

# ACADEMIC SENATE ATTENDANCE & MINUTES

17<sup>th</sup> April 2012

## Adjunct Faculty

Hall, Kathy X  
Bonness, Nicholas Sean X

## Behavioral & Social Sciences

Firestone, Randy X  
Gold, Christina X  
Moen, Michelle X  
Widman, Lance X  
Wynne, Michael X

## Business

Siddiqui, Junaid  
Lau, Philip S X  
VACANT

## Counseling

Pajo, Christina X  
Sabio, Sabra X  
Vaughn, Dexter X  
Key, Ken EXC

## Fine Arts

Ahmadpour, Ali X  
Bloomberg, Randall X  
Crossman, Mark  
Schultz, Patrick X  
Wells, Chris X

## Health Sciences & Athletics

Hazell, Tom EXC  
Colunga, Mina X  
Baily, Kim X  
Holt, Kelly X

## Humanities

Isaacs, Brent  
Marcoux, Pete X  
McLaughlin, Kate  
Halonen, Briita X  
Simon, Jenny

## Industry & Technology

Gebert, Pat  
Hofmann, Ed X  
MacPherson, Lee X  
Winfree, Merriel X  
Marston, Doug

## Learning Resources Unit

Striepe, Claudia X  
Ichinaga, Moon X

## Mathematical Sciences

Bateman, Michael  
Hamza Hamza X  
Sheynshteyn, Arkadiy X  
Taylor, Susan X  
Barajas, Eduardo X

## Natural Sciences

Doucette, Pete X  
Herzig, Chuck EXC  
Jimenez, Miguel X  
Palos Teresa X  
VACANT

## Academic Affairs & SCA

Arce, Francisco X  
Nishime, Jeanie X  
Lee, Claudia  
Lam, Karen

## ECC CEC Members

Evans, Jerome  
Norton, Tom  
Panski, Saul  
Pratt, Estina X  
Halligan, Chris  
Odanaka, Michael X

## Assoc. Students Org.

Asher, Rebekka  
Valdez, Cindy

## Ex- Officio Positions

Elizabeth Shadish

## Guests, Dean's Rep, Visitors:

Carolyn Pineda, Dean Kyle

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

The fifth Academic Senate meeting of the Spring 2012 semester was called to order by Academic Senate President Gold at 12:36pm.

Approval of last Minutes:

[See pp.6-10 of packet]The minutes of the 3<sup>rd</sup> April meeting were approved as written.

## **REPORTS OF OFFICERS**

### **Academic Senate President's report – Christina Gold** (henceforth CG)

CG reported on:

**Resolution of No Confidence**, saying that she has not yet presented the matter to the Board of Trustees. CG wants it first to appear on the College Council agenda, where she wants also to ask how the process for placing items on the Board agenda works. She will put the matter on the next College Council agenda, and then the issue will hopefully appear on the May Board agenda, this will ensure that the issue becomes part of the official record.

Mr. Widman asked about the Student Resolution of No Confidence, and CG replied that the Student trustee, Joshua Casper had presented the resolution for the students.

**The ASCCC/CCLC Informational Presentation (April 3<sup>rd</sup> 2012).** CG noted that copies of the presentation were available as handouts. The presentation had lasted an hour, with an hour for Q&A. CG will be asking the representatives to return and help with problem solving on campus. Dr. Nishime noted that the DVD has been posted on the ECC Board web page. CG said she would send out the exact link. Ms. Taylor asked whether Mr. Beverly had stated that he would be willing to go to the next stage in the problem solving process and CG noted that Mr. Beverly had stated that the college would take the information presented and use it. Mr. Wells said that he had understood Mr. Beverly to say that in the process, a certain sequence needed to be followed, but not that ECC would necessarily move ahead with the process. CG said that she hoped to talk more at College Council about what we had learned and how we could use the information as a college.

**Reminder that the next AS meeting (May 1<sup>st</sup>) will be held at the Compton Center.** CG noted that parking is easy and the meeting will be held in the CEC board room. Mr. Wells asked if a video link would be provided for those who could not make it out to Compton. CG said she would try to arrange this.

