

# Humanities Division Meeting, PD Day Spring 2025 Minutes

February 13, 2025

**Attendees:** A. Andrade, J. Annick, M. Barrio de Mendoza, E. Brenes, S. Burnham, A. Carr, M. Cheung, A. Class, D. Crowell, K. Degnan, S. Donnell, D. Factor, S. Frith, A. Gallagher, A. Gard, E. Geraghty, C. Glover, C. Henson, N. Husain, B. Isaacs, E. Kelley, M. Kline, M. Leiby, R. Lewitzki, R. Loya, P. Marcoux, M. Mattern, A. Mavromati, M. McDermit, K. McLaughlin, J. McMahan, S. Merz, D. Mochidome, A. Moina, C. Nagao, S. Ochoa, C. Page, B. Peppard, M. Reyes, J. Sandor, S. Schwartz, A. Sharp, J. Shaw, J. Simon, D. Thompson, R. Williams, N. Yoshida, R. Cardozo-Rodriguez (PT)

**Other Attendees:** S. Kushigemachi, E. Rice, E. Soohoo, R. Diaz, A. Herrschaft, T. Cole, K. Beley, Y. Cooper

**Not in Attendance:** R. Cerofeci (SAB), T. Cody (SL), S. Corbin (LV), S. Gates (PN), T. Gough (PN), L. Hong (SL)

- Comedic Prelude (Matt C.)
- Counseling (Sabra, Tawnya, Rocio)
  - Counselors gave introductions and shared announcements.
  - Faculty should email counselors if they have suggestions on what LCJ major to feature next year.
- Welcome Back from Sabbatical, Donna!
- Years of Service
  - 5 years: Andrew Gard, Michael McDermit
  - 10 years: Argelia Andrade, Stefanie Frith, Chris Page, Jane Sandor
  - 15 years: Kate McLaughlin, Rachel Williams
  - 20 years: Jenny Simon
  - 25 years: Bruce Peppard
- Office Staff Updates
  - The office is short staffed due to a vacant position, so faculty are asked to be patient with any requests.
- Weeks 1-2 Toolkit and Reminders
  - Handout provided to faculty
- No Show and Active Enrollment in MyECC
  - Instructions for the new process were emailed out to faculty.
  - No Shows due 3/2 (use last day to drop w/ no notation in MyECC if sooner)
  - Clarification was provided regarding the last date attended in online classes.
- Last Day of Term: Monday, 6/16
- Annualized Scheduling Update
  - More detailed updates will be discussed at each department meeting.
- College Reorganization Update
  - Faculty are encouraged to attend the open sessions in March for more information.
- BetterMynd
  - Handout provided to faculty
- Federal Work Study Student Worker Recommendations
- Technology Reminders from ITS
  - Log in to computer instructor stations before class and report any issues ASAP
  - Turn off document cameras
  - Turn off projectors
- Chromebook Reminder
- Guidance for Responding to Immigration Officials
  - Faculty received a handout, shared concerns, and asked questions about the process.
- Textbook Cabinets (Matt K.)
  - Matt announced that some classrooms have cabinets to store class sets of NESL textbooks.

- Retirements
  - Alicia will be retiring at the end of Spring 2025.

**Updates:**

- Academic Senate
  - Stephanie B. shared that 4 seats will be opening up after the spring semester. All faculty voted in favor of having Stephanie B. run asynchronous elections. Dates and more information will be emailed out.
- AFT
  - Mora and Elayne shared AFT updates.
- Curriculum
  - Chelsea will email faculty who have courses due for review.
- Evolve Update
  - Chris P. shared information on upcoming summits and encouraged faculty to attend.
- SLOs
  - Kevin shared SLO updates. Faculty interested in the SLO Coordinator position should email Kevin.