00

B0047210	Verizon Wireless	Health Sciences	Liabilities/Fundraising	\$360.00
B0047211	Angstrom Stage Light	Ctr for Arts Product	Center For The Arts Tech.	\$1,000.00
B0047212	Angstrom Stage Light	Ctr for Arts Product	Supplies	\$500.00
B0047213	Studio Instruments	Ctr for Arts Adm Pub	Other Rentals	\$5,000.00
B0047214	ECC Food Service-Cat	EOP&S Maint. of Effor	Supplies	\$5,175.00
B0047215	Angelica Rental Serv.	Cosmetology	Laundry	\$5,000.00
B0047216	Domestic Linen Supply	Air Conditioning	Laundry	\$4,230.00
B0047217	ECC Bookstore	I&T Div Ofc	Other Books	\$3,000.00
B0047218	ECCD Petty Cash	I&T Div Ofc	Supplies	\$300.00
B0047219	A T & T	I&T Div Ofc	Pager Service Airtime	\$750.00
B0047220	ECCD Petty Cash	CADD	Supplies	\$200.00
B0047221	ECCD Petty Cash	Fire Academy/Emergency	Supplies	\$750.00
B0047222	Airgas	Fire Academy/Emergency	Other Instr Supplies	\$250.00
B0047223	Maly's	Cosmetology	Supplies	\$500.00
B0047224	Euro - California	Cosmetology	Supplies	\$900.00
B0047225	ECCD Petty Cash	Cosmetology	Supplies	\$500.00
B0047226	Gabel's Cosmetics	Cosmetology	Supplies	\$800.00
B0047227	Sebastian Internatio	Cosmetology	Supplies	\$700.00
B0047228	Marianna Products We	Cosmetology	Supplies	\$1,000.00
B0047229	Essential Salon Serv	Cosmetology	Supplies	\$700.00
B0047230	Jopelo Beauty Produc	Cosmetology	Supplies	\$500.00
B0047231	Dermal Institue	Cosmetology	Supplies	\$800.00
B0047232	Unisource	Cosmetology	Supplies	\$500.00
B0047233	Burmax	Cosmetology	Supplies	\$1,000.00
B0047234	ECCD Petty Cash	00-01 P4E Coffee Equi	Supplies	\$500.00
B0047235	ECCD Petty Cash	CACT COCCC	Supplies	\$7,275.00
B0047236	ECCD Petty Cash	Administrative Serv.	Supplies	\$150.00
B0047237	E.C.C.C.D. Bookstore	Administrative Serv.	Supplies	\$150.00
B0047238	Xpedx Paper & Graphi	Ctr for Arts Promo.	Supplies	\$1,000.00
B0047239	Chauffeurs Unlimited	Ctr for Arts Adm Pub	Center For The Arts Misc.	\$1,000.00
B0047240	ECCD Petty Cash	Ctr for Arts Promo.	Center For The Arts Misc.	\$3,000.00
B0047241	Enterprise Fleet Ser	Ctr for Arts Adm Pub	Center For The Arts Misc.	\$800.00
B0047242	Torrance Postmaster	Ctr for Arts Promo	Postage	\$15,000.00
B0047243	Unique Cleaners	Ctr for Arts Promo.	Center For The Arts Misc.	\$200.00
B0047244	Sentinel Newspaper	Ctr for Arts Promo	Multi Media Advertising	\$1,200.00
B0047245	Torrance Hilton	Ctr for Arts Adm Pub	Center For The Arts Misc.	\$2,500.00
B0047246	Klon 88.1 Fm	Ctr for Arts Promo.	Multi Media Advertising	\$10,000.00
B0047247	ECCD Petty Cash	Ctr for Arts Promo.	Multi Media Advertising	\$1,000.00
B0047248	E.C.C.C.D. Bookstore	Ctr for Arts Adm Pub	Supplies	\$100.00
B0047249	Los Angeles Weekly	Ctr for Arts Promo.	Multi Media Advertising	\$3,000.00
B0047250	La Opinion	Ctr for Arts Promo.	Multi Media Advertising	\$1,000.00
B0047251	ECCD Petty Cash	Discovery Series	Supplies	\$500.00
B0047252	Daily Breeze, the	Ctr for Arts Promo.	Multi Media Advertising	\$30,000.00
B0047253	Los Angeles Times	Ctr for Arts Promo.	Multi Media Advertising	\$115,000.00
B0047254	Josten's, Inc.	Admissions/Records	Supplies	\$7,000.00
B0047255	ECCD Petty Cash	Admissions/Records	Supplies	\$250.00
B0047256	ECCD Petty Cash	Recruitment/School	Supplies	\$5,000.00
B0047257	Verizon Wireless	Recruitment/School	Contract Services	\$2,000.00
B0047258	Denmarc Productions	DSPS	Contract Services	\$15,835.00
B0047259	City of Hawthorne	Inglewood One Stop	Building Rental	\$25,254.00
B0047260	8 Ball Data	Contract Training	PSA Contract Services	\$49,000.00
B0047261	Deborah L. Imonti	CACT COCCC	PSA Contract Services	\$49,000.00
B0047262	Mark Hullibarger	Ctr for Arts Product	Center For The Arts Tech.	\$6,000.00
B0047263	West Coast Sound Ser	Ctr for Arts Adm Pub	Other Rentals	\$15,000.00
B0047264	Greentree Systems	Moved to 8525	Supplies	\$600.00
B0047265	ECCD Petty Cash	Recruitment	Supplies	\$1,000.00
B0047293	Airgas	Art Department	Other Instr Supplies	\$150.00
B0047294	Universal Color Slid	Art Department	Supplies	\$400.00
B0047295	Force Electronics	Theatre/Dance	Repairs Parts And Supplies	\$500.00
B0047296	Force Electronics	Music	Repairs Parts And Supplies	\$500.00
B0047297	ECCD Petty Cash	Family Concert/SBYO	Supplies	\$300.00
B0047298	Allied Refrigeration	Air Conditioning	Supplies	\$1,000.00
B0047299	Johnstone Supply	Air Conditioning	Supplies	\$1,500.00

