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**Board of Trustees
El Camino Community College District
Agenda, Monday, June 21, 2004
Marsee Auditorium
4:00 p.m.**

- I. Roll Call, Pledge of Allegiance to the Flag**
- II. Approval of Minutes of the Regular Board Meeting of May 17, 2004**
- III. Oath of Office: Bryce L. Matson, Student Trustee**
- IV. Presentations**
 - A. 2004 State Champion – Track and Field – Shot Put
 - B. Women's Badminton Coach of the Year – John Britton
 - C. New Baseball Coach – Greg Bergeron
 - D. Forensics Team Members
- V. Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption**
 - A. Public Comment
 - B. Academic Affairs
*See Academic Affairs Agenda,
Pages 1-14*
Student and Community Advancement
*See Student & Community Advancement
Agenda, Pages 1-36*
Addendum – Temporary Casual Employment – 8 additional items inserted after agenda was printed.
Administrative Services
See Administrative Services Agenda, Pages 1-76
See Measure "E" Bond Fund Agenda, Pages 1-6
*See Human Resources Agenda,
Pages 1-20*
- VI. Public Comment on Non-Agenda Items**
- VII. Oral Reports**
 - A. Board of Trustees Report
 - B. President's Report
 - C. Academic Senate Report

VIII. Closed Session

- A. Labor Relations, Brown Act Section 54957.8
 - 1. American Federation of Teachers, Local 1388
 - 2. El Camino Classified Employees, Local 6142
 - 3. El Camino Police Officers Association
 - 4. Non-Represented Employees – Confidential, Supervisors, and Management

Closed session will adjourn to Ayers Hotel, Hawthorne, California

- B. Personnel Matters, Brown Act Section 54957
 - 1. Public Employee Performance Evaluation – President

Agenda for the El Camino Community College District Board of Trustees
from
Academic Affairs
Nadine Ishitani Hata, Ph.D., Vice President

Page No.

- A. Center for the Arts Summer Resident Artists Program..... 1
- B. Proposed Curriculum Changes – Effective 2004-2005 Academic Year..... 1

A. CENTER FOR THE ARTS SUMMER RESIDENT ARTISTS PROGRAM

It is recommended that the Board approve the Center for the Arts Summer Resident Artists Program, as listed below.

2004

<u>Performance</u>	<u>Date</u>	<u>Amount</u>
Burglars of Hamm	July 13, 2004	\$1,000

This group is performing for the Summer Theatre Workshop. They are giving a performance and then holding a question-and-answer session for all the summer drama students. The entire program will last between two and two-and-one-half hours.

B. PROPOSED CURRICULUM CHANGES – EFFECTIVE 2004-2005 ACADEMIC YEAR

It is recommended that the Board approve the proposed curriculum additions, revisions and inactivations, effective the 2004-2005 academic year, listed below:

BEHAVIORAL AND SOCIAL SCIENCES DIVISION

CHANGE IN CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

1. American Studies 3 – The American Immigrant Experience

Current Status/Proposed Change

~~In This course emphasizes the study of American students will be introduced to an interdisciplinary historical survey of immigrant groups through the use of selected novels, poetry and other literature produced by those groups. The artistic and in the United States. Issues of ethnic identity, cultural expressions of adjustment, and assimilation to American life will be addressed. The cultural contributions of immigrants are to American society will also be examined. This material is studied in its historical context.~~

2. History 14B – History of Asian Civilizations

Current Status/Proposed Change

~~A survey history~~ This course focuses on the political, economic, social, and cultural development of the peoples of Asia Asian civilizations from 1600 the 17th century to the present. The emphasis will be placed on the Western impact, the Indian, Chinese and Japanese response and the experiences of India, China, Japan, and Korea and their regional and global interactions. Topics include the impact of Western imperialism on these countries, the response to Western dominance and influence, and the emergence of these Asian societies as modern nation-states.

DISTANCE EDUCATION COURSE VERSION UPDATE

1. Philosophy 2 – Introduction to Philosophy – (Online)
2. Philosophy 2 – Introduction to Philosophy – (Telecourse)

BUSINESS DIVISION

CHANGE IN CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

1. Business 14 – Marketing

Current Status/Proposed Change

~~A survey of~~ This course provides an intensive study of concepts and strategies on which the major field of marketing methods, institutions, and practices, including strategic planning. ~~The subject of retailing, wholesaling, distribution channels, is based.~~ Emphasis will be on product decisions, distribution decisions, promotion decisions, and pricing decisions. The general elements of electronic marketing legislation, advertising, cooperative marketing, pricing, market research, and marketing costs are treated from the standpoint of consumers, middlemen, and producers will also be studied.

2. Business 17 – Personal Finance

Current Status/Proposed Change

~~In this course B~~asic economic issues applied to individual and family management, such as ~~F~~financial planning, record keeping, and budgeting, ~~M~~managing money, credit, and taxes, are covered. Housing and other major expenditures, ~~P~~rotecting assets through insurance and other means, ~~I~~nvesting in stocks, bonds, matured mutual funds, and real estate, as well as ~~R~~etirement planning are emphasized.

3. Business 20 – Business Management

Current Status/Proposed Change

This course is a study of ~~the~~ basic business management concepts and theories of management in a global, competitive environment. Emphasis is on an operational analysis of the manager's role in multinational business organizations. ~~The course focuses on managerial issues in~~ Also emphasized are the areas principles of Total Quality Management and the traditional management functions of planning, organizing, staffing, leading, and controlling.

4. Business 22 – Human Relations in Business

Current Status/Proposed Change

This course is designed to teach methods for ~~improve~~ improving working relationships. Topics include communications, leadership, counseling, employee motivation and empowerment, team building, managing change, and cultural diversity. A Total Quality Management (TQM)

approach will be emphasized. Methods will include case studies, experiential exercises, role-playing, and discussion.

5. Business 25 – Introduction to Business

Current Status/Proposed Change

This course is a survey of business organization and management factors influencing the establishment, location, and operation of businesses. This course emphasizes the functional business areas of accounting, and as well as the legal framework within which business activities are conducted. The course also emphasizes the principles of Total Quality Management (TQM) in a multi-cultural and globalized environment.

FINE ARTS DIVISION

CHANGES IN DESCRIPTIVE TITLE, CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION; COURSE REVIEW

Current Status/Proposed Change

1. Art 141abcd – ~~Computer~~ Digital Art I

Prerequisite: ~~one semester of Art 10ab or Art 37ab or Art 41ab or Photography 51 with a minimum grade of C in prerequisite~~ None

Recommended Preparation: one semester of Art 10ab or Art 37ab with a minimum grade of C; eligibility for English 2R; working knowledge of the computer and operating system

This course provides students with a foundation in the two basic types of graphics software, vector (drawing) and raster (painting/photography), and prepares with a focus on the student for intermediate to advanced study in digital art. principles of two-dimensional design. Students will work on a variety of digital projects involving drawing, design, typography, and photographic manipulation.

HEALTH SCIENCES AND ATHLETICS DIVISION

CHANGES IN DESCRIPTIVE TITLE, CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

Current Status/Proposed Change

1. Educational Development 14 – ~~Functional~~ American Sign Language for the Deaf and Hard of Hearing Students

Recommended Preparation: ~~that the student be eligible (and verified) for services through the Special Resource Center~~ None

This course will provide instruction for deaf and hard of hearing students in the development of sign vocabulary, fingerspelling, receptive and expressive skills and appropriate use of American Sign Language.

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Note: It is recommended that students have verified eligibility for services offered through the Special Resource Center.

CHANGE IN PROGRAM PREREQUISITES

1. Nursing

Current Status/Proposed Change

1. Graduate from high school or earn acceptable scores on the G.E.D.
2. ~~Have a minimum cum GPA (cumulative grade point average) of 2.5 in all college work completed since high school graduation.~~
2. Complete Mathematics 40 or 41B or higher level Mathematics course or pass the Mathematics Competency Test.
3. Complete the Degrees of Reading Power Test.
4. Complete the following prerequisite courses to the Nursing program with a minimum grade of C in each course 2.5 GPA: Anatomy 30 or 32; English 1A; Microbiology 33; ~~Nursing 49~~ Physiology 31. The grade for each of these prerequisite courses must be a C or better. However, a grade of C only in each prerequisite course will not meet the requirement of a 2.5 GPA.

NEW COURSE

1. Nursing 150 – Beginning Nursing Process and Fundamental Skills

Units: 7.5 Lecture: 4 hours Lab: 10.5 hours Faculty Load: 79.167%

Enrollment Limitation: Admission to the Nursing Program

Credit, degree applicable

Transfer CSU

The knowledge and skills necessary to study nursing and nursing's effect on the individual are presented. The concepts of basic human needs and structural variables such as age, sex, and ethnicity are studied. The nursing process is introduced with emphasis on assessment in the geriatric population. Fundamental skills, such as medication administration, are introduced in the lab and practiced in a clinical setting.

HUMANITIES DIVISION

CHANGE IN CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

1. English 12 – Introduction to Fiction

Current Status/Proposed Change

This course ~~provides an introduction to two important forms of fiction, focuses on reading and interpreting the short story and the novel, and to writing critical analyses of both. The general elements analyzing the evolution, scope, and form of fiction will be studied as well as the features unique to each genre. Written analysis will be stressed as students learn techniques of organizing and developing critical essays about fiction~~ Students study the elements, themes, and

styles of short stories and novels and the contributions of individual authors to each genre.

2. English 29 – The Short Novel

Current Status/Proposed Change

Through an analysis of its history, technique, and meaning, students are encouraged to understand the short novel as a distinctive form of fiction, ~~considering~~ and to consider the form in its own right as well as in relationship to the short story and the novel. For insight into its the development, of the short novel genre, students read works by authors of various cultures.

CHANGES IN DESCRIPTIVE TITLE, CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

Current Status/Proposed Change

1. English 23 – ~~Modern~~ Twentieth Century Literature

~~Modern~~ This course focuses on reading and interpreting literature chosen for enjoyment and for broadening intellectual and emotional understanding of from the individual and society. Emphasis on major writers: James Joyce, Marcel Proust, Thomas Mann, William Faulkner, T.S. Eliot, George Bernard Shaw, Eugene O'Neill, and Ernest Hemingway two major genres of the twentieth century: Modernism and Postmodernism. Students study the elements, themes, and styles of these genres as they pertain to American and British literature, as well as literature in translation.

CHANGES IN DESCRIPTIVE TITLE, TRANSFER STATUS, CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

Current Status/Proposed Change

1. French 24 – Introduction to French Language and Francophone Cultures

~~No Transfer UC~~ Transfer UC

This course is ~~designed to~~ provides an introduction to the basic cultural aspects of the French language as well as to develop an awareness through a study of French and Francophone culture: art, music, cinema, cuisine, geography, social institutions, and literature. In order to develop insights into art, architecture, and music. This course includes a comparison of French life, the course will include basic French greetings, idioms and phrases needed for an understanding of and introduction to French other Western languages and cultures.

CHANGE IN MAJOR

1. Spanish

Current Status/Proposed Change

0-8 units from Spanish 1, and 2 or 0-6 units from Spanish 52A and 52B; Spanish 3, 4, 5, 6; one course from the following: Anthropology 7, Art 7, English 42, History 17, 19 Additional courses to total a minimum of 4 units from the following: Spanish or other foreign language courses; English 15A, 15B, History 3, 4, 6, 10A, 10B
Total Units: 20-28

INDUSTRY AND TECHNOLOGY DIVISION

INACTIVATE COURSE

1. Welding 12ab – Basic Oxy-Acetylene Welding

CHANGE IN CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

1. Administration of Justice 70 – Introduction to Industrial Security

Current Status/Proposed Change

This is an introductory In this course, focusing on students are introduced to the philosophical philosophy and legal framework for of industrial security operations. The course includes a survey of contemporary practices including in areas such as administration, personnel, and physical security.

2. Welding 1 – Introduction to Welding Process

Current Status/Proposed Change

This is an introductory welding In this course, that will provide entry level students are introduced to welding skills to welders and to those in related skill trades. The course will cover the following processes: with a primary focus on developing manipulative skills. Welding processes covered include oxy-acetylene cutting, welding and brazing; plasma arc, shielded metal arc, welding; gas metal arc welding; gas tungsten arc, gas metal arc, welding; and flux cored arc welding. This is a manipulative and theoretical The course also includes a study of welding equipment, procedures, processes, occupational safety, and welding nomenclature. This course will also include a study in weld symbols, blueprint reading, metal fabrication, and joint design and allowables for welds.

CHANGES IN CSU TRANSFERABILITY, CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

1. Air Conditioning and Refrigeration 99abc – Independent Study

Current Status/Proposed Change

No Transfer CSU Transfer CSU

This course provides special advanced studies in a subject field within of Air Conditioning and Refrigeration not covered in the regular departmental offerings. Regular conferences with the instructor are coordinated with assigned laboratory work and research Air Conditioning and Refrigeration projects (60 hours per unit).

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2. Automotive Collision Repair/Painting 99abc - Independent Study

Current Status/Proposed Change

~~No Transfer CSU~~ Transfer CSU

This course provides special advanced studies in a subject field of Automotive Collision Repair/Painting not covered in the regular departmental offerings. Regular conferences with the instructor are coordinated with assigned laboratory work and research Automotive Collision Repair/Painting projects (60 hours per unit).

3. Cosmetology 99abc - Independent Study

Current Status/Proposed Change

~~No Transfer CSU~~ Transfer CSU

This course provides special advanced studies in a subject field of Cosmetology not covered in the regular departmental offerings. Regular conferences with the instructor are coordinated with assigned laboratory work and research Cosmetology projects (60 hours per unit).

CHANGES IN DESCRIPTIVE TITLE, CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION; COURSE REVIEW

Current Status/Proposed Change

1. Computer Aided Design/Drafting 26abcd – ~~Three Dimensional Mechanical Computer Aided Design/Drafting using AutoCAD Wireframe~~ Creating Solid Models with Autodesk Software

Prerequisite: Computer Aided Design/Drafting 10abcd with a minimum grade of C or equivalent

Recommended Preparation: ~~Computer Aided Design/Drafting 10abcd with a minimum grade of C or equivalent~~ None

In ~~this course is an introduction~~ students will utilize Autodesk software to create and manipulate three-dimensional (3-D) computer aided design/drafting. Students will gain experience in the preparation of three dimensional geometry. Most 3-D work will be done as solid models based on wire frame models using AutoCAD software. The three dimensional wire frames will be converted to orthographic (3 view) drawings using AutoCAD Paper space profiles created on sketch planes. Standard drafting practices are also covered.

Current Status/Proposed Change

2. Computer Aided Design/Drafting 27abcd – ~~Three Dimensional Mechanical Computer Aided Design/Drafting using AutoCAD Solid Modeler~~ Creating Assemblies with Autodesk Software

Prerequisite: Computer Aided Design/Drafting 10abcd with a minimum grade of C or equivalent

Recommended Preparation: Computer Aided Design/Drafting 26abcd with a minimum grade of C or equivalent None

In This is a computer aided design/drafting course, which gives the students three-dimensional (3-D) experience in will create solid modeling. Students will gain experience in the preparation of three-dimensional solid and surface models using AutoCAD software. The three-dimensional model will be converted to orthographic (3-view) drawings using AutoCAD Paper space and Solview/Soldraw support assembly development with Autodesk Software. Part design and drafting modules are covered in depth.

Current Status/Proposed Change

3. Computer Aided Design/Drafting 28abcd – Three Dimensional Mechanical Computer Aided Design/Drafting using AutoCAD Mechanical Desktop Design, Analysis, and Management of Assemblies with Autodesk Software

Prerequisite: Computer Aided Design/Drafting 10abcd with a minimum grade of C or equivalent

Recommended Preparation: Computer Aided Design/Drafting 26abcd with a minimum grade of C or equivalent None

In This is a computer aided design/drafting course, that gives the students an introduction will utilize Autodesk software to three-dimensional (3-D) parametric solid modeling. Students with gain experience in this activity by using AutoCAD Mechanical Desktop software design, analyze, and manage assembly projects. Use of software to manipulate surfaces, apply functional dimensions and tolerances, and set relative motion between components in complex assemblies is covered in depth. Engineering presentation, presentation views, and presentation animation are also covered.

Current Status/Proposed Change

4. Computer Aided Design/Drafting 32abcd – Solid Product Modeling with CATIA

Prerequisite: Computer Aided Design/Drafting 31abcd with a minimum grade of C or equivalent

Recommended Preparation: Computer Aided Design/Drafting 31abcd or equivalent None

In This course, focuses on the creation students develop more advanced solid and manipulation of three-dimensional (3-D) solid geometry using the surface modeling techniques available within CATIA* software. Students will experience explicit, parametric and object-oriented methods of solid definition.

with emphasis on its assembly development aspects. (*CATIA is a registered trademark of Dassault Systems.) Functions of the part design, generative shape, and drafting modules are also covered in depth.

Current Status/Proposed Change

5. Computer Aided Design/Drafting 33abcd – Surface Modeling Analyses and Simulations with CATIA

Prerequisite: Computer Aided Design/Drafting 31abcd with a minimum grade of C or equivalent

Recommended Preparation: Computer Aided Design/Drafting 31 32abcd or equivalent
This course focuses on explores the creation Functional Dimension and manipulation Tolerance (FD&T) aspects of three-dimensional (3-D) surface geometry with the CATIA* software. Students will create simple as well as the “knowledgeware,” kinematic analysis, generative stress analysis and compound contoured surfaces, faces and skins other Computer Aided Engineering (CAE) functions. (*CATIA is a registered trademark of Dassault Systems.) Special emphasis is placed on surfacing functions.

CHANGE IN CATALOG DESCRIPTION; COURSE REVIEW

1. Computer Aided Design/Drafting 31abcd – Orientation to CATIA

Current Status/Proposed Change

This course provides an orientation to and an overview of the CATIA* CAD/CAM system. (*CATIA is a registered trademark of Dassault Systems.) Emphasis is on system structure and three-dimensional (3-D) geometry creation and manipulation. Most 3-D work is done as solid models, the remainder as based on wire frames profiles created on sketch planes. Basic assemblies and basic drafting techniques are also covered.

DISTANCE EDUCATION COURSE VERSION UPDATE

1. Computer Aided Design/Drafting 31abcd – Orientation to CATIA (Online)

CHANGES IN DESCRIPTIVE TITLE, CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

Current Status/Proposed Change

1. Machine Tool Technology 2 – Metal Trades Blueprint Manufacturing Print Reading
This course provides a study of In this course, students are introduced to working drawings, and blueprints and engineering specifications used in the metal working manufacturing industries. Assigned problems include Representative drawings from simple production drawings and to complex assembly drawings will be used to demonstrate concepts and for practice in interpreting the symbols and notations in addition to the sketching of simple machine parts. Geometric Dimensioning and Tolerancing (GD&T) in accordance with ANSI Y-14.5 and the sketching of simple machine parts are also discussed.

Current Status/Proposed Change

2. Welding 15ab – Basic Welding for Majors in Allied Fields
This is a basic course for students in shielded metal arc welding, oxy-acetylene welding, cutting and gas metal arc welding including welding nomenclature. The students will learn the basic knowledge of allied fields that utilize welding processes. Students will be introduced to welding equipment, nomenclature, safety, and the oxy-acetylene, shielded metal arc, and gas metal arc

welding processes, and safety precaution in the shop. Students will make basic types of welds Manipulative skills will be developed in cutting and welding in the flat and in the vertical down positions.

Current Status/Proposed Change

3. Welding 21 – Basic Shielded Metal Arc Welding (SMAW)

This is a basic course in shielded metal arc welding designed to provide the student with a knowledge of equipment, safety practices and manipulative welding and cutting and welding skills. The student will be able to produce welds in the flat and horizontal fillet positions. This The course will also includes a study of welding nomenclature, equipment, occupational safety, joint design, electrode classification, weld symbols, and blueprint reading.

CHANGES IN NUMBER, CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

Current Status/Proposed Change

1. Machine Tool Technology 40G 11abcd - Numerical Control Graphics Programming with CATIA

Prerequisite: Computer Aided Design/Drafting 31abcd with a minimum grade of C

Recommended Preparation: Computer Aided Design/Drafting 25abcd 32abcd or equivalent and Machine Tool Technology 13A

This is an intermediate course in computer aided numerical control programming emphasizing interactive computer graphics with CATIA * (*registered trade mark of Dassault Systems). Concepts explored include interactive geometry and surface construction, tool motion, numerical control (NC) MILL functions, created using Prismatic Machining and Multi-Axis Surface Milling functions, graphic editing, graphic output, repetitive programming, and complex surface machining for three, four, and five axis machining centers. Students will have the opportunity to graphically process programs using IBM graphics work stations.

CHANGE IN MAJORS

1. Machine Tool Technology

Current Status/Proposed Change

Students will complete the required core courses and the courses in one of the following options: Machinist or Numerical Control Programmer.

Required Core Courses: Machine Tool Technology 2, 16ab* (*one semester), 10A, 13A, 13D, 13F, 40

Machinist Option:

Machine Tool Technology 13B, 13C, 13E

Total Units: 36

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Numerical Control Programmer Option:

Machine Tool Technology 10B, 10J; 3 units from Machine Tool Technology 10G 11abcd* (*one semester), 10K; 4 units from Machine Tool Technology 13B, 13C, 13E

Total Units: 37

Recommended Electives: Computer Aided Design/Drafting 5, 10abcd, 25abcd, 31abcd, 45, Machine Tool Technology 95abcd, 99abc, Quality Assurance 4A, 4B, 8, Technical Mathematics 1, Welding 15ab

2. Welding

Current Status/Proposed Change

Day Program: 24 units from: Welding 1, 2abc

Evening Program: Complete a minimum of 24 units from: Welding 12ab, 21, 23abc, 40abcd, 45abcd

Recommended Electives: Computer Aided Design/Drafting 5, Machine Tool Technology 16ab, Technical Mathematics 1, English A or qualifying score for English 1A on the English Placement Test

Total Units: 24-27

CHANGE IN CERTIFICATES OF COMPETENCE

1. Machine Tool Technology

Current Status/Proposed Change

A Certificate of Competence will be granted to students completing the required core courses and the courses in the one of the following options: Machinist or Numerical Control Programmer options with a grade average of B or better and the General Requirements with a grade average of C. At least 50% of the courses needed required for the Certificate of Competence must be completed at El Camino College.

Required Core Courses: Machine Tool Technology 2, 16ab* (*one semester), 10A, 13A, 13D, 13F, 40

Machinist Option:

Machine Tool Technology 13B, 13C, 13E

Total Units (including General Requirements): 36-39

Numerical Control Programmer Option:

Machine Tool Technology 10B, 10J; 3 units from Machine Tool Technology 10G 11abcd* (*one semester), 10K; 4 units from Machine Tool Technology 13B, 13C, 13E

Total Units (including General Requirements): 37-40

General Requirements: English A or qualifying score for English 1A on the English Placement Test

2. Welding

Current Status/Proposed Change

A Certificate of Competence will be granted upon completion of the Major Requirements core courses in the day or evening program with a grade average of B or better and completion of the general requirements with a grade average of C. At least 50% of the Major Requirements for

the Certificate of Competence core courses must be completed at El Camino College.

~~Core Requirements~~ Core Courses:

Day Program: Complete 32 units from: Welding 1, 2abc

Total Units (including general requirements): ~~38~~ 41-44

Evening Program: Complete 6 a minimum of 30 units from: ~~Welding 12ab; 12 units from:~~

Welding 21, 23abc, ~~12 units from: Welding 40abcd, 45abcd~~

Total Units (including general requirements): ~~36~~ 39-42

General Requirements: Computer Aided Design/Drafting 5, Machine Tool Technology 16ab, Technical Mathematics 1, English A or qualifying score for English 1A on English Placement Test

CHANGE IN CERTIFICATES OF COMPLETION

1. Machine Tool Technology

Current Status/Proposed Change

A Certificate of Completion will be granted to students completing the required core courses and the courses in the ~~one of the following options:~~ Machinist or Numerical Control Programmer options with a grade average of C. At least 50% of the courses ~~needed~~ required for the Certificate of Completion must be completed at El Camino College.

