

ACADEMIC SENATE MINUTES

September 16, 2014

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

1. CALL TO ORDER Senate Co-Presidents Jeffries and Striepe called the Academic Senate meeting of to order on September 16, 2014 at 12:39 a.m.

2. APPROVAL OF MINUTES

The September 2 minutes were approved with no corrections.

3. OFFICER REPORTS

A. Co-Presidents – Chris Jeffries (CJ) and Claudia Striepe (CS) (pgs. 12 - 18)

CS shared information regarding the PUENTE hiatus, discussed at the last Board meeting. Both M. Quinones-Perez and the Board agreed that the hiatus would unfortunately occur this year. Hopefully they will back in the future, and come back stronger. L. Widman asked for a recap of why this happened. CJ reminded us that an English instructor took a maternity leave and that a counselor, M. Hernandez, also left. Those two positions must be trained together in Sacramento to be official. Dr. M. Quinones-Perez continues to serve continuing PUENTE students in counseling.

CJ: Spring/Summer registration will not be split for a year, because the drop deadline must first be changed. The deadline must move to tenth week so that students can drop classes in spring before registering for a summer class. I feel it would be better to split registration to target high school seniors later in the spring, when they are perhaps more likely to think about their academic future. This would allow more time for Ed-plans. Griselda Castro: We piloted Student Success by the March deadline, and it was too early to incentivize students. In fact, we got more students after the deadline. In total, we saw three hundred students (a triple increase). Recruitment included Saturday workshops and other outreach. We still missed some students due to the early deadline. Pushing it back is good for targeting High School students, and because we are down to 500 FTES, attracting high school students is important. Please see college council minutes, included in packet, for more information.

CS: Senate Rostrum publication is available online – copies will be sent to ECC. Also, we have a 10+1 issues reminder. In the interest of time, we offer first and second readings. If you have more thoughts or questions on an item, please contact the presidents or appropriate party by email in between readings so that we can vote in a timely manner.

B. VP – Compton Education Center – Paul Flor

All are invited to the CEC, October 2 to see the chancellor speak.

C. Chair – Curriculum – Mark Lipe

Q. Chapman and M. Lipe discussed curriculum issues with the Deans. A. Grigsby and H. Story were guests and presented on Distance Education. M. Lipe encourages the senate to find someone

with a distance education background and invite them to review curriculum from college council for representation.

D. VP – Educational Policies – Chris Jeffries

Ed policies did not have a meeting. BP3250 and 2410 will be looked at under new business.

E. VP – Faculty Development – Kristie Daniel –DiGregorio (pgs. 19 - 20)

Academic rank is designed to highlight the expertise of ECC faculty. We wish to acknowledge when people achieve a new rank in an ongoing process to improve morale. Rank could be improved for clarity and to reflect experience. We looked at rank from peer institutions, such as Harbor, Compton, LACC, Santa Monica and Glendale College and we consulted experts on institutional memory. Proposed statements are detailed on the handout. (K. Daniel- DiGregorio then walked us through the various positions.) For example, to reflect teaching and learning exchange, the term “Lecturer” has been eliminated. Adjuncts must come in as “Instructors”. They deserve a second tier, and to be listed in the catalogue. New full-time faculty begin as Assistant Professors. The existing contract doesn’t reflect tenure, but tenure is important to academics as a mile-marker. Professors follow Associate Professors, and Emeriti retire in good standing. (See handouts)

M. Abbani: Why are we changing it? For what benefit? K. Daniel- DiGregorio: To contribute to morale and to have clarity. It helps us align with other institutions. These titles can be used on business cards and as E-signatures. CS: It gives recognition to adjuncts, deservedly. A. Ahmadpour: Adding titles is not a solution to our problems. It’s hard to get titles at other institutions; they make getting a new job hard . It should be linked to salary and can lead to vulgarization of titles. It should align with institutions of this nature. It should reflect contribution and not degrees. Degrees don’t mean qualification. P. Flor: If we are 60% adjunct, how do we get around 75/25? Dr. Arce: FTEF. We have 61 or 62% full –time faculty that teach the majority of classes. K. Daniel- DiGregorio: This is an existing system. We are thoughtfully revising it for clarity. Our comparisons are made with community colleges, not universities. P. Marcoux: Will we vote on this? CS: We can put it in officially as a first reading. A. Ahmadpour: What about the federation. CJ: The federation has been consulted, and can be addressed. P. Marcoux: We don’t need a motion on it. It’s from a committee.

K. Daniel- DiGregorio: Our adjuncts contribute like full-timers. We award them and select an excellent example. We want to fund it in perpetuity for one thousand dollars a year. We have an anonymous donation for seed money for an endowment. Small contributions make a big impact. Please mention it to departments and divisions. The deadline is September 26 because it is awarded in fall. Will not interfere with the foundation’s employee giving campaign. And it’s tax deductible.

