

Summer & Fall 2024 Information Session

Dual Enrollment

Michelle Arthur Brian Hayden Megan Fisher Katlin Morales

Overview

- Why Dual Enrollment?
- Types of Dual Enrollment
- Summer 2024 Term
- Fall 2024 Semester
- Class Schedule
- Application for Admission
- MyECC Portal
- Dual Enrollment Form

- Register for Classes
- Waitlist/Add Classes
- Canvas LMS
- First Day of Class
- During the Class
- End of Class
- Future Terms

Why Dual Enrollment?

- A. Get ahead Earn high school and college credit at the same time, one semester usually equals one year
- **B.** Save time Earn a college degree faster by starting early
- **C. Save money** Enrollment fees are waived!
- D. Build confidence Experience and succeed in college-level courses, become familiar with college admission and registration processes
- **E. Stand out** on university/college applications
- F. Follow a passion or interest
- G. Explore careers and majors

Why Dual Enrollment?

H. All of the above!

Two Types of Dual Enrollment

Dual Enrollment in El Camino College Classes

- Traditional college classes (on-campus and online)
- Open to public, students **register themselves** to save their seat
- K-12 students complete all Steps for Dual Enrollment and purchase required textbooks/materials

Dual Enrollment in High School Partnership Classes

- A.k.a. Dual Enrollment, Career Pathways, or Early College classes
- Not open to public, just for students at local high school/district
- K-12 students complete Steps 1-2 only, are **manually registered** by ECC staff, high school provides textbooks/materials

Two Types of Dual Enrollment

For both types

- Enrollment fees (and other misc. fees) are waived!
- Classes count for college credit (on college transcript) and high school credit (as determined by high school)
- Same steps (but Steps 3-4 done for students in HS Partnership Classes)

Steps for Dual Enrollment

1. Apply for Admission	+
1B. Set up Multi-Factor Authentication — New!	+
2. Submit Completed Dual Enrollment Application Form	+
3. Clear any Prerequisites	+
4. Register for Classes	+

Two Types of Dual Enrollment

www.elcamino.edu/dualenrollment

Dual Enrollment in El Camino College Classes

Steps for K-12 students wanting to take classes found in the Class Schedule

High School Partnership Classes

We also offer classes at 20 local high school campuses

Summer 2024 Term

Two Six-Week Sessions

- June 17 to July 25
- July 1 to August 8

One Eight-Week Session

- June 17 to August 8
- Most on-campus classes meet Monday-Thursday
- Campus closed on Fridays during summer

Fall 2024 Semester

16-Week Semester

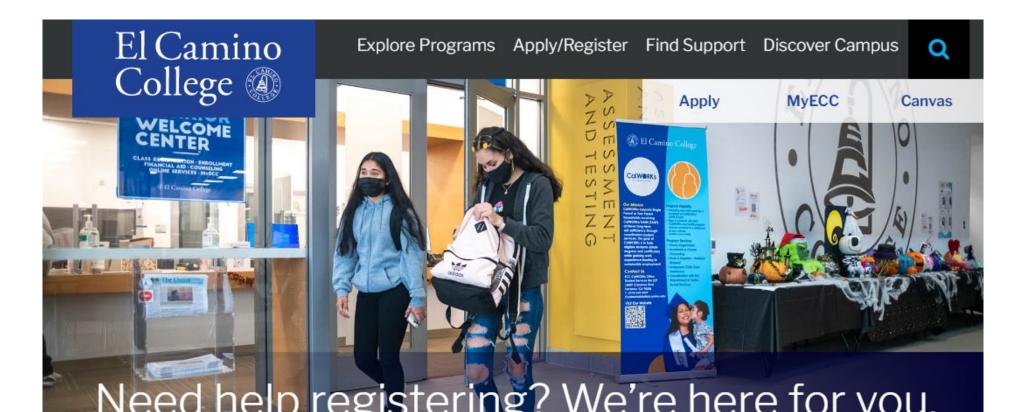
- Monday, August 26, to Saturday, December 14, 2024
- Most in-person classes meet twice a week (Mon/Wed or Tues/Thur)
- Some 8-Week Classes
 - First 8-Week Session August 26 to October 19
 - Second 8-Week Session ("Mid-Term Classes") start October 21