Required Core Courses: Machine Tool Technology 2, 16ab* (*one semester), 10A, 13A, 13D, 13F, 40, English A or qualifying score for English 1A on the English Placement Test

Machinist Option:

Machine Tool Technology 13B, 13C, 13E

Total Units: 36-39

Numerical Control Programmer Option:

Machine Tool Technology 10B, 10J; 3 units from Machine Tool Technology ~~40G~~ 11abcd* (*one semester), 10K; 4 units from Machine Tool Technology 13B, 13C, 13E

Total Units: 37-40

2. Welding

Current Status/Proposed Change

A Certificate of Completion will be granted ~~to the student completing~~ upon completion of the ~~following~~ courses in the day or evening program with a grade average of C. At least 50% of the ~~requirements for the Certificate of Completion~~ courses must be completed at El Camino College.

Day Program: Complete 32 units from: Welding 1, 2abc

Total Units: 32

Evening Program: Complete 6 a minimum of 32 units from: ~~Welding 12ab; 12 units from:~~

Welding 21, 23abc; ~~12 units from: Welding 40abcd, 45abcd~~

Total Units: ~~30~~ 32

NATURAL SCIENCES DIVISION

INACTIVATE COURSES

1. Anatomy 99abc – Independent Study
2. Microbiology 99abc - Independent Study

INACTIVATE DISTANCE EDUCATION VERSION

1. Astronomy 11 – Elementary Astronomy (telecourse)

CHANGES IN CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

1. Geology 99abc – Independent Study

Current Status/Proposed Change

Enrollment Limitation: ~~Geology 1 or 2~~ two Earth Science courses

with a minimum grade of B in ~~prerequisite~~ each and acknowledgment by the instructor with whom student will work

This course provides the student an opportunity to explore research problems in earth sciences not covered in the regular departmental offerings through ~~L~~library, laboratory, or field projects. ~~designed for a more advanced level of study than presented in Geology 1, 2, 3 and 4. These~~ Regular conferences with the instructor are coordinated with assigned laboratory work and research projects ~~may include work with equipment, techniques, or materials to prepare the student for more advanced courses. Designed primarily for geology majors~~ (60 hours per units).

CHANGES IN DESCRIPTIVE TITLE, CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

Current Status/Proposed Change

1. Biology 99abc – Independent Study ~~in Life Science~~

Enrollment Limitation: ~~any two~~ two Life Science courses, except

Biology 10 ~~and~~ or Biology 15, with a minimum grade of B in each and acknowledgment by the instructor with whom the student will work

~~Independent study~~ This course provides the student an opportunity to explore research problems ~~in use and care of life science equipment and/or individual study of biological problems not~~ covered in the regular departmental offerings. Regular conferences with the instructor are coordinated with assigned laboratory work and research projects (60 hours per unit).

Current Status/Proposed Change

2. Chemistry 99abc – ~~Independent Study - Introduction and Orientation~~ to Research

Enrollment Limitation: ~~Chemistry 1A~~ two chemistry courses with a minimum grade of B in each and acknowledgment by the instructor with whom the student will work

~~Individual problems using materials, equipment, and techniques~~ This course provides the student an opportunity to explore research problems in chemistry not available to large classes. ~~Elementary research involving ingenuity, library reference, improvement of laboratory skills, and logical thought processes~~ covered in the regular departmental offerings. Regular conferences with the instructor are coordinated with assigned laboratory work and research projects (60 hours per unit).

Agenda for the El Camino Community College District Board of Trustees
From
Student and Community Advancement
Patricia F. Caldwell, Ph.D., Vice President

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A. FIELD TRIPS

It is recommended that the Board ratify/approve the following student field trips for the Independent Living Program (ILP), El Camino College Language Academy (ECLA), and the Early Start Program (ESP). The purposes of the trips are to provide independent living skills, cultural and academic enrichment. Claudia Velazquez and Nancy Rangel will attend as additional chaperones for the Early Start Program trips.

May 20, 2004 – Nosizwe Chimurenga and Mondale Kaieyse –Ralph’s Market, Torrance, California. Number of students attending 20. Depart 6:30pm; return 7:30pm. Transportation by bus provided by the Community College Foundation.

May 27, 2004 – Nosizwe Chimurenga and Mondale Kaieyse –Redondo Beach Galleria, Redondo Beach, California. Number of students attending 19. Depart 6:30pm; return 7:30pm. Transportation by bus provided by the Community College Foundation.

July 14, 2004 – Destyn LaPorte – Long Beach Aquarium, Long Beach, California. Estimated students 30. Depart 11:00am; return 5:00pm. Transportation by bus.

July 15, 2004 – CeCe Fuentes – California State University at Los Angeles, Los Angeles, California. Estimated students 40. Depart 9:00am; return 2:00pm. Transportation by bus.

July 29, 2004 – CeCe Fuentes – Museum of Tolerance, Los Angeles, California. Estimated students 40. Depart 9:00am; return 2:00pm. Transportation by bus.

August 5, 2004 – CeCe Fuentes – University of Southern California, Los Angeles, California. Estimated students 40. Depart 9:00am; return 2:00pm. Transportation by bus.

August 13, 2004 – CeCe Fuentes – Magic Mountain, Valencia, California. Estimated students 40. Depart 9:00am; return 11:00pm. Transportation by bus.

B. SOUTH BAY CHILDREN’S CHOIR

It is recommended that the Board approve participation of the South Bay Children’s Choir (Music 58abcd) in an Individual Performance, Two Festival Performances with seven other choirs and Classes in Pacific Rim Culture – Arts and Dances, July 6-14, 2004, Honolulu, Hawaii, Expenses in the amount of \$3,416 to be paid from the South Bay Children’s Choir El Camino College Foundation funds and the remainder of expenses to be paid by parents of the children. No expense to the District. Staff: Diane Simons, Instructor and Sherry Reed, Accompanist. Chaperones: Bok Hui Chung, Sharon Smythe-Greenhalgh, Joni Haughey, Sharon Craig-Insalata, Taryn Koch, Maureen McIntyre, Denise Mitchell, Maryrose Smythe, Max Takagi, Philip Thomas, Rick Thomas, Margaret Udo, Leslie Valdez

Students: Michelle Ackerman, Christina Artino, Suzette Avendano, Amy Calderon, Marina Cary, Nicolle Chung, Nicolle Cloar, Jordan Coffing, Katelyn Dutton, Annie-Marie Franco, Elizabeth Frazer, Colleen Greenhalgh, Lillian Insalata, Jason Jeffrey, Rachel Johnson, Kelcie Larkin, Caroline Lee, Lee Lieberman, Cristina Luca, Katie Magee, Shea Mitchell, Suzanne Paine, Gillian Powers, Asana Probasco, Rosie Rice, Krista Rotundo, Kathleen Ryou, Liv Scott, Stephanie Smith, Taylor Swaine, Beau Takagi, Andrew Thomas, Jessica Thomas, Kerry Udo, Margaret Valdez

C. COMMUNITY EDUCATION – SUMMER 2004

It is recommended that the Board approve hiring of the following Community Education instructors to teach College for Youth classes in the following courses for Summer 2004: Math, Grammar, Writing, Spelling, Science, Study Skills, Test-taking skills, SAT preparation:

Amy Beran, Howard Lee Christensen, Benedict de la Merced Dimapindan, Jerry de los Rios, Sonia Fernandes, Maria Elsa Gonzalez, Celina Rivas
Erin Levins, Andy Fischer, Mark Sasamoto, Michele Elrod, Kathy Van Pelt

D. GRANT – ACCEPTANCE

It is recommended that the Board accept the following Grant:

Department of Education – Understanding a Mexican Student: Integrating the Mexican Perspective into Teacher Education. The El Camino College Spanish Program and the Teacher Education Program propose a four-week Fulbright Hays Group Projects Abroad (GPA) seminar in Mexico entitled “Understanding a Mexican student: Integrating the Mexican Perspective into Teacher Education”. The proposed program seeks to build a strong knowledge base and understanding among the participants of the Mexican school system, various cultures of Mexico, its history and traditions as well as the social and economic conditions that are impacting the lives of ordinary Mexican citizens. Participants include El Camino College faculty who teach Spanish or Teacher Education Program courses and elementary school teachers from local school districts.

Amount Grant Funding from Granting Agency:	\$56,000
Amount of College Match (In-kind):	<u>\$33,483</u>
Total Amount of Grant:	\$89,483
Performance Period:	April 1, 2004 through March 31, 2005

E. TEMPORARY CASUALS EMPLOYMENT

It is recommended that the Board authorize employment of the following temporary Casual employees, not to exceed 170 days, subject to funding, as shown on pages 3 through 33.

1. Rachel Abbatiello—Real Time Captionist III, \$23.50 per hour, Sunday through Saturday (varies), 7:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Special Resource Center, Academic Affairs Area to provide accommodations for students with disabilities in accordance with Title V, DSPS Regulations, Section 56026. Funded by Special Resource Center and DSPS.
2. Vicki Alvarado—Paraprofessional, \$15.00 per hour, Monday through Friday (varies), 6:00am to 3:00pm (varies), effective July 1, 2004 through June 30, 2005, Industry & Technology, Academic Affairs Area, to assist Reserve Academy coordinator and instructors. District funded
3. Marta Alvarez—Program Assistant I, \$8.00 per hour, Monday through Thursday, 8:00am to 7:00pm (varies), effective July 1, 2004 through June 30, 2005, Counseling & Student Services, Student and Community Advancement Area, to assist with general office duties. District funded.

4. Marcia Armstrong—Paraprofessional, \$10.00 per hour, Monday through Friday (varies), 7:00am to 4:00pm, effective July 1, 2004 through June 30, 2005, Fine Arts, Academic Affairs Area, to assist with choral program activities, funded by private donations and fundraising activities.
5. Kathleen Artsis—Professional I, \$27.50 per hour, Saturday, 9:00am – 4:00pm, effective July 1, 2004 through June 30, 2005, Fine Arts, Academic Affairs Area, to certify competency in ACLS, BCLS skills for nursing students. District funded.
6. Vonetta Augustine—Paraprofessional, \$15.00 per hour, Tuesday, 12:00pm to 5:00pm and Thursday, 10:00am – 3:00pm , effective June 7, 2004 through June 30, 2004, Counseling and Student Services, Student and Community Advancement Area, to provide general office assistance to Counseling department. Funded by Auxiliary Services.
7. Vonetta Augustine—Paraprofessional, \$15.00 per hour, Tuesday, 12:00pm to 5:00pm and Thursday, 10:00am – 3:00pm, effective July 1, 2004 through June 30, 2005, Counseling and Student Services, Student and Community Advancement Area, to provide general office assistance to Counseling department. Funded by Auxiliary Services.
8. Jeanine Barba—Paraprofessional II, \$29.00 per hour, Monday through Thursday (varies), 9:00am to 5:00pm (varies), effective July 1, 2004 through June 30, 2005, Community Education/Community Advancement, Student a Community Advancement Area, to teach College for Youth classes, funded by Community Education Income.
9. Patricia Benitez—Program Assistant II, \$9.00 per hour, Monday through Friday, 7:30am to 4:00pm (varies), effective June 22, 2004 through June 30, 2004, Bookstore, Administrative Services, convenience store cashier stocking and customer assistance. Funded by Bookstore funds.
10. Jeff Bergdahl—Office Aide I, \$6.75 per hour, Monday & Wednesday, 9:30am to 9:00pm (varies), effective July 1, 2004 through June 30, 2005, Fine Arts, Academic Affairs, to assist in film/video production classes. District funded.

11. Pamela Blanc—Professional III, \$55.00 per hour, Tuesday, Saturday, Sunday (varies), 9:00am to 7:00pm (varies), effective August 20, 2004 through June 30, 2005, Fine Arts, Academic Affairs Area, to provide professional instruction on the Alexander Technique for the South Bay Children’s Choir, funded by South Bay Children’s Choir, private donations and fundraising activities.
12. Alisa Bogane—Paraprofessional, \$15.75 per hour, Monday through Friday (varies), 7:00am to 5:00pm (varies), effective July 1, 2004 through June 30, 2005, Community Education/Community Advancement, Student and Community Advancement, to provide customer service support and marketing activity support, funded by Community Education Income.
13. Jennifer Borland—Office Aide II, \$7.25 per hour, Monday, 9:00am-12 noon, Wednesday, 7:00pm-10:00pm, Thursday, 9:00am-2:00pm, effective June 22, 2004 through June 30, 2004, Fine Arts, Academic Affairs, to prepare web pages for Art Department online. District funded.
14. Jennifer Borland—Office Aide II, \$7.25 per hour, Monday, 9:00am-12 noon, Wednesday, 7:00pm-10:00pm, Thursday, 9:00am-2:00pm, effective ~~June 22, 2004 through June 30, 2004~~ *July 1, 2004 through June 30, 2005, Fine Arts, Academic Affairs, to prepare web pages for Art Department online. District funded.
*President Fallo read in correct dates during meeting.
15. Latricia Bowers —Registration/Cashiers Clerk, \$8.50 per hour, Monday through Friday, 7:45am-1:00pm or 9:00am -6:00pm, effective July 1, 2004 through June 30, 2005, Accounting/Fiscal Services, Administrative Services, to process student payments and check refunds, work customer service windows, reception desk. District funded.
16. Nancy Bradbury—Paraprofessional, \$18.50 per hour, Monday through Friday (varies), up to 40 hours a week, effective July 1, 2004 through June 30, 2005, California Virtual Campus, Academic Affairs, to provide administrative assistance to director and staff in CVC, funded by California Virtual Campus Grant.
17. David Brown II—Paraprofessional, \$15.00 per hour, Monday through Friday (varies), hours of work varies, effective July 1, 2004 through June 30, 2005, EOPS/CalWORKS/CARE, Counseling & Student Services, Student and Community Advancement Area, to serves as team leader for tutors and peer advisors. Funded by EOP&S funds.

18. John Campbell—Paraprofessional, \$16.00 per hour, Monday through Wednesday, 9:30am to 6:00pm up to 16 hours per week, effective July 1, 2004 through June 30, 2005, California Virtual Campus, Academic Affairs Area, to provide assistance in overall support of web servers provided by the CVC. Funded by California Virtual Campus Grant.
19. Michael Carter – Paraprofessional - \$18.50 per hour, Monday through Thursday and some Saturdays, 12:30pm through 4:30pm (Monday through Thursday) and 10:00am through 2:00pm (Saturdays), effective July 1, 2004 through June 30, 2005, Student Development, Student and Community Advancement, to provide Photo ID services and design of campus office ID's supervision of other ID staff, and other activities associated with the Photo ID program. Funded by Auxiliary Services funds.
20. Mary Anne Chappelle—Office Aide II, \$7.25 per hour, Monday through Friday (varies), 7:45am to 4:30pm (varies), effective July 1, 2004 through June 30, 2005, Fine Arts, Academic Affairs Area, to provide office assistance in the division office. Funded by District funds.
21. Carla Chavarria—Paraprofessional, \$14.50 per hour, Tuesday through Friday, 8:30am to 5:30pm (varies), effective July 1, 2004 through June 30, 2005, El Camino College Language Academy/Community Advancement, Student and Community Advancement, to provide overall support of web servers provided by the CVC. Funded by El Camino College Language Arts ECLA.
22. Kristina Christian—Office Aide II, \$7.25 per hour, Monday through Thursday (varies), 9:30am to 9:30pm (varies), effective July 1, 2004 through June 30, 2005, Fine Arts, Academic Affairs Area, to assist in the jewelry/metalsmiths lab. District funded.
23. Cathy Chun—Supplemental Instruction Coach, \$8.50 per hour, Monday through Friday, hours of work varies not to exceed 15 hours a week, effective June 1, 2004 through August 31, 2004, Resource Development, to facilitate SI sessions and serve as model student to conduct weekly study sessions to help students. Funded by Title V - First Year Experience Program.
24. Amanda Cole —Office Aide I, \$6.75 per hour, Tuesday & Thursday, 1:00pm to 9:00pm (varies), effective July 1, 2004 through June 30, 2005, Fine Arts, Academic Affairs, to assist with reading and answering message board on WeBCT course. District funded.

25. Lauren Coolidge—Paraprofessional, \$18.00 per hour, Monday through Friday, 8:00am to 5:00pm (varies), effective July 1, 2004 through June 30, 2005, EOPS/CalWORKs/CARE, Student and Community Advancement Area, to support daily operations, assist with coordination efforts. Funded by CalWORKS.
26. Marisol R. Cruz—Paraprofessional, \$10.00 per hour, Monday through Friday, 9:00am to 4:30pm, effective July 1, 2004 through June 30, 2005, Nursing Department/Health Sciences & Athletics, Academic Affairs Area, to provide office support for the Nursing Department. District funded.
27. Gabriel Diaz—Coaching Assistant, \$16.25 per hour, Monday through Friday (Softball Season), 4:00pm to 8:00pm, effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics, Academic Affairs Area, to assist with coaching Women's Softball team. District funded.
28. Renee F. Dorn —Paraprofessional I, \$20.00 per hour, Monday through Thursday, 7:45am to 4:30pm, effective July 1, 2004 through July 29, 2004, Vice-President-Student & Community Advancement, to assist in daily support of operational activities offered by the Vice President's Office. District funded.
29. Kevin Duncan—Summer Camp Director, \$25.00 per hour, Wednesday night only, 3-4 hours per week, effective July 2, 2004 through July 28, 2004, Health Sciences and Athletics, Academic Affairs Area, to organize and monitor Summer High School Passing League, funded by District-Fee Base-Football Passing League.
30. Angela Farthing—Paraprofessional, \$12.50 per hour, Monday through Friday rotating on a 3/4/5 schedule, 7:45am to 4:30pm, effective July 1, 2004 through June 30, 2005, Admissions & Records, Student and Community Advancement Area, to provide clerical support in the International Student Program. District funded.
31. Norman Foster—Library Media Technical Aide, \$9.00 per hour, Monday through Thursday, 9:00am to 2:00pm, effective July 1, 2004 through June 30, 2005, Learning Resource Center/Learning Resource Unit, Academic Affairs Area, to assist with the video services offered by the LRC/LRU. District funded.
32. Teresa Foster—Computer Systems Support Assistant I, \$7.50 per hour, Sunday through Saturday (varies), 7:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics/Special Resource Center, Academic Affairs, to provide accommodations for students with disabilities. Funded by Special Resource Center and DSPS.

33. Muoi (Molly) Gallinger—ITS General Assistant II, \$8.00 per hour, Monday through Thursday, 9:00am – 7:00pm, an occasional Saturday, 9:00am to 1:00pm, effective July 1, 2004 through June 30, 2005, Inglewood Center, Student & Community Advancement Area, to perform a variety of office duties. Funded by Partnership for Excellence.
34. Martha Gamarro—Office Aide II, \$7.25 per hour, Monday through Friday, (varies) 7:30am to 4:30pm (varies), effective July 1, 2004 through June 30, 2005, Community Education/Community Advancement, Student and Community Advancement, to assist with customer service, filing errands, general office duties. Funded by Community Education Income.
35. Laura Gibson—Program Assistant II, \$9.00 per hour, Monday through Thursday and Friday during Add Period, 10:00am to 7:00pm, effective July 1, 2004 through June 30, 2005, Admissions & Records, Student and Community Advancement, to assists students in application process. District funded.
36. Lorena Gomez—ITS General Assistant III, \$9.00 per hour, Sunday through Saturday (varies), 7:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics/Special Resource Center, Academic Affairs Area, to provide accommodations for students with disabilities in accordance with Title 5, DSPS Regulations, Section 56026. Funded by Special Resource Center and DSPS.
37. Aviva Gray—Paraprofessional, \$17.00 per hour, Monday through Thursday (varies), 9:00am to 9:30pm (varies), effective July 1, 2004 through June 30, 2005, Fine Arts, Academic Affairs, to model in life drawing and painting classes. District funded.
38. Donna Helstrom—Paraprofessional, \$18.50 per hour, Monday through Thursday, 7:30am to 4:00pm, effective July 1, 2004 through June 30, 2005, Learning Resources Center/Learning Resources Unit, Academic Affairs Area, to coordinate services in the Basic Skills Study Center, funded by District and VATEA funds.
39. Christina Harb—Livescan, \$10.50 per hour, Thursday, 2:30pm – 8:00pm, and Saturday, 9:00am to 3:00, effective July 1, 2004 through June 30, 2005, Campus Police, Administrative Services, to assist with fingerprinting. District funded.

40. Christina Harb—Police Cadet III, \$9.00 per hour, Monday through Wednesday, 5:00pm to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Campus Police, Administrative Services, to work as police cadet. District funded.
41. Maribel Hernandez—Program Assistant III, \$11.00 per hour, Tuesday, Thursday, Friday, up to 20 hours a week, effective July 1, 2004 through June 30, 2005, Enrollment Services/ First Year Experience Program, Student and Community Advancement, to assist counseling staff with case management and program development. Funded by Title V-Hispanic Serving Institution Grant.
42. Veronica Hernandez—Tutor II, \$8.50 per hour, Tuesday through Thursday, 3:00pm to 6:00pm, effective June 22, 2004 through June 30, 2004, Learning Resources Center/Learning Resources Unit, Academic Affairs Area, to provide tutoring service in the Learning Resources Center. Funded by District and VATEA funds.
43. Erin Hetticher—Tutor I, \$7.50 per hour, Sunday through Saturday (varies), 7:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics/Special Resource Center, Academic Affairs, to provide accommodations for students with disabilities in accordance with Title 5, DSPS Regulations, Section 56026. Funded by Special Resource Center and DSPS.
44. Wanda Holt—Paraprofessional, \$13.00 per hour, Monday through Friday (varies), 8:00am to 5:00pm (varies), effective July 1, 2004 through June 30, 2005, EOPS/CalWORKs/CARE/Counseling & Student Services, Student and Community Advancement, to provide office support to CalWORKs/Care programs. Funded by EOP&S/CARE and CalWORKS.
45. Yolanda Hudson—Office Aide II, \$7.25 per hour, Monday through Thursday (varies), 9:30am to 9:30pm (varies), effective July 1, 2004 through June 30, 2005, Fine Arts, Academic Affairs Area, to assist in the printmaking lab. District funded.
46. Rita A. Hull —Program Assistant II, \$9.00 per hour, Tuesday and Thursday, 10:00am to 1:00pm, effective July 1, 2004 through June 30, 2005, Study Abroad, Academic Affairs Area, to assist with study abroad advertising and promotional activities. District funded.

47. Miriam Jauregui—Paraprofessional, \$12.00 per hour, Monday through Thursday and Fridays during Add Period, 8:00am to 7:00pm, effective July 1, 2004 through June 30, 2005, Admissions & Records-Outreach & School Relations, Student and Community Advancement, to assist Coordinator of Outreach with recruitment activities. District funded.
48. Carl Johnson – Paraprofessional (Classroom Tutor), \$13.00 per hour, Monday through Thursday, hours of work varies, effective June 22, 2004 through June 30, 2004, Humanities Division, Academic Affairs Area, to provide tutoring services to students. District funded.
49. Carl Johnson – Paraprofessional (Classroom Tutor), \$13.00 per hour, Monday through Thursday, hours of work varies, effective July 1, 2004 through June 30, 2005, Humanities Division, Academic Affairs Area, to provide tutoring services to students. District funded.
50. Deborah Juarez —Program Assistant I, \$8.00 per hour, Monday and Wednesday, 10:00am to 3:00pm, effective July 1, 2004 through June 30, 2005, Study Abroad International Education/Behavioral & Social Sciences, Academic Affairs, to provide clerical assistant as assigned work with students, faculty and contractors. District funded.
51. Andrea Keldrauk – Program Assistant II, \$9:00 per hour, Monday through Friday (varies), hours of work varies, effective July 1, 2004 through June 30, 2005, Student Development, Student and Community Advancement Area, to provide support services in Student Development. Funded by Auxiliary Services funds.
52. Corey Kivett—Sports Statistician, \$6.75 per hour, Monday through Friday (Football Season), 3:00pm to 5:00pm, effective July 1, 2004 through June 30, 2005, Health Sciences and Athletics, to compile scores and assists in making team roster booklet. District funded.
53. Stephen Kotleba —Paraprofessional, \$17.50 per hour, Monday through Thursday, 9:00am to 6:00pm, effective July 1, 2004 through September 30, 2004, Behavioral & Social Sciences, Academic Affairs Area, to provide program support for Title V for Hispanic Serving Institutions Partnership grant. Funded by Title V CSUDH grant.
54. Mary Kretzmar—Teacher’s Assistant III, \$7.50 per hour, Sunday through Saturday (varies), 7:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics/Special Resource Center, Academic Affairs Area, to provide accommodations for students with disabilities. Funded by Special Resource Center and DSPS.

