



# El Camino College

## Community & Continuing Education

Call: 310-660-6460 \* Text: 424-279-4430 \* Email: [Commed@elcamino.edu](mailto:Commed@elcamino.edu)

### Truck Driver Application

## Start a Career in Commercial Truck Driving

Help wanted! There is a critical workforce shortage of truck drivers at our heavily-congested ports. According to the Bureau of Labor Statistics, the Los Angeles, Long Beach, Anaheim and Riverside, San Bernardino, Ontario metropolitan areas rank amongst the highest in national employment demand for heavy and tractor-trailer truck drivers. With a median-average -hourly wage of \$28.40 and even higher-average-hourly wages of \$42.55, now is the time to start a lucrative and exciting career in transportation. In California, you may be hired to drive a commercial motor vehicle (CMV) carrying cargo that originates and terminates within state lines if you are at least 18 years old, and to drive for interstate commerce or transport hazardous materials/waste if you're 21 or older. In either scenario, you need to hold a Commercial Driver's License (CDL) in order to drive a Commercial Motor Vehicle (CMV).

### ABOUT THE PROGRAM

El Camino College Community Education department's program provides a 3-part approach to train you for a California Commercial Learner's Permit (CLP) and prepare you to pass the DMV behind-the-wheel exam to earn your Class A Commercial Driver's License (CDL). Once you obtain your Class A California Commercial Driver's License, you will be eligible for entry-level employment positions in the trucking industry. The program is all-inclusive priced at \$5,995. This registration fee includes all class materials, usage of truck for training and testing, and DMV permit/class A license fee. Part 1 prepares you for the knowledge tests to obtain your commercial learner's permit. Part 2 provides the hands-on behind-the-wheel Range training. Part 3 provides the hands-on behind-the-wheel Public Road training and testing at the DMV. Students will learn how to operate a CNG class 8 tractor and trailer. *Students that obtain their class "A" license will be issued a certificate of completion. Students may have the option to add-on optional endorsements. Additional fees may apply.*



## AVAILABLE TRAINING TIMES



THE EARLY BIRD GETS THE WORM  
Morning schedules run Monday - Thursday  
from 8AM — 12PM.



WE DON'T DO TEA TIME, BUT WE DO TRAIN  
Afternoon schedules run Monday - Thursday  
from 1PM — 5PM.



IT'S OUR NIGHT CAP...  
Night schedules run Monday - Thursday  
from 6PM - 10PM. These classes are impacted  
and require students to enroll early.



For full schedule, please visit [www.ECCommunityEd.com](http://www.ECCommunityEd.com)

*Parking permit required to park on campus*

## NOTICE OF FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION REQUIREMENTS:

State and federal regulations for commercial truck driving programs requires that students be listed in the FMCSA's training provider registry (TPR). Students won't be able to get a CDL if their training provider has not added them to the registry.

The El Camino College Community Education department's partners (i.e. Transportation Guidance & Assistance (TGA) Truck Driving School) complies with state and federal regulations:

Part 40: TRANSPORTATION WORKPLACE DRUG AND ALCOHOL TESTING PROGRAMS

Part 382: TRANSPORTATION CONTROLLED SUBSTANCES AND ALCOHOL USE AND TESTING

Part 383: COMMERCIAL DRIVER'S LICENSE STANDARDS; REQUIREMENTS AND PENALTIES

Part 391: QUALIFICATIONS OF DRIVERS AND LONGER COMBINATION VEHICLE (LCV)



# 3-PART PROGRAM

## Part One: Commercial Learner's Permit (CLP) & Entry-Level Driver Training (ELDT)

*Length: 2 weeks*

*Hours: 32 hours*

*Prerequisite: Meet enrollment requirements*

*Location: El Camino College Classroom*

Enables students to become familiar with regulations governing the operation of commercial vehicles and safe operational practices. This course follows state and federal guidelines for commercial driver training programs and is approved by the Federal Motor Carrier Safety Administration as an Entry Level Driver Training (ELDT) program. Participation in this course does not guarantee students will earn their Commercial Learner's Permit (CLP). Upon completion of this course, students must pass the written CLP test at a California Department of Motor Vehicles (DMV) office. Students must provide DMV with a number of documents including a 3-year driver history and a medical clearance.

## Part Two: Behind-the-Wheel Range Operations

*Length: 6 weeks*

*Hours: 96 hours*

*Prerequisite: Commercial Learners Permit (CLP), and Part 1*

*Location: ECC Parking Lot*

This course is designed to prepare students for the range operations section of the California Commercial Motor Vehicle (CMV) License exam. Students will practice moving forward, straight-line backing, parallel parking, ally docking, and external/internal inspections (pre-trip inspection). ***Students may be given the option to add optional endorsement training during this part of training. Students responsible for any additional fees.***

## Part Three: Behind-the-Wheel Road Driving Skills

*Length: 2*

*Hours: 32 hours*

*Prerequisite: Commercial Learners Permit (CLP), and successfully completed Part 2 of El Camino College's truck-driver training program.*

*Location: ECC Parking Lot*

Students in this course will demonstrate safe CMV operation by driving a CMV with an instructor on public and private roads. Please note: This course includes individual appointments to the DMV—students use the same truck used in class to take their CDL driving test at the DMV. Behind-the-wheel range operations and pre-trip inspections will also be reviewed in part 3 in preparation for the CDL road exam.



# ENROLLMENT REQUIREMENTS

To apply for the Class A Commercial Truck Driving Program, the following conditions must be met (FMCSA (Federal Motor Carrier Safety Administration) §380.703(7)):

- Student must be at least 18 years old with a valid, non-expired, California class “C” drivers license
- Student must provide a copy of their DMV driving history (K-4 Printout) showing a driving record that meets requirements for obtaining the CDL permit and CDL license from the DMV.
- Student must attend the mandatory orientation per the California and federal Department of Transportation regulations. (Code of Federal Regulations, Title 49, Subtitle B, Chapter III, Subchapter B, Part 380, in effect Feb 7, 2022).
- Student must attend **all** class hours to complete driving history while in the program. Class hours are mandatory, tracked, and reported to the FMCSA.
- **All student schedule changes must be requested and approved by the appropriate training staff.**
- **Students must contact the appropriate staff to report tardiness and absences immediately.**
- Student agrees and understands that in order to pass all written and application examinations, they must receive a grade of 80% or higher.

## IMPORTANT:

- Per California state regulations, a student driver must complete a minimum of 15 hours behind-the-wheel (combination of range and road) in order to sit for the CDL road examination at the DMV.
- Student must agree to provide a copy of their CLP (Commercial Learner's Permit) prior to commencement of part 2 and part 3 Behind-the-Wheel training(s).
- **Student may be removed from the program, if permit is not obtained by the 2<sup>nd</sup> week.**
- **Student must complete Drug/Alcohol drug testing during week one of the course and may be asked to complete random substance testing through the duration of the course.**
- Student understands that the following fees are not covered by the course enrollment fee and students are required to cover these fees or find a funding source (pricing subject to change/variation):
  - **DMV K-4/Driving Record Printout - \$5** (as of March 2023)
  - **Obtainment of any required documentation** (e.g Birth Certificate) and it's associated cost in relation to entering the program
  - **Additional DMV fees** for students that choose to complete the optional endorsements or any changes needed to the license obtained. See DMV site for fee details.
  - **If applicable:** medication, corrective lenses or any requirement needed to obtain a Department of Transportation (DOT) Physical
  - **Parking:** parking permit required to park on campus. Semester pass to be purchased at Bookstore or pay\$3 daily at any kiosk for a one-day pass. See parking handout for details.



## COURSE FEE/PAYMENT:

The training fee is due upon registration. We accept cash, check made out to “El Camino College” or credit card (Visa, Mastercard or Discover). If you require assistance with this fee, the following are some suggested options. We also accept payments from grant programs and re-training vouchers from workers compensation claims. ***Tuition fee does not include parking fees.***

## REGISTRATION CONFIRMATION

An auto-generated confirmation and reminder email will be sent to you prior to start date. We will contact you by phone and email if the class is canceled or if there are any changes to your registration.

## PROGRAM/TRAINING WITHDRAWAL

**NO REFUNDS.** If you request to withdraw from the program/training and the request is received by the Community Ed office three (3) business days prior to class start date, a credit voucher “store credit” valid for three(3) years will be granted, less a \$20 processing fee. Students that enroll through 3<sup>rd</sup> party funding will be processed according to the contract with the 3<sup>rd</sup> party.

## CANCELLATION

If the College cancels a class for any reason, those pre-registered will be notified by phone and email and payment will be refunded. We also reserve the right to substitute instructors or reschedule class times if necessary.

## FUNDING ASSISTANCE

### Workforce Innovation and Opportunity Act (WIOA)

These are grant programs administered by the State of California and local county boards for eligible persons who are unemployed or underemployed. Interested participants should visit their local America Job Center of California (AJCC) or Career One Stop location for eligibility requirements.

- **Career One Stop locations:** Find the closest office to your home address using the following link, <https://www.careeronestop.org/LocalHelp/service-locator.aspx>
- **America’s Job Center of California (AJCC):** To view an AJCC near you, please use this link: <https://www.ajcc.lacounty.gov/ajcc>

**Department of Rehabilitation (DOR):** These are grant programs administered by the State of California through offices of the Department of Rehabilitation

### Sallie Mae Smart Option Student Loans

For more information and to apply: Call: 1-800-472-5543

Online: <https://www.salliemae.com/student-loans/>

Must enter school location as: **El Camino College – Community Education 001197-98**

*Student may request a loan for a max of \$6,499. Student may NOT include the additional costs listed on page 4 or any other costs to the amount of loan requested.*



# REQUIRED DOCUMENTATION CHECK LIST

The documents listed below are required for enrollment and application process to obtain a commercial driver license.

## BRING THE FOLLOWING TO YOUR REGISTRATION APPOINTMENT

- California Driver's License:** Valid, non-expired, California Driver's License
  
- CA DMV Driver's Record:** K-4 Driving History Report (\$5, Go to DMV)
  
- Social Security Card:** Original, not laminated or taped
  
- One of the Following:**
  - Original U.S. State Issued Birth Certificate: Valid
  - U.S. Passport Book or Card: Non-expired
  - Original Certificate of Naturalization
  - Original Resident Card
  - Original Worker Permit
  
- Completed & Sign Application:** TRUCK DRIVER CLASS A CDL STUDENT Form (last two pages of this packet)
  
- Form of Payment:** Cash, Check, or Credit Card (Visa, Mastercard or Discover)
  - If paying through 3<sup>rd</sup> party, please provide the following details:

Student Full Name	
Funding Source	
Case Manager Name	
Case Manager Phone#	
Case Manager Email	





# El Camino College

## Community & Continuing Education

### TRUCK DRIVER CLASS A CDL STUDENT FORM

Complete this form and submit along with required documentation to the Community Education Office.  
Please use your complete legal name, as it appears on your Driver's License

Legal First Name	
Legal Middle Name	
Legal Last Name	
Mailing Street Address	
City, State, & Zip Code	
Email Address	
Phone #	
Driver's License Number	

#### COMMERCIAL LEARNERS PERMIT (CLP), IF APPLICABLE

Please check this box if you already have your Permit (CLP):

Date of CLP Issued: \_\_\_\_\_ (submit copy of CLP)

#### ENTRY-LEVEL DRIVER TRAINING (ELDT) COMPLIANCE ATTESTATION

This self-certification is a requirement of the Entry-Level Driver Training legislation §380.707.a.

I \_\_\_\_\_, am attesting that I will comply with U.S. Department of Transportation (DOT) regulations in parts 40, 382, 383 and 391, as well as State and/or local laws, related to alcohol and controlled substances testing, age, medical certification, licensing, and driver records, as required in 380.707(a).

Student (Driver) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FOR OFFICE USE ONLY: START DATE: \_\_\_\_\_ FUNDED BY: \_\_\_\_\_



## AUTHORIZATION TO RELEASE MEDICAL INFORMATION

Your DOT physical examination adheres to strict guidelines to determine if you are medically capable to operate a commercial motor vehicle (CMV). Communication at times is necessary between your Certified Medical Examiner, your truck driving school's administrators and/or your funding source's caseworkers. Per HIPAA law (Health Insurance Portability and Accountability Act of 1996), authorization from you is required to allow this communication. By signing below, you authorize the release of pertinent medical information for the determination of meeting the physical examination standards in accordance with the Federal Motor Carrier Safety Administration Regulations code 49 CFR 391.41-391.49. **Please note: The DOT physical examination including drug and alcohol testing occurs during the first week of class with possible random drug and alcohol testing throughout the duration of the training.**

I authorize the release of information from Dr. John Mora to designated personnel at El Camino College Community Education, TGA Truck Driving School, or a third-party funding source (in regard to truck driver training).

Full Legal Name: \_\_\_\_\_

Date of Birth (MM/DD/YYYY): \_\_\_\_\_

Student (Driver) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## APPLICATION CERTIFICATION

Print Student Full Name: \_\_\_\_\_

Student (Driver) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I certify under penalty of perjury that all information I have included in this application is correct, and that I have read and understand all information included in this packet.

*The El Camino Community College District and the Office of Community Education have made every reasonable effort to determine that everything stated on this application is accurate. Courses, instructors, class locations, together with other matters contained herein, are subject to change without notice by the administration of the El Camino Community College District and the Office of Community education for reasons related to student enrollment, level of financial support, instructor availability, or for any other reason, at the discretion of the district and college. The district and the college further reserve the right to add, amend, or repeal any of their rules, regulations, policies and procedures.*

