**ACADEMIC SENATE MINUTES**

March 1, 2016

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

**1. CALL TO ORDER** Senate Co-Presidents Jeffries (CJ) and Striepe (CS) called the first Academic Senate meeting of the Spring 2016 semester to order on February 2, 2016 at 12:38 p.m.

**2. APPROVAL OF MINUTES**

See pgs. 6-11 of packet for minutes of the February 16 meeting. Minutes approved as amended.

**3. OFFICER REPORTS**

**A. Co-Presidents – Chris Jeffries (CJ) and Claudia Striepe (CS) (pgs. 12-19)**

CS: Friday was our annual technology fair. The MIT team is trying to record student discipline Title IX issues. The team wants faculty to look over it. We especially want Compton representation. CS. If you’re a senior senator please arrange elections, and check accuracy of number of senators. CJ: It’s based on FTEF, and the maximum is five. Industry and Technology have several. Counseling has also grown. If your term has expired please let us know.

**B. VP – Compton Education Center – Paul Flor**

Last Friday we had a strategic planning summit meeting. We’re continuing this series of meetings until our plans are lined up. We had a standards meeting. Were on the second draft of our narrative. We hope to have a final draft in April that I will share with you. This month IEPI, who is working with us on issues we identified, is visiting us. There is enthusiasm. Also, we request that we are included in the Canvas vs. Etudes issue.

**C. Chair – Curriculum – Allison Carr (pgs. 20-26)**

All division reps must consult with Compton counterparts on courses, so that courses are not deactivated. We want a Compton Center representative on the Standard Review subcommittee.

**D. VP – Educational Policies –Chris Gold (pg. 27 - 28)**

Second readings today. The committee is working on independent study and attendance, and minimum qualifications.

**E. VP – Faculty Development – Kristie Daniel –DiGregorio (KDD)**

No report.

**F. VP – Finance – Lance Widman**

No report.

**G. VP – Academic Technology – Pete Marcoux**

The Tech conference attendance was good, with sixty-four attendees. We had two Microsoft presentations. SWAY is a big program. Lisa Mednick told us that Microsoft will come in for training. We had Etudes and Canvas presentations from the LMS task force. We also had a support services talk, including Art Lieble, CTO of the district who mentioned an RFP for campus wide WIFI, which will blanket the entire campus, even the parking lots. He hopes for the end of the year. The help desk has extended their hours from 7:15 a.m. to 9:00 p.m. The last thing is the LMS task force. Chris and I set up and organizational meeting for a small group this Thursday. We will have a rubric to decide. We are switching from Cisco to Aruba. D. Black: Regarding the canvas issue, at an early info session someone asked about an app for migration from Etudes to Canvas. Chris Gold: It’s in use. It migrates 80% of material. H. Storey said that fifty-four campuses have adopted canvas. P. Marcoux: Eight of those were Etudes campuses. We hope to talk to them. K. Hull (from business): I migrated from blackboard to canvas, and it was a step down. C. Gold: If your campus is supporting canvas the support is good. P. Marcoux: Etudes is closed and canvas is open source. K. Hull: Has the school considered Moodle. P. Marcoux: Not now. CS: Motion to move ahead? P. Marcoux: So moved. C. Gold: Seconded.

**H. VP – Instructional Effectiveness/ Assessment of Learning Committee and SLO’s Update – Russell Serr**

No Report

**4. SPECIAL COMMITTEE REPORTS**

Dr. Shankweiler: Regarding our eligibility for the Aspen prize, our application is due Friday. Ten colleges are picked initially, and one of those will be selected. It's a million dollar prize, and a lot of work. We’ve been bugging people for data. I’m meeting with deans for their final plans for unit plans from your departments. Dr. Nishime: Aspen had four categories to which we had to respond. We struggled with data collection, even though we’re doing good things, such as Mesa Stem grants, scholarships, etc. We don’t know or track outcomes of awardees. The labor market part was especially difficult. The Chancellor’s Office grant gave 197 laptops to STEM students but we didn’t follow the students. Dr. Nishime: Make a request with IR to track projects so we can justify institutionalizing the effective ones. At the Multiple Measures presentation last week, a mass of state-wide data. Pete: should we have them here? Dr. Nishime: We’re getting the data. CJ: Is it to move away from standardized testing? Dr. Nishime: A dual platform maybe, some standardized testing, some GPA. Dr. Nishime: You can close equity gaps with multiple measures.

**5.UNFINISHED BUSINESS**

**A. BP/AP 3710 – Securing of Copyright and BP/AP 3750- Use of Copyrighted Materials – Chris Gold (pgs. 29 - 40)**

BP/AP 3710 is a new BP and AP and this is a 2nd reading from 11/17/15. BP/AP 3750 is a revised BP and AP and also is a 2nd reading from 11/17/15. Both went through consultation with Dean’s Council. The CCL templates have been included for your review. This represents a lot of work from your colleagues. Securing of copyright: who holds it? The second issue is use of copyrighted materials. The first one (3710) came out of a copyright committee, comprised of librarians. They looked at sample procedures and other campuses, and local faculty contracts. This is a new policy.

