

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the President's Office, 16007 Crenshaw Blvd., Torrance, CA 90506; telephone, (310) 660-3111; fax, (310) 660-6067.

**Board of Trustees  
El Camino Community  
Agenda, Monday, July 19, 2004  
Haag Recital Hall  
4:00 p.m.**

- I. Roll Call, Pledge of Allegiance to the Flag**
- II. Approval of Minutes of the Regular Board Meeting of June 21, 2004**
- III. Presentations – (none)**
- IV. Pubic Hearings – (none)**
- V. Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption**
  - A. Public Comment
  - B. Academic Affairs
    - See Academic Affairs Agenda, Pages 1-8*
    - Student and Community Advancement
      - See Student & Community Advancement Agenda, Pages 1-8*
      - Administrative Services
        - See Administrative Services Agenda, Pages 1-35*
        - See Measure "E" Bond Fund Agenda, Pages 1-9*
        - See Human Resources Agenda, Pages 1-16*
      - Superintendent/President
        - See Superintendent/President Agenda, Page 1*
- VI. Public Comment on Non-Agenda Items**
- VII. Oral Reports**
  - A. Board of Trustees Report
  - B. President's Report
  - C. Academic Senate Report
- VIII. Closed Session**
  - A. Personnel Matters, Brown Act Section 54957
    - 1. Personnel Matter
      - 2 cases

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**Agenda for the El Camino Community College District Board of Trustees  
from  
Academic Affairs  
Nadine Ishitani Hata, Ph.D., Vice President**

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A. Center for the Arts Presentations – 2004/2005 ..... 1

B. Out-of-Country Travel ..... 7

**A. CENTER FOR THE ARTS PRESENTATIONS—2004/2005**

It is recommended that the Board approve the Center for the Arts presentations for 2004/2005 as listed below. Costs for each presentation are established as negotiated between the artist and his/her management representative and the District.

**2004/2005**

<b><u>Performance</u></b>	<b><u>Date</u></b>	<b><u>Amount</u></b>
1. <b>Julia Migenes</b> Payable to: Aviv Productions, Inc. Soprano Julia Migenes' iconoclastic one-woman show, "Diva on the Verge," humorously sketches the life, both offstage and on, of an opera singer. Combining some of the greatest arias in the soprano repertoire with audacious anecdotes, Migenes takes aim at those who "would not go and those who would not go back," hoping to bring them back again and again.	October 1, 2004	10,000.00
2. <b>Somei Yoshino Taiko Ensemble</b> Payable to: Somei Yoshino Taiko Founded in 1999 and guided by Bruce "Mui" Ghent, artistic director, the Ensemble comprises four multi-faceted and classically trained artists who work with theatre and dance as well as with other musicians from diverse musical backgrounds to perform <i>taiko</i> , Japanese drumming of extraordinary power.	October 2, 2004	5,000.00
3. <b>Rossetti String Quartet</b> Payable to: Rossetti String Quartet The Quartet—Timothy Fain and Henry Gronnier on violin, Thomas Diener on viola, and Eric Gaenslen on cello—will perform classical music with a tone described as "sensual."	October 8, 2004	3,000.00
4. <b>Tango Pasion</b> Payable to: Bresner Artists Inc. From Buenos Aires, this group of 25 singers, dancers, and musicians offers dazzling choreography, alluring costumes, and the powerful on-stage presence of the renowned Sexteto Mayo Orchestra under the direction of Jose Libertella and Luis Stazo.	October 9, 2004	50/50 Split
5. <b>Antonio Pompa-Baldi</b> Payable to: Diane Saldick Silver medalist in the 2001 Van Cliburn International Piano Competition and currently on the faculty of the Cleveland Institute of Music, Italian pianist Antonio Pompa-Baldi will perform. His technique has been described as "smooth and clear," his tone as "rich," and his music as "honest."	October 15, 2004	4,000.00

6. **Carol Welsman** October 23, 2004 5,000.00  
 Payable to: Carol Welsman  
 Internationally acclaimed jazz vocalist and pianist Carol Welsman, described as balancing “the poetry of the words with the flow of the melody in a fashion rarely heard in jazz singing,” will perform.
7. **Chum Ta-Rai Dance Company** November 5, 2004 4,500.00  
 Payable to: EXPO USA  
 Founded in 1989, Chum Ta-Rai, a Korean dance company led by founder/director Kim Mal-Ae, will perform the emotional and romantic Korean dances they’ve brought to audiences around the world.
8. **Shirley Jones** November 6, 2004 15,000.00  
 Payable to: Cast Productions  
 This intimate evening with singer-actress Shirley Jones marks a return engagement for the star of such musical films as *Oklahoma!*, *Carousel*, and *The Music Man*. Many in the audience will remember her from a long run in *The Partridge Family*, while others may have seen her more recently on Broadway in *42<sup>nd</sup> Street*.
9. **Blake Shelton** November 14, 2004 20,000.00  
 Payable to: Blake Shelton  
 This evening will showcase new country-music singer Blake Shelton’s electric falsetto in songs like *All Over Me* and his hit single *Austin* as he wakes up country music fans to his unique delivery.
10. ***A Midsummer Night’s Dream*** November 19, 2004 9,000.00  
 Payable to: JRS Presentations, Inc.  
 The celebrated theatre company, A Noise Within, presents Shakespeare’s provocative comedy of power, passion, and the transformative powers of love, directed by Geoff Elliott and Julia Rodriguez Elliott.
11. **Chatham Baroque Ensemble** November 20, 2004 4,000.00  
 Payable to: Chatham Baroque Inc.  
 The Chatham Baroque Ensemble’s lively interpretations, stylistic innovation, and dazzling technique transport audiences from the elegant French court of Louis XIV to the exquisite palaces of Peru. Ensemble-in-Residence at Chatham College and honored by National Public Radio as *Best New Classical Artist of 1999*, the group tours internationally.
12. **Corey Cerovsek** December 3, 2004 4,500.00  
 Payable to: Arts Management Group, Inc.  
 Canadian violinist Corey Cerovsek’s graceful mastery of the violin, thoughtful interpretations, and dramatic stage presence have earned him a loyal international following over the past 15 years. His CD, *Corey Cerovsek Plays Wieniawski*, has received critical acclaim.

13. ***The Nutcracker*** December 17-19, 2004 co-sponsor  
 Payable to: San Pedro Ballet  
 The San Pedro Ballet presents *The Nutcracker*, a Christmas classic that blends a tale by E.T.A. Hoffman with a magical score by Tchaikovsky to tell the story of Clara and her nutcracker-turned-prince who leads her into the Kingdom of Sweets.
14. **ABBA “The Show”** February 3, 2005 5,000.00 + %  
 Payable to : Bresner Artists Inc.  
 Produced by the same team responsible for the international smash hit *Spirit of the Dance* and featuring a company of singers and dancers, this all-music-and-dance salute to the legendary band ABBA features hits like *Mamma Mia*, *Dancing Queen*, and *Gimme! Gimme! Gimme!*
15. **Maxim Philippov** March 5, 2005 4,000.00  
 Payable to: Van Cliburn Foundation, Inc.  
 With performances distinguished by deft musicianship and a natural elegance, Moscow-born Maxim Philippov was named silver medalist at the Eleventh Van Cliburn International Piano Competition. He has been characterized as “an almost note-perfect pianist with a caressing tone and a powerful technical command of his instrument.”
16. **Bruce Wood Dance Company** March 11, 2005 12,500.00  
 Payable to: Bruce Wood Dance Company  
 In a return appearance, this Texas-based troupe dazzles with imagination and ingenuity, reflecting Wood’s years under the tutelage of the legendary choreographer George Balanchine. The company, now in its ninth year under Wood’s direction, has more than 45 original ballets in its repertoire, all choreographed by Wood.
17. **The Yuval Ron Ensemble** March 12, 2005 50/50 Split  
 Payable to: Yuval Ron Ensemble  
 The Yuval Ron Ensemble in its presentation “Mystical Music of the Middle East” unites the sacred musical traditions of Judaism, Sufism, and the Christian Armenian Church into an unusual musical celebration. Composer and world-music record producer Yuval Ron illuminates the ancient and deep inter-cultural connection among these three traditions by featuring songs of Sufi origin from Turkey; Jewish prayers from Morocco, Yemen, and Israel; and Armenian chants.
18. ***Seven Brides for Seven Brothers*** March 18, 2005 15,000.00  
 Payable to: Windwood Theatricals Inc.  
 Bursting with the rambunctious energy of the 1950’s film, *Seven Brides for Seven Brothers* boasts a romantic, rousing score combining the music of Johnny Mercer and Gene de Paul, along with new songs by Al Kasha and Joel Hirschhorn. With numbers like *Glad That You Were Born*, *Goin’ Courting*, and *Wonderful, Wonderful Day*, this musical provides fun for the entire family.



25. **Burning River Brass** May 1, 2005 4,000.00  
 Payable to: Arts Management Group Inc.  
 On its way to becoming one of the most respected brass ensembles in the United States, Burning River Brass has dazzled audiences since 1996 with their “power and virtuosity.” Their latest CD, *Romanza Espana*, features music from Bizet’s *Carmen* and DeFalla’s *Three-Cornered Hat*.
26. **Mike Fahn Jazz Quarter** May 13, 2005 1,800.00  
 Payable to: Mike Fahn  
 Hailed as “one of the few genuine virtuoso performers on the valve trombone,” Mike Fahn will be joined by Mary Ann McSweeney on acoustic bass, [TBA] on drums, and [TBA] on guitar. Fahn and McSweeney have performed with some of the greatest jazz bands ever, including those of Louis Bellson, Maynard Ferguson, and Woody Herman.

**2004/2005 Discovery Travel Cinema Series**

27. **Shangri-La** September 20, 2004 \$1,850  
 Payable to Buddy Hatton 1,480.00  
 Payable to Windoes Travelogues, Inc 370.00
28. **Cruising Europe’s Great Rivers** September 27, 2004 \$1,850  
 Payable to Clint Denn 1,480.00  
 Payable to R. J. Enterprises 370.00
29. **East Indies Gift of the Sea** October 4, 2004 \$1,850  
 Payable to Grant Foster 1,480.00  
 Payable to R. J. Enterprises 370.00
30. **Ireland: Celtic Myths & Splendors** October 11, 2004 \$1,850  
 Payable to Sandy Mortimer 1,480.00  
 Payable to Windoes Travelogues, Inc 370.00
31. **The Alps** October 18, 2004 \$1,850  
 Payable to Jim Tomkins 1,480.00  
 Payable to R. J. Enterprises 370.00
32. **Biblical Treasures of Turkey—Part 2** October 25, 2004 \$1,850  
 Payable to Robin Williams 1,850.00

33. <b>Story Book England</b> Payable to Hal McClure Payable to R. J. Enterprises	November 1, 2004 1,480.00 370.00	\$1,850
34. <b>India</b> Payable to Rick Ray	November 8, 2004 1,850.00	\$1,850
35. <b>The Great Canadian Train Ride</b> Payable to Doug Jones	November 15, 2004 1,850.00	\$1,850
36. <b>Canada's Incredible Parks</b> Payable to Dale Johnson Payable to R. J. Enterprises	January 17, 2005 1,480.00 370.00	\$1,850
37. <b>RV'ing Alaska's Inside Passage</b> Payable to John Holod	January 24, 2005 1,850.00	\$1,850
38. <b>In Search of the Albino</b> Payable to Tom Sterling Payable to R. J. Enterprises	February 7, 2005 1,480.00 370.00	\$1,850
39. <b>It's Great Britain</b> Payable to Monte and Marsha Brown Payable to Park Place Management	February 14, 2005 1,480.00 370.00	\$1,850
40. <b>Korea: Can Two Become One?</b> Payable to Willis Moore Payable to Windoes Travelogues, Inc	February 21, 2005 1,480.00 370.00	\$1,850
41. <b>In Search of the Holy Grail</b> Payable to Frank Klicar Payable to Ann Cruse Kilcar	February 28, 2005 1,480.00 370.00	\$1,850
42. <b>Finland—The Far and Away Scandinavia</b> Payable to Jim McDonald Payable to Windoes Travelogues, Inc	March 7, 2005 1,480.00 370.00	\$1,850
43. <b>Erie Canal</b> Payable to Fran Reidelberger Payable to Windoes Travelogues, Inc	March 14, 2005 1,480.00 370.00	\$1,850



44. <b>Italy's Fabled Islands</b>	March 21, 2005	\$1,850
Payable to Stan Walsh	1,480.00	
Payable to R. J. Enterprises	370.00	

**B. OUT-OF-COUNTRY TRAVEL**

It is recommended that the Board approve the following faculty to attend Global Experiences through Technology on the dates listed below.

- Dr. Elizabeth Shadish – July 16-25, 2004 (Modena, Italy, and Dnipropetrovsk, Ukraine)
- Dr. Joanna Nachef – July 16 – August 7, 2004 (Modena, Italy, and Beirut, Lebanon)

In this pilot project, faculty will train and collaborate with academic partners in setting up a world cultures course, “Academy for International Understanding,” through which students and faculty worldwide meet and dialogue in a shared virtual classroom. The only cost to the District is eight hours of substitution time for Dr. Shadish.

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**Agenda for the El Camino Community College District Board of Trustees**  
**From**  
**Student and Community Advancement**  
**Patricia F. Caldwell, Ph.D., Vice President**

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**B. COMMUNITY EDUCATION PROGRAMS - SUMMER 2004**

1. It is recommended that the Board approve hiring of the following Community Education instructor to teach College for Youth classes in the following courses for Summer 2004: Math, English, Study Skills, Writing and other courses, to be paid at the rate of \$29 per hour.

Jeffreda Curry

2. It is recommended that the Board approve hiring of the following instructor for the Community Education course for Summer 2004. Instructor to be paid 50% of the revenue collected for student enrollment after a 30% overhead fee is deducted from the gross amount of enrollment fees collected:

<u>Name of Course</u>	<u>Name of Instructor</u>
Yoga for Health & Relaxation	Janice Grossman

**C. GRANTS – ACCEPTANCE**

It is recommended that the Board accept the following Grants:

1. Chancellor’s Office – California Virtual Campus Professional Development Center (CVC). During the sixth year of this grant, the CVC Professional Development Center will continue enhancing organizational and external relationships. The main objectives include: 1) Increase the CVC catalog of technology-integrated education programs and courses to meet the professional development needs of California Community College faculty, staff and administrators; 2) Continue developing digital resources for instruction and student services; 3) Disseminate information to California Community Colleges regarding new standards and protocols; 4) Promote higher education networks; and 5) Conduct workshops in conjunction with four CVC regional centers.

Amount Grant Funding from Granting Agency:	\$285,000
Amount of College Match	\$ -0-
Total Amount of Grant:	\$285,000
Indirect Rate: (4%)	(10,841.52)
Performance Period:	July 1, 2004 through June 30, 2005

2. Chancellor's Office - Centers for Applied Competitive Technologies (CACT). During the 2004/05 year, the CACT will continue to work closely with the El Camino College Industry & Technology Division and assist them in both upgrading curriculum and developing new curriculum in areas of manufacturing engineering and electronics.

Amount of Grant Funding from Granting Agency	\$178,875
Amount of College Match (in kind)	<u>\$178,875</u>
Total Amount of Grant	\$357,750
Indirect Rate: (4%) (\$6,879.80)	
Performance Period: July 1, 2004 through August 31, 2005	

3. Chancellor's Office – Centers for International Trade (CITD). During the 2004/05 year, the CITD will build on its solid foundation to deliver customized trade training and assistance to local SMEs and staff. The CITD will especially work to: Continue trade training and assistance to the community through workshops, counseling, and market research, planning, promotion and matchmaking services; continue to recruit and assist Export Enabler clients, with a goal to enable each to enter 3-5 additional markets and increase export sales by up to \$1 million in the first year.

Amount of Grant Funding from Granting Agency	\$178,875
Amount of College Match (in kind)	<u>\$178,875</u>
Indirect Rate (4%) (\$6,879.80)	\$357,750
Performance Period: July 1, 2004 through August 31, 2005	

4. Chancellor's Office – Small Business Development Center (SBDC). This proposal is for continued funding of the Southwest Los Angeles County Small Business Development Center (SWLAC SBDC) which provides the delivery of in-depth counseling and high quality services to the region's small business community.

Amount of Grant Funding from Granting Agency	\$140,550
Amount of College Match (in kind)	<u>\$141,240</u>
Total Amount of Grant	\$281,790
Indirect Rate (4%) (\$5,405.76)	
Performance Period: July 1, 2004 through August 31, 2005	

5. Chancellor's Office – Workplace Learning Resource Center. During the 2004/05 year, the Workplace Learning Resource Center will continue to act as a regional resource in workplace training through research, in-service training, and the development and implementation of innovative training methodologies. The center will also promote partnerships with local businesses, government agencies, and other colleges to develop joint projects to deliver workplace skills training to targeted industries and population groups.

Amount of Grant Funding from Granting Agency	\$178,875
Amount of College Match (in kind)	<u>\$178,875</u>
Total Amount of Grant	\$357,750
Indirect Rate (4%) (\$6,879.80)	
Performance Period: July 1, 2004 through August 31, 2005	

**E. TEMPORARY CASUALS EMPLOYMENT**

It is recommended that the Board authorize employment of the following temporary Casual employees, not to exceed 170 days, subject to funding, as shown on pages 3 through 8.

