

**El Camino College Childhood Education Department
Compton Center Childhood Education Department
Minutes for Fall 2016 Advisory Committee Meeting**

Details: November 17, 2016

6:00 pm to 7:25 pm

ARTB 305

Attendance (El Camino): Dr. Janet Young, Jennifer Montgomery, Michelle Moen, Brittany Wilson, Shireetha Gethers, Zubia Khan, Albert Morales, and Kayla Lopez

Attendance (Compton Center): Shirley Edwards, Dr. Hoa Pham, Cassandra Washington, Sandie Scranton, Antoria Davis, Winifred Hinkel, Denise Brown, Faaidah Ameen, Bruce A. Boyden

Regrets: Antoinette Phillips, Susan Baxter, Paul Harley, Toni Newman, Julie Caballero, Erik Fisk, and Connections for Children.

Agenda Item 1 - Introductions

The meeting convened at 6:05 pm. M. Moen and S. Edwards welcomed the advisory members and introductions were made.

Agenda Item 2 – CDTC Updates

M. Moen gave a brief summary about the CDTC as there were a couple of new members on the board. She also shared the current CDTC budget (re: El Camino College) of \$20,000 for the year 2016-2017. This fall the department accepted 474 units from 66 students this semester. The program budget is for 800 units for the school year, so the department has already more than met half of its units already.

S. Edwards shared that the Compton Center is funded for 300 units and they received about 200 units this fall already; well over half of the budgeted units for the year.

Both M. Moen and S. Edwards shared part of the information from the recent CDTC Conference Meetings in Palm Springs (which was held the week before the meeting) and in Sacramento (last month).

J. Montgomery shared updates regarding the committee which recommended a change to the permit matrix. A survey went out for suggested feedback (The last day to be part of the survey is November 30th). She mentioned the revisions will take place in a year. Current permit holders are “grandfathered in” and will not have to meet the higher requirements. The first level

(Assistant) of the permit will be removed. There is also a new permit form as of September 2016, so students will need reminders to use this form instead of the old application form, which will no longer be accepted by the California Commission on Teacher Credentialing (CTC).

S. Edwards spoke about the professional workforce development and the importance of registering on the CDTC workforce page. This can be done through the CDTC webpage (www.childdevelopment.org)

Community Liaison

J. Young stated that last year, the advisory committee recommended that we apply for CTEA funds for a community liaison. This position was funded for the 2016-17 academic year and part-time instructor, J. Jefferis was hired to serve in this position. Janice is building relationships with schools in our service area to find quality practicum, observation, and volunteer sites for hours for the Permit and to help students find jobs. She is also in charge of the Professional Development and CDEV job boards, as well as the Childhood Education Website (in concert with the Wendy in the Division Office).

CTEA allows us to extend a project for two years. It has become evident that there is a great deal of work to do in building these working relationships. We would like to apply for the Community Liaison position for 2017-18 academic year. The Advisory Committee was in full support of the project. S. Edwards made the motion to continue with the effort to secure this position. B. Wilson seconded the motion and it was unanimously approved by the committee.

Agenda Item 3 - SLOs

J. Young stated the Childhood Education Department is current with all SLOs. We find it a time consuming, but ultimately valuable experience for providing ways in which we can improve teaching and learning.

We are currently assessing a PLO (Program Learning Outcome) and using our SLO course data to assess it.

Agenda Item 4 –Mentor Teacher Program

J. Montgomery addressed the Teacher Mentor program. With the closure of the El Camino Child Development Center in 2013, we lost three (3) mentors plus an additional one at another center. El Camino has been busy rebuilding the mentor program. WE have two new mentors at El Camino and another 2 new mentors at The Compton Center. In addition, there are two (2) new applications and a recent phone call from a possible director mentor in the works. There are approximately twenty four (24) placements; 12 at The Compton Center and 12 at El Camino.

J. Montgomery explained the mentor application process; which includes 2 ECRS (Early Childhood Rating Scale) reviews, plus an interview. A quality environment and mentor are required before a possible mentor will be accepted into the official program.

S. Edwards added that The Compton Center received two additional applications for director mentors recently.

Agenda Item 5 – Professional Growth Advisors, Practicum Placements, etc.

J. Montgomery stated that the CDTC used to pay Professional Growth mentors, until the State of California cut back funding.

