

Journalism Department Meeting Minutes
March 24, 2025

Attendees: Kate McLaughlin, Stefanie Frith, Jessica Martinez; **Division Office:** Scott Kushigemachi, Ed Rice, Erica Soohoo

General Business:

1. Lecture/Lab Parity update for photo classes
 - Faculty discussed lecture/lab parity for J6/J7 classes. Ed will follow up to confirm that this was approved and if approved, when it goes into effect.
2. Equipment purchase orders from B&H
 - A requisition was submitted.
3. Budget transfers and general J Dept budget update
 - Updates on the budget situation and future funding were discussed.
4. Newsroom projector and future foundation requests
 - Instead of going through Foundation, the projector request will go into program review/annual planning.
5. Pizza
 - \$1,000 was approved to be used from auxiliary funds for pizza.
6. Journalism club/reassign time
 - Options for club advisors were discussed.
7. Time, place and manner board policy/admin. procedure
 - The current free speech and posting guidelines were discussed.
8. Online student wants to sit in face to face sections. Let's discuss.
 - This item was resolved prior to the meeting.
9. SLO outcomes in canvas
 - Scott confirmed that current Journalism SLO outcomes are completed.
10. Internship opportunities
 - Attachment flyer
11. Away We Go
 - Scott provided an update on faculty concerns with Away We Go Travel.

Updates:

- Academic Senate (Stephanie B., Shane, Kevin, Brent, Sean, Erica B.)
 - No representatives in attendance
- AFT/Union (Shane, Susan, Elayne, Mora, Sean)
 - No representatives in attendance
- ASO
 - Office Hours
 - Monday: 11:15-12:15
 - Tuesday: 1:15-2:15
- Counseling (Sabra, Rosa, Amy, Rocio)
 - Wednesday, April 2nd: 25-26 [financial aid application](#) (FAFSA and CADAA) **priority deadline**
 - Save the date for [LCJ's Sign Language Career Panel](#) on Wednesday, May 7th from 4:00-6:00pm. It will be a Hyflex event, held both via Zoom and in Distance Education (LIB-166). Please feel free to join us, and encourage your students to attend!
 - LCJ Drop-in for Spring 2025 in HUM 121E: Mondays 2:00-4:00pm; Wednesdays 12:15-3:15pm (flyer attached)
 - Summer/Fall 2025 registration:
 - Starting Monday, May 12th: Summer and Fall registration appointments viewable in MyECC
 - Monday, May 19th: Summer registration begins, Tuesday, May 27th: Fall registration begins
- DCC (Chelsea, Matt K.)
 - No representatives in attendance
- Guided Pathways (Argelia, Chris P.)
 - No representatives in attendance
- SLO (Andrew, Elise)
 - No representatives in attendance