1. Vicki Alvarado—Professional II/Public Safety Trainer, \$32.00 per hour, Saturday and Monday, (varies), 7:30am to 4:30pm (varies), effective July 1, 2004 through June 30, 2005, Industry & Technology, Academic Affairs Area, to provide training expertise, leadership and professional services in the Police Academy program. District funded.
2. Kathleen Artsis—Professional I, \$27.50 per hour, Saturday, 9:00am to 4:00pm, effective July 1, 2004 through June 30, 2005, Fine Arts, Health Sciences & Athletics, Academic Affairs Area, to certify competency in ACLS, BCLS, skills for nursing students. District funded. (Previously Board approved June 21, 2004)
3. Jeannine Barba—Professional II, \$29.00 per hour, Monday through Thursday (varies), 9:00am to 5:00pm (varies), effective July 1, 2004 through June 30, 2005, August 30, 2004, Community Ed/Community Advancement, Student and Community Advancement Area, to teach college for youth classes, funded by Community Education Income. (Previously Board approved June 21, 2004)
4. Josephania Bedolia – Professional II, \$25.00 per hour Monday through Friday (varies), 8:00am – 5:00pm (varies), effective July 20, 2004 through June 30, 2005, VTEA/Community Advancement, Student and Community Advancement Area, to coordinate projects related to the VTEA grant, implement projects. Funded by VATEA funds.

5. Elizabeth Bermudez—Program Assistant II, \$9.00 per hour, Monday through Thursday, 8:00am to 1:00pm, effective June 21, 2004 to June 30, 2004 and July 1, 2004 to August 12, 2004, Math/Natural Sciences, Academic Affairs Area, to assist with updating student's database, files, flyers, newsletter and assist with coordinating the planning of activities for the Fall 2004 semester. Funded by MESA funds.
6. Mario Chang—Paraprofessional/MESA Facilitator II, \$15.50 per hour, Tuesday and Thursday, 12:00pm to 5:00pm, effective June 21, 2004 to June 30, 2004 and July 1, 2004 to August 12, 2004, Mathematical Sciences, Academic Affairs Area, to conduct Academic Excellence Workshops to assist students in the Math summer courses. District funded.
7. Marian T. Cruz—Program Assistant I, \$8.00 per hour, Monday through Friday, hours varies as needed, effective July 1, 2004 through June 30, 2005, Bookstore, Administrative Services Area, to provide customer assistance and assist with stocking. Funded by Bookstore funds.
8. Brian Hayden—Program Assistant II, \$9.50 per hour, Monday through Thursday, Sixteen hours per week, (varies), August 2, 2004 through June 30, 2005, Staff Development/Human Resources, Administrative Services Area, to assist faculty and staff in the Innovation Center with a variety of Software programs and computer maintenance. Funded by Technology & Telecommunication Infrastructure Program funds.
9. Armando Hernandez—Paraprofessional/MESA Facilitator II, \$10.50 per hour, Monday through Thursday, 8:00am to 12:30pm, effective June 21, 2004 to June 30, 2004 and July 1, 2004 to August 12, 2004, Math/Natural Sciences, Academic Affairs Area, to conduct Academic Excellence Workshops to assist students in Trigonometry and Pre-calculus summer courses. District funded.
10. Armando Hernandez—Program Assistant II, \$9.00 per hour, Monday through Thursday, 1:00pm to 4:00pm, effective June 21, 2004 to June 30, 2004 and July 1, 2004 to August 12, 2004, Math/Natural Sciences, Academic Affairs Area, to assist with coordinating the planning of activities for Fall 2004 semester. Funded by MESA funds.
11. Veronica Hernandez—Tutor II, \$8.50 per hour, Tuesday through Thursday, 3:00pm to 6:00pm, effective July 20, 2004 to June 30, 2005, Learning Resources Center/Learning Resources Unit, Academic Affairs Area, to provide tutoring service in the Learning Resources Center, funded by District and VATEA funds.

12. Janette Kuvhengahwa—Tutor IV, \$11.50 per hour, Monday through Friday, hours varies, effective August 23, 2004 through June 30, 2005, EOPS/CalWORKs/CARE – Counseling & Student Services Division, Student and Community Advancement Area, to provide tutoring service to students. Funded by EOP&S.
13. Natalia Lev—Tutor VI, \$15.50 per hour, Monday through Thursday, 2:00pm to 7:00pm, effective July 20, 2004 to June 30, 2005, Learning Resources Center/Learning Resources Unit, Academic Affairs Area, to provide tutoring service in the Learning Resources Center, funded by District and VATEA funds.
14. Benjamin Martin—Professional II, \$35.00 per hour, Monday, Tuesday, and Thursday 8 hours a day, effective July 1, 2004 through December 31, 2004, Community Advancement/Small Business Development Center, Student and Community Advancement Area, to conduct workshop presentations, and provide one-on-one consulting. Funded by Small Business Development Center funds.
15. Gina Miller - Interpreter III, \$21.75 per hour, Sunday through Saturday (varies), 7:00 am to 10:00pm, (varies) effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics/Special Resource Center, Academic Affairs Area, to provide accommodations for students with disabilities in accordance with Title 5, DSPS Regulations. Funded by Special Resource Center and DSPS.
16. Ida Nazon - Tutor VII, \$18.50 per hour, Monday through Thursday, 9:00am to 2:00pm, effective July 20, 2004 to June 30, 2005, Learning Resources Center/Learning Resources Unit, Academic Affairs Area, to provide tutoring service in the Learning Resources Center, funded by District and VATEA funds.
17. Janine Nelson - Interpreter III, \$21.75 per hour, Sunday through Saturday, 7:00am to 10:00pm, effective June 21, 2004 through June 30, 2004 and July 1, 2004 through June 30, 2005, to provide accommodations for students with disabilities in accordance with Title 5, DSPS Regulations, Section 56026. Funded by Special Resource Center and DSPS.
18. Anita O'Dell - Teacher Assistant I, \$6.75 per hour, Monday through Friday, (varies), 6:45am – 5:30pm (varies), effective August 20, 2004 through June 30, 2005, Child Development Center/Behavioral & Social Sciences, Academic Affairs Area, to assist in the classroom and supervision of the children. Funded by Fund 33.

19. Daniel Oh—Paraprofessional/MESA Facilitator IV, \$15.50 per hour, Monday through Thursday, 11:00am to 4:00pm, effective June 21, 2004 to June 30, 2004 and July 1, 2004 to August 12, 2004, Mathematical Sciences, Academic Affairs Area, to conduct Academic Excellence Workshops to assist students in Chemistry 4 (Beginning Chemistry) and Chemistry 1B (General Chemistry II) summer courses. Funded by MESA funds.
20. Charrissa Penn—Program Assistant III, \$10.00 per hour, Monday through Thursday, 9:00am to 5:00pm, effective July 20, 2004 to June 30, 2005, Learning Resources Center/Learning Resources Unit, Academic Affairs Area, to assist in coordination of tutoring programs, funded by District and VATEA funds.
21. Irma Rayas— Professional II/Public Safety Trainer, \$32.00 per hour, Saturday and Monday (varies), 7:30am to 4:30pm (varies), effective July 1, 2004 through June 30, 2005, Industry & Technology, Academic Affairs Area, to provide training, expertise, leadership and professional services in the Police Academy program. District funded.
22. Stephany Santin – Police Communications Operator II, \$11.00 per hour, Saturday and Sunday, 7:00pm to 11:00pm, Campus Police, Administrative Services Area, to provide sub-dispatching services. Funded by Parking fees.
23. Stephany Santin – LiveScan Technician II, \$10.50 per hour, days of work varies, hours of work varies, Campus Police, Administrative Services Area, to provide electronic fingerprinting services. Funded by Parking fees.
24. John Shawstad—Tutor IV, \$11.50 per hour, Tuesday through Friday, 12:30pm to 5:30pm, effective July 20, 2004 to June 30, 2005, Learning Resources Center/Learning Resources Unit, and Academic Affairs Area, to provide tutoring service in the Learning Resources Center, funded by District and VATEA funds.
25. Katie Traeger – Paraprofessional (Classroom Tutor), \$13.50, \$13.00 per hour, Monday through Thursday, June 22-30, 2004 and July 1 through August 5, 2004, Humanities Division, Academic Affairs Area, serve as tutor to guide students in responding to their paragraph and essay assignments and other tutoring assignments as necessary. District funded. (Previously Board approved June 21, 2004)
26. James Tulette—Professional II/Public Safety Trainer, \$32.00 per hour, Sunday through Saturday (varies), 8:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Industry & Technology, Academic Affairs Area, to provide training, expertise, leadership and professional services in the Fire Academy program. District funded.



27. Andy Van Vo—Paraprofessional \$15.00 per hour, Monday through Thursday, 8:00am to 4:30pm (varies), effective July 1, 2004 through June 30, 2005, Career Placement Services/Community Advancement, Student and Community Advancement Area, to maintain computers and printers and provide technical assistance to students with job searches, resume and cover letter writing in the CPS computer lab. District funded.
28. Nolan Wall—Bookstore Aide III, \$7.25 per hour, Monday through Friday, 12:00pm to 2:00pm, effective July 20, 2004 through June 30, 2005, Bookstore, Administrative Services Area, to clean and vacuum bookstore sales floor. Funded by Bookstore funds.
29. Erxiang ‘Eric’ Wang—Professional I, \$27.50 per hour, Monday, Wednesday, Thursday, 8:30am to 12:00pm and 12:30pm to 3:30pm, effective July 1, 2004 through August 12, 2004, Mathematical Sciences, Academic Affairs Area, to provide administrative support to dean in regards to tutoring program in Math department. District funded.
30. Leah Weed—Paraprofessional/Writing Center Tutor, \$15.00 per hour, Monday through Thursday, hours varies, effective June 21, 2004 through June 30, 2004 and July 1, 2004 through August 5, 2004, Humanities, Academic Affairs Area, to provide tutoring services in the Writing Center. District funded.
31. Lisa Yaguchi—Paraprofessional \$15.00 per hour, Monday through Friday (varies), 7:45am to 4:30pm, effective July 1, 2004 through June 30, 2005, Career Placement Services/Community Advancement, Student and Community Advancement Area, to provide assistance in the Career Placement Services office. District funded.
32. The following individuals to work as Teacher Assistant IV/Emergency Medical Technology, \$11.50 per hour, Monday, Wednesday, and Thursday, 9:00am to 6:00pm, and 6:00pm to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Industry & Technology, Academic Affairs Area, to assist instructor with teaching/testing in EMT program. District funded.

Randall Schmidt

Paul Young

33. The following individuals to work as Tutor III, \$9.50 per hour, Tuesday through Thursday (varies), 1:00pm to 7:00pm (varies), effective July 20, 2004 through June 30, 2005, Learning Resources Center/Learning Resources Unit, Academic Affairs Area, to provide tutoring services in the Learning Resources Center. Funded by District and VATEA funds.

Ae Cho

Nai-Ka Kuo

34. The following individuals to work as Tutor VII, \$18.50 per hour, Monday through Thursday (varies), 9:30am to 6:30pm (varies), effective July 1, 2004 through August 12, 2004, Mathematical Sciences, and Academic Affairs Area, to provide tutoring services to advanced Math class students in the Math Study Center. District funded.

Mark Burgin  
James Taylor

Manolita Formanes  
Claude Wezeman

Mohammad Rahnavard

**D. CHEERLEADING CAMP**

It is recommended that the Board approve participation of the El Camino College Cheerleaders in the National Spirit Camp Off Season Training Camp competition, August 13-16, 2004, California State University at Long Beach, Long Beach, California. Each student will pay their own expenses for attending the camp. Ms. Sacha Bryant, Pep Squad Director:

Selina Beasley, Natasha Buitrago, Lauren Curges, Vanessa Garcia  
Charvesther Jackson, Djeneba Muhammad, Angelique Payne, Dominique Redmond  
Karla Reyes, Danyeh Sago, Hillary Thompson, Sheree Pitts, Kandyce Wallace  
Robert Miller, Brittany Scott, Andreneye Brown, Amahni Tabor, Joel Baird  
Gina Gonsalves, Lindsay Sandeen, Elisa Reyes, Christina Marmo

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**Agenda for the El Camino Community College District Board of Trustees  
from  
Administrative Services  
Victor Hanson, Vice President**

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**A. APPROVAL TO DEPOSIT FUNDS WITH SOUTHERN CALIFORNIA COMMUNITY COLLEGE DISTRICTS' SELF-FUNDED INSURANCE AGENCY FOR WORKERS' COMPENSATION PROTECTION**

It is recommended that the Board approve payments not to exceed \$900,000 to Southern California Community College Districts' Self-Funded Insurance Agency for Workers' Compensation Protection for the payment of workers' compensation claims during the 2004-2005 budget year. A payment of \$400,000 was to be made July 1, 2004; the balance is to be paid by October 1, 2004. This total amount is provided in the Workers' Compensation Fund for the 2004-2005 budget year.

**B. CONTRACTS/PERSONAL SERVICE AGREEMENTS VALUED AT \$50,000 OR HIGHER**

It is recommended that the Board of Trustees, in accordance with Board Policy 6340, approve the District entering into the following agreements with the following contractors and that the Vice President – Administrative Services, or his designee, be authorized to execute the necessary documents.

**Los Angeles, County of** – It is requested that the Board approve the entering into agreement with agencies listed below to provide training for designated participants enrolled in the District's Paramedic and In-Services Protection Services Programs with public safety agencies for the fiscal year 2004/2005.

<u>BPO#</u>	<u>GL#/Agencies</u>	<u>Cost</u>
	<b>11-55130-00-120000-1903</b>	
77283	L. A. County EMS Agency	\$500,000
77284	UCLA Center for Pre-hospital Care	\$ 55,000
	<b>11-55130-00-2100000-1904</b>	
77287	Torrance Fire Department	\$ 50,000

**C. BID 2003-23/PRINTING OF THE COLLEGE NEWSPAPER & MAGAZINE**

It is recommended that the following bid be awarded to the following vendors listed below for the printing of the 2004-05 College Newspaper and the College Magazine (Warrior Life) in accordance with the specifications, terms, and conditions of the above named project. The period of these services will be for one (1) year and may be extended four (4) additional one-year periods if mutually agreed upon by the seller and the District.

<u>P.O. #</u>	<u>Vendor</u>	<u>Bid Amount</u>
TBD	American/Foothill [2]	\$23,730.00 (this amount includes printing of all 20 issues of the newspaper for one year)
	Rodgers & McDonald [1]	\$8,118.75 (this amount includes the printing of 2 issues of the Warrior Life magazine)

Other Bidders (Warrior Life magazine): Ace Commercial, \$10,533.35 [4]; A-1 Graphics, \$10,565.20 [3]; American Foothill, \$8,460.00 [2]

Other Bidders (College Newspaper): Rodgers & McDonald, \$36,696.75

“No Bid” Responses: Newspaper-5; Magazine-3

Non-respondents: 3

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Affirmative Action Status Codes: [1] Minority owned/Disadvantaged Business; [2] Women-owned business; [3] Small business enterprise [4]; Other [5]; None of the above; [8] Disabled Veteran enterprise.

**D. REVISED BOARD POLICIES - SECOND READ AND ADOPTION**

It is recommended that the Board of Trustees accept the following revised Board policies for second read and adoption.

<u>Revised Policy</u>	<u>Replaces</u>
7120 Recruitment and Selection	4211, 4311
7365 Discipline and Dismissals Non-Represented Classified Employees	4281

These policies are shown below.

In order to select and to retain the most qualified employees, the Superintendent/President shall establish procedures for the recruitment and selection of employees, including but not limited to the following criteria.

An Equal Employment Opportunity Plan shall be implemented according to Title 5 and Board Policy 3420.

Academic employees shall possess at least the minimum qualifications prescribed for their positions by the Board of Governors.

The criteria and procedures for hiring academic employees shall be established and implemented in accordance with board policies and procedures regarding the Academic Senate's role in local decision making and the current provisions of the collective bargaining agreement between the District and the exclusive bargaining representative for faculty.

The criteria and procedures for hiring classified employees shall be established after first affording the exclusive collective bargaining representative an opportunity to participate in the decisions under the Board's policies regarding local decision making.

Reference:

Education Code Section 70902(d)  
Education Code Section 87100 et seq.  
Title 5, Section 53000, et seq.  
Accreditation Standard III.1.A

El Camino College Policy  
Adopted:

Replaces Board Policies 4211, 4311

Pages 4 through 15 intentionally omitted – old board policies 4211 and 4311 not available electronically.

**July 19, 2004**

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The Board of Trustees believes that employees should be disciplined or dismissed only when there is just cause. The Superintendent/President shall enact procedures for the disciplinary proceedings applicable to permanent non-represented classified employees of the District. Such procedures shall conform to the requirements of the Education Code. The Board's determination for the sufficiency of the cause for disciplinary action of a classified employee shall be final.

Disciplinary action shall not be taken for any cause that arose prior to the employee being permanent or for any cause that arose more than two years preceding the date of the filing of any charge against the employee. Disciplinary action shall be applicable if the cause was concealed or not disclosed by the employee when it could be reasonably assumed that the employee should have disclosed the facts to the District.

A permanent employee shall be subject to disciplinary action, including but not limited to oral reprimand, written reprimand, reduction in pay, demotion, suspension, reassignment or discharge, for any of the following reasons.