B0047300	Burke Engineering Co	Air Conditioning	Supplies	\$1,000.00
B0047301	ECCD Petty Cash	Air Conditioning	Supplies	\$500.00
B0047302	Refrigeration Supplies	Air Conditioning	Supplies	\$1,000.00
B0047303	Airgas	Air Conditioning	Supplies	\$300.00
B0047304	Ami Publishing, Inc	Contract Training	Software	\$1,000.00
B0047305	ECCD Petty Cash	Air Conditioning	Repairs Parts And Supplies	\$100.00
B0047306	Johnstone Supply	Air Conditioning	Repairs Parts And Supplies	\$500.00
B0047307	Ami Publishing, Inc	Contract Training	Software	\$4,300.00
B0047308	Ami Publishing, Inc	Contract Training	Multi Media Advertising	\$4,500.00
B0047309	E.C.C. Public Inform	Contract Training	Reproduction Instructional	\$3,000.00
B0047310	E.C.C. Public Inform	CACT CA Employee	Reproduction Instructional	\$3,000.00
B0047311	South Bay Paint & To	Automotive Collision	Supplies	\$4,950.00
B0047312	Finish Lacquer	Automotive Collision	Supplies	\$500.00
B0047313	ECCD Petty Cash	Automotive Collision	Supplies	\$200.00
B0047314	Akzo Nobel	Automotive Collision	Supplies	\$3,000.00
B0047315	Fountain Valley Pain	Automotive Collision	Supplies	\$2,000.00
B0047316	Airgas	Automotive Collision	Other Instr Supplies	\$550.00
B0047317	Airgas	Automotive Collision	Repairs Parts And Supplies	\$300.00
B0047318	Gardena Hardware	Automotive Collision	Repairs Parts And Supplies	\$500.00
B0047319	South Bay Paint	Automotive Collision	Repairs Parts And Supplies	\$350.00
B0047320	ECCD Petty Cash	Automotive Collision	Repairs Parts And Supplies	\$200.00
B0047321	South Bay Paint	Automotive Collision	Maintenance Contracts	\$5,980.00
B0047322	ADT Security Service	Art Department	Maintenance Contracts	\$417.78
B0047323	Wombo Inc.	CA Virtual Comm Coll	Contract Services	\$11,960.00
B0047324	Bank of America	Administrative Serv.	Supplies	\$3,000.00
B0047325	ECC Food Service	Administrative Serv.	Supplies	\$1,500.00
B0047326	E.C.C. Public Inform	Middle College High	Reproduction - Noninstruc	\$1,000.00
B0047328	E.C.C. Public Inform	CalWORKs	Printing	\$500.00
B0047329	ECC Food Service-Cat	Presidents Office	Other Services And Expense	\$10,000.00
B0047330	ECCD Petty Cash	Presidents Office	Other Services And Expense	\$300.00
B0047331	Peerless Auto	Automotive Technology	Supplies	\$2,200.00
B0047332	ECCD Petty Cash	Automotive Technology	Supplies	\$600.00
B0047333	Gardena Hardware & I	Automotive Technology	Supplies	\$1,000.00
B0047334	Chief Neon Sign Comp	Campus Signage	Site Improvements	\$4,500.00
B0047336	Nextel Communication	Parking-Student Perm	Other Services And Expense	\$5,000.00
B0047337	ECCD Petty Cash	Ctr for Arts Front	Supplies	\$450.00
B0047338	ECCD Petty Cash	Artes de El Camino	Supplies	\$1,000.00
B0047339	ECCD Petty Cash	Ctr for Arts Ticket	Supplies	\$200.00
B0047340	Gallery Services	Fine Arts	Supplies	\$2,800.00
B0047341	Modern Age	Fine Arts	Supplies	\$2,200.00
B0047342	Abc Sign Company	Fine Arts	Supplies	\$2,000.00
B0047343	Liebert Cassidy Whit	Institutional Service	Legal	\$40,000.00
B0047347	Mt. Wilson Fm Broadc	Ctr. for Arts Promo.	Multi Media Advertising	\$30,000.00
B0047348	Salon Express	Cosmetology	Supplies	\$600.00
B0047350	Sally's Beauty Supply	Cosmetology	Supplies	\$800.00
B0047351	Ca Botana	Cosmetology	Supplies	\$1,000.00
B0047352	L.A.C.O.E. - Div.	Human Resources	County Contracts	\$7,344.00
B0047353	ECCCD Center for Arts	Instr/A	Contract Services	\$118,000.00
B0047354	ECCCD Center for Arts	Adm Pub	Contract Services	\$370,000.00
B0047355	ECCCD Center for Arts	Instr/A	Supplies	\$238,571.00
B0047356	ECCCD Center for Arts	Discovery Series	Contract Services	\$22,200.00
B0047357	ECCCD Petty Cash	Construction Technol	Supplies	\$250.00
B0047358	Southland Lumber	Construction Technol	Supplies	\$4,900.00
B0047359	Seers Lumber Company	Construction Technol	Supplies	\$4,900.00
B0047360	Sepulveda Building	Construction Technol	Supplies	\$500.00
B0047361	HCS-CUTLER, Inc.	Construction Technol	Supplies	\$500.00
B0047362	Anderson Saw Company	Construction Technol	Supplies	\$800.00
B0047363	Louis & Company	Construction Technol	Supplies	\$1,500.00
B0047364	Craft Supplies U.S.A	Construction Technol	Supplies	\$2,000.00
B0047365	Golden State Paint	Construction Technol	Supplies	\$500.00
B0047366	H & H Concrete Pump	Construction Technol	Supplies	\$500.00
B0047367	Klingspor	Construction Technol	Supplies	\$500.00
B0047368	Sommerfeld's Tools	Construction Technol	Supplies	\$700.00

