



**Health Sciences and Athletics  
Division Council Meeting Minutes  
Thursday, April 28, 2022  
2:00pm-3:00pm**

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Members Present:

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| Dawn Charman      | Program Director, Radiologic Technology |
| Charlene Gardella | ASO Representative                      |
| Jeny Joy          | Program Director, Nursing               |
| Robbie Lee        | Associate Director, Nursing             |
| Mark Lipe         | Faculty, Adapted PE                     |
| Roy Mearu         | Program Director, Respiratory Care      |
| Jeff Miera        | Director, Athletics                     |
| Matt Schulz       | ASO Representative                      |
| Russell Serr      | Dean, Health Sciences & Athletics       |
| Robert Uphoff     | Faculty, Kinesiology Representative     |

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**Welcome- Russell Serr**

Russell welcomes all to the meeting.

**Schedule- Russell Serr**

Campus and statewide enrollment are still pretty low. Some programs are steady. The campus goal is to get as many students on campus- at least half online and half on campus.

**SLO/PLO Assessments- Russell Serr**

The new platform has some similarities to the previous platform but has a few different features. Assessments are due the third week of the fall semester.

**Flex/Professional Development- Russell Serr**

These need to be completed by May 30. Faculty have some time to complete but remind faculty to do their professional development and include their equity training. Professional Day in the Fall is asking for proposals. If you have a topic you would like to share with the campus community, go ahead and submit the proposal. Professional Development Day will be in August, and we will have the breakfast pancake again.



### **Facilities- Russell Serr**

- Master Plan - North & South Gym- Russell is in the Master Facilities Plan group. Part of the plan is the North Gym, and South Gym will be demolished in 2024 or 2025. They are being used for rentals but will not affect us. The Marsee Auditorium may go where the South Gym is right now. The plan is also to put up some modulars over where the Fire Academy will be. The modulars will be a swing space for dance, pilates, and possibly for the Student Health Center. Hopefully, we can use the space as a Public Safety training site for the POST Academy when they find their permanent spaces. The plan is to have all Public Safety programs centrally located in Lot L.
- Restrooms - The plan is to put some restrooms out near the center field of the softball field, where the Adapted PE trailers used to be.
- Pool – there are still a lot of issues in the pool. Some of the showers are still leaking, and no hot water. The lights in the pool have rust around them. One of the generators that pump the air in and out of the pool area is still broken; it hasn't worked since we opened the pool. Once fixed, they will be able to adjust the pressure inside, so the doors to the locker room will not remain open. The humidity and temperature inside will be more comfortable.
- Climbing Wall- for Public Safety, we are working on putting a climbing wall- chain-link fences and brick fences. The Police Academy can learn to climb fences and use them for fitness classes.
- Fire Academy- everything is repaired now. The last thing is to get the alarms going. The on-campus academy is in DSA right now. Hopefully, break ground in the new fire academy in the summer. Phase 1 will be done in a year- modulars and tower.

### **Curriculum – Mark Lipe**

The division curriculum committee approved about 40 courses for this term. Most of these courses will be on the May agenda for the College Curriculum Committee. When Department meetings are held, remind faculty that if they are interested in submitting new course proposals, they must initially contact Russell and then communicate with Mark and Julie. Russell must submit the plan for Fall every June and the curriculum plan in December. A lot of work needs to be done to investigate whether a course is feasible or not. Faculty need also needs to check in with the curriculum advisor. Curriculum chair Janet Young is retiring; there will be a new chair in the Fall.

Mark asked Roy: 19 pieces of the curriculum were submitted, and everything looks good. Chris Jeffries (counselor) is curious why courses are not transferable to UC/CSU. Are other community colleges' Respiratory Care programs where courses are transferrable as an elective? Roy said that Respiratory Care education is not standardized anywhere in California. None of the classes line up from college to college. That's why we don't accept people to transfer from another college. There is no continuity anywhere. Mark will move forward with the courses not being transferrable and will make these edits on Curriculog before sending them to the college curriculum committee.



