



# EL CAMINO COLLEGE

## Division of Business

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### MINUTES -- Division Curriculum Committee

**October 10, 2024**

**Present:** V. Rapp, J. Gassen White, N. McGrue, M. Miranda, D. Pahl, R. Perkins, S. Porter, M. Som de Cerff, J. Yeressian

**Absent:** R. Miranda, R. Padilla

**Recorder:** L. Linka

S. Porter called the meeting to order at 2:11 p.m.

#### **CCC Update**

Highlights of the October 8 CCC meeting:

- There was discussion in regard to missing information on proposals submitted in Curriculog. These proposals are being rejected. This is causing concern about the effect this is having on the workflow of the proposals.
- Common Course Numbering (CCN) procedure is in Phase I. Phase II is a work in progress (2 years out). Business Division courses will be part of Phase III.
- Local AA/AS Degree update – S. Porter is a member of the task force which will review local degrees to determine they conform to the G.E. pattern per Title X. These meetings are held on a continuing basis.
- CalGETC Update – this process of qualification of courses is ongoing.
- The following business courses were approved via the Consent Agenda:
  - BUS 163
  - BUS 563
  - PARA 1

#### **Curriculum Review**

The following courses were reviewed and approved by those members in attendance, who made their decision in Curriculog:

- BUS 111
- BUS 118
- BUS 145
- BUS 146
- CIS 2
- CIS 11
- CIS 13
- CIS 16
- CIS 26
- CIS 28

- CIS 29
- CIS 40
- CIS 80
- CIS 119
- CIS 120
- CIS 121
- LAW 11
- LAW 12
- LAW 18
- RE 21
- RE 40
- RE 41
- RE 501
- RE 502

The following courses were tabled due to approval issues in Curriculog:

- BUS 113
- BUS 127
- BUS 128
- BUS 528

The following program was reviewed and approved – this will be forwarded to the Curriculum Advisor:

- Business Management AS Degree

The following programs were tabled due to approval issues in Curriculog:

- Entrepreneurial Studies AS Degree
- Entrepreneurial Studies Certificate of Achievement
- Marketing AS Degree
- Marketing Certificate of Achievement

In regard to course review proposals in Curriculog, it was noted that Gary Medina is currently the division Library/Media Resources personnel for Course Resources.

### **Other business**

There was discussion in regard to Class Size Reduction. It was noted that the Division Load Committee consists of the members of the Division Curriculum Committee. Class size reduction will be discussed by this committee at the next DCC meeting.

The next DCC meeting will be October 31.

The meeting adjourned at 3:08 p.m.