

Adjunct (1 Year)

- Karl Striepe
- Alt: Mayra Ochoa

Behavioral & Social Sciences

- Stacey Allen
- John Baranski
- Kristie Daniel-DiGregorio
- Renee Galbavy
- Michael Wynne

Business

- Kurt Hull
- Phillip Lau
- Josh Troesh

Counseling

- Seranda Bray
- Anna Brochet
- Rocio Diaz

Library Learning Resources

- Analu Josephides
- Mary McMillan
- Claudia Striepe

Fine Arts

- Ali Ahmadpour
- Jonathan Bryant
- Joe Hardesty
- Russell McMillin
- Darilyn Rowan

Health Sciences & Athletics

- Andrew Alvillar
- Traci Granger
- Yuko Kawasaki
- Colleen McFaul

Humanities

- Kevin Degnan
- Sean Donnell
- Brent Isaacs
- Elayne Kelley
- Pete Marcoux
- Anna Mavromati

Industry & Technology

- Charlene Brewer-Smith
- Ross Durand
- Dylan Meek
- Renee Newell
- Jack Selph

Mathematical Sciences

- Dominic Fanelli
- Lars Kjeseth
- Le Gui
- Ronald Martinez
- Oscar Villareal

Natural Sciences

- Shimonee Kadakia
- Darcie McClelland
- Sanda Oswald
- Shanna Potter
- Anne Valle

Academic Affairs

- Linda Clowers
- Jean Shankweiler

Student Services

- Ross Miyashiro

Associated Students Organization

- Jennifer Lopez

President/Superintendent

- Dena Maloney

ECC Federation

- Carolee Vakil-Jessop

Curriculum Chair

- Janet Young

Institutional Research

- Joshua Rosales

Dean's Reps/Guests/Other Officers:

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Excused: A. Josephides, R. Newell

ACADEMIC SENATE MINUTES

November 19, 2019

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

A. CALL TO ORDER

Senate President Darcie McClelland called the sixth Academic Senate meeting of the fall 2019 semester to order on November 19, 2019 at 12:32 p.m.

B. APPROVAL OF MINUTES (p. 5-13)

DM: See pgs. 5-13 of the packet for minutes from the November 5th meeting. C. Streipe motioned, J. Troesh seconded, minutes were approved with change under VP Finance on page 7.

C. OFFICER REPORTS

g. VP Instructional Effectiveness/ALC & SLOs Update – Kevin Degnan

K. Degnan: here are a couple of new filed in Nuventive for SLO results

- We have added two fields to results page, meant to highlight the core data of any given assessment so they can be more easily used in PLO assessments, Program Review, and in looking at SLO results and student success over time
 - Number of students who participated in the assessment
 - Number of students who met the standard for the SLO assessment
 - Minor changes, not asking for any new information
 - So SLO results will be easier to use
 - More changes coming to Nuventive in future
- J. Troesh: Is it possible to get rid of percentage field as manual entry for data integrity purposes? Answer: no.

a. President – Darcie McClelland

D. McClelland: Will keep report brief because Plenary update at the end.

- There will be December 10th Senate meeting – have some important things on there: doing second vote for GP plan and also Viviana coming in to give evaluation of Academic Senate. Show up to fill out evaluation so we know as an executive board how we are doing (Viviana will be coming at 1:00pm), how we can better serve you, and what we are doing well.
- Academic Renewal was on last night's board agenda and was approved, effective immediately.
- 4020 will be going on December board agenda.

b. Chair, Curriculum – Janet Young

J. Young: no report.

c. VP Educational Policies – Darcie McClelland

D. McClelland: Update that Dr. Shankweiler and I were going through list and all of our Academic Affairs ed policies that we need to have in place for accreditation are in the works somewhere in the pipeline. Huge shout out to all of you for reading ed policies and giving us your constructive feedback.

