Online and Digital Education Advisory Committee
Meeting Minutes
June 6, 2020
2:30 pm – 3:30 pm, Zoom

Present:

Moses Wolfenstein (MW)	Lucy Alamillo (LA)	Crystle Martin (CM)
Gema Perez (GP)	Rhea Lewitzki (RL)	

1. **DE Plan Update**
   - DE Plan is making its way through Collegial Consultation
   - The plan has been through Academic Technology, Technology Committee, PBC, Council of Deans, Academic Senate, and to a first reading at College Council.
   - It will have a second reading at College Council on June 15th, and then appear on the Board of Trustees agenda in July and August for a first and second reading.
2. **SPOCK Update**
   - SPOCK is fully built
   - Looking into getting assistance with reviewing assignment so that everyone can progress faster
   - More than 300 faculty have signed up
3. **Review, discuss, and revise AP 4105**
   - More edits made to AP 4105
   - A discussion of adding online proctoring to the AP took place because of recent challenges and questions from faculty. A new section was added.
4. **Discuss strategies for developing division/department online communities of practices**
   - This discussion was tabled
   - Instead representatives from the different divisions talked about what type of in division/department supports that had created to help faculty who had struggled in the transition.

Next Meeting: Fall dates will be sent in August