1. Fraud in securing employment or making a false statement on an application of employment.
2. Incompetence, i.e., inability to comply with minimum standards of an employee's position for a significant period of time.
3. Inefficiency or inexcusable neglect of duty, i.e., failure to perform duties required of an employee in the position.
4. Willful disobedience and insubordination, a willful failure to submit to duly appointed and acting supervision, conform to duly established orders or directions or insulting or demeaning the authority of a supervisor or manager.
5. Dishonesty involving employment.
6. Being impaired by or under the influence of alcohol, illegal drugs, or narcotics while on duty, which could impact the ability to do the job.
7. Excessive absenteeism.
8. Unexcused absence without leave.
9. Abuse or misuse of sick leave.
10. The conviction of either a misdemeanor or a felony involving moral turpitude shall constitute grounds for dismissal of any employee. The record of conviction shall be conclusive evidence only of the fact that the conviction occurred. A plea or verdict of guilty or a conviction showing a plea of *nolo contendere* made to charge a felony or any offense involving moral turpitude, is deemed to be a conviction within the meaning of this section.



11. Discourteous treatment of the public or other employees.
12. Improper or unauthorized use of District property.
13. Refusal to subscribe to any oath or affirmation which is required by law in connection with District employment.
14. Any willful act of conduct undertaken in bad faith, either during or outside of duty hours which is of such a nature that it causes discredit to the District, the employee's department or division.
15. Inattention to duty, tardiness, indolence, carelessness or negligence in care and handling of District property.
16. Mental or physical impairment which renders the employee unable to perform the essential functions of the job without reasonable accommodation or without presenting a direct threat to the health and safety of self or others.
17. Acceptance from any source of a reward, gift, or other form of remuneration in addition to regular compensation to an employee for the performance of his or her official duties.
18. The refusal of any officer or employee of the District to testify under oath before any court, grand jury or administrative officer having jurisdiction over any then pending cause of inquiry in which the District is involved. Violation of this provision may constitute in itself sufficient ground for the immediate discharge of such officer or employee.
19. Willful violation of policies, procedures and other rules which may be prescribed by the District.
20. Advocacy to overthrow federal, state or local government by force, violence or other unlawful means.
21. Failure to submit to a medical examination by a Board-certified physician, clinical psychologist or psychiatrist upon direction from the District.

Reference:

Education Codes Sections 88013

El Camino College Policy  
Adopted:

Replaces Board Policies 4281

Pages 18 through 22 intentionally omitted – old board policy 4281 not available electronically.

**July 19, 2004**

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## E. PURCHASE ORDERS

It is recommended that all purchase orders be ratified as shown.

Run Date  
**7/8/2004**

### El Camino Community College District BOARD OF TRUSTEES PURCHASE ORDER LISTING

**Meeting Date: 7-19-2004**

*The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.*

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
P0062921	Unisource Corp.	Warehouse	Inventories, Stores, Prep	\$740.43
P0062942	Quality Business Machines	Facilities/Planning	Repairs Noninstructional	\$86.60
P0062943	Meest California	NIS Partnership Grant	Postage	\$215.43
P0062944	Awards Plus	Student Affairs	ASB Exp.	\$395.11
P0062946	Environmental Recovery Services	Hazmat	Waste Disposal	\$4,575.00
P0062947	DTSC Department of Toxic Substance	Hazmat Disposal	Other Services And Expense	\$400.00
P0062948	Lori B. Medigovich	Humanities	Non-Instructional Supplies	\$1,331.94
P0062949	Continental Business Machines	Information Technology	Non-Instructional Supplies	\$174.45
P0062950	Awards Plus	Student Affairs	ASB Exp.	\$54.13
P0062951	Regents UC	Field Trips and Dona	Field Trip Expense	\$1,650.00
P0062952	S & B Food Services Catering Serv	Transfer Center	Non-Instructional Supplies	\$813.45
P0062953	S & B Food Services Catering Serv	Transfer Center	Non-Instructional Supplies	\$563.87
P0062954	Sue Oda-Omori	Counseling Office	Non-Instructional Supplies	\$25.42
P0062955	Pervo Paint	Parking-Student Perm	Non-Instructional Supplies	\$772.18
P0062956	El Camino College Foundation	Resource Developm./G	Non-Instructional Supplies	\$342.07
P0062957	California Dept. of Education	ATE-Articulation Par	Instructional Supplies	\$257.56
P0062959	S & B Food Services Catering Serv	MESA Program	Contract Services	\$575.00
P0062960	Concert Products, Inc.	Artes de El Camino	Contract Services	\$575.21
P0062961	Matson Printing	Warehouse	Inventories, Stores, Prep	\$2,341.99
P0062962	Infinity Broadcasting-KROQ-FM	Public Information	Multi Media Advertising	\$18,000.00
P0062963	Scaqmd Transportation Program	Rideshare	Filing Fee	\$23.53
P0062964	Linda Lew	Job Placement	Non-Instructional Supplies	\$80.00
P0062965	Patricia S. Kawashiri	Job Placement	Non-Instructional Supplies	\$32.57
P0062969	KPR-FM	Public Information	Multi Media Advertising	\$9,600.00
P0062970	American Express Travel	Public Information	Conferences Mgmt	\$119.00
P0062972	Fastsigns	Public Information	Non-Instructional Supplies	\$93.10
P0062973	Gym Equipment Maintenance	Physical Education	Laundry	\$620.00
P0062974	S & B Food Services Catering Serv	Financial Aid	Non-Instructional Supplies	\$83.19
P0062975	Empire Cleaning Supply	Facilities/Planning	Repairs Noninstructional	\$668.51
P0062977	William E. Doyle	Family Concert/SBYO	Instructional Supplies	\$645.00
P0062978	A.S.K.	Division Office Fine	Repairs Parts And Supplies	\$79.00

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P0062979	American Express Travel	Ed & Community Devel	Transportation/ Mileage	\$221.70
P0062980	Thompson Trophy	Student Affairs	ASB Exp.	\$326.16
P0062981	S & B Food Services Catering Serv	Commencement Expense	Contract Services	\$19,154.15
P0062982	Paradise Awards	Health Sciences	Non-Instructional Supplies	\$333.41
P0062983	Van Lingen Body Shop	Parking-Student Perm	Repairs Non Instr	\$24.50
P0062984	Gym Equipment Maintenance	Wellness Center	Instructional Supplies	\$1,568.00
P0062985	South Bay Regional Public Communi	Parking-Student Perm	New Equipment – Noninstruc.	\$2,037.30
P0062986	Mira Costa Boys Volleyball	Public Information	Multi Media Advertising	\$400.00
P0062987	Ann M. Garten	Public Information	Conferences Mgmt	\$300.00
P0062988	Nick Marier	Student Affairs	ASB Exp.	\$300.00
P0062989	The Aura Group	Public Information	Non-Instructional Supplies	\$5,613.35
P0062990	Quality Business Machines	Admissions/Records	Repairs Noninstructional	\$218.20
P0062991	Russco	SBDC COCCC	Other Services And Expense	\$260.00
P0062992	Guillermo Hinojosa	EOPS	Contract Services	\$350.00
P0062993	Berit Eriksson	WPLRC State Leadership	Contract Services	\$275.00
P0062994	Oclc	TTIP Library Automat	Other Services And Expense	\$5,000.00
P0062995	Postal Priviledge	Title V CSUDH	Postage	\$90.45
P0062996	Environmental Recovery Services	Hazmat	Waste Disposal	\$2,075.00
P0062997	Leon D. Ralph	V.P. Academic Affairs	Instructional Lecturers	\$100.00
P0062998	Jo Lynn Horton	V.P. Academic Affairs	Contract Services	\$50.00
P0062999	Image IV Systems	Admissions/Records	Repairs Noninstructional	\$90.00
P0063000	Alpha Gamma Sigma	Student Affairs	A/P Manually Generated	\$840.00
P0063004	Stylografics	Title V Activity II	Non-Instructional Supplies	\$978.82
P0063005	Bridge U.S.A.	El Camino Language	Multi Media Advertising	\$250.00
P0063006	Scantron Corporation	Nursing	Fundraising	\$5,813.00
P0063007	Oberlin College	Instructional Service	Library Books	\$25.00
P0063008	S & B Food Services Catering Serv	SRC High Tech Donati	Instructional Supplies	\$56.70
P0063009	Staff Service Education Intern Co	El Camino Language	Contract Services	\$120.00
P0070011	Learning Resources Network	Contract Education	Dues And Memberships	\$450.00
P0070012	Lern Conferences	Contract Education	Conferences Mgmt	\$575.00
P0070013	Auguste Enterprises, Inc.	Contract Education	Contract Services	\$7,500.00
P0070015	Creation Engine	Ca Virtual Uni. 2nd	Software	\$105.52
P0070016	ADT Security Services	Human Resources	Other Services And Expense	\$2,269.31
P0070017	Chronicle of Higher Education	Ca Virtual Uni. 2nd	Publications/ Periodicals	\$82.50
P0070018	Admissions Marketing Report	Public Information	Publications Periodicals	\$175.00
P0070023	Survey Systems, Inc.	VP-SCA	Publications/ Periodicals	\$500.00
P0070028	Awp Institutional Membership Asso	Division Office Huma	Non-Instructional Supplies	\$220.00
P0070030	Shredder Specialties	Parking-Student Perm	Maintenance Contracts	\$159.50
P0070031	Cummins-Allison Corporation	Parking-Student Perm	Maintenance Contracts	\$323.17
P0070032	End2End, Inc.	Parking-Student Perm	Maintenance Contracts	\$2,700.00
P0070033	Datatel, Inc.	Information Technology	Maintenance Contracts	\$173,290.00
P0070034	Pacific Parking Systems, Inc.	Parking-Student Perm	Maintenance Contracts	\$11,226.00
P0070035	Identix, Inc. Attn: Contracts Adm	Livescan Prog. /Camp	Maintenance Contracts	\$6,227.00
P0070036	Western Highway Products, Inc.	Parking-Student Perm	Site Improvements	\$415.68

P0070037	Monterey Graphics	Parking-Student Perm	Non-Instructional Supplies	\$1,201.25
P0070038	Emblem Enterprises, Inc.	Parking-Student Perm	Non-Instructional Supplies	\$446.51
P0070041	Iparadigms	Information Technology	Computer Software Account	\$10,647.90
P0070042	Datatel, Inc.	Information Technology	Maintenance Contracts	\$32,896.25
P0070044	West Group	VP-SCA	Publications/ Periodicals	\$220.00
P0070046	Community College Week	Public Information	Publications/ Periodicals	\$40.00
P0070047	Daily Breeze, the	Public Information	Non-Instructional Supplies	\$200.00
P0070048	Center for Education & Employ	Division Ofc Student	Other Books	\$104.95
P0070049	Hugger Mugger	Fine Arts Dntn-Dance	Instructional Supplies	\$209.94
P0070050	Fitness Wholesale	Fine Arts Dntn-Dance	Instructional Supplies	\$637.95
P0070053	Judy Kasabian	ATE-Articulation Par	Conferences - Student	\$562.80
P0070055	Perry Hacking	ATE-Articulation Par	Non-Instructional Supplies	\$81.00
P0070056	Judy Kasabian	ATE-Articulation Par	Instructional Supplies	\$753.17
P0070057	Bozena Morton	Univ- Silesia,Cieszy	Non-Instructional Supplies	\$67.74
P0070058	Primex Clinical Laboratories	Human Resources	Other Services And Expense	\$270.50
P0070061	Los Nettos Regional Network Univ.	Ca Virtual Uni. 2nd	Contract Services	\$2,850.00
P0070062	Image Solutions	Admissions/Records	Postage	\$9,300.00
P0070063	Shredder Specialties	Admissions/Records	Maintenance Contracts	\$149.50
P0070065	Lanier Worldwide, Inc.	Job Placement	Non-Instructional Supplies	\$1,008.00
P0070066	CPA California Placement Associat	Job Placement	Conferences Mgmt	\$100.00
P0070067	American Express Travel	Financial Aid	Travel And Conference Exp	\$521.32
P0070069	Molly Gardner	ATE-Articulation Par	Contract Services	\$200.00
P0070070	Linda K. Kruse	ATE-Articulation Par	Contract Services	\$200.00
P0070071	Leslie Stern	ATE-Articulation Par	Contract Services	\$200.00
P0070072	Doniece Redmond	ATE-Articulation Par	Contract Services	\$200.00
P0070073	Melissa Kirkham	ATE-Articulation Par	Contract Services	\$200.00
P0070074	Laura Flores	ATE-Articulation Par	Contract Services	\$200.00
P0070075	Stefannie Gonzalez	ATE-Articulation Par	Contract Services	\$200.00
P0070076	Donna R. Tautges	ATE-Articulation Par	Contract Services	\$200.00
P0070077	Richard J. Nelson	ATE-Articulation Par	Contract Services	\$200.00
P0070078	Kristen L. Wilson	ATE-Articulation Par	Contract Services	\$200.00
P0070079	Western State Conference	Health Sciences and	Non-Instructional Supplies	\$300.00
P0070082	Madeline Guillory	ATE-Articulation Par	Contract Services	\$200.00
P0070083	West Group	Health, Safety	Publications Periodicals	\$396.00
P0070084	Schwalm & Associates	Facilities/Planning	Repairs Noninstructional	\$2,870.75
P0070085	Printer Works, the	Technical Services	Repairs Parts And Supplies	\$198.00
P0070086	NFPA	Health, Safety	Dues And Memberships	\$135.00
P0070087	Shiffler	Carpenter Shop	Non-Instructional Supplies	\$134.23
P0070088	Monterey Graphics	International Student	Multi Media Advertising	\$3,552.33
P0070089	Foundation for CA Community College	Facilities/Planning	Repairs Noninstructional	\$4,539.00
P0070092	The College Board	Matriculation	Non-Instructional Supplies	\$54,000.00
P0070094	Action Upholstery	Parking-Student Perm	Repairs Noninstructional	\$450.00
P0070095	South Coast Conference	Health Sciences	Non-Instructional Supplies	\$3,400.00
P0070096	Mission Football Conference	Health Sciences	Non-Instructional Supplies	\$1,250.00

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P0070099	Learning Resources Association	Division Office Inst	Publications Periodicals	\$84.00
P0070101	Dell Marketing L. P.	Title V Activity II	New Equipment – Noninstruc.	\$713.10
P0070102	Bozena Morton	Title V Management	Non-Instructional Supplies	\$51.59
P0070103	Joseph M. Georges	Ca Virtual Uni. 2nd	New Equipment – Noninstruc.	\$43.29
P0070104	Crowne Plaza Hotel	Presidents Office	Conferences Mgmt	\$99.90
P0070106	American Express Travel	Staff Diversity	Conferences Mgmt	\$78.69
P0070108	A-1 Office Plus	Public Information	New Equipment – Noninstruc.	\$1,216.72
P0070109	Dell Marketing L. P.	01-02 PFE Laptops	New Equipment – Instruc.	\$3,318.80
P0070110	Delphin Computer Supply	01-02 PFE Laptops	New Equipment – Instruc.	\$535.84
P0070111	Crucial Technology	01-02 PFE Laptops	New Equipment – Instruc.	\$115.82
P0070112	Ladner Coatings Inc.	Facilities/Planning	Repairs Noninstructional	\$6,237.00
P0070113	Evelyn E. Andrade-Molina	ATE-Articulation Par	Student Stipends	\$1,000.00
P0070114	Renee A. Bazant, II	ATE-Articulation Par	Student Stipends	\$1,000.00
P0070115	California Community College Leag	VP-SCA	Non-Instructional Supplies	\$40.00
P0070116	Los Angeles Times	Public Information	Publications/ Periodicals	\$600.00
P0070117	Evelyn E. Andrade-Molina	ATE-Articulation Par	Student Stipends	\$1,601.40
P0070118	Renee A. Bazant, II	ATE-Articulation Par	Student Stipends	\$1,639.40
P0070119	California Community College Leag	VP-SCA	Non-Instructional Supplies	\$16.00
P0070120	Aviation Week	Contract Training	Publications Periodicals	\$59.00
P0070121	Harris Infosource	SBDC CITD	Multi Media Advertising	\$297.50
P0070122	California Community College Leag	Presidents Office	Conferences Mgmt	\$140.00
P0070123	American Express Travel	Information Technology	Transportation/ Mileage	\$140.70
P0070124	G & J Automotive Equipment	Automotive Technology	Other Books	\$130.44
P0070125	Spitz Space Systems, Inc.	Astronomy	Repairs - Instructional	\$1,112.81
P0070126	Hewlett Packard Parts Direct Orde	Information Technology	Maintenance Contracts	\$37,394.76
P0070127	Spitz Space Systems, Inc.	Astronomy	Maintenance Contracts	\$2,450.00
P0070131	Astronomical Society	Astronomy	Publications Periodicals	\$48.00
P0070132	Hollywood Reporter	SBA 1/1/04 to 12/31	Multi Media Advertising	\$250.00
P0070133	PC Mall Gov Inc.	01-02 PFE Laptops	New Equipment – Instruc.	\$5,393.59
P0070134	Rounds, Miller and Associates	SBDC Program Income	Contract Serv Temp Agenci	\$150.00
P0070135	Destyn M. LaPorte	El Camino Language	Field Trip Expense	\$188.79
P0070136	Bottom Line Personal	Health, Safety	Publications Periodicals	\$39.00
P0070138	American Express Travel	Human Resources	Other Services And Expense	\$144.90
P0070139	Daily Breeze, the	SBA 1/1/04 to 12/31	Publications/ Periodicals	\$104.00
P0070143	Epos Corporation	Information Technology	Maintenance Contracts	\$6,531.00
P0070146	Alt-N Technologies	Ca Virtual Uni. 2nd	Software	\$728.00
P0070147	Xpedx Paper & Graphics	Copy Center	Non-Instructional Supplies	\$1,536.89
P0070151	Consortium of Southern California	Recruitment/School	Dues And Memberships	\$250.00
P0070152	San Pedro City Ballet	Artes de El Camino	Contract Services	\$5,347.59
P0070153	Manhattan Beach Chamber of Commerce	Public Information	Dues And Memberships	\$75.00
P0070154	MERLOT	Ca Virtual Uni. 2nd	Conferences Other	\$80.00
	<b>Total :</b>	<b>160</b>		<b>\$515,700.77</b>
B0060500	American Express Tra	Public Information	Conferences Mgmt	\$112.50
B0061634	American Express Tra	Information Technology	Transportation/ Mileage	\$112.20