d. VP Faculty Development – Stacey Allen

S. Allen:

- Reminder that FDC has been working with IRP to develop a faculty PD needs assessment and should go out at the end of this week or next week. Encourage your colleagues to fill out so we can assess how we are doing.
- In honor of International education week, this week Informed and Inspired will focus on global experiences at ECC. Lindsey Ludwig and Amy facilitating
- Next, we are thrilled to have selected Selene Torres for outstanding adjunct faculty award and will be honored at next meeting
- Getting the Job workshop – part I will be on Friday, December 6th. Encourage adjunct faculty in your division to attend

e. VP Finance – Josh Troesh

J. Troesh: We have our next meeting on Thursday.

f. VP Academic Technology – Pete Marcoux

P. Marcoux: College tech meets today right after this meeting. Academic Tech meets this Thursday. Will be talking about conference on 3/13-leaning toward keynote speaker from campus. If you have any ideas or suggestions email me or come to meeting.

D. SPECIAL COMMITTEE REPORTS

a. ECC VP of Academic Affairs – Jean Shankweiler

J. Shankweiler:

- FON and faculty hiring
 - FON that we had to submit to CCCCCO was submitted. We met our obligation.
 - Can safely say we will hire more than 10 people. By Thanksgiving, President Maloney and I will have a message out about what's approved
- Campus Reorganization
 - Having meetings and gathering input on metamajors. Before making any decisions, will bring summary to Senate (next semester)
- Board Policies – divvied up by VP area
 - The only one that we are legally obligated is on agenda for today
- AB 705
 - Have been working really hard. Math started this semester, English last year.
 - We are looking at corequisites. Students are passing coreq but not parent class. Our groups have been meeting to solve this problem so we don't have to do manual P waivers. Lots of work, thanks for everyone participating

b. ECC VP of Student Services – Ross Miyashiro

R. Miyashiro: Thank everyone who participated in College Night-had record setting night. Expect it to get bigger and bigger in the future. Held it outside, a faculty recommended expanding campus wide

- On December 6th, hosting surrounding districts to train how to use CalPass+, a program where K-12 districts submit academic data for all their students. We are able to pull data and place in Math and English in October so they know what Math and English they can take when they come to ECC. Allows Counseling to pre-plan and Math and English to plan for number of classes. Make sure our students complete transfer level Math and English in their first year at ECC. We are excited about this new venture
- Bow down to Jean because we are going to have all board policies that should be coming before this in March 2020

c. Distance Education Advisory Committee – Mary McMillan

M. McMillan: Brief report, on Friday was Distance Ed Institute. Roughly about 30 faculty, not too bad since DEAC got a late start at planning. Just got a new DE faculty coordinator. Good vibe, lots of good sessions.

- DEAC will get a head start for next year to make it a bigger event. Not just for those teaching, expand to anyone who may be using Canvas and these types of technology
- Last DEAC meeting started discussion about improving course quality at ECC, including peer online course reviews. This will be one of big topics in Spring

E. UNFINISHED BUSINESS

a. AP 4102, Career Education Programs, 2nd Reading and vote-Darcie McClelland

D. McClelland: Draft on page 18, the template is on page 19 of your packet.

- Motion to approve: P. Marcoux motioned, L. Kjeseth seconded
- This is a new legally required procedure. Any questions?
- J. Troesh: they are not all regulatory agencies (added: or credentialing)
- C. Streipe: in last paragraph, remove word "Services"
- AP was approved unanimously as presented

a. AP 5070, Attendance, 2nd Reading and vote-Darcie McClelland

D. McClelland: this is on pages 20-23 of your packet, the procedure itself is on pages 21-23

- Motion to approve: L. Kjeseth motioned, A. Mavromati seconded
- We looked at this procedure in the spring, but added attendance policy for distance education/online courses, which is different
- Changes that are being proposed that came from DEAC and Council of Deans (are underlined, p. 23).
- A suggestion from Council of Deans: when we re-did our discipline policy last time, we made it very clear that when you suspend as student from class, that it does count toward 10% that allows you to drop them. Greg Toya suggested that we add that in here as well.
- P. Marcoux: question- if an online student is suspended from campus, do we have to block them from Canvas?
 - DM: intended for in-person, but not sure how that is going to work
- AP was approved unanimously as presented