J. Young shared that we have a formal MOU (Memos of Understanding) with the PACE (Pacific Asian Consortium in Employment) Head Start program, who is leasing our Child Development Center site on campus. The first practicum student was placed there this semester. We continue to need to nurture this and other relationships in order to have quality sites for our students to conduct their student teaching.

It was stated that recruiting new mentor placements for the Practicum students has been really challenging because most area sites are requiring students to have not only fingerprint clearance but also proof of several immunizations, including influenza, pertussis, and measles.

Agenda Item 6 – Compton Center CDEV Dept. updates

C. Washington stated The Compton Center CDEV department is pushing certificates, A.A. degrees, and permits. She mentioned that CDEV 103 is full and growing and that they are interested in changing CDEV 154. They are looking into growing their program and adding Saturday and night classes to help students enroll in the classes they need to get the permit. They are looking into changing their hours to better service their CDEV students. C. Washington also shared information about the Early Educator’s Club.

D. Brown, a student at both campuses, Compton and El Camino, wants more CDEV classes at the Compton Center as well as more teachers.

Z. Khan, a current student on the El Camino campus, mentioned finding core classes and curriculum classes is difficult. She didn’t think enough classes were offered, especially for Special Education and School Age classes. The timing of the class offerings was also discussed. Accessibility for enrollment in day classes is a challenge for many working students, so we offer some night time classes. A discussion was held about why our school age classes were dropped

at both campuses. State budget issues made the departments cut classes (such as the School Age classes) several years ago.

S. Edwards and F. Ameen thought it important to also have a class for Family Day Care. F. Ameen mentioned that East L.A. College provides a certificate in Family Child Care. She said they also offer an After School Program which requires 9 units and that Foster Parents are required to take college classes. Various dialogues were shared about these topics.

Agenda Item 7 – El Camino Campus CDEV Dept. updates

Curriculum

J. Young shared that El Camino is adding a new Special Needs 3 unit class (CDEV 165), which takes the place of our three 1 unit special needs classes. We inactivated three one-unit courses related to Autism, ADHD, and Health Impairments and combined into one three-unit course. This change was made based on a student survey.

We are also currently working on two non-credit courses -- Introduction to Careers in Child Development and a non-credit certificate. *Non-credit is a “non-threatening” way to enter college and leads to students entering credit courses.*

High School Pathways

B. Wilson is currently teaching at high school. The College is interested in setting up more pathways with high schools in various majors. The department is in favor of expanding courses taught at the high school level.

College Night

B. Wilson and C. Cervantes represented the department at College Night on November 16, 2016. They said it was well attended and the event may be repeated in the Spring.

Agenda Item 8 – Childhood Education Field Updates and Announcements

M. Moen started a dialogue regarding the QRIS (Quality Rating Information Systems), and focus on STREAM (Science, Technology, Research/Reading, Engineer, Art, and Math) updates in the field. She also shared that community college departments are now able to get accredited through NAEYC (National Association for the Education of Young Children). She will research this possibility for our department.

S. Edwards added that The Foundations need to tie into most everything we do in our field. She mentioned that we might be able to get coaches to come in and talk with teachers/future teachers. Financial assistance is available, but we need to follow the guidelines about emphasizing the Foundations.

Agenda Item 9 – Career Incentive Grants

M. Moen stressed the importance of helping students locate financial support for their college tuition and books. The CDTC recently pushed getting information to students regarding their Career Incentive Grants, which are targeted for 4 year university students in our field. There is a link on the CDTC website (www.childdevelopment.org) with a fillable application form for this \$1500 grant opportunity.

Agenda Item 10 – Conferences and Workshops

M. Moen shared the list of workshops that were scheduled and held this fall including a *Permit Workshop* with Cynthia Cervantes & Brittany Wilson (Saturday, October 1st), *An Afternoon with Dr. Elaine Semple*, the Director of the Torrance Tyke and Launch Special Education Program, (Tuesday, October 11th), *Connecting Children to Art in Nature* with Sylvette Frazier (Saturday, November 5th) and a Workshop series collaboration with Connections for Children (Tuesday nights). The annual B.E.S.T. Arts Conference will be held again at Long Beach City College on Saturday, February 4, 2017. Possible spring workshops at El Camino include a Storytelling or group time workshop with Jeanette Ellis and a workshop regarding helping children cope with death (a collaborative effort with Sociology Department). A request for other workshop suggestions was included.