F. VP – Finance – Lance Widman (pgs. 21 - 22)

Minutes of the August 28 meeting are found on p. 21-22 of minutes. I mentioned this great meeting at the September 2 senate meeting. Dr. Fallo met the committee informally. He dazzled the committee with his alacrity and by being informed on several issues, including the hiring of additional full-timers and the benefits of not hiring additional full-timers. He also discussed a ten-district pilot for awarding Bachelor’s Degrees. A lively discussion ensued. Different districts should submit proposals for awarding Bachelor’s Degrees. August is busy for PBC because of final budget approval by September. It’s an open meeting, a lively, wide-ranging discussion and

all are encouraged to attend. Please refer to the meeting notes. Budget affects people. Please serve!

C. Wells: What is the current discussion of awarding Bachelor's Degrees? Dr. Arce: It's among local districts, but no one's sure if colleges will become fiscal agents, or responsible for curriculum,. There are a lot of unknowns. M. Lipe: They must be programs not offered at the four year. L. Widman: Nursing, Vocational, etc. Dr. Arce: We are waiting for the Chancellors' office to share criteria for proposals. Originally it was to be a mix of fifteen colleges, but it's wait and see. CJ: Nursing is offered at four-year colleges. Under current wording nursing is not allowed. M. Lipe: It's okay with permission. CS offered link for summary on Cal education information site. J. Troesh clarified the criteria for approval including: a. No Bachelor's program available in area, b. local colleges are impacted, such as Dominguez Hills, and c. the proposed program is unique in some way, for example, an entrepreneurial degree for people wanting to start a small business. ECC could meet this third criterion. T. Muckey indicated that he started a similar program in Colorado, and would be happy to discuss it with interested colleagues. J. Troesh: Encourage them to talk we me regarding the law and with Dr. Arce about institutional details.

M. Ichinaga asked if other colleges are growing because of aggressive advertising? L. Widman: No it refers to President Fallo's flex comments. Other schools are more assertive in our area. I feel we should advertise aggressively too. It's an old issue. M. Ichinaga: Is there any research of a change in calendar affecting FTES? CJ: It's too early to judge. Partial loads affect FTES. Discussion followed.

G. VP – Academic Technology – Pete Marcoux

Nothing to report.

H. VP – Instructional Effectiveness/ Assessment of Learning Committee and SLO's Update – Karen Whitney (pgs. 23 - 26)

The ALC offers a big Thank you to ECC, for hard work on SLO's, PLO's, ILO's, timelines, and alignments - a genesis of goals completed. We are so appreciative. Please thank your colleagues. On p. 25 you'll find the goals for the year, include five items listed on p. 25. Communication will pilot techniques for assessments, and we will implement assessment in spring. As a committee we wish to norm assessments. Did they reach targets, how was their analysis, etc.? Our discussion reflected what makes a good assessment. We continue to visit divisions to offer campus-wide trainings. Russell Serr and Karen Whitney will do this this semester. PLO norming will happen this semester in the same fashion as SLO's. We will add bullet points to ILO's for faculty. We discussed best practices, and how to include adjuncts in the process. They contribute a great deal. We wish to create material packets for ALC members. SLO information on the ECC website is now complete and easy to find from the home page under learning outcomes. It has all been unified. Assessment reports are also available in one place.

A. Ahmadpour: Trackdat 101 is challenging to use with current instructions. A video would be more useful. K. Whitney. One is in process.

4. SPECIAL COMMITTEE REPORTS

A. ECC VP of Academic Affairs and ECC VP of Student and Community Advancement – Francisco Arce and Jeanie Nishime

Nothing to report.

5.UNFINISHED BUSINESS

BP 1200 ECC Proposed Strategic Plan 2015-2020 – Irene Graff (pgs. 27 – 32)

I. Graff changed the format to follow C. Wells' recommendations. Please see corrections. This is a second reading so we can vote on this. There are no content changes. C. Wells: It's greatly improved. Discussion followed.

P. Marcoux made a motion to vote. C. Wells accepted the motion.

There were no noes or abstentions. Ayes are listed here: Kristie Daniel – DiGregorio, Lance Widman, Michael Wynn, Phillip Lau, Josh Troesh, Griselda Castro, Chris Jeffries, Rene Lozano, Ali Ahmadpour, Chris Wells, Russell McMillin, Vince Palacios, Karen Whitney, Mark Lipe, Robert Uphoff, Mina Colunga, Pete Marcoux, Ross, Durand, Mark Fields, Tim Muckey, Merriel Winfree, Lee MacPherson, Moon Ichinaga, Claudia Striepe, Zachary Marks, Jasmine Ng, Megan Granich, Sara Di Fiori, Miguel Jimenez, Anne Valle, Mohamad Abbani, Ryan Turner, Estina Pratt, Paul Flor.