**Mr. Matt Cheung has agreed to be the next Faculty Co-Chair for the Accreditation Committee.**CG said she would be talking with Mr. Cheung, and that he was a very responsible person and would be a good representative for the Senate.

**College Council minutes** [see pp. 11-12 of packet] CG noted that the Lot F parking structure has some concrete deterioration. Structural engineers say that the damage is minor, but more investigation is needed. Dr. Nishime said that the repair could cost approx.. \$10 million. In response to a question from Mr. Marcoux, Dr. Nishime said she was not sure if bond monies could be used for repair costs. It appears that 400 spaces are affected and would be cordoned off. A repair date is not available yet. CG will keep the Senate informed.

**Policies for Prerequisites, Corequisites – Title V, Section 55003.** CG noted that we had discussed this in Senate and that the Curriculum Committee is working with the Deans to develop a new policy in response to the Title V changes.

[See pp 13-15 of packet for summary notes provided by CG] CG noted that Content Review is needed along with statistical analysis. CG noted that Content Review should be a deep and thorough process and the review process can request data. So the Curriculum Committee is leaning toward Content Review only [See Column 1- pg. 15 of packet], but it will be a rigorous process with a plan and a follow up. Please send comment to CG or Ms. Winfree.

**VP Compton Education Center – Michael Odanaka (MO)**

MO reported that Jack Scott would be the CEC graduation speaker. The CEC will receive a FICMAT visit next week, and that the CEC was set to hire a CEO again.

**Curriculum Committee – Jenny Simon (JS)**

CG noted that JS is currently on maternity leave, and that Mr. Mark Lype would be standing in for JS on Curriculum matters.

**VP Educational Policies Committee – Merriel Winfree (MW)**

MW reported that the Ed. Policies Committee would be working next on BP 4250 Probation and Dismissal Policy.

MW noted that BP 4231 Grade Change has been approved by the Board and is up on the web site, but a few changes have been requested to the Administrative Procedures, and MW will speak later in the agenda on this.

**VP Faculty Development Committee – Briita Halonen (BH) (Co-VP) and Moon Ichinaga (MI) (Co-VP)**

[See pp 17- 19 of packet] MI reported that the Faculty Development Committee would be working with Ms. Holt and Ms. Laureano on planning workshops/breakout sessions for the next flex day on the core competency work that has been done on campus.

MI noted a correction to xiii. Tentative Decisions [see pg. 19 of packet] noting that Xiii Number 1. should be removed.

**VP Finance – Lance Widman (LW)**

No report.

**VP Academic Technology Committee – Pete Marcoux (PM)**

PM reminded all to ensure that the various departments **put software needs into Program Review**.

PM noted that there have been recent issues with **student printing** since the Humanities Writing Center no longer offered a printing service. Mr. Marcoux reported that regular classes in the Humanities building were being disrupted by students looking for a printer. Mr. Marcoux drew attention to a list [see pg. 20of packet] of student pay printers on campus, noting that a total of 368,571 pages had been printed in 2011. PM said the printing issue will continue to be investigated.

PM noted that a **survey is being created to poll the technology needs of faculty at ECC and the CEC**, and to see if these needs are being met. The survey aims to discover what faculty use, and need, and want. PM will bring the survey to the Senate.

PM reminded all of the next Academic Technology meeting, May 10<sup>th</sup>, 12:45pm in the Stadium Room.

PM was asked whether there had been any discussion on updating faculty laptops. PM said no, in fact there may be a move to virtual desktops, whereby a thin client box would be attached to each computer. The plans have not been finalized.

**VP Instructional Effectiveness – Kelly Holt (KH)**

KH noted that the ALC has been getting good responses from work and surveys on the core competency “Professional and Personal Growth”. KH thanked all for their participation and said that the results on this will be available soon. KH noted that work will be beginning on the next core competency statement “Community and Collaboration”. A focus group meeting is to be held on April 23<sup>rd</sup> in Admin. 131 at 2:30pm and KH asked the Senators to spread the word. This will be a brainstorming session to decide on an assessment methods. There have been concerns about needing a more authentic assessment, as thus far it has been mainly student self-interpretation. KH noted that CG had mentioned looking at data already

collected by Programs, and these are the sorts of ideas needed. Email other ideas to KH or attend the meeting.