B0047369	Development Photo La	Construction Technol	Supplies	\$150.00
B0047370	Jerry Glaser	Construction Technol	Supplies	\$500.00
B0047371	Todd Pipe & Supply	Construction Technol	Supplies	\$1,200.00
B0047372	Forest Plywood	Construction Technol	Supplies	\$1,000.00
B0047373	Crenshaw Wholesale	Construction Technol	Supplies	\$1,200.00
B0047374	Craft Supplies U.S.A	Construction Technol	Repairs Parts And Supplies	\$1,500.00
B0047375	Junior's Tools Super	Construction Technol	Repairs Parts And Supplies	\$900.00
B0047376	Gerald Swiney	Construction Technol	Repairs - Instructional	\$2,000.00
B0047377	Junior's Tools Super	Construction Technol	Repairs - Instructional	\$1,000.00
B0047378	ECCD Petty Cash	Electronics	Supplies	\$600.00
B0047379	Torrance Electronics	Electronics	Supplies	\$700.00
B0047380	Electronics School	Electronics	Supplies	\$1,200.00
B0047381	ECCD Petty Cash	Electronics	Repairs Parts And Supplies	\$200.00
B0047382	Tektronix Incorporat	Electronics	Repairs Parts And Supplies	\$500.00
B0047383	Torrance Electronics	Electronics	Repairs Parts And Supplies	\$200.00
B0047384	Safety-Kleen Corpora	Automotive Technology	Maintenance Contracts	\$8,975.00
B0047385	ECCD Pty Csh	P4E 99-00 Math	Supplies	\$1,000.00
B0047386	ECCD Petty Cash	EI Camino Language	Supplies	\$2,000.00
B0047387	Daily Breeze, the	Purchasing and Bus.	Multi Media Advertising	\$1,200.00
B0047388	William E. Brady	Purchasing and Bus.	Personal and Contract Ser	\$7,500.00
B0047389	Southern California	Health, Safety	Excess Insurance Liability	\$560,000.00
B0047391	Abbey Tools	Construction Technol	Supplies	\$2,000.00
B0047392	Hotjobs	Human Resources	Multi Media Advertising	\$3,960.00
B0047394	Advanced Electronics	Ctr for Arts Instr/A	Maintenance Contracts	\$795.00
B0047395	Torrance Investment	SBDC Federal	Building Rental	\$25,000.00
B0047396	Avalon Communication	SBDC Federal	Reproduction - Noninstruc	\$1,000.00
B0047397	ECCD Petty Cash	CDC	General Office Supplies	\$1,500.00
B0047398	Alliant Foodservice	CDC	Supplies	\$16,500.00
B0047399	Advanced Office Serv.	CDC	Maintenance Contracts	\$1,150.00
B0047400	ECC Food Service	Careers in Child Care	Supplies	\$2,000.00
B0047401	E.C.C.C.D. Bookstore	Careers in Child Care	Supplies	\$2,500.00
B0047403	E.C.C. Public Inform	SBDC Federal	Reproduction - Noninstruc	\$2,000.00
B0047404	E.C.C. Public Inform	Prtnrshp SBDC/CMTC 1	Reproduction - Noninstruc	\$1,000.00
B0047405	ECC Food Service	Recruitment Expansion	Other Services And Expense	\$2,500.00
B0047407	Huston Executive Ser	Financial Aid	Contract Services	\$9,485.00
B0047408	E.C.C. Public Inform	Afternoon College ITE	Reproduction - Noninstruc.	\$2,000.00
B0047409	American Torch Tip	Welding	Repairs Parts And Supplies	\$400.00
B0047410	Capital Whoelsale Li	Welding	Repairs Parts And Supplies	\$500.00
B0047411	ECCD Petty Cash	Welding	Repairs Parts And Supplies	\$600.00
B0047412	Newark Electronics	Welding	Repairs Parts And Supplies	\$300.00
B0047413	Johnstone Supply	Welding	Repairs Parts And Supplies	\$500.00
B0047414	Cal Aero Supply	Welding	Repairs Parts And Supplies	\$200.00
B0047415	Airgas	Welding	Repairs Parts And Supplies	\$600.00
B0047416	Airgas	Welding	Other Instr Supplies	\$4,200.00
B0047417	American Torch Tip	Welding	Supplies	\$500.00
B0047418	ECCD Petty Cash	Welding	Supplies	\$500.00
B0047419	Newark Electronics	Welding	Supplies	\$700.00
B0047420	Msc Industrial Supply	Welding	Supplies	\$700.00
B0047421	Metalco Steel Co.	Welding	Supplies	\$1,500.00
B0047422	Mcmaster-Carr Supply	Welding	Supplies	\$700.00
B0047423	M & K Metal Co.	Welding	Supplies	\$1,200.00
B0047424	Gardena Hardware	Welding	Supplies	\$600.00
B0047425	Airgas	Welding	Supplies	\$4,000.00
B0047426	Disco Print	Architectural Technol.	Supplies	\$1,000.00
B0047427	Dieterich-Post Company	Architectural Technol.	Supplies	\$1,000.00
B0047428	ECCD Petty Cash	Architectural Technol.	Supplies	\$400.00
B0047429	Sew Vac Ltd.	Family Consumer Stud	Repairs - Instructional	\$1,000.00
B0047430	Ralphs Grocery Co.	Family Consumer Stud	Supplies	\$1,500.00
B0047431	ECCD Petty Cash	Family Consumer Stud	Supplies	\$350.00
B0047432	ECCD Petty Cash	P.O.S.T.	Supplies	\$450.00
B0047433	ECCD Petty Cash	Machine Tool Technol	Repairs Parts And Supplies	\$250.00
B0047434	Mcmaster-Carr Supply	Machine Tool Technol	Repairs Parts And Supplies	\$1,500.00
B0047435	Applied Industrial	Machine Tool Technol	Repairs Parts And Supplies	\$250.00

B0047436	Msc Industrial Supply	Machine Tool Technol	Supplies	\$1,400.00
B0047437	M & K Metal Co.	Machine Tool Technol	Supplies	\$500.00
B0047438	J & L Industrial Sup	Machine Tool Technol	Supplies	\$2,000.00
B0047439	ECCD Petty Cash	Machine Tool Technol	Supplies	\$450.00
B0047440	Mcmaster-Carr Supply	Machine Tool Technol	Supplies	\$1,850.00
B0047442	Industrial Pipe & St	Machine Tool Technol	Supplies	\$850.00
B0047443	Fry's Electronics	Machine Tool Technol	Supplies	\$400.00
B0047446	ECCD Petty Cash	V.P. Academic Affairs	Supplies	\$400.00
B0047447	Bank of America	V.P. Academic Affairs	Supplies	\$300.00
B0047448	Pacific Coachways	Recruitment/School	Transportation	\$7,000.00
B0047449	Pitney Bowes, Inc.	Institutional Service	Postage	\$1,000.00
B0047450	Action Sales & Metal	Welding	Supplies	\$2,000.00
B0047468	Wave Newspapers	Public Information	Multi Media Advertising	\$5,000.00
B0047469	National Cinema Netw	Public Information	Multi Media Advertising	\$15,000.00
B0047470	Allen's Press Clip	Public Information	Supplies	\$1,000.00
B0047471	ECCD Petty Cash	Public Information	Supplies	\$1,000.00
B0047472	Wray Printing	Public Information	Printing	\$4,900.00
B0047473	HMD Waste Company	Utilities	Waste Disposal	\$30,000.00
B0047474	Inglewood Today Maga	Public Information	Multi Media Advertising	\$1,000.00
B0047475	Cinema Screen Media	Public Information	Multi Media Advertising	\$4,000.00
B0047476	Federal Express	Mailroom	Postage	\$25,000.00
B0047477	Bay Cities Car Wash	Operations	Car Wash Service	\$500.00
B0047478	Pitney Bowes, Inc.	Mailroom	New Equipment – Noninstruc.	\$11,000.00
B0047479	Nextel Communication	Public Information	Telephone	\$536.00
B0047480	Usps/Citibank Lockbo	Mailroom	Postage	\$200,000.00
B0047482	ECCD Petty Cash	WPLRC State Leadership	Supplies	\$3,415.00
B0047483	Thomson Learning	WPLRC Local Contract	Other Books	\$2,000.00
B0047486	Borders, Inc	Division Office Inst	Library Books	\$1,000.00
B0047487	Brodart Co	Division Office Inst	Library Books	\$500.00
B0047488	Cultura Latina Books	Division Office Inst	Library Books	\$600.00
B0047489	ECCD Pty Csh	Division Office Inst	Supplies	\$700.00
B0047490	The Gale Group	Division Office Inst	Library Books	\$10,000.00
B0047491	Lexis Publishing	Division Office Inst	Library Books	\$400.00
B0047492	Matthew Bender & Com	Division Office Inst	Library Books	\$8,300.00
B0047493	Midwest Library Serv.	Division Office Inst	Library Books	\$12,000.00
B0047494	Nolo Press	Division Office Inst	Library Books	\$500.00
B0047495	Samuel French, Inc.	Division Office Inst	Library Books	\$300.00
B0047496	Shepard's	Division Office Inst	Library Books	\$2,700.00
B0047497	West Group	Division Office Inst	Library Books	\$14,000.00
B0047498	Pacific Radio Electr	Audio/Visual	Supplies	\$450.00
B0047499	Graphic Media	Graphics Administrat	Supplies	\$1,300.00
B0047500	MCSI	Graphics Administrat	Supplies	\$700.00
B0047501	Connect TV	Audio/Visual	Repairs - Instructional	\$1,200.00
B0047502	Pro Color Lab West	Audio/Visual	Supplies	\$400.00
B0047503	Walsers	Graphics Administrat	Supplies	\$300.00
B0047504	Aaron Brothers	Graphics Administrat	Supplies	\$250.00
B0047505	VTR Service Co.	Audio/Visual	Repairs - Instructional	\$1,500.00
B0047506	Reed Elsevier New	Division Office Inst	Library Books	\$4,000.00
B0047507	Ikon Office Solution	EOPS	Maintenance Contracts	\$1,160.00
B0047508	Taylor and Francis	Division Office Inst	Library Books	\$1,800.00
B0047509	ECCD Pty Csh	EOPS	Supplies	\$1,250.00
B0047510	Hoffman Video System	Audio/Visual	Repairs - Instructional	\$1,200.00
B0047511	ECCD Petty Cash	Best	Supplies	\$500.00
B0047512	American Management	Contract Education	Contract Services	\$4,001.00
B0047513	E.C.C. Public Inform	EOPS	Reproduction – Noninstruc.	\$3,000.00
B0047514	ECCD Petty Cash	Middle College High	Supplies	\$300.00
B0047516	ECCD Petty Cash	Parking-Student Perm	Supplies	\$3,000.00
B0047519	Interface Financial	CACT Partnership	Multi Media Advertising	\$1,620.00
B0047520	Sprint	CACT Partnership	Telephone	\$2,400.00
B0047521	Sixten and Associate	Fiscal Services	Other Services And Expense	\$24,000.00
B0047522	Braun Towel & Linen	Operations	Laundry	\$1,500.00
B0047523	ADT Security Service	Foundation	Other Program Services	\$370.00
B0047524	Empire Cleaning Supp	Operations	Supplies	\$3,500.00