B. ECC & CEC Institutional Effectiveness Outcomes Strategic Plan 2015-2020 (Draft) – Irene Graff (pgs. 33 – 38)

Second reading and vote. Motion to approve (P.Marcoux). Second from C.Wells. Discussion followed. Ahmadpour feels students are less ready and less prepared and asked how can we address this? Preparation is lacking in the humanities. Art history lacks prerequisites. CJ remembered that Dr. Nishime recommends bringing problems to division curriculum regarding prerequisites. This includes IT. ECC has streamlined clearing prerequisites. It's less blocked at other schools. Changes must come from divisions. M. Abbani feels that chemistry students are lower in quality. Why are students responsible for teacher evaluations? M. Lipe clarified the prerequisite process, that we all have program reviews, and look strongly at content, and place appropriate prerequisites. Prerequisites list skills that facilitate passing a course. If students are not succeeding, address it. Discussion followed. M. Colunga : We have an obligation to students and to remediate them. We must improve instruction, not blame everyone else. Dig into your spirit as a teacher. P. Lau: Students have a responsibility to remember stuff and a prerequisite won't help. M. Abbani: It's a fundament problem with K –12. We have to be innovative.

Ayes: Kristie Daniel – DiGregorio, Lance Widman, Michael Wynn, Phillip Lau, Josh Troesh, Griselda Castro, Chris Jeffries, Rene Lozano, Chris Wells, Vince Palacios, Karen Whitney, Mark Lipe, Robert Uphoff, Mina Colunga, Pete Marcoux, Ross, Durand, Mark Fields, Tim Muckey, Merriel Winfree, Lee MacPherson, Moon Ichinaga, Claudia Striepe, Zachary Marks, Jasmine Ng, Megan Granich, Sara Di Fiori, Miguel Jimenez, Anne Valle, Ryan Turner, Estina Pratt, Paul Flor.

Noes : Russell McMillan

Abstentions: M. Abbani and A.Ahmadpour

6. NEW BUSINESS

A. BP/AP 3250 Institutional Planning – Irene Graff (pgs. 39 – 53)

This is a first reading. Title 5 requires a policy for administrative procedure as a best practice. What is our process for planning and budget? See pages 39 – 53 for planning model and description of foundation and long term planning (just approved), and targeted plans (see notes) to foster student success. On p. 9, institutional effectiveness polices to highlight achievement are listed, as well as annual planning. I. Graff described the minutes on p. 39, and the purpose of statements. She also described the new master plan, evaluation, and student achievement, etc. M. Ichinaga asked if we will we still use planbuilder. I. Graff said that a new tool will replace planbuilder. We hope to adopt in the future a new system in Trackdat. It should be easy to learn.

B. BP/AP 2410 Board Policies and Administrative Procedure – Chris Jeffries (pgs. 54 -55)

This is a first reading. C. Gold added material (p. 54 and 55) to indicate a basic cleanup of wording. This comes from a template and has not varied.

7. INFORMATION ITEMS –DISCUSSION

A. “Working with Student Media at ECC” – Presentation – Stefanie Frith (Journalism)

S. Frith presented handouts for sharing. Students try to reach faculty for interviews. Please direct students to proper channels if you're not the right person to address a question. This will be helpful. Online presence is increasing. Please check out the website for new postings. People have complained about errors. It's a student publication. Editing is not allowed by advisors prior to publication. We are not allowed to copy edit. We grade them afterward. This is how they grow. Do contact them regarding mistakes. Please send events to editors to publicize events. If you want the paper to know about awards, please inform us. Encourage faculty to communicate with the paper. Contact information is on the handout. Encourage students to follow up with you. Regarding copyright, please don't take pictures from the website without permission. Students are happy to share. Please get permission from students. Public record items, like salary, get posted. R. Lozano asked why students show up the day of a deadline, when faculty may not have time to speak with them. Why are they so last minute? S. Frith explained that students wait until the last minute and then learn it doesn't work. Also students come and go so new students don't know better. The good students transfer. A. Ahmadpour asked why a journalist said he can't write what he wants on the paper? Can they create a new newsletter? S. Frith explained that the union paper is funded by the district. This is a class; you must pass journalism one to get on the newspaper. So they have training, a background.

B. Cesar Chavez Day - A. Ahmapour

A. Ahmadpour would like to see ECC celebrate Cesar Chavez Day, and regrets using insensitive language regarding this issue in the past. He has taken the issue to the Board of Trustees, and officially asked them to acknowledge Cesar Chavez day. It's a state holiday and Cesar Chavez is worth celebrating. CS said that it can go to Dr. Fallo and to the calendar committee. And of

course, A. Ahadpour can bring it to the senate. CJ clarified that all unions must agree on holidays, as well as the calendar committee.

10. ADJOURN

The meeting adjourned at 2:01 p.m.
SD/ECCFall14