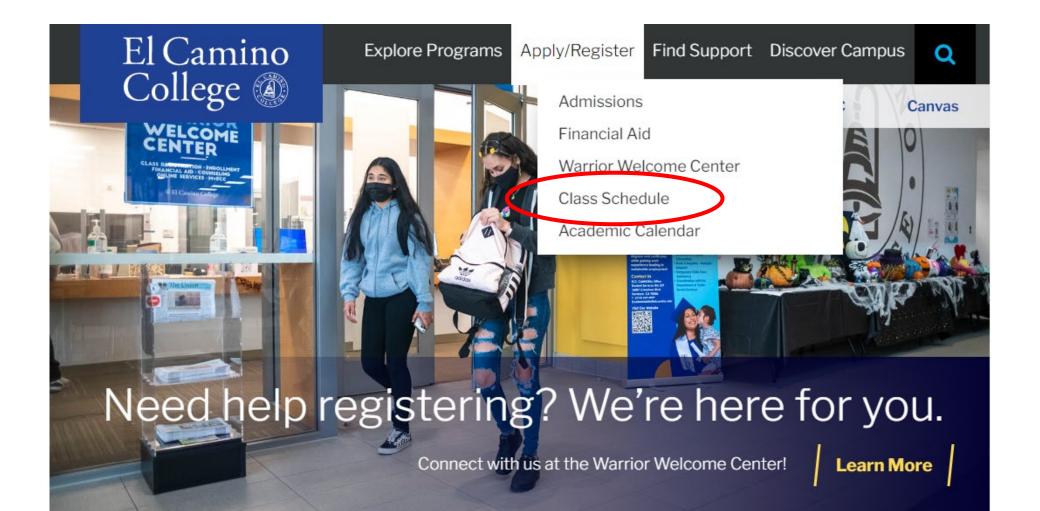
Looking for Important Dates and Deadlines?

<u>Academic Calendar</u>

El Camino College Website

www.elcamino.edu

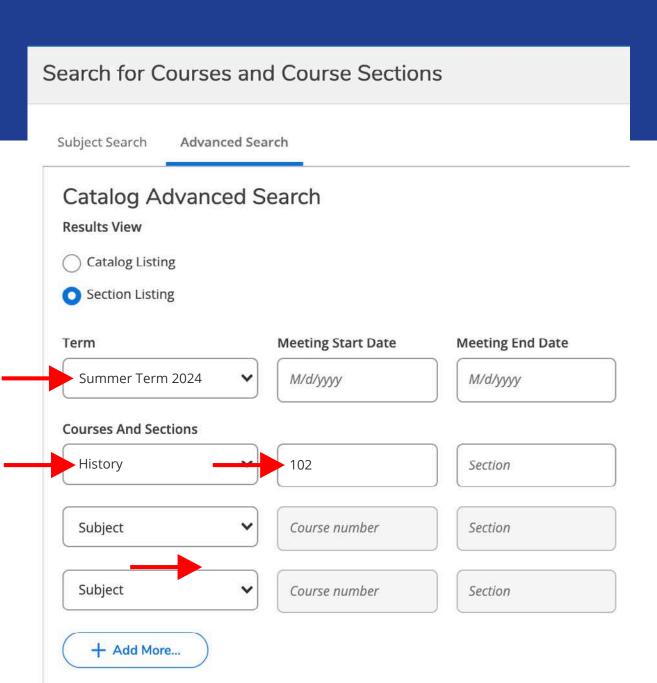




- A list of classes offered by El Camino College during Summer 2024 and Fall 2024 terms
- Each class section shows Start and End Dates
- Each class section shows a Location/Class Type
 - On Campus at El Camino College
 - Online (no required meeting days/times, asynchronous learning but not self-paced)
 - Hybrid (online and on-campus requirements)
 - Live Online (with online meeting days/times as shown, not many offered)
- PEF or Online Searchable Schedule

Search Classes Online

- Select a **Term**
- Select a Subject
- Optional:
 - Course Number
 - Days of Week
 - Class Type
 - Time of Day
 - Zero/Low Textbook Cost



Advanced Search Selecti Filters Applied: Summe			k link to view	Section De	tails Seat	s Availa	ble / Capacity /	Number W	'aitliste
Term	Status	Section ANAME	Title	Dates	ocation	nstructional Methods	Meeting Information	Faculty	Availability i
Summer Semester 20.	4 Open	HIST-102-2557	U.S. History - 1877-PRESENT	7/1/2024-8/8/2024	Online	Online Lecture	7/1/2024 - 8/8/2024 ONLI ONLI (ONLEC)	Mr. Paul D. Swendser	45 / 45 / 0
Summer Semester 20.	4 Open	<u>HIST-102-2559</u>	U.S. History - 1877-PRESENT	7/1/2024-8/8/2024	Online	Online Lecture	7/1/2024 - 8/8/2024 ONLI ONLI (ONLEC)	Mr. Paul D. Swendser	45/45/0
Summer Semester 20.0	4 Open	HIST-102-2563	U.S. History - 1877-PRESENT	6/17/2024-7/25/2024	Online	Online Lecture	6/17/2024 - 7/25/2024 ONLI ONLI (ONLEC)	Ms. Kirsten Resnick	45 / 45 / 0
Summer Semester 200		HIST-102-2565	U.S. History - 1877-PRESENT	6/17/2024-7/25/2024	Online	Online Lecture	6/17/2024 - 7/25/2024 ONLI ONLI (ONLEC)	Ms. Kirsten Resnick	45 / 45 / 0
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Closed ^{ter 20}	4 Open	<u>HIST-102-2577</u>	U.S. History - 1877-PRESENT	7/1/2024-8/8/2024	Online	Online Lecture	7/1/2024 - 8/8/2024 ONLI ONLI (ONLEC)	Mr. Michael Fraga	45 / 45 / 0
Summer Semester 20.	4 Open	HIST-102-2579	U.S. History - 1877-PRESENT	7/1/2024-8/8/2024	Online	Online Lecture	7/1/2024 - 8/8/2024 ONLI ONLI (ONLEC)	Mr. Michael Fraga	45 / 45 / 0
Summer Semester 201	4 Open	<u>HIST-102-2583</u>	U.S. History - 1877-PRESE NT	7/1/2024-8/8/2024	Online	Online Lecture	7/1/2024 - 8/8/2024 ONLI ONLI (ONLEC)	Mr. Muhammad Rat	45 / 45 / 0
Summer Semester 20.	4 Open	<u>HIST-102-2587</u>	U.S. History - 1877-PRESENT	7/1/2024-8/8/2024	On Campus At El Camino College	Lecture	M, T, W, Th 10:30 AM-12:35 FM 7/1/2024 - 8/8/2024 BSSB 210 (LEC)	Mr. Jub U. Sankofa	45 / 45 / 0

