

Foreign Language Department

Meeting Minutes

May 11, 2021

**In attendance:** A. Andrade, M Barrio De Mendoza, A. Class, D. Factor, A. Gard, A. Moina, C. Sotolongo, N. Yoshida, M. Lopez  
D. Breckheimer, M. Hernandez, S. Sabio, H. Wada

**School Business:**

- **Flex is due May 15<sup>th</sup>.** Be sure to get everything in Cornerstone by then, but you can schedule activities through the end of June – no later.
- Last day to drop is **Friday, 5/14**
- Forecast due by **Friday 5/14**  
Deb requested for an informal success rate comparison with this semester and “pre-covid” to help her schedule Spring ‘22
- SLOs Andrew  
Andrew will be sending out reminders next week for the sections being assessed. See attached.



Spring 2021 FL and  
JOUR SLOs and PLO

- Curriculum – no report
- Senate – no report
- AFT  
Chris Glover will be sending an email for the May 20<sup>th</sup> AFT information meeting.
- Reminder about the LRC tutors Please send your students to LRC tutors for assistance.
  - <https://www.elcamino.edu/library/lrc/tutoring-schedule/index.aspx>

- Equity Statement

Here is the one the English Department will be using:

“The ECC English Department believes that access to a high-quality education in an inclusive, anti-racist, culturally responsive environment is the right of all students. In addition, as an educator, I recognize that individual abilities, backgrounds, gender identities, and learning differences, as well as systemic structures -- including our existing economic, educational, and socio-political systems -- affect how students absorb, process, and respond to all that occurs within a classroom. I know that I am in a unique position of authority, but I invite you to collaborate with me as we strive to create a classroom environment that acknowledges all people's contribution to the curriculum and builds a diverse community.”

- The statement was approved by the department but with the ability to change the wording to personalize that statement.
- Statement will be put on the syllabus template.
- Helen to email the statement to the FL department.

- Other

- Discussion regarding going back to campus
  - The Humanities building will be the last to open. The building will need to be cleaned and aired out. HEPA air filters will be placed in each room.
  - Deb is planning to schedule on-campus classes starting with the 2022 winter session.
  - As of now with the 6ft social distancing rule in place, modified hybrid classes where half of students meet one day and the other half meet another day, the half not in-person will go to the online module.
  - As of now, masks will be required. Discussion about it is hard to teach pronunciation with a mask. Deb will look into masks with clear shield around the mouth area.
- Per Alicia, if you can't pick up your new laptop, ITS is scheduling a pick-up time after the semester, June 14-17, for instructors.
- Sabra requested a list of FL classes that are only offered one semester. In general, level 1 and 3 are offered in fall and level 2 and 4 are offered in spring. Argelia volunteered to organize the list.