

## Sign Language Department Meeting Minutes

April 2, 2025

**Attendees:** Tim Gough, Nicky Macias (PT), Erica Barrett (Interpreter)

**Division Office:** Scott Kushigemachi, Ed Rice, Erica Soohoo

### General Business:

1. Course Revisions
  - Tim reviewed curriculum adjustments and course revisions.
2. SLO Plans
  - Scott let Tim know he can provide feedback on the SLO process to Kevin Degnan.
3. Faculty Observation
  - Nicky had no questions.
4. True+Way ASL Visual ASL Designed for Teachers
  - Tim explained that the reason he doesn't use True+Way ASL Visual ASL is that it only covers level 1 and 2 (not 3 and 4).
5. Resource Allocation Email
  - Tim asked about Mac computers currently in the COMS building. Scott will check with ITS.
6. Spring 2026 SLAN 111 Modality Inquiry
  - Tim explained that fully in-person classes tend not to fill. It was decided to stay with hybrid classes.
7. PASS Mentor
  - Scott will connect Tim and the student tutor.
8. Posting Guidelines
  - The current free speech and posting guidelines were discussed.
9. Display Case
  - Sign Language will have the display case for the month of April.

### Updates:

- Academic Senate (Stephanie B., Shane, Kevin, Brent, Sean, Erica B.)
  - No representatives in attendance
- AFT/Union (Shane, Susan, Elayne, Mora, Sean)
  - No representatives in attendance
- ASO
  - Office Hours
    - Monday: 11:15-12:15
    - Tuesday: 1:15-2:15
- Counseling (Sabra, Rosa, Amy, Rocio)
  - Wednesday, April 2<sup>nd</sup>: 25-26 [financial aid application](#) (FAFSA and CADAA) **priority deadline**
  - [LCJ Sign Language Career Panel](#) on Wednesday, May 7<sup>th</sup> from 4:00-6:00 in the DE Room (LIB-166) or on Zoom
  - LCJ Drop-in for Spring 2025 in HUM 121E (flyer attached)
    - Mondays 2:00-4:00
    - Wednesdays 12:15-3:15
  - Summer/Fall 2025 Registration
    - Monday, May 12<sup>th</sup>: Summer and Fall registration appointments viewable in MyECC
    - Monday, May 19<sup>th</sup>: Summer registration begins
    - Tuesday, May 27<sup>th</sup>: Fall registration begins
- DCC (Chelsea, Matt K.)
  - No representatives in attendance
- Guided Pathways (Argelia, Chris P.)
  - No representatives in attendance
- SLO (Andrew, Elise)
  - No representatives in attendance