

Journalism Department Meeting Minutes

October 7, 2024

Attendees: Kate McLaughlin, Stefanie Frith, Jessica Martinez, Scott Kushigemachi, Erica Soohoo

Not in Attendance: Ed Rice

General Business:

1. Jason Barquero
 - Jason will attend the 11/4 meeting.
2. Great Shakeout (10/17 at 10:17 a.m.) Reminder
3. Halloween Announcement
 - Faculty are encouraged to dress up for Halloween.
4. Display Schedule
 - Journalism will have the month of November from 11/1-11/29. Items can showcase student and faculty work and accomplishments and be related the theme of the month.
5. Office Staff Leaves
 - The office will be short staffed due to several leaves, so please be patient.
6. New Orleans travel
 - Stefanie is working with Away We Go Travel on updating the hotel reservation to try to avoid any issue with the hotel check-in policy.
7. Deep Clean
 - Scott has followed up with Facilities about the work order submitted 9/10 and is waiting to hear back.
8. ITS Update
 - Faculty expressed their gratitude for Francis and Anne, who are very quick to respond to issues.
9. Newsrack Update
 - Stefanie will send the updated logo as soon as possible.
10. Rehire List
 - Faculty discussed the RPL.
11. SP 2025 Schedule
 - Kate will be giving up her J12 class to allow a PT teacher to teach the class.
12. Ad Rate
 - Of the ad revenue generated, 20% will go to the Journalism club.
13. FYI: Foundation mini-grant (Scott)
 - Faculty discussed options to get additional funding for the program.
14. FYI: College Night
 - Kate and Stefanie will talk to Gerard to see if he's interested in representing the department during College Night on 11/13.

Updates:

- Academic Senate (Stephanie B., Shane, Kevin, Brent, Sean, Erica B.)
 - No representatives in attendance.
- AFT/Union (Shane, Susan, Elayne, Mora, Sean)
 - No representatives in attendance.
- ASO
 - No representatives in attendance.
- Counseling (Sabra, Rosa, Amy, Rocio)
 - No representatives in attendance.
- DCC (Chelsea, Matt K.)
 - No representatives in attendance.
- Evolve (Argelia, Chris P.)
 - No representatives in attendance.
- SLO (Andrew, Nida, Elise)
 - No representatives in attendance.