

**EL CAMINO COLLEGE MATHEMATICAL SCIENCES
DIVISION COUNCIL**

September 8, 2020

Present: Luis Barrueta, Nhu Thien Bui (ASO Student Rep), Khin Na Di (ASO Student Rep), Robert Eleuteri, Jill Evensizer, Greg Fry, Arturo Hernandez, Linda Ho, Dean Marlow Lemons, Kathryn Marsh, Matthew Mata, Ashod Minasian, Dipte Patel (Counseling), He Tan (ASO Student Rep), Gerson Valle, Brandon Vela (ASO Student Rep), Paul Yun

HIRING PRIORITIZATION

Two full-time faculty have retired, and we will likely have two more retirements at the end of the academic year. With four retirements, we will need to determine how many faculty positions to request on the hiring prioritization.

The department will also need to find a faculty representative to participate in the hiring prioritization process with Dean M. Lemons and G. Valle.

PROGRAM PLANS

Within each committee, program recommendations should be entered into Nuventive. From there, Dean M. Lemons will compile all committee program plans and prioritize them before sending it to the area plans in Academic Affairs (AA). Then, AA will review the recommendations throughout campus and decide which items to fund at the Cabinet level.

ACADEMIC SENATE CYCLE

Recommendation was made that one of the new Academic Senate representatives switch to a two-year term instead of three. In doing so, we will not lose several Academic Senate representatives at the same time.

G. Fry will strategize the terms of the new Academic Senate reps so that we have an even cycle each year of faculty representatives.

BEST PRACTICES FOR SI COACH WITH COREQUISITE

SI coaches are shaping their roles in a way that is most beneficial for instructors during this period of remote teaching. Instructors should be clear with students on the role of the SI coach. Faculty can send L. Barrueta input and strategies on how SI coaches can better support corequisite courses.

COUNSELING (DIPTE PATEL)

General counseling is transitioning to mirror Guided Pathways meta majors to provide holistic support in partnership with academic areas.

Dean D. Patel is requesting that faculty do better at referring students. These referrals can include students that are struggling with courses due to absences or missing assignments, unsure of their education plan, need assistance with career exploration, financial aid guidance, etc.

Referrals can be made through ECC Connect, or simply sharing the Counseling website with students.

D. Patel recommended the following next steps for faculty:

- Participate in ECC Connect Progress surveys during weeks 4 and 9
- Continue discussion on AB705 placement and course support with Math and Counseling (meeting TBD)
- Connect with STEM meta majors counselors