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B0062530	Datatel, Inc.	Administration	Training	\$5,450.00
B0062691	Aawcc Conference Coa	Purchasing and Busin	Conferences Mgmt	\$45.00
B0062805	S & B Food Services	Financial Aid	Non-Instructional Supplies	\$2,442.51
B0062907	Los Angeles Weekly	Public Information	Multi Media Advertising	\$8,074.00
B0068123	Easter Seals Souther	DSPS	Contract Services	\$1.00
B0068128	C3 Business Solution	Cact CA Employee Tra	Contract Services	\$13,500.00
B0068133	Collette Vacations	Contract Education	Contract Services	\$1.00
B0068134	Collette Vacations	Contract Education	Contract Services	\$1.00
B0068136	Quami Adams	Fine Arts Dntn-Dance	PSA Contract Services	\$800.00
B0068137	Rapidtext, Inc.	DSPS	Contract Services	\$4,998.00
B0068138	Centinela Valley Adu	DSPS	Contract Services	\$1.00
B0068142	Philip Lenuid	CITD Program Income	PSA Contract Services	\$3,800.00
B0068143	Delores Storey	Foster Care Ed 03-04	PSA Contract Services	\$444.00
B0068144	Southern California	RITC 10/1/03 - 9/30	Contract Services	\$300.00
B0068145	Phoenix Day School	RITC 10/1/03 - 9/30	Contract Services	\$2,500.00
B0068147	Bernice Lombard	Foster Care Ed 03-04	PSA Contract Services	\$309.00
B0068148	Cheryl Love-Queen	Foster Care Ed 03-04	PSA Contract Services	\$259.00
B0068149	Kim Borgaro	Fine Arts Dntn-Dance	PSA Contract Services	\$700.00
B0068150	Oxnard College Citd	CITD Program Income	Contract Services	\$1.00
B0068151	Southwest Regional	RITC 10/1/03 - 9/30	Contract Services	\$250.00
B0070091	South Bay Regional	Parking-Student Perm	Maintenance Contracts	\$2,700.00
B0070144	Advanced Office Serv	CDC	Maintenance Contracts	\$1,150.00
B0077002	Thomas Niland	SBA 1/1/04 to 12/31	PSA Contract Services	\$42,000.00
B0077003	Gamaliel Padilla	SBA 1/1/04 to 12/31	PSA Contract Services	\$21,000.00
B0077004	Jason D. Vogel	SBA 1/1/04 to 12/31	PSA Contract Services	\$18,600.00
B0077005	Sharon Peterson	SBA 1/1/04 to 12/31	PSA Contract Services	\$20,000.00
B0077006	Gerardo De Los Rois	SBA 1/1/04 to 12/31	PSA Contract Services	\$34,000.00
B0077007	Dynamic Engineering	Science Complex Cons	Contract Services	\$90,000.00
B0077009	Destination Science	Contract Education	Contract Services	\$1.00
B0077010	Vavrinek, Trine, Day	Institutional Service	Audit	\$70,000.00
B0077011	Methodist Hospital	Nursing	Instructional Supplies	\$1.00
B0077012	Paper Direct	Contract Education	Non-Instructional Supplies	\$200.00
B0077013	Westminster Press	Contract Education	Non-Instructional Supplies	\$40,000.00
B0077014	Steve Miller Group	Contract Education	Contract Services	\$2,000.00
B0077015	Sidedoor Studio, The	Contract Education	Contract Services	\$6,000.00
B0077016	Postmaster	Contract Education	Postage	\$19,000.00
B0077017	ECCD Petty Cash	Contract Education	Non-Instructional Supplies	\$400.00
B0077018	Mid City Mailing Ser	Contract Education	Contract Services	\$7,500.00
B0077019	Kelly Paper Company	Contract Education	Non-Instructional Supplies	\$250.00
B0077020	Daily Breeze, the	Contract Education	Multi Media Advertising	\$500.00
B0077021	Cambridge Education	Contract Education	Non-Instructional Supplies	\$2,000.00
B0077022	American Management	Contract Education	Non-Instructional Supplies	\$3,000.00
B0077023	Crenshaw Lumber	Carpenter Shop	Non-Instructional Supplies	\$1,500.00
B0077025	Home Depot/Gecf	Carpenter Shop	Non-Instructional Supplies	\$4,000.00

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B0077026	Ideal Glass & Mirror	Carpenter Shop	Non-Instructional Supplies	\$5,000.00
B0077027	Lowe's Companies, In	Carpenter Shop	Non-Instructional Supplies	\$1,000.00
B0077028	Seers Lumber Company	Carpenter Shop	Non-Instructional Supplies	\$500.00
B0077029	Sixten and Associate	Fiscal Services	Other Services And Expense	\$24,000.00
B0077030	Somerville Plywood	Carpenter Shop	Non-Instructional Supplies	\$2,000.00
B0077031	Universal Tool	Carpenter Shop	Non-Instructional Supplies	\$500.00
B0077032	April Combs	Ca Virtual Uni. 2nd	PSA Contract Services	\$1,800.00
B0077033	Association of Commu	Contract Education	Dues And Memberships	\$60.00
B0077035	DeAnza College	Ca Virtual Uni. 2nd	Contract Services	\$1.00
B0077036	Jom Pharmaceutical	Health Services	Direct Supp	\$2,500.00
B0077037	Hemacue Inc.	Health Services	Direct Supp	\$400.00
B0077038	Western Scientific	Health Services	Repairs Noninstructional	\$300.00
B0077039	Airgas	Health Services	Direct Supp	\$500.00
B0077040	Pharmedix	Health Services	Direct Supp	\$5,000.00
B0077041	Sparkletts	Health Services	Non-Instructional Supplies	\$1,000.00
B0077042	Moore Medical Corp	Health Services	Direct Supp	\$12,000.00
B0077043	Darby Drug Co., Inc.	Health Services	Direct Supp	\$2,500.00
B0077044	Besse Medical Supply	Health Services	Direct Supp	\$2,500.00
B0077045	Eureka - California	Career Center	Other Services And Expense	\$2,376.09
B0077046	ACCE	Contract Education	Conferences Mgmt	\$400.00
B0077047	Airgas	Welding Shop	Non-Instructional Supplies	\$1,500.00
B0077048	Scotch Paint Corpora	Paint Shop	Non-Instructional Supplies	\$9,000.00
B0077049	Dunn Edwards	Paint Shop	Non-Instructional Supplies	\$500.00
B0077050	Westwood Building Ma	Carpenter Shop	Non-Instructional Supplies	\$2,000.00
B0077051	Smardan Supply Compa	HVAC Shop	Non-Instructional Supplies	\$2,500.00
B0077052	Refrigeration Suppli	HVAC Shop	Non-Instructional Supplies	\$5,000.00
B0077053	Mcmaster-Carr Supply	HVAC Shop	Non-Instructional Supplies	\$4,500.00
B0077054	Johnstone Supply	HVAC Shop	Non-Instructional Supplies	\$5,000.00
B0077055	George T. Hall	HVAC Shop	Non-Instructional Supplies	\$5,000.00
B0077056	W.W. Grainger, Inc.	HVAC Shop	Non-Instructional Supplies	\$5,000.00
B0077057	Cook Machine & Engin	HVAC Shop	Repairs Noninstructional	\$2,000.00
B0077058	Applied Industrial	HVAC Shop	Non-Instructional Supplies	\$4,500.00
B0077060	Aaa Motors	HVAC Shop	Non-Instructional Supplies	\$6,500.00
B0077061	Larry's Concrete Saw	Facilities/Planning	Repairs Noninstructional	\$2,500.00
B0077062	Day & Night Lock Com	Lock Shop	Repairs Noninstructional	\$1,000.00
B0077063	Montgomery Hardware	Lock Shop	Non-Instructional Supplies	\$6,000.00
B0077064	Clark Security Produ	Lock Shop	Non-Instructional Supplies	\$5,000.00
B0077065	Mcmaster-Carr Supply	Lock Shop	Non-Instructional Supplies	\$500.00
B0077066	Knorr Systems Inc.	Pool	Non-Instructional Supplies	\$1,000.00
B0077067	Inter Valley Pool Su	Pool	Non-Instructional Supplies	\$3,000.00
B0077068	J. M. Mckinney Co.	Plumbing Shop	Non-Instructional Supplies	\$500.00
B0077069	Aaa Motors	Plumbing Shop	Non-Instructional Supplies	\$500.00
B0077070	Smardan Supply Compa	Plumbing Shop	Non-Instructional Supplies	\$9,000.00
B0077071	M & K Metal Co.	Welding Shop	Non-Instructional Supplies	\$1,500.00

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B0077072	Verizon Wireless	00-01 P4E INGLEWOOD	Telephone	\$600.00
B0077073	Sparkletts	VP-SCA	Non-Instructional Supplies	\$600.00
B0077074	Bank of America	VP-SCA	Non-Instructional Supplies	\$1,000.00
B0077075	ECCD Petty Cash	VP-SCA	Non-Instructional Supplies	\$500.00
B0077076	ECC BOOKSTORE	VP-SCA	Non-Instructional Supplies	\$500.00
B0077077	S & B Food Services	VP-SCA	In-Service Training	\$1,500.00
B0077079	Portable Storage Cor	Replace South Gym Bl	Contract Services	\$5,880.00
B0077080	Anderson Saw Company	Hazmat Transportation	Gasoline	\$1,000.00
B0077081	Unisource	Operations	Non-Instructional Supplies	\$1,500.00
B0077082	Pioneer Chemical Com	Operations	Non-Instructional Supplies	\$2,500.00
B0077083	Xpedx Paper & Graphi	Copy Center	Instructional Supplies	\$4,500.00
B0077084	Kelly Paper Company	Copy Center	Non-Instructional Supplies	\$2,000.00
B0077085	Otto Bindery	Copy Center	Printing	\$3,500.00
B0077086	Federal Express	Mailroom	Postage	\$25,000.00
B0077087	Tony's Printing Equi	Copy Center	Repairs Parts And Supplies	\$2,000.00
B0077088	DHL World Wide Expre	Mailroom	Postage	\$1,800.00
B0077089	Pitney Bowes, Inc.	Mailroom	Other Rentals	\$11,000.00
B0077090	Domestic Linen Suppl	Copy Center	Laundry	\$675.00
B0077091	Parkhouse Tire, Inc	Automotive Shop	Non-Instructional Supplies	\$3,000.00
B0077092	Roy's Flower Garden	Automotive Shop	Non-Instructional Supplies	\$3,400.00
B0077093	Taylor-Dunn Manufact	Automotive Shop	Non-Instructional Supplies	\$5,000.00
B0077094	Power Lift	Automotive Shop	Non-Instructional Supplies	\$2,000.00
B0077095	Turf Star	Automotive Shop	Non-Instructional Supplies	\$5,000.00
B0077096	Yamada Service Center	Automotive Shop	Non-Instructional Supplies	\$3,000.00
B0077097	Cook Equipment Co.	Automotive Shop	Non-Instructional Supplies	\$1,500.00
B0077098	Cook Machine & Engin	Automotive Shop	Repairs Noninstructional	\$1,500.00
B0077099	M & M's Repair Servi	Automotive Shop	Non-Instructional Supplies	\$4,000.00
B0077100	Pitney Bowes, Inc.	Mailroom	Postage	\$1,377.00
B0077101	United Parcel Service	Mailroom	Postage	\$6,500.00
B0077102	Sonshine Print Shop	Copy Center	Printing	\$4,900.00
B0077103	Sonshine Print Shop	Copy Center	Printing	\$4,900.00
B0077104	Usps/Citibank Lockbo	Mailroom	Postage	\$200,000.00
B0077105	Monterey Graphics	Copy Center	Printing	\$4,900.00
B0077106	Enterprise Rent-A-Car	Radiologic Tech Dona	Non-Instructional Supplies	\$4,000.00
B0077107	Xerox Corporation	Copy Center	Maintenance Contracts	\$684.00
B0077108	Chalmers-Painter, In	Mailroom	Postage	\$5,000.00
B0077109	S & B Food Services	Title V CSUDH	Non-Instructional Supplies	\$2,500.00
B0077111	E.C.C. Public Inform	Title V CSUDH	Reproduction - Noninstruc	\$2,500.00
B0077112	Gunther Athletic Ser	Health Sciences	Non-Instructional Supplies	\$500.00
B0077113	Medco Sports Medicin	Radiologic Tech Dona	Non-Instructional Supplies	\$11,500.00
B0077114	E.C.C. Public Inform	Health Sciences	Non-Instructional Supplies	\$6,300.00
B0077115	Pacific Coachways	Radiologic Tech Dona	Non-Instructional Supplies	\$23,600.00
B0077116	Gunther Athletic Ser	Health Sciences	Non-Instructional Supplies	\$4,184.00
B0077117	Gunther Athletic Ser	Health Sciences	Non-Instructional Supplies	\$11,061.00

B0077118	Anza True Value Hard	Ctr for Arts Product	Non-Instructional Supplies	\$1,500.00
B0077119	Gerber Ambulance Ser	Health Sciences	Non-Instructional Supplies	\$1,500.00
B0077120	E.C.C.C.D. Bookstore	Division Office Huma	Instructional Supplies	\$200.00
B0077121	E.C.C.C.D. Bookstore	English	Instructional Supplies	\$678.00
B0077122	ECCD Petty Cash	English	Instructional Supplies	\$500.00
B0077123	American Foothill Pu	Humanities	Non-Instructional Supplies	\$34,000.00
B0077124	American Foothill Pu	Humanities	Non-Instructional Supplies	\$10,000.00
B0077125	Freestyle Photograph	Internet Assistant P	Non-Instructional Supplies	\$598.00
B0077126	Image IV Systems	Division Office Huma	Copiers	\$1,080.00
B0077127	Oragon, Inc.	Health Services	Direct Supp	\$1,300.00
B0077128	E.C.C.C.D. Bookstore	Title V CSUDH	Instructional Supplies	\$3,500.00
B0077129	Gable House Bowl	Physical Education	Contract Services	\$1.00
B0077130	Alondra Park Golf Co	Physical Education	Contract Services	\$1.00
B0077131	Ctl Environmental Se	Asbestos Abatement	Contract Services	\$1,000.00
B0077132	ECCD Petty Cash	Facilities/Planning	Non-Instructional Supplies	\$300.00
B0077133	Graybar Electric	Electric Shop	Non-Instructional Supplies	\$10,000.00
B0077134	Grainger	Electric Shop	Non-Instructional Supplies	\$11,000.00
B0077135	Industrial Wholesale	Electric Shop	Non-Instructional Supplies	\$16,000.00
B0077136	Commercial Wholesale	Electric Shop	Non-Instructional Supplies	\$15,000.00
B0077137	Western Illuminated	Electric Shop	Non-Instructional Supplies	\$4,000.00
B0077138	ECCD Petty Cash	Admissions/Records	Non-Instructional Supplies	\$100.00
B0077139	Corleen Rochlitz	Parking-Student Perm	PSA Contract Services	\$2,000.00
B0077140	Robert Such Backgrou	Parking-Student Perm	PSA Contract Services	\$1,500.00
B0077141	James C. Wilson Db:	Parking-Student Perm	PSA Contract Services	\$600.00
B0077142	Tri Signal	Facilities/Planning	Repairs Noninstructional	\$11,000.00
B0077143	Josten's, Inc.	Admissions/Records	Non-Instructional Supplies	\$6,000.00
B0077144	Allen's Press Clippi	Public Information	Other Services And Expense	\$5,000.00
B0077145	Beach Reporter	Public Information	Multi Media Advertising	\$5,000.00
B0077146	The Development	Public Information	Non-Instructional Supplies	\$8,500.00
B0077147	Easy Reader, the	Public Information	Multi Media Advertising	\$5,000.00
B0077148	Abc Sign Company	Fine Arts	Non-Instructional Supplies	\$2,000.00
B0077149	Gallery Services	Fine Arts	Non-Instructional Supplies	\$2,800.00
B0077150	Airgas	Art Department	Other Instr Supplies	\$900.00
B0077151	Freestyle Photograph	Art Department	Other Instr Supplies	\$2,000.00
B0077152	Diversified Photo	Art Department	Instructional Supplies	\$3,000.00
B0077153	Mark Hullibarger	Music	Maintenance Contracts	\$9,975.00
B0077154	Torrance Electronics	Music	Repairs Parts And Supplies	\$500.00
B0077155	ECCD Petty Cash	Art Department	Instructional Supplies	\$900.00
B0077156	ECCD Petty Cash	Art Department	Instructional Supplies	\$600.00
B0077157	ECCD Petty Cash	Division Office Fine	Non-Instructional Supplies	\$300.00
B0077158	Marshall Electronics	Theatre/Dance	Repairs Parts And Supplies	\$500.00
B0077159	Pacific Graphics	Ctr for Arts Promo	Non-Instructional Supplies	\$12,000.00
B0077160	ECCD Petty Cash	Health, Safety	Non-Instructional Supplies	\$300.00
B0077161	Charles G. Hardy, In	Carpenter Shop	Non-Instructional Supplies	\$1,000.00

