

Faculty Development Committee Meeting

Minutes for Tuesday, May 28, 2019

TLC, Library West Basement, 1-1:50 pm

Present	Name		Division
X	Stacey Allen*	(SA)	Behavioral & Social Sciences
X	Alireza Ahmadpour	(AA)	Fine Arts
	Dustin Black	(DB)	Behavioral & Social Sciences
	Rose Ann Cerofeci	(RC)	Humanities
X	Briita Halonen	(BH)	Humanities
X	Amy Herrschaft	(AH)	Counseling
	Rachel Ketai	(RK)	Humanities
	Sheryl Kunisaki	(SK)	Library & Learning Resources
X	David McPatchell	(DM)	Compton College
X	Polly Parks	(PP)	Natural Sciences
X	Margaret Steinberg	(MS)	Natural Sciences
X	Claudia Striepe	(CS)	Library & Learning Resources
	Lisa Mednick Takami	(LMT)	Professional Development
X	Evelyn Uyemura	(EU)	Humanities

*Committee Chair

Mission Statement: *The El Camino College Faculty Development Committee provides opportunities and support to promote instructional excellence and innovation through faculty collaboration.*

Fall 2018 Meetings: September 11 & 25, October 9 & 23, November 13 & 27

Spring 2019 Meetings: February 26, March 12 & 26, April 23, May 14 & 28

Fall Professional Development Day – Thursday, August 22nd

The FDC continues to discuss possible keynote speakers for Fall PD Day, including Synthia Saint James (SSJ), a local artist, and a presenter from the RP Group (Research, Planning, and Professional Development for California Community Colleges). The committee reviewed a proposal and other materials sent by SSJ. While MS, EU, and BH expressed concern that her focus may not be relevant to all disciplines and doesn't appear to be specifically related to teaching, AA noted this could be an opportunity to learn about creative problem solving through the lens of an artist and expose us to topics that foster a sense of community. LMT is currently checking SSJ's references and will report back to the FDC. MS recommended Rafe Esquith, an award winning educator that she heard at a conference several years ago. She will forward information to the FDC to review. SA will follow up with the RP Group to explore possible speakers and will forward information to the FDC. While the PD Day theme has yet to be determined, the FDC has agreed that a presentation on Guided Pathways and meta-majors should be included in the general session. PP reported that the Guided Pathways – Leading from the Middle Team will be piloting a new program in the fall to increase student engagement by using online tools, such as Canvas and ECC Connect.

PP and AA noted they would be available over the summer to continue PD Day planning.

The deadline to submit breakout session proposals is Monday, June 3rd. SA encouraged the FDC to consider submitting a proposal.

Faculty PD Needs Assessment

SA and LMT met with Gina Park of Institutional Research & Planning (IRP) to update the Faculty Professional Development Needs Assessment to be administered in the fall. The FDC reviewed questions from the 2015-16 assessment and provided numerous recommendations for updating and improving the instrument. SA will forward feedback from the FDC to IRP.

AP 7160 – Professional Development

AP 7160 was presented to the Academic Senate for a first reading on 5.21.19. A second reading is scheduled for 6.4.19. The FDC was asked to review the AP again considering several changes have been made since we reviewed it last year. MS noted the importance of reviewing the college's PD plan and expenditures for the sake of transparency. CS noted this may provide a good opportunity to agitate for paid professional development for adjunct faculty, especially if the PD Needs Assessment indicates a strong desire for increased PD opportunities. AA noted that other colleges require adjunct faculty to complete flex hours and provide compensation for doing so.

Updates/Announcements:

Great Teachers Seminar

SA reported that applications have been submitted for one full-time and one part-time faculty member to attend the Great Teachers Seminar, July 21-25, in Pacific Grove, CA. Funding to attend the seminar is provided by PD.

Wellness Warriors Survey

SA encouraged the FDC to complete the Wellness Warriors survey that was sent to the listservs last week. Information will be useful in planning future wellness-related activities.

Faculty Professional Development Plans

SA announced that the first reading of the Faculty PD Plans at the Academic Senate meeting on 5.21.19 went well. Faculty inquired about the PD Plan review process and the ability to revise the plans as the semester progresses. SA thanked DM for representing the FDC at the Senate meeting. The second reading will take place on 6.4.19. BH reported that she has made announcements concerning the implementation of the PD Plans at department/division meetings and fielded questions from colleagues similar to those voiced during the Senate meeting.

Sample Syllabus Statements

SA reported that the sample syllabus statements will be reviewed by the Academic Senate on 6.4.19.

Cornerstone Challenges

SA reported that faculty expressed challenges with Cornerstone at the 5.21.19 Academic Senate meeting. The FDC reviewed a summary of the issues and proposed strategies prepared by Senate President Kristie Daniel-DiGregorio. BH noted English faculty have experienced challenges uploading verification documents considering the system allows for only one document to be uploaded. Another faculty expressed frustration when the verification document they submitted was "rejected" by PD. AA noted this should not be a disputable issue considering the division dean would have already approved the documentation.

Informed & Inspired, May 30th, 1:00-1:50, TLC – Library West Basement

SA encouraged the FDC to help promote and attend our last session of the semester: *Fostering Knowledge and Networks for ECC's Foster Youth Students*, by presenters Anna Brochet, Keiana Daniel, Sharonda Barksdale and Ngozi Akosia.

SA thanked the FDC for their hard work throughout 2018-19 and wished them a restful and rejuvenating summer!

Adjourned 1:50
SA/5.29.19