

World Languages and Cultures Department Meeting Minutes

May 6, 2025

Attendance: Argelia Andrade, María Barrio de Mendoza, Alicia Class, Donna Factor, Andrew Gard, Nina Yoshida, Rocio Diaz (Counseling); **Division Office:** Scott Kushigemachi, Ed Rice, Erica Soohoo; **Zoom attendance:** Andrés Moína, Rossella Pescatori (PT)

Updates:

- Academic Senate (Stephanie B., Shane, Kevin, Brent, Sean, Erica B.)
 - No representatives in attendance.
- AFT/Union (Shane, Susan, Elayne, Mora, Sean)
 - No representatives in attendance.
- ASO
 - No representatives in attendance.
- Counseling (Sabra, Rosa, Amy, Rocio)
 - [LCJ's Sign Language Career Panel](#) on Wednesday, 5/7 from 4:00-6:00pm in LIB-166 or on Zoom
 - Other career workshops and events viewable on [career website](#)
 - Registration dates:
 - Summer registration begins Monday, 5/19
 - Fall registration begins Tuesday, 5/27
 - Students may check MyECC for their registration appointments starting 5/12
 - Admissions and Records is accepting [Summer Graduation Intents](#): due Thursday, 7/10 at 4:00pm
 - Commencement Ceremony is Friday, 6/13: more info on [commencement website](#)
- DCC (Chelsea, Matt K.)
 - No representatives in attendance.
- Guided Pathways (Argelia, Chris P.)
 - No update
- SLO (Andrew, Elise, Nida)
 - Andrew will send out an email later in the semester.

General Business:

1. Textbook Updates (Scott)
 - New Vendor, Retirement
 - Summer by 5/15
 - Fall by 5/29
2. Campus Reorganization (Scott)
 - Scott provided updates and answered questions regarding the campus reorganization.
3. AI Tutoring Update from CLTA (Rossella)
 - Rossella shared information on Speakology with faculty.
4. [ECC Budget Update](#) (Scott)
5. New Payroll System Email from BESTAuthentication@laco.edu (Scott)
 - Faculty were encouraged to check their email for their BEST login information.
6. Data Backup for Windows 11 Upgrade (Erica)
 - An email will be sent out with further instructions.
7. Spring 2026 Scheduling for FREN, JAPA, SPAN (Scott)
 - The Spring 2026 schedule was circulated.