B0047525	Bob Gann	Administrative Serv.	Supplies	\$200.00
B0047526	AMC Discount Tickets	Fiscal Services	Supplies	\$7,000.00
B0047530	Keenan & Associates	Institutional Service	Legal	\$25,358.00
B0047531	Bankcard Center	Presidents Office	Other Services And Expense	\$1,000.00
B0047532	ECC WPLRC/Culinary	Contract Training	Supplies	\$750.00
B0047533	Ami Publishing, Inc	00-01 P4E Coffee Equi	Software	\$17,500.00
B0047534	Hth Worldwide Insura	El Camino Language	Other	\$25,000.00
B0047537	Wards Architects	Architect Fees & Eng	Contract Services	\$80,000.00
B0047538	Pacific Bell	Foundation	Telephone	\$200.00
B0047539	ECCD Petty Cash	MESA Leadership Retr	Supplies	\$1,000.00
B0047540	ECCD Petty Cash	Financial Aid	Supplies	\$600.00
B0047541	E.C.C. Public Inform	Foundation	Reproduction - Noninstruc	\$200.00
B0047542	E.C.C. Public Inform	Business Roundtable	Reproduction - Noninstruc	\$300.00
B0047543	E.C.C. Public Inform	MESA Program	Reproduction - Noninstruc	\$250.00
B0047544	E.C.C.C.D. Bookstore	El Camino Language	Other Books	\$25,000.00
B0047546	Toefl Institutional	El Camino Language	Other Books	\$4,000.00
B0047547	Paperdirect, Inc	Contract Education	Supplies	\$1,000.00
B0047548	Protech Pedroleum	Hazmat	Other Services And Expense	\$2,330.00
B0047549	ECC Food Service	VP-SCA	Supplies	\$500.00
B0047550	ECC Food Service	VP-SCA	Supplies	\$500.00
B0047551	ECC Food Service	VP-SCA	In-Service Training	\$2,000.00
B0047554	Awards Rex Group	Public Information	Supplies	\$500.00
B0047555	Lisa's Gallery	Public Information	Supplies	\$500.00
B0047556	E.C.C.C.D. Bookstore	Public Information	Supplies	\$1,000.00
B0047557	Rotary Club of Del	Presidents Office	Dues And Memberships	\$1,400.00
B0047558	ECC Food Service	El Camino Language	Supplies	\$2,500.00
B0047559	E.C.C.C.D. Bookstore	Psychology	Other Books	\$300.00
B0047560	E.C.C.C.D. Bookstore	Division Office BSSC	Supplies	\$100.00
B0047561	ECC Food Service	Restricted Staff Dev	Contract Services	\$10,000.00
B0047562	ECCD Petty Cash	Division Office BSSC	Supplies	\$300.00
B0047563	E.C.C. Public Inform	Parking-Student Perm	Reproduction - Noninstruc.	\$1,000.00
B0047564	Jones & Mayer	Parking-Student Perm	Self Insurance Legal Fees	\$1,500.00
B0047565	South Bay Regional	Parking-Student Perm	New Equipment - Noninstruc.	\$2,500.00
B0047567	Bank of America	Information Technol.	Transportation/ Mileage	\$8,000.00
B0047568	Bank of America	Information Technol.	Supplies	\$800.00
B0047569	Bank of America	Technical Services	Repairs Parts And Supplies	\$4,000.00
B0047570	Andrews Electronics	Technical Services	Repairs Parts And Supplies	\$2,300.00
B0047571	A.G.S. Audio Graphic	Technical Services	Repairs Parts And Supplies	\$2,000.00
B0047572	Advanced Electronics	Technical Services	Repairs Parts And Supplies	\$2,000.00

	Total :	475		\$3,627,053.13
Total POs and BPOs :	823		TOTAL :	\$4,536,772.83

Agenda for The El Camino Community College District Board of Trustees
from
Human Resources - Administrative Services

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EMPLOYMENT AND PERSONNEL CHANGES

It is recommended that the Board ratify/approve the employment and personnel changes for certificated, classified and temporary classified personnel as shown in items 1-56 and 1-26.

Certificated Personnel:

1. Retirement – Ms. Marilyn Harris, full-time instructor of Business Education, effective May 26, 2001 and that a plaque be prepared and presented to her in recognition of her service to the District since 1979.
2. Amend Employment – Ms. LeValley Pattison, Head Men’s & Women’s Volleyball Coach/Physical Education instructor, Class II, Step 5 (instead of 4), Academic Salary Schedule effective August 18, 2001.
3. Change in Salary – Mr. Kevin O’Brien, full-time TV/Media instructor in Fine Arts, from Class III, Step 10 to Class IV, Step 10, Academic Salary Schedule, effective August 18, 2001.
4. Change in Salary – Mr. Harry M. Stockwell, Jr. full-time instructor in Industry and Technology. from Class III, Step 12 to Class IV, Step 14, effective August 18, 2001.
5. Employment – Ms. Charmaine A. Mutuc, full-time Child Development Center instructor, Class 4, Step A, Child Development Center Salary Schedule, effective August 18, 2001.
6. Employment – Ms. Debra M. Mochidome, full-time/temporary instructor of ESL in Humanities, Class II, Step 5, Academic Salary Schedule, effective August 20 through December 21, 2001.
7. Employment - Mr. Jeffery Powell, full-time/temporary instructor of CIS in Business, effective August 18, 2001, Class II, Step 9 of Academic Salary Schedule.
8. Employment – Ms. Frieda Dowden, full-time/temporary instructor of Sociology, effective August 18 through December 21, 2001.
9. Extend Personal Leave of Absence– Ms. Karen Burchett, full-time instructor of English, effective August 18, 2001 to May 24, 2002.
10. Personal Leave of Absence - Dr. Tom Storer, full-time instructor of Physical Education, effective August 18, 2001 to May 24, 2002.
11. Change in Assignment – Ms. Carolyn Kalil, full-time Counselor from 100% to 60%, effective June 1 through August 3, 2001, in accordance with the Agreement, Article X, Section 2(c).