- S. Potter: Procedural question- after first day, it says that students can be added by instructor discretion. Does that mean I no longer need to follow waiting list?
 - PM: because of the time crunch-if you have students on waiting list, you email them to see if they still want to join. Usually takes 24 hours for them to respond. If after the first day you have people contacting you that aren't on the WL, you can add them. After first day, students lose their rights by not showing up on the first day.
 - Asking about iffyness of the statement
 - Onus is on student to follow up
 - DM: Would have to get clarification
 - J. Troesh: the comment you are making is for the potential for abuse. The second it gets on policy, we don't have the ability to make adjustments, we then have to go through entire process. We're trying to clamp down on abuse, but it ties our hands for trying to serve students later- then we have to get this body to agree to change but also Council of Deans, board, and bunch of other bodies. I would be worried about writing things too narrowly even though I agree there is a lot of potential for abuse, theoretically. I wouldn't want flexibility to be taken away because there are students who have special circumstances.
 - K. Daniel DiGregorio: the other way we have flexibility is-students who have regular attendance the first two weeks of the semester, e.g., if you have this great student that has been coming to class the first two weeks and other students who are enrolled and aren't showing up or showing up late, we don't have to exceed. We have discretion to drop students based on whether students are attending.
 - DM: I will get further clarification.

F. NEW BUSINESS

a. EOPS Support Resolution- Edith Gutierrez and Anna Brochet

D. McClelland: Our executive board voted and approved as emergency resolution so we can vote to approve today rather than bringing back for second vote. Motion to approve: S. Bray and seconded by A. Ahmadpour.

E. Gutierrez: want to share with you quickly the background of EOPS and what it has meant for CA community colleges

- Huge for state of CA, not only for CCs but also for CSUs
- Empowering students, offering a welcoming environment. We did a survey and biggest perk is engagement and sense of belonging. Created by staff, faculty
- EOPS is driven by a philosophy of providing services that are above and beyond
- In 1954, the Supreme Court ruled Brown v Board of Education "separate, but equal" unconstitutional
- It was during Civil Rights Movement, people fought for rights and opportunity, it was not just given
- See timeline on slides
- Gave opportunity to low-income students, the goal was to increase transfer
- EOPS at ECC
 - Academic Senate has been very supportive of
 - We have turned into 6th largest EOPS program in CA [applause], we are close to supporting 2,000 students
 - We provide more than \$600,000 to direct support to students
 - We have an increase in students completing their degrees and in transfer
- CARE program
 - Was created in 1982, specifically for single parents

- 3rd largest in state of CA – very meaningful because transforming families struggling in day to day, giving people chances
- Able to provide additional support in grants, meal cards, transportation services. We do Warrior Toy drive to be able to provide gifts to students' children on this campus
- 50th year anniversary pictures – September 4th celebrated on this campus
 - Students are coming back as alumni and sharing their stories and success, as well as faculty

A. Brochet: you have the resolution on the back of your packet [page 24]

- KDD: a lot of allies in Academic Senate. One question- BOG endorsed this. How about BOT to have a resolution?
EG: Next on my list. KDD: they then went on CCLC website. As these are passed, share this as an example for other community colleges
- A. Ahmadpour: I work with many EOPS students and my observation is that the majority of students who join EOPS are Latino and number of African American are really low.
 - EG: We have different metrics. We are serving a little bit more African American students than general campus. I do look at data, and right now it is in proportion at ECC, but not sure about statewide, I will look into it.
- DM: All those in favor to approve. Resolution passes unanimously [applause].