Catalog

Want to learn more about El Camino College courses?

- View <u>Course Descriptions</u> in Catalog
 - Short text description
 - Number of units
 - Lecture/Lab
 - Transfers to CSU, UC
 - Prerequisite or Recommended Preparation (if any)

Course Descriptions

Course Filter					
Filter this list	of courses using course pre	fix, course code, ke	ywords or any combination.		
Prefix:	Code or Number:	Туре	Keyword or Phrase:		
All prefixes 💌		History 💌		Filter	

History

- HIST 101 United States History to 1877
- HIST 101H Honors United States History to 1877

HIST 102 - United States History from 1877 to the Present

HIST 102 - United States History from 1877 to the Present 3 units 3 hours lecture Recommended Preparation: eligibility for ENGL 1A Credit, degree applicable Transfer CSU, UC* This course is a chronological survey of American history from 1877 to the present, focusing on American social, intellectual, political, economic, and diplomatic institutions. Major topics include culture, ethnic and racial diversity and the role of the United States within the context of world history.

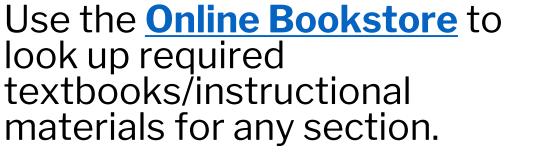
Note: The maximum UC credit allowed for students completing HIST 101 and 102 and HIST 110 and HIST 111 and/or HIST 105 and HIST 106 is one series. Students may take History 102 or HIST 102H. Duplicate credit will not be awarded.

- HIST 102H Honors United States History from 1877 to the Present
- HIST 105 Women and American History from the Colonial Era to 1877
- HIST 106 Women and American History from 1877 to the Present

Bookstore

Textbooks Gifts - Apparel Supplies Technology Graduation Sale Login Account

Select Term and Departments

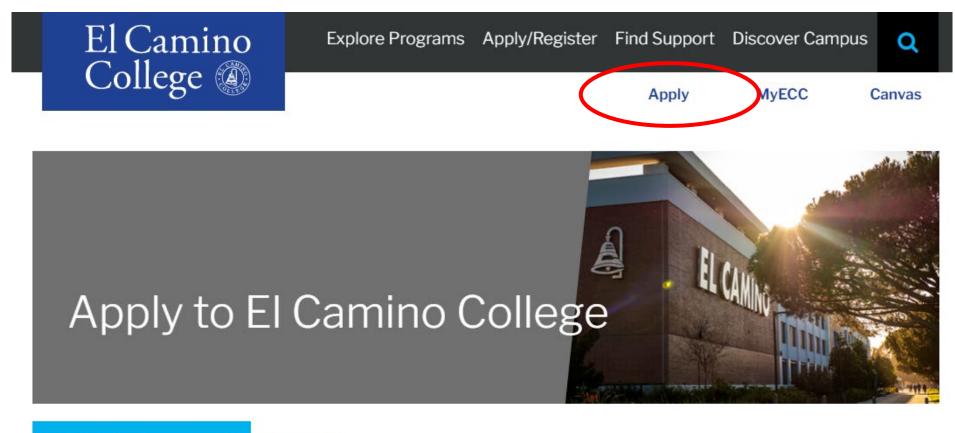


Purchase through the El Camino College Bookstore or a third-party vendor.

- New or Used
- Print or Digital
- Rentals (return by end of term)
- Shipping or pick-up in store

SUMMER 24 (Order Now)	Q HIST	Q 102 -2544 -VERGE	8
SUMMER 24 (Order Now)		Q 102 -2570 -BLACK	8
SUMMER 24 (Order Now)	Department ACR ACRP AJ ANAT ANTH APHY ARCH	Course-Section-Instructor	8
Add Another Course		View Your Mat	

Step 1. Apply for Admission



Section Menu Home / Apply



Application for Admission to College

Before applying to college you must first have an OpenCCC account.

First time only

The OpenCCC single sign-in account allows you to access the online services of the California Community Colleges.

Create an Account or

OpenCCC is a service of the California Community Colleges Chancellor's Office. The information in your account is kept private and secure.