H. Pham shared that The Compton Center is having a (free) math workshop with Angela Russ on Friday, December 9th. The funding was secured for any Compton CDEV student to attend. She also mentioned that she had (Head Start) directors as guest speakers in her Practicum class due to student interest in that particular job opportunity.

S. Edwards shared useful information regarding portfolios, job opportunities, resumes, etc. and that agencies are hiring. She encouraged everyone to invite community members to their classes.

J. Young stated that three directors from local schools come to El Camino each semester to answer questions presented by the practicum students. Afterwards, they break into small groups and the California Mentor Teachers join them for small group discussion and portfolio review. This is a very popular activity for students. They address mock interview questions, how to dress for an interview, etc. This semester The Director's Panel is scheduled for Thursday, December 1st.

Agenda Item 11 – Community Outreach

The Community Liaison position was already discussed earlier in the meeting. M. Moen made a quick note that the annual Children’s Day will be held again this spring in mid to late April.

Agenda Item 12 – Teacher Resource Room (El Camino College)

Our SuperTutor Program ended in June 2016 when LAUP funding ran out. The TRR (Teacher Resource Room – ArtB 313) is open with student workers (Annie Castillo and Elizabeth Lopez) who are serving as attendants so there are no Super Tutors this semester. Annie and Elizabeth are not official “Super Tutors” but rather just attend to students’ basic use of the equipment in the room.

In order to solve the SuperTutor issue, we developed a non-credit supervised tutoring class – CDVEV 100. J. Young stated that it has been approved by the Division Curriculum Committee and will go before the College Curriculum Committee on Nov. 22nd. It is expected to be approved and forwarded to the Chancellor’s Office for approval. If approved, we will be able to hire a person with a B.A. to serve as the SuperTutor for 25 hours per week.

Since it is a course, students will log in with their student ID and the college will receive apportionment for their work. We are hoping to begin this in Fall 2017.

Agenda Item 13 – Old business

The Committee followed up on a prior meeting idea to have a Mentor Director Outreach event. It was stated that since we have been finding more mentors, that we can put this idea on “hold” for now.

In a follow up discussion from our Fall 2014 and Fall 2015 meetings, M. Moen shared that she has contacted the college about a possible department Facebook page. Although students and the committee deem it to be useful, more thought and time needs to be devoted. Several members thought it might be a solid idea. A brief discussion was also held about a possible Facebook page. We will follow up on it at our next meeting.

B. Boyden emphasized the importance of social media to connect with young people.

Agenda Item 14 – Advisory Members Announcements and Contributions

S. Edwards mentioned that the Compton Center received \$125,000 facilities grant to upgrade the preschool play yard. The program is also looking at the possibility of providing sick child

care in the future to accommodate the needs of students and working parents. She also shared the Compton Center recently held a Harvest Festival as well as other events such as a Thanksgiving Dinner/Holiday celebration. She announced that the Compton Center CDC is open for Practicum students and working parents on Saturday morning from 8:00am-12:00 noon.

B. Boyden shared information regarding the Scholars Learning Academy. It is a charter school (pre-k through 8th grade). This public charter school in Torrance receives private funding. He stated that it is starting with 240 students, with the capacity for 740. It is called a Futuristic School, connected to technology and is scheduled to open September 2017. They are looking at current research on assessments, Gardner's Multiple Intelligences, and Best Practices to ensure quality education for all children, family/parent engagement and cultural diversity.

Agenda Item 15 – Recruiting Advisory Board members

The topic of recruiting new Advisory board members was not discussed, but appreciation was shared for the new members attending tonight's meeting.

Agenda Item 16 – Other thoughts of brilliance!

Not discussed.

Agenda Item 17 –Date for Spring Advisory Meeting

The CDTC changed their policy regarding how many times they require the Advisory Board to meet each year. They have changed the requirement from twice a year to once a year, effective this school year. Therefore, we probably will not be holding a spring meeting, unless it is warranted. The coordinators from both campuses will communicate with the group regarding the next meeting at a later time.

S. Edwards and M. Moen thanked everyone for attending the meeting.

Meeting adjourned at 7:25 pm.

Meeting Notes taken by Michelle Moen