

## ESL Department Meeting Minutes September 10, 2024

**In-Person Attendees:** Elise Geraghty, Matt Kline, Debra Mochidome, Jenny Simon; **Division Office:** Scott Kushigemachi, Ed Rice, Erica Soohoo; **Zoom:** Allison Carr, Dina Matheson (PT), Samaneh Rouhi (PT), Rosa Gutierrez (ESL Coordinator)

**Not in Attendance:** Rebecca Loya (Excused)

### General Business:

- NESL Course Offerings (Matt)
  - Matt shared that there are currently 28 noncredit classes (2 at Lawndale, 10 at Hawthorne, 4 at Inglewood, and 12 at ECC). While there has been demand to open additional classes, growth has been limited by the number of faculty able and available to teach.
- Issues with Students Adding Non-credit Mirrored Sections (Jenny)
  - There was a technical glitch with ITS and Admissions processes that prevented students from adding noncredit mirrored classes, even after they were provided an add authorization. Scott has notified Lillian and ITS and is waiting to hear back.
- Proportion of Noncredit/Credit Students in Mirrored Classes
  - Caps were adjusted in mirrored classes to adjust for demand in enrollment. Faculty discussed how to prioritize waitlists between credit and noncredit sections.
- Spring 2025 Schedule / Block Schedule (Scott)
  - Scott informed faculty of the college-wide move to the block schedule
  - Faculty provided feedback and discussed changes to the Spring 2025 schedule.

### Updates:

- Academic Senate (Stephanie B., Shane, Kevin, Brent, Sean, Erica B.)
  - No representatives in attendance.
- AFT/Union (Shane, Susan, Elayne, Mora, Sean)
  - No representatives in attendance.
- ASO
  - No representatives in attendance.
- Counseling (Sabra, Rosa, Amy, Rocio)
  - No representatives in attendance.
- DCC (Chelsea, Matt K.)
  - No representatives in attendance.
- Guided Pathways (Argelia, Chris P.)
  - No representatives in attendance.
- SLO (Andrew, Nida, Elise)
  - No representatives in attendance.