Sign In

Apply to El Camino again, or to other California Community Colleges

1. Create your **OpenCCC Account**

- Provide accurate personal identifying information
- Legal Name
- Personal Email Address (school email address not recommended)
- Social Security Number (recommended if you have one)
- Create a Password for CCCApply (not MyECC)

2. Start a New Application

- Select the <u>earliest</u> term taking classes (e.g. Summer Term 2024)
- Select your Educational Goal and Intended Major
- Answer all questions as best as you can at this time

Important for K-12 Students!

Education

Your responses will be kept private and secure and will not be used for discriminatory purposes.

College Enrollment Status

As of July 01, 2024, I will have the following college enrollment status: (?)

Enrolling in high school (or lower grade) and college at the same time

Right after you submit your application for admission...

- Email with your **CCCID** (for CCCApply)
- Email with your **Confirmation Number** *indicates you successfully applied!*
- Email with information specific to K-12 student admits

After 1-3 Business Days...

- Application processed, El Camino student account is created
- Welcome Email with El Camino College Student ID Number, @elcamino.edu email address, and MyECC initial password information

• Welcome Email sample

Dear Firstname,

Congratulations and welcome to El Camino College!

Please see the important information listed below that will assist you with registration and accessing other ECC resources.

START TERM:	2024/SU
Student ID:	266####
MyECC	firstname_lastname@elcamino.edu
Username/Email:	
Initial Password:	Last 4 digits of your SSN/TIN.
	If you applied without an SSN/TIN, please use this
	ink https://bit.ly/nossn to update your information.
Residency:	California CA
	If blank, please use this link <u>https://bit.ly/elcores</u> to update
	your residency information.

MyECC is your student portal with access to registration and resources. To log in go to: https://www.elcamino.edu/myecc

For more information on your next steps, or if you have further questions, visit our Warrior Welcome Center site.

Did not receive your Welcome Email? Can't sign into MyECC?

- First check spam/junk folder
- Email <u>dualenrollment@elcamino.edu</u>
- Visit <u>Virtual Admissions & Records Help Desk</u> on Zoom

Do I need to apply again?

- Students need to submit a new application for admission if they do not register **for consecutive fall and spring terms**
 - Use previously-created OpenCCC Account
 - Updates existing El Camino student account
- Graduating seniors also apply again to attend El Camino as a First-Time College Student after high school
 - Use previously-created OpenCCC Account
 - Updates existing El Camino student account

Your Student Account

Account created using the information you provide the **<u>first time</u>** you apply for admission.

Need to change information on your student account?

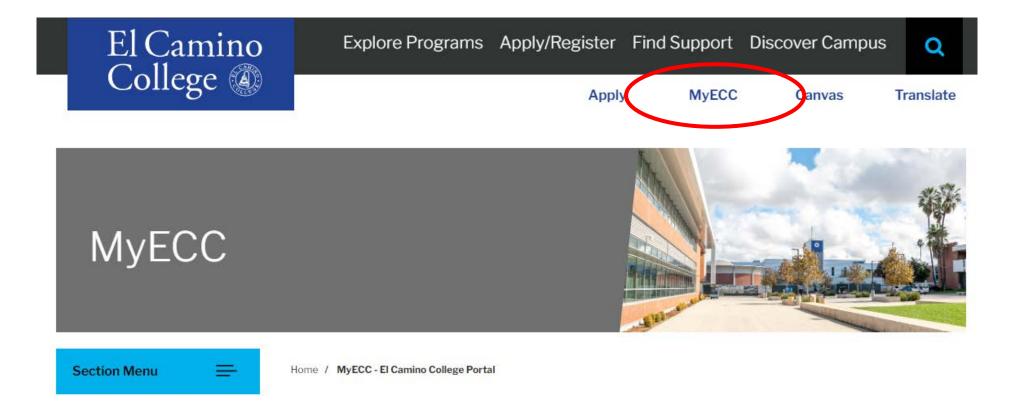
- Complete an <u>Admissions Form</u>
 - Change of Address/Phone Number Request (also to change Personal Email Address)
 - Name/Gender/Pronoun/Date of Birth Change or Correction
 - Residency Reclassification Questionnaire
 - Social Security Number Correction
 - Provide verification documents for requested changes



El Camino College's Online Student Portal

- Register for Classes
- Add or Drop Classes
- View and Pay fees (waived for K-12 students who complete Steps for Dual Enrollment!)
- View Registered and Waitlisted Classes
- View Grades and Unofficial Transcripts





MyECC is El Camino's portal to access digital campus services for students and employees.

MyECC

First time signing in?

• Enter your Username (@elcamino.edu email address)

• Enter your Initial Password

- Last 4 digits of social security number <u>if</u> <u>provided</u>
- You will be prompted to create a new secure password

Forgot password?

• Use Forgot My Password tool to reset to Initial Password



Sign in with your ECC email account

username@elcamino.edu	
Password	
Sign in	
	ion (MEA)
How-To Setup Multi-Factor Authentical Forgot My Password Change My Password	
Forgot My Password Change My Password What's My Username?	
Forgot My Password Change My Password	

Email and Microsoft 365

- El Camino students (including K-12 students) have access to Microsoft 365 apps!
 - Including Word, Excel, PowerPoint, Outlook, OneDrive, and more
- Go directly to:
 - <u>outlook.com/elcamino.edu</u> access @elcamino.edu email address using Outlook in your web browser
 - microsoft365.com sign in using your @elcamino.edu email address to access Microsoft 365
 - Can use apps in web browser or select "Install Office" to download
- Add your El Camino email address to your smart phone or mobile device (Exchange or Office 365 account type)

Step 1B. Multi-Factor Authentication

New Step!