12. Change in Assignment – Ms. Carolyn Kalil, Counselor to go from 60% to 50%, effective August 6, 2001.
13. Change in Assignment – Ms. Barbara Perez, full-time instructor of Chemistry to be assigned as a faculty coordinator, 50% in Human Resources and 50% in the Office of the Vice President – Academic Affairs, for the 2001-2002 academic year to work on accreditation self-study, program review and the human resources component of the integrated information system.
14. Extra Service – Ms. Barbara Perez, full-time faculty coordinator to prepare faculty contracts as needed for the 2001-2002 academic year and 2002 summer, effective July 1, 2001 through June 30, 2002, not to exceed 240 hours, in accordance with the Agreement, Article X, Section 13(b).
15. Special Assignment – Mr. Noel Craven, part-time instructor of Business, to oversee and coordinate the development and daily operation of Study Abroad Program, to be paid \$45.92 per hour, for 144 hours, not to exceed \$6,612.48, effective August 18 through December 21, 2001, in accordance with the Agreement, Article 10, Section 9(1).
16. Special Assignment – Ms. Alicia Class, full-time instructor of ESL, to perform community outreach to recruit students for El Camino’s ESL program, (1) effective June 1 through June 30, 2001, to be paid \$45.92 per hour, not to exceed \$500; and (2) effective July 1, 2001 through June 30, 2002, not to exceed \$2,000, in accordance with the Agreement Article X, Section 14(a).
17. Special Assignment – The following part-time instructors in Humanities, (1) to prepare materials for El Camino College Language Academy Classes (not for credit), to be paid \$34.44 per hour and (2) to teach learning components for El Camino College Language Academy, to be paid \$45.92 per hour, not to exceed \$13,000, effective August 7, 2001 through June 30, 2002, in accordance with the Agreement, Article X, Section 9(1):

Maria F. Bauer
Elizabeth Columa-Nirenberg
Helen Factor

Bonnie Pereyra
Marian Ruane
Dale Shannon

18. Special Assignment – The following instructors in Fine Arts to supervise independent study project, to be paid \$45.92 per hour, not to exceed \$688.80 effective January 16 through May 26, 2001, in accordance with the Agreement, Article X, Section 19(d&e).

Francesca Bishop
Joseph Bonanno
Willie Brownlee
Diane Crossman
Mark Crossman
Joyce Dallal
William Doyle
Susan Einstein
Andrew Fagan
Carmen Hunt

Karin Jensen
Michael Miller
Irene Mori
Neil Moss
Joanna Nacheff

Hedley Nosworthy
David Patterson

Wayne Perkins
Lois Roberts
Victoria Sanchez
Ronald Scarlata
Susan Ste. Marie
Harrison Storms
Rosemary Swade
Medora Wildenberg

19. Special Assignment – Ms. Diana Crossman, full time instructor of Speech to supervise independent study project, to be paid \$45.92 per hour, not to exceed \$460, effective June 11 through July 19, 2001, not to exceed \$459.20, in accordance with the Agreement, Article X, Section 19(d&e).
20. Special Assignment – Mr. Mark Crossman, full-time instructor of Speech, to supervise independent study project, to be paid \$45.92 per hour, not to exceed \$918.40, effective June 4 through July 12, 2001, in accordance with the Agreement, Article X, Section 19 (d&e).
21. Special Assignment – Mr. Wayne Perkins, part-time instructor of Music, to supervise independent study project, to be paid \$45.92 per hour, not to exceed \$229.0, effective June 11 through July 19, 2001, in accordance with the Agreement, Article X, Section 19(d&e).
22. Special Assignment – Ms. Kriss Stauber, instructor of Business, to administer credit by examination tests, to be paid \$45.92 an hour, not to exceed \$300.00, effective June 1, 2001 through June 1, 2002, in accordance with the Agreement, Article X, Section 7(c).
23. Special Assignment – Ms. Lutchminia Bilici, instructor of Business, to administer credit by exam tests, to be paid \$45.92 an hour, not to exceed \$370.00, effective July 1, 2001 through July 1, 2002, in accordance with the Agreement, Article X, Section 7(c).
24. Special Assignment – The following foreign language instructors in the Humanities division to administer credit by examination during the 2001-2002 fiscal/academic year, to be paid \$45.92 an hour, in accordance with the Agreement, Article X, Section 7(c).

Full-time:

Evelyne Berman
Carmen Calica
Alicia Class
Anne Cummings
Tom Fonte
Donna McMahon

Takiko Morimoto
Frances B. Rang
David Shan
Mercedes Thompson

Adjunct:

Adrian Feuchtwanger
Peggy Keith
John Eric Paschek

Carolina Perez
Yaeko Hirano

25. Special Assignment – Ms. Susanna Meiers, part-time/temporary instructor of Art (1) Art Gallery laboratory and curator to be paid \$34.44 an hour, not to exceed 24 hours a week for 18 weeks, effective August 20 through December 22, 2001; and (2) Art Gallery curator and curriculum preparations, to be paid \$34.44 an hour, not to exceed 24 hours a week, effective August 13-17, 2001, and January 2-8, 2002, in accordance with the Agreement, Article X, Section 9(d).
26. Special Assignment – Mr. Michael Miller, part-time/temporary instructor of Art (1) Art Gallery student lab and installations, to be paid \$34.44 an hour for 12 hours a week for 18 weeks, effective August 20 through December 22, 2001; (2) Art lab, to be paid \$45.92 an hour for 4 hours a week for 18 weeks, effective August 21 through December 22, 2001; and (3) Art Gallery installations and curriculum preparations, to be paid \$34.44 an hour, not to exceed 24 hours a week from August 13-17, 2001 and January 2-8, 2002, in accordance with the Agreement, Article X, Section 9(l).
27. Special Assignment – Mr. Jeffrey Rigby, full-time instructor of Anthropology, to supervise Independent Study projects for the summer 2001 semester, to be paid \$45.92 per hour, at the rate of five (5) hours for each unit of Independent Study credit, not to exceed \$689, in accordance with the Agreement, Article X, Section 19(d&e).
28. Special Assignment – The following part-time instructors of Fine Arts, to work in the specified labs, effective as noted, for 6 weeks, to be paid \$34.44 an hour, not to exceed the hours/week stated, in accordance with the Agreement, Article X, Section 9(l):
- | | | | |
|-------------------|-------|---------|------------------------|
| Wayne Perkins | Music | 6 hours | June 11-July 19, 2001 |
| Matt Jackson | Art | 4 hours | June 25-August 2, 2001 |
| Deborah Patterson | Art | 4 hours | June 4- July 12, 2001 |