Russell added that for NURS 103 and 248, we would possibly try to put these two courses in the fall plan for review to offer in the following Fall.

### **Committees – Russell Serr**

- Division Council- no set template on the made up of the council. We currently don't have a Public Safety faculty rep and would like to add that. We used to have a part-time faculty rep and would like to add this rep as well. Will vote on this in the spring. There will be a lot of vacancies soon. Russell will be working on job requests soon. A lot of vacancies from retirements. The Division council will vote on prioritization.
- Load committee- across campus, the load committees will be meeting more often to reevaluate the loads of classes. There is a new form for faculty if they have questions about their class load and request that their course be reviewed. The load committee designates student worker allocations. Will have to revisit this committee. Academic senate reps will remain the same.
- Others- other committees that are still missing people.

### **Masks- Russell Serr**

El Camino College COVID Taskforce follows the LA County guidelines. In the last meeting, it was decided that we are keeping the masks. A survey was sent out to the ECC community, and the results will be discussed tomorrow. Russell asked if there were any strong feelings in the group. Mark shared that in Adapted PE, the masks do not restrict his students from participating in class and has encouraged his students to complete the survey for their individual feedback.

The task force will also discuss if we should continue the kiosks. This will mean the requirement for vaccination will go away; the board will make this decision of trustees because they made the resolution. If anyone has strong feelings about this, let Russell know.

### **Area Reports**

- ASO – Charlene and Matt- focusing on committees and planning events like career round tables. Matt is in the process of working on the career round table and getting people more accustomed to the career round table. There are fundraising, had an earth day, and working on election because most ASO Reps are transferring/ graduating. The career round table will be on Zoom this year. Russell highly recommends attending; great way for students to learn about our division programs. Dawn: Career Day Meta-Majors (Career Day). One on Saturday, May 14<sup>th</sup>, 8 am-1 pm, calling it the Warrior Smart Start. Between 11 am -12 pm will give high schoolers a campus tour. Will touch base when we get closer to the date.
- Athletics - Jeff M.- Spring sports are wrapping up the regular season and heading to playoffs. The women's tennis team finished their season undefeated and is State champions. 11 of 12 Spring sports have made playoffs, seven qualified for state



already, and four more are hoping to get to state. Hall of Fame Awards Banquet on June 2, we have 12 inductees in this year's class. There is a press release on the Athletics website. For any questions, let Jeff M know.

- Classified - Julie M. – Julie is not present. Classified Appreciation Week on the week of May 16. On May 20, there is a classified vs. managers softball game.
- Counseling – Janice and Chris are not present. For nursing: went through Nursing applications, now working on ranking.
- Kin/PE – Robert- no updates.
- Public Safety - Jeff B.- not present – Russell already mentioned Public Safety facilities. Started with 35 students and now has 29 students. Part of it is covid related and some injuries.
- Nursing - Dr. Lee/Dr. Joy- submitted ACEN on 4/13, waiting to hear back. 100% NCLEX pass rate this quarter. Dr. Lee thanked Laurie D for setting up the beds and new equipment for the Nursing Department. One question regarding the 1800 number that we call for covid: student thought that student had covid, is home testing okay, or should the student get tested on campus or can test at any certified testing centers? Russell will clarify the protocol. Dr. Joy is asking for clarification as to what an excused absence entails. Russell will find out the policy on this.
- Rad Tech – Dawn- accepted 22 new students, lost three students. Now down to 19. Colleen M. is retiring. In the process of searching for a new clinical coordinator.
- Resp Care – Roy – thanked Mark and Julie for the AS Curriculum. Roy is working on doing the background work/research and justification for the Baccalaureate curriculum. Applications are down, which is not surprising. Will admit a new class in the summer.

**Questions/Comments**- no questions or concerns.