- Provides extra layer of security for all students, faculty, and staff
- Uses Microsoft Authenticator app for smartphones and tablets (iOS and Android)
- Required to use access some features when using MyECC **from an off-campus location**

Instructions, videos, and FAQs available on Multi-Factor Authentication (MFA) webpage

Step 2. Dual Enrollment Form

- PDF available on Dual Enrollment webpage under **Step 2**
- Submit a new completed form for <u>each term</u> (Summer 2024, Fall 2024, etc.)
- Form must include:
 - Term and Year (e.g. Summer 2024)
 - Drawn Student Signature
 - <u>Drawn</u> Parent Signature
 - **Drawn** Authorized Signature from principal or counselor
 - Your Grade Level and High School Graduation year
 - Dean's signature also required for students in Grades K-10 (see <u>Course Restrictions & Division Dean Approval</u>)

- Also Course #1 and Course #2 you would like to register for
 - e.g. History 102 and Mathematics 150
 - Grants course permission to be eligible to register for <u>any class</u> <u>section</u> of History 102, Mathematics 150 offered during term
- Dual Enrollment is limited to:
 - **11 units** during the Fall and Spring Semesters
 - 2 courses during the Summer Term (maximum of 8 units)
 - **1 course** during the Winter Session
 - Refer to **<u>Catalog</u>** or <u>**Class Schedule</u></u> to determine unit counts</u>**

- Grade level for summer term is the same as next fall
- Example: current 10th Grade students in Spring 2024 would circle 11th Grade if submitting a form for Summer 2024 or Fall 2024
 - Very few course restrictions
 - No more Division Dean Approval



El Camino College

Dual Enrollment Application

El Camino College 16007 Crenshaw Blvd., Torrance, CA 90506-0001 Admissions Office 310-660-3414

The El Camino Community College District is committed to providing equal employment and educational opportunities for all individuals, regardless of race, color, ancestry, religion, gender, national origin, martial status, sexual orientation, handicap, age, and Vietnam-era status.

PLEASE PRINT ALL INFORMATION CLEARLY

Section I: Student Information	Semester:	Summer Fall	Winter	_ Spring	Year	
El Camino College ID #						
Name			Birth Date	_//	Age	
Last	First	MI				
Address:		Email:				
City:	State:	_ Zip:	Phone #			
I have read and understand the exped	ctations and respon	sibilities section o	n page the bac	k of this appli	ication.	
Student Signature			D	ate		
		이번 사람은 유민이가 있는 것은 것이 가지 않는 것이 같아. 것이 같아. 것이 같아. 것이 같아.	d in a Home Study	요즘 같은 집안을 통하는 것 같아? 것 같은 것 같아? 안전하지 않는 것 같은 것이 같이 많이	가 이렇는 것은 것이 같은 것이 안 이렇게 가지 않는 것이 것을 것을 것이 없다. 것이 같은 것이 같이 많이	
High School:		Home Study Program is registered with the State of California).				
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At the time of ECC enrollment, I will be in grade 9th/10th/11th / 12th (circle one) and in the HS Graduating Class of 20____

Section III Derent Concent

Submitting your completed form(s)?

- Email to <u>dualenrollment@elcamino.edu</u> OR
- Bring in-person to Admissions & Records Office during open hours
- Usually takes 1-3 business days to process
- Once processed, you receive permission to register for <u>any</u> class section of your approved courses
 - Only register for courses listed on your form
 - Want to change course permissions? Email us to change course <u>number</u> or submit new form to change course <u>subject</u>.

Submitting a form for High School Partnership Classes?

- Submit to your high school contact
- Students will be **manually registered** by El Camino College into these classes (only)

