

ESL Department Meeting Minutes

September 9, 2025

In-Person Attendees: Elise Geraghty, Matt Kline, Rebecca Loya, Jenny Simon; **Division Office:** Scott Kushigemachi, Ed Rice, Erica Soohoo; **Zoom:** Allison Carr, Laila Dellapasqua (PT), Debra Mochidome, Samaneh Rouhi (PT), Rosa Gutierrez (ESL Coordinator), Tawnya Cola (Counselor)

General Business:

1. Credit ESL Enrollment
 - Faculty provided feedback on credit ESL enrollment and discussed possible changes for future offerings.
2. Credit ESL Placement Process
 - Initial GSP Data
 - BOG decision not to renew the reading placement exam. Scott shared data showing how students self-assessed and how many successfully passed the classes.
 - [CCC ESL Assessment Survey](#)
 - Faculty agreed that Rebecca will fill out the survey on behalf of the department.
 - Spring 2026 ISP Placement
 - ISP would like to have interested faculty attend the next ISP placement session to provide information about ESL courses. Debbie, Matt, and Rebecca expressed interest in attending.
3. RSI Checklist
4. Confirm Spring 2026 Schedule Reminder
5. Roster Certification Reminder
6. ENGL 1AE Update
7. Positive Attendance Reminder
8. Waitlists for OE/OE Classes Reminder
9. Basic Skills English Class
 - The department approved having Matt work on noncredit basic skills classes for native speakers.
10. Title IX Presentation Inquiry
 - Faculty don't have any questions and don't need a presentation at this time.

Updates:

- A. ESL Updates
 - Rosa shared that all noncredit students will require a placement. If faculty encounter any issues, they can let her know.
- B. Academic Senate
 - No representatives in attendance.
- C. AFT/Union
 - No representatives in attendance.
- D. ASO
 - No representatives in attendance.
- E. Counseling
 - University Fair Flyer (Emailed)
 - Tawnya shared upcoming important dates and events and updates on the bookstore and annual scheduling.
- F. DCC
 - No updates.
- G. Guided Pathways
 - No representatives in attendance.
- H. SLO
 - Reminder to enter data in Nuventive
 - [SLO Video](#)