29. Special Assignment – Ms. Angela Simon, full-time instructor of Philosophy to participate in CQIN Summer Institute and pre-institute meeting, effective July 11 through August 8, 2001, to be paid \$45.92 per hour, not to exceed \$2,200, in accordance with the Agreement, Article X, Section 14(a).
30. Special Assignment – Mr. Douglas R. Marston, full-time instructor of Electronics to participate in CQIN Summer Institute and pre-institute meeting, effective July 11 through August 8, 2001, to be paid \$45.92 per hour, not to exceed \$2,200, in accordance with the Agreement, Article X, Section 14(a).
31. Special Assignment – Ms. Susan Marron, full-time instructor of Sign Language, to provide in-service training and workshops for Western Region Outreach Center and Consortia Grant, effective July 1, 2001 through June 30, 2002, to be paid \$45.92 per hour, not to exceed \$4,592, in accordance with the Agreement, Article X, Section 14(a).
32. Special Assignment – The following full-time faculty to participate in learning community staff development, training workshops and course collaboration for First Year Experience linked courses, effective August 20 through December 17, 2001, to be paid \$22.96 per hour, not to exceed 52 hours or \$1,200, in accordance with the Agreement, Article X, Section 14(a):
Barbara Jaffe
Cynthia Mosqueda
Cynthia Silverman
33. Special Assignment – Dr. Terry Spearman, full-time instructor of Academic Strategies, to provide First Year Experience faculty training seminars, learning community workshops and course collaboration for First Year Experience learning communities, to be paid \$45.92 per hour not to exceed 12 hours or \$551.04, effective July 1 through September 28, 2001, in accordance with the Agreement, Article X, Section 14(a).
34. Special Assignment – The following part-time instructors of Nursing to staff nursing skills lab as nursing educational specialists teaching procedures, skills and conducting workshops, effective August 20 through December 24, 2001, to be paid \$34.44 per hour, not to exceed \$700 per week or 20 hours per week, in accordance with the Agreement, Article X, Section 9(1).

Marisa Chang
Norene Gift
Bonnie Kayser

35. Special Assignment – Dr. Lisa Raufman, full-time Counselor, to work on the Career Development Advisory Grant, to be paid \$45.92 per hour, not to exceed \$1,000, effective June 1 through June 30, 2001, in accordance with the Agreement, Article X, Section 14(a).
36. Special Assignment – Ms. Madeleine Carteron, full-time Counselor, to develop curriculum matrix, transfer agreement components and supplemental authorizations on Title V Grant, to be paid \$45.92 per hour, not to exceed \$3,300, effective August 20 through December 21, 2001, in accordance with the Agreement, Article X, Section 14(a).
37. Special Assignment – Dr. Bruce Fitzpatrick, part-time instructor in Mathematical Sciences to work as Mathematical Sciences Division Faculty Coordinator, to review student requests for prerequisites and repeat clearance and assist dean as needed, to be paid \$34.44 per hour, not to exceed 568 hours or \$19,500, effective July 1 through December 21, 2001, in accordance with the Agreement Article X, Section 9(l).
38. Special Assignment – Mr. Robert Engler, part-time instructor of Fire and Emergency Technology, to provide instruction in the Fire Academy from August 14 through December 29, 2001, to be paid \$34.44 per hour not to exceed \$3,500, in accordance with the Agreement, Article X, Section 9(l).
39. Stipend Assignment – The following full-time coaches to be hired effective August 13 through December 21, 2001, to be paid a weekly stipend in accordance with the Agreement, Article X, Section 11(a):

COACH	TEAM	STIPEND
C. Stanbury	Men's & Women's Waterpolo	778
D. Lofgren	Men's & Women's Cross Country	778
J. Britton	Men's & Women's Soccer	778
G. Engle	Football	420
J. Featherstone	Football	420
T. Nelson	Football	420
L. Pattison	Women's Volleyball	420

40. Stipend Assignment – The following part-time/temporary coaches to be hired effective August 13 through December 21, 2001, to be paid a weekly stipend in accordance with the Agreement, Article X, Section 11(d):

COACH	TEAM	STIPEND
K. Brown	Assistant Men's Basketball	391
S. Bryant	Pep Squad	391
R. Blount	Assistant Women's Volleyball	391
M. Houck	Assistant Women's Basketball	391
F. Petersen	Assistant Football	391
H. Roberts	Women's Assistant Soccer	196
S. Shaw	Women's Head Basketball	391
S. Sheil	Assistant Men's Cross Country	196
L. Sherman	Band Director	391
G. Stephens	Assistant Football	150

41. Stipend – The following instructors to be paid stipends for the summer mini grant awards, effective August through December 2001 from AB1725 Staff Development funds:

Jeanne Bellemin \$1,500
 Jeff Jung \$1,500
 Laura Welsh \$1,500

42. Stipend – The following instructors to be paid stipends for the summer mini grant awards, effective August through December 2001 from (TTIP) Telecommunications and Technology Infrastructure Program Staff Development funds

Sara Blake	\$1,500	Paul Yun	\$ 750
Maria Brown	\$1,500	Stephen Lloyd	\$1,500
Kamran Golestaneh	\$1,500	Kriss Stuaber	\$1,500
Robert Lewis	\$ 750	Amy Waldman	\$1,500

43. Stipend Assignment – Mr. Rezvan Moghadam, part-time Counselor, to be paid \$150 to facilitate a workshop on study skills for the Careers in Child Care Program, effective August 15, 2001, in accordance with the Agreement, Article X, Section 9(1).

44. Stipend Assignment – Ms. Sandra De Mos, Child Development Center Director, to be paid \$100 to facilitate a workshop on professionalism in the work place for the Careers in Child Care Program on September 11, 2001, in accordance with the Agreement, Article X, Section 9(1).

45. Stipend Assignment – Ms. Maria Chovan, part-time Counselor, to conduct workshops for First Year Experience orientation workshops, to be paid a stipend of \$300.00, effective July 23 through August 1, 2001.

46. Stipend Assignment – Ms. Evelyn Uyemura, full-time instructor of ESL to be paid \$1000 per month to assist with coordination of the California Virtual Campus 2001-2002 conference in Huntington Beach, effective August 1 through November 30, 2001, and the 2002 California Virtual Conference, effective March 1, 2002 through May 31, 2002 in accordance with the Agreement, Article X, Section 14(a).

47. Stipend Assignment – Mr. Edward Martinez, full-time Librarian to be paid \$1,000 per month to assist with the coordination of the California Virtual Campus conference, effective September 1 through October 31, 2001, in accordance with the Agreement, Article X, Section 14(a).
48. Stipend – Dr. Louis M. Sinopoli, full-time instructor of Respiratory Care and faculty coordinator, to be paid \$2,000 for coordinating the 2002 summer program and \$5,000 each semester for the 2001-2002 academic year, in accordance with the Agreement, Article X, Section 14(a).
49. Stipend – Mr. Donald J. Visintainer, full-time instructor of Radiologic Technology and faculty coordinator to be paid \$2,000 for coordinating the 2002 summer program and \$5,000 each semester for the 2001-2002 academic year, in accordance with the Agreement, Article X, Section 14(a).
50. Stipend – Mr. John Featherstone, full-time football coach to be paid a stipend of 10% of his coach's contract salary to be paid at the end of the season in which the coaching assignment is completed, in accordance with the Agreement, Article X, Section 11(c).
51. Employment – The following part-time temporary instructors to be hired as needed for the 2001 summer semester:

Humanities:

Ruth Ahn, Class IV, Step 4

Mathematical Sciences:

Nathan Schroeder, Class I, Step 4

52. Employment – The following part-time temporary librarians to be hired as needed for the 2001 fall semester:

Eleanor Bowles

Bruce Russell

Anita Colby

Margaret Stevens

Sue Marquez

Robin Swallow

Nina Peters

Douglas Thompson

53. Employment – Ms. Marina Juarez, part-time/substitute Child Development Center Teacher, Class 2, Step A, Child Development Center Salary Schedule, effective August 20, 2001.
54. Employment – The following part-time/substitute instructors to be hired as needed for the 2001 summer semester.
- Bonnie Hughes