## **SPECIAL COMMITTEE REPORTS**

### **Evaluation Procedures Committee**

MI reported that the librarians were trying to revise their evaluation tool, and had been informed that all such changes are required to be passed via an Academic Senate convened Evaluation Procedures Committee. It appears that any Committee that may have once existed has been disbanded and the librarians were requesting another Committee be formed. It seems this would be a standing Committee with a 2 year term for members. All faculty Divisions should be passing any evaluation revision plans through this committee. It was requested that the Committee be convened soon, and that it have multi-disciplinary representation. Mr. Widman recalled there being such a Committee many years ago. CG called for volunteers for the Committee.

Ms. Taylor (Math) and Mr. Ahmadapour volunteered to be on the Committee. Mr. Marcoux noted that there would probably need to be a Union representative, and that more volunteers could be sought by putting out a campus-wide email. Ms. Striepe said she would speak to Mr. Robles (Library Union rep) again re: the Union member for the Committee. CG noted that the area is confusing as some aspects would be under Union domain, but the Senate would have a say on the tools used for evaluations. Mr. Wells noted that there could be two segments of the evaluation process. CG said she will put the item on the agenda again.

## **UNFINISHED BUSINESS**

### **Nominations for Co-VP Faculty Development**

CG noted the term would run Fall 2012 through Spring 2014. MI nominated Ms. Striepe. No other persons were nominated so Ms. Striepe was nominated by acclamation. CG noted the Ms. Striepe's accepting the position left a vacancy for Academic Senate Secretary, running Fall 2012 through Spring 2013. CG asked that anyone interested in the Secretary position email her.

### **AP 4231 Grade Change Procedure. – Merriel Winfree (MW) (Second reading)**

[See pp 21-27 of packet] MW noted that extensive revisions have been made to the procedures, noting particularly pg 24 item D.3. CG noted that this sentence had been changed to reflect a preferred emphasis on Review, and to allow the student to provide more information/evidence for an appeal. Ms. Taylor felt there should be time limit set within which the students should find and provide evidence, noting that all the other bodies have time limits named. After discussion Dr. Arce recommended removing D3 entirely, noting that it was made redundant by D. 2. Dr. Arce noted that the procedure would normally be that Dr. Lee would meet with the student in an informal meeting to ensure the student understands the process and has evidence. This meeting, while informal, is necessary as some students need help with the process, and may realize after discussion that they do not have full evidence. MW said she would take the Ap back to the Ed. Policies Committee and get back to Dr. Arce. Dr. Arce noted he would like to take it to the May Board meeting. Mr. Wells suggested perhaps D.3 could be removed now and the AP approved. More discussion followed and Dr. Arce noted that the Chancellor's Office requires a procedure to be in place, but reported that in reality ECC has had very few panels as most students realize they do not have the evidence to proceed. Ms. Pratt asked if there were a statute of limitations on grade change requests, and Mr. Marcoux said yes, 18 months.

CG summarized the discussion by laying out the suggestions aired. To eliminate D.3. To make no mention of time limits, but leave open-ended. To keep D.4 with the following revisions: remove underlined sentence portion beginning "Unless the Vice...", and have D. 4.b and D. 4.c each begin with the words "a minimum of one ..."

A motion was made by Mr. Marcoux to accept the suggestion, seconded by Mr. Wells. CG called for a vote to approve AP 4231 with the revisions. All were in favor, with no Opposing votes or abstentions. CG

noted that the Grade Change Procedures were thus passed. CG thanked everyone for their patience and help in finishing the work.

## **NEW BUSINESS**

### **Resolution for the Elimination of CSU Service Areas.**

CG asked CW if this discussion could be postponed. CW agreed, noting that this would be an ongoing process. CG said it would be brought back for discussion after the Plenary session.