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B0077162	S & B Food Services	Health, Safety	Non-Instructional Supplies	\$200.00
B0077163	Nextel Communication	Health, Safety	Telephone	\$805.00
B0077164	Verizon Wireless	Health, Safety	Telephone	\$4,200.00
B0077165	ECCD Petty Cash	Rideshare	Non-Instructional Supplies	\$500.00
B0077166	Bishop Company	Grounds	Non-Instructional Supplies	\$2,000.00
B0077167	Ewing Irrigation Pro	Grounds	Non-Instructional Supplies	\$3,000.00
B0077168	L & B Pipe & Supply	Grounds	Non-Instructional Supplies	\$2,500.00
B0077169	Thompson Building Ma	Grounds	Non-Instructional Supplies	\$500.00
B0077170	Moneta Nursery Inc	Grounds	Non-Instructional Supplies	\$5,500.00
B0077171	Westwood Building Ma	Grounds	Non-Instructional Supplies	\$2,000.00
B0077172	Yamada Service Center	Grounds	Non-Instructional Supplies	\$1,500.00
B0077173	J. R. SIMPLOT	Grounds	Non-Instructional Supplies	\$2,000.00
B0077174	Klean Sweep	Grounds	Sweeping Service	\$7,500.00
B0077175	Braun Towel & Linen	Operations	Non-Instructional Supplies	\$1,500.00
B0077176	Animal Trapping & Re	Operations	Pest Control	\$1,000.00
B0077177	Bay Cities Car Wash	Operations	Car Wash Service	\$500.00
B0077178	Service Pro Pest Man	Operations	Pest Control	\$1,625.00
B0077179	A.M. Leonard	Grounds	Non-Instructional Supplies	\$1,500.00
B0077180	Aaron Brothers Art M	Public Information	Instructional Supplies	\$250.00
B0077181	Xerox Corporation	MESA Program 2002	Non-Instructional Supplies	\$294.00
B0077182	Allied Refrigeration	HVAC Shop	Non-Instructional Supplies	\$5,000.00
B0077183	Mckinley Equipment	Facilities/Planning	Other Services And Expense	\$300.00
B0077184	Cal Met Services	Utilities	Waste Disposal	\$45,000.00
B0077185	Mary A. Harmon	Public Information	PSA Contract Services	\$24,000.00
B0077186	Ford Graphics	Science Complex Cons	Architects And Engineers	\$12,000.00
B0077187	National Roofing Con	Replace Roof MCS	Contract Services	\$1,850.00
B0077188	Lee's Alignment Serv	Automotive Shop	Repairs Noninstructional	\$1,000.00
B0077189	South Bay Ford	Automotive Shop	Repairs Noninstructional	\$3,000.00
B0077190	Eberhard Equipment	Automotive Shop	Repairs Noninstructional	\$2,000.00
B0077191	Battery Systems	Automotive Shop	Repairs Noninstructional	\$6,900.00
B0077192	Domestic Linen Suppl	Automotive Shop	Laundry	\$1,000.00
B0077193	Eddings Brothers Aut	Automotive Shop	Non-Instructional Supplies	\$10,000.00
B0077194	Safety-Kleen Corpora	Automotive Shop	Non-Instructional Supplies	\$2,500.00
B0077195	Stericycle, Inc.	Hazmat	Waste Disposal	\$4,566.00
B0077196	Kone Inc.	Facilities/Planning	Repairs Noninstructional	\$47,000.00
B0077197	Protech Pedroleum Se	Facilities/Planning	Repairs Noninstructional	\$2,500.00
B0077198	Brookstone Equipment	Facilities/Planning	Repairs Noninstructional	\$1,300.00
B0077199	Chief Neon Sign Comp	Facilities/Planning	Repairs Noninstructional	\$4,000.00
B0077200	ECCD Petty Cash	SBDC CITD	Non-Instructional Supplies	\$2,000.00
B0077201	ECCD Petty Cash	Recruitment/School	Non-Instructional Supplies	\$5,000.00
B0077202	Verizon Wireless	Recruitment/School	Non-Instructional Supplies	\$3,000.00
B0077203	Pacific Coachways	Recruitment/School	Transportation	\$7,000.00
B0077204	Flue Steam, Inc.	Facilities/Planning	Other Services And Expense	\$1,700.00
B0077205	Airgas	Hazmat Transportation	Gasoline	\$1,000.00

B0077206	L.A.C.O.E.	Administrative Serv.	In-Service Training	\$2,500.00
B0077207	Tri Signal	Facilities/Planning	Repairs Noninstructional	\$10,450.00
B0077208	ECCD Petty Cash	Business & Int'l Ed.	Non-Instructional Supplies	\$2,000.00
B0077209	ECCD Petty Cash	CITD Program Income	Non-Instructional Supplies	\$2,000.00
B0077210	E.C.C.C.D. Bookstore	Recruitment/School	Non-Instructional Supplies	\$2,000.00
B0077211	Morey's Music Store	Music	Repairs Parts And Supplies	\$2,000.00
B0077212	Emerson Music	Music	Instructional Supplies	\$4,000.00
B0077213	ECCD Petty Cash	Music Library	Instructional Supplies	\$75.00
B0077214	ECCD Petty Cash	Music	Instructional Supplies	\$400.00
B0077215	EBSCO SUBSCRIPTION	Music Library	Instructional Supplies	\$534.00
B0077216	Empire Cleaning Supp	Operations	Non-Instructional Supplies	\$2,500.00
B0077217	Bank of America	Parking-Student Perm	In-Service Training	\$3,000.00
B0077218	Jones & Mayer	Parking-Student Perm	Self Insurance Legal Fees	\$1,500.00
B0077219	Enterprise Fleet Ser	Parking-Student Perm	Other Rentals	\$4,325.00
B0077220	E.C.C. Public Inform	Parking-Student Perm	Reproduction – Noninstruc.	\$1,000.00
B0077221	City of Torrance Rev	Parking-Student Perm	Other Services	\$4,000.00
B0077222	Westway Cleaners	Parking-Student Perm	Dry Cleaning	\$4,000.00
B0077223	Memorial Hospital	Parking-Student Perm	Other Services And Expense	\$1,000.00
B0077224	Emergency Medical As	Parking-Student Perm	Other Services And Expense	\$1,000.00
B0077225	Bay Cities Car Wash	Parking-Student Perm	Other Services And Expense	\$1,500.00
B0077226	Carmen's Uniforms, I	Parking-Student Perm	Non-Instructional Supplies	\$1,500.00
B0077227	ECCD Petty Cash	Parking-Student Perm	Non-Instructional Supplies	\$3,000.00
B0077228	LONG BEACH Uniforms	Parking-Student Perm	Non-Instructional Supplies	\$1,500.00
B0077229	Gilbert's Bicycles	Parking-Student Perm	Non-Instructional Supplies	\$300.00
B0077230	Mt. San Antonio Coll	LA Cty Hlth Svc/Mt.	Contract Services	\$1.00
B0077231	Dept. of Justice Bur	WPLRC Skills Enhance	Contract Services	\$1.00
B0077232	State of California	Cact CA Employee Tra	Contract Services	\$1.00
B0077233	Stiktech, Inc.	Specialty Beverage	Contract Services	\$68,000.00
B0077237	South Bay Regional	Parking-Student Perm	New Equipment – Noninstruc.	\$2,500.00
B0077238	Photo Zone	Campus Police Depart	Other Services And Expense	\$375.00
B0077239	Bob Lee's Automotive	Campus Police Depart	Repairs Noninstructional	\$5,000.00
B0077242	A-1 Coast Rentals	Health Sciences	Fundraising	\$1,000.00
B0077243	E.C.C. Public Inform	Health Sciences	Fundraising	\$300.00
B0077244	E.C.C. Public Inform	Health Sciences	Fundraising	\$300.00
B0077245	E.C.C. Public Inform	Health Sciences	Fundraising	\$300.00
B0077246	Verizon Wireless	Health Sciences	Fundraising	\$360.00
B0077247	Airgas	Parking-Student Perm	Non-Instructional Supplies	\$150.00
B0077251	ECCD Petty Cash	Business & Int'l Ed.	Conferences Mgmt	\$2,000.00
B0077252	ECCD Petty Cash	SBDC CITD	Conferences Mgmt	\$2,000.00
B0077253	E.C.C. Public Inform	CalWORKs	Printing	\$500.00
B0077254	Mid City Mailing Ser	Public Information	Postage	\$3,000.00
B0077255	Nextel Communication	Public Information	Telephone	\$1,500.00
B0077256	Ami Publishing, Inc	Specialty Beverage	Non-Instructional Supplies	\$1,000.00

B0077257	S & B Food Services	Contract Training	Conferences Mgmt	\$2,500.00
B0077258	Ami Publishing, Inc	Specialty Beverage	Multi Media Advertising	\$3,000.00
B0077259	E.C.C. Public Inform	Specialty Beverage	Reproduction Instructional	\$1,000.00
B0077260	E.C.C. Public Inform	Cact CA Employee	Reproduction Instructional	\$2,000.00
B0077261	E.C.C. Public Inform	Contract Training	Reproduction Instructional	\$500.00
B0077262	ECCD Petty Cash	Cact CA Employee	Non-Instructional Supplies	\$3,000.00
B0077263	ECCD Petty Cash	Contract Training	Non-Instructional Supplies	\$2,500.00
B0077264	ECCD Petty Cash	Specialty Beverage	Non-Instructional Supplies	\$1,500.00
B0077265	ECCD Petty Cash	CACT COCCC	Non-Instructional Supplies	\$1,500.00
B0077266	Nextel Communication	Parking-Student Perm	Other Services And Expense	\$3,700.00
B0077267	Redondo Beach Rotary	Public Information	Dues And Memberships	\$700.00
B0077268	Westminster Pressl	Public Information	Printing	\$25,000.00
B0077269	Walser's	Public Information	Instructional Supplies	\$1,000.00
B0077270	Walser's	Public Information	Instructional Supplies	\$1,000.00
B0077271	San Dieguito Printer	Public Information	Printing	\$15,000.00
B0077272	Samy's Camera	Public Information	Non-Instructional Supplies	\$5,000.00
B0077273	Torrance Postmaster	Public Information	Postage	\$50,000.00
B0077274	ECCD Petty Cash	Public Information	Non-Instructional Supplies	\$1,000.00
B0077275	Pauls Photo, Inc.	Public Information	Non-Instructional Supplies	\$6,200.00
B0077276	ECCD Petty Cash	CADD	Instructional Supplies	\$150.00
B0077277	A T & T Wireless	I&T Div Ofc	Pager Service Airtime	\$500.00
B0077278	Xpedx Paper & Graphi	I&T Div Ofc	Non-Instructional Supplies	\$200.00
B0077279	ECCD Petty Cash	I&T Div Ofc	Non-Instructional Supplies	\$200.00
B0077280	ECC BOOKSTORE	I&T Div Ofc	Other Books	\$2,145.00
B0077281	Angelica Rental Serv	Cosmetology	Laundry	\$5,000.00
B0077282	Domestic Linen Suppl	Air Conditioning	Laundry	\$4,710.00
B0077294	ECCD Petty Cash	Title V-Activity 1	Non-Instructional Supplies	\$1,500.00
B0077295	E.C.C. Public Inform	Title V-Activity 1	Reproduction Instructional	\$1,500.00
B0077296	E.C.C. Public Inform	Title V-Activity 1	Reproduction Instructional	\$1,000.00
B0077297	ECCD Petty Cash	Title V Activity II	Non-Instructional Supplies	\$1,500.00
B0077298	S & B Food Services	Title V-Activity 1	Non-Instructional Supplies	\$6,000.00
B0077299	S & B Food Services	Title V Activity II	Non-Instructional Supplies	\$1,500.00
B0077300	CentradeX	Business & Int'l Ed.	Contract Services	\$2,500.00
B0077301	ECC BOOKSTORE	Facilities/Planning	Non-Instructional Supplies	\$100.00
B0077302	Avalon Communication	Public Information	Postage	\$5,000.00
B0077303	Johnstone Supply	Air Conditioning	Repairs Parts And Supplies	\$500.00
B0077304	Lisa's Gallery	Public Information	Instructional Supplies	\$600.00
B0077305	NPA	Public Information	Printing	\$10,500.00
B0077306	E.C.C.C.D. Bookstore	Division Office Fine	Other Books	\$600.00
B0077307	E.C.C.C.D. Bookstore	Division Office Fine	Non-Instructional Supplies	\$100.00
B0077308	Harcourt Assessment	WPLRC Technical Inst	Instructional Supplies	\$3,600.00
B0077309	VER Sales	Ctr for Arts Product	Non-Instructional Supplies	\$500.00
B0077310	Hostwebs.Net	WPLRC Technical Inst	Multi Media Advertising	\$400.00
B0077311	Safe Navigation	(STCW) Standards	Other Books	\$15,000.00

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B0077312	South Bay Inflatable	(STCW) Standards	Non-Instructional Supplies	\$3,000.00
B0077313	Thomson Learning	WPLRC Technical Inst	Other Books	\$15,000.00
B0077314	Remel	Life Sciences	Instructional Supplies	\$900.00
B0077315	Diversified Publicat	(STCW) Standards	Other Books	\$560.00
B0077316	ECCD Cashier - Tuition	WPLRC Technical Inst	Contract Services	\$20,000.00
B0077317	E.C.C. Public Inform	WPLRC Technical Inst	Other Services And Expense	\$5,000.00
B0077318	Paper Direct	WPLRC Technical Inst	Non-Instructional Supplies	\$1,500.00
B0077319	Ward's Natural Science	Life Sciences	Instructional Supplies	\$4,000.00
B0077320	W.W. Grainger, Inc.	(STCW) Standards	Non-Instructional Supplies	\$500.00
B0077321	ECCD Petty Cash	WPLRC Technical Inst	Non-Instructional Supplies	\$3,000.00
B0077322	ECCD Petty Cash	Chemistry	Instructional Supplies	\$500.00
B0077323	ECCD Petty Cash	Life Sciences	Instructional Supplies	\$3,000.00
B0077324	Airgas	Fire Academy/Emergen	Other Instr Supplies	\$250.00
B0077325	Allied Refrigeration	Air Conditioning	Instructional Supplies	\$1,350.00
B0077326	Coast Appliance Part	Air Conditioning	Instructional Supplies	\$600.00
B0077327	Johnstone Supply	Air Conditioning	Instructional Supplies	\$1,500.00
B0077328	Refrigeration Supplies	Air Conditioning	Instructional Supplies	\$600.00
B0077329	ECCD Petty Cash	Fire Academy/Emergen	Instructional Supplies	\$650.00
B0077330	ECCD Petty Cash	Air Conditioning	Instructional Supplies	\$500.00
B0077331	Airgas	Air Conditioning	Other Instr Supplies	\$1,470.00
B0077332	Aorn, Inc.	WPLRC Technical Inst	Other Books	\$2,000.00
B0077333	Los Angeles Times	Public Information	Multi Media Advertising	\$40,000.00
B0077334	Inglewood Today Maga	Public Information	Multi Media Advertising	\$2,000.00
B0077335	National TV Radio	Public Information	Multi Media Advertising	\$50,000.00
B0077336	The Residence Inn	SBA 1/1/04 to 12/31	Conferences Mgmt	\$10,000.00
B0077340	Airgas	Chemistry	Other Instr Supplies	\$250.00
B0077341	ECCD Petty Cash	Geography	Instructional Supplies	\$150.00
B0077342	ECCD Petty Cash	Physics	Instructional Supplies	\$600.00
B0077343	Airgas	Physics	Other Instr Supplies	\$500.00
B0077344	Protech Pedroleum Se	Facilities/Planning	Repairs Noninstructional	\$2,000.00
B0077346	ECCD Petty Cash	Earth Sciences	Instructional Supplies	\$900.00
B0077347	S & B Food Services	I&T Division	Non-Instructional Supplies	\$1,000.00
B0077348	ECCD Petty Cash	CACT COCCC	Conferences Mgmt	\$500.00
B0077349	Rayne Water Systems	Physics	Other Rentals	\$1,240.00
B0077350	Finish Lacquer	Automotive Collision	Instructional Supplies	\$500.00
B0077351	ECCD Petty Cash	Automotive Collision	Instructional Supplies	\$500.00
B0077352	ECCD Petty Cash	Automotive Technology	Instructional Supplies	\$400.00
B0077353	ECCD Petty Cash	Electronics	Repairs Parts And Supplies	\$300.00
B0077354	E.C.C. Public Inform	ATE-Articulation Par	Reproduction Instructional	\$500.00
B0077355	ECCD Petty Cash	Electronics	Instructional Supplies	\$500.00
B0077356	ECCD Petty Cash	WPLRC - Victorville	Non-Instructional Supplies	\$1,200.00
B0077357	Verizon Wireless	Parking-Student Perm	Other Services And Expense	\$4,000.00
B0077358	Fountain Valley Pain	Automotive Collision	Instructional Supplies	\$2,000.00
B0077359	Airgas	Automotive Collision	Other Instr Supplies	\$3,500.00



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**Agenda for the El Camino Community College District Board of Trustees  
for  
Measure “E” Bond Fund**

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**I. INFORMATION**

**A. EQUIPMENT/TECHNOLOGY EXPENDITURES** – The following table reports the status of equipment purchase orders issued as of June 30, 2004, compared with the approvals reported at the August 18, 2003, meeting.