The AP (next page) describes the contract. Don Brown worked on this one. It reflects our contract language on p. 30. What you create belongs to you unless the district provided a specific amount of financial support. P. Marcoux: So moved. L. Widman: Seconded. C. Gold: Any questions or concerns? CJ: The templates are included. This had gone through Deans’ Council. We looked at this in November. There were questions, so we consulted and brought it back. CS: In the preamble to procedure, we don’t mention student work thoroughly. J. Troesh: Copyright is a restrictive term. It's a sub- category of intellectual property law. It only applies to works. Inventions are separate, patents too. The policy seems to want to handle intellectual property, but it’s limiting to just call it copyright. CJ: In the template it only deals with copyright of works; it’s not spelled out. Is it needed? J. Troesh: It wouldn’t cover a trademark on a logo. A. Ahmadpour: It’s exclusively for things produced at El Camino. P. Marcoux: Your syllabus could be sold. A. Ahmadpour: Do we need a comprehensive code, or policy? P. Marcoux: It’s protecting our rights, not the college’s rights. A. Ahmadpour: That's good, but intellectual property is a double-edged sword, you have to be careful. C. Gold: The drafts I saw were longer. R. McMillan: Under number two, (indirect costs to the district) is that referring to anything that you are doing while you are employed? P. Marcoux: It refers to stipends. C. Gold: If I got paid to make a handbook they would own the copyright. CJ: It’s under negotiations. C. Gold: We can talk to the union. P. Marcoux: Procedures are easy to change. R. Cerofeci: What about a grant from outside monies? P. Marcoux: It’s excluded. N. McGrue: It includes things that aren’t copyright, like inventions. J. Troesh: In court they would ignore intentions. C. Gold: Is your concern with “invention”? J. Troesh: It limits the district for patenting. K. Hull: Change the title of AP to intellectual property. N. McGrue: You can’t copyright an invention. K. Hull: Isn’t the title securing and protecting property rights? P. Marcoux: Move to amend to include new title. J. Troesh: Seconded. (Discussion Followed.)

CS: The policy refers to a governing board, but a superintendent is listed too. Are they the same? Dr. Shankweiler: Are you changing both? It should be looked at one more time for consistency. J. Troesh: I’ll review it before it goes back to the deans. P. Marcoux: Motion to table. A. Ahmadpour: Seconded.

The senate voted unanimously in favor.

(BP/AP 3750- Use of Copyrighted Materials discussion) Our concern in Ed policies is on pg. 38, regarding the Copy Center copyright form. We ask that it only be required for copyrighted materials. P. Marcoux: So moved. L. Widman: Seconded. C. Gold: Are there questions on 3750? A. Ahmadpour: Copyright and fair use are used interchangeably. What’s the difference? C. Gold: Fair use allows us to use copyrighted materials under restricted conditions. You cannot make copies of an LA Times article over an over. A. Ahmadpour: Tut they are mixed up. CS: This is for faculty, not students, right? In the procedure, students are included. Should we remove them? C. Gold. You’re right. It should fall under plagiarism. Dr. Shankweiler: Students may give class presentations, but that is not plagiarism. CJ: Any questions on policy? Let’s focus on procedures. CJ: All in favor of approving?

Abstentions: R. McMillan

All else present voted in favor.

**B. BP/AP 4250 Probation, Dismissal, and Readmission –Chris Gold - (pgs. 41 - 49)**

This is a 2nd reading of a revised BP and AP. CCLC templates are included.

L. Widman: So moved. P. Marcoux: Seconded. CJ: We talked about the changes at the last meeting. It’s well vetted. See the changes in the policy to allow students to show improvement. KDD: On p. 48, do we need to determine student’s progress? CJ: The appeals committee decides this. CS: All those in favor?

Unanimously approved.

**C. A/P 5530 – Student Rights and Grievances – Chris Gold – (pgs. 50 - 64)**

This a third reading held over from 2/16/16. There is no corresponding board policy. At the first reading in October 2015, the senate body requested consultation with the union. This is a revised version that reflects consultation with the union and consultation with William Garcia, Dean of Student Support Services. C. Gold: This is a third reading. We added in “any party” to appeals process of grievances. We made it more inclusive including. We’ve had several readings. Let’s take a motion. P. Marcoux: So Moved. L. Widman: Seconded. I commend Chris and Ed Policies and William Garcia for wading through this. I was a grievance officer, and this proposed policy is a quantum leap in the direction of due process. But on page 64, please add where the grievance is to be filed. (Chris Gold and William Garcia agreed to this change.) A. Ahmadpour: Do other campuses have rights for students? William Garcia: Yes, but not all in one document. Dr. Nishime: Next month the SSSP policy lays out student rights and responsibilities. They are also on BP5506, which is coming up for deletion because of redundancy. It has some faculty obligations u might not like.

KDD: Could you provide a clarification on pg. 68, n. 5. If a student appeals the decision would the respondent know? C. Gold. Yes. KDD: On page 60, does representation mean legal representation? William Garcia: We want to limit it, so it could refer to a dean, federation representative, or attorney. We left if open on purpose. L. Widman: The district has to be aware of it. KDD: Can students have legal representation? W. Garcia: They have to let us know. C. Gold: At the formal level they can have representation. W. Garcia: Faculty should have representation if they want it. C. Gold: This is on p. 66, second paragraph. CJ: Why do they have a lawyer in the informal hearing? W. Garcia: A student may have a parent who is a lawyer. R. McMillan: Even informal statements could be incriminating. W. Garcia: Yes. C. Gold: Any other issues? Let’s amend the motion to reflect your concerns. (C. Gold listed grammatical changes, and clarifications.) P. Marcoux: Move to approve as amended. L. Widman: Seconded. (CJ Called for a vote for approving)

The Senate voted unanimously in favor.

**6. NEW BUSINESS**

**7. INFORMATION ITEMS –DISCUSSION**

**8. FUTURE AGENDA ITEMS**

**9. PUBLIC COMMENT**

**10. ADJOURN**

The meeting adjourned at 1:50 p.m.

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