## **INFORMATION ITEMS –DISCUSSION**

### **BP 3555 Restricted Smoking Areas.**

CG noted that the campus will move forward with plans to restrict smoking.

### **Adjunct Faculty Concerns.**

[See pp 30-35 of packet] CG noted that Irene Graff of Institutional Research had forwarded an article [pp 36-37 of packet] noting the upcoming “retirement wave” at community colleges, with an attachment noting the age of faculty on various campuses.

Ms. Halonen spoke on the emails included in this segment. The issue brought up via part-timers asking to be included in attending the Great Teachers Seminar, revealed the low faculty morale at ECC. Issues that part-timers wanted to see addressed include:

- Creating a p/timers advocate
- Having institutional policies demonstrate a dedication to rights of p/timers
- Pay p/timers for SLO work
- Have rehire rights for p/timers
- Have preferential hiring for qualified p/timers
- Allow p/timers to buy-in to benefits

Ms. Halonen wondered what it was appropriate for the Academic Senate to do to address these concerns.

Ms. Taylor asked who had made the decision not to fund part-timers to the Great Teachers Seminar? Ms. Halonen said it was a financial decision, based on the cost of \$1,800 per participant, and on past practice. It was also felt that p/timers do not stay at ECC long, so ECC would not get the benefit of the experience. Mr. Ahmadapour said that, as one who had been a p/timer for 13 years, ECC p/timers have no rights, although the salary is good, and that it is our moral responsibility to fight for them.

CG warned that many of the issues noted were Union issues, and that the Senate could only concentrate on 10+1 matters. Ms. Colunga noted that as someone taking a class taught by a part time instructor, she noted the poor morale seeping through into the teaching and classroom, so the Academic Senate should be concerned, noting that P/timers typically have no office hours, and no place to meet students.

Ms. Hall said that she is a part timer and teaches at both ECC and Mt. SAC so could make comparisons. Mt. SAC has re-hire rights, which gives a feeling of security and rewards loyalty, Mt SAC also allows p/timers to buy into the group benefits package. She felt that the Senate should stand with the Union for the part timers. Mr. Widman said that, as one who had been on the negotiations team, they did try and get some of these benefits mentioned for p/timers, but that the District was not interested. Ms. Hall noted that as a p/timer, she still serves on Committees like the Senate. Ms. Halonen wondered whether the Senate should draft something to send to the Union perhaps along the lines of concern that low morale affects p/timer teaching. CG agreed and said that perhaps Irene Graff of Institutional Research could be asked to draft a survey on p/timers so as to get more data on the group. Ms. Hall asked that any and everything be done publically so that p/timers could hear about and feel the support. Ms. Taylor requested the Faculty Development Committee rethink its decision and let p/timers be allowed to apply for the Great Teachers Seminar opportunity. Ms. Halonen said normally places are given to faculty who apply first and to faculty from a wide variety of disciplines - this would change the process to an application process. Ms. Colunga felt it could be framed as a contract. If the p/timer left before an agreed time, they would have to pay the price of the Seminar back to ECC. CG suggested another option – that a p/timer might be eligible once having been a p/timer at ECC for X number of years.

Mr. Bonness noted that, as a p/timer, he had been excited on seeing the announcement and had wanted to apply before noticing it was for full timers only. He had accepted it, but now saw that there was an opportunity to talk about these issues.

Ms. Ichinaga noted that the Faculty Development Committee has done a lot to promote p/timer issues and support, citing the “Get The Job” workshops, the Outstanding Adjunct Awards and so on. There are issues, but MI noted the resistance at the Administrative level, and that there is only so much faculty can do on their own.

Ms. Hall noted that p/timer commitment should be honored.

CG said she will speak to Ms. Graff re: surveys, and to the Union re: pressing for re-hire and buy-in benefits.

## **FUTURE AGENDA ITEMS**

### **PUBLIC COMMENT**

None.

### **ADJOURN**

The meeting adjourned at 2:00pm.

CS/ECC2012