

Communication Studies Department Meeting Minutes

November 20, 2025

In-person attendance: Jason Davidson, Larry Leach; **Zoom attendance:** Francesca Bishop, Mark Crossman, Joseph Evans, Brittany Hubble; **Division Office:** Scott Kushigemachi, Ed Rice, Erica Soohoo

General Business:

1. EOPS/CARE, NextUp, CalWORKs, and Guardian Scholars Recognition
2. Follow-Up from October Meeting:
 - High School Teachers and Minimum Qualifications
 - Scott clarified that there is only one class being taught by a non-ECC high school teacher in Spring 2026.
 - Copy Center Delivery
 - Mailboxes will remain in Humanities. However, Copy Center orders can be delivered to the Social Science building. Scott will try to have this in place by finals week.
 - Parking Enforcement
 - Parking Services is now enforcing parking. Faculty were reminded to register their license plates using the Honk application to avoid being ticketed.
 - Mass Communications Meeting Postponement
3. Bookstore Update
 - Scott reminded faculty to review the email sent out by Dean Crystle Martin and confirm/submit requests for textbooks for Spring 2026. There will also be customer service from Barnes and Noble on-site at the Bookstore to assist starting in Spring 2026.
4. COMS 180 Course Substitution Inquiry
 - The course substitution request for COMS 180 was approved.
5. Fall 2026 Schedule Feedback // Course Preference Form
 - Scott reminded faculty to submit the course preference form, and faculty shared feedback for the Fall 2026 schedule.

Updates:

- A. Academic Senate
 - No update.
- B. AFT/Union
 - No representatives in attendance.
- C. ASO
 - No representatives in attendance.
- D. Counseling
 - No representatives in attendance.
- E. DCC
 - Spring 2026 review – faculty assignments?
 - COMS 270 – Joseph Evans
 - COMS 293abcd – Joseph Evans
 - COMS 294abcd – Brittany Hubble
- F. Guided Pathways
 - No representatives in attendance.
- G. SLO
 - If any faculty have questions about how to do Canvas outcomes, they should contact Brittany before the end of the semester.