

## ESL Department Meeting Minutes November 12, 2024

**In-Person Attendees:** Matt Kline, Debra Mochidome, Jenny Simon, Sarah Larsen (PT); **Division Office:** Scott Kushigemachi, Erica Soohoo; **Zoom:** Elise Geraghty

**Not in Attendance:** Allison Carr (SD), Rebecca Loya (EX)

### General Business:

1. ESL Coordinator Updates (Rosa)
  - ESL Webpage (Rebecca)
    - Faculty looked at ESL webpage updates and provided feedback.
2. Credit/Noncredit Load Reminder (Matt)
3. Wording for English C1000 Prerequisite (Matt)
  - Faculty discussed how common course numbering changes to English 1A (C1000) will affect ESL prerequisites.
4. PT NESL Recruitment (Scott)
  - Faculty voted to do 0 to 2 PT NESL recruitments annually based on the need for additional instructors and approved having any 1-2 FT faculty as the representatives on the committee. If interested in serving on future recruitment committees, faculty should email Scott.

### Updates:

- Academic Senate (Stephanie B., Shane, Kevin, Brent, Sean, Erica B.)
  - No representatives in attendance.
- AFT/Union (Shane, Susan, Elayne, Mora, Sean)
  - No representatives in attendance.
- ASO
  - No representatives in attendance.
- Counseling (Sabra, Amy, Rocio)
  - No representatives in attendance.
- DCC (Chelsea, Matt K.)
  - See item #3
- Evolve (Argelia, Chris P.)
  - No representatives in attendance.
- SLO (Andrew, Nida, Elise)
  - Credit class SLOs will be assessed in Spring 2025. Faculty plan to assess noncredit classes in Fall 2025.