<b><u>Instructional Equipment</u></b>	<b><u>Budget</u></b>	<b><u>Expended</u></b>	<b><u>Balance</u></b>
Behavioral & Social Science (0601)	61,038	22,984	38,054
Business (0602)	505,750	125,265	380,485
Fine Arts (0604)	379,300	186,118	193,182
Health Science & Athletics (0605)	178,553	178,948	(395)
Humanities (0606)	207,251	150,534	56,717
Industry & Technology (0607)	494,133	415,052	79,081
Learning Resources (0609)	490,484	99,269	391,215
Mathematical Sciences (0610)	242,547	153,337	89,210
Natural Sciences (0611)	545,757	581,433	(35,676)
Nursing (0612)	108,000	116,249	(8,249)
Total Instructional Equipment	3,212,813	2,029,189	1,183,624
<b><u>Technology</u></b>			
Information Technology Services (0608)	514,652	345,795	168,857
Total Technology	514,652	345,795	168,857
<b><u>Other Equipment</u></b>			
Admissions & Records (0613)	146,855	65,674	81,181
Counseling (0613)	3,109	640	2,469
CalWorks (0613)	3,150	5,050	(1,900)
EOP&S (0613)	2,825	1,489	1,336
Facilities Planning & Services (0603)	186,030	168,932	17,098
Health Center (0613)	18,700	9,420	9,280
Financial Aid (0613)	1,600	1,816	(216)
Assessment & Testing (0613)	850	1,617	(767)
Inglewood Center (0613)	5,500	0	5,500
Total Other Equipment	368,619	254,638	113,981
Grand Total	4,096,084	2,629,622	1,466,462

Listed on the following page are items to be purchased during the 2004-05 fiscal year.

**July 19, 2004**

**Measure “E” Bond Fund – 2**

BOND EQUIPMENT 2004-05

ACADEMIC AFFAIRS

<u>Division</u>	<u>Equipment</u>	<u>Amount</u>
Business	24 Electrical, network, audio, video outlets	\$96,000
	24 Media Center consoles	<u>240,000</u>
	<b>Subtotal (42-56420-01-050000-0602)</b>	<b>\$336,000</b>
Fine Arts	4 Grand pianos model M	<u>90,000</u>
	<b>Subtotal (42-56420-01-100000-0604)</b>	<b>\$90,000</b>
HSA - Special Resource Center	5 Classroom Captioning Accessible	4,000
	2 Production Recorders	800
	Omni Page 12	
1,000	Dragon Naturally Speaking Voice Input with Mics	<u>8,000</u>
	<b>Subtotal (42-56420-01-642000-0609)</b>	<b>\$13,800</b>
Industry and Technology	Spray Booth	45,465
	Torque Converter Cleaner	1,875
	Cleaning Oven	<u>9,986</u>
	<b>Subtotal (42056420-01-090000-0607)</b>	<b>\$57,326</b>
Learning Resources	Distance Education Servers and other features	135,000
	Surveillance/Security System	<u>20,000</u>
	<b>Subtotal (42-56420-01-612000-0609)</b>	<b>\$155,000</b>
Natural Sciences	Audio Generators	<u>5,200</u>
	<b>Subtotal (42-56420-01-190000-0611)</b>	<b>\$5,200</b>
<b>Total – Academic Affairs</b>		<b>\$657,326</b>

ADMINISTRATIVE SERVICES

<u>Division</u>	<u>Equipment</u>	<u>Amount</u>
Information Tech. Services	5 Campus-Wide Servers	\$210,000
	<b>Subtotal (42-56420-01-678000-0608)</b>	<b><u>\$210,000</u></b>
<b>Total – Administrative Services</b>		<b>\$210,000</b>

STUDENT AND COMMUNITY ADVANCEMENT

<u>Division</u>	<u>Equipment</u>	<u>Amount</u>
Admissions & Records	6 Scanners	\$15,000
	8 Kiosks for SSC Lobby	<u>64,800</u>
	<b>Subtotal (42-56420-01-620000-0613)</b>	<b>\$79,800</b>
Student Health Center	2 Medication Refrigerators	\$1,000
	2 Microscopes	<u>4,000</u>
	<b>Subtotal (42-56420-01-644000-0613)</b>	<b>\$5,000</b>
	<b>Total – Student &amp; Community Advancement</b>	<b><u>\$84,800</u></b>
	<b>Grand Total</b>	<b>\$952,126</b>

**B. PRELIMINARY PROJECTS BUDGETS**

The Facilities Needs Report prepared May, 2002, established preliminary budgets for the renovation or replacement of the buildings reported in the categories identified in the following listing. The needs report was the basis for determining the amount of bond funding required to complete the facilities upgrade/modernization program. The preliminary budgets were revised February 17, 2004, when project scopes and timelines were further defined. Also included in the needs report was a listing compiled by division of equipment and technology that needed to be replaced or upgraded.

The following table reports expenditures through May 31, 2004.

**GENERAL OBLIGATION BOND FUND CATEGORIES AND PROJECTS**

	<b>REVISED BUDGET</b>	<b>EXPENDED</b>	<b>BALANCE</b>
<b><u>Additional Classrooms and Modernization (ACM)</u></b>			
Acquisitions (0201)	5,000,000	705,867	4,294,133
Architectural Barrier Removal Phase 2 (0202)	1,529,000	9,347	1,519,653
Athletic Education and Fitness Complex (0203)	15,718,000	130,052	15,587,948
Bookstore/Cafeteria Conversion to Administration (0204)	6,084,896	36,692	6,048,204
Business Building Replacement (0205)	10,926,189	72,475	10,853,714
Central Plant (0206)	10,858,000	65,341	10,792,659
Child Development Center Phase 2 (0207)	2,525,000	15,324	2,509,676
Crenshaw Blvd. Frontage Enhancement (0208)	1,100,000	6,771	1,093,229
Fire Academy Structure (0209)	791,375	4,919	786,456
Fire Program Facility (0210)	123,000	907	122,093
Health Occupations and Wellness Center (0211)	12,072,551	72,631	11,999,920
Humanities Complex Replacement (0212)	23,120,064	142,824	22,977,240
Learning Resource Center Addition (0213)	7,100,000	42,785	7,057,215
Manhattan Beach Blvd. Parking Structure and Entrance (0214)	8,416,232	50,686	8,365,546
Remodeling Phase Two (0216)	157,625	1,115	156,510
Remodeling Phase Three (0217)	8,715,875	52,483	8,663,392
Science Complex Renovation (0219)	6,721,738	2,844,440	3,877,298
Signage and Wayfinding (0224)	2,600,000	30,955	2,569,045
Student Services and Activities Replacement (0220)	31,448,118	209,100	31,239,018
Temporary Space and Relocation Costs (0221)	2,000,000	57,459	1,942,541
Vocational Education Complex (0222)	22,349,821	148,727	22,201,094
Master Planning (0223)		-	-
Reserve for Contingencies (0299)	13,725,700	-	13,725,700
<b>Total Additional Classrooms and Modernization</b>	<b>193,083,184</b>	<b>4,700,899</b>	<b>188,382,285</b>
<b><u>Campus Site Improvements: Accessibility, Safety / Security (CSI)</u></b>			
Asphalt Resurfacing - All Lots (0301)	400,000	12,562	387,438
Emergency Generators and Distribution (0302)	2,265,000	4,007	2,260,993
Emergency Power to Security Lighting (0303)	175,000	310	174,690
Entrance - Redondo Beach Blvd. to Lot H (0304)	400,000	2,088	397,912
Fencing Replacement and Additions (0305)	375,000	663	374,337
Landscaping and Irrigation System Replacements (0306)	2,540,000	4,494	2,535,506
Lighting - Upgrade / Replace All Lots (0308)	2,440,000	4,317	2,435,683
Lot F Parking Structure Improvements (0309)	1,632,000	2,887	1,629,113
Lot H Parking Structure (0310)	8,348,666	14,968	8,333,698
Paving Replacement - All Walks and Driveways (0311)	2,187,000	3,869	2,183,131
Pedestrian Walks at Manhattan Beach Blvd. & Lot E (0312)	81,600	144	81,456
Security Video (0313)	180,000	4,937	175,063
Voice / Data / Signal Site Duct Bank (0314)	1,945,181	53,352	1,891,829
Reserve for Contingencies (0399)	1,757,784	-	1,757,784
<b>Total Campus Site Improvements: Accessibility, Safety / Security</b>	<b>24,727,231</b>	<b>108,598</b>	<b>24,618,633</b>
<b><u>Energy Efficiency Improvements (EEI)</u></b>			
		-	-

Energy Efficiency Improvements Phase Two (0402)	2,818,000	-	2,818,000
Reserve for Contingencies (0499)	215,653	-	215,653
<b>Total Energy Efficiency Improvements</b>	<b>3,033,653</b>	-	<b>3,033,653</b>
		-	
<b><u>Health and Safety Improvements (HSI)</u></b>		-	
Administration (0501)	4,367,732	35,327	4,332,405
Art & Behavioral Sciences (0502)	12,247,136	100,157	12,146,979
Auxiliary Warehouse (0504)	105,042	671	104,371
Communications (0507)	6,623,354	54,990	6,568,364
Construction Technology (0508)	943,970	8,342	935,628
Domestic Water System (0509)	2,488,800	13,625	2,475,175
Facilities and Receiving (0510)	1,985,416	53,638	1,931,778
Fire Alarm (0511)	780,800	4,344	776,456
Firelines (0512)	1,837,503	10,086	1,827,417
Hazardous Materials Abatement (0513)	200,000	75,669	124,331
Library (0515)	7,876,509	125,436	7,751,073
Marsee Auditorium (0516)	6,670,843	55,249	6,615,594
Math & Computer Sciences (0517)	10,761,643	88,967	10,672,676
Music (0518)	8,896,846	75,672	8,821,174
Natural Gas System (0519)	488,000	2,753	485,247
North Gymnasium (0520)	3,248,993	229,771	3,019,222
Physical Education and Men's Shower (0521)	3,896,871	32,762	3,864,109
Planetarium (0522)	559,465	7,208	552,257
Pool and Health Center (0523)	8,273,592	68,038	8,205,554
Primary Electrical Distribution System (0524)	13,460,000	88,247	13,371,753
Reimbursements (0525)	1,456,353	1,456,353	-
Security Systems (0526)	1,313,664	7,239	1,306,425
Sewer System (0527)	1,964,200	10,775	1,953,425
Social Sciences (0528)	7,415,520	60,265	7,355,255
Storm Drain System (0530)	1,083,909	5,991	1,077,918
Reserve for Contingencies (0599)	8,337,328	-	8,337,328
<b>Total Health and Safety Improvements</b>	<b>117,283,489</b>	<b>2,671,576</b>	<b>114,611,913</b>
		-	
<b><u>Information Technology and Equipment (ITE)</u></b>		-	
Behavioral and Social Sciences (0601)	579,077	128,037	451,040
Business (0602)	1,123,650	76,657	1,046,993
Facilities Planning and Services (0603)	1,818,724	174,972	1,643,752
Fine Arts (0604)	2,805,096	142,178	2,662,918
Health Sciences and Athletics (0605)	1,203,993	168,750	1,035,243
Humanities (0606)	607,033	138,643	468,390
Industry and Technology (0607)	1,771,641	379,100	1,392,541
Information Technology (0608)	14,557,510	476,416	14,081,094
Learning Resources (0609)	4,665,775	55,931	4,609,844
Math (0610)	688,661	131,879	556,782
Natural Sciences (0611)	3,002,285	374,467	2,627,818
Nursing (0612)	252,651	116,478	136,173
Student and Community Advancement (0613)	567,500	24,437	543,063
Phase II, III, IV Purchases (0697)	12,686,900	-	12,686,900
Installation Contingency (0698)	4,464,194	-	4,464,194
Reserve for Contingencies (0699)	3,887,168	-	3,887,168
<b>Total Information Technology and Equipment</b>	<b>54,681,858</b>	<b>2,387,945</b>	<b>52,293,913</b>
		-	
<b><u>Physical Education Facilities Improvements (PEFI)</u></b>		-	
Baseball Field (0701)	1,091,800	-	1,091,800
North Field (0702)	481,600	-	481,600

Sand Volleyball (0703)	12,300	-	12,300
Reserve for Contingencies (0799)	121,349	-	121,349
<b>Total Physical Education Facilities</b>	<b>1,707,049</b>	-	<b>1,707,049</b>
		-	
	<u>\$394,516,464</u>	<u>9,869,018</u>	<u>\$384,647,446</u>
		-	

**FACILITIES MASTER PLAN FUNDING**

It was reported at the June 24, 2002, Board meeting that the estimated total cost of the Facilities Master Plan was \$460,016,464 and that revenues from the State and other sources was estimated at approximately \$65,500,000. The deficit of \$394,516,464 was funded from passage of the bond. The table below reports the status of the receipt of revenues from all sources as of 6/30/04.

<u>Source</u>	<u>Total Income Budget</u>	<u>Income Received @ 6/30/04</u>	<u>Uncollected Income @ 7/1/04</u>
State Capital Construction Program	\$ 33,900,000	\$ 0	\$ 33,900,000
State Scheduled Maintenance Program	15,600,000	0	15,600,000
State Hazardous Materials Abatement Program	2,200,000	393,800	1,806,200
State Equipment & Library Material Program	9,100,000	852,352	8,247,658
Redevelopment Funds	1,300,000	80,000	1,220,000
Campus Center Fees	2,000,000	0	2,000,000
Parking Fees	700,000	0	700,000
Bookstore / Food Services	700,000	0	700,000
Local Bond Funds	<u>394,516,464</u>	<u>65,652,575</u>	<u>328,863,889</u>
Total	\$ 460,016,464	\$ 66,978,717	\$ 393,037,747

**D. CITIZENS' BOND OVERSIGHT COMMITTEE**

The next meeting of the Citizens' Bond Oversight Committee is scheduled for August 3, 2004, at 3 p.m.

**II. APPROVAL**

**A. BID 2003-12/AUDIOVISUAL SYSTEMS**

It is recommended that the following contractor be awarded the agreement for providing and furnishing any and all of the labor, materials, tools, equipment and services necessary to perform the work required for the implementation of audiovisual systems and media consoles in twenty-three (23) classrooms, in accordance with the specifications, terms, and conditions of the above-named project. The bid amount of \$263,993.62 includes \$9,959.00 for wireless lavalier microphones and receivers for each room bid as an additive option.

<u>P.O. #</u>	<u>Vendor</u>	<u>Bid Amount</u>
79001	CCS Presentation Systems [2] delivery,	\$263,993.62 (includes tax, materials, labor and installation & additive option)

Other Bidders: Spinitar [2], \$272,880.78 plus an additional \$17,865.48 for microphones and receivers for each room.

The following vendors attended the mandatory pre-bid conference and job walk: CCS Presentation Systems, Hoffman Video, Integrated Media Systems, Spinitar, World Audio Visual Enterprises and Vector Resources.

“No Bid” Responses: 2  
Non-Responses: 6  
Non-Responsive: 0

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**III. RATIFICATION**

**A. PURCHASE ORDERS**

The following purchase orders have been issued in accordance with the District’s purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure “E” expenditures be ratified and that payment be authorized upon delivery and acceptance of the items or services ordered.

Run Date  
7/8/2004

El Camino Community College District  
Measure "E" Purchase Order Listing

Meeting Date: 7-19-2004

*The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.*

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
P0069167	Ahn's Piano and Organ	Fine Arts	New Equipment – Noninstruc.	\$51,527.00
P0069234	CCS Presentation Systems, Inc.	Business	New Equipment – Noninstruc.	\$10,163.75
P0069235	Public Agency Law Group	Science Complex Reno	Legal -Bond Projects	\$1,153.27
<b>Total :</b>		<b>3</b>		<b>\$62,844.02</b>
B0069217	Aqua Science Engineer	Hazardous Materials	Architecture & Engineering	\$5,238.00
B0069232	Tbp Architecture, In	Master Planning	Architecture & Engineering	\$85,500.00
B0069233	S & M Moving Systems	Science Complex Reno	Contract Services	\$22,000.00
<b>Total :</b>		<b>3</b>		<b>\$112,738.00</b>
<b>Total POs and BPOs :</b>		<b>6</b>		<b>TOTAL :\$175,582.02</b>

**B. CHANGE ORDERS**

None

July 19, 2004

Measure "E" Bond Fund – 9



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**Agenda for the El Camino Community College District Board of Trustees**  
**from**  
**Human Resources - Administrative Services**

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## **A. EMPLOYMENT AND PERSONNEL**

It is recommended that the Board ratify/approve the employment and personnel changes for certificated, classified and temporary classified service employees as shown in items 1-44 and 1-16.

### Certificated Personnel:

1. Resignation – Ms. Kathleen Murphy, full-time instructor of English, effective June 30, 2004.
2. Amend Employment – Ms. Victoria Orton, full-time instructor of Nursing, Class III (instead of Class II), Step 9, Academic Salary Schedule, effective August 26, 2004.
3. Amend Employment Contract – Dr. Thomas M. Fallo, Superintendent/President, effective July 1, 2004 through June 30, 2008 to have the following contract adjustments:

(a) Increase base annual salary to \$199,000, (b) COLA yearly increase, and an additional 5% increase each fiscal year of service effective July 1, 2005 through June 30, 2008; (c) an increased automobile allowance from \$250 to \$500 per month; (d) a \$500 per month expense allowance, in addition to reimbursement for out-of pocket expenses in connection with community and professional functions and activities; (e) salary supplement of \$7,500 for a tax sheltered annuity in place of the \$5,000 separate life insurance policy.