G. INFORMATION ITEMS – DISCUSSION

a. Library Services Presentation- Camila Jenkin

C. Jenkin: Thank you so much for inviting me. Did this presentation at Council of Deans,

- I am Camila Jenkin, was hired last Fall. Going into second year of my job, and excited to bring presentation on our resources to bodies like this.
- The LLR has 4 parts, 2 are public facing to students:
 - Library & Music Library
 - Learning Resources (tutoring and computer labs)
 - Distance Education
 - Media Services
 - Good reminder that our division is half public facing, and half is not
- Biggest piece of info: in winter 2020 forward, we are going to have brand new library services platform (LSP)
 - A move toward a more intuitive search method, which will look a little different, we are going to walk everyone through it.
 - This is what our new search will look like, which will debut first day of winter
 - If you have assignments that give detailed instructions on databases, need to be tweaked a little bit. More to come
- Mango Languages
 - We can use it as well as our students. It is so intuitive and easy to use
 - Going to give these flyers out to Humanities and as many departments as I can
 - Can use on your phone, log in with ECC credentials
- The Study Center (formerly Basic Skills Lab)
 - Had a nebulous purpose and gave much more focus. Now a collaboration area, where students can talk share and won't be rushed.
 - We have students studying monologues here. It used to be a solo study space and now is very collaborative space.

- Music Library browsing
 - Used to be a closed stack library, only for faculty and staff. But now it is open a few times a week for students to look behind the stacks-has been a huge hit with students. Mayra Ochoa, who is here, can tell you because there are rare, unique materials back there
- New quiet and collaborative designated spaces
 - There is a map that shows quiet space and collaborative spaces. Will send out so students know
 - Tried to break up library to zones, to keep quiet area quiet and collaborative areas energetic
- Children in the library
 - Under previous policy, parents were discouraged from bringing children into the LLR (because was seen as classroom space)
 - New policy encourages student parents to co-study with their children. Worked with CARE students. Make sure these students are served equally as other students. Specifically in computer lab downstairs—Lab A. Has been set up to be more accommodating for students studying with their child.
 - If you have any questions, come talk to me or any of our librarians
- Ask-a-Librarian chat resources
 - Just added.
 - When library is open but student is not on campus, students can use this feature to ask questions to the faculty librarian at the Reference Desk
 - Can get help on papers
 - Students in distance ed, working students, have taken advantage of already
- Faculty Librarians and Liaisons
 - From this list, myself and Ryan are most recently hired
- Building empathy through reading
 - Discover library visually and tactilely
 - Displays are now housed in the West, East, and North Reading Rooms
 - E.g., coming out stories during coming out week; stories of immigrants, immigrant families, and students who have lived these experiences
 - Trying to do more of
 - We show students they belong in this space
- Open House on October 22nd
 - If students haven't attended this, we are going to keep running every semester
 - It is really well tailored for students new to college. Good way for them to walk into space and feel welcome
 - Look for this again in the Spring
- Slides: <http://bit.ly//LLRnewresources>
- S. Allen: plug for Mango languages- can earn flex credit!

b. ASCCC Plenary Report- Darcie McClelland

D. McClelland: Quick update on our statewide leaders were discussing at Plenary.

- Faculty Diversity – huge priority for ASCCC and for CCCCO. Large budget request, particularly stable funding.
 - They are seeking money for PD for hiring committees, to help recruit more diverse faculty pool—in places we aren't currently because can't afford. Budget process at state level is complex and you never know

