

## Sign Language Department Meeting Minutes

March 5, 2025

**Attendance:** Tim Gough, Erica Barrett (Interpreter), Scott Kushigemachi, Ed Rice, Erica Soohoo

### General Business:

1. SLAN Curriculum Plan
  - a. Tim would like to go ahead with the department name change.
  - b. Tim would like to deactivate SLAN 234 and SLAN 236 and replace them with new course numbers.
  - c. Degree updates will need to be submitted for the new courses.
2. Fall 2025 and Spring 2026 Scheduling
  - a. Fall 2025 changes have been made and Spring 2026 scheduling will be next.
3. ASL Tutor
  - a. Scott has reached out to Sheryl and will provide an update once he hears back.
4. Placement and Course Substitution
  - a. Tim confirmed that he would still like to hear from each student and evaluate their level before providing placement. In the future, he'd like to use a more automated process for assessment.
5. Second Floor Display Board
  - a. Sign Language will have the display board for April and will use it to celebrate Deaf History Month.
6. Winter SLAN 111 on Campus (Counselor Feedback)
  - a. Scott shared counselor feedback about doing a face-to-face SLAN 111 class. Tim agreed that he would be open to the idea, but he raised concerns about not getting enough enrollment to fill an entire class.

### Updates:

- Academic Senate (Stephanie B., Shane, Kevin, Brent, Sean, Erica B.)
  - No representatives in attendance.
- AFT/Union (Shane, Susan, Elayne, Mora, Sean)
  - No representatives in attendance.
- ASO
  - No representatives in attendance.
- Counseling (Sabra, Rosa, Amy, Rocio)
  - No representatives in attendance.
- DCC (Chelsea, Matt K.)
  - No representatives in attendance.
- Guided Pathways (Argelia, Chris P.)
  - No representatives in attendance.
- SLO (Andrew, Nida, Elise)
  - No representatives in attendance.