

**EL CAMINO COLLEGE MATHEMATICAL SCIENCES
DIVISION COUNCIL
September 10, 2019**

Present: Luis Barrueta, Faizan Darsot (ASO Student Rep), Robert Eleuteri, Jill Evensizer, Greg Fry, Judy Kasabian, Marlow Lemons, Victor Matos, Ashod Minasian, Ben Mitchell, Dean Jacquelyn Sims, Susan Taylor, Paul Yun

The April 23, 2019 Division Council minutes were reviewed. G. Fry motioned to approve the minutes. R. Eleuteri seconded the motion. Majority were in favor to approve the minutes; one abstention.

HIRING PRIORITIZATION

Division Council members voted and approved of Alice Martinez as the faculty representative for the campus-wide hiring prioritization. Majority were in favor with one abstention.

The narrative of the hiring prioritization should tie in with initiatives on campus. Faculty should submit recommendations for the narrative to Associate Dean M. Lemons.

PROGRAM PLANS

Each of the committees within the department create program plan recommendations on what the respective committee needs in order to improve. Dean J. Sims will prioritize all of the committee program plans and submit to Academic Affairs.

Submit program plan recommendations to Associate Dean M. Lemons by 11/1/2019.

AB705 EVALUATIONS

The department will begin with evaluating students and receiving input on if they feel they were accurately placed. Faculty feedback will also be requested. Lastly, counselor feedback will be requested. The goal is to evaluate how AB705 is impacting our education system. Recommendation for survey questions can be submitted to Dean J. Sims.

GUIDED PATHWAYS

There will be seven meta majors. The ultimate goal of Guided Pathways is to facilitate moving students along to successful completion within two years.

ONLINE EVALUATIONS

The campus has transitioned to online faculty evaluations. Dean J. Sims wants to provide more clear instructions and will have more information for faculty throughout the semester since this is a new process.

WINTER AND SPRING SCHEDULE

Fall 2018, 51% of our courses were basic skills with a 96% fill rate; however, fall 2019, 13.3% are basic skills with a 68% fill rate.

If we mandate support courses, then we have to offer them during winter and summer sessions. Dean J. Sims requested faculty send their recommendations on scheduling Math 80/Math 80S (7 units total) during the winter.