The contract provision to ensure employment through June, 2008 includes a commitment compact in which the Board and Superintendent/President mutually recognize the desire to continue a long-term commitment of a President who will have served the District for ten years, therefore, (a) the Superintendent/President will reimburse the District 5% of the base salary if the Superintendent/President accepts a position in another district in fiscal years 2004-2005, 2005-2006, 2006-2007, or 2007-2008; (b) as noted in b above, the District commits to providing the Superintendent/President with salary increases above COLA by an additional 5% each in 2005-2006; 2006-2007; and 2007-2008. (c) the Superintendent/President shall reimburse the District the amounts computed in subsection b of this paragraph, if he accepts a position in another district in fiscal years 2005-2006; 2006-2007 or 2007-2008; (d) if the employment agreement between the District and the Superintendent/President is extended beyond 2007-2008, the consideration in this commitment does not continue to increase in future years.

4. Amend Employment – Ms. Kelly Clark, full-time instructor of Radiologic Technology, Class II, Step 6 (instead of Class I, Step 4), Academic Salary Schedule, effective August 26, 2004.

5. Employment – Mr. Alireza Ahmadpour, full-time instructor of Art History, Class III, Step 4, Academic Salary Schedule, effective August 26, 2004.
6. Employment – Ms. Susan Bickford, full-time instructor of Mathematics, Class II, Step 4, Academic Salary Schedule, effective August 26, 2004.
7. Employment – Ms. Tanja Carter, full-time instructor of Economics, Class II, Step 8, Academic, Salary Schedule, effective August 26, 2004.
8. Employment – Ms. Margarita Gonzalez, full-time EOP&S/CalWORKS Counselor, Class III, Step 9, Fiscal Salary Schedule, effective August 1, 2004.
9. Employment – Ms. Cristina Pajo, full-time Counselor, Class II, Step 4, Fiscal Salary Schedule, effective August 1, 2004.
10. Employment – Ms. Jenny Simon, full-time instructor of English as a Second Language (ESL), Class II, Step 4, Academic Salary Schedule, effective August 26, 2004.
11. Employment – Ms. Jacquelyn M. Sims, full-time instructor of Mathematics, Class II, Step 4, Academic Salary Schedule, effective August 26, 2004.
12. Employment – Ms. Angela Wilson, full-time Lead Teacher in the Child Development Center, Class II, Step A, Child Development Center Salary Schedule, effective July 20, 2004.
13. Employment (92.5%) – Ms. Maria Teresa Martinez, full-time/temporary instructor of Nursing, Class II, Step 5, effective August 26, 2004 through June 12, 2005, to be paid by Chancellor's Office Enrollment Growth Grant.
14. Change in Salary – Ms. Joyce Schenk, full-time instructor of English, from Class III, Step 20, to Class IV, Step 24, effective August 26, 2004.
15. Personal Leave of Absence – Ms. Barbara Jaffe, full-time instructor of English, effective August 27, 2004 through June 17, 2005.
16. Amended Assignment – Ms. Cynthia Mosqueda, full-time bilingual Counselor, to be paid 75% by Counseling and 25% by Title V, effective October 1, 2004 through September 30, 2005.
17. Amended Assignment – Ms. Ruth Banda-Ralph, full-time Title V Activity Director, to be paid 25% by Title V, and 75% by Resource Development, effective October 1, 2004 through September 30, 2005
18. Special Assignment – Ms. Kristie DiGregorio, part-time instructor of Humanities, to work as Faculty Coordinator, to be paid \$47.37 an hour, not to exceed 300 hours or \$12,000, effective July 1, 2004 through June 30 2005, in accordance with the Agreement, Article X, Section 9(m).

**July 19, 2004**

**Human Resources – Administrative Services – 2**

19. Special Assignment – Mr. Kevin Huben, full-time instructor of Fire and Emergency Technology, to coordinate the paramedic training program, to be paid \$50.09 an hour, not to exceed \$3,005, effective June 21 through August 12, 2004, in accordance with the Agreement, Article X, Section 13(a).
20. Special Assignment – The following part-time instructors of English as a Second Language (ESL), to prepare teaching/learning components for El Camino Language Academy not-for-credit classes, to be paid \$44.00 an hour for teaching and \$35.60 an hour for assessment, not to exceed 12 hours per week or \$12,000 for the year, effective July 1, 2004 through June 30, 2005, in accordance with the Agreement, Article X, Section 9(m).

Maria Bauer  
Elizabeth Columa  
Helen Factor

Bonnie Pereyra  
Robert Puglisi

21. Special Assignment – Mr. Simon Trench, full-time instructor of Anatomy, to teach for-credit Anatomy 32 as part of the Mt. Sac/LA County Nursing contract for the Workplace Learning Resource Center, to be paid \$50.09 an hour, not to exceed \$5,100 or 100 hours, effective July 1, 2004 through June 30, 2005, in accordance with the Agreement, Article X, Section 14(c).
22. Special Assignment – Mr. Craig Neumann, part-time instructor of Fire and Emergency Technology, to prepare and conduct firefighter in-service training programs with local agencies, to be paid \$50.09 an hour, not to exceed \$6,000 or 119 hours, effective August 1 through December 17, 2004, in accordance with the Agreement, Article X, Section 9(m).
23. Special Assignment – Mr. Jeffrey Lenham, full-time instructor of Educational Development, to plan and coordinate Deaf and Hard of Hearing program, to be paid \$36.79 an hour, not to exceed 50 hours, effective July 20, 2004 through June 30, 2005, in accordance with the Agreement, Article X, Section 14(a).
24. Special Assignment – Mr. Bryan Ouchi, part-time instructor of Educational Development, to conduct activities for Disabled Students Program & Services (DSPS) and student assessment of learning disabilities, to be paid \$37.57 an hour, not to exceed 50 hours, effective July 20, 2004 through June 30, 2005, in accordance with the Agreement, Article X, Section 9(m).
25. Special Assignment – Ms. Mary Moon, full-time instructor of Nursing, to teach for-credit clinical lab portion of Nursing 63 as part of the Mt. Sac/LA County nursing contract, to be paid \$57.51 an hour, not to exceed 20 hours or \$1,150, effective July 1 through August 30, 2004, in accordance with the Agreement, Article X, Section 14(a).
26. Special Assignment – Ms. Geralin Clark, part-time Counselor, to develop and implement Tech Prep projects for Community Advancement under the

- Chancellor's Office Tech Prep grant, to be paid \$39.82 an hour, not to exceed 530 hours or \$21,200, effective July 1, 2004 through June 30, 2005, in accordance with the Agreement, Article X, Section 9(m).
27. Special Assignment – Ms. Bonnie Kayser, part-time Skills Lab Educational Specialist, to staff nursing skills lab teaching procedures, skills & workshops, to be paid \$37.57 an hour, not to exceed \$760 per week, effective August 30, 2004 through June 10, 2005, in accordance with the Agreement, Article X, Section 9(m).
  28. Special Assignment – Ms. Norene Gift, part-time Educational Specialist & Skills Lab Coordinator, to staff nursing skills lab to coordinate scheduling, order supplies, teach procedures, skills & conduct workshops, to be paid \$37.57 an hour, not to exceed \$760 per week, effective August 23, 2004 through June 17, 2005, in accordance with the Agreement, Article X, Section 9(m).
  29. Special Assignment – Ms. Marisa Chang, part-time Skills Lab Educational Specialist to coordinate nursing retention programs, staff nursing skills lab, teach procedures and conduct workshops, to be paid \$37.57 an hour, not to exceed \$760 per week, effective August 30, 2004 through June 10, 2005, in accordance with the Agreement, Article X, Section 9(m).
  30. Special Assignment – Ms. Rebeca Loya, part-time instructor of English as a Second Language to work as Faculty Coordinator, to be paid \$37.57 an hour, not to exceed \$8,000, effective August 16 through December 17, 2004, in accordance with the Agreement, Article X, Section 9(m).
  31. Special Assignment – Mr. Augustus Shackelford, part-time instructor of Economics, to consult on the full-time economics hiring committee as content expert, to be paid \$50.09 an hour, not to exceed 16 hours or \$801.44, effective April 23 through June 3, 2004, in accordance with the Agreement, Article X, Section 9(m).
  32. Special Assignment – The following instructors in Humanities to administer credit-by-examination, effective July 1, 2004 through June 30, 2005, to be paid \$50.09 an hour, in accordance with the Agreement, Article X, Section 7(c):

Full-time:

Evelyne Berman  
Carmen Calica  
Alicia Class  
Anne Cummings  
Donna Factor

Thomas Fonte  
Takiko Morimoto  
Francis Bernard Rang  
Xiaodong (David) Shan  
Mercedes Thompson

Part-time:

Jack Arensmeyer

Zeina Chakhchir

Aleta Davis  
 Antonio Gonzalez  
 Hiltrud Heller  
 Yaeko Hirano  
 Miriam Houseels  
 Roberto Jimenez  
 Francesca Leardini  
 Naoko Otani  
 John Eric Paschek  
 Carolina Perez

Cynthia Quintero  
 Alicia Rodriguez  
 David Schlick  
 Chris Stevens  
 Kanzo Takemori  
 Norma Tamer  
 Xiaowen Wu  
 Nina Yoshida  
 Helen Zhao

33. Stipend Assignment – The following full-time coaches to be hired according to the dates below for the Fall 2004 semester and paid a weekly stipend, in accordance with the Agreement, Article X, Section 11(a):

COACH	WEEKS	DATES	TEAM	STIPEND
J. Britton	16	8/16-12/4	Soccer	\$850 (2 teams)
E. Engle	18	8/12-12/11	Football	\$460
J. Featherstone	18	8/12-12/11	Football	\$460
T. Nelson	18	8/12-12/11	Football	\$460
D. Lofgren	14	8/16-11/20	Cross Country	\$850 (2 teams)
L. Pattison	16	8/16-12/4	W. Volleyball	\$460
C. Stanbury	13	8/16-11/13	Water Polo	\$850 (2 teams)

34. Stipend Assignment – The following part-time coaches to be hired according to the dates below for the Fall 2004 semester, to be paid a weekly stipend in accordance with the Agreement, Article X, Section 11(e).

COACH	WEEKS	DATES	TEAM	STIPEND
E. Barrigan	16	8/16-12/4	Soccer	\$214
R. Blount	16	8/16-12/4	W. Volleyball	\$428
S. Bryant	18	8/30-12/11	Pep Squad	\$428
M. Fenison	22	10/15-3/12	M. Basketball	\$428
M. Houck	22	10/15-3/12	W. Basketball	\$428
S. Shaw	22	10/15-3/12	W. Basketball	\$428
L. Sherman	18	8/30-12/11	Pep Band	\$428
S. Sheil	14	8/16-11/20	Cross Country	\$214

35. Stipend Assignment – Ms. Kristi Lobitz, part-time instructor of Music, to present a piano recital, to be paid \$500, effective May 1, 2005, in accordance with the Agreement, Article X, Section 9(m).
36. Stipend Assignment – Ms. Virginia Frazier, part-time instructor of Music, to perform on the violin, to be paid \$750, effective November 14, 2004, in accordance with the Agreement, Article X, Section 9(m).

37. Stipend Assignment – Mr. James Mack, part-time instructor of Music, to perform on the clarinet, to be paid \$750, effective March 6, 2005, in accordance with the Agreement, Article X, Section 9(m).
38. Stipend Assignment – Ms. Ruby Millsap, part-time instructor of Dance, to choreograph Dance showings, to be paid \$428.00, effective February 18 through June 12, 2004, in accordance with the Agreement, Article X, Section 10(d).
39. Stipend Assignment – Ms. Carolyn Brown, full-time instructor of Music, to present a piano recital, to be paid \$750, effective March 13, 2005, in accordance with the Agreement, Article X, Section 14(a).
40. Stipend Assignment – Ms. June Nelson, full-time instructor of Music, to present piano recital, to be paid \$500, effective October 24, 2004, in accordance with the Agreement, Article X, Section 14(a).
41. Stipend Assignment – Mr. Edward Kelly, part-time instructor of Sign Language, to transfer two sign language tapes to DVD and VHS, to be paid \$50.00, in accordance with the Agreement, Article X, Section 9(m).
42. Amend Employment – The following part-time instructors to be hired as needed for the 2004 summer session.

Behavioral & Social Sciences

Marie Butler, Class V, Step 24  
Ricky Murray, Class II, Step 5

Fine Arts

Harold Borden, Class IV, Step 28  
Leroy Kim, Class I, Step 7  
David Patterson, Class IV, Step 28  
Victoria Sanchez, Class I, Step 10

Humanities

Garner Eastham, Class II, Step 4  
Aura Imbarus, Class II, Step 6  
Sabra Sabio, Class II, Step 4

Industry & Technology

Merriel Winfred, Class I, Step 4

Mathematics

Robert Bauman, Class III, Step 12  
Erxiang Wang, Class II, Step 5

43. Employment – The following part-time/substitute instructors to be hired as needed for the 2004 fall session.

**July 19, 2004**

**Human Resources – Administrative Services – 6**

**Behavioral & Social Sciences**

Judith Dugas  
Augustus Shackelford

**Business**

Angela Amin  
Nicholas Barbara  
Glenda Brass  
Francis Chao  
Stanton Faris  
James Healy  
Kurt Hull  
Philip Ser-Sun Lau

Andre Lee  
Bruce Legg  
Betty LeMarr  
Abbas Namazi  
Robert Nickle  
Randy Quiroz  
Douglas Westhoff

**Health Sciences & Athletics**

Donald Andrews  
Bonnie Hughes  
Dolores Hurlburt  
Paula Marchica

Eunjoo Paik  
Fred Petersen  
Kiran Sharma  
Julia Sprague

**Industry & Technology**

Louis Avitabile  
Roger Des Rosiers  
Diane Daum  
Nelson Fink  
Dorothy Foral  
Gordon Grenier  
Peter Jorgensen  
Gerald Karpinski  
Kathy Lenk

Vincent Leone  
Teresa McClendon  
Michael Nothern  
Guy Okamoto  
John Pernell  
Gerald Strouse  
Bradley Sweatt  
Paul Van Hulle

44. Employment – The following part-time/temporary instructors to be hired as needed for the 2004 fall session.

**Behavioral & Social Sciences**

Ahab Afifi  
Allison Baker  
Marie Butler  
Derek Cadman  
Eduardo Cairo  
Tisa Casas  
Maria Chovan  
Michael Critelli  
Julio Farias  
Stanley Fitch  
Thomas Glenn  
Austin Gordon  
Mark Gordon  
Rebecca Green

Patrick Griffin  
Lawrence Guillow  
Shahrokh Haghighi  
Paul Harley  
Laurie Houske  
Tamara Jackson  
Meric Keskinel  
Thomas Keville  
Margaret Kidwell Udin  
Peter Kolesnik  
Toshiko Konishi  
Roberto Lacarra  
Simon Lamar



Marc Mestyanek  
Robroy Meyers  
Natalina Monteiro  
Ricky Murray  
Kaoru Oguri  
Hoa Pham  
Allen Perlstein  
Jill Pfeiffer  
Kirsten Resnick  
Bradley Reynolds  
Jeffrey Rigby  
Alexa Root  
Samuel Russo  
Helen Sabin

### **Business**

Chris Adams  
Steven Alexander  
Shirley Aoto  
William Bartz  
Rose Bernyk  
Jack Bliss  
Patricia Campbell  
Francis Capotosto  
Douglas Carnahan  
Jeffrey Cowan  
Noel Craven  
Loretta Daniels  
Vincent DeLuca  
Reni Dougherty  
Allan Fork  
Derf Fredericks  
John Fuchs  
Marilyn Harris

### **Fine Arts**

Peter Abilogu  
Deborah Aitken  
Margaret Ames  
Craig Antrim  
Elizabeth Atherton  
Cynthia Bahti  
Ava Baldwin  
Kenneth Bell  
Dana Bisignano  
Beverly Bledsoe  
Joseph Bonanno

Francis Schulte  
Sharyn Seaton  
Lorrie Shiota  
Paul Swendson  
Elena Taborda-Reigadas  
Farshid Tahernia  
Sonya Thompson  
Julio Torres  
Mari Womack  
Ventriss Woods  
Kofi Yankey  
Martin Young  
Paulette Young  
Alfred Zucker

Jo Ann Jones  
Leon Manuel  
Katherine Maschler  
Elaine McDaniel  
Jon Mercant  
Jerry Muraoka  
Denise Nevin  
Vi Tuong Pham  
John Rodi  
Robert Rooks  
Marcia Russell  
O'Harrall Sago  
William Saichek  
Rory Schlueter  
Sophia Sherif  
John Slawson  
Jessica Stoudenmire  
Brenda Williams

Harold Borden  
Linda Busch  
Barry Cogert  
Robert Coomber  
Camille Cornelius  
Jose Costas  
Robert Dalton  
Rodman de la Cruz  
J. Carola de la Rocha  
John Dearman  
John DeMita

Caryn Desai  
Kimberly DeShazo  
Rhonda Dillon  
James Dowdalls  
Mary Drobny  
Barbara Dyer  
Susan Einstein  
Susan Elizalde-Holler  
Dana Emerson-Lee  
Kurt Festinger  
Lawrence Fraser  
Virginia Frazier  
Jonathon Grasse  
Mary Hackett-Konicek  
Gloriane Harris  
Richard Hastings  
Diane Hayden  
Susan Helfter  
Heidi Hinds  
Hiroko Hojo  
Grant Hungerford  
Gary Y. Iida  
Maria Jaque  
Karin Jensen  
Kim Jensen  
Isadora Johnson  
Leroy Kim  
Jack King  
Lawrence Klepper  
Rona Klinghofer  
Mark Lewis  
Kristi Lobitz  
Norman Looney  
James Mack  
Patricia Maki  
Annie Malone  
Margot Martin  
Roselyn Mesquita  
Andrea Micallef  
Michael Miller  
Ruby Millsap  
Joseph Mitchell  
Vicki Muto