55. Nai-Ka Kuo—Tutor II, \$8.50 per hour, Tuesday, Wednesday, and Thursday, 3:00pm to 7:00pm, effective July 1, 2004 to June 30, 2005, Learning Resource Center/Learning Resource Unit, Academic Affairs Area, to provide tutoring services in Business 10, funded by District and VATEA funds.
56. Janette Kuvhenguhwa—Tutor IV, \$11.50 per hour, Monday through Thursday, 8:00am to 3:00pm (varies), effective July 1, 2004 through August 12, 2004, EOPS/CalWORKs/CARE (Teen Parent Academy) and Monday through Friday, hours of work varies, EOPS/CalWORKs/CARE – Counseling & Student Services Division, Student and Community Advancement Area, to provide tutoring service to students. Funded by by EOP&S.
57. Desiree Johnson—Paraprofessional, \$13.00 per hour, Monday through Friday, 8:00am to 5:00pm (varies), effective July 1, 2004 through June 30, 2005, EOPS/CalWORKs/CARE – Counseling & Student Services Division, Academic Affairs Area, to assist CalWorks Placement Advisor with job development activities and clerical duties. Funded by CalWORKS funds.
58. Natalia Lev—Tutor VI, \$15.50 per hour, Monday through Thursday, 2:00pm to 7:00pm, effective June 22, 2004 to June 30, 2004, Learning Resource Center/Learning Resource Unit, Academic Affairs Area, to provide tutoring services in the LRC, funded by District and VATEA funds.
59. Melanie Lewis —Program Assistant II, \$9.00 per hour, Monday & Tuesday, 10:00am to 3:00pm, effective July 1, 2004 through June 30, 2005, Behavioral & Social Sciences, Academic Affairs Area, to provide backup support to office staff and other assignments as needed. District funded.
60. Joseph Matias – Program Assistant I, \$8.00 per hour, Monday through Friday, hours of work will vary, effective July 1, 2004 through June 30, 2005, Student Development, Student and Community Advancement Area, to design and develop advertising items for the Marketing of the Photo ID and Associated Student Body sticker, funded by Auxiliary Services funds.
61. Ben Martin—Professional II, \$30.00 per hour, Monday, Tuesday, Thursday, 8 hours per day, effective July 1, 2004 through December 31, 2004, Community Advancement-Southwest Los Angeles Small Business Development Center, to conduct workshop presentations, and provide one-on-one consulting. Funded by Small Business Development Center funds.

62. Gloria McPeake—Paraprofessional, \$13.75 per hour, Tuesday, Wednesday and Thursday, 9:00am - 2:00pm, 20 hours per month, effective July 1, 2004 through June 30, 2005, Industry & Technology, Academic Affairs Area, to assist Fire Academy Coordinator with schedules, filing, grade sheets, field trip arrangements. District funded.
63. Pamela E. Moore—Program Assistant II, \$9.00 per hour, Monday through Friday, hours will vary, effective June 1, 2004 through June 30, 2005, Student Development Office/Counseling and Student Services, Student and Community Advancement, to provide office support for Division office. District funded.
64. Lawrence Moreno —Paraprofessional, \$18.50 per hour, Monday through Thursday (varies), 8:00am to 8:30pm (varies), effective June 1, 2004 through June 30, 2004, Student Development Office/Counseling and Student Services, Student and Community Advancement, to provide assistance to students at the counter, photo ID's, and other duties as assigned, funded by Auxiliary Services fund.
65. Lawrence Moreno —Paraprofessional, \$18.50 per hour, Monday through Thursday (varies), 8:00am to 8:30pm (varies), to be used as needed, effective July 1, 2004 through June 30, 2005, Student Development Office/Counseling and Student Services, Student and Community Advancement, to provide assistance to students at the counter, photo ID's, and other duties as assigned, funded by Auxiliary Services fund.
66. Kathleen Morton—Paraprofessional, \$14.50 per hour, Monday through Friday, 7:30am to 5:00pm (varies), effective July 1, 2004 through June 30, 2005, Community Education/Community Advancement, Student and Community Advancement, to provide customer service and classrooms support for the Community Education office. Funded by Community Education Income.
67. Ida Nazon—Tutor VII, \$18.50 per hour, Monday through Thursday, 9:00am to 2:00pm, effective July 1, 2004 to June 30, 2005, Learning Resource Center/Learning Resource Unit, Academic Affairs Area, to provide tutoring services in the Learning Resource Center, funded by District and VATEA funds.
68. Ida Nazon—Tutor VI, \$15.50 per hour, Monday through Thursday, 9:00am to 2:00pm, effective July 1, 2004 to June 30, 2005, Learning Resource Center/Learning Resource Unit, Academic Affairs Area, to provide tutoring services in the Learning Resource Center, funded by District and VATEA funds.

69. Gary Nelson—Professional II/Public Safety Trainer, \$37.00 per hour, Sunday through Saturday (varies), 8:00am-5:00pm and 5:30pm-10:00pm effective July 1, 2004 through June 30, 2005, Industry & Technology, Academic Affairs Area, to provide training, expertise and professional services in the Fire Academy program. District funded.
70. Hoang-Ling Nguyen —Program Assistant III, \$10.00 per hour, Monday through Friday, 7:45am to 4:30pm, effective July 1, 2004 through June 30, 2005, Financial Aid Office/Enrollment Services, Student and Community Advancement, to provide information to financial aid students, assist with task and errands in Financial Aid Office. District funded.
71. Nathan Nugent—Coaching Assistant, \$16.25 per hour, 14 hours per week, effective June 21, 2004 through June 30, 2004, and July 1, 2004 through July 29, 2004, Health Sciences & Athletics, Academic Affairs Area, to teach summer youth swimming program. Funded by Fee Base – Summer Youth Swim Camp.
72. Julieta Ortiz —Paraprofessional, \$10.00 per hour, Monday through Thursday, 10 hours per week, hours varies, effective July 1, 2004 through June 30, 2005, Counseling-Puente Project/Counseling & Student Services, Student and Community Advancement Area, to assist instructors, staff and students in daily support and operation of the Puente Program, funded by Auxiliary Services.
73. Diane Palmer—Program Assistant I, \$8.00 per hour, Monday through Friday (varies), 8:00am to 5:00pm (varies), effective July 1, 2004 through June 30, 2005, Community Advancement, Student and Community Advancement Area, to assist Community Advancement departments with office needs. District funded.
74. Charrissa Penn—Program Assistant III, \$10.00 per hour, Monday through Friday, 9:00am to 5:00pm (varies), effective June 22, 2004 through June 30, 2004, Learning Resources Center/Learning Resources Unit, Academic Affairs Area, to assist in the coordination of tutoring programs. District funded.
75. Jeffrey Perez—Teacher's Assistant IV, \$11.50 per hour, Monday, Tuesday, Thursday (varies), 3:00pm to 9:00pm (varies), effective July 1, 2004 through June 30, 2005, Fine Arts, Academic Affairs, to provide teaching assistance to the percussion ensembles. District funded.

76. Lorena Perez—Paraprofessional, \$12.00 per hour, Monday through Thursday, 8:00am to 4:30pm, effective July 1, 2004 through June 30, 2005, EOPS/CalWORKs/CARE – Counseling & Student Services, Student and Community Advancement Area, to assist with eligibility determination for CARE program. Funded by EOP&S and EOP&S/CARE.
77. Stephen Perry – Program Assistant II, \$9.00 per hour, Monday through Friday (varies), hours varies as needed, effective July 1, 2004 through June 30, 2005, Student Development, Student and Community Advancement Area, to assist in the design, development and marketing campaign for the Associated Student Body sticker, funded by Auxiliary Services funds.
78. John Peterson—Tutor III, \$9.50 per hour, Wednesday, 10:00am – 12:00pm and Thursday, 9:00am – 11:00am, effective August 30, 2004 through June 30, 2005, Mathematical Sciences, Academic Affairs, to provide tutoring services in the Math Study Center. District funded.
79. Vanna Pham —Paraprofessional, \$15.00 per hour, Monday through Friday, 7:45am to 4:30pm, effective July 1, 2004 through June 30, 2005, Financial Aid Office, Student & Community Advancement Area, to assist financial aid advisor with her duties and help students at counter. District funded.
80. Pablo Pillado—Teacher’s Assistant II, \$7.00 per hour, Sunday through Saturday (varies), 7:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics/Special Resource Center, Academic Affairs Area, to provide accommodations for students with disabilities in accordance with Title 5, DSPS Regulation, Section 56026. Funded by Special Resource Center and DSPS.
81. Jonathan W. Poiry—Professional II, \$32.00 per hour, Monday through Friday (varies), 8:00am to 5:00pm (varies), effective July 1, 2004 through June 30, 2005, WpLRC/Community Advancement, Student and Community Advancement, to assist Workplace Learning Resource Center in conducting contract education training. Funded by Standards for Training Certification and Watch (STCW)
82. Jonathan W. Poiry – Teacher Assistant IV, \$11.50 per hour, Monday through Saturday (varies), 8:00am-5:00pm (varies), effective July 1, 2004 through June 30, 2005), Industry and Technology, Academic Affairs Area, to do repairs on fire equipment and assist instructors in preparing for classes. District funded.

83. Curren Price—Professional II, \$37.00 per hour, Monday and Wednesdays, 2.5 to 8 hrs per day, effective July 1, 2004 through December 31, 2004, Community Advancement-Southwest Los Angeles Small Business Development Center, Student and Community Advancement Area, to conduct workshop presentations and provide one-on-one consulting. Funded by Small Business Development funds.
84. Nancy Rangel—Paraprofessional, \$18.00 per hour, Monday through Friday, 8:00am to 5:00pm (varies), effective July 1, 2004 through June 30, 2005, EOPS/CalWORKs/CARE/Counseling & Student Services Division, Student and Community Area, to assist with recruitment activities for CalWORKs programs. Funded by CalWORKS.
85. Margarita A. Richards—Paraprofessional I, \$18.50 per hour, Monday through Thursday, 9:00am – 7:00pm, and Saturday, 9:00am to 1:00pm, effective July 1, 2004 through June 30, 2005, Inglewood, Student & Community Advancement Area, to handle administrative duties at the Inglewood Center. Funded by Partnership for Excellence funds.
86. Carlos Ristorcelli—Paraprofessional, \$14.00 per hour, Monday through Friday, 9:00am to 4:30pm, effective July 1, 2004 through June 30, 2005, Health Sciences and Athletics, Academic Affairs, to verify athletes' eligibility, handle arrangements for teams, District funded.
87. Valerie Rodrigues —House Manager, \$12.50 per hour, Monday through Sunday (varies), 6:00am to 12:00pm (varies), effective July 1, 2004 through June 30, 2005, Fine Arts/Center for the Arts, Academic Affairs area, to coordinate paid and volunteer Front of House personnel for any given event. Funded by District and Artes de El Camino.
88. Valerie Rodrigues —Assistant House Manager, \$8.50 per hour, Monday through Sunday (varies), 6:00am to 12:00pm (varies), effective July 1, 2004 through June 30, 2005, Fine Arts/Center for the Arts, Academic Affairs Area, to assist house manager with organizing and coordinating personnel for any given campus events. Funded by District and Artes de El Camino.
89. Martha Rojas—Supplemental Instruction Coach, \$12.50 per hour, Monday through Friday, 13–15 hours a week, effective August 19, 2004 through June 30, 2005, Resource Development, Student and Community Advancement Area, to facilitate supplemental instruction sessions and serve as model student to conduct weekly study sessions to help students. Funded by Title V - First Year Experience Program funds.

90. Robert Rosa—Assistant Coach, \$16.25 per hour, Monday through Friday (Volleyball Season), 4:00pm to 7:00pm, effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics, Academic Affairs Area, to assist with coaching volleyball team. District funded.
91. Humberto Sanchez—Paraprofessional, \$15.00 per hour, Wednesday and Thursday, 8:00am to 4:00pm, effective July 1, 2004 through June 30, 2005, Health Sciences and Athletics, Academic Affairs Area, to provide supervision of students in fitness center. District funded.
92. Beth Schwartz—Supplemental Instruction Coach, \$9.50 per hour, Monday through Friday, 13 – 15 hours a week, effective August 19, 2004 through June 30, 2005, Resource Development, Student and Community Advancement Area, to facilitate supplemental instruction sessions and to serve as a model student in courses supported by Supplemental Instruction. Funded by Title V - First Year Experience Program funds.
93. Marc Shahbazian —Teacher Assistant II, \$7.00 per hour, Monday through Friday (varies), 10:00am to 9:30pm (varies), effective July 1, 2004 through June 30, 2005, Fine Arts, Academic Affairs Area, to provide assistant in the sculpture lab. District funded.
94. John Shawstad—Tutor IV, \$11.50 per hour, Tuesday through Thursday, 12:30pm to 5:30pm, effective June 22, 2004 to June 30, 2004, Learning Resource Center/Learning Resource Unit, Academic Affairs Area, to provide tutoring services in the Learning Resource Center, funded by District and VATEA funds.
95. Beth Shibata – Paraprofessional (Classroom Tutor), \$13.00 per hour, Monday through Thursday, hours varies, effective June 22, 2004 through June 30, 2004, and July 1, 2004 through June 30, 2005, Humanities Division, Academic Affairs Area, serve as tutor to guide students in responding to their paragraph and essay assignments and other tutoring assignments as necessary. District funded.
96. LaTasha Short—Paraprofessional, \$18.00 per hour, Monday through Friday, 8:00am to 5:00pm, effective July 1, 2004 through June 30, 2005, EOPS/CalWORKs/CARE/Counseling & Student Services, Student and Community Advancement Area, to assist project specialist in maintaining CalWORKs budget, funded by District funds.

97. LaTasha Short—Professional II, \$37.00 per hour, Monday through Thursday, 12:30pm to 2:30pm, effective July 7, 2004 through August 12, 2004, EOPS/CalWORKs/CARE – Early Start Program, Student and Community Advancement Area, to teach assigned courses under supervision of EOPs Director. Funded by Early Start Program Auxiliary funds.
98. Samantha Smith —Program Assistant III, \$10.00 per hour, Tuesday, Thursday, & Friday, 9:00am to 4:30pm, effective July 1, 2004 through June 30, 2005, Financial Aid Office/Enrollment Services, Student and Community Advancement Area, to assist students at counter, assist with Cal Grant Program, performs special assignments. District funded.
99. Mary Jo Soufl—Summer Camp Coach, \$12.00 per hour, Monday through Friday, 9:00am to 12:30pm, effective August 16, 2004 through August 27, 2004, Health Sciences and Athletics, Academic Affairs Area, to direct a Summer Youth Basketball camp. Funded by Fee Base – Summer Youth Basketball camp funds.
100. Mary Jo Soufl—Coaching Assistant, \$16.25 per hour, Monday through Friday (Soccer Season), 3:00pm to 6:00pm, effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics, Academic Affairs Area, to assist with coaching soccer team. District funded.
101. Laura Stein—Computer System Support Assistant III, \$9.50 per hour, Sunday through Saturday (varies), 7:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics/Special Resource Center, Academic Affairs Area, to provide accommodations for students with disabilities in accordance with Title 5, DSPS Regulation, Section 56026. Funded by Special Resource Center and DSPS funds.
102. Judy Sunderland – Paraprofessional (Classroom Tutor), \$13.00 per hour, Monday through Thursday, hours varies, effective June 22, 2004 through June 30, 2004, and July 1, 2004 through June 30, 2005, Humanities Division, Academic Affairs Area, serve as tutor to guide students in responding to their paragraph and essay assignments and other tutoring assignments as necessary. District funded.
103. Ahmet Tatlioglu—Supplemental Instruction Coach, \$8.50 per hour, Monday through Friday, 13 – 15 hours a week, effective August 19, 2004 through June 30, 2005, Resource Development, Student and Community Advancement, to facilitate supplemental instruction sessions and to serve as a model student to conduct to conduct weekly study sessions to help students. Funded by Title V - First Year Experience Program.

104. Shizuko Teramae—Program Assistant I, \$8.00 per hour, Monday and Thursday, 3:00pm to 9:00pm, effective July 1, 2004 through June 30, 2005, Business, Academic Affairs Area, to assist students in open lab. District funded.
105. Katie Traeger – Paraprofessional (Classroom Tutor), \$13.50 per hour, Monday through Thursday, hours of work varies, effective June 22, 2004 through June 30, 2004, and July 1, 2004 through August 5, 2004, Humanities Division, Academic Affairs Area, serve as tutor to guide students in responding to their paragraph and essay assignments and other tutoring assignments as necessary. District funded
106. Katie Traeger – Paraprofessional (Writing Center Tutor), \$15.00 per hour, Monday through Thursday, hours of work varies, effective June 22, 2004 through June 30, 2004, and July 1, 2004 through August 5, 2004, Humanities Division, Academic Affairs Area, serve as tutor to guide students in responding to their paragraph and essay assignments and other tutoring assignments as necessary. District funded
107. Helen Wada—Paraprofessional, \$12.00 per hour, Monday through Thursday, 9:30am to 2:30pm; Friday 9:30am to 1:30pm, effective July 1, 2004 through June 30, 2005, Humanities, Academic Affairs, to provide assistance with absentee log, travel requests, and other office duties in the Humanities office. District funded.
108. Erxiang ‘Eric’ Wang—Professional I, \$27.50 per hour, Monday through Thursday, 9:00am to 12:00pm and 1:30pm to 3:30pm, effective August 30, 2004 through June 30, 2005, Mathematical Sciences, Academic Affairs Area, to provide office support to dean regarding the tutoring program in the Math department. District funded.
109. Lujuana Washington—Paraprofessional, \$12.50 per hour, Monday through Thursday (varies), and various Fridays, 11:00am to 7:45pm (varies), effective July 1, 2004 through June 30, 2005, Humanities, Academic Affairs Area, to process online applications and follow-up with students, vendors, ITS. District funded.
110. Jean Welsome—Paraprofessional, \$13.00 per hour, Monday through Friday, (varies) 8:00am to 9:00pm (varies), effective July 1, 2004 through June 30, 2005, Community Education/Community Advancement, Student and Community Advancement Area, to provide proofreading/editing assistance to Community Ed department. Funded by Community Education Income.

111. Brenda White—Professional II, \$37.00 per hour, Monday through Thursday (varies), up to 20 hours per week, effective July 1, 2004 through June 30, 2005, Foster & Kinship Care Education Program/Workforce and Community Education/Community Advancement, Student and Community Advancement Area, Coordinates FKCE and KEPS programs. Funded by California Community College Chancellor's Office for FKCE, California Community College Foundation for KEPS, ILP, ESTEP programs.
112. Jennifer Whitehead—Paraprofessional I, \$12.00 per hour, Monday through Friday, 8:00am to 2:00pm, effective July 1, 2004 through June 30, 2005, Health Sciences and Athletics, Academic Affairs Area, to provide assistance with phones, lifeguard schedules, and time sheets. District funded.
113. Mike Wilson —Professional I, \$27.50 per hour, Monday and Tuesday, 5:00am to 2:00pm, effective July 1, 2004 through June 30, 2005, Resource Development, Student and Community Advancement, to tabulate surveys and prepare data reports, conduct research for the Chancellor's Office. District funded.
114. Richard Woods – Paraprofessional, \$18.50 per hour, Monday through Friday and Saturdays occasionally, 8:00am – 12:00pm and 4:00pm through 8:00pm, effective July 1, 2004 through June 30, 2005, Student Development, Student and Community Advancement Area, to provide photo ID services for the total 12 hours the area is open. Funded by Auxiliary Services.
115. Debra Zavala—Paraprofessional, \$15.00 per hour, Monday through Friday (varies), 8:00am to 5:00pm, effective July 1, 2004 through June 30, 2005, Industry & Technology, Academic Affairs Area, to assist Fire Technology Coordinators with scheduling, customer service, graduation scheduling. District funded.
116. Nathaniel Roberts – Bookstore Aide III, \$7.25 per hour, Monday through Friday, hours of work varies, effective July 1, 2004 through June 30, 2005, Bookstore, Administrative Services Area, stockroom and sales floor assistance. Funded by Bookstore funds.
117. Leah Weed – Paraprofessional - \$13.00 per hour, Monday through Thursday, hours of work varies, effective June 22, 2004 through June 30, 2004 and July 1, 2004 through August 5, 2004, Humanities, Academic Affairs Area, to provide assistance to students in the Writing Center and Computer Lab. District funded.

118. The following individuals to work as Bookstore Aide I, \$6.75 per hour, Monday through Friday (varies), hours varies as needed, effective July 1, 2004 through June 30, 2005, Bookstore, Administrative Services Area, to assist with general custodial duties in the Cafeteria, Bookstore and convenience stores, assist with merchandise and floor sales. Funded by Bookstore funds.

Ruben Avila	Stephanie Berke	Leslie Bernstein
Sheldon Grunberg	Terry Reed	Stephanie Shaw
Joseph Smitha	Jennifer Sun	

119. The following individuals to work as Bookstore Aide III, \$7.25 per hour, Monday through Friday, 12:00pm to 2:00pm, (varies), effective July 1, 2004 through June 30, 2005, Bookstore, Administrative Services Area, to assist with general duties in the convenience stores and Bookstore. Funded by Bookstore funds.

Michelle Anderson	Christina Griswold	Robert Hoeck
Brenda Naito		

120. The following individuals to work as Paraprofessional (Classroom Tutor), \$13.00 per hour, Monday through Thursday (varies), hours varies, effective June 21, 2004 through June 30, 2004, and July 1, 2004 through August 5, 2004, Humanities, Academic Affairs Area, to provide tutoring services under direction of classroom instructor in the Humanities department. District funded.

Robert DeFrance	Sean Patrick	Vanessa Penales
William Sambolich	Leah Weed	

121. The following individuals to work as Coaching Assistant, \$16.25 per hour, Monday through Friday (Baseball Season), 2:00pm to 7:00pm (varies), 10 hours per week, effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics, Academic Affairs Area, to assist with coaching Men's Baseball Team. District funded.

Thomas Bergeron	Ryan Kisner	Shane Schumaker
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122. The following individuals to work as Coaching Assistant, \$16.25 per hour, 14 hours per week, effective July 1, 2004 through July 29, 2004, Health Sciences & Athletics, Academic Affairs Area, to teach a Summer Youth Swim Camp Program. Funded by Fee Base – Summer Youth Swim Camp.

Shelly Benner	Alicia Foley	Genevieve Garcia
Karen Miller	Abigail Nugent	Jose Ortiz
Yuriko Pena	Rick Pieper	Barbara Roberts
Amanda Whitehead	Jennifer Whitehead	Lara Williams

123. The following individuals to work as Coaching Assistant, \$16.25 per hour, Monday through Friday (Football Season), 3:00pm to 7:30pm (varies), effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics, Academic Affairs Area, to assist with coaching football team. District funded.

Jim Chambers	Kevin Duncan	Jason Gelber
Dan Heck	Ron Jenkins	Matt Kirk
Ismael Ordonez	Mike Sakurai	Kenneth Talanoa
Damian Watters		

124. The following individuals to work as Paraprofessional (Cosmetology), \$13.00 per hour, Monday through Thursday (varies), 5:00pm to 10:00pm, effective July 1, 2004 through June 30, 2005, Industry & Technology, Academic Affairs Area, to issue supplies, prepare solutions, collect money, maintain inventory. District funded.

Robert Tyler	Terry Wilson
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125. The following individuals to work as House Manager, \$12.50 per hour, Monday through Sunday (varies), 6:00am to 12:00am (varies), effective July 1, 2004 through June 30, 2005, Fine Arts/Center for the Arts, Academic Affairs Area, to coordinate paid and volunteer Front of House personnel for any given event. Funded by District and Artes de El Camino.

Shameka Cunningham	Joy Griffith	Su Hiraga
Louise Kirst	Terry Klauck	Linda Mikell
Valerie Rodrigues		

126. The following individuals to work as House Staff I, \$7.00 per hour, Monday through Sunday (varies), 6:00am to 12:00am (varies), effective July 1, 2004 through June 30, 2005, Fine Arts/Center for the Arts, Academic Affairs Area, to provide customer service for any given event in the Marsee Auditorium, Campus Theater or Recital Hall. Funded by District and Artes de El Camino.