- Session on anti-racism training – the message is similar to traditional diversity training, but message is, let's not look at moral perspective. It is the responsibility of systems perpetuating this problem. Look at how our systems are set up. Will be bringing this training to Spring PD day.
- There was a lot of brainstorming about best practices to recruit best faculty
 - Faculty outside of CA
 - Money from CCCCO to advertise positions in other places where they are not being advertised
 - How are we training hiring committees. I have some ideas on how we as Senate can help.
 - Our campus leaders are working on this.
 - With increased emphasis from the state, hopefully we will get some money to do this
- A lot of other convos on data after AB 705-how is it going, how are colleges handling it, how to keep faculty morale; look at big picture-student used to pass 5 classes to get to that one class, so even if they take that one transfer class, we are still being successful
- How are different colleges designing their support courses -one suggestion: colleges starting their support courses that are starting four weeks in. So if student is not in support course and needs help, can enroll in support course later on.
 - KDD: we already have some supports like that. We have second 8 week classes that focus on college success and educational planning
- A. Ahmadpour: can we create another platform where we can bring VP to discuss issues about hiring practices; a forum. I personally have a lot of issues with how we hire. Had long convo about VP of HR. Talking to some other people about what we can do. Is that something we can do?
 - DM: I will make the ask
- A. Brochet: courses when they are failing and then pass, just remind that it impacts financial aid. It really puts low income students who are not passing courses in jeopardy of losing FA right away. Even though it is shortening time to transfer level completion, there is an impact on FA eligibility.
 - PM: Do you recommend they take a second 8 week courses? Should we be offering more second 8 week courses?
 - AB: May not be enough to reach 67% for FA. Maybe we could put pressure on FA appeals process to consider AB 705 impact as an appealable reason. I don't know if that's a senate solution or not, but in SS we try to talk about that impact
 - Russell McMillan: comment about support classes- if your student goes into remedial class, they should automatically be in a support program.
 - DM: in theory, but with AB 705 it gives options to student
 - S. Potter: we are still trying to figure it all out in our division
 - Lars: Putting on our Academic Senate hats on, even though we are shy about doing things like Noncredit (NC) because of load, in a lot of ways NC is the solution from the point of view of our students. As Academic Senate, it is important to think about this direction. Maybe a townhall meeting, to get some education or a teach-in, something where people can be brought up to speed on these things
 - SP: What are other campuses doing?
 - DM: Some colleges with best success rates, they have regular week, 12 and 8 week options. So when students realize they need help, they can get into a support course.
 - Other colleges (e.g. Mt SAC) have a NC department and are really successful with their NC support courses
 - If we had some discussion about across campus, we can definitely try to invite statewide senate to talk about best practices
- PM: With AB 705, we've talked about Math and English. What about content courses? Are you noticing a difference?

- DM: This is something we won't know for another couple of years
- PM: A convo with people outside of English and Math, make one of our goals
- S. Kadakia: Supplemental Instruction- a giant support system for students. If we had SI system back in place, that would be an initial support system for students who need extra support
 - DM: This may be best example for successful program who did not get institutionalized funding. Now that I know it's not just my dept, can make a bigger case
 - J. Young: Mt SAC phasing out SI because it is expensive. A lot of faculty don't want to create a support course that is a lab course because they get paid less. So we have some union issues as far as lecture/lab/NC and pay parity. There are other things we need to look at because there are things that are good for students but not so good for teaching faculty. Set this aside and figure out what's best for students
 - J. Lopez: SI an amazing opportunity, especially depts that didn't have before (e.g., Accounting).
 - DM: SI is when a student gets hired to run a discussion/tutoring session
 - B. Isaacs: Mt SAC example for NC. Here, AS got killed along with Basic Skills
 - JY: our college is considering NC as a division. We are developing NC a bit willy nilly.
 - R. Galvaby: I've been doing SI for 6 years and started with PASS program. I have gathered data for entire time I've been doing it. My SI sections have a 10% increase in grade across all semesters.
 - LK: A lot of rumors that SI is too expensive, but not too expensive if we look at it as cost per success.
- DM: I will take this back to see if we can get a townhall on these issues
- To asks that I plan to make to administration on faculty diversity front:
 - 1. Can we do equity and diversity training on everyone who is going to be on hiring committee, and pay stipends. Would incentivize people to go and wouldn't be that expensive
 - 2. Within Senate, if we could go to Deans with a list who have equity focus, and add person outside of the department to hiring committee.
 - IF anyone else has suggestions about what could help
 - RG: you are talking about above and beyond EER rep. DM: Yes, an outside committee member.
 - PM: talk about making them a voting member: DM: yes, and to make a voting member on hiring committee.

H. FUTURE AGENDA ITEMS:

- a. Guided Pathways Workplan
- b. Outstanding Part Time Faculty Member Recognition
- c. Low Cost Course Designation

I. PUBLIC COMMENT

None

J. ADJOURN

The meeting adjourned at 1:56 pm

RD/ECC Fall 2019