Online and Digital Education Advisory Committee Meeting Minutes March 10, 2020 2:30 pm – 3:30 pm, Zoom

Present:

Moses Wolfenstein (MW) Gema Perez (GP) Mark Fields (MF) *indicates guest Kevin Degnan (KD) Kurt Hull (KH) Sara Di Fiori (SDF) Mary McMillan (MM) Renee Galbavy (RG)

1. Review of Plagiarism software options (KD)

- Overview of Unicheck
- TurnItIn continually increasing in cost, aspects of the software we pay for but ECC does not use because we have Canvas
- Unicheck is substantially less expensive
- TurnItIn owns everything that is submitted
- Unicheck leaves ownership to the college, and gives the opportunity share our database with other institutions in our system and region
- Committee sent the proposed change to the English department to weigh in and will revisit at the next meeting

2. Canvas Resolution for Academic Senate

- No major objections raised
- Would finish cleaning it up online
- 3. Distance Education Plan
 - The DE Plan received a final review
 - Passed by Committee
 - Sent on through Collegial Consultation process

4. Continuity of Instruction page for faculty

- What would be helpful that we have available How to sheets for things like Zoom
- Familiarize students with Canvas = Canvas for Students resource (many students already expect that faculty should be using Canvas)
- There are some students who don't want to use it (and some students who don't like heavy Canvas use in a F2F course)
- A separate question is how to manage student expectations
- The equity piece is also a big deal, what kinds of access do students have at home? (Beyond the remit of this committee, but relevant) - how does this play in relation to the mobile app?
- % of faculty using Canvas would be good to know
- Can we have f2f options for faculty trainings in the event of campus closure? "Hand holding" lab.
- How will our resources function with greater demand? (We're good in terms of server load since it's the services we contract we with)
- Do we want to bring Pronto! into play

- Offering some quick and dirty getting started/crash courses Canvas Pop-Ups (college hour this Thursday for instance) Academic Technology Conference
- Can I use Screen-Cast-o-Matic to record another video app?
- Having a point person in each department

Next Meeting: April 24, 2020