55. Employment – The following part-time/substitute instructors to be hired as needed for the 2001 fall semester.

Fine Arts

Craig Antrim

John Shipman

Randall von Bloomberg

Industry & Technology

Nicholas Colin

Guy Okamoto

56. Employment – The following part-time/temporary instructors to be hired as needed for the 2001 fall semester.

Behavioral & Social Sciences

Rebecca Green

Kirk Kirkwood

Jill Pfeiffer

Millicent Powell

Business

Pamela Campbell

Ronald Chao

John Fuchs

Leonard Gilmore

Marilyn Harris

Leon Manuel

William Saichek

Harvey Wade

Fine Arts

Lucy Griesbach

Nathan Lynch

Jorge Sanchez Perez

Health Sciences & Athletics

Thomas Storer

Humanities

Agnes Davies

Nancy De Noi

Rita M. Fork
Elisa Gigliotti

Debra Gold
Naoko Otani

Peggy Ozaki
Karen Rose
Gary Smith
Robert Stone
Aimee Wang-Chen

Industry & Technology

Antoine Harb
Peter Jorgensen
Richard Paul Martinez

Mathematical Sciences

Mark Igolnikov
Avid Khorram

Natural Sciences

Diana Garcia

Classified Personnel

1. Retirement - Mr. Walter Hudson, Night Custodian, Range 18, Step E, Facilities, Planning and Services Division, Administrative Services Area, effective October 1, 2001.
2. Resignation - Ms. Nora Chiang, 10-month Accompanist - Piano, Range 32, Step C, Fine Arts Division, Academic Affairs Area, effective July 25, 2001, plus accrued vacation.
3. Resignation - Mr. Todd M. Fox, Police Officer, Range 1, Step B, Campus Police Division, Administrative Services Area, effective August 1, 2001, plus accrued vacation.

4. Resignation - Ms. Kimberly Simonds, Bookstore General Merchandise Buyer Assistant, Range 27, Step D, Bookstore Division, Administrative Services Area, effective July 26, 2001, plus accrued vacation.
5. Amend Termination – Mr. George Johnson, Carpenter, Range 35, Step E, Facilities, Planning and Services Division, Administrative Services Area, effective July 1, 2001, instead of November 9, 1999, and that he be placed on the 39-month re-employment list.
6. Personal Leave of Absence 13.5% - Ms. Kathleen Collins, 83.33% Secretary, Range 25, Step E, Humanities Division, Academic Affairs Area, effective June 25 through August 2, 2001.
7. Personal Leave of Absence 5% - Ms. Katherine Conley, 75% Lab Attendant, Range 19, Step E, Industry and Technology Division, Academic Affairs Area, effective August 20 through December 21, 2001.
8. Personal Leave of Absence 32.5% - Mr. Maximino Pena Jr., Toolroom/Instructional Equipment Attendant, Range 24, Step E, Industry and Technology Division, Academic Affairs Area, effective August 20 through December 22, 2001.
9. Personal Leave of Absence 10% - Ms. Ruth Sanchez, Assistant to Vice President, Range 12, Step E, (Confidential Salary Schedule), Administrative Services Area, effective August 20 through December 21, 2001.
10. Extend Change of Assignment/Stipend - Ms. Nancy Adler, Theatre Production Manager, Range 24, Step E, to be paid an additional \$400 a month for additional responsibilities of the vacant Executive Director, Center for the Arts position, effective September 1 through October 31, 2001.
11. Extend Change of Assignment/Stipend - Ms. Barbara Riser, Theater Manager, Range 18, Step E, to be paid an additional \$400 a month for additional responsibilities of the vacant Executive Director, Center for the Arts position, effective September 1 through October 31, 2001.
12. Amend Work Out of Classification - Mr. Bryan Bates, from Theatre Technician, Range 31, Step D, to Stage Manager, Range 38, Step A, Fine Arts Division, Academic Affairs Area, on an as-needed basis, effective July 1, 2001 through June 30, 2002.
13. Amend Work Out of Classification - Ms. La Tonjya Greene-Anderson, 49.5% Clerical Assistant, Range 20, Step E, to 100% Senior Clerical Assistant, Range 24,

Step D, Counseling/Student Services Division, Student and Community Advancement Area, effective July 1 through July 23, 2001.

14. Amend Work Out of Classification - Mr. Kenneth Lefort, from Theatre Technician, Range 31, Step E, to Sound Technician, Range 36, Step A, Fine Arts Division, Academic Affairs Area, on an as-needed basis, effective July 1 2001 through June 30, 2002.
15. Amend Work Out of Classification - The following Theatre Technician, Range 31, Step E, to Stage Manager, Range 38, Step A, Fine Arts Division, Academic Affairs Area, on an as-needed basis effective July 1, 2001 through June 30, 2002:
Mariam Alario- Wolski
Andrew Wolski
16. Work Out of Classification – Ms. Linda Lew, Student Services Technician, Range 28, to Project Specialist, Range 32, Step C, Community Advancement/Career Placement Division, Student and Community Advancement Area, effective March 26 through June 30, 2001.
17. Change of Classification - Ms. La Tonjya Greene-Anderson, from 49.5% to 100% Clerical Assistant, Range 20, Step E, Counseling/Student Services Division, Student and Community Advancement Area, effective July 24 through December 31, 2001.
18. Rescind Employment - Ms. Debra Maciel, Administrative Assistant I, Range 27, Step A, International Trade Development Center/Community Advancement Division, Student and Community Advancement Area, effective August 1, 2001.
19. Employment - Mr. Craig Blum, Groundskeeper/Gardener II, Range 28, Step A, Facilities, Planning and Services Division, Administrative Services Area, effective September 4, 2001.
20. Employment - Mr. Anthony Gruppetta, Groundskeeper/Gardener II, Range 28, Step A, Facilities, Planning and Services Division, Administrative Services Area, effective September 4, 2001.
21. Employment - Mr. Wayne F. Smith III, Computer Systems Support Technician, Range 40, Step A, Information Technology Services Division, Administrative Services Area, effective September 4, 2001.

Temporary Classified Personnel

22. Employment - Ms. Judith Day, Special Project Temporary Administrator VI, Mathematical Sciences Division, Academic Affairs Area, effective August 21, 2001, through August 20, 2002, not to exceed \$67,860.
23. Stipend - Ms. Kristin Facer, Special Project Temporary Administrator IV, Mesa Program, Mathematical Sciences Division, Academic Affairs Area, to be paid a one-time stipend of \$1000 for serving as Leadership Retreat Coordinator, March 30 through April 1, 2001.
24. The following short-term employee for service on an as-needed basis for the 2000-2001 fiscal year:
Derek Poepoe
25. The following short-term employee for service on an as-needed basis from September 1 through November 30, 2001.
Eduardo Velazquez
26. The following short-term employees for service on an as-needed basis for the 2001-2002 fiscal year:
Craig Blum
Mary Combs
Margaret Daniels
Anthony Gruppetta
LaConya Maxwell
Joe Yarbrough

CLASSIFIED PROFESSIONAL GROWTH

It is recommended that the Board ratify/approve the attendance of the following classified employees' conference and/or seminar paid from the Classified Professional Growth Fund as listed in the items below:

Career Track: Grammar Workshop Seminar, Santa Monica, CA – Lavonne Jackson.
September 21, 2001. \$164.00 + mileage.

The Training Clinic: Administrative Support Conference, Anaheim, CA – Anna Lane.
September 25, 2001. \$179.00 + mileage.

The Training Clinic: Administrative Support Conference, Anaheim, CA – Lorraine Peralta.
September 25, 2001. \$179.00 + mileage.

CSCCU Workshop/Seminar: Trends in Higher Education, Cal State Polytechnic University, Pomona, CA - James Hilgeman. September 28, 2001. \$169.00 + mileage.

REVISED CLASSIFIED POSITION AND CLASSIFICATION SPECIFICATIONS

It is recommended that the Board approve the revised classification specifications for the following positions:

Carpenter as shown on pages 13 & 14.

Painter as shown on pages 15 & 16.

PUBLIC HEARING: EL CAMINO COMMUNITY COLLEGE DISTRICT AND THE AMERICAN FEDERATION OF TEACHERS, LOCAL 1388, AFT, AFL-CIO, FOR REOPENER NEGOTIATIONS

It is recommended that the Board of Trustees conduct a hearing regarding the intent to negotiate in Fall 2001 to discuss issues pertaining to the calendar and part-time faculty issues. These are reopener negotiations pursuant to the 2000-2003 collective bargaining agreement. The articles to be discussed are:

Article VI Classification of Faculty Members
Article VIII Hours and Working Conditions
Article IX Summer Session
Article X Compensation
Article XI Paid Leaves
Article XIV Vacation
Article XV Holidays
Article XVI Professional Meetings and Conferences
Article XX Faculty Evaluations
Article XXV Conditions and Duration
Appendix D-2 Child Development

VOLUNTEERS:

John Chavez
Raymond Eden
Kostek Haussmann
John Keierleber

EL CAMINO COMMUNITY COLLEGE DISTRICT

CLASS TITLE: CARPENTER

BASIC FUNCTION:

Under the direction of the Facilities Services Supervisor or assigned administrator, perform skilled carpentry work in the alteration, maintenance, repair, installation and construction of equipment, fixtures and structures; assist in performing other skilled maintenance duties as assigned.

REPRESENTATIVE DUTIES:

Perform carpentry work, such as constructing, installing or replacing cabinets, countertops, cabinet doors and paneling; repair furniture and fixtures.

Perform rough carpentry for new and repair work; repair damage to walls, floors, roofs and other damaged structures.

Install windows and related hardware; hang and repair doors; install doorknobs; adjust or replace door closures, doorstops and other door hardware.

Build partitions; construct walls using paneling, sheet rock and other wall coverings; install, replace and repair partitions, ceiling and floor tiles and other items; install toilet partitions; install, maintain and repair roofs as needed.

Perform mill and cabinetwork, such as constructing and installing work stations, cabinets, bookshelves, bulletin boards and picture frames.

Assist in performing other skilled maintenance duties as it relates to the carpentry discipline.

Construct and repair furniture, equipment and fixtures.

Operate saws, lathes, planers, jointers, sanders, handsaws, power-activated hammers, pneumatic nailers and staplers and other woodworking machinery; maintain and service tools and equipment.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Equipment utilized in the carpentry trade.

Materials, tools, shop math and procedures used in performing rough and finished carpentry.

Carpenter – (continued)

Page 2

Basic qualities and uses of various woods and other construction materials.

Health and safety regulations.

Repair methods for furniture and tile.

Technical aspects of field of specialty.

ABILITY TO:

Utilize carpentry tools and machines.

Plan and lay out carpentry work, including estimating labor and materials costs.

Work from blueprints, rough drawings and sketches.

Work independently with little direction.

Operate a truck and forklift.

Make arithmetic calculations quickly and accurately.

Understand and follow oral and written directions.

Establish and maintain cooperative working relationships with others.

Plan and organize work.

Lift objects weighing up to 50 lbs.

Perform skilled maintenance work as assigned.

Use a variety of tools and machinery used in the basic trade.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: four years of training or experience which demonstrates journey-level skills in the carpentry trade.

LICENSE AND OTHER REQUIREMENTS:

Valid California driver's license and a safe driving record.

WORKING CONDITIONS:

Exposure to direct sunlight, rain and humidity.

Climbing ladders and working in high spaces.

Frequently reaching below shoulder level.

Hand and finger dexterity to grasp, handle and twist various equipment.

Occasional installation of various electrical components.

Recognize and see warning signs, obstacles and/or hazardous conditions.

Classified Salary Range 35

Revised: March 20, 2000

Board Approved: August 20, 2001

EL CAMINO COMMUNITY COLLEGE DISTRICT

CLASS TITLE: PAINTER

BASIC FUNCTION:

Under the direction of the Facilities Services Supervisor and/or assigned administrator, perform a variety of skilled work in the preparation of surfaces for painting; mix and apply paints or other surface coatings; assist in performing other skilled maintenance duties as assigned.

REPRESENTATIVE DUTIES:

Prepare various surfaces such as wood, concrete, metal, glass and plaster for surface coverings; tape and finish dry wall; patch plaster walls.

Operate appropriate equipment for removal of paint, preparing surfaces or roughing slick surfaces.

Replace broken windows.

Use brush, roller or spray gun to apply a variety of surface coverings such as paint, varnish, shellac, enamel and lacquer.

Strip, finish or repaint wood, metal furniture, vehicles or other equipment; apply primer, undercoats and finish coats.

Lay out and paint by hand or power equipment lines for traffic guides and parking lots.

Clean and maintain brushes, tools and other equipment.

Work on ladders, scaffolding, lifts and platforms.

Prepare and maintain records of materials used and work orders completed.

Assist in performing other skilled maintenance duties as it relates to the painting discipline.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Methods of preparing a variety of surfaces for painting and finish work.

Standard practices, methods, materials and equipment used in painting and finish work.

Painter –(continued)
Page 2

Health and safety procedures and practices involved in painting assignments.

Technical aspects of field of specialty.

ABILITY TO:

Perform skilled work in paint and finish work.

Prepare a variety of surfaces for painting or other surface covering.

Erect and work from scaffolding, riggings and ladders.

Understand and apply painting trade safety standards and procedures.

Understand and follow oral and written directions.

Use a variety of tools and machinery used in the basic trade.

Perform skilled maintenance work as assigned.

Lift objects weighing up to 75 lbs.

Establish and maintain cooperative and effective working relationships with others.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: four years of training or experience which demonstrates journey-level skills in the carpentry trade.

LICENSE AND OTHER REQUIREMENTS:

Valid California driver's license and a safe driving record.

WORKING CONDITIONS:

Exposure to various weather conditions.

Subjected to slippery working conditions.

Exposure to various chemicals, solvents and odors.

Frequently stands for prolonged periods of time while performing job duties at various heights.

Frequently painting and moving supplies and materials as needed.

Frequently standing, stooping, leaning and bending for prolonged periods of time while performing job duties.

Frequent grasp of various materials.

Hand, wrist and finger dexterity.

Frequently lifts and moves materials to various work areas.

Classified Salary Range 35

Revised: March 20, 2000

Board Approved: August 20, 2001