Brenda Vivian Burke
Victoria Lewis

Alex Iskandar
Christie Scott

Sharon O. Haynes

127. The following individuals to work as House Staff II, \$7.25 per hour, Monday through Sunday (varies), 6:00am to 12:00am (varies), effective July 1, 2004 through June 30, 2005, Fine Arts/Center for the Arts, Academic Affairs Area, to coordinate paid and volunteer Front of House personnel for any given event in the Marsee Auditorium, Campus Theater, Recital Hall. Funded by District and Artes de El Camino.

Alma Otilia Becerra
Julia Durante
Joan Henderson
Michael Lopchuk
Joyce Stern

Verna Bolton
Carmen Gutierrez
William Henderson
Chere Price
Gail Vasquez

Gwendolyn Dunn
Wilma Haynes
Effena Jackson
Ruth Rounsefell

128. The following individuals to work as Interpreter Novice, \$13.75 per hour, Sunday through Saturday (varies), 7:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics/Special Resource Center, Academic Affairs Area, to provide accommodations for students with disabilities in accordance with Title 5, DSPS Regulations, Section 56026. Funded by Special Resource Center and DSPS.

Lorena Gomez

Consuelo Morales

129. The following individuals to work as Interpreter I, \$17.25 per hour, Sunday through Saturday (varies), 7:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics/Special Resource Center, Academic Affairs Area, to provide accommodations for students with disabilities in accordance with Title 5, DSPS Regulations, Section 56026. Funded by Special Resource Center and DSPS funds.

Andrea Donnell

Caroline King

Kathleen Miller

130. The following individuals to work as Interpreter II, \$19.25 per hour, Sunday through Saturday (varies), 7:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics/Special Resource Center, Academic Affairs Area, to provide accommodations for students with disabilities in accordance with Title 5, DSPS Regulations, Section 56026. Funded by Special Resource Center and DSPS.

Maria Alvarez	Krystal Armstrong	Veronica Arvizu
Lisa Hemenway	Eduardo Huante	Naomi La Cosse
James Lunsford	Stephanie Meilinger	Gina Miller
Tom O'Malley	Lori Patton	DeVon Scott
Mona Tanji		

131. The following individuals to work as Interpreter III, \$21.75 per hour, Sunday through Saturday (varies), 7:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics/Special Resource Center, Academic Affairs Area, to provide accommodations for students with disabilities in accordance with Title 5, DSPS Regulations, Section 56026. Funded by Special Resource Center and DSPS.

Pamela Ashe	Brian Diamond	Lisa Cantu
Ken Marumoto	Ann Nix	Paola Morales
Shawna Peacock	Janna Saavedra	Mandy Reed

132. The following individuals to work as Interpreter IV, \$24.25 per hour, Sunday through Saturday (varies), 7:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics/Special Resource Center, Academic Affairs Area, to provide accommodations for students with disabilities in accordance with Title 5, DSPS Regulations, Section 56026. Funded by Special Resource Center and DSPS.

Siri Parrent	Alejandro Perez	Ethel Smith
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133. The following individuals to work as Interpreter V, \$25.75 per hour, Sunday through Saturday (varies), 7:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics/Special Resource Center, Academic Affairs Area, to provide accommodations for students with disabilities in accordance with Title 5, DSPS Regulations, Section 56026. Funded by Special Resource Center and DSPS.

Myisha Blackman	Astrid Hagen	Lynette Vickers
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134. The following individuals to work as Lifeguard, \$9.00 per hour, Monday through Friday (varies), hours varies or on substitute basis, effective July 1, 2004 through June 30, 2005, Health Sciences and Athletics, Academic Affairs Area, to perform lifeguard duties for students enrolled in swim class. District funded.

Vincent Davis	Alicia Foley	Rick Pieper
Rhan McNeal	Jennifer Whitehead	Amanda Whitehead

135. The following individuals to work as Library Media Aide III, \$7.75 per hour, Tuesday-Friday (7:30am-12:30pm), Saturday (9:30am-2:30pm), Monday-Thursday and Saturday (10:00am-1:00pm), Tuesday-Thursday (12:00pm-5:00pm), Monday-Thursday (7:30am-12:30pm), effective July 1, 2004 through June 30, 2005, Learning Resources Center/Learning Resources Unit, Academic Affairs Area, to provide assistance in the Basic Skills Study Area, funded by District and VATEA funds.

Dorothy Caswell	Dung Huynh	Tammy Huynh
Leonila Javier	Ester del Rosario	

136. The following individuals to work as Library Media Technical Aide, \$9.00 per hour, Monday through Saturday (varies), 8:00am to 5:00pm (varies), effective July 1, 2004 through June 30, 2005, Learning Resources Center/Learning Resources Unit, Academic Affairs Area, to assist in the coordination of services offered in the Learning Resource Center. Funded by District and VATEA funds.

Michelle Baez	Esmond Cheung	Charrissa Penn	Tommy Sweet
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137. The following individuals to work as Office Aide I, \$6.75 per hour, Monday through Thursday, 9:00am to 2:30pm, effective July 7, 2004 through August 13, 2004, EOPS/CalWORKs - Early Start Program, Counseling & Student Services, Student & Community Advancement Area, to support Early Start Program Coordinator and serve as ESP mentor. Funded by Early Start Program Auxiliary Services funds.

Erica Chavez	Tyree Collins
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138. The following individuals to work as Office Aide II, \$7.25 per hour, Monday through Friday (varies), 10:00am to 8:30pm (varies), effective July 1, 2004 through June 30, 2005, Fine Arts, Academic Affairs Area, to work as an Art Gallery Attendant. District funded.

Verna Bolton

Pirkko DeBar

Ruth Dennis

139. The following individuals to work as Paraprofessional, \$12.00 per hour, Monday through Friday, 7:00am-2:00pm (varies), effective July 1, 2004 through June 30, 2005, Health Sciences and Athletics, Academic Affairs Area, to provide supervision in fitness center. District funded.

Kari Brody

Keith Kamps

140. The following individuals to work as Paraprofessional, \$17.00 per hour, Monday through Thursday (varies), 9:00am to 9:30pm (varies), effective July 1, 2004 through June 30, 2005, Fine Arts, Academic Affairs Area, to model for life drawing and painting classes. District funded.

Xavier Alderette

Patty Arquette

Jose Artiga

Amy-Katherine Ayla

Pamella Blackwell

Deborah Bowers

Andrew Caudillo

Ruth Dennis

Trace Devai

Michelle DuPont

Sherry Eckhart

Anne Galbraith

Mark Gentry

Felicia Hayes

Rebecca Humphrey

Steven Jacobsen

Krissy Krissanayuth

Leslie Levy

Scott Miller

Paul Nahra

Cornelia Nitzshner

Susan Rich

Helena Rowe

Melissa Safady

Kreston Savellano

Marc Shabazian

Ernandes Silva

Gregory Smiley

Eric Underwood

Karen Wright

Julia Young

141. The following individuals to work as Police Reserve Officer I, \$10.00 per hour, Monday through Sunday, hours to be arranged as needed, effective July 1, 2004 through June 30, 2005, Campus Police, Administrative Services, to assist police officer with enforcing laws, rules and regulations. funded by Parking Student Permits fund.

Drouett Casey

Brooke Parras

142. The following individuals to work as Professional I, \$17.75 per hour, Monday through Friday (varies), 8:00am to 4:00pm (varies), effective July 1, 2004 through June 30, 2005, Health Sciences and Athletics, Academic Affairs Area, to perform comprehensive fitness assessments, develops fitness profiles, assist with exercise prescription. District funded.

Keith Kamps

Humberto Sanchez

143. The following individuals to work as Professional II, \$34.00 per hour, Monday through Friday (varies), 8:00am to 5:00pm (varies), effective July 1, 2004 through June 30, 2005, Workplace Learning Resource Center/Community Advancement, Student and Community Advancement Area, to work with Workplace Learning Resource Center in conducting contract education training on various projects. Funded by Standard for Training Certification and Watch.

Renny Bowden

William E. Warren III

144. The following individuals to work as Professional II, \$37.00 per hour, Monday through Friday (varies), 8:00am to 5:00pm (varies), effective July 1, 2004 through June 30, 2005, CITD/Community Advancement, Student and Community Advancement Area, to work with CITD on various projects, workshops. Funded by SBDC/CITD account.

Jennifer Frank

Susette Horspool

Beth Siapkis

145. The following individuals to work as Professional II/Public Safety Trainer, \$32.00 per hour, Monday through Friday (varies), 7:30am to 5:30pm (varies), effective July 1, 2004 through June 30, 2005, Industry & Technology, Academic Affairs Area, to train law enforcement personnel at the South Bay Skills Center, Firearms Training System, Defensive Driving and Skid car. Funded by contract account 12-52240-00-210000-1923.

Steven Cruickshank

Stephen D'Anjou

Frank DiBenedetto

Dave Ferguson

Garth Gaines

Joe Gaines

David J. Gregor

Todd Heywood

Brian Juckett

Robin Kakumu

Bryan Klatt

Edward Lalonde

John Lay

Mark Matsuda

David Nemeth

Robert Rios

Tom Stark

Marc Wilkins

146. The following individuals to work as Professional II/Public Safety Trainer, \$32.00 per hour, Sunday through Saturday (varies), 8:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Industry & Technology, Academic Affairs Area, to provide training, expertise, leadership and professional services in the Fire Academy program. District funded.

Eric Baker	Jennifer Baron	David Brock
Michael Brownlie	Clark Carney	Joe Coory
Christina Coria	Antonio Del Castillo	Timothy Dennis
Robert Franck	Scott Hafdell	Brian Hill
Paul Joseph Koppes	Thomas Marchant	Christopher Mays
Daniel Nichols	Andrew Olvera	John Pender
Willie Robinson	Harold Scoggins	William Sheridan
Breck Slover	Ralph Sproul	John Stangl
Steven Tallosi	John Velasquez, Jr.	
Anthony Ward	David Winkler	

147. The following individuals to work as Professional II, \$32.00 per hour, Tuesday and Thursday (varies), 12:45pm to 5:00pm, effective July 1, 2004 through June 30, 2005, ECLA/Community Advancement, Student and Community Advancement, to provide assistance as ESL instructor. Funded by El Camino College Language Academy.

Lily Gill	Susan Macias
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148. The following individuals to work as Professional III, \$44.00 per hour, Tuesday and Thursday (varies), 12:45pm to 5:00pm, effective July 1, 2004 through June 30, 2005, ECLA/Community Advancement, Student and Community Advancement, to provide assistance as ESL instructor. Funded by El Camino College Language Academy.

Lily Gill	Susan Macias
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149. The following individuals to work as Professional II, \$37.00 per hour, Tuesday, Saturday, Sunday (varies), 9:00am to 7:00pm (varies), effective August 20, 2004 through June 30, 2005, Fine Arts, Academic Affairs, to serve as assistant director for the South Bay Children's Choir. Funded by South Bay Children's Choir, private donations and fundraising activities.

Megan Eddy	Bud Bisbee	Taryn Koch
Ellen Steinmetz		

150. The following individuals to work as Professional III, \$55.00 per hour, Monday through Friday (varies), 8:00am to 5:00pm (varies), effective July 1, 2004 through June 30, 2005, Workplace Learning Resource Center/Community Advancement, Student & Community Advancement, to conduct post-licensure nursing courses. Funded by the Los Angeles County Health Services Administration.

Madeleine Burning Sharon Vario

151. The following individuals to work as Program Assistant I, \$8.00 per hour, Monday through Friday (varies), 7:45am to 4:30pm (varies), effective July 1, 2004 through June 30, 2005, Admissions & Records, Student and Community Advancement, to assists Admissions & Records personnel with various duties. District funded.

Freda Baker Louann Shaw

152. The following individuals to work as Program Assistant I, \$8.00 per hour, Monday through Friday, hours varies not to exceed 40 hours per week, effective July 1, 2004 through June 30, 2005, Bookstore, Administrative Services Area, Bookstore and convenience stores cashier, merchandise and customer assistant, check approvals. Funded by Bookstore funds.

Janelle Clarke Sean Gilmore Lupe Olivas
Grant Parks Derek Reed Carlos Villasenor
Ama Wafer

153. The following individuals to work as Program Assistant I, \$8.00 per hour, Sunday through Saturday (varies), 7:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics/Special Resource Center, Academic Affairs Area, to provide accommodations for students with disabilities in accordance with Title 5, DSPS Regulations, Section 56026. Funded by Sign Language Interpreter Training Account.

Tina Gallman Melissa Juarez Maria Ramirez

154. The following individuals to work as Program Assistant II, \$9.00 per hour, Monday through Friday, 7:30am to 8:30pm (varies), not to exceed 40 hours per week, effective July 1, 2004 through June 30, 2005, Bookstore, Administrative Services Area, store cashier, merchandise and customer assistant, staff support, check approvals, custodial duties. Funded by Bookstore funds.

Tim Aguirre	Patricia Benitez	Louise Camire
Kimberly Eatmon	Ruben Guillen	Sherifat Hassan
Linda Inouye	Edith Shimane	Michael Okada
Kazuko Tatsumi	Adrian Yoshiyama	

155. The following individuals to work as Program Assistant II, \$9.00 per hour, Monday, Tuesday, Wednesday and Friday (varies), 8:00am to 3:00pm (varies), effective July 1, 2004 through June 30, 2005, Business, Academic Affairs Area, to assist students in open lab. District funded.

Robin Cash	Liana Filishtiner
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156. The following individuals to work as Program Assistant III, \$10.00 per hour, Monday through Friday (varies during add period), 9:00am to 6:00pm (varies), effective July 1, 2004 through June 30, 2005, Admissions & Records, Student and Community Advancement, to assist students with web/telephone registration and other registration activities. District funded.

Edwina Biggs	Rose Brown
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157. The following individuals to work as Program Assistant II, \$9.00 per hour, Monday through Thursday, 8:00am to 7:00pm (varies), effective July 1, 2004 through June 30, 2005, Counseling & Student Service, to assist with customer service and perform office duties. District funded.

Vu Le	Nancy Nguyen
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158. The following individuals to work as Program Assistant III, \$10.00 per hour, Monday through Friday (varies), 8:00am to 2:30pm (varies), effective July 1, 2004 through June 30, 2005, Accounting/Fiscal Services, Administrative Services, to assist in financial aid disbursement/collection process, assist accounts receivable and payroll in customer service area. District funded.

Hsiaoling Chiu	Lechi Vo
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159. The following individuals to work as Registration Cashier Clerk I, \$8.50 per hour, Monday through Friday (varies), 7:45am – 8:00pm (varies), Cashier-Accounting/Fiscal Services Area, Administrative Services Area, effective June 14, 2004 through June 30, 2005, to process student payments and check refunds, work customer service windows, and enter data into computer and other cashiering functions. District funded.

Sean S. Gilmore	Richard McGreevy	Dana K. Thompson
Erlene Brooks	Darryl Green	Tonya Howard
Magdalena Hughes	Dena Langowski	Angela Pagtama
Sandra Pierre	Latasha Toler	

160. The following individuals to work as Registration/Cashiers Clerk II, \$9.50 per hour, Monday through Thursday, 10:00am to 6:00pm (varies), effective July 1, 2004 through June 30, 2005, Accounting/Fiscal Services, Administrative Services Area, to provide direct customer service, process payments and check refunds, sell movie tickets, and parking permits. District funded.

Debra Muhammad	Kevin Wilkes
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161. The following individuals to work as Registration/Cashiers Clerk II, \$9.50 per hour, Monday through Friday, 10:00am to 6:00pm (varies), effective July 1, 2004 through June 30, 2005, Accounting/Fiscal Services, Administrative Services Area, to process student payments and check refunds, work customer service windows. District funded.

Sam Abrams	Elizabeth Matusak
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162. The following individuals to work as Registration Cashier/Clerk II, \$9.50 per hour, Monday through Friday (varies during add periods), 10:00am to 7:00pm, effective July 1, 2004 through June 30, 2005, Admissions & Records, Student and Community Advancement Area, to assists students in processing applications, assist with cashiering function in Records area. District funded.

Damyuhn Campbell	Mary Lou Miranda	Maria Reina
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163. The following individuals to work as Registration Cashiers/Clerk III, \$10.50 per hour, Monday through Thursday, 7:45am to 6:00pm (varies), effective July 1, 2004 through June 30, 2005, Accounting/Fiscal Services, Administrative Services, to provide direct customer service, process payments and check refunds, sell movie tickets, and parking permits. District funded.

Annette Abelin Ivan Castillo Lovetta Kelley
Barbara Romano

164. The following individuals to work as Stage Assistant III, \$8.00 per hour, Monday through Sunday (varies), hours varies as needed, effective July 1, 2004 through June 30, 2005, Production Office/Fine Arts, Academic Affairs, stage crew for Fine Arts events, includes lighting, costumes, carpentry, scenic painting, and sound. District funded.

Agnes Garcia Jennifer Hernandez Roberta Carmen Lomeli
Lindsey Suits

165. The following individuals to work as Stage Assistant IV, \$9.00 per hour, Monday through Sunday (on call as needed), time varies as needed, effective July 1, 2004 through June 30, 2005, Fine Arts, Academic Affairs, to assist stage crew for Fine Arts events. District funded.

Joyce Cangrell Kathleen Doyle Sandra Gutierrez
Mary Lou Holmes Anne Marie Marin Alonzo McDonald
Sharron McNeil Matthew Mellinger Wilma Mickler-Sears
Georgina Morales Christa Parker-Caban Amoreena Vera
Rafael Alexander Vendreys Krista Zaloudek Christine Zarro

166. The following individuals to work as Summer Camp Coach, \$12.00 per hour, Monday through Friday, 32 hours per week, effective July 12, 2004 to August 16, 2004, Health Sciences and Athletics, Academic Affairs Area, to direct a summer youth baseball camp. Funded by Fee Base – Summer Youth Baseball Camp.

Ryan Kisner Shane Schumaker

167. The following individuals to work as Supplemental Instruction Coach, \$9.00 per hour, Monday through Friday, 13 – 15 hours a week, effective August 19, 2004 through June 30, 2005, Resource Development, Academic Affairs Area, facilitate supplemental instruction session, serve as a model student to conduct weekly study sessions to help students. Funded by Title V - First Year Experience Program.

Jimmy Dinh

Quentin Daniel McCollum

168. The following individuals to work as Teacher Assistant I, \$6.75 per hour, Sunday through Saturday (varies), 7:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics/Special Resource Center, to provide accommodations for students with disabilities in accordance with Title 5, DSPS Regulations, Section 56026. Funded by Special Resource Center and DSPS.

Cynthia Aguiniga

Veronica Hernandez

169. The following individuals to work as Teacher Assistant IV, \$11.50 per hour, Sunday through Saturday (varies), 7:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Health Sciences & Athletics/Special Resource Center, Academic Affairs Area, to provide accommodations for students with disabilities in accordance with Title 5, DSPS Regulations, Section 56026. Funded by Special Resource Center and DSPS.

Saleem Akhtar
Bobby Jimenez
Joan Treat

Benjamin A. Edwards
Michelle Joye
Dennis Vaughn

Wanda Gastelum
Kendra Krause

170. The following individuals to work as Teacher's Assistant IV, \$11.50 per hour, Monday through Thursday, 8:00am to 5:00pm (varies), effective July 1, 2004 through June 30, 2005, Learning Resources Center/Learning Resources Unit, Academic Affairs Area, to provide assistance in the Learning Resource Center and in its computer centers, funded by District and VATEA funds.

Jennifer Borland

Erika Yates

171. The following individuals to work as Teacher Assistant IV/Emergency Medical Technology, \$11.50 per hour, Monday through Friday (varies), 8:00am to 4:30pm (varies), effective June 22, 2004 through June 30, 2004, Industry & Technology, Academic Affairs Area, to assist instructor with teaching/testing in EMT program. District funded.

John Cabeza de Vaca
Randall Schmidt

William 'Travis' Ponder
Paul Young

172. The following individuals to work as Teacher Assistant IV/Emergency Medical Technology, \$11.50 per hour, Monday through Thursday (varies), 9:00am to 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Industry & Technology, Academic Affairs Area, to assist instructor with teaching/testing in EMT program. District funded.

James Amentler

Micah Borrett

Michael Witzerman

173. The following individuals to work as Teacher Assistant IV, \$11.50 per hour, Monday through Saturday (varies), 8:00am to 6:00pm (varies), effective July 1, 2004 through June 30, 2005, Industry & Technology, Academic Affairs, to assist faculty with woodworking classes and student assistant on lab floor. District funded.

Linda Richardson

Nancie Mack

174. The following individuals to work as Teacher's Assistant IV, \$11.50 per hour, Monday through Friday (varies), 9:00 to 7:00 (varies), effective July 1, 2004 through June 30, 2005, Fine Arts, Academic Affairs Area, to provide teaching assistance to the South Bay Youth Orchestra. Funded by Artes de El Camino, private donations and fundraising activities.

Christopher Lee

Wendy Stockstill

175. The following individuals to work as Teacher's Assistant IV, \$11.50 per hour, Monday through Friday (varies), 10:00am to 5:30pm (varies), effective July 1, 2004 through June 30, 2005, Fine Arts, Academic Affairs Area, to assist in the Art Gallery installations. District funded.

Pirkko DeBar
Bret Hartung
Kevin Tuxford

Ruth Dennis
Randy Kiefer

Michael Griffin
Marc Shahbajian

176. The following individuals to work as Ticket Clerk, \$9.25 per hour, Monday through Sunday (varies), hours varies as needed, effective July 1, 2004 through June 30, 2005, Fine Arts, Academic Affairs Area, to perform tasks related to ticket sales and general office procedures, funded by District and Artes de El Camino funds.

Kirby Dominguez Michael Hughes Jacqueline Estillore
Heidi Fuller Wendy Lembke Bruce Tran

177. The following individuals to work as Tutor I, \$7.50 per hour, Tuesday through Thursday (varies), 3:00pm to 6:00pm (varies), effective July 1, 2004 through June 30, 2005, Learning Resources Center/Learning Resources Unit, Academic Affairs Area, to provide tutoring services in the LRC/LRU, funded by District and VATEA funds.

Veronica Hernandez Yun Zhang

178. The following individuals to work as Tutor II, \$8.50 per hour, Monday to Friday (varies), 12:00pm to 6:00pm (varies), effective July 1, 2004 through June 30, 2005, Learning Resources Center/Learning Resources Unit, Academic Affairs Area, to provide tutoring services in the LRC, funded by District and VATEA funds.

Jill Bryant Ae Cho Karyn Kerkhoff

179. The following individuals to work as Tutor III, \$9.50 per hour, Monday to Thursday (varies), 12:00 to 6:00 (varies), effective June 22, 2004 through June 30, 2004, Learning Resources Center/Learning Resources Unit, Academic Affairs Area, to provide tutoring services in the LRC, funded by District and VATEA funds.

Nai-Ka Kuo Ae Young Cho

180. The following individuals to work as Tutor III, \$9.50 per hour, Monday through Friday (varies), 8:00am to 6:00pm (varies), effective July 1, 2004 through June 30, 2005, Learning Resources Center/Learning Resources Unit, Academic Affairs Area, to provide tutoring services in the LRC, funded by District and VATEA funds.

Mary Ann Chappellear Saburo Hora John Shawstad
Mariko Takayama Dennis Thompson

181. The following individuals to work as Tutor IV, \$11.50 per hour, Monday through Sunday (varies), hours of work varies, effective July 1, 2004 through June 30, 2005, EOPS/CalWORKs/CARE – Counseling & Student Services, Student and Community Advancement Area, to provide tutoring services to EOPS/CARE students. Funded by EOP&S.

Huong T. Duong

Verginie M. Kassouf

Hector Ruiz

182. The following individuals to work as Tutor IV, \$11.50 per hour, Monday through Friday (varies), 9:00am to 6:00pm (varies), effective July 1, 2004 through June 30, 2005, Learning Resources Center/Learning Resources Unit, Academic Affairs Area, to provide tutoring services in the LRC, funded by District and VATEA funds.

Melissa Juarez

John Kagdis

183. The following individuals to work as Tutor V, \$13.50 per hour, Monday through Saturday (varies), 9:00am to 7:00pm (varies), effective July 1, 2004 through June 30, 2005, Learning Resources Center/Learning Resources Unit, Academic Affairs Area, to provide tutoring services in the LRC, funded by District and VATEA funds.

Andre-David Kahwach

Natalia Lev

Gerald Schollosser

Tommy Sweet

184. The following individuals to work as Tutor VII, \$18.50 per hour, Monday through Saturday (varies), 10:00am to 8:00pm (varies), effective August 30, 2004 through June 30, 2005, Mathematical Sciences, Academic Affairs Area, to provide tutoring services advance Math class in the Math Study Center. District funded.

Mark Burgin

Manolita Formanes

Thu-Hang Hoang

Min Namgoong

Mohammad Rahnvard

Alexa Root

James Taylor

Claude Wezeman

Christie Yang

185. The following individuals to work as Paraprofessionals in the Writing Center, \$15.00 per hour, Monday through Thursday (varies), effective June 21, 2004 through June 30, 2004 and July 1, 2004 through August 5, 2004, Humanities, Academic Affairs Area, to provide tutoring services in the Writing Center, funded by District funds.

Garner Eastham
Beth Shibata

Sean Patrick
Susan Wade

Kim Runkle
Mark Walch

Addendum to June 21, 2004 Board Agenda
Student and Community Advancement
Temporary Casual Employment – Items 1-8

1. John Cabeza de Vaca – Teacher Assistant IV/Emergency Medical Technology, \$11.50 per hour, Monday and Wednesday, 9:00am-4:30pm, effective July 1, 2004 through June 30, 2005, Industry and Technology, Academic Affairs Area, to assist instructor with teaching/testing in the Emergency Medical Technician program laboratory classes. District funded.
2. Michael Clifton – Professional II/Public Safety Trainer, \$32.00 per hour, Saturday and Monday (varies), 7:30am-4:30pm, effective July 1, 2004 through June 30, 2005, Industry and Technology, Academic Affairs Area, to provide training, leadership and professional services in the Policy Academy program. District funded.
3. Jewelie L. Gabriel – Paraprofessional (Electronics), \$13.00 per hour, Monday, Tuesday, Wednesday and Thursday, 6:00pm-10:00pm, effective July 1 2004 through June 30, 2005, Industry & Technology, Academic Affairs Area, to maintain tool and equipment storage areas, assist instructors by working with students on various lab projects. Maintain records related to materials issued, inventory and stock control. District funded.
4. Joyce Joaquin – Teacher Assistant IV, \$11.50 per hour, Monday through Thursday (varies), 9:00am-7:00pm (varies), effective July 1, 2004 through June 30, 2005, Industry and Technology, Academic Affairs Area, assist faculty with filing, test preparation and grading, maintain website, and Fashion Show preparation. District funded.
5. Mark Littlestone – Professional II/Public Safety Trainer, \$32.00 per hour, Monday through Friday (varies), 7:30am-5:30pm (varies), effective July 1, 2004 through June 30, 2005, Industry and Technology, Academic Affairs Area, train law enforcement personnel at the South Bay Skills Center: Firearms training system, defensive driving and skid car. Funded by contract account 12-52240-00-210000-1923.
6. William ‘Travis’ Ponder – Teacher Assistant IV/Emergency Medical Technology, \$11.50 per hour, Monday Wednesday and Thursday, 9:00am – 10:00pm (varies), effective July 1, 2004 through June 30, 2005, Industry and Technology, Academic Affairs Area, to assist instructor with teaching/testing in the Emergency Medical Technician program laboratory classes. District funded.
7. Ken Swain – Professional II/Public Safety Trainer, \$32.00 per hour, Monday through Friday (varies), 7:30am-5:30pm (varies), effective July 1, 2004 through June 30, 2005, Industry & Technology, Academic Affairs Area, train law enforcement personnel at the South Bay Skills Center: Firearms training system, defensive driving and skid car. Funded by contract account 12-52240-00-210000-1923.

8. George Thompson, M.D. – Physician, \$56.00 per hour, Wednesdays, 8:30am-12:00pm and 3:00pm-7:00pm, effective July 1, 2004 through June 30, 2005, Student Health Services/Nursing/Health Sciences & Athletics, Academic Affairs Area, Medical Director. Funded by Health Services.

**Agenda for the El Camino Community College District Board of Trustees
from
Administrative Services
Victor Hanson, Vice President**

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*President Fallo read in correction during Board meeting.

A. TEMPORARY LOAN TO *FROM GENERAL FUND UNRESTRICTED

It is recommended for the 2004-05 fiscal year that the Board approve a transfer of monies up to \$5,000,000 from the General Fund Unrestricted to the Capital Outlay Fund to cover cash flow shortages due to the failure of the State to timely reimburse claims. Such funds will be a temporary loan until the District receives State reimbursement.

*President Fallo read in correction during Board meeting.

B. RESOLUTION - DISTRICT APPROPRIATIONS LIMIT FOR 2004-05

It is recommended that the Board of Trustees adopt the resolution establishing the Appropriations Limit of \$119,833,780 for the 2004-2005 fiscal year. Article XIII B of the State Constitution as approved by the voters in November 1979 requires the establishment of an Appropriation Limit on "Proceeds of Taxes" revenues for public agencies, including school districts. The governing board must approve each year the appropriation limit for the District.

C. TENTATIVE BUDGET 2004-05

It is recommended that the Tentative Budget, including the General Fund-Unrestricted, General Fund-Restricted, Student Financial Aid, Child Development, Capital Outlay, General Obligation Bond, Workers' Compensation, Property and Liability Self-Insurance, Dental Self-Insurance, and Bookstore Funds for the 2004-05 fiscal year be submitted to the Board for adoption at the June 21, 2004, meeting. California Code Regulations Section 58305(a) requires that, on or before the first day of July, each community college district shall file a tentative budget with the County Superintendent of Schools.

D. TRANSFER OF FUNDS TO PROPERTY AND LIABILITY SELF INSURANCE FUND

It is recommended that, pursuant to Education Code Section 81602, up to \$682,500 of monies contained in the 2004-05 budget be transferred from the General Fund to the Property and Liability Self Insurance Fund.

E. TRANSFER OF FUNDS TO DENTAL SELF INSURANCE FUND

It is recommended that, pursuant to Education Code Section 81602, up to \$700,000 of monies in the 2004-05 General Fund-Unrestricted budget and up to \$200,000 from the Payroll Clearance Fund be transferred to the Dental Self Insurance Fund.

F. TRANSFER OF FUNDS TO CHILD DEVELOPMENT FUND

It is recommended that \$50,000 of moneys in the 2004-05 General fund-Unrestricted budget be transferred to the Child Development Fund to offset a shortfall in revenues anticipated from fees and State apportionment.

G. TRANSFER OF FUNDS TO GENERAL FUND-RESTRICTED PARKING

It is recommended that up to \$400,000 of monies in the 2004-05 General Fund-Unrestricted budget be transferred to the Parking Fund (12).

H. COTOP

It is recommended that unpaid fees of resident students and students paying out-of-state fees be submitted for collection under the contract with the Chancellor's Office Tax Offset Program.

I. CONTRACTS/PERSONAL SERVICE AGREEMENTS VALUED AT \$50,000 OR HIGHER

It is recommended that the Board of Trustees, in accordance with Board Policy 6340, approve the District entering into the following agreements with the following contractors and that the Vice President - Administrative Services, or his designee, be authorized to execute the necessary documents.

Contracts

Department of Justice, Bureau of Prisons – Terminal Island – Under separate contracts, the Workplace Learning Resource Center (WpLRC) will provide the following training for the inmate population:

(a) Culinary arts training. Contract period October 27, 2003 through September 30, 2004. Contract total: \$63,911.40. Projected income for FY 2003/2004 \$47,933.55; projected expenses: \$31,800; projected net: \$16,133.55. Account # 12-55130-00-70100-6462; Balance of contract: \$15,977.85 due FY 2004/2005, Projected expenses: \$10,600, projected net: \$5,377.85 Dates: 7/1/04 – 9/30,2004. Requisition #31370.

(b) Blueprint, AutoCAD, and Quality Assurance I & II. Contract year 10/1/2003 – 9/30/2004. Contract Total \$89,100. Current fiscal year projected expenses: \$65,229, projected net: \$23,871; FY 7/1/04 – 9/30/2004 Projected income: \$22,275, projected expenses: \$16,307, projected net: \$5,968. Account: 12-55130-00-701000-6455. Requisition #31371.

Employment Training Panel, California, State of – The Center for Applied Computer Technology (CACT) to provide training courses to include training up to 400 additional company employees in production techniques, statistical process control, continuous improvement, management skills, and office automation through the ECC CACT. Contract #3 ET03-0158 (Board 12/9/02). Contract date: 10/2002 – 10/2/2004. Original Contract total revenue \$245,480; Projected Cost: \$135,014, Projected Net: \$110,466. Account #12-55130-00-709900-6478. Fiscal Year: 2004/05 - Projected Revenue \$89,936; Projected Cost: \$43,000; Projected Net Income: \$46,936. Income account: 12-48890-00-000000-6478. Requisition #31337.

Los Angeles, County of – Post-Licensure Nursing Education Services. The Workplace Learning Resource Center will provide training in the following areas: Adult Physical Assessment, Pediatric Physical Assessment, Neonatal Physical Assessment, Certification in Chemotherapy, EKG interpretation (Basic Dysrhythmia), Pharmacology & Pharmacology Math Review, and Advanced Nursing Concepts for the Working Licensed Vocational Nurse. Dates of

Service 7/1/2004 – 6/30/2005. Projected revenue: \$299,324; projected cost: \$198,050; projected net: \$101,274. Account number 12-55130-00709900-6478, income account #12-48890-00-000000-6478. Requisition #31349.

Mt. San Antonio College/The Training Source – The WpLRC will work as a subcontractor under Mt. San Antonio College to provide formal education training services to County of Los Angeles employees in the following El Camino College (ECC) Credit Courses: Nursing 49, PE 201, Nursing 60A, Nursing 60B, Nursing 61, Nursing 62, Nursing 63, Nursing 64, Nursing 65, Nursing 66A, Nursing 67, Nursing 68 and Nursing 69. Contract period: 10/1/2003-9/30/2005. Total projected income: \$310,000; total projected expenses: \$184,889; total projected net: \$125,111. Fiscal Year 2004/2005; projected income: \$155,000; projected cost: \$92,445; projected net: \$62,555; account #12-55130-00-70100-7100; requisition # 31372.

Northridge, California State University – The El Camino Community College Southwest Los Angeles Small Business Development Center (SBDC) will deliver one-on-one consulting, technical assistance, referral and information dissemination, and provide business conference and workshops to small business owners and prospective owners, for the purpose of job creation and retention. Dates of Service: 1/1/2004 – 12/31/2004. Projected income: \$412,724; estimated expenses: \$412,724. Account 55130-00-709900-6427.

South Bay Center for Counseling: - Scope of Work: The Workplace Learning Resource Center (WpLRC) will provide 100 hours of Microsoft Computer Training and introduction to the Internet to approximately 36 trainees; 40 hours U.S. Coast Guard/Standards for Training Certification & Watch Keeping to approximately 55 trainees. Contract date: 10/1/2003 – 6/30/2004. Projected income: \$119,462; projected expenses: \$62,319; projected net: \$57,143. Account 12-55130-00-701000-6454. Requisition #29221.

Stiktec, Inc. – Contractor will provide marketing and coordination of the Specialty Beverage Certification Program, including distance education delivery and development for the Center for Applied Computer Technology (CACT) for the 2004/2005 fiscal year. Dates of Service: 7/1/04 – 6/30/05; cost: \$68,000; requisition #31303.

Personal Service Agreements

Carlos Conejo – Develop and deliver various training for the CACT under the Employment Training Contracts (ETP) to include Lean Manufacturing. Dates of Service: 7/1/2004 – 6/30/2005. Cost: \$70,000. Account Requisition #31299.

Akhilesh Gulati – Develop and deliver various training for the CACT under the ETP contracts to include Lean Manufacturing, Six-Sigma, and Green-Belt, etc. Dates of Service: 7/1/04 – 6/30/05, cost: \$80,000, requisition #31297.

Deborah Imonti – Provide marketing and coordination to complete new ETP contracts and the sale and coordination for the existing ETP contract training slots for the ECC Business Training Center. Dates of service: 7/1/2004 – 6/30/2005; cost: \$80,000, requisition #31302.

J. AMENDMENT

It is recommended that the Board of Trustees approve the following contract amendment.

Deborah Imonti –Marketing and coordination efforts to complete the new Employment Training Panel (ETP) contracts and the sale and coordination of existing ETP slots for the Center for Applied Technology (CACT) for the current fiscal year 2003/2004. Amend cost from ~~\$65,000~~ to \$70,700. Increase: \$5,700. Increase in cost due to increased activity in ETP contracts and marketing.

K. PUBLIC WORKS PROJECT SCIENCE COMPLEX – CHANGE ORDERS

It is recommended that the contracts of the prime trade contractors listed below be changed by the amounts indicated due to the requested change orders.

Conrod	\$9,990.00
ISEC	\$2,678.00
John Jory	\$2,167.00
Dynalectric	\$11,066.00
Advantage Painting	\$1,299.00
Felmar	<u>\$56,600.00</u>
Total	\$83,800.00

1. Unusable service yard soil removed and disposed: \$ 9,990.00
2. 3” conduits added to provide access from Audio/Visual cabinets to area above ceiling for routing of cables: \$ 7,319.00
3. Inspector of Record required additional construction for frame nailing of soffits in Chemistry North, South and Biology, DSA requirement: \$ 30,000
4. Inspector of Record required a change in the configuration of the temporary ramp: \$26,000

Reimbursement of the cost of the following change orders will be requested from the Architect and /or Construction Manager of record, as the items were omitted or incorrectly specified in the construction drawings.

5. **Change door magnetic hold opens types because original specification would not fit in designed area: \$2,167**
6. **Revise and add light fixtures due to height restrictions because original design would not allow proper head height clearance: \$ 5,046.00**
7. **Add parapet framing to accommodate revised brick veneer detail because original drawings had no associated details: \$ 600.00**
8. **Add Braille and learning assistance signs due to American Disabilities Act (ADA) requirements: \$ 2,678.00**

L. DESTRUCTION OF RECORDS

It is requested that the Board of Trustees authorize the destruction of Class III – Disposable Records for the Fiscal Year 2000-2001, and 2001-2002 for the Southwest Los Angeles Small Business Development Center (SBDC). These are contractor/vendor records that have met the required retention period and are not in conflict with the Administrative Code Title 5, Education Sections 59020 through 59029. Intended vendor: Shred-It California of Santa Fe Springs, California. Date of Service: pending Board approval. PO #62856; cost: \$225.

M. NEW BOARD POLICIES – SECOND READ AND ADOPTION

It is recommended that the Board of Trustees adopt the following new Board policy.

7345 Catastrophic Leave Program

This policy is shown below.

Board Policy 7345

Catastrophic Leave Program

The Board of Trustees wishes to minimize the adverse impact of catastrophic illness or injury to employees of the District. This policy authorizes implementation and continuance of a catastrophic leave program to permit employees of the District to donate eligible credits to an employee when that employee or member of his or her family suffers from a catastrophic illness or injury.

The Superintendent/President shall establish administrative procedures to operate the program that comply with the requirements established by the Education Code. The administrative procedures shall assure that the program is administered in a nondiscriminatory way.

Reference:

Education Codes Section 87045
Collective Bargaining Agreements

El Camino College Policy

Adopted:

June 21, 2004

Administrative Services - 6

N. REVISED BOARD POLICIES - SECOND READ AND ADOPTION

It is recommended that the Board of Trustees adopt the following revised Board policies.

<u>Revised Policy</u>	<u>Replaces</u>
2730 Health Benefits	9610
6750 Parking	3592
7340 Leaves of Absence	4234, 4240, 4231, 4241, 4243, 4244, 4245, 4247, 4248, 4321, 4323, 4324

These policies are shown below.

Members of the Board of Trustees shall be permitted to participate in the District's health benefit programs.

The District shall provide the same insurance program and premiums for elected or appointed members of the Board as the District provides to its management employees.

Premiums for the District medical insurance program shall be provided for members of the Board of Trustees who retire **leave Board service** after the age of fifty-five (55) years until the age of sixty-five (65) years who have served twelve years or more on a ~~California Board of Trustees~~ **this Board**. The District shall also make available to such retirees **former trustees** medical insurance for eligible dependents with the cost of such coverage to be at the expense of the retiree **former trustee**, provided such option for dependent coverage is made when the retiree **former trustee** is first eligible. ~~This section shall be effective January 1, 1981.~~

Members of the Board of Trustees who served for eight years or more on this Board and retire **leave Board service** after age fifty-five (55) years may, at their expense, continue until the age of sixty-five (65) their medical insurance for themselves and eligible dependents.

Reference:

Government Code Section 53201

El Camino College
Adopted:

Page left intentionally blank, old policy 9610 not available electronically.

Board Policy 6750

Parking

The Superintendent/President shall establish such administrative procedures regarding vehicles and parking on campus as are necessary for the orderly operation of the college district.

Reference:

Education Code Section 76360;

Vehicle Code Section 21113

El Camino College

Adopted:

Replaces Board Policy # 3592 (This policy will be continued as administrative procedures).

June 21, 2004

Administrative Services - 10

Pages 11-13 omitted, old policy 3592 not available electronically.

Board Policy 7340

Leaves of Absence

The Superintendent/President shall establish procedures for employee leaves as authorized by law and by any collective bargaining agreements entered into by the District. Such leaves shall include, but are not limited to:

- (1) illness leaves for regular employees including the care of family members
- (2) vacation leave
- (3) leave for service as an elected official of a community college district, public employee organization, or any statewide or national employee organizations with which the local organization is affiliated
- (4) leave of absence to serve as an elected member of the legislature
- (5) pregnancy leave
- (6) use of illness leave for personal necessity
- (7) industrial accident or industrial injury leave
- (8) bereavement leave
- (9) jury service or appearance as a witness to court
- (10) military service leave
- (11) sabbatical leave

Vacation balances in excess of 30 days as of fiscal year end (June 30) must be used prior to calendar year end (December 31). Vacation days earned from July through December shall not be included in the 30-day limitation from the prior fiscal year. In addition to these policies and collective bargaining agreements, the Board retains the power to grant leaves with or without pay for the other purposes or for other periods of time, including extended disability leave and family care leave.

Reference:

Education Codes Sections 87763 et seq. and 88190 et seq.
Education Code Sections 87036, 87037, 87700, 87701, 87766,
87768.5, 87784, 88193, 88207, 88210
Government Code Section 12945

El Camino College Policy

Adopted:

Replaces Board Policies 4231, 4234, 4240, 4241, 4243, 4244, 4245, 4247, 4248, 4321, 4323, 4324 (These policies will be continued as administrative procedures).

Pages 15-45 omitted, board policies 4231, 4234, 4240, 4241, 4243, 4244, 4245, 4247, 4248, 4321, 4323, and 4324 not available electronically.

O. NEW BOARD POLICIES – FIRST READ

It is recommended that the Board of Trustees accept the following new Board policy for first read.

7350 Resignations Non Represented Employees

This policy is shown below.

On behalf of the Board of Trustees, the Superintendent/President has the authority to receive written resignations at any time. The Superintendent/President or designee will acknowledge receipt of the resignation by written communication. All such resignations shall be forwarded to the Board for ratification.

Reference:

Education Code Sections 87730; 88201

El Camino College Policy
Adopted:

P. REVISED BOARD POLICIES - FIRST READ

It is recommended that the Board of Trustees accept the following revised Board policies for first read.

<u>Revised Policy</u>	<u>Replaces</u>
7120 Recruitment and Selection	4211, 4311
7365 Discipline and Dismissals Non-Represented Classified Employees	4281

These policies are shown below.

In order to select and to retain the most qualified employees, the Superintendent/President shall establish procedures for the recruitment and selection of employees, including but not limited to the following criteria.

An Equal Employment Opportunity Plan shall be implemented according to Title 5 and Board Policy 3420.

Academic employees shall possess at least the minimum qualifications prescribed for their positions by the Board of Governors.

The criteria and procedures for hiring academic employees shall be established and implemented in accordance with board policies and procedures regarding the Academic Senate's role in local decision making and the current provisions of the collective bargaining agreement between the District and the exclusive bargaining representative for faculty.

The criteria and procedures for hiring classified employees shall be established after first affording the exclusive collective bargaining representative an opportunity to participate in the decisions under the Board's policies regarding local decision making.

Reference:

Education Code Section 70902(d)
Education Code Section 87100 et seq.
Title 5, Section 53000, et seq.
Accreditation Standard III.1.A

El Camino College Policy
Adopted:

Replaces Board Policies 4211, 4311

Pages 50-61 omitted, policies 4211 and 4311 not available electronically.

The Board of Trustees believes that employees should be disciplined or dismissed only when there is just cause. The Superintendent/President shall enact procedures for the disciplinary proceedings applicable to permanent non-represented classified employees of the District. Such procedures shall conform to the requirements of the Education Code. The Board's determination for the sufficiency of the cause for disciplinary action of a classified employee shall be final.

Disciplinary action shall not be taken for any cause that arose prior to the employee being permanent or for any cause that arose more than two years preceding the date of the filing of any charge against the employee. Disciplinary action shall be applicable if the cause was concealed or not disclosed by the employee when it could be reasonably assumed that the employee should have disclosed the facts to the District.

A permanent employee shall be subject to disciplinary action, including but not limited to oral reprimand, written reprimand, reduction in pay, demotion, suspension, reassignment or discharge, for any of the following reasons.

1. Fraud in securing employment or making a false statement on an application of employment.
2. Incompetence, i.e., inability to comply with minimum standards of an employee's position for a significant period of time.
3. Inefficiency or inexcusable neglect of duty, i.e., failure to perform duties required of an employee in the position.
4. Willful disobedience and insubordination, a willful failure to submit to duly appointed and acting supervision, conform to duly established orders or directions or insulting or demeaning the authority of a supervisor or manager.
5. Dishonesty involving employment.
6. Being impaired by or under the influence of alcohol, illegal drugs, or narcotics while on duty, which could impact the ability to do the job.
7. Excessive absenteeism.
8. Unexcused absence without leave.
9. Abuse or misuse of sick leave.
10. The conviction of either a misdemeanor or a felony involving moral turpitude shall constitute grounds for dismissal of any employee. The record of conviction shall be conclusive evidence only of the fact that the conviction occurred. A plea or verdict of guilty or a conviction showing a plea of *nolo contendere* made to charge a felony or any offense involving moral turpitude, is deemed to be a conviction within the meaning of this section.

11. Discourteous treatment of the public or other employees.
12. Improper or unauthorized use of District property.
13. Refusal to subscribe to any oath or affirmation which is required by law in connection with District employment.
14. Any willful act of conduct undertaken in bad faith, either during or outside of duty hours which is of such a nature that it causes discredit to the District, the employee's department or division.
15. Inattention to duty, tardiness, indolence, carelessness or negligence in care and handling of District property.
16. Mental or physical impairment which renders the employee unable to perform the essential functions of the job without reasonable accommodation or without presenting a direct threat to the health and safety of self or others.
17. Acceptance from any source of a reward, gift, or other form of remuneration in addition to regular compensation to an employee for the performance of his or her official duties.
18. The refusal of any officer or employee of the District to testify under oath before any court, grand jury or administrative officer having jurisdiction over any then pending cause of inquiry in which the District is involved. Violation of this provision may constitute in itself sufficient ground for the immediate discharge of such officer or employee.
19. Willful violation of policies, procedures and other rules which may be prescribed by the District.
20. Advocacy to overthrow federal, state or local government by force, violence or other unlawful means.
21. Failure to submit to a medical examination by a Board-certified physician, clinical psychologist or psychiatrist upon direction from the District.

Reference:

Education Codes Sections 88013

El Camino College Policy

Adopted:

Replaces Board Policies 4281

Pages 64-68 omitted, old policy 4281 not available electronically.

Q. FIVE-YEAR CONSTRUCTION PLAN

It is recommended that the Board approve the 2006-2010 Five-Year Construction Plan. The following chart reflects the most recently updated figures.

Background: As required by the Community College Construction Act of 1980, the El Camino Community College District is submitting its 2006-2010 Five-Year Construction Plan and associated documents to the Office of the Chancellor of the California Community Colleges.

YEAR	PROJECT	AMOUNT
2004-05	Science Complex Remodel – Construction	\$15,242,000
	Learning Resource Center Addition – Preliminary plans and working drawings	\$464,000
	Humanities Complex Replacement – Preliminary plans and working drawings	\$3,220,000
	Electrical Substation – Preliminary plans	230,000
	Lot H Parking Structure - Preliminary plans and working drawings	\$1,170,000
2005-06	Learning Resource Center Addition – Construction	\$5,926,000
	Humanities Complex Replacement – Construction	\$18,800,000
	Electrical Substation – Working drawings	\$320,000
	Lot H Parking Structure – Construction and equipment	\$7,230,000
2006-07	Learning Resource Center – Equipment	\$1,835,000
	Humanities Complex Replacement – Equipment	\$1,100,000
	Electrical Substation – Construction and Equipment	\$4,100,000
	Student Services and Activities Center – Preliminary plans and working drawings	\$4,380,000
	Athletic and Fitness Complex – Preliminary plans and working drawings	\$2,150,000
2007-08	Student Service and Activities Center – Construction	\$25,900,000
	Athletic and Fitness Complex – Construction	\$13,250,000
	Health Occupations and Wellness Center – Preliminary plans	\$620,000
2008-09	Student Services and Activities Center – Equipment	\$1,220,000
	Athletic and Fitness Complex – Equipment	\$320,000
	Health Occupations and Wellness Center – Working drawings	\$780,000
	Bookstore/Cafeteria Renovation – Preliminary plans and working drawings	\$850,000
	LRC Remodel and Addition – Preliminary	

	plans and working drawings	\$1,300,000
2009-10	Health Occupations and Wellness Center – Construction	\$10,100,000
	Bookstore/Cafeteria Renovation – Construction	\$4,900,000
	LRC Remodel and Addition – Construction	\$6,460,000
	Social Science Remodel for Efficiency – Preliminary plans and working drawings	\$1,115,000
2010-11	Health Occupations and Wellness Center – Equipment	\$600,000
	Bookstore/Cafeteria Renovation – Equipment	\$350,000
	LRC Remodel and Addition – Equipment	\$1,420,000
	Social Science Remodel for Efficiency – Construction	\$5,500,000
	Architectural Barrier Removal – Preliminary plans and working drawings	\$420,000

R. PURCHASE ORDERS

It is recommended that all purchase orders be ratified as shown.

Run Date
6/10/2004

El Camino Community College District BOARD OF TRUSTEES PURCHASE ORDER LISTING

Meeting Date: 6-21-2004

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
P0062711	Arbor Travel Associates, Inc.	Staff Diversity	Conferences Mgmt	\$20.90
P0062712	Adanac	Ctr for Arts Product	Repairs Parts And Supplies	\$184.26
P0062713	American Express Travel	Architect Fees & Eng	Conferences Mgmt	\$119.20
P0062714	American Express Travel	Staff Diversity	Conferences Mgmt	\$209.70
P0062715	Kurene Mao	Title V-Activity 1	Non-Instructional Supplies	\$250.00
P0062716	Jason Tool & Engineering	Mini Grant #8/#9	Other Services And Expense	\$185.00
P0062717	Paradise Awards	Human Resources	Other Services And Expense	\$5,066.10
P0062718	American Express Travel	Human Resources	Conferences Mgmt	\$119.20
P0062720	Hampton Inn	Foster Care Ed 03-04	Conferences Other	\$264.27
P0062721	Paradise Awards	Physical Education	Instructional Supplies	\$376.00
P0062722	S & B Food Services Catering Serv	Counseling Office	Non-Instructional Supplies	\$95.00

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P0062724	Alex Jaeger	Fine Arts	Non-Instructional Supplies	\$600.00
P0062725	Mass Press	Title V-Activity 1	Non-Instructional Supplies	\$34.64
P0062726	Pi Manufacturing	00-01 P4E CISCO ACAD	Non-Instructional Supplies	\$23.47
P0062727	S & B Food Services Catering Serv	Counseling Office	Non-Instructional Supplies	\$95.00
P0062728	Cit William Woods University	SRC High Tech Donati	Conferences Mgmt	\$380.00
P0062729	Guillermo J. Hinojosa	EOPS	Contract Services	\$350.00
P0062730	Rotary Club of Hawthorne	Presidents Office	Dues And Memberships	\$415.00
P0062731	Easter M. White	Human Resources	Employee Recognition	\$1,000.00
P0062732	Westhost, Inc.	El Camino Language	Multi Media Advertising	\$28.85
P0062733	Scholastic Insurance Services	El Camino Language	Other	\$1,548.00
P0062734	Lighthouse Publishing	El Camino Language	Multi Media Advertising	\$2,400.00
P0062735	Hiredeaf.Com/Terpjobs.Com	DSPS	Contract Services	\$25.00
P0062736	Arthur C. Verge	Human Resources	Employee Recognition	\$1,000.00
P0062737	California Community College Leag	SRC High Tech Donati	Instructional Supplies	\$16.00
P0062738	Channing L. Bete Co.	Staff Diversity	Non-Instructional Supplies	\$2,662.58
P0062739	S & B Food Services Catering Serv	Health, Safety	Non-Instructional Supplies	\$45.44
P0062740	Unisource	Operations	Non-Instructional Supplies	\$3,897.01
P0062741	Unisource	Operations	Non-Instructional Supplies	\$738.87
P0062742	Boise Cascade	Warehouse	Inventories, Stores, Prep	\$1,045.70
P0062744	US Air Conditioning	Facilities/Planning/	Repairs Noninstructional	\$1,276.63
P0062745	El Camino College ASB	Presidents Office	Other Services And Expense	\$500.00
P0062747	Torrance Chamber of Commerce	Community Advancement	Conferences Mgmt	\$30.00
P0062748	See's Candies	Student Affairs	ASB Exp.	\$414.00
P0062749	Quality Business Machines	EOPS	Repairs Noninstructional	\$93.71
P0062750	American Express Travel	CACT COCCC	Transportation/ Mileage	\$120.20
P0062751	Mel Pierce Camera	VATEA Medial / TV	New Equipment – Instruc.	\$13,594.24
P0062753	One America	Staff Diversity	Non-Instructional Supplies	\$280.00
P0062754	Mass Press	SBDC Program Income	Non-Instructional Supplies	\$137.48
P0062755	Worksoft, Inc.	Institutional Research	Maintenance Contracts	\$4,125.00
P0062756	Vantage Point Productions, Inc	RITC 10/1/03 - 9/30	Non-Instructional Supplies	\$2,382.47
P0062757	S & B Food Services Catering Serv	RITC 10/1/03 - 9/30	Conferences Mgmt	\$22.41
P0062758	Screenworks	Administration	Non-Instructional Supplies	\$450.00
P0062759	S & B Food Services Catering Serv	Resp Therapy	Non-Instructional Supplies	\$369.73
P0062760	Seton Identification Products	Facilities/Planning/	Repairs Noninstructional	\$146.83
P0062761	Milo Martin/Projector Press	Speech Communication	Contract Services	\$125.00
P0062762	Richard Ferguson	Speech Communication	Contract Services	\$125.00
P0062763	Christopher P. Tannahill	Speech Communication	Contract Services	\$125.00
P0062764	Hitt Marking Devices	Division Office Fine	Instructional Supplies	\$8.41
P0062765	Full Compass	Artes de El Camino	Non-Instructional Supplies	\$1,493.05
P0062766	American Express Travel	Staff Diversity	Conferences Mgmt	\$227.75
P0062767	Orange County Circuit Breakers	Facilities/Planning	Repairs Noninstructional	\$169.38
P0062768	US Air Conditioning	Facilities/Planning	Repairs Noninstructional	\$184.03
P0062769	Daily Breeze, the	Presidents Office	Publications/ Periodicals	\$79.30
P0062770	Denise Miscoski	TANF	Non-Instructional Supplies	\$600.00

P0062771	Virco Manufacturing Corp.	Chemistry	Instructional Supplies	\$805.38
P0062773	Redondo Beach Chamber of Commerce	Public Information	Conferences Mgmt	\$182.00
P0062774	El Segundo Chamber of Commerce	Public Information	Dues And Memberships	\$80.00
P0062776	American Express Travel	Public Information	Conferences Mgmt	\$119.20
P0062777	American Express Travel	Public Information	Conferences Mgmt	\$119.00
P0062779	Ladner Coatings Inc.	Replace Roof MCS	Repairs Noninstructional	\$4,200.00
P0062780	S & B Food Services Catering Serv	Counseling Office	Non-Instructional Supplies	\$663.27
P0062781	Fastsigns	Student Affairs	ASB Exp.	\$296.61
P0062782	S & B Food Services Catering Serv	Counseling Office	Non-Instructional Supplies	\$2,015.15
P0062783	Awards Plus	Student Affairs	ASB Exp.	\$844.35
P0062784	S & B Food Services Catering Serv	Counseling Office	Non-Instructional Supplies	\$873.25
P0062785	A & E Trophies & Engraving	Counseling Office	Non-Instructional Supplies	\$584.55
P0062786	Tracs	Discovery Series	Dues And Memberships	\$100.00
P0062787	S & B Food Services Catering Serv	Counseling Office	Non-Instructional Supplies	\$146.36
P0062788	ICM Artist, Ltd.	Artes de El Camino	Contract Services	\$4,600.00
P0062789	Pat Arlington	CA Virtual Comm Coll	Non-Instructional Supplies	\$311.58
P0062790	Kerri E. Jackson	Presidents Office	Other Services And Expense	\$1,000.00
P0062791	Prescribing Reference Inc.	Health Services	Other Books	\$79.00
P0062792	Jovita Salazar	Presidents Office	Other Services And Expense	\$1,000.00
P0062793	Annette M. Matias	Presidents Office	Other Services And Expense	\$1,000.00
P0062794	Susan Blackman	Presidents Office	Other Services And Expense	\$1,000.00
P0062795	Marion C. Graham	Presidents Office	Other Services And Expense	\$1,000.00
P0062796	Kyle D. Ferree	Presidents Office	Other Services And Expense	\$1,000.00
P0062797	Jue J. Zhang	Presidents Office	Other Services And Expense	\$1,000.00
P0062798	Moein Jabbar-Darjani	Presidents Office	Other Services And Expense	\$1,000.00
P0062799	Redmond Key Service	Ctr for Arts Ticket	Other Services And Expense	\$200.00
P0062800	Edits Publishers	Career Center	Non-Instructional Supplies	\$174.43
P0062801	Alysa M. Vanderzanden	Fine Arts	Non-Instructional Supplies	\$50.00
P0062802	A-1 Coast Rentals	Facilities/Planning	Repairs Noninstructional	\$189.44
P0062803	Torrance Bakery	Financial Aid	Non-Instructional Supplies	\$95.00
P0062804	Henri Venanzi	Ctr for Arts Adm Pub	Contract Services	\$500.00
P0062805	S & B Food Services Catering Serv	Financial Aid	Non-Instructional Supplies	\$2,442.51
P0062806	California Presenters	Division Office Fine	Conferences Mgmt	\$150.00
P0062807	Kurene Mao	Title V-Activity 1	Contract Services	\$250.00
P0062808	Allyson M. Gipson	Title V-Activity 1	Contract Services	\$150.00
P0062809	Xpedx Paper & Graphics	Student Affairs	ASB Exp.	\$64.69
P0062810	Yumi C. Hashimoto	Division Office NSci	Fundraising	\$150.00
P0062812	Deisy C. Santos	Presidents Office	Other Services And Expense	\$25.00
P0062813	Wilaine D. Chua	Presidents Office	Other Services And Expense	\$25.00
P0062814	Mollie A. Mrazek	Presidents Office	Other Services And Expense	\$50.00
P0062816	Paradise Awards	Resp Therapy	Non-Instructional Supplies	\$162.38
P0062817	Paradise Awards	Health Science	Non-Instructional Supplies	\$125.57
P0062818	Qi Lu	Business & Int'l Ed.	PSA Contract Services	\$375.00
P0062819	M & M's Repair Service, Inc	Facilities/Planning	Repairs Noninstructional	\$2,265.67

P0062820	Logisoft Logisoft	Public Information	Non-Instructional Supplies	\$299.61
P0062821	Gary Williams	V.P. Academic Affairs	Instructional Lecturers	\$100.00
P0062822	Brenda Lamothe	V.P. Academic Affairs	Instructional Lecturers	\$100.00
P0062823	Felipe Merino	V.P. Academic Affairs	Instructional Lecturers	\$100.00
P0062824	Richard Mendez	V.P. Academic Affairs	Instructional Lecturers	\$100.00
P0062825	Torrance Postmaster	Fine Arts	Non-Instructional Supplies	\$2,813.18
P0062826	Shred-It California	SBDC COCCC	Waste Disposal	\$225.00
P0062827	Time Clock Sales and Service	VP-SCA	Repairs Noninstructional	\$98.94
P0062828	American Express Travel	Campus Police Depart	In-Service Training	\$220.04
P0062829	International Education Service	El Camino Language	Multi Media Advertising	\$2,300.00
P0062830	UCDA Design Competition	Public Information	Miscellaneous	\$70.00
P0062831	Mira Costa High School	Public Information	Multi Media Advertising	\$200.00
P0062833	El Camino College Associated Stu	Title V-Activity 1	Non-Instructional Supplies	\$1,000.00
P0062835	Steve Lopezlavalle	MESA Foundation Dona	Student Stipends	\$500.00
P0062836	Latifat T. Alli	MESA Foundation Dona	Student Stipends	\$1,000.00
P0062837	Rina Peleg	Student Affairs	A/P Manually Generated	\$125.00
P0062838	L. A. Area Chamber of Commerce	SBDC Program Income	Conferences Mgmt	\$60.00
P0062839	Boise Cascade Office Products	Warehouse	Inventories, Stores, Prep	\$10,493.76
P0062840	Cliff Meidl	Student Affairs	ASB Exp.	\$1,000.00
P0062841	Unisource	Operations	Non-Instructional Supplies	\$556.41
P0062842	M & M's Repair Service, Inc	Facilities/Planning/	Repairs Noninstructional	\$265.53
P0062843	C.A.L.E.D.	WPLRC Technical Inst	Dues And Memberships	\$75.00
P0062844	Nora H. Demuth	ATE-Articulation Par	Student Stipends	\$1,500.00
P0062845	Renee A. Bazant, II	ATE-Articulation Par	Student Stipends	\$1,500.00
P0062846	Evelyn E. Andrade-Molina	ATE-Articulation Par	Student Stipends	\$1,500.00
P0062847	Continental Business Machines	Information Technolo	Non-Instructional Supplies	\$134.50
P0062848	Karen M. Lawrence	Fine Arts	Non-Instructional Supplies	\$75.00
P0062849	Patricia D. Mack	Fine Arts	Non-Instructional Supplies	\$75.00
P0062850	Allyson Bates	Fine Arts	Non-Instructional Supplies	\$75.00
P0062851	American Trophy	Speech Communication	Instructional Supplies	\$246.48
P0062852	Mark Hullibarger	Music	Repairs Parts And Supplies	\$195.00
P0062853	Francesca C. Bishop	Speech Communication	Other Services And Expense	\$888.43
P0062854	Janeen Apodaca	Fine Arts	Non-Instructional Supplies	\$75.00
P0062855	Campus Concerts	Fine Arts	Non-Instructional Supplies	\$4,000.00
P0062856	Tri Span Inc.	Asbestos & Lead Based	Contract Services	\$3,400.00
P0062857	Spectrum Industries, Inc.	Chemistry	Instructional Supplies	\$569.59
P0062858	DataArc, LLC	Resp Therapy	Dues And Memberships	\$410.00
P0062859	Pacific Coast Office Products	Fiscal Services	Non-Instructional Supplies	\$154.14
P0062860	Jana Urbanova	Univ- Silesia,Ciesz	Instructional Supplies	\$160.16
P0062861	S & B Food Services Catering Serv	Radiologic Tech Dona	Non-Instructional Supplies	\$369.75
P0062862	Paradise Awards	Resp Therapy	Non-Instructional Supplies	\$530.97
P0062863	Value Line Publishing, Inc.	Instructional Service	Library Books	\$798.00
P0062864	Bozena Morton	NIS Partnership Grant	Travel And Conference Exp	\$80.36
P0062865	Blackbaud	Title V Activity II	New Equipment – Noninstruc.	\$649.50

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P0062866	Awards Plus	Student Affairs	ASB Exp.	\$164.64
P0062867	Modern Data Products	CIS	Instructional Supplies	\$750.00
P0062868	South Bay Bruins	Public Information	Multi Media Advertising	\$400.00
P0062869	U.S. Bank	Institutional Service	Election	\$1,355.50
P0062870	Alysa M. Vanderzanden	Fine Arts	Non-Instructional Supplies	\$139.70
P0062871	A. R. Zeff's	Facilities/Planning	Repairs Noninstructional	\$595.38
P0062872	Joseph J. Derthick	Fine Arts	Non-Instructional Supplies	\$202.00
P0062873	Debbie Minnichelli	Fine Arts	Non-Instructional Supplies	\$150.00
P0062874	Marie Rodriguez	Fine Arts	Non-Instructional Supplies	\$75.00
P0062875	Sandra J. Nitchman	Fine Arts	Non-Instructional Supplies	\$203.00
P0062876	Amy L. Wolff	Fine Arts	Non-Instructional Supplies	\$175.00
P0062877	Phyllis S. Fowler	Fine Arts	Non-Instructional Supplies	\$200.00
P0062878	Francesca C. Bishop	Fine Arts	Non-Instructional Supplies	\$171.97
P0062879	Robert Trapp	Speech Communication	Other Services And Expense	\$245.00
P0062880	Registrar Recorder County Clerk	Institutional Service	Election	\$455,869.34
P0062881	Claremont College Debate Union	Speech Communication	Other Services And Expense	\$550.00
P0062882	Walter Bravo	Fine Arts	Non-Instructional Supplies	\$200.00
P0062883	Brookstone Equipment	Facilities/Planning	Repairs Noninstructional	\$550.51
P0062884	American Express Travel	Human Resources	Conferences Mgmt	\$119.20
P0062885	S & B Food Services Catering Serv	Health Sciences	Non-Instructional Supplies	\$1,331.10
P0062886	Western State Design Inc.	Physical Education	Instructional Supplies	\$763.36
P0062887	Heather Parnock	Public Information	Contract Services	\$150.00
P0062888	KUSC Fm 91.5	Artes de El Camino	Multi Media Advertising	\$600.00
P0062889	Southern Aluminum	Artes de El Camino	Non-Instructional Supplies	\$918.37
P0062890	Abtech Support, Inc.	Information Tech.	Maintenance Contracts	\$2,089.00
P0062892	Awards Plus	Public Information	Non-Instructional Supplies	\$282.00
P0062893	Sue Oda-Omori	Counseling Office	Non-Instructional Supplies	\$140.39
P0062894	S & B Food Services Catering Serv	V.P. Academic Affairs	Non-Instructional Supplies	\$65.82
P0062895	S & B Food Services Catering Serv	EOPS	Non-Instructional Supplies	\$7,347.97
P0062896	Jack J. Selph	Presidents Office	Other Services And Expense	\$200.00
P0062897	S & B Food Services Catering Serv	Student Affairs	ASB Exp.	\$3,074.47
P0062898	Casfaa	Administration	Dues And Memberships	\$50.00
P0062899	Xerox Corporation	Copy Center	Instructional Supplies	\$952.60
P0062900	Mid City Mailing Services	Fine Arts	Non-Instructional Supplies	\$315.00
P0062901	Casfaa	Financial Aid	Conferences Mgmt	\$125.00
P0062902	Thompson Trophy	Commencement Expense	Non-Instructional Supplies	\$571.56
P0062903	Casfaa	Financial Aid	Conferences Mgmt	\$25.00
P0062904	Rick Hughes	CADD	Instructional Supplies	\$566.93
P0062905	Rosemary Swade	Behavioral & Social	Non-Instructional Supplies	\$120.00
P0062907	Los Angeles Weekly	Public Information	Multi Media Advertising	\$8,074.00
P0062908	South Bay Ford	Parking-Student Perm	New Equipment – Noninstruc.	\$43.74
P0062909	El Pollo Loco	Counseling Office	Non-Instructional Supplies	\$143.64
P0062912	Aaa Flag & Banner Mfg. Co.	Civic Ctr Comm Serv	Direct Supp	\$883.32
P0062913	South Bay Ford	Campus Police Depart	Repairs Noninstructional	\$226.56

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B0068119	Zerowet	CITD Program Income	Contract Services	\$1.00
B0068120	Denise M. Di Pasqual	WPLRC State Leadersh	PSA Contract Services	\$7,000.00
B0068121	Presbyterian Interco	Paramedic Academy	Contract Services	\$1.00
B0068124	National Student Cle	Admissions/Records	Contract Services	\$1.00
B0068125	NFP Fundraising Tech	Title V Activity II	PSA Contract Services	\$1,596.00
B0068126	Rei, Harbor UCLA Med	Resource Developm./G	Contract Services	\$1.00
B0068127	Qorval Integrated So	Cact CA Employee Tra	Contract Services	\$20,000.00
B0068129	Steve Tacon	Public Information	PSA Contract Services	\$5,000.00
B0068139	Contra Costa Communi	Contra Costa College	Contract Services	\$1.00
B0068140	St. Francis Medical	Nursing	Instructional Supplies	\$1.00
B0068141	South Bay Workforce	00-01 P4E INGLEWOOD	Contract Services	\$1.00
B0077059	Allied Refrigeration	HVAC Shop	Non-Instructional Supplies	\$5,000.00
B0077078	Xerox Corporation	MESA Program 2002	Non-Instructional Supplies	\$294.00
	<i>Total :</i>	34		\$263,340.32

Total POs and BPOs : **243** ***TOTAL* . \$885,037.30**

June 21, 2004

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**Agenda for the El Camino Community College District Board of Trustees
for
Measure “E” Bond Fund**

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 B. Preliminary Projects Budgets 3

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II. RATIFICATION

 A. Purchase Orders.5

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I. INFORMATION

A. EQUIPMENT/TECHNOLOGY EXPENDITURES – The following table reports the status of equipment purchase orders issued as of March 31, 2004, compared with the approvals reported at the August 18, 2003, meeting.

<u>Instructional Equipment</u>	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>
Behavioral & Social Science (0601)	61,038	22,984	38,054
Business (0602)	505,750	125,265	380,485
Fine Arts (0604)	379,300	186,118	193,182
Health Science & Athletics (0605)	178,553	178,948	(395)
Humanities (0606)	207,251	150,534	56,717
Industry & Technology (0607)	494,133	415,052	79,081
Learning Resources (0609)	490,484	99,269	391,215
Mathematical Sciences (0610)	242,547	153,337	89,210
Natural Sciences (0611)	545,757	581,433	(35,676)
Nursing (0612)	108,000	116,249	(8,249)
Total Instructional Equipment	3,212,813	2,029,189	1,183,624
<u>Technology</u>			
Information Technology Services (0608)	514,652	345,795	168,857
Total Technology	514,652	345,795	168,857
<u>Other Equipment</u>			
Admissions & Records (0613)	146,855	65,674	81,181
Counseling (0613)	3,109	640	2,469
CalWorks (0613)	3,150	5,050	(1,900)
EOP&S (0613)	2,825	1,489	1,336
Facilities Planning & Services (0603)	186,030	168,932	17,098
Health Center (0613)	18,700	9,420	9,280
Financial Aid (0613)	1,600	1,816	(216)
Assessment & Testing (0613)	850	1,617	(767)
Inglewood Center (0613)	5,500	0	5,500
Total Other Equipment	368,619	254,638	113,981
Grand Total	4,096,084	2,629,622	1,466,462

B. PRELIMINARY PROJECTS BUDGETS

The Facilities Needs Report prepared May, 2002, established preliminary budgets for the renovation or replacement of the buildings reported in the categories identified in the following listing. The needs report was the basis for determining the amount of bond funding required to complete the facilities upgrade/modernization program. The preliminary budgets were revised February 17, 2004, when project scopes and timelines were further defined. Also included in the needs report was a listing compiled by division of equipment and technology that needed to be replaced or upgraded.

The following table reports expenditures through May 31, 2004.

GENERAL OBLIGATION BOND FUND CATEGORIES AND PROJECTS			
	REVISED BUDGET	EXPENDED	BALANCE
<u>Additional Classrooms and Modernization (ACM)</u>			
Acquisitions (0201)	5,000,000	705,867	4,294,133
Architectural Barrier Removal Phase 2 (0202)	1,529,000	8,342	1,520,658
Athletic Education and Fitness Complex (0203)	15,718,000	117,095	15,600,905
Bookstore/Cafeteria Conversion to Administration (0204)	6,084,896	32,693	6,052,203
Business Building Replacement (0205)	10,926,189	65,295	10,860,894
Central Plant (0206)	10,858,000	58,206	10,799,794
Child Development Center Phase 2 (0207)	2,525,000	13,665	2,511,335
Crenshaw Blvd. Frontage Enhancement (0208)	1,100,000	6,048	1,093,952
Fire Academy Structure (0209)	791,375	4,399	786,976
Fire Program Facility (0210)	123,000	826	122,174
Health Occupations and Wellness Center (0211)	12,072,551	64,698	12,007,853
Humanities Complex Replacement (0212)	23,120,064	127,415	22,992,649
Learning Resource Center Addition (0213)	7,100,000	38,119	7,061,881
Manhattan Beach Blvd. Parking Structure and Entrance (0214)	8,416,232	45,155	8,371,077
Remodeling Phase Two (0216)	157,625	1,011	156,614
Remodeling Phase Three (0217)	8,715,875	46,756	8,669,119
Science Complex Renovation (0219)	6,721,738	2,790,418	3,931,320
Signage and Wayfinding (0224)	2,600,000	29,246	2,570,754
Student Services and Activities Replacement (0220)	31,448,118	188,435	31,259,683
Temporary Space and Relocation Costs (0221)	2,000,000	56,145	1,943,855
Vocational Education Complex (0222)	22,349,821	134,040	22,215,781
Master Planning (0223)		-	-
Reserve for Contingencies (0299)	13,725,700		13,725,700
Total Additional Classrooms and Modernization	193,083,184	4,533,874	188,549,310
<u>Campus Site Improvements: Accessibility, Safety / Security (CSI)</u>			
Asphalt Resurfacing - All Lots (0301)	400,000	12,562	387,438
Emergency Generators and Distribution (0302)	2,265,000	4,007	2,260,993
Emergency Power to Security Lighting (0303)	175,000	310	174,690
Entrance - Redondo Beach Blvd. to Lot H (0304)	400,000	2,088	397,912
Fencing Replacement and Additions (0305)	375,000	663	374,337
Landscaping and Irrigation System Replacements (0306)	2,540,000	4,494	2,535,506
Lighting - Upgrade / Replace All Lots (0308)	2,440,000	4,317	2,435,683

Lot F Parking Structure Improvements (0309)	1,632,000	2,887	1,629,113
Lot H Parking Structure (0310)	8,348,666	14,968	8,333,698
Paving Replacement - All Walks and Driveways (0311)	2,187,000	3,869	2,183,131
Pedestrian Walks at Manhattan Beach Blvd. and Lot E (0312)	81,600	144	81,456
Security Video (0313)	180,000	4,937	175,063
Voice / Data / Signal Site Duct Bank (0314)	1,945,181	53,352	1,891,829
Reserve for Contingencies (0399)	1,757,784	-	1,757,784
Total Campus Site Improvements: Accessibility, Safety / Security	24,727,231	108,598	24,618,633
<u>Energy Efficiency Improvements (EEI)</u>			
Energy Efficiency Improvements Phase Two (0402)	2,818,000		2,818,000
Reserve for Contingencies (0499)	215,653		215,653
Total Energy Efficiency Improvements	3,033,653	-	3,033,653
<u>Health and Safety Improvements (HSI)</u>			
Administration (0501)	4,367,732	32,123	4,335,609
Art & Behavioral Sciences (0502)	12,247,136	91,108	12,156,028
Auxiliary Warehouse (0504)	105,042	602	104,440
Communications (0507)	6,623,354	50,054	6,573,300
Construction Technology (0508)	943,970	7,638	936,332
Domestic Water System (0509)	2,488,800	11,990	2,476,810
Facilities and Receiving (0510)	1,985,416	52,167	1,933,249
Fire Alarm (0511)	780,800	3,831	776,969
Firelines (0512)	1,837,503	8,879	1,828,624
Hazardous Materials Abatement (0513)	200,000	75,538	124,462
Library (0515)	7,876,509	100,824	7,775,685
Marsee Auditorium (0516)	6,670,843	50,282	6,620,561
Math & Computer Sciences (0517)	10,761,643	80,978	10,680,665
Music (0518)	8,896,846	68,075	8,828,771
Natural Gas System (0519)	488,000	2,432	485,568
North Gymnasium (0520)	3,248,993	227,386	3,021,607
Physical Education and Men's Shower (0521)	3,896,871	29,868	3,867,003
Planetarium (0522)	559,465	6,757	552,708
Pool and Health Center (0523)	8,273,592	61,934	8,211,658
Primary Electrical Distribution System (0524)	13,460,000	79,402	13,380,598
Reimbursements (0525)	1,456,353	1,456,353	-
Security Systems (0526)	1,313,664	6,376	1,307,288
Sewer System (0527)	1,964,200	9,484	1,954,716
Social Sciences (0528)	7,415,520	54,808	7,360,712
Storm Drain System (0530)	1,083,909	5,279	1,078,630
Reserve for Contingencies (0599)	8,337,328	-	8,337,328
Total Health and Safety Improvements	117,283,489	2,574,168	114,709,321
<u>Information Technology and Equipment (ITE)</u>			
Behavioral and Social Sciences (0601)	579,077	128,037	451,040
Business (0602)	1,123,650	76,657	1,046,993
Facilities Planning and Services (0603)	1,818,724	174,972	1,643,752
Fine Arts (0604)	2,805,096	142,178	2,662,918
Health Sciences and Athletics (0605)	1,203,993	168,750	1,035,243
Humanities (0606)	607,033	138,643	468,390
Industry and Technology (0607)	1,771,641	379,100	1,392,541
Information Technology (0608)	14,557,510	476,416	14,081,094
Learning Resources (0609)	4,665,775	41,799	4,623,976
Math (0610)	688,661	131,879	556,782
Natural Sciences (0611)	3,002,285	366,514	2,635,771

Nursing (0612)	252,651	116,478	136,173
Student and Community Advancement (0613)	567,500	24,437	543,063
Phase II, III, IV Purchases (0697)	12,686,900	-	12,686,900
Installation Contingency (0698)	4,464,194	-	4,464,194
Reserve for Contingencies (0699)	3,887,168	-	3,887,168
Total Information Technology and Equipment	54,681,858	2,365,860	52,315,998
Physical Education Facilities Improvements (PEFI)			
Baseball Field (0701)	1,091,800		1,091,800
North Field (0702)	481,600		481,600
Sand Volleyball (0703)	12,300		12,300
Reserve for Contingencies (0799)	121,349		121,349
Total Physical Education Facilities	1,707,049	-	1,707,049
	\$394,516,464	9,582,500	\$384,933,964

C. CITIZENS' BOND OVERSIGHT COMMITTEE

The next meeting of the Citizens' Bond Oversight Committee is scheduled for August 3, 2004, at 3 p.m.

II. RATIFICATION

A. PURCHASE ORDERS

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure "E" expenditures be ratified and that payment be authorized upon delivery and acceptance of the items or services ordered.

Run Date
6/10/2004

El Camino Community College District Measure "E" Purchase Order Listing

Meeting Date: 6-21-2004

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
P0062743	Montgomery Hardware Company	Library	Buildings	\$5,418.98
P0062910	Barret Robinson Inc.	Science Complex Reno	Group II Equipment	\$3,827.04
P0069221	National Roofing Consultants Inc.	Pool & Health Center	Professional Services-Bon	\$3,950.00
P0069224	Allsteel C/O Corporate Bus. Inter	Science Complex Reno	Group II Equipment	\$72,335.03
P0069225	Gunlocke C/O Corporate Business	Science Complex Reno	Group II Equipment	\$6,901.69
P0069226	Mayline C/O Corporate Business In	Science Complex Reno	Group II Equipment	\$6,211.77
P0069227	Corporate Business Interiors	Science Complex Reno	Group II Equipment	\$2,319.80
P0069228	Cascade Laser Corporation	Science Complex Reno	Group II Equipment	\$2,528.34
P0069229	Virco Manufacturing Corp.	Science Complex Reno	Group II Equipment	\$48,763.36
P0069230	Public Agency Law Group	Lot H - Parking Stru	Legal -Bond Projects	\$1,538.46
Total :		10		\$153,794.47
B0069000	Minolta Business Sys	Behavioral/Social Sc	Replacement Equipment	\$59,591.66
B0069223	Tbp Architecture, In	Athletic Educ/Fitnes	Architecture & Engineerin	\$13,000.00
B0069231	Tbp Architecture, In	Master Planning	Architecture & Engineerin	\$46,000.00
Total :		3		\$118,591.66
Total POs and BPOs :		13	TOTAL:	\$272,386.13

B. CHANGE ORDERS

None

June 21, 2004

Measure "E" Bond Fund 1

**Agenda for the El Camino Community College District Board of Trustees
from
Human Resources - Administrative Services**

	<u>Page No.</u>
A. Employment and Personnel Changes	1-20
B. Volunteers	20

A. EMPLOYMENT AND PERSONNEL

It is recommended that the Board ratify/approve the employment and personnel changes for certificated, classified, special project temporary administrators and temporary classified service employees as shown in items 1-70 and 1-78.

Certificated Personnel:

1. Retirement – Ms. Chitra Akardar, full-time instructor of Mathematics, effective June 11, 2004, and that a plaque be prepared and presented to her in recognition of her service to the District since 1988.
2. Retirement – Mr. Daniel P. Gregory, full-time instructor of Political Science, effective December 20, 2004, and that a plaque be prepared and presented to him in recognition of his service to the District since 1976.
3. Revised Retirement – Ms. Beatrice Brody, full-time Counselor, effective August 30, 2004 (instead of August 15, 2004), and that a plaque be prepared and presented to her in recognition of her service to the District since 1974.
4. Employment – Ms. Kelly Clark, full-time instructor of Radiologic Technology, Class I, Step 4, Academic Salary Schedule effective August 26, 2004.
5. Employment – Ms. Nancy Currey, full-time instructor of English as a Second Language (ESL), Class II, Step 6, Academic Salary Schedule, effective August 26, 2004.
6. Employment - Ms. Brenda Jackson, full-time EOP&S/CalWORKS Counselor, Class II, Step 9, Fiscal Salary Schedule, effective July 1, 2004.
7. Employment – Mr. Arturo Martinez, full-time instructor of Mathematics, Class II, Step 4, Academic Salary Schedule, effective August 26, 2004.
8. Employment – Ms. Patricia McGinley, full-time instructor of Nursing, Class II, Step 9, effective August 26, 2004.
9. Employment – Ms. Victoria Orton, full-time instructor of Nursing, Class II, Step 9, Academic Salary Schedule, effective August 26, 2004.
10. Employment – Dr. Teresa P. Palos, full-time instructor of Biology, Class V, Step 4, Academic Salary Schedule, effective August 26, 2004.
11. Employment – Ms. Margaret Steinberg, full-time instructor of Anatomy and Physiology, Class II, Step 4, Academic Salary Schedule, effective August 26, 2004.

12. Employment – Mr. Robert Wakefield, full-time instructor of Anatomy, Class II, Step 4, Academic Salary Schedule, effective August 26, 2004.
13. Personal Leave of Absence – Ms. Joy Zhao, full-time instructor of English, effective August 26, 2004 through June 10, 2005.
14. Personal Leave of Absence – Ms. Cynthia Bredek, full-time instructor of Mathematics, effective August 26, 2004 through August 26, 2005.
15. Leave of Absence – (90%) Ms. Toni Christopherson, full-time instructor of Nursing, effective August 26 through December 17, 2004.
16. Leave of Absence – (100%) Ms. Toni Christopherson, full-time instructor of Nursing, effective February 9, 2005 through June 30, 2005.
17. Change in Assignment – Dr. Linda Arroyo, full-time Counselor, to work 50% as Faculty Coordinator in Community & Student Services Division, effective July 1 through August 31, 2004, in accordance with the Agreement, Article VIII, Section 16 (a-j).
18. Extend Assignment – Ms. Stephanie Rodriguez, 50% Counselor, effective July 1 through December 31, 2004.
19. Extend Assignment - Ms. Alice Grigsby, Acting Director of Learning Resources, Administrator Salary Schedule, Range 13, Step 5, effective March 1, 2003 through December 31, 2004, unless otherwise amended.
20. Extend Assignment – Mr. Thomas Lew, Acting Dean of Fine Arts, effective July 1 through December 31, 2004, unless otherwise amended.
21. Extend Assignment – Dr. Bobbi Villalobos, Acting Dean of Humanities, effective July 1 through December 31, 2004, unless otherwise amended.
22. Extra Services – Ms. Leslie Back, full-time instructor/faculty coordinator to coordinate Fine Arts Division/Center for the Arts student attendance education program, to be paid \$55.09 an hour, not to exceed \$5,288.64 or 12 days, effective June 21 through July 29, 2004, in accordance with the Agreement, Article X, Section 13(b).
23. Amend Special Assignment – Mr. Oscar Douglas, part-time instructor of Academic Strategies, to teach Community Education classes, to be paid 35% of final student enrollment (instead of \$29.00 an hour), not to exceed \$1,100 (instead of \$300), effective July 1 through August 30, 2004, in accordance with the Agreement, Article X, Section 9(m).

24. Amend Special Assignment – Mr. Harold Hofmann, full-time instructor of Machine Tool Technology to assist in the development of the Aerospace Manufacturing Skills Center, to be paid \$37.57 an hour, not to exceed 168 hours or \$6,309 (instead of \$3,679 or 100 hours), in accordance with the Agreement, Article X, Section 14(c).
25. Special Assignment – Ms. Barbara Budrovich, full-time instructor of English, to supervise the Writing Center and CAI lab for summer, to be paid \$37.57 an hour, not to exceed \$4,200 or 100 hours, effective June 21 through August 12, 2004, in accordance with the Agreement, Article X, Section 14(a).
26. Special Assignment – Ms. Nancilynn Burruss, part-time instructor of Reading, to teach English R, for-credit, at Terminal Island, as part of the Prisons/Terminal Island/Culinary Arts contract through the Workplace Learning Resource Center, to be paid \$68.287 an hour for lecture and \$47.746 an hour for lab, not to exceed \$10,000 total, effective May 17 through July 23, 2004, in accordance with the Agreement, Article X, Section 9(m).
27. Special Assignment – Ms. Nancilynn Burruss, part-time instructor of Reading, to teach English 2R, for-credit, at Terminal Island, as part of the Prisons/Terminal Island/Culinary Arts contract through the Workplace Learning Resource Center, to be paid \$54.96 an hour for lecture and \$49.46 an hour for lab, effective July 28 through September 30, 2004, in accordance with the Agreement, Article X, Section 9(m).
28. Special Assignment – Dr. Thomas Storer, full-time instructor of Health Sciences & Athletics, studied metabolic rate in adults as a result of contract with Healthtech, to be paid \$5,000, effective June 30, 2003 through August 7, 2003, in accordance with the Agreement, Article X, Section 14(a).
29. Special Assignment – Ms. Janet Young, full-time instructor of Childhood Development, to perform day-to-day operations of TEP program, CBEST information workshops, faculty development and DVD orientation project, to be paid \$50.09 an hour, not to exceed \$23,042, effective June 22 through September 30, 2004, in accordance with the Agreement, Article X, Section 14(a).
30. Special Assignment - Ms. Nitza Llado, to participate in First Year Experience Program faculty training seminars, learning community workshops and course collaboration, to be paid \$25.05 an hour, not to exceed \$4,000 upon submission of a final report on June 30, 2005, effective August 2, 2004 through June 30, 2005, per Title V - Hispanic Serving Institutions Grant, in accordance with the Agreement, Article X, Section 14(a).
31. Special Assignment – The following full-time faculty to participate in First Year Experience and linked learning communities, staff development, training workshops and course collaboration for First Year Experience (FYE) and linked courses, to be paid

\$25.05 an hour, not to exceed \$800 for new courses, \$500 for 2nd semester repeat and \$250 for 3rd semester repeat courses, upon submission of a final report on June 30, 2005, effective August 2 through December 17, 2004, per Title V- Hispanic Servicing Institutions Grant, in accordance with the Agreement, Article X, Section 14(a):

Jennifer Annick	Rita Fork	Betty Littles
Mimi Ansite	Karen Forney	Pater Marcoux
Susan Baxter	Susan Gates	Vincent Robles
Susan Corbin	Ellen Griffin	Cynthia Silverman
Allison	Lyman Hong	Terry Spearman
DeVaney	Brent Isaacs	Michael Suarez
Susan Duncan	Nitza Llado	
Kristie DiGregorio		

32. Special Assignment – The following part-time faculty to participate in First Year Experience (FYE) and linked learning communities, staff development, training workshops and course collaboration for FYE and linked courses, to be paid \$25.05 an hour, not to exceed \$800 for new courses, \$500 for 2nd semester repeat and \$250 for 3rd semester repeat courses, upon submission of a final report on June 30, 2005, effective August 2 through December 17, 2004, per Title V- Hispanic Servicing Institutions Grant, in accordance with the Agreement, Article X, Section 9 (m):

Natalina Monteiro	Sabra Sabio
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33. Special Assignment – Mr. Joseph Georges, full-time instructor of Philosophy, to work as Director of California Virtual Campus (CVC), overseeing the operation of the CVC Professional Development Center, to be paid \$50.09 an hour, not to exceed \$12,022, effective July 1-through August 31, 2004, in accordance with the Agreement, Article X, Section 14(a).
34. Special Assignment – Mr. Steve Cocca, full-time instructor of Electronics and Computer Hardware Technology, to provide support for the development of the Aerospace Manufacturing Skill Center, assist in the development of the South Bay Robotics Academy and facilitate technical preparation activities with area high schools, to be paid \$37.57 an hour, not to exceed \$6,000, effective June 1 through August 31, 2004, in accordance with the Agreement, Article X, Section 14(c).
35. Special Assignment - – The following full-time instructors are to be hired as needed to conduct English as a Second Language (ESL) assessment interviews for the Matriculation Services Division, to be paid \$37.57 an hour, not to exceed 8 hours per week, effective July 1, 2004 through June 30, 2005, in accordance with the Agreement, Article X, Section 14(a):

June 21, 2004

Human Resources – Administrative Services – 4

Training Certification and Watch Keeping (STCW) program, on an as-needed basis for the Workplace Learning Resource Center, to be paid \$50.09 an hour, not to exceed \$35,000, effective July 1, 2004 through June 30, 2005, in accordance with the Agreement, Article X, Section 9(m).

- 42. Special Assignment – Mr. Rick Hughes, full-time instructor of Geometric Dimensioning and Tolerancing, to teach not-for-credit contract education classes in Geometric Dimensioning & Tolerancing (GD&T) for the Center for Applied Competitive Technologies (CACT), to be paid \$50.09 an hour, not to exceed \$10,018 or 200 hours, effective July 1, 2004 through June 30, 2005, in accordance with the Agreement, Article X, Section 14(c).
- 43. Special Assignment – Mr. George Rodriguez, full-time instructor of Welding, to conduct not-for-credit courses in welding, on an as-needed basis, through the Workplace Learning Resource Center, to be paid \$50.09 an hour, not to exceed \$35,000, effective July 1, 2004 through June 30, 2005, in accordance with the Agreement, Article X, Section 14(c).
- 44. Special Assignment – The following part-time Clinical Psychologists to work in Student Health Services for the 2004-2005 fiscal year, to be paid \$50.09 an hour, effective July 1, 2004 through June 30, 2005, in accordance with the Agreement, Article X, Section 9(e):

<u>Employee</u>	<u>Hours per week</u>
Ruth Taylor	24 hours
Sally Emery	16 hours

- 45. Special Assignment – Mr. Pete Moraga, part-time instructor of Computer Aided Design and Drafting, to conduct for-credit courses at FCI Terminal Island and FCC Victorville, through the Workplace Learning Resource Center, to be paid \$69.929 an hour for lecture and \$53.604 for lab, not to exceed \$30,000, under Education Code Section 87470, effective July 1, 2004 through June 30, 2005, in accordance with the Agreement, Article X, Section 9(m).
- 46. Special Assignment - Mr. Roberto Pandolfi, part-time instructor in Industry & Technology, to conduct various not-for-credit classes with contracted companies on an as-needed basis, through the Workplace Learning Resource Center, to be paid \$50.09 an hour, not to exceed \$45,000, effective July 1, 2004 through June 30, 2005, in accordance with the Agreement, Article X, Section 9(m).
- 47. Special Assignment – Mr. Roberto Pandolfi, part-time instructor of Computer Aided Design and Drafting, to conduct for-credit courses at the Federal Correctional Institution and FCC Victorville, through the Workplace Learning Resource Center, to be paid \$75.022 an hour for lecture and \$57.507 an hour for lab, not to exceed \$45,000, under Education Code Section 87470, effective July 1, 2004 through June

30, 2005, in accordance with the Agreement, Article X, Section 9(m).

48. Special Assignment – Mr. Wayne Wilson, part-time instructor of Culinary Arts, to conduct for-credit classes in Culinary Arts at FCI Terminal Island, through the Workplace Learning Resource Center, to be paid \$62.29 an hour for lecture and \$47.75 an hour for lab, not to exceed \$15,000, under Education Code Section 87470, effective July 1, 2004 through June 30, 2005, in accordance with the Agreement, Article X, Section 9(m).
49. Special Assignment – Ms. Kathy Stephens, full-time Nursing instructor to teach for-credit Nursing 63 as part of the Mt. Sac/LA County Nursing contract, through the Workplace Learning Resource Center, to be paid \$72.93 an hour for lecture and \$65.65 an hour for lab, not to exceed 12,000 or 180 hours, under Education Code Section 87470, effective July 1 through August 28, 2004.
50. Stipend Assignment - The following instructors of Mathematics and Natural Sciences to receive a stipend of \$300 each for their participation on the MESA Faculty Committee and as mentors to the MESA facilitators for the 2003-2004 academic year, in accordance with the Agreement, Article X, Section 14(a).

Susan Taylor

Susana Prieto

Jean Shankweiler

51. Stipend Assignment - The following instructors of Mathematics and Natural Sciences to receive a stipend of \$200 each for their participation as mentors to the MESA Academic Excellence Workshops for the 2003-2004 academic year, in accordance with the Agreement, Article X, Section 14(a).

Robert Shibao
Julie Stewart

David Vakil
Amy Waldman

52. Stipend Assignment - The following instructors of Mathematics and Natural Sciences to receive a stipend of \$100 each for their participation as mentors to the MESA Academic Excellence Workshops during either fall 2003 or spring 2004, in accordance with the Agreement, Article X, Section 14(a).

Fall 2003

Kamran Golestaneh
Linda Ho
Robert Horvath
Natalia Lev
Robert McLeod
Lijun Pan
Aban Seyedin

Spring 2004

Jeffrey Cohen
C. Irvin Drew
Norman Kadamoto
Leon Leonardo
Kristine Numrich
Dale Perinetti
Leonard Wapner
Paul Yun

53. Stipend Assignment – Ms. Susan Einstein, part-time instructor of Photography, for photographing three ECC Art Gallery exhibits, to be paid \$100 each, for a total of \$300, effective for the 2003-2004 academic year, in accordance with the Agreement, Article X, Section 9(m).
54. Stipend Assignment – Ms. Susan Einstein, part-time instructor of Photography, for photographing six ECC Art Gallery exhibits, to be paid \$100 each, for a total of \$600, effective for the 2004-2005 academic year, in accordance with the Agreement, Article X, Section 9(m).
55. Stipend Assignment – Mr. James Hurd, full-time instructor of Music, to speak at the Juneteenth celebration on the History & Anniversary of Brown versus Board of Education, to be paid \$100, effective June 17, 2004, in accordance with the Agreement, Article X, Section 14(c).
56. Stipend Assignment – Ms. Diane Crossman, full-time instructor of Speech, to present lecture on May 22, 2004, to be paid \$250, in accordance with the Agreement, Article X, Section 14(a).
57. Stipend Assignment – Mr. Daniel Berney, full-time instructor of Dance, to perform in dance recital, to be paid \$250, effective July 17, 2004, in accordance with the Agreement, Article X, Section 14(a).
58. Stipend Assignment – Ms. Moonea Choi and Ms. Ruby Millsap, part-time instructors of Dance, to perform in dance recital, to be paid \$250 each, effective July 17, 2004, in accordance with the Agreement, Article X, Section 9(m).
59. Stipend Assignment – Mr. Robert Coomber, part-time instructor of Musical Instruments, to perform with brass quartet (Satin Brass), to be paid \$750, effective July 17, 2004, in accordance with the Agreement, Article X, Section 9(m).
60. Stipend Assignment - Ms. Rona Klinghofer, part-time instructor of Voice, to perform with piano accompaniment, to be paid \$750, effective July 7, 2004, in accordance with the Agreement, Article X, Section 9(m).
61. Stipend Assignment – Dr. Francis Dane Teter, full-time instructor of Musical Instruments, to perform with woodwind quintet, to be paid \$750, effective July 11, 2004, in accordance with the Agreement, Article X, Section 14(a).
62. Amend Employment – The following part-time instructors to be hired as needed for the 2004 summer session

Behavioral & Social Sciences
 Julio Farias, Class III, Step 7

Fine Arts:

Joseph Bonanno, Class III, Step 28
Rudy Millsap, Class II, Step 7
Binh No, Class II, Step 7
Pamela Santelman, Class II, Step 9

Health Sciences & Athletics

Gregory Bergeron, Class II, Step 7

Mathematics

Zekarias Damma, Class II, Step 24
Henri Feiner, Class II, Step 4
Megan Granich, Class II, Step 4
Fred Petersen, Class II, Step 7
Jacquelyn Sims, Class II, Step 4

Natural Sciences

Marla Conti, Class III, Step 4

63. Employment – Ms. Jody Jones, part-time/temporary instructor for the Child Development Center in Behavioral Sciences to be hired as needed, effective July 1, 2004 through June 30, 2005.
64. Employment – The following part-time/substitute teachers for the Child Development Center in Behavioral Sciences to be hired as needed, effective July 1, 2004 through June 30, 2005:
- Stephanie Glaves, Class II, Step A
Janice Pea, Class I, Step A
Juanita Bush, Class I, Step A
65. Employment – Ms. Victoria Martinez, full-time/temporary Counselor, effective July 1, 2004 through June 30, 2005, to be continued via VTEA funds.
66. Employment – The following part-time/temporary on-call counselors to be hired as needed, not to exceed 24 hours per week, effective July 1, 2004 through June 30, 2005, in accordance with the Agreement, Article X, Section 9(e), to be paid through District EOP&S or grant funds:

Rosalva Amezcua
Kimya Anthony
Tisa Casas
Vera Cheng
Maria Chovan
Gerald Clark
Joe Dzida
Juliana Ekedal-Parker
Don Ferguson
Blanca Galicia

Stan Germain
Margarita Gonzalez
JoAnn Jolly-Blanks
Tri Huu Le
Rezvan Moghadam
Mashairi Muir
Lori Mukogawa
Rebecca Nunez-Mason
Willie R. Oliver
Dipte Patel

Maria Penn
Valencia Rayford
Else Reinertsen
Lisa Roper

Sabra Sabio
Rutina Taylor
Xiao Ying Wang
Tracey Ziegler

67. Employment – The following part-time practitioners to be hired as needed in Student Health Services, not to exceed a total of 24 hours per week, effective July 1, 2004 through June 30, 2005, to be paid in accordance with the Agreement, Article X, Section 9(m).

Loretta Ball
Melanie Bronstein
Linda Goldman

Nancy Lee
Jacquelyn Recendez

68. Employment – The following part-time/temporary instructors to be hired as needed for the Spring 2004 session:

Humanities
Mr. David Cron
Nancilynn Burruss

Industry & Tech
Gregorio Cabotaje

69. Employment - The following part-time faculty to conduct for-credit courses under the Mt. Sac/LA County Nursing contract through the Workplace Learning Resource Center, for Community Advancement, under Education Code 87470, to be paid the following on the Academic Board Schedule, effective July 1 through August 28, 2004.

Cynthia Ashby, Class II, Step 4
Carolyn Anderson-Perry, Class II, Step 4
Elizabeth Butcher, Class I, Step 4
Kehsa Daniels, Class II, Step 4
Ruby Griggs-Baggedon, Class II, Step 4

70. Employment – Ms. Ruby Griggs-Gabbedon, part-time Nursing instructor through the Workplace Learning Resource Center, Class II, Step 4, Academic Board Schedule, effective July 1, 2004 through June 30, 2005.

Classified Personnel:

1. Retirement – Ms. Maria O’Brien, User Support Technician, Range 37, Step E, Information Technology Services Division, Administrative Services Area, effective June 1, 2004, and that a plaque be prepared and presented to her in recognition of her services to the District since 1988.
2. Amend Personal Leave of Absence 100% - Mr. Rene Lozano, Student Services Advisor, Range 35, Step D, Counseling and Student Services Division, Student and Community Advancement Area, effective September 1, 2003 through June 21, instead of June 25, 2004.
3. Amend Personal Leave of Absence from 30% to 100% - Ms. Charlotte Thompson, Accounting Assistant III, Range 28, Step E, Learning Resources, Academic Affairs Area, effective June 4 through November 1, 2004.
4. Personal Leave of Absence 11.33% - Ms. Kathleen Collins, 83.33% Secretary, Humanities Division, Academic Affairs Area, effective June 21 through July 29, 2004.
5. Amend Change of Assignment – Ms. Lisa Perez, as 75% Student Services Technician, Range 28, Step C, Counseling and Student Services Division, Student and Community Advancement Area, effective March 25 through June 21 instead of June 30, 2004.
6. Change of Assignment – Mr. Rocky Bonura, Director – Risk Management, Range 11, Step 5, Safety and Health/Human Resources Division, to Acting Director – Purchasing and Business Services, Range 13, Step 5, Administrative Services Area, effective July 1 through December 31, 2004, unless otherwise amended.
7. Extend Change of Assignment – Mr. Arvid Spor, as Special Assistant to the Vice President, Range 11, Step 3, Student and Community Advancement Area, effective July 1 through December 31, 2004, unless otherwise amended.
8. Extend Change of Assignment – Ms. Diane Martinez, Student Services Advisor, Range 35, Step D, from EOP&S to Transfer Center/Counseling and Student Services Division, Student and Community Advancement Area, effective July 1 through September 30, 2004.
9. Extend Change of Assignment - Ms. Cathy Lakatos, from Financial Aid Advisor, Financial Aid/Enrollment Services Division, to Student Services Advisor, Range 35, Step E, Counseling & Student Services Division, Student and Community Advancement Area, effective July 1 through September 30, 2004.
10. Extend Work Out of Classification – Mr. Julio Arias, Bookstore Sales Assistant, Range 19, Step D, to Bookstore Lead Sales Associate, Range 23, Step C, Bookstore Division, Administrative Services Area, effective July 1 through December 31, 2004.

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11. Work Out of Classification – Ms. Adriana Lopez, Clerk, Range 17, Step E, to Clerical Assistant, Range 20, Step E, Admissions & Records/Enrollment Services Area, Student and Community Advancement Area, effective June 8 through June 18, 2004, to assist in re-entry of lost data.
12. Work Out of Classification – Ms. Myrna Mendoza, 85% Secretary, Range 25, Step E to 85% Administrative Assistant II, Range 31, Step C, Counseling and Student Services Division, Student and Community Advancement Area, effective May 8 through September 1, 2004.
13. Extend Employment – Ms. Elena Arzoian, 80% Cosmetology Assistant, (10 month) Range 19, Step E, Industry & Technology Division, Academic Affairs Area, effective June 21 through August 12, 2004.
14. Extend Employment – Ms. Katherine Conley, 75% Cosmetology Assistant, (10 month) Range 19, Step E, Industry & Technology Division, Academic Affairs Area effective June 21 through August 12, 2004.
15. Extend Employment - Ms. Wendy Kahan, Toolroom/Instructional Equipment Technician, (10 month) Range 31, Step E, Industry & Technology Division, Academic Affairs Area, effective June 21 through July 29, 2004.
16. Extend Employment – Ms. Stephanie Rodriguez, 50% Temporary Interim Director of Workforce Education, Range 11, Step 4, Workforce Education/Community Advancement Division, Student and Community Advancement Area, effective July 1 through December 31, 2004.
17. Extend Employment - Mr. James Wright, Toolroom/Instructional Equipment Attendant, (10 month) Range 24, Step E, Industry & Technology Division, Academic Affairs Area, effective June 21 through July 29, 2004.

Special Project Temporary Administrators:

18. Re-Employment – Ms. Pauline Annarino, Special Project Temporary Administrator, R.I.T.C., Special Resource Center/ Health Sciences & Athletics Division, Academic Affairs Area, to be paid \$250 a day, Range 4, Step 2, of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$65,000, effective July 1, 2004 through June 30, 2005.
19. Re-Employment– Ms. Destyn LaPorte, Special Project Temporary Administrator, ECLA Manager, Workforce and Community Education/Community Advancement Division, Student and Community Advancement Area, to be paid \$265 a day, Range 5, Step 1, of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$68,900, effective July 1, 2004 through June 30, 2005.

20. Re-Employment – Mr. Charles Lowe, Special Project Temporary Administrator, International Trade Assistant Manager, CITD/Community Advancement Division, Student and Community Advancement Area, to be paid \$286 a day, Range 6, Step 1, of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$74,360, effective July 1, 2004 through June 30, 2005.
21. Re Employment – Ms. Alba Martinez, Special Project Temporary Administrator, Behavioral and Social Sciences Division, Academic Affairs Area, to be paid \$250 a day, Range 4, Step 2, of the Special Project Temporary Administrator Salary Schedule, not to exceed \$16,191, effective July 1 through September 30, 2004.
22. Re-Employment – Ms. Judith Norton, Special Project Temporary Administrator, California Virtual Campus, Academic Affairs Area, to be paid \$282 a day, Range 5, Step 3, of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$16,638, effective July 1 through September 30, 2004.
23. Re-Employment – Ms. Nelly Rodriguez, 75% Special Project Temporary Administrator, Planning Research and Development Division, Student and Community Advancement Area, to be paid \$275 a day, Range 5, Step 3, of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$22,344, effective February 1 through June 30, 2004.
24. Re-Employment – Ms. Nelly Rodriguez, 75% Special Project Temporary Administrator, Planning Research and Development Division, Student and Community Advancement Area, to be paid \$282 a day, Range 5, Step 3, of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$54,990, effective July 1, 2004 through June 30, 2005.
25. Re-Employment – Mr. Tony Sotos, Special Project Temporary Administrator, California Virtual Campus, Academic Affairs Area, to be paid \$282 a day, Range 5, Step 3, of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$16,638, effective July 1 through September 30, 2004.

Temporary Classified Service Employees:

The following temporary non-certificated employees are hired for the 2004-2005 fiscal year, not to exceed a maximum of 170 work days, effective July 1, 2004 through June 30, 2005, unless otherwise stated:

26. Ms. Rita Baisley – Clerical Assistant, Range 20, Step A, Community Advancement Division, Student and Community Advancement Area, 40 hours per week performing clerical duties for the Small Business Development Center.

27. Ms. Rosaura Constantino - Accounting Assistant I, Range 22, Step A, Bookstore Division, Administrative Service Area, to work Monday through Friday, 40 hours a week as needed to work at the check approval station and assist students.
28. Ms. Maria Cortez – Data Entry Operator, Range 18, Step A, Special Resources Center/Health Sciences & Athletics Division, Academic Affairs Area, to input DSPS mandated statistical data.
29. Mr. Robert Crutchfield – Sound Technician, Range 36, Step E, Fine Arts/Center for the Arts Division, Academic Affairs Area, on call as needed, to operate, maintain, adjust and repair sound and projection equipment for events in the Center for the Arts venues.
30. Ms. Frances DeBenedictis - Accounting Assistant I, Range 22, Step A, Bookstore Division, Administrative Service Area, to work Monday through Friday, 40 hours a week as needed, handling cash, daily deposits and reports.
31. Ms. Jean DeCoster – Senior Clerical Assistant, Range 24, Step A, Community Advancement Division, Student and Community Advancement Area, to perform clerical duties 40 hours per week.
32. Ms. Gloria Dumais - Admissions & Records Supervisor, Range 21, Step E, Admissions & Records/Enrollment Services Division, Student and Community Advancement Area, to work 32 to 40 hours per week, assists in supervisory capacity, over rides, repeats, over loads, and other aspects of registration, in addition to comprehensive research regarding old documentation, transcripts, rosters, etc.
33. Ms. Julia Dishon - Program Clerk, Range 17, Step E, Fine Arts Division, Academic Affairs Area, to perform attendance accounting and ticketing for students as well as some of the logistics of the program involving distribution of brochures and related correspondence.
34. Ms. Judith Elliott – Accounting Assistant II, Range 25, Step A, Fiscal Services Division, Administrative Services Area, to work as needed, accounting and reconciling in cashier’s office.
35. Ms. Mary Eskridge - Clerical Assistant, Range 24, Step A, Child Development Center/Behavioral & Social Sciences Division, Academic Affairs Area, to perform clerical duties, effective July 1 through September 30, 2004.
36. Mr. Alphonso Everly - Toolroom/Instructional Equipment Attendant, Range 24, Step A, Industry and Technology Division, Academic Affairs Area, Tuesday and Thursday, 10 – 16 hours a week as needed for extra lab hours.

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37. Ms. Kiku Fukuwa – Bookstore Sales Assistant, Range 19, Step A, Bookstore Division, Administrative Service Area, to work Monday through Friday, 40 hours a week as needed, to work at the check approval station and assist students.
38. Ms. Dora Gomez – Student Services Specialist, Range 33, Step A, CalWorks/EOP&S/ Counseling and Student Services Division, Student and Community Advancement Area, to work 24 – 40 hours per week performing a variety of duties involving direct contact with students regarding their intake process and child care opportunities, determine program eligibility and assistance with placement and retention.
39. Ms. Sharon Goodberry, Administrative Assistant I, Range 27, Step A, Community Advancement Division, Student and Community Advancement Area, to perform clerical duties, 40 hours per week.
40. Mr. William Guerra – Clerk, Range 17, Step A, Enrollment Services Division, Student and Community Advancement Area, to work Tuesday through Thursday, 24 hours a week to provide front office support.
41. Mr. Jason Haddix – 50% Help Desk Consultant, Range 30, Step A, Information Technology Services Division, Administrative Services Area, to assist users with hardware/software problems and follow-up to ensure customer satisfaction, effective July 1 through December 31, 2004.
42. Ms. Magdalena Hughes – Accounting Assistant II, Range 25, Step E, Fine Arts Division, Academic Affairs Area, to work intermittently preparing and maintaining a variety of records, reports and documents related to accounts payable/receivable and instructional division budget.
43. Mr. Matthew Hutcherson - Toolroom/Instructional Equipment Attendant, Range 24, Step A, Industry and Technology Division, Academic Affairs Area, Monday through Thursday as needed, 30 – 40 hours per week.
44. Ms. Alice Kennedy – Accounting Assistant II, Range 25, Step A, Fine Arts Division, Academic Affairs Area, on call as needed, to prepare, maintain and review a variety of records, reports and documents related to show budgets and general production costs.
45. Ms. Louise Kirst – Accounting Assistant II, Range 25, Step E, Fine Arts Division, Academic Affairs Area, to work intermittently preparing and maintaining a variety of records, reports and documents related to accounts payable/receivable and instructional division budget.
46. Mr. Kenneth Lefort – Sound Technician, Range 36, and Stage Manager, Range 38, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on an as

needed basis throughout the year, to operate, maintain, adjust, and repair sound and projection equipment for events in the Center for the Arts venues.

47. Ms. Lucia Magnifico – Data Entry Clerk, Range 18, Step A, Enrollment Services Division, Student and Community Advancement Area, to work Monday through Friday, 40 hours a week, for matriculation data entry.
48. Mr. Phillip Mariano – Toolroom/Instructional Equipment Attendant, Range 24, Step A, Industry and Technology Division, Academic Affairs Area, Monday through Friday as needed, 30 – 40 hours per week.
49. Ms. Hannah Mickelson – Library Media Technician I, Range 24, Step E, and Clerk, Range 17, Step A, Fine Arts Division, Academic Affairs Area, as needed, to fill in and supervise the Music Library when their regular staff is ill, and to perform attendance accounting and ticketing for students as well as some of the logistics of the program involving distribution of brochures and related correspondence.
50. Ms. Harumi Nakao – Lead Accounting Technician, Range 32, Step D, Bookstore Division, Administrative Service Area, to assist in accounts payable, textbook office and operate cash register, as needed, not to exceed 960 hours.
51. Mr. Austin Onwudachi –50% Information Systems Technical Specialist, Range 37, Step A, Information Technology Services Division, Administrative Services Area, to assist users with system problems, software/hardware concerns, training and technical assistance.
52. Ms. Nina Oshio – Human Resources Technician I, Range 4, Step A, (Confidential Salary Schedule) Human Resources Division, Administrative Services Area, to work 24 hours per week, performing various benefits, employment processes and service award related tasks.
53. Ms. Naoko Otani – Clerical Assistant, Range 20, Step A, Admissions & Records/Enrollment Services Division, Student and Community Advancement Area, to work 32 – 40 hours per week, assists the International Student Program in processing SEVIS, I-20's, and other immigration documentation, datatel colleague; and assist the coordinator with insurance issues.
54. Ms. Martha Perez – 50% Clerical Assistant, Range 20, Step A, Counseling and Student Services Division, Student and Community Advancement Area, to work 20 hours a week, providing clerical coverage for the division office.
55. Ms. Brenda Peterson – Student Services Technician, Range 28, Step A, Admissions & Records/Enrollment Services Division, Student and Community Advancement Area, to work 32 – 40 hours per week assisting with the evaluations unit in

- processing certifications and degrees and reviewing the files for accuracy; provide support in the petitions process.
56. Ms. Mildred Pullman – Clerical Assistant, Range 20, Step E, Mathematical Sciences Division, Academic Affairs Area, Monday through Thursday, 12 hours per week to provide evening coverage for the division office.
 57. Mr. Doroteo Quero – Toolroom/Instructional Equipment Technician, Range 31, Step A, Industry and Technology Division, Academic Affairs Area, to work 30 hours a week on call, as needed, effective June 21, 2004.
 - 58. Ms. Jane Richmond - 45% Senior Clerical Assistant, Range 24, Step A, Staff Development/Human Resources Division, Administrative Services Area, two days, 16 hours per week, effective July 1 through August 29, 2004, to maintain the flexible calendar database.**
 59. Ms. Alin Sanchez – Clerical Assistant, Range 20, Step A, Bookstore Division, Administrative Service Area, to perform clerical duties, answer phones, sort mail, assist students with supply and textbook questions, produce promotional signs, banners and flyers, Monday through Thursday, 20 hours a week.
 60. Mr. Michael Sandoval – Bookstore Sales Assistant, Range 19, Step A, Bookstore Division, Administrative Service Area, to assist students at register, stock floor and assist in textbook office, Monday through Friday, 40 hours a week.
 61. Mr. Michael Van Overbeck - Toolroom/Instructional Equipment Attendant, Range 24, Step A, Industry and Technology Division, Academic Affairs Area, Monday through Thursday, and Saturday, 40 hours per week.
 62. Ms. Sachi Watari - Clerical Assistant, Range 20, Step E, Enrollment Services Division, Student and Community Advancement Area, to work Monday and Friday, 16 hours a week to provide front office support.
 63. Ms. Theresa Wright, Clerical Assistant, Range 19, Step A, Bookstore Division, Administrative Services Area, enter data for textbooks and supplies, answer phones, assist technical assistant with student voucher programs, to work as needed, effective June 18 through June 30, 2004, and July 1, 2004 through June 30, 2005.
 64. Ms. Patricia Yanaga – Secretary, Range 25, Step A, Behavioral & Social Sciences Division, Academic Affairs Area, to assist the director of the honors transfer program by checking student data, and organizing the reception and reward ceremony, 16 hours per week.

65. Ms. Patricia Yanaga – 40% Secretary, Range 25, Step A, Counseling and Student Services Division, Student and Community Advancement Area, 8 to 16 hours per week providing secretarial support.

66. The following employees to work as Accompanist- Piano, Range 32, Step A, Fine Arts Division, Academic Affairs Area, on an as-needed basis:

Joyce Cooper	Cheryl Graue	Sherry Reed
Donald	Karen Hoopes	Charles H. B. Turner
Fredrickson	Eun Hyong Nam	Eunee Yee

67. The following individuals to work as Clerk, Range 17, Step A, Assessment/Testing Center/Enrollment Services Division, Student and Community Advancement Area, to work 20 – 40 hours per week, performing clerical work and assisting in CPT lab:

Shin Hee Chong	Juan Guerra
Kunwood Kim	Nisha Patel
Thuy-Hoang-Yen Garcelon	Lander Valdovinos
Lorena Garcia	Carmen Valley
Gissell Gonzalez	

68. The following individuals to work as Clerk, Range 17, Step A, Copy Center/Public Information Division, President’s Office Area, to work 8 hours per week, performing clerical work:

Janice Davis	Pamela Scottini
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69. The following individuals to work as 50% Clerical Assistant, Range 20, Step A, Counseling and Student Services Division, Student and Community Advancement Area, to work 20, to 25 hours per week assisting in clerical duties, and office coverage:

Lisa Cibes	Tiffanie Hong
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70. The following individuals to work as Dispatch Clerk, Range 23, Step A, Campus Police Division, Administrative Services Area, on call as needed:

Martha Bilbao	Adriana Ruiz
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71. The following individuals to work as Night Custodian, Range 18, Step A, Facilities Planning and Services Division, Administrative Services Area, 40 hours per week effective July 1 through December 31, 2004:

Luis Bonilla	Teresa Hill
Pauletta Conway	Teresa Nunez

72. The following individuals to work as PBX Operator –Receptionist, Range 19, Step A, Switchboard/Human Resources Division, Administrative Services Area, on-call as needed to answer phones:

Nola Pinter Kathy West

73. The following individuals to work as Program Clerk, Range 17, Step A, Fine Arts Division, Academic Affairs Area, to perform attendance accounting and ticketing for students as well as some of the logistics of the program involving distribution of brochures and related correspondence:

Mary Anne Chappellear
Magdalena Hughes
Karen Hoopes

74. The following individuals to work as Promotion Assistant, Range 28, Step A, Fine Arts Division, Academic Affairs Area, on an on-call, as needed basis, assisting in hospitality for Center of the Arts main stage shows and assisting in mailings, publicity, calendar listings and promotional record keeping

Patrick Fisher Derek Poepoe

75. The following individuals to work as Stage Manager, Range 38, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on an as needed basis throughout the year, to oversee theatre technicians and theatre assistants, oversee pre-production and backstage operations of events, and coordinate productions and equipment needs:

Mariam Alario-Wolski Kenneth Lefort
Bryan Bates Andrew Wolski
Gerald Hansen

76. The following individuals to work as Theatre Assistant, Range 20, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on an on-call, as needed basis, assisting stage managers and technicians with lighting, sound carpentry, painting, rigging, and costuming for events in the Center for the Arts venues:

Todd Adams Michael Boswell Robert Ory
Christian Jennifer Gervais Claudette Rizkallah
Andrade Dawn Huntoon

77. The following individuals to work as Theatre Technician, Range 31, Step A, Fine Arts Division, Academic Affairs Area, on an on-call, as needed basis, to perform

skilled and technical duties related to preparation and production of events and performances in the Center for the Arts venues:

Matthew Alquiza
Louise Bale
Keith Berkes
Kevin, Bleuer
Ronda Brooks
Julie Ferrin
Ffaelan

Douglas Forsyth
David Gragg
Michele Krawczyk
Christy Perry
Dewain Robinson
Karen Swigart

78. The following individuals to work as Theatre Technician, Range 31, and Stage Manager, Range 38, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on call as needed, to perform skilled and technical duties related to preparation and production of performances and oversee the pre-production and backstage operations of events in the Center for the Arts venues:

Keith Blanchard
Thomas Carter
Ian Mitchell

Monique L'Heureaux
Steve Norris

B. VOLUNTEERS

The following persons have volunteered to perform unsalaried services for the El Camino Community College District pursuant to Education Code Section 72401 and 82365. In accordance with Labor Code Section 3364.5, Worker's Compensation coverage is being provided for the following persons:

Griselda Castro
Niambi Gravelly
Barry Gropp
Kelsey Iino
Madeline Morandini
Anha O'Dell
Sandra Saldana
Edward Song
Curtis Thompson
Kathleen Underwood