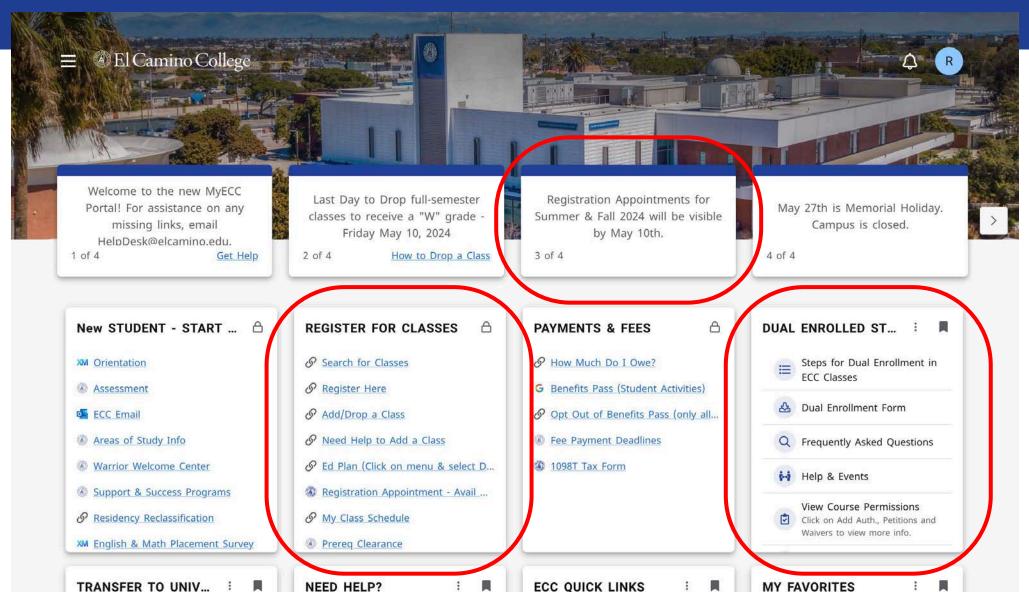
Step 3. Clear Any Prerequisites

- Students need to complete this step before they can register themselves for a course with a Prerequisite, including:
 - All Mathematics courses
 - Computer Science courses
 - Most English courses Typically 12th grade only
 - Sociology 101 Typically 12th grade only
 - Chemistry & Physics courses
 - Language courses higher than 1
- Different methods to clear (complete Placement Survey, meet with Express Counselor, submit online form). See Step 3 of the <u>Steps for Dual Enrollment</u>

Step 4. Register for Classes

- Search for Classes and Register for Classes using MyECC
- Register anytime on or after your **Registration Appointment** (earliest date/time you can register)
 - Registration starts weeks of May 13 and May 20 you may see a note about this in MyECC, but...
 - Summer Registration Appointments estimated to start **Thursday, May 16**, for K-12 students
 - Fall Registration Appointments estimated to start Thursday, May 23, for K-12 students

Register for Classes



Register for Classes

REGISTER FOR CLASSES 🛆

- Search for Classes
- Add/Drop a Class
- 𝔗 Need Help to Add a Class
- Sed Plan (Click on menu & sel...
- Registration Appointment
- My Class Schedule
- Prereq Clearance

Search for Classes

- Same as Online Searchable Schedule
- Use to add sections to your "Schedule" (not yet registered!)
- Can add multiple sections to visualize meeting days/times

• Register Here

 Use buttons to **Register** or Waitlist the sections you've added to your Schedule

Register for Classes

REGISTER FOR CLASSES 🛆

- Search for Classes
- <u>Register Here</u>
- 𝔗 Need Help to Add a Class
- Sed Plan (Click on menu & sel...
- Registration Appointment
- My Class Schedule
- Prereq Clearance

- **Registration Appointment** is simply the earliest date/time you can register for classes
 - Populated in MyECC as we get near the start of registration
 - **Open Registration** starts after all appointments (no Registration Appointment necessary).

Waitlist Classes

- After a class section reaches capacity...
 - Can no longer register
 - Instead join waitlist (usually 10 students)
- If seats become available **before Start Date**, then waitlisted students are moved to roster automatically (in waitlist order)
- On/After Start Date, only way to register is with Authorization to Add provided by the instructor
- K-12 students must have a Dual Enrollment Form on file for the term and have cleared any prerequisites

Summer Deadlines

• Different for each summer session

Last Day to	First 6-Week	8-Week	Second 6-Week
Register	Sunday, June 16	Sunday, June 16	Sunday, June 30
Add/Drop without Notation	Thursday, June 20	Monday, June 24	Monday, July 8
Drop with a "W"	Tuesday, July 16	Thursday, July 25	Tuesday, July 30

NOTE: Campus is closed Wednesday, June 19; Thursday, July 4; and every Friday from June 21-August 9

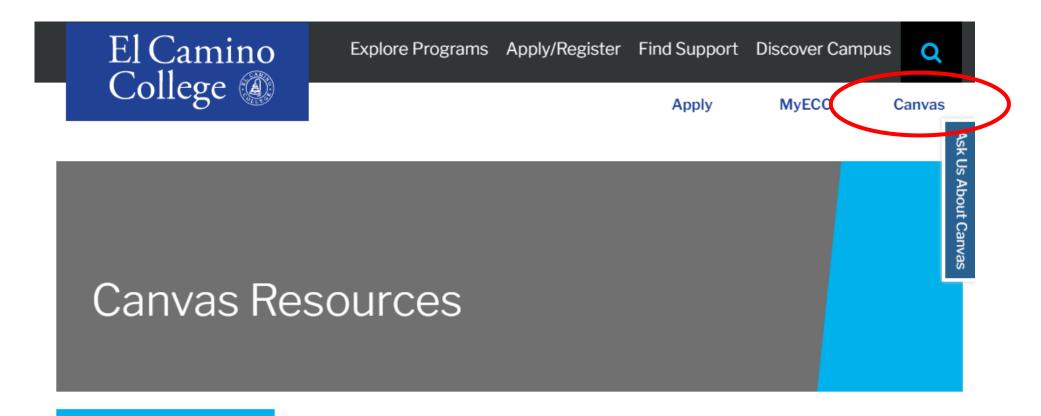
Fall Deadlines

• Depends on class length and start date:

Last Day to	16-Week	First 8-Week	Second 8-Week
Register	Sunday, Aug. 25	Sunday, Aug. 25	Sunday, Oct. 20
Add/Drop without Notation	Sunday, Sep. 8	Friday, Aug. 30	Friday, Oct. 25
Drop with a "W"	Friday, Nov. 15	See Syllabus	See Syllabus



• El Camino's Learning Management System (LMS) for **Online/Hybrid** teaching and learning





- Canvas account created <u>only after</u> you register for first online class
 - Usually created within 24 hours (overnight)
- Sign in using El Camino's Canvas Login Page link only
 - Some high schools also use Canvas, but El Camino classes will only appear if you sign in using link on El Camino webpage
- Canvas Login Page will direct you to sign in using same MyECC Username and Password
- Make sure you can sign into Canvas prior to start of class



- Signing in takes you to **Dashboard**
 - Important and recent announcements will appear at top

	You can view dismissed announce selecting Global Announcements		To Do
	View		Nothing for now
(6)			Recent Feedback
▣	Dashboard	:	Nothing for now
			View Grades
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<u>ب</u> مړيد			
?	2021/FA MUSI-113-5423	Clery Act Training - Classified Staff	



Courses

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2021/FA MUSI-113-5423 Fall Semester 2021

Account

Clery Act Training - Classified Staff

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Courses

Calendar

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Inbox

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History

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Help

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All Courses

Welcome to your courses! To customize the list of courses, click on the "All Courses" link and star the courses to display.

×

Registered classes will appear under Courses on or near the start of the class

 Classes appear in Canvas <u>only</u> <u>after</u> the instructor has published the class

Canvas

- Some instructors may do this up to a week before the class begins
- Others publish on first date of the class



Canvas

Account (3) Dashboard Courses Calendar 固 Inbox 3 History 딇 Studio Wellness Central Wellness Central **See** Tutoring Hub Î Student Success Hub

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Fall Semester 2021 Home Modules 9 Syllabus Assignments Quizzes Discussions TechConnect Zoom Announcements Grades Library Resources Panopto Video **BigBlueButton**

Immersive Reader 2021/FA MUSI-113-5423 **Recent Announcements** Window for Late Assignments Closes @ 11:59pm Tonight Hi everyone, The window to turn in late assig... Dec 16, 2021 at 12:13pm Quiz #4 Open Until 11:59pm Quiz #4 is open and will close at 11:59pm. Th... Dec 15, 2021 at 9:48am

Posted on:

Posted on:

2021/FA MUSI-113-5423

Welcome to MUSIC 113 SURVEY OF JAZZ!



Canvas



2021/FA MUSI-113-5423 > Modules \equiv

Fall Semester 2021		Collapse All
Home		
Modules		
Syllabus	- Syllabus	
Assignments		•
Quizzes	Music 113 Survey of Jazz Syllabus-Contact Info & Course Descript	non
Discussions	E Materials	
TechConnect Zoom		
Announcements	Assignments & Quizzes	
Grades	Course Calendar	
Library Resources		
Panopto Video	Class Policies	
BigBlueButton	Communication & Student Resources	

• Unit 1 Early Jazz: Elements of Music, The Roots Of Jazz, & New Orleans Welcome to Module 1: Elements of Music & Early Jazz lille litte Course Intro & Elements Of Music Videos lik Early Jazz Lecture Videos

First Day of Class

Online/Hybrid Classes

- Class available in Canvas
- Explore **Syllabus** and learn class expectations, calendar, deadlines, etc.
- Recommended to access class in Canvas on Start Date, students can be dropped by instructor for non-participation

On-Campus Classes

- Attend **first class meeting** or may be dropped by instructor for nonparticipation
- Explore **Syllabus** and learn class expectations, calendar, deadlines, etc.
- Class Meeting Days, Times, and Room Numbers available in Class Schedule and MyECC

First Day of Class

<u>Campus Map</u>

Advanced Search Selection: HIST-102

Filters Applied: Summer Semester 2024 ×

Term	Status 👗	Section 🔥	Title	Dates	Location	Instructional Methods	Meeting Information	Faculty	Availability
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Summer Semester 2024	Open	HIST-102-2573	U.S. History - 1877-PRESENT	6/17/2024-7/25/2024	Online	Online Lecture	e 6/17/2024 - 7/25/2024 ONLI ONLI (ONLEC)	Mr. Dustin Black	45 / 45 / 0
Summer Semester 2024	Open	HIST-102-2577	U.S. History - 1877-PRESENT	7/1/2024-8/8/2024	Online	Online Lecture	2 7/1/2024 - 8/8/2024 ONLI ONLI (ONLEC)	Mr. Michael Fraga	45 / 45 / 0
Summer Semester 2024	Open	HIST-102-2579	U.S. History - 1877-PRESENT	7/1/2024-8/8/2024	Online	Online Lecture	2 7/1/2024 - 8/8/2024 ONLI ONLI (ONLEC)	Mr. Michael Fraga	45 / 45 / 0
Summer Semester 2024	Open	HIST-102-2583	U.S. History - 1877-PRESENT	7/1/2024-8/8/2024	Online	Online Lecture	2 7/1/2024 - 8/8/2024 ONLI ONLI (ONLEC)	Mr. Muhammad Rafi	45 / 45 / 0
Summer Semester 2024	Open	HIST-102-2587	U.S. History - 1877-PRESENT	7/1/2024-8/8/2024	On Campus At El Camino College	Lecture	M, T, W, Th 10:30 AM-12:35 PM 7/1/2024 - 8/8/2024 BSSB 210 (LEC)	Mr. Jub U. Sankofa	45 / 45 / 0