**Health Sciences & Athletics**

Angelique Alcover  
Billie Jo Anthony

Daryle Nagano  
Mark Nelson  
Binh Ngo  
Dee Marie Nieto  
Michael Oates  
Nancy OBrien  
Terrell O'Donnell  
Marian Bodnar O'Keefe  
Thomas Owens  
Ann Patterson  
David Patterson  
Deborah Patterson  
Wayne Perkins  
Deon Price  
William Pupa  
Michael Quinn  
Dorothy Ray  
Tina Riggs  
Hector Rivas  
Karen Roberts  
Lois Roberts  
Gary Robertson  
James Russell  
Victoria Sanchez  
Pamela Santelman  
Lloyd Sherman  
Diane Simons  
Konstantin Sirounian  
Rena Small-Wilson  
Howlett Smith  
Susan Ste Marie  
Joseph Stone  
Bruce Tellier  
Sandra Trepasso  
Rickey Tyler  
Stella Vognar  
Randall von Bloomberg  
Noah Webb  
Rex Wells  
Karen Whitney  
Jeanette Wrate  
Eunee Yee

Sivi Banks-Carson  
Edwardo Barragan

Chrstitiana Baskaran  
Gregory Bergeron  
Richard Blount  
Dana Bond  
Lucinda Bramlett  
Robin Briggs  
Jonathan Brownlee  
Sacha Bryant  
Susan Calderon  
Marisa Chang  
Pamela Chappell  
Nina Collins  
Lisa Correa  
Daniel Cosa  
Paul Culton  
Delia Cunningham  
Patricia Dagata  
Mina Dastgheib  
Linda Delzeit  
Susan Diamond-Bucher  
Green Donna  
Kathleen Ann Du Ross  
Salomay Dyer  
Margaret Ernaga  
Monique Eriksen  
Michael Fenison  
Larry H. Franklin  
Diana B. Galias  
Norene Gift  
Barbara Gomez  
Yakoub Gorgi  
Donna Green  
Hiroko Hojo  
William Hood  
Michael Houck  
Kevin Hughley  
Paul Ichino  
Sherry Jenkins  
Steven Jones  
Bonnie Kayser  
Edward Kelly

### **Humanities**

Joan Anderson  
Jack Arensmeyer  
Jeannine Barba  
Rosalie Barlock

Margaret Kidwell-Udin  
Sheila Lenham  
Monica Lizarraga  
Rodney Mansfield  
Maria Martinez  
Marie Mendiondo  
Stan Mintz  
Douglas Mizukami  
Josephine Moore  
Helen Nakano  
Mary Ogi  
Ellen Olaivar  
Bryan Ouchi  
Christine Plummer  
Kathleen Richman  
Danielle R. Roman  
Nathaniel Roque  
Kathleen Rosales  
Carmen Saunders  
Constance Schwartzman  
Stephen Shaw  
Sean Sheil  
Susan Stohrer  
Darryl Sue  
Katherine Sutton  
Fumi Tamura  
Kyra Tatman  
Patsy Tebbs  
Mark Thomas  
Terry Titus  
Matthew Trites  
Donna J. Tucker  
Steven Van Kanegan  
John Verdugo  
Lisa Weyh  
Joyce Wise  
Karen Wyatt  
Mits Yamashita  
Lynn Zeman  
Aiping Zhao

Maria Bauer  
Barbara Beaupre  
Elaine Bender  
Vicki Blaho

Ottillie Boboc  
Mary Borell  
Frances Brown  
Ronald Brutti  
Nancilynn Burruss  
Hector Carrio  
Zeina Chakhchir  
Kathleen Collins  
David Cron  
Yolanda Cuesta  
Agnes Davies  
Aleta Davis  
Nancy De Noi  
Kristie DiGregorio  
Joan Engelhaupt  
Helen Factor  
Paula Fonseca-Bai  
Rita M. Fork  
Debra Gold  
Antonio Gonzalez  
Ellen Griffin  
Julia Hackner  
Bob Halpern  
Carroll Hauser  
Yvette Hawley  
Hiltrud Heller  
Elizabeth Hindman  
Michiko Hirata  
Patricia Hoovler  
Miriam Houssels  
Aura Imbarus  
Tina Ji  
Roberto Jimenez  
Dalia Juarez  
Bruce Kermane  
Jennifer Knox  
Sheryl Kunisaki  
Gina Ladinsky  
Francesca Leardini  
Debra Lorango  
Andrew Marshall  
Mary Mills

**Industry & Technology**

Mark Arnold  
George Allen Barber  
Danny Barley  
Gregory Barton

Robert Murchison  
Kareema Nasouf  
Heidi Neu  
Susan Nozaki  
Sharon Osburg  
Naoko Otani  
Amir Pamugh  
Bonita Pereyra  
Carolina Perez  
Claudia Prada  
Susan Pramschufer  
Robert Puglisi  
Cynthia Quintero  
Loretta Ramirez  
Robert Reichle  
Natalie Ricard  
Kim Runkle  
Helen Sabin  
Peter Salim  
Ruth Sanchez  
David Schlick  
Dale Shannon  
Beth Shibata  
Jan Shimauro  
Steven Simpson  
Gary Smith  
Christopher Stevens  
Eric Takamine  
Kanzo Takemori  
Norma E Tamer  
Darrell Thompson  
Cindy Tino-Sandoval  
Alexander Toth  
Lora Walker  
Tamzen Whelan  
John Wietting  
Wendy Wright  
Xiaowen Wu  
Yong Yoon  
Nina Yoshida  
Hailiang Zhao  
Alfred Zucker

John Bechtel  
Roger Bombassei  
Sergio Borbon  
Henry Brown

Vera Bruce  
Gregorio Cabotaje  
Beverly Carlson  
Kevin Coffelt  
Nicholas Colin  
Katherine Conley  
Bruce Cook  
Victor De la Torre  
Robert Diaz  
David Chi Do  
Jeffrey Donahue  
Mark Early  
Michael Effler  
John Erwin  
Dudley Gray  
Robert Guenther  
Gregory Guerrero  
Charles Hamilton  
Sharon Higgins  
Tommy Jester  
Glenna Johnson  
June Johnson  
William Johnson  
Wendy Kahan  
George Karnazes  
Rudolph Kattan  
Jerry Kinnan  
Thomas Kurth  
James Lemmon  
Mark Lepore  
Edward Lugo  
Mary Lyons  
Lee MacPherson  
Christine Mariotti  
Susan Martin  
Richard Martinez  
Melanie McFarland

### **Mathematics**

John Athey  
Vage Avakyan  
Aida Awainisyan  
Raymond Badalian  
Robert Bauman  
Beyenne Bayssa  
Susan Bickford  
Susanne Bucher  
Scott Bullock  
Robert Caldwell  
Wei-Feng Chen  
Remo Ciccone  
Dimetrios Dammena

James Mock  
Vivian Nemie  
Craig Neumann  
Nick Nickolin  
Robert Olmsted  
Maximeno Pena  
Eddie Perez  
Philip Reno  
Christine Richey  
Eugene Rock  
Bernardo Rodriguez  
David Rodriguez  
Rey Rojo  
Michael Ryerson  
Monique Schaefer  
Linda Schuetze  
John Schwab  
Nancy Schwab  
Franz Seifert  
James Shaw  
Richard Shima  
John Skipper  
John Slawson  
Michael Smith  
Lynn Strobel  
Dale Ueda  
Daniel Valladares  
Emmanuel Villaroman  
Philip Walls  
Shirley Warren  
Sue Warren  
Craig Welday  
Sue Ann Wenzlaff  
Carl Whitaker  
Ronald Williams  
Shirley Williams  
Merriel Winfree

Zekarias Dammena  
Bruce Dovner  
Henri Feiner  
Winfred Ferrell  
Wilfredo Flores  
Manolita L. Formanes  
Monte Furuya  
Theodore Gibson  
Jack Gill  
Astatke Gizaw  
Haskell Goldman  
Megan Granich  
Hamza Hamza

Raymond Ho  
Thu-Hang Hoang  
Daniel Horwood  
Shiuling Huang  
Jamel Kammoun  
Avid Khorram  
William Latto Jr.  
Cornelius Mahoney  
Jose Martinez  
Steve Martinez  
Perry McDonnell  
Wendy Miao  
Ashod Minasian  
David Nakatani  
Min Namgoong  
Hai Ngo  
Hongjie Ni  
Alice O'Leary  
Delores Owens  
Fred Petersen  
Quyen Phung  
Mohammad Rahnavaard  
Marion Reeve

Alexa Root  
Lernik Saakian  
Oussama M. Safadi  
Munir Samplewala  
Nashat Saweris  
Nathan Schroeder  
Michael Semenoff  
Ellis Shamash  
Richard Sibner  
Satish Singhal  
Shane Smith  
Alan Stillson  
Gizaw Tadele  
Terry Trevarthen  
Er-Xiang Wang  
Patrick Webster  
Jack Wong  
Rich Wong  
Jung Woo  
Christie Yang  
David Yee  
Michael Zeitzew

#### **Natural Sciences**

Gary Booher  
Michael Brennan  
Lynn Fielding  
Bruce Fitzpatrick  
Donald Frye  
Diana Garcia  
Francisco Izaguirre  
Kevin Kane  
Stephen Koletty  
Elroy Lang  
Laurie Len  
Natalia Lev  
John Manley

John Ogren  
Sadayoshi Okumoto  
Leon Palmer  
Marcos Pinho  
M. Hassan Rezaie Boroon  
George Rossano  
Ahmed Salama  
Richard Slocum  
Margo Steinman  
Thomas Stewart  
Michel Van Biezen  
Carla Weaver  
Jan West

#### **Classified Personnel:**

1. Retirement - Ms. Carole Bush, Clerical Assistant, Range 20, Step E, Counseling and Student Services Division, Student and Community Advancement Area, effective July 1, 2004, plus accrued vacation, and that a plaque be prepared and presented to her in recognition of her services to the District since 1992.

**July 19, 2004**

**Human Resources – Administrative Services – 13**

2. Resignation – Mr. Gerald E. Hansen Jr., Theatre Technician, Range 31, Step E, Center for the Arts/Fine Arts Division, Academic Affairs Area, effective July 30, 2004, plus accrued vacation.
3. Termination – Ms. Robin Johnson, Telecommunications Technician, Range 37, Step E, Information Technology Services Division, Administrative Services Area, effective July 6, 2004, and that she be placed on the 39-month reemployment list.
4. Disability Leave of Absence – Mr. Refugio Luna, Welder, Range 35, Step E, Facilities Planning and Services, Administrative services Area, effective July 1 through September 30, 2004.
5. Extend Disability Leave of Absence - Ms. Gayla Gifford, Senior Clerical Assistant, Range 24, Step E, Special Resources Center/Health Sciences & Athletics Division, Academic Affairs Area, effective July 9 through October 8, 2004.
6. Rescind Personal Leave of Absence 11.33% - Ms. Kathleen Collins, 83.33% Secretary, Humanities Division, Academic Affairs Area, effective June 21 though July 29, 2004.
7. Amend Extend Change of Assignment – Mr. Arvid Spor, as Special Assistant to the Vice President, Range 11, Step 5, instead of Step 3, Student and Community Advancement Area, effective July 1 through December 31, 2004.
8. Amend Work Out of Classification – Ms. Myrna Mendoza, 85% Secretary, Range 25, Step E to 100% instead of 85% Administrative Assistant II, Range 31, Step C, Counseling and Student Services Division, Student and Community Advancement Area, effective June 1 through September 1, 2004.
9. Work Out of Classification – Ms. Laura Losorelli, Clerk, Range 17, Step E, to Student Services Technician, Range 28, Step A, Counseling and Student Service Division, Student and Community Advancement area, effective July 1 through July 30, 2004.
10. Employment - Ms. Astrid Hagen, Staff Interpreter, Range 34, Step A, Special Resource Center/Health Sciences and Athletics Division, Academic Affairs Area, effective August 2, 2004.
11. Employment – Mr. James Cummins, 75% Staff Interpreter, Range 34, Step A, Special Resource Center/Health Sciences and Athletics Division, Academic Affairs Area, effective September 1, 2004.
12. Employment - The following individuals as Clerical Assistant, Range 20, Step A, Financial Aid/Enrollment Service Division, Student and Community Advancement Area, effective August 2, 2004:

Stacy Higa

Vanna Pham

Julietta Ortiz

**July 19, 2004**

**Human Resources – Administrative Services – 14**

**Special Project Temporary Administrators:**

13. Extend Employment – Ms. Michelle Arthur, Special Project Temporary Administrator, Inglewood Center, Student and Community Advancement Area, to be paid \$274 a day, Range 4, Step 5, of the of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$60,544, effective August 2, 2004 through June 30, 2005.
14. Extend Employment – Mr. Arturo Hernandez, Special Project Temporary Administrator, Math, Engineering, Science Achievement (MESA), Natural Sciences Division, Academic Affairs Area, to be paid \$222 a day, Range 3, Step 2, of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$13,000 (50 days), effective July 1 through September 30, 2004, contingent on the extension of the MESA/CCCP grant for 2003-2004.

**Temporary Classified Service Employees:**

15. Amend Employment - Ms. Mary Eskridge, Clerical Assistant, Range 20 instead of 24, Step A, Child Development Center/Behavioral & Social Sciences Division, Academic Affairs Area, to perform clerical duties, effective July 1 through September 30, 2004.
16. Ms. Stacy Higa – Senior Clerical Assistant, Range 24, Step A, Student Development/counseling and Student Services Division, Student and Community Advancement Area, to work 40 hours a week performing clerical duties, effective July 20, 2004.
17. Ms. Patricia Yanaga – Secretary, Behavioral and Social Sciences Division, Academic Affairs area, to work one day a week, eight hours to assist study abroad program dean with students, office needs and assignments, effective August 1, 2004.

**B. CLASSIFIED PROFESSIONAL GROWTH**

It is recommended that the Board ratify/approve the attendance of the following classified employee's conferences, classes and/or seminars paid from the Classified Professional Growth Fund as listed below:

Long Beach City College, Fall Semester: Electronics 245: Code-Commercial - Victor R. Flores.  
Aug. 16-Dec. 29, 2004. \$352.32

Anderson & Anderson: Two-Day Anger Management Certification Training, Los Angeles, CA Crystal Fuentes. July 20-21, 2004. \$400.00 maximum.

Univ. of Minnesota-Earle Brown Center: Midwest Mentorship Retreat, St. Paul, MN - Sharin Nakayama.  
Aug. 18-20, 2004. \$400.00 maximum.

**July 19, 2004**

**Human Resources – Administrative Services – 15**



CSU Dominguez Hills, Fall Semester: Business Communications – Lucy Nelson.  
Aug. 28–Dec. 21, 2004. \$400.00 maximum.

CA Assoc. for Post-Secondary Education & Disability (CAPED) 29<sup>th</sup> Annual Convention,  
Monterey, CA - Cheryl Peacock. Oct. 23-27, 2004. \$400.00 maximum.

Computerized CLETS (CA Law Enforcement Telecommunications System) Users Group  
Conference, Palm Springs, CA - Teresa M. Vendegna. Nov. 2-4, 2004. \$400.00 maximum.

X. SkillPath Learning Resources: How to Become a Better Communicator - Long  
Beach, CA - Lisa Webb. Aug. 18, 2004. \$149.00 plus mileage/parking.

### **C. VOLUNTEERS**

The following persons have volunteered to perform unsalaried services for the El Camino  
Community College District pursuant to Education Code Section 72401 and 82365. In  
accordance with Labor Code Section 3364.5, Worker's Compensation coverage is being  
provided for the following persons:

Steve Abshear  
Molly Butterfield  
Robin Cash  
Dawn Ertl  
Satoe Fukushima  
Robert Haag  
T. Ken Higaki

Joe House  
Daissa Lee  
Geoffrey Nielsen  
Mark Shahbazian  
Marthira Soonthorsavathool  
Tina Stabile

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**Agenda for the El Camino Community College District Board of Trustees**  
**From**  
**The Office of the President and Board of Trustees**  
**Thomas M. Fallo, Superintendent/President**

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A. Travel .....Page 1

A. Travel

1. It is recommended that the Board approve the following travel for Thomas M. Fallo, with no loss of salary, at no cost to the District:
  - a. Statewide Association of Community Colleges, Joint Powers Authority  
Fiscal Year 2004-2005, to attend meetings throughout the State of California, transportation and necessary expenses paid by Statewide Association of Community Colleges, Joint Powers Authority.
  - b. Schools Association for Excess Risk  
Fiscal Year 2004-2005, to attend meetings throughout the State of California, transportation and necessary expenses paid by Statewide Association of Community Colleges, Joint Powers Authority.
2. It is recommended that the Board approve the following travel for Thomas M. Fallo, with no loss of salary, transportation and necessary expenses paid:
  - a. California Community Colleges Chief Executive Officers Meetings  
Fiscal Year 2004-2005 – State of California.
  - b. California State Legislative Session  
Fiscal Year 2004-2005 – Sacramento, California.
  - c. California State Chancellor’s Budget Change Process Meetings  
Fiscal Year 2004-2005 – Sacramento, California.
  - d. Association of Community Colleges Trustees Meetings  
Fiscal Year 2004-2005.
  - e. Community College League of California Meetings  
Fiscal Year 2004-2005 – State of California.
  - f. California Community Colleges – Board of Governor Meetings  
Fiscal Year 2004-2005 – State of California.
3. It is recommended that the Board approve the following travel for Bryce L. Matson, Student Trustee with necessary travel and expenses paid:
  - a. Student Trustee Workshop  
August 13-14, 2004, San Francisco, California.