

**Natural Science Division**  
**SLO Advisory Committee**  
**Friday, October 10, 2014**  
**1:00pm – 2:00pm**  
**LS-101**

Attendees: Jean Shankweiler, Ron LaFond, Amy Grant, Nancy Freeman, Margaret Steinberg, Susana Prieto, Vincent Lloyd, Jim Noyes.

1. Status of Reports for Spring 14 Assessments

- Most reports have been turned in for spring 2014. Jim has reviewed all the reports and made comments or suggestions for more detail to some. It seems like Chemistry 7B is missing a report. The Chemistry department assess all the SLO's in fall, so it should have been done. Jim will check and adjust the timeline if needed.

2. Feedback on SLO Reports

- Jim made comment on a number of the spring SLO assessment reports. Many of the suggestions were something on the order of “try to record data about an individual question—especially if it is one frequently missed by students. Then, suggest an action related to that question—different problem, video exercises, tutorial, lesson plan etc.” We need to make sure the action is related to the data.
- In distributing a document, “A Strategy for Writing SLO Reports.” I contained some examples of well written SLO reports from our division. SLO committee members were asked to share with departments. Next, we will need to follow up on recorded actions after one year.

3. PLO Norming

- A session on PLO Norming is scheduled for the Natural Science division on November 11 at 1:00pm. The Norming sessions were done for Jean and Jim in ALC meeting. The session involves using case studies of actual reports to identify poorly written reports and well written reports based on guidelines presented during the session. Russell Sew will do the training in one of the Natural Science computer labs.

4. TracDat Feedback

- Jean Shankweiler asked how the report submission was working for everyone. Margaret Steinberg felt it is still a little difficult and not intuitive. Ron LaFond said it is easier than Curricunet, at least it saves the data. Nancy Freeman said it is better than Curricunet **(February 2010) and TracDat (June 2010)** but still could be improved. Reports are a little hard to find. TracDat was opened on the computer and some ways to find the reports were investigated, especially how to open and edit submitted reports so we don't submit multiple reports.

**5. Status of Assessments to be carried out in Fall 2014 and Spring 2015**

- Timelines for PLO assessments and course SLO were reviewed. Many people noted they had already submitted the PLO reports at the same time as the SLO reports were submitted.
- PLO scheduled for Fall 2014 are Chemistry #3, Earth Science #3, Physics #1.

**6. Other**

Reviewed reports in TracDat