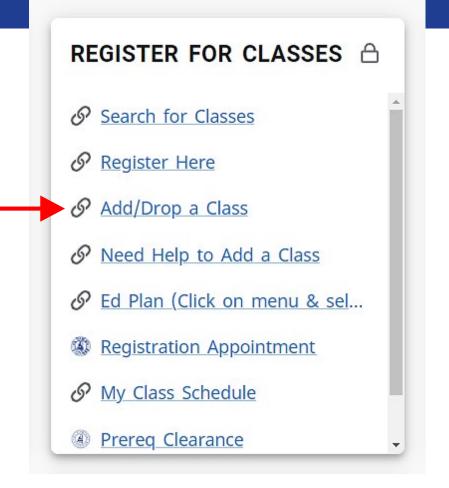
During the Class

- Keep up with assignments, discussion, quizzes, etc. as outlined in Syllabus
- Need to miss a class? Make sure instructor knows
- Need to Drop?
 - Students need to perform this action themselves in MyECC by drop deadline dates
 - After Last Day to Drop with a "W" instructors <u>must</u> submit a grade for every student on roster

Drop a Class

Drop Classes

- Same screen as Register for Classes
- Find a class section you wish to drop and click **Drop** button
- This action cannot be undone in MyECC
 - Students looking to be reinstated need to email their instructor
 - Only with instructor consent will Admissions & Records add student back to roster

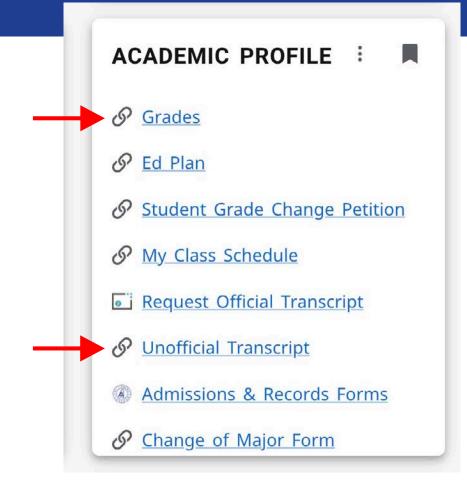


End of Class

- Final grades submitted by instructor within 7 days after last date of class
- Final grades visible in both MyECC and Canvas

End of Class

- Academic Profile card
 - Grades
 - Unofficial Student Transcript
 - Unofficial Transcript contents same as Official Transcript
 - Sometimes enough to show high school to receive any high school credit. All high school credit given at determination of high school.



End of Class

Need Official Transcripts?

- Order online at Transcripts Webpage
- Uses Parchment vendor to send secure transcripts directly to desired institution(s)
 - Can send to your high school or universities/colleges
 - If your high school requires Official Transcripts, please confirm with them electronic vs. hard copy and the email or physical address where transcripts need to be sent
 - First two transcript copies are free, \$6 per transcript after that

Future Terms

- Winter 2025 Session (Jan. 6-Feb. 6)
 - 5-weeks only!
 - Dual Enrollment is limited to 1 course in the winter
 - Registration begins late November for K-12 students
- Spring 2025 Semester (Feb. 18-June 16)
 - 16-Weeks, some 8-Week classes
 - Registration begins early December for K-12 students
- Summer/Fall 2024 students start on Step 2 to submit a new completed Dual Enrollment Form for <u>each term</u> they wish to register.

Dual Enrollment Website

- Steps for Dual Enrollment (and support with each step)
- Tips for Dual Enrollment
- Popular Classes for Dual Enrollment
- Dual Enrollment Updates via text message
- Frequently Asked Questions
- Help & Events
- And more!

www.elcamino.edu/dualenrollment

Dual Enrollment Updates

To subscribe to text updates, text @dualecc3 to 81010 OR

click the Join class button to sign up for Remind

Dual Enrollment Updates

Dual Enrollment is using Remind to post updates for K-12 students interested in taking El Camino College classes.

To subscribe to text updates, text @dualecc3 to 81010 — or click the Join class button below to sign up for Remind.



Join class

ECC Dual Enroll May 1st, 2024

Summer Registration Appointments will be visible in MyECC by May 10. We estimate K-12 students can register May 16. https://tinyurl.com/k12dates

Dual Enrollment Team

Michelle Arthur, Coordinator Brian Hayden, Student Services Specialist Megan Fisher, Dual Enrollment Professional Katlin Morales, Academic Counselor

dualenrollment@elcamino.edu

Dual Enrollment Zoom Help

Every Tuesday, Wednesday, and Thursday from 4:00-